

City of Phoenix

*Meeting Location:
City Council Chambers
200 W. Jefferson St.
Phoenix, Arizona 85003*



City of Phoenix

Agenda

Monday, November 25, 2024

10:00 AM

City Council Chambers

Economic Development and Housing Subcommittee

*Councilwoman Ann O'Brien, Chair
Councilwoman Kesha Hodge Washington
Councilman Kevin Robinson
Vice Mayor Debra Stark*

If viewing this packet electronically in PDF, open and use bookmarks to navigate easily from one item to another.

OPTIONS TO ACCESS THIS MEETING

Virtual Request to speak at a meeting:

- Register online by visiting the City Council Meetings page on phoenix.gov at least 2 hours prior to the start of this meeting. Then, click on this link at the time of the meeting and join the Webex to speak:

<https://phoenixcitycouncil.webex.com/phoenixcitycouncil/onstage/g.php?MTID=ede4c6c8dbb33ab6580963e6079b89d96>

- Register via telephone at 602-262-6001 at least 2 hours prior to the start of this meeting, noting the item number. Then, use the Call-in phone number and Meeting ID listed below at the time of the meeting to call-in and speak.

In-Person Requests to speak at a meeting:

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- Individuals should arrive early, 1 hour prior to the start of the meeting to submit an in-person request to speak before the item is called. After the item is called, requests to speak for that item will not be accepted.

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- Watch the meeting in-person from the Upper Chambers, Lower Chambers or City Hall depending on seating availability.

Para nuestros residentes de habla hispana:

- Para registrarse para hablar en español, llame al 602-262-6001 al menos 2 horas antes del inicio de esta reunión e indique el número del tema. El día de la reunión, llame al 602-666-0783 e ingrese el número de identificación de la reunión 2558 505 6491#. El intérprete le indicará cuando sea su turno de hablar.

- Para solamente escuchar la reunión en español, llame a este mismo número el día de la reunión 602-666-0783; ingrese el número de identificación de la reunión 2558 505 6491#. Se proporciona interpretación simultánea para nuestros residentes durante todas las reuniones.

- Para asistir a la reunión en persona, vaya a las Cámaras del Concejo Municipal de Phoenix ubicadas en 200 W. Jefferson Street, Phoenix, AZ 85003. Llegue 1 hora antes del comienzo de la reunión. Si desea hablar, regístrese electrónicamente en uno de los quioscos, antes de que comience el tema. Una vez que se comience a discutir el tema, no se aceptarán nuevas solicitudes para hablar. Dependiendo de cuantos asientos haya disponibles, usted podría ser sentado en la parte superior de las cámaras, en el piso de abajo de las cámaras, o en el edificio municipal.

CALL TO ORDER

000 CALL TO THE PUBLIC

MINUTES OF MEETINGS

1 Minutes of the Economic Development and Housing Subcommittee Meeting

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Attachments

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CONSENT ACTION (ITEMS 2-4)

- 2 **Chapter 39 Text Amendment to Prohibit Unsound
Fences in Right of Way** **Page 11**

Attachments

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- 3 **Request Approval for the Head Start Birth to Five
Program to Purchase Capital Equipment Over
\$5,000** **Page 21**

Attachments

[Attachment A - Capitol Equipment Over \\$5,000.pdf](#)

- 4 **Approval of Head Start Birth to Five Health and
Safety Report - Districts 1, 3, 4, 5, 7 & 8** **Page 24**

Attachments

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INFORMATION ONLY (ITEMS 5-6)

- 5 **Head Start Birth to Five Monthly Report - September** **Page 34**

Attachments

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- 6 **HUD 2025-2029 Consolidated Plan, 2025-26 Annual
Action Plan, Citizen Participation Plan, and Analysis of
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- 7 **Phoenix Film Office 50th Anniversary** **Page 44**
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DISCUSSION AND POSSIBLE ACTION (ITEM 9)

- 9 **Resource Innovation Campus Agreements
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000 CALL TO THE PUBLIC

FUTURE AGENDA ITEMS

ADJOURN

For further information or reasonable accommodations, please call the City Council Meeting Request line at 602-262-6001. 7-1-1 Friendly.

Persons paid to lobby on behalf of persons or organizations other than themselves must register with the City Clerk prior to lobbying or within five business days thereafter, and must register annually to continue lobbying. If you have any questions about registration or whether or not you must register, please contact the City Clerk's Office at 602-534-0490.

Members:

Councilwoman Ann O'Brien, Chair
Councilwoman Kesha Hodge Washington
Councilman Kevin Robinson
Vice Mayor Debra Stark



Report

Agenda Date: 11/25/2024, Item No. 1

Minutes of the Economic Development and Housing Subcommittee Meeting

This item transmits the minutes of the Economic Development and Housing Subcommittee Meeting on October 9, 2024 for review, correction or approval by the Economic Development and Housing Subcommittee.

THIS ITEM IS FOR POSSIBLE ACTION.

The minutes are included for review as **Attachment A**.

Responsible Department

This item is submitted by Deputy City Manager John Chan and the City Manager's Office.

**Phoenix City Council
Economic Development and Housing (EDH) Subcommittee
Summary Minutes
Wednesday, October 9, 2024**

City Council Chambers
200 W. Jefferson Street
Phoenix, AZ

Subcommittee Members Present
Councilwoman Ann O'Brien, Chair
Vice Mayor Debra Stark
Councilwoman Kesha Hodge Washington

Subcommittee Members Absent
Councilman Kevin Robinson

CALL TO ORDER

Chairwoman O'Brien called the Economic Development and Housing Subcommittee to order at 10:02 a.m. with Vice Mayor Stark and Councilwoman Kesha Hodge Washington present.

CALL TO THE PUBLIC

None.

MINUTES OF MEETINGS

1. Minutes of the Economic Development and Housing Subcommittee Meeting
Vice Mayor Stark made a motion to approve the minutes of the September 11, 2024, Economic Development and Housing Subcommittee meeting. Councilwoman Hodge Washington seconded the motion which passed unanimously, 3-0.

INFORMATION ONLY (ITEMS 2-3)

- 2. Head Start Birth to Five Monthly Report – August**
Information only. No councilmember requested additional information.
- 3. Youth and Education Office Quarterly Updated**
Information only. No councilmember requested additional information.

INFORMATION AND DISCUSSION (ITEMS 4)

4. Naloxone Program Annual Report
Interim Public Health Advisor Yanitza Soto presented on the item.

Councilwoman Hodge Washington congratulated the program's anniversary and its progress in mitigating suspected opioid overdose. Councilwoman Hodge Washington

suggested conducting a more detailed tracking on where the naloxone kits are being distributed.

Chairwoman O'Brien asked why some of the distribution of naloxone kits are identified as unknown.

Ms. Soto replied while the partners distributing the naloxone kits typically report zip codes for the recipients, next year's goal would be to engage the partners for better clarity on where the naloxone kits are being distributed.

Chairwoman O'Brien requested clarification on where the percentage increase in naloxone use prior to EMS arrival is derived from.

Ms. Soto answered the percentage comes from comparing the number of this year to prior year in the report from the electronic patient care record reported by the Phoenix Fire Department, where on-scene EMS is reporting whether a naloxone kit is administered prior to arrival.

Chairwoman O'Brien asked what the goal is and the target number of the naloxone program.

Ms. Soto replied the goal is to increase the administration of naloxone kits, decrease the occurrence of suspected overdoses, and share information regarding substance abuse.

Chairwoman O'Brien suggested use of hard numbers as targets for year 2025 to monitor progress and success of the program moving forward.

DISCUSSION AND POSSIBLE ACTION (ITEM 5-6)

5. Consideration of a Possible Shopping Cart Restrictive Device Ordinance
Neighborhood Services Director Spencer Self presented on the item.

Vice Mayor Stark asked if other cities requiring locking mechanisms on shopping carts provide retailers the option to not participate if they have a retrieval contract and if staff spoke with those cities.

Mr. Self responded the City has spoken to other cities, which were not successful in enforcing both options.

Councilwoman Hodge Washington asked what are the requirements of retrieval contracts.

