



Authorize Amendment to Phoenix Business and Workforce Development Board Bylaws (Ordinance S-44680)

Request to authorize the City Manager, or his designee, to amend Bylaws for the Phoenix Business and Workforce Development (PBWD) Board of the City of Phoenix.

Summary

The PBWD Board is established in accordance with the Workforce Innovation and Opportunity Act (WIOA) of 2014. The Bylaw amendments incorporate provisions consistent with the WIOA legislation and Workforce Arizona Council guidance. The PBWD Board is a 25-member board appointed by the Mayor and certified by the Governor. The majority of membership represents business sectors of the local workforce area. The PBWD Board is responsible for the legislated responsibilities under the WIOA and addressing the workforce development needs of the local workforce area.

Significant revisions made to the Bylaws are as follows (**Attachment A**):

1. Adding the following sentence for clarification on the purpose of the PBWD Board in ARTICLE IV. PURPOSE. The PBWD Board, in partnership with the Mayor and City Council of the City of Phoenix, shall perform those functions necessary and appropriate to implement the WIOA including the area responsible such as setting policy and direction, and oversight of employment and training programs.
2. Adding a new Article which was previously an attachment to the Bylaws to now be included in the document. ARTICLE V. NOMINATION AND ELECTION PROCEDURES.
3. Adding the PBWD Board composition requirements as mandated by WIOA legislation to ARTICLE VI MEMBERSHIP Section C.
4. Adding a 30-days' notice requirement to ARTICLE VI. MEMBERSHIP Section H. to read as "Board members may resign at any time by written notice to the Board and the Mayor with 30 days advance notice.
5. Adding ARTICLE XIV STAFFING AND SUPPORT to the document to outline duties of the PBWD Board Governance staff and the Executive Director of the Board.
6. Various other minor corrections to the ARIZONA@WORK City of Phoenix branding and clarification to language was made throughout the document.

The PBWD Board Bylaws last draft document was approved on Sept. 8, 2016. The proposed amendment revisions to the bylaws addressed were approved by the PBWD Board at its May 10, 2018 meeting.

Financial Impact

There is no financial impact with this action.

Public Outreach

The proposed Bylaw amendments were approved at the open public meeting of the PBWD Board on May 10, 2018.

Responsible Department

This item is submitted by Deputy City Manager Deanna Jonovich and the Community and Economic Development Department.