



**Maintenance, Repairs, and Service Contract for Water Services Department Fabrication Machine (Ordinance S-44679)**

Request to authorize the City Manager, or his designee, to enter into a contract with Ellison Machinery Company, Inc. (Ellison Machinery) for maintenance, repairs, and service for the Haas computer numerically controlled (CNC) machine. The aggregate value will not exceed \$10,000 over the life of the contract. Further request authorization for the City Controller to disburse all funds related to this item.

**Summary**

The Water Services Department currently has one Haas CNC machine. The machine fabricates parts out of brass, aluminum, and stainless steel necessary for various repairs required to maintain water supply infrastructure.

**Procurement Information**

In accordance with City of Phoenix Administrative Regulation 3.10, competitive procurement was waived as a result of a Determination Memo citing because Ellison Machinery is the only source for the unique services and is the only vendor certified by the manufacturer to work on the Haas CNC machine.

**Contract Term**

The contract term is for five years effective July 1, 2018, through June 30, 2023.

**Financial Impact**

The aggregate value of the contract is not to exceed \$10,000, with annual expenditures estimated at \$2,000. Funding for this contract is available in the Water Services Department's operating budget.

**Responsible Department**

This item is submitted by Deputy City Manager Karen Peters and the Water Services Department.