Mr. Self answered while he is uncertain about the timeframe on the retrieval contracts, the Neighborhood Services Department has established the timeframe to respond to shopping cart complaints, which is within 48 hours of the submittal of complaint and most shopping carts are retrieved within 24 hours.

Councilwoman Hodge Washington suggested if an ordinance was to be passed, the required timeframe for the retrieval contracts should align with the requirement of the City. She asked if there was any discussion with the retailers regarding the proposal of the ordinance.

Mr. Self replied there has not been any discussion regarding the ordinance.

Councilwoman Hodge Washington asked if there is data on the efficacy of the restrictive device on shopping carts from the retailers and if the retailers are using similar types of devices.

Mr. Self stated most retailers use similar types of devices and that there is no specific data on the efficacy of the restrictive devices.

Councilwoman Hodge Washington stressed the importance of dialogue with the retail industry partners to ensure a new ordinance does not put excessive burden on them. Councilwoman Hodge Washington also recommended engaging with the Office of Homeless Solutions regarding this issue as many of the lost shopping carts are being used by people experiencing homelessness.

Chairwoman O'Brien asked if the City has an existing ordinance on removal of shopping carts from the premises of the retailers.

Mr. Self answered the City adheres to the state statute regarding retrieval of shopping carts. He added there is city code regarding theft of shopping carts.

Chairwoman O'Brien stressed the importance of engaging stakeholders and receiving comprehensive data from the retailers.

Vice Mayor Stark asked staff to receive feedback from Target regarding their use and efficacy of locking mechanisms for their shopping carts.

Chairwoman O'Brien suggested signing memorandum of understandings with other government agencies, so retrieval companies are able to retrieve shopping carts from various properties.

Ms. Trish Hart, representative from Arizona Food Marketing Alliance, stated stakeholders have been working closely with the City of Phoenix regarding retrieval of shopping carts and is willing to continue to engage with the City and provide any information regarding this matter.

Ms. Lisa Bednar, President of the Arizona Food Marketing Alliance, expressed willingness to be at the stakeholders' table to find productive solutions regarding this matter.

6. 2024-28 Local Workforce Development Area Plan

Assistant Community and Economic Development Director Eric Johnson, Deputy Community and Economic Development Director LaSetta Hogans, and Administrative Assistant II Hayden Maynard presented on the item.

Vice Mayor Stark requested information regarding the composition of stakeholders for the Local Workforce Development Area Plan.

Ms. Hogans stated stakeholders include education partners, businesses, and residents.

Councilwoman Hodge Washington asked whether the City has met or exceeded the performance measures from the last plan and whether the City expects to meet performance measures in the proposed plan.

Ms. Hogans answered the City has met or exceeded all performance measures in the last plan and continue the momentum in the next plan.

Councilwoman Hodge Washington asked what the timeline is for public comments for the proposed plan and whether they are addressed in the plan.

Ms. Maynard replied public comments were received from September 23 to October 3.

Ms. Hogan added the public comments are under review to be considered for inclusion into the finalized plan.

Vice Mayor Stark made a motion to approve the item. Councilwoman Hodge Washington seconded the motion which passed unanimously, 3-0.

CALL TO THE PUBLIC

None.

FUTURE AGENDA ITEMS

Councilwoman Hodge Washington asked when an item on legal representation for evictions will be on the agenda.

Chairwoman O'Brien replied will work on getting the item on an agenda.

ADJOURNMENT

Chairwoman O'Brien adjourned the meeting at 10:56 a.m.

Respectfully submitted,

Brian Seo
Management Fellow



Report

Agenda Date: 11/25/2024, Item No. 2

Chapter 39 Text Amendment to Prohibit Unsound Fences in Right of Way

This report requests Economic Development and Housing Subcommittee recommend City Council approval of the proposed changes to Chapter 39, Section 6B to include unsound fences in the right of way and define "immediately abutting right of way" in Section 3.

THIS ITEM IS FOR CONSENT ACTION.

Summary

The stated purpose of the Neighborhood Preservation Ordinance, Chapter 39 of the City Code, is to promote the health, safety and welfare of the citizens of Phoenix, Arizona, and to protect neighborhoods against hazardous, blighting and deteriorating influences or conditions that contribute to the downgrading of neighborhood property values by establishing minimum standards for the condition of the interior of residential buildings and by establishing requirements for maintenance of all residential and nonresidential buildings, structures of whatever kind, and vacant and improved land. This is achieved by the Neighborhood Services Department (NSD) through education and enforcement.

Chapter 39, Section 6B, grants NSD the authority to enforce on fences, screen walls, and retaining walls that constitute a hazard, blight, or condition of disrepair; however, it does not currently specifically state the ordinance applies to violations that extend into the right of way. This proposed code change would ensure the stated intent of the ordinance includes the authority to enforce blight related to unsound fences/walls on both private property and the immediately abutting right of way (see **Attachment A**).

Responsible Department

This item is submitted by Deputy City Manager Alan Stephenson and the Neighborhood Services Department.

ATTACHMENT A

Chapter 39 Revisions

39-3 Definitions.

Acceptable evidence of majority: "Acceptable evidence of majority" means:

1. An unexpired driver's license issued by any state, provided such license includes a picture of the licensee;
2. An identification license issued pursuant to A.R.S. § [28-3165](#), as and if amended;
3. An armed forces identification card; or
4. A valid unexpired passport which is issued by a government and which contains a photograph of the person and the date of birth.

Accumulation of inoperable vehicles: Two or more inoperable vehicles upon a residential lot, or upon a commercial or industrial lot where the primary business does not involve the service of vehicles or the storage of inoperable vehicles.

Agent: A natural person residing within Maricopa County authorized to make or order repairs, service to units and receive notices.

Architectural pool: A constructed or excavated exterior area designed to contain a regular supply of water, other than a swimming pool.

Blight or blighted: Unsightly conditions including accumulation of debris; fences characterized by holes, breaks, rot, crumbling, cracking, peeling or rusting; landscaping that is dead, characterized by uncontrolled growth or lack of maintenance, or is damaged; any other similar conditions of disrepair and deterioration; and the exterior visible use or display of tarps, plastic sheeting, or other similar materials as flexible or inflexible screening, fencing, or wall covering upon a residential lot; regardless of the condition of other properties in the neighborhood.

Broad-tipped indelible marker: Any felt-tip marker, or similar implement, which contains a fluid which is not water soluble and which has a flat or angled writing surface one-half inch or greater.

Building: Any structure designed for occupancy including mobile homes, manufactured homes, factory-built buildings, and like property for which taxes may be assessed.

Curb line: The edge of a roadway whether marked by a curb or not.

Debris: Substance of little or no apparent economic value, which may be present in accumulations in excess of six inches in height and ten inches in diameter, including, but not limited to, deteriorated lumber, old newspapers, furniture parts, stoves, sinks, cabinets, household fixtures, refrigerators, car parts, abandoned, broken or neglected equipment, or the scattered remains of items.

Deterioration: A lowering in quality of the condition or appearance of a building, structure or parts thereof characterized by holes, breaks, rot, crumbling, cracking, peeling, rusting or any other evidence of physical decay or neglect or excessive use or lack of maintenance.

Dustproof: A lot or area maintained by paving with one of the following methods: asphaltic concrete, cement concrete, penetration treatment of bituminous material and seal coat of bituminous binder and a mineral aggregate, or the equivalent as approved by the Zoning Administrator. A lot or area that encompasses all or part of a residential lot which contains one single-family or duplex residential unit is also dustproof if covered by a smooth layer of crushed rock or gravel no smaller than one-quarter-inch and no longer than three-quarters-inch maintained to a minimum depth of two inches and contained within a permanent border or by an alternative surface treatment as approved by the Zoning Administrator that will equal or exceed the dustproof characteristics of the above listed alternatives.

Dwelling: Any building or a portion thereof which is intended, or designated to be built, used, rented, leased, let, or hired out for human occupancy, or which is occupied by a human being.

