

18-2714 - Attachment A - Additional Positions Request Table

Position		Need
Principal Engineering Technician (1) Plan Review- Traffic Team	035	To assist traffic team with the increased workload and staffing the public counter coverage. Over the past year, the Traffic Review Team has taken on new job responsibilities including paving plan reviews, streetlight reviews, Public Works sanitation reviews and plat reviews. In addition, the number of pre-application and preliminary submittals have increased significantly. FY 18/19 Half Year Cost Step 1 = \$46,733 FY 19/20 Full year Cost Step 2 = \$96,447
Construction Permit Specialist I (1) Plan Review- Residential	333	To review plans for single-family residences, associated accessory structures and provide coverage for public counter. Residential plan submittals have in addition to the number of customers served at the counter. Additional staff are needed to keep up with residential plan review workload. It has recently become difficult to obtain and retain qualified residential contract plan review staff. FY 18/19 Half Year Cost Step 1 = \$40,905 FY 19/20 Full Year Cost Step 2 = \$83,737
Senior Engineering Technician (1) Plan Review- Residential	328	To review plot plans for single-family residences and swimming pools as plot plan submittals have increased significantly. In addition, the complexity of these reviews has increased due to additional zoning requirements and stipulations from rezoning cases. Staff work overtime to try to keep up with demand FY 18/19 Half Year Cost Step 1 = \$33,627 FY 19/20 Full Year Cost Step 2 = \$68,590
Fire Prevention Specialist II (2) Plan Review- Fire Prevention	333	To assist the Fire Life Safety reviewer in conducting fire safety reviews and relieve Building Code reviewers on minor commercial projects. Fire Prevention staff currently performs systems reviews for fire sprinklers, alarms, gates, in addition to performing fire access and fire hydrant coverage reviews during the pre-application, preliminary and final site plan review process. FY 18/19 Half Year Cost Step 1 = \$81,810 FY 19/20 Full Year Cost Step 2 = \$167,474
Structural Inspector II* Ind/PR (1) Inspections - Annual Facilities Program (AFP)	335	To address AFP program increases in providing services to the development community and the scope and complexity of the projects have greatly increased as well. On-going large-scale projects include Banner Hospital, Honor Health Hospital, Block 23, and Phoenix Sky Harbor International Airport projects including Sky Train expansion. FY 18/19 Half Year Cost Step 1 = \$59,979 FY 19/20 Full Year Cost Step 2 = \$91,092
Planner I (1) Historic Preservation	033	To allow improved and expanded customer service hours at the Historic Preservation Counter and offer full day counter coverage, which is consistent with all PDD service counters. The Planner I will provide historic preservation residential and commercial customers with more flexibility and allow permits to be obtained more efficiency. The number of historic design reviews performed has increased by 24% over the past fiscal year and 162% over the last 10 years. FY 18/19 Half Year Cost Step 1 = \$42,823 FY 19/20 Full Year Cost Step 2 = \$87,997

18-2714 - Attachment A - Additional Positions Request Table

Planner I (2) Planning- Site	033	<p>To support the Site Planning Counter, the second busiest counter in PDD and maintain reasonable wait times. To conduct second reviews of major site plans, minor site plans, and 5-day site plan submittals continue to increase in numbers submitted. To support for increase in EPR reviews of site plans and residential plan submittals and Site Plan Review Training. Turnover in Planner II's has been high in the past few years, and PDD needs a larger "pipeline" of Planner I positions to be trained for Planner II positions.</p> <p>FY 18/19 Half Year Cost Step 1 = \$85,645 FY 19/20 Full Year Cost Step 2 = \$175,994</p>
Principal Landscape Architect (1) Planning- Site	039	<p>To support site planning team with Pre-Application and Preliminary review comments for landscape and hillside, counter support, and serve as overall resource to Site Planning, Zoning, and Long Range planning staff on landscape and hillside-related questions, zoning stipulations, and additional issues. To serve as resource to help customers with landscape and hillside plan reviews and provide support for the Principal Landscape Architect. To conduct Hillside reviews and over the counter landscape plan reviews and permits. To conduct Pre-log reviews for landscape EPR reviews. To serve as backup for necessary expedited landscape reviews.</p> <p>FY 18/19 Half Year Cost Step 1 = \$55,783 FY 19/20 Full Year Cost Step 2 = \$114,509</p>
Principal Planner (1) Planning- Zoning	039	<p>To support the Zoning Administrator on a strategic effort to update the Zoning Ordinance through a series of text amendments, which in turn will reduce number of zoning adjustments request, reduce project review times, assist with increasing complex informal interpretation requests for the Zoning Ordinance, conduct research analysis and response to development project requests. To ensure informal interpretation requests are responded to efficiently and prevent additional delays for development projects.</p> <p>FY 18/19 Half Year Cost Step 1 = \$55,783 FY 19/20 Full Year Cost Step 2 = \$114,509</p>
Senior Human Resource Analyst (1) PDD Department Wide	033	<p>To assist the Department with the hiring process of new staff in an effective and efficient manner for all work group areas in order to maintain levels of service to increasing demand.</p> <p>FY 18/19 Half Year Cost Step 1 = \$44,391 FY 19/20 Full Year Cost Step 2 = \$90,494</p>
Human Resource Aide (1) PDD Department Wide	726	<p>To assist the Department with the hiring process with increased new staff payroll responsibilities.</p> <p>FY 18/19 Half Year Cost Step 1 = \$32,182 FY 19/20 Full Year Cost Step 2 = \$64,661</p>
Total Staff	13	<p>Total estimated cost allocation FY 18/19 \$579,659 Total estimated cost allocation FY 19/20 \$1,155,504</p> <p>Total \$1,735,163</p>