



## **Onsite Testing and Repair of Large Water Meters Contract (Ordinance S-44658)**

Request to authorize the City Manager, or his designee, to enter into a contract with Metering Services, Inc. to provide onsite testing and repair of large water meters for the Water Services Department. The total requested amount will not exceed \$1,945,020. Further request authorization for the City Controller to disburse all funds related to this item.

### **Summary**

The Water Services Department seeks to award a contract for onsite inspection, testing, repair, calibration, and if required, replacement of large water meters. These required services ensure continued high quality, reliable, and cost effective water services to meet public needs.

### **Procurement Information**

Request for Proposals 1718-WDD-11, Onsite Testing and Repair of Large Water Meters was conducted in accordance with Administrative Regulation 3.10. Four offers were received, one of which was determined to be nonresponsive to the solicitation requirements.

The proposals were scored by a three-member evaluation panel, based on the following criteria:

- Company History & Staff Qualifications: 500 points
- Method of Approach: 300 points
- Cost of Services: 200 points

The proposers and their scores are as follows. The maximum possible score is 1,000.

- Metering Services, Inc.: 890
- Vanguard Utility Services: 539
- Taylor Meter Technologies: 510

The evaluation panel recommended acceptance of the offer from Metering Services, Inc. as the highest scored, responsive, and responsible offeror that is the most advantageous to the City.

**Contract Term**

The contract term will be for three years, with four one-year options to extend to be exercised at the City's discretion. The contract term will be effective July 1, 2018, through June 30, 2025.

**Financial Impact**

Expenditures are not to exceed \$1,945,020 over the life of the contract. Funds are available in the Water Services Department's operating budget.

**Responsible Department**

This item is submitted by Deputy City Manager Karen Peters and the Water Services Department.