Dwelling unit: A dwelling unit is:

1. A single unit providing independent living facilities for one or more persons including permanent provisions for living, sleeping, eating, cooking and sanitation.
2. One or more rooms within a building arranged, designed, or used for residential purposes for one family and containing independent sanitary and cooking facilities. The presence of cooking facilities conclusively establishes the intent to use for residential purposes.

Etch: To permanently alter a surface by use of an etching solution or implement.

Etching implement: Tool, instrument, product, solution or substance capable of being used to etch a surface.

Etching solution: Any product or compound manufactured for the purpose of permanently altering a glass or other surface.

Excavation: A swimming pool, architectural pool, pond, shaft, test hole, well, pit, trench, or other condition resulting from the removal or absence of earthen material resulting in a cavity or opening that is more than four inches (102 mm) in any lateral dimension and more than three feet (914 mm) in depth, excluding active sand or gravel mines being operated in compliance with City and State laws.

Exterior opening: An open or closed window, door, or passage between interior and exterior spaces.

Facilities/building service and equipment: Plumbing, piping and/or fixtures that convey or dispose of liquid or waste, electric wiring, components or fixtures, mechanical heat/cooling equipment, ductwork or fixtures.

Fences, screen walls and/or retaining walls: Self-standing structures, including gates and other structures, designed to provide privacy, semi-privacy, security or bank retention between grade separations.

Final inspection: An inspection of a property conducted pursuant to this chapter where all violations of this chapter previously identified to the owner or responsible party have been corrected, as determined by the City.

Garbage: Swill, offal, and any accumulation of spoiled, partially or fully decomposed, rotting or discarded animal, vegetable or other matter that attends the preparation, handling, consumption, storage or decay of plant and animal matter including meats, fish, fowl, buds, fruits, vegetable or dairy products and their waste wrappers or containers.

Graffiti: Initials, slogans, designs or drawings, written, spray-painted, etched or sketched or otherwise applied on a sidewalk, wall, building, fence, sign, or any other structure or surface without consent of the owner and visible from a public right-of-way.

Hazard: Any condition that presents a risk to the safety of any person or adversely affects or jeopardizes the health or well-being of any person or endangers property. Such conditions include, but are not limited to, occupancy without adequate water or sanitation facilities, accumulation of human or animal waste, presence of medical or biological waste, sharps, gaseous or combustible materials, radioactive waste, dangerous or corrosive chemicals or liquids, flammable or explosive materials, friable asbestos, offal or decay matter.

Hazardous waste: Any chemical, compound, mixture, substance or article which is identified or listed by the United States Environmental Protection Agency or appropriate agency of the State to be "hazardous waste" as defined in [40](#) Code of Federal Regulations Sections [261.1](#) through [261.33](#), as and if amended, except that, for purposes of this chapter hazardous waste shall include household waste as defined in [40](#) Code of Federal Regulations Section 261.4.B.1.

Heated water: Water at a temperature of not less than 110 degrees Fahrenheit (43 degrees Celsius).

IMMEDIATELY ABUTTING RIGHT OF WAY: MEANS ANY RIGHT OF WAY DIRECTLY TOUCHING AND HAVING COMMON BOUNDARIES WITH THE SUBJECT PROPERTY.

Imminent hazard: A hazard on or condition of real property that creates an immediate or unreasonable risk of death or injury to any person or an immediate or unreasonable risk of loss of or damage to property.

Incipient hazard: A hazard on or condition of real property that may become an imminent hazard upon further deterioration or worsening of the hazard or condition, and such deterioration or worsening is probable.

Infestation: The apparent presence of unpleasant, damaging, or unhealthful insects, rodents, reptiles or pests.

Initial inspection: The first inspection of a specific property conducted pursuant to this chapter, other than inspections requested by the owner or responsible party.

Inoperable vehicle: A vehicle physically incapable of operation or a vehicle which exhibits one or more of the following conditions: wrecked, partially or fully dismantled, abandoned, stripped, substantially damaged, inoperative, scrapped, having the status of

a hulk or shell, discarded, tires that cause the rim of the wheel to rest on the tire tread or the ground, rotted, deteriorated or unable to hold air, or unable to be safely operated.

Litter: Decaying or non-decaying solid and semi-solid wastes, including but not limited to both combustible and noncombustible wastes, such as paper, trash, cardboard, waste material, cans, yard clippings, wood, glass, bedding, debris, scrap paving material, discarded appliances, discarded furniture, dry vegetation, weeds, dead trees and branches, vegetation and trees which may harbor insect or rodent infestations or may become a fire hazard, piles of earth mixed with any of the above or any foreign objects, including inoperable vehicles.

Major appliances: Any stove, cooktop, range, oven, refrigerator, clothing washer, clothing dryer, dishwasher, swimming pool filter, or any device which is designed to utilize natural gas from a public utility or to utilize a 220-volt electrical circuit.

Occupant: A person, persons or legal entity that, through rights of ownership or tenancy, has possession or the use and enjoyment of the subject real property.

Owner: A person, persons or legal entity listed as current title holder as recorded in the official records of Maricopa County Recorder's office.

Owner's agent: A statutory agent designated pursuant to A.R.S. § [33-1902](#) as and if amended.

Physical force: Force used upon or directed toward the body of another person and may include confinement.

Pond: An in-ground body of water that is at least 18 inches deep and eight feet or greater in any dimension. This does not apply to City-approved retention basins or other like conditions.

Residential: Single and multiple dwellings, such as hotels, motels, dormitories, and mobile homes.

Residential rental property: Property that is used solely as leased or rented property for residential purposes. If the property is a space rental mobile home park, residential rental property includes the rental space that is leased or rented by the owner of that rental space but does not include the mobile home or recreational vehicle that serves as

the actual dwelling if the dwelling is owned and occupied by the tenant of the rental space and not by the owner of the rental space.

Responsible party: An occupant, lessor, lessee, manager, licensee, or other person having control over a structure or parcel of land; and in the case where the demolition of a structure is proposed as a means of abatement, any lienholder whose lien interest is recorded in the official records of the Maricopa County Recorder's Office.

Rubble: Broken solid surface fragments usually resulting from the decay or deterioration of a building; miscellaneous mass of broken or apparently worthless materials.

Screened area—Exterior: An area separated by a permanent non-flexible device to completely conceal one element of a property from other elements or from adjacent or contiguous property. Examples include but are not limited to fencing six feet in height that is made from solid wood, brick or chain link with opaque slats.

Single room occupancy: A unit for occupancy by a single individual capable of independent living which does not contain installed sanitary facilities or food preparation capabilities.

Smoke detector: An approved detector which senses visible or invisible particles of combustion. The detector shall bear a label or other identification issued by an approved testing agency having a service for inspection of workmanship and material at the factory during fabrication and assembly.

Solidified paint marker: A device that contains paint or other substance in a solid or semi-solid form and releases the paint or other substance in a manner capable of marking surfaces.

Sound condition: Able to support itself under reasonable loading or weather conditions, free from decay or defect.

Structure: That which is built or constructed, an edifice or building of any kind or any piece of work artificially built up or composed of parts joined together in some definite manner.

Swimming pool: Artificial basin, chamber, or tank constructed and used, or designed to be used, for swimming, diving or bathing or wading.

Unimproved land: Land that has either never been developed or was formerly developed but has now been cleared of all buildings or structures.

Unsecured structure: Any structure that is vacant with a damaged or open door, window, or other opening not secured in accordance with City standards to prevent unauthorized entry.

Vacant: Unoccupied or illegally occupied.

Vacant structure: An unoccupied or an illegally occupied structure or an occupied structure without adequate facilities/utilities.

Vegetation: Plant life of any kind.

Weeds: A useless and troublesome plant generally accepted as having no value and frequently of uncontrolled growth.

Yard: A space on any lot, unoccupied by a fully enclosed structure including but not limited to carports and porches.

[39-6 Building and structure exteriors.](#)

A. *Exterior surfaces.* All exposed exterior surfaces, windows and doors shall be maintained so as to be free of deterioration that is a threat to health and safety, impervious to moisture and weather elements, or shall not otherwise present a deteriorated or blighted appearance. Windows, doors, locks on doors, and hinges must be present and installed properly. These items must be free from deterioration or blighting conditions. Any temporary securing of vacant structures must be done in accordance with City specifications.

Examples of such deterioration and blight include but are not limited to:

1. Improperly anchored canopies, metal awnings, stairways, exhaust ducts, and overhead extensions;
2. Chimneys that are structurally unsafe;
3. Exterior windows and doors that are not fitted securely in their frames and are not substantially weathertight or have inoperable locks;

4. Paint that is deteriorated, indicated by peeling, flaking, cracked, blistering or mildew, resulting in exposed, bare unprotected surfaces;
5. Window screening, if present, shall be maintained in good condition;
6. Boarded window or door openings on an occupied structure;
7. Secured window or door openings on an unoccupied structure for more than 90 days requires polycarbonate material securement specifications on all openings visible from the street.

B. *Fences, screen walls, and retaining walls.* All fences, screen walls, and retaining walls on the premises **OR IMMEDIATELY ABUTTING RIGHT OF WAY** shall be safe, structurally sound and uniform or compatible in color and structure; they shall be maintained so that they do not constitute a hazard, blight or condition of disrepair. Examples of hazards, blight or conditions of disrepair include but are not limited to, leaning fences or walls, fences or walls that are missing slats or blocks, that exhibit rot, damage, graffiti, peeling paint, or deterioration of paint or materials.

C. *Exterior insect, rodent and animal control.* All premises shall be kept free from insect and rodent infestation and other noxious pests. This provision shall not require action to disturb the natural or cultivated activity of bees, rabbits, or other insects and animals where such activity is not a danger or nuisance to any resident or residents of the area, and where other applicable legal requirements are met.

D. *Drainage.* All premises shall be maintained so as to prevent the accumulation of stagnant water when such water causes a hazardous or unhealthy condition, becomes a breeding area for insects, or which is causing soil erosion or damage to foundation walls. This does not apply to City-approved retention basins or other similar conditions. This exemption is not operable when actual and probable danger exists due to neglect.

E. *Foundations, walls and roofs.* Every foundation, exterior wall, roof and all other exterior surfaces shall be maintained in structurally sound and weathertight condition. The foundation elements shall adequately support the building at all points and shall also be free from deterioration.

1. *Foundation.* The building foundation shall be maintained in a safe condition and be capable of supporting the load which normal use may place thereon.
2. *Exterior walls.* The exterior walls shall be substantially weathertight, weatherproof, free from dry rot and mildew, and shall be maintained in sound condition and good repair so as to prevent infestation. All exterior surfaces, other than decay-resistant materials, shall be protected from the elements by painting or other protective covering according to manufacturer's specifications. No lead-based paint shall be used on any surface of any structure.
3. *Roofs.* Roofs shall be maintained in a safe condition and have no defects which might admit rain or cause dampness in the walls or interior portion of the

building. Roofs shall be free from conditions that contribute to the deterioration of the structure or otherwise present a deteriorated or blighted appearance.

4. *Coolers and their apparatus.* Coolers and their mounting apparatus shall be maintained in a condition free from excessive accumulation of scale, rust, corrosion or mineral deposits. Cooler stands or mounts shall be structurally sound. Unused, deteriorating and unattached evaporative coolers are to be removed from the structure.

F. *Outdoor stairs, porches, railings.* All outdoor stairs, porches, and hand railings shall be adequate for safety. Every stair and porch shall be maintained so as to be safe and in structurally sound condition. The support for railings, stairs, and porches shall be structurally sound and adequate. Every stairway, stair, porch and any appendage thereto shall be maintained in safe condition and capable of supporting a load that normal use may place thereon. Required protective railing shall be located in the manner prescribed by the City of Phoenix Construction Code. Such handrails (or protective railings) shall be maintained in good condition and be capable of bearing normally imposed loads.

G. Approved address numbers shall be provided for all new and existing buildings in such a manner as to be plainly visible and legible from the street or road fronting the property.



Report

Agenda Date: 11/25/2024, Item No. 3

Request Approval for the Head Start Birth to Five Program to Purchase Capital Equipment Over \$5,000

The Head Start Birth to Five Program requests the Economic Development and Housing Subcommittee, which serves as the City of Phoenix Head Start Birth to Five Governing Board, to approve the purchase of capital equipment over \$5,000. There is no impact to the General Fund.

THIS ITEM IS FOR CONSENT ACTION.

Summary

Federal Regulation 45 CFR 75.439(2) mandates that the Office of Head Start and the Head Start Birth to Five Governing body approve all capital expenditures costing more than \$5,000. The Education Service Provider, Deer Valley Unified School District, has identified needs that require purchases over \$5,000.

The Deer Valley Unified School District is requesting to purchase two sheds at \$10,000 each for two Early Head Start sites, Constitution Elementary and Sunrise Elementary, totaling \$20,000. The Head Start Birth to Five Program requests approval to purchase capital equipment up to \$20,000. **Attachment A** identifies the locations and the cost of the equipment.

Procurement Information

Funds to purchase capital equipment will be amended into the Education Service Provider's contract so that they can procure the sheds.

Financial Impact

The total amount for all capital equipment is \$20,000. Head Start Birth to Five grant funds will be used for these purchases. There is no impact to the General Fund.

Concurrence/Previous Council Action

The Head Start Birth to Five Policy Council approved the purchase of the sheds for Deer Valley Unified School District on September 9, 2024.

Location

Sunrise Elementary, located at 17624 N. 31st Avenue
Council District: 1

Constitution Elementary, located at 18440 N. 15th Avenue
Council District: 3

Responsible Department

This item is submitted by Deputy City Manager Gina Montes and the Human Services Department.

ATTACHMENT A

Head Start Birth to Five Capital Equipment Request Over \$5,000

The table below indicates the intended location for the equipment and its estimated cost.

Location	Education Service Provider/ Child Care Partner	Project	Up to Spend
Constitution Elementary 18440 N 15 th Avenue Phoenix, AZ 85023	Deer Valley Unified School District #97	Shed	\$10,000
Sunrise Elementary 17624 N 31 st Avenue Phoenix, AZ 85053	Deer Valley Unified School District #97	Shed	\$10,000
Total			\$20,000



Report

Agenda Date: 11/25/2024, Item No. 4

Approval of Head Start Birth to Five Health and Safety Report - Districts 1, 3, 4, 5, 7 & 8

This report requests the Economic Development and Housing Subcommittee, which serves as the City of Phoenix Head Start Birth to Five Governing Board, to approve the Head Start Birth to Five Health and Safety Report.

THIS ITEM IS FOR CONSENT ACTION.

Summary

The Office of Head Start mandates that grantees implement early childhood programs that strictly adhere to established health and safety standards. These standards are crucial for fostering a safe, healthy, and nurturing environment where children can thrive and engage in meaningful learning experiences.

To uphold these essential learning environments, grantees are required to conduct a comprehensive health and safety screener in every classroom within the first 45 days of the new grant period. The Head Start Birth to Five Program began its new five-year grant period on July 1, 2024, with the program year starting on August 3, 2024. This requirement prioritizes the well-being of children by identifying and addressing potential risks or shortcomings early in the program year.

An important aspect of this process is the involvement of the Governing Board, which must verify that the screening has been conducted. Furthermore, any deficiencies or areas of non-compliance identified during the screening process must be addressed and resolved promptly to ensure all enrolled children's continued safety and health.

The Health and Safety Screener focuses on five components:

- Facilities.
- Equipment and materials.
- Policies and procedures.
- Active supervision of children.
- Human resources.

The Head Start Birth to Five Program's Quality Assurance Monitoring team successfully conducted a comprehensive screening of 135 classrooms over the course of 30 days, starting in August and concluding in September.

The evaluation of the five screening components reveals that the Head Start Birth to Five Program has achieved a rating of 92 percent. This high score indicates strong performance in critical areas. For a thorough understanding of the program's strengths and areas for enhancement, refer to the comprehensive Health and Safety Report **(Attachment A)**.

Concurrence/Previous Council Action

The item is scheduled to be considered for approval by the Head Start Birth to Five Policy Council on November 18, 2024.

Locations

Alhambra Elementary School District, 4510 N. 37th Avenue
Cartwright Elementary School District, 5220 W. Indian School Road
Deer Valley Unified School District, 20402 N. 15th Avenue
Fowler Elementary School District, 1617 S. 67th Avenue
Isaac School District, 3348 W. McDowell Road
Laveen Elementary School District, 5601 W. Dobbins Road
Murphy Elementary School District, 3140 W. Buckeye Road
Pendergast Elementary School District, 3802 N. 91st Avenue
Phoenix Elementary School District, 1817 N. 7th Street
Riverside Elementary School District, 1414 S. 51st Avenue
Roosevelt Elementary School District, 6000 S. 7th Street
Washington Elementary School District, 4650 W. Sweetwater Avenue
Wilson Elementary School District, 3025 E. Fillmore Street
Council Districts: 1, 3, 4, 5, 7 and 8

Responsible Department

This item is submitted by Deputy City Manager Gina Montes and the Human Services Department.



Health and Safety Report

Introduction

The Office of Head Start requires grantees to conduct a health and safety screening of every classroom within the first 45 days of a new five-year grant period, which runs from July 1, 2024, to June 30, 2029. The screening results are due to the Office of Head Start within 75 days of the start of the program year.

Purpose

The screener serves as a vital resource for grantees, guiding them in pinpointing specific areas that require improvement while simultaneously strengthening their capacity to ensure the health and safety of children in the classroom. This tool emphasizes best practices and key requirements drawn from the Head Start Program Performance Standards, ensuring a comprehensive approach to child well-being.

Initially, the report was scheduled for submission to the Office of Head Start by the 75th day of the new grant period. However, in light of unexpected challenges, a request was made for a 30-day extension, which has been granted. This report, now with an extended deadline, will be thoughtfully prepared and submitted no later than November 18, 2024, reflecting a commitment to excellence and accountability in early childhood education.

Observations and Timeline

The Head Start Birth to Five Program encompasses 142 center-based classrooms dedicated to fostering early childhood development. Twenty-five of these are part of the Early Head Start initiative, catering to infants and toddlers, while 117 belong to the Head Start Preschool program, designed for preschool-age children.

Unfortunately, seven of these classrooms were unable to open due to challenges related to staffing or licensing requirements. As a result, observations were conducted in 135 classrooms from August through September 2024, providing valuable insights into the program's effectiveness. These observations captured the dynamic interactions and learning environments that define the Head Start experience.

Competencies of the Screener

The Health and Safety screener focuses on five components: 1) facilities, 2) equipment and materials, 3) policies and procedures, 4) active supervision, and 5) human resources.

1. Facilities

The facilities section of the screening tool encompasses 21 carefully crafted questions that delve into the physical environment. These questions ensure that the settings where young children learn and play are not only safe but also clean and nurturing. These questions address critical safety features, such as the presence of functional fire extinguishers and smoke detectors strategically placed in every classroom.

Additionally, the screener specifies the ideal amount of space allocated per child, both indoors and outdoors, to promote comfortable movement and exploration. Staff are tasked with a vital responsibility: to vigilantly safeguard children from potential dangers lurking within their environment. This includes monitoring heating and cooling units that could pose a burn risk, identifying areas that might lead to falls, and eliminating any hazards associated with strangulation, pets, and electrical equipment. By meticulously assessing these elements, the facilities screening tool aims to create a safe haven where young children can thrive and develop to their fullest potential.

Results

The learning environments were remarkably clean, safe, and tailored to meet the developmental needs of children. Classroom staff diligently perform daily inspections to ensure that both the indoor and outdoor spaces are free from potential hazards, creating an inviting atmosphere where children can thrive and learn.

During the inspections, it was observed that one of the most common compliance issues involved the storage of brooms. In several classrooms, the bristles of the brooms were within reach of curious children. To ensure safety, brooms should be hung securely on the wall with the bristles facing upward, rendering them out of

reach. In response to this finding, staff members have been instructed to adjust their storage practices accordingly.

Another frequent issue identified was the presence of loose laminate on countertops in handwashing areas, particularly in older school buildings. This not only poses a safety risk but may also hinder proper hygiene. The classrooms with these countertop issues have been prioritized for refurbishing, and plans are in place for their replacement.

Overall, the facilities demonstrated a commendable proficiency rating of 92 percent, reflecting the commitment to maintaining a safe and conducive learning environment for children.

2. Equipment and Materials

This section features five thoughtfully crafted questions aimed at evaluating the cleanliness, condition, and age appropriateness of various elements within the learning environment. The assessment delves into a range of items, such as the sturdy classroom furniture that shapes the learning space, the engaging educational materials that stimulate curiosity, and the outdoor play equipment that encourages physical activity and social interaction among children.

The focus especially lies on ensuring that the toys and learning aids are not only safe but also tailored to the developmental stages of the children. This means that every item should foster growth, both intellectually and physically. Furthermore, this section underscores the vital importance of implementing proper storage practices for potentially hazardous cleaning supplies and medications. These items must be securely stored, entirely out of the children's reach, to create a safe and nurturing learning atmosphere where children can explore, learn, and play with confidence.

Results

The classroom equipment and materials were thoroughly inspected and found to be in excellent working condition, creating an engaging and productive learning environment for students. Bright, well-maintained learning areas and interactive materials contribute to a space where curiosity can thrive.

Cleaning supplies are neatly organized and securely stored in child-proof containers, ensuring that hazardous materials are safely out of reach and promoting the well-being of the children. Additionally, medications are arranged in a designated, easily accessible location, demonstrating responsible management of health concerns.

Upon evaluating the outdoor environments, it was observed that compliance stands at only 85%. This shortfall is primarily due to weeds sprouting in cracks in the concrete, unsanitary bird droppings on walkways and play structures, and peeling paint on furniture. While removing the weeds and cleaning the area can be accomplished relatively swiftly, restoring the outdoor furniture with a fresh coat of paint will require more time and dedicated effort.

In response to these findings, a comprehensive action list has been assembled, detailing specific tasks to address each issue. Follow-up procedures have been established to monitor progress closely and ensure that necessary corrections are implemented promptly. This proactive approach aims to revitalize outdoor spaces, transforming them into safe, inviting, and vibrant areas where children can explore and thrive.

3. Policies and Procedures

The policies and procedures section comprises 13 detailed questions that delve into the essential rules, guidelines, and standard practices that Head Start programs must implement to safeguard the health and safety of the children enrolled. This section serves as a critical assessment tool, evaluating whether programs have established clear and comprehensive procedures that comply with the intricate health and safety requirements dictated by federal, state, and local regulations.

For instance, among the items outlined in this section are robust sign-in and sign-out systems designed to ensure that children are only released to authorized individuals, thereby enhancing security and peace of mind. Furthermore, it includes procedures to control and prevent the spread of infectious diseases, ensuring a healthy environment for all children. Emergency preparedness plans

are also emphasized, equipping programs to respond effectively and swiftly in crises. Lastly, rigorous systems are in place to uphold the confidentiality of children's and families' personally identifiable information, fostering a trustful atmosphere where privacy is respected and protected.

Results

Education Service Providers were found to have all of the appropriate policies and procedures in place, aligning with the Head Start Program Performance Standards and Arizona Child Care Bureau of Licensing. However, the few non-compliant findings in this section were parents not using their full names to sign children in and out of class, updates to children's emergency cards, and parent handbooks that need more information regarding the prevention of contagious diseases.

The classrooms requiring correction have been listed, and follow-up will be conducted to ensure timely compliance.

4. Active Supervision

The active supervision section is composed of six thoughtfully crafted questions that delve into various strategies and practices intended to safeguard the well-being of children enrolled in a Head Start program. This section seeks to evaluate the effectiveness of staff in actively monitoring and engaging with children, ensuring that safety is prioritized and accidents are avoided.

The questions explore several critical areas. First, they address the importance of maintaining appropriate staff-to-child ratios, which play a vital role in ensuring that each child receives adequate attention. Additionally, they examine the strategic positioning of staff, ensuring that children remain both visible and audible at all times, thus fostering security.

Engagement is another key focus, as staff are encouraged to interact meaningfully with children, promoting a nurturing atmosphere. Continuous scanning and monitoring of the learning environment is also emphasized, ensuring that any potential hazards are swiftly identified and addressed. Moreover, the section underscores the importance of maintaining safety during transitions, such as

moving from one activity to another, and highlights the necessity of a prompt and effective response to emergencies.

By implementing these comprehensive strategies, the program cultivates a safe and responsive environment. This proactive approach minimizes risks and ensures that children feel protected and secure at all times, allowing them to thrive in their learning experiences.

Results

Staff are diligently applying a range of active supervision strategies and techniques, creating a nurturing environment that prioritizes the safety and well-being of the children in their care. They adhere to clearly posted procedures for positioning, ensuring that each child is closely monitored in both indoor and outdoor settings. As they guide the children from one area to another, staff meticulously count each child, guaranteeing that none are left unaccompanied or unsupervised—a crucial measure in maintaining a secure atmosphere.

The children themselves display an awareness of safety, following classroom rules, and engaging in play with a sense of responsibility for their own wellbeing. Their behavior reflects a learned understanding of safe practices, contributing to a positive and secure learning environment.

This section received an impressive overall proficiency rating of 95 percent, highlighting the effectiveness of the strategies employed. However, a couple of non-compliant areas were noted. One concern involved the redundant system of audible alerts on classroom doors, designed to notify staff when someone enters or exits. While this system plays an essential role in enhancing safety, some classrooms had disconnected alerts due to the disruptive nature of the sounds.

Another area needing attention was the staff positioning maps; several of these vital documents required updates to accurately reflect changes such as the number of staff present, furniture arrangements, or shifts in location within the classroom. The Head Start directors for these specific classrooms have been notified to ensure the reconnection of the alert systems and the timely updating of the positioning maps. To maintain accountability, follow-up monitoring will be

conducted to verify that these systems are operational and that the maps have been thoroughly revised.

5. Human Resources

The human resources section of the screener comprises seven questions designed to ensure that the program cultivates a safe and nurturing environment for children. This section delves into the multifaceted processes involved in recruiting, training, and effectively managing personnel, while also assessing adherence to relevant regulations and best practices.

Included are specific questions aimed at verifying that every staff member possesses the proper qualifications for their role, along with assurance that exhaustive background checks are conducted prior to hiring. Ongoing professional development opportunities are essential for staff to remain informed about the latest educational trends and methodologies. Additionally, it is crucial that all mandatory training activities be completed on an annual basis. This vital training encompasses a range of important topics, including the mandated reporting of child abuse, proper hygiene practices within the classroom setting, as well as essential first aid and CPR techniques. Each of these elements plays a significant role in fostering a secure atmosphere where children can thrive.

This section emphasizes the Standards of Conduct, which serve as essential guidelines for fostering respectful and positive interactions with children. These standards are particularly important for individuals who frequently engage with Head Start children, ensuring that every interaction is safe, nurturing, and supportive. By adhering to these principles, caregivers, and educators can create an environment that promotes healthy development and enriches the learning experience for young children.

Results

A thorough examination of the staff files revealed a remarkable level of professionalism among the Education Service Provider's staff. Each member is not only highly qualified for their respective roles but also possesses the necessary background screening completed before their position. This ensures that the

children in their care are surrounded by individuals who are both capable and trustworthy.

Additionally, the staff is committed to maintaining a safe environment; they are well-versed in mandatory training and certifications designed to promote the well-being of the children. Their participation in ongoing professional development courses demonstrates an eagerness to stay abreast of the latest educational trends and best practices.

Every staff member has actively participated in the Standards of Conduct training and has signed documents affirming their understanding of the established guidelines and the serious implications of any violations. Overall, this section stands out with an impressive proficiency rating of 98 percent, reflecting a strong commitment to excellence within the organization.

Action Plan

The Quality Assurance Monitoring team has documented all items identified as non-compliant. The monitoring and follow-up efforts have already begun and will persist until every outstanding issue is thoroughly addressed and meets the requirements of the Head Start Program Performance Standards. The Head Start Birth to Five Program is committed to ensuring that each item is resolved to the highest standard, fostering a compliant and supportive environment for children.



Report

Agenda Date: 11/25/2024, Item No. 5

Head Start Birth to Five Monthly Report - September

This report provides the Economic Development and Housing Subcommittee, which serves as the City of Phoenix Head Start Birth to Five Governing Board, with an updated summary of the Head Start Birth to Five Program's financial and programmatic status.

THIS ITEM IS FOR INFORMATION ONLY.

Summary

The Improving Head Start for School Readiness Act of 2007 requires each Head Start Grantee to share monthly information with the Governing Board and Policy Council on program planning, policies and operations. In compliance with the Act, the Head Start program provides a monthly report on the following areas:

- Fiscal expenditures.
- Enrollment reports.
- School attendance.
- Medical/dental exams.
- Program information summaries.
- Nutrition.
- Child Incident Reports.
- Program Instructions or Information Memorandums.

Fiscal Expenditures

Attachment A shows year-to-date expenditures for the Fiscal Year 2024-25. The report includes a breakdown of each Education Service Provider, Child Care Partnership, Policy Council and the administrative support budget.

Enrollment Reports

The Office of Head Start requires programs to report the total number of children enrolled on the last day of each month. At the end of September, the total program enrollment was 2,193 out of 3,451 available slots, or 63.5 percent.

Enrollment at the end of September for the Preschool Education Service Providers was 1,943 slots filled out of 2,963, or 65.5 percent.

Early Head Start, which includes home-based and center-based year-round programming, ended the month with 250 slots filled out of 488, or 51.2 percent. The home-based program filled 91 out of 300 slots, or 30 percent, and the center-based program filled 159 out of 188 slots, or 84.5 percent.

Enrollment Reduction Request

On April 1, 2024, the Head Start Birth to Five Program submitted a request to reduce its enrollment by 1,242 slots. The reduction approval would bring the program to 1,957 Head Start preschool slots and 252 Early Head Start slots (64 home-based and 188 center-based), for a total of 2,209 slots. This request aims to maintain current funding levels while enhancing service delivery by offering full-day preschool classes requested by families and by increasing salaries for teachers and staff. However, the current enrollment must not exceed 2,209 slots. As of the date of this report, no response has been received regarding the request from the Office of Head Start.

The Head Start Birth to Five Program achieved a 99.2 percent enrollment rate based on the proposed reduced number of slots, by the end of September, exceeding the target 97 percent of 2,209 slots. This success was reached through the active involvement of staff in various community events, collaboration with community partners, and through analysis of locations with vacancies.

Full Enrollment Initiative

The Head Start Birth to Five's 12 months of the Full Enrollment Initiative ended on April 4, 2024, and is waiting for the Office of Head Start to render a final letter to either close out the Full Enrollment Initiative or to start a six month monitoring period. Due to the large number of grantees in the Initiative, the Office of Head Start is experiencing a backlog of files to review.

Risk Assessment Notification Review

The Head Start Birth to Five program received a Risk Assessment Notification in April 2024 due to a Child Care Partner violating the Head Start Program Performance Standards, specifically the Standards of Conduct. Training and technical assistance to enhance the Birth to Five's current policies and procedures for ensuring the safety of children has been provided through Region 9 Head Start. To date, the Birth to Five staff are on track to complete the items on the Quality Improvement Plan as scheduled. Standards of Conduct training has been completed with Education Service Provider and City staff. The Quality Assurance Monitoring team began Standards of Conduct observations the last week of September. Information regarding the

observations will be provided in the October Report.

School Attendance

The annual target for attendance set by the Office of Head Start is 85 percent.

Attachment B indicates the year-to-date average attendance through the end of September. Head Start Preschool was 56 percent, which is a 12 percent increase from September 2023. The Early Head Start Center-Based program was 52 percent, which is a 13 percent decrease from the same time in 2023. This reduction in attendance is due to 21 vacant slots. Information about filling these vacancies will be included in the October Report. Under-enrollment impacts attendance, as it is calculated on funded enrollment, not actual enrollment. Under-enrollment will be addressed with the approval of the proposed slot reduction by the Office of Head Start.

Medical/Dental Exams

Head Start regulations require all children to have medical and dental exams annually. At the end of September, 1,793 medical and 1,471 dental exams were completed, totaling 3,264 exams, as illustrated in **Attachment C**. At the end of September, 100 percent of enrolled children received the mandatory vision and hearing screening that must be completed within 45 days of enrollment.

Program Information Summaries

Please see **Attachment D**.

Nutrition

Each program must design and carry out nutrition services that are culturally and developmentally appropriate and provide children with up to two-thirds of their daily nutritional requirements. Nutrition services must meet the nutritional needs and feeding requirements of each child, including children with identified food allergies, children with disabilities, and children who have special diets due to religion and family preference. In addition, a program must serve meals and snacks that meet U.S. Department of Agriculture dietary patterns and are high in nutrients and low in fat, sugar, and salt. Children in the Early Head Start Center-Based classrooms receive protein, fruits, vegetables, and low carbohydrates during breakfast and lunch with milk or water. Snacks include protein and low carbohydrates with milk or water.

Child Incident Reports

The Head Start Program Performance Standards require programs to submit reports, as appropriate, to the responsible Office of Head Start official immediately, or as soon as practicable, related to any significant incidents affecting the health and safety of the program participations. This includes injuries requiring hospitalization, emergency room treatment, or doctor's visit, as well as inappropriate discipline, potential child

abuse or maltreatment, lack of supervision, or unauthorized release of a child. There were no Child Incident Reports submitted to the Office of Head Start in September.

Department of Child Safety Reports

All Head Start and Early Head Start staff are required to report suspected child abuse and neglect to protect children and help children and families connect to services. During the month of September, one report was made to the Department of Child Safety.

Program Instructions or Information Memorandums

Periodically, the Office of Head Start needs to provide information or programmatic updates to all Head Start Grantees. This is done through Program Instructions (PIs) and Information Memorandums (IMs). PIs provide information or recommendations from the U.S. Department of Health and Human Services Administration for Children and Families to States, Tribes, grantees, and others on various issues of child welfare that usually result in guidance or policy changes. IMs provide up-to-date information but do not establish requirements or supersede existing laws of official guidance.

In September, no new Program Instructions or Information Memorandums were issued.

Locations

Alhambra Elementary School District, 4510 N. 37th Avenue
Cartwright Elementary School District, 5220 W. Indian School Road
Deer Valley Unified School District, 20402 N. 15th Avenue
Fowler Elementary School District, 1617 S. 67th Avenue
Isaac School District, 3348 W. McDowell Road
Laveen Elementary School District, 5601 W. Dobbins Road
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Pendergast Elementary School District, 3802 N. 91st Avenue
Phoenix Elementary School District, 1817 N. 7th Street
Riverside Elementary School District, 1414 S. 51st Avenue
Roosevelt Elementary School District, 6000 S. 7th Street
Washington Elementary School District, 4650 W. Sweetwater Avenue
Wilson Elementary School District, 3025 E. Fillmore Street
Council Districts: 1, 3, 4, 5, 7 and 8

Responsible Department

This item is submitted by Deputy City Manager Gina Montes and the Human Services Department.

ATTACHMENT A

Fiscal Expenditures September 2024
Yr 1 FY 24 Head Start Financial Summary Grant 890215
Planned level of Expenditures

Fund Center	Program	FTE	Revised Budget 2023-2024	FY24 YEAR-TO- DATE Expenditures Federal Fund	FY24 Remaining Balance	FY24 YEAR-TO-DATE % Spent
8940050001	HS Administration	12	\$ 3,421,915.00	\$ 854,859.23	\$ 2,567,055.77	25%
8940050004	HS T&TA	-	\$ 325,611.00	\$ 39,455.51	\$ 286,155.49	12%
8940050012	HS Policy Council	-	\$ 42,262.00	6,034	\$ 36,227.71	14%
8940050015	HS Mental Health	4	\$ 549,830.00	158,122	\$ 391,707.67	29%
8940050016	HS Casework Support	67	\$ 6,637,147.00	1,794,727	\$ 4,842,419.87	27%
8940050017	HS Classroom Support	16	\$ 1,897,078.00	\$ 571,107.73	\$ 1,325,970.27	30%
	Total City of Phoenix	99	\$ 12,873,843	\$ 3,424,306	\$ 9,449,537	27%
8940051001	Alhambra	-	\$ 4,717,709	\$ 280,582	\$ 4,437,127	5.9%
8940051003	Booker T Washington	-	\$ 4,331,452	\$ 986,258	\$ 3,345,194	23%
8940051005	Washington	-	\$ 3,719,399	\$ 515,494	\$ 3,203,905	14%
8940051006	Deer Valley	-	\$ 1,913,945	\$ 115,183	\$ 1,798,762	6%
	Greater Phoenix Urban					
8940051010	League	-	\$ 7,415,258	\$ 1,314,473	\$ 6,100,785	18%
8940051116	Fowler	-	\$ 1,340,478	\$ 60,475	\$ 1,280,003	5%
	Total Education Service Providers	-	\$ 23,438,240	\$ 3,272,465	\$ 20,165,775	14%
	Early Head Start					
8940505021	Operations Support	54	\$ 6,703,424	\$ 2,259,549	\$ 4,443,875	34%
8940505024	Early Head Start T&TA	-	\$ 161,858	\$ 6,963	\$ 154,895	4%
8940505025	EHS Deer Valley		1,048,064	60,838	\$ 987,226	
8940505026	EHS Fowler		685,540	33,081	\$ 652,459	
	Total Early Head Start	54	\$ 8,598,886	\$ 2,360,430	\$ 6,238,456	27%
	Subtotal		\$ 44,910,969	\$ 9,057,201	\$ 35,853,768	20%
	Grand Total	153	44,910,969	9,057,201	35,853,768	20%

Attachment B

Percentage of Preschool Attendance		
Target: 85%	YTD Percent:	56%

Goal:

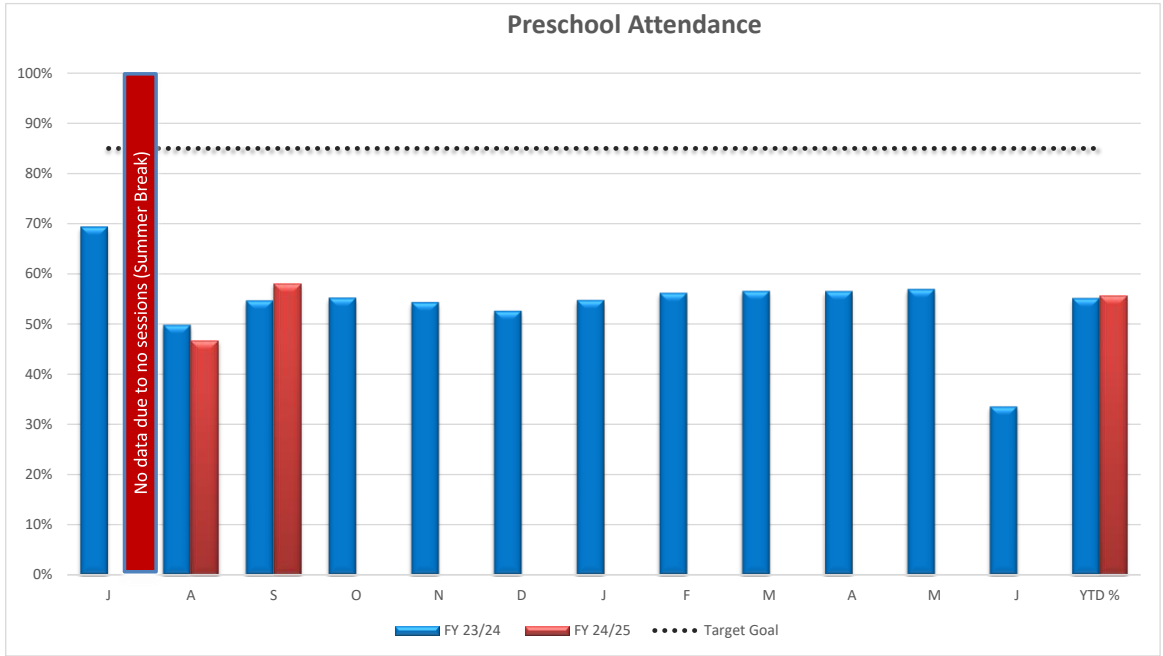
Increase attendance of Head Start Birth to Five children.

Target:

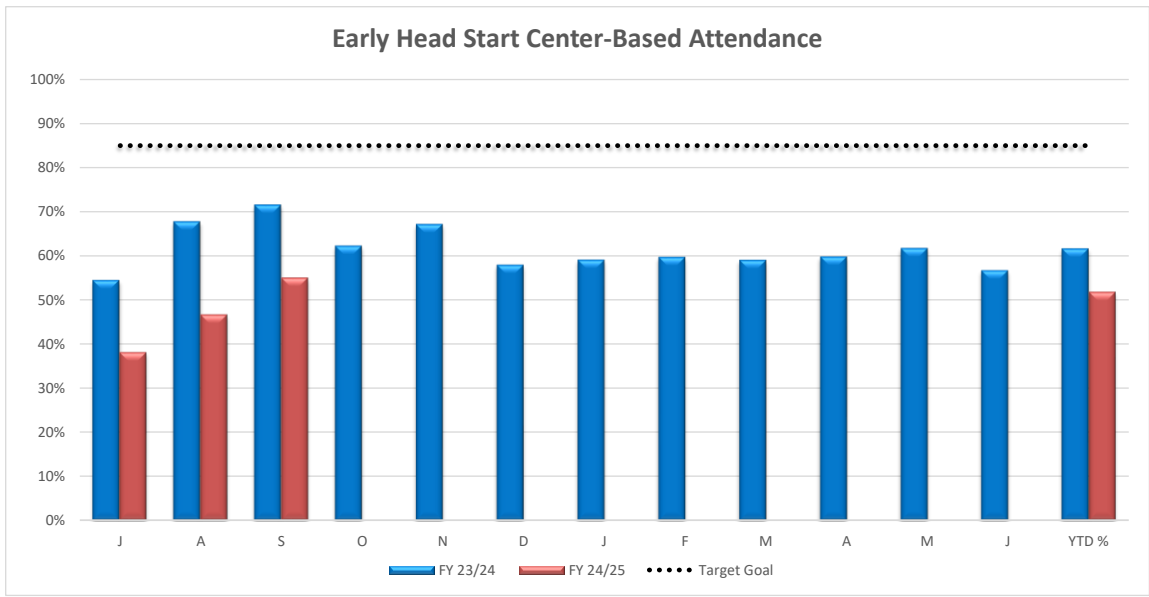
85% of children will attend each day.

Significance:

Attendance is a key factor in being able to get children ready to attend kindergarten.



Percentage of Child Care Partnership Attendance		
Target: 85%	YTD Percent:	52%



ATTACHMENT C

Head Start Birth to Five Medical Exams Completed

Target: 3,451 exams

FY 24-25 Medical Exams:

1,793

Goal:

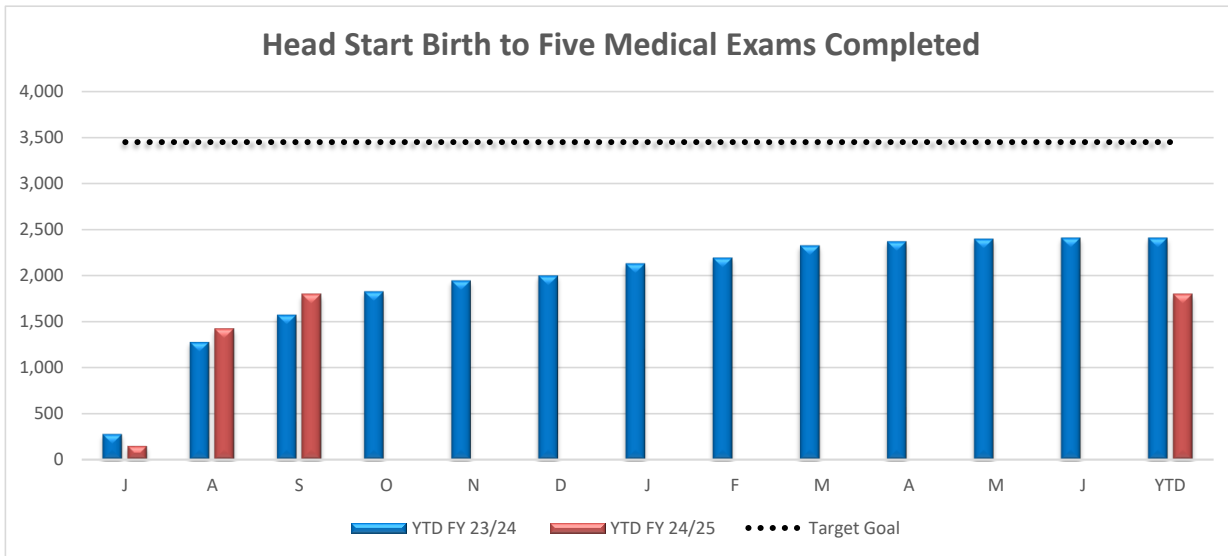
Ensure Head Start Birth to Five children receive necessary medical and dental exams.

Target:

3,451 Medical Exams and 3,451 Dental Exams

Significance:

Head Start Birth to Five children are required to have medical and dental exams as part of the Head Start regulations.

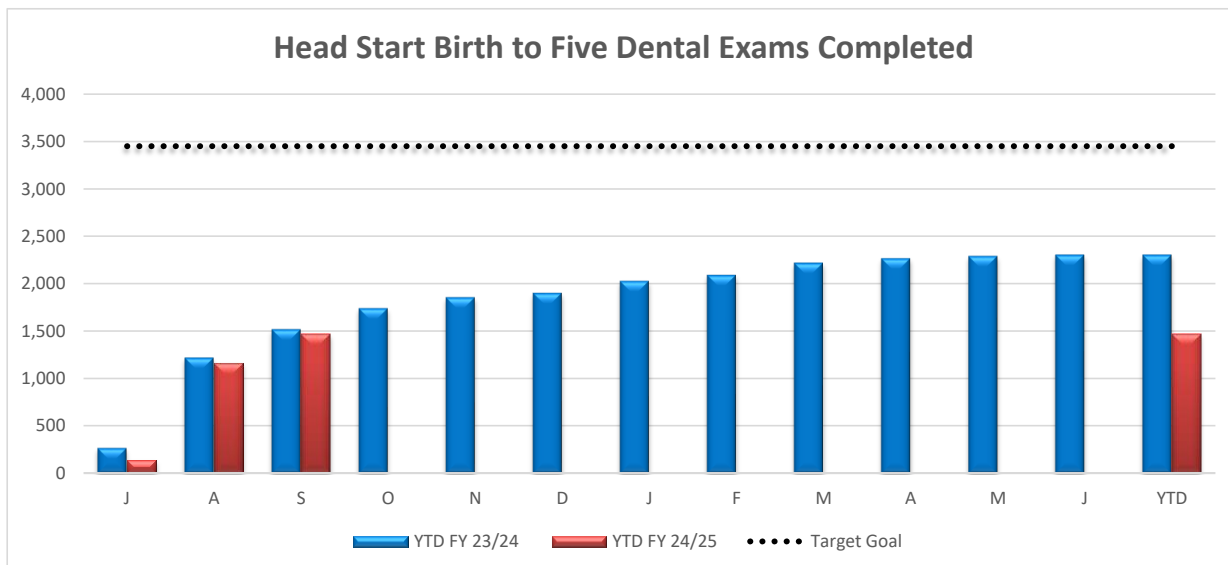


Head Start Birth to Five Dental Exams Completed

Target: 3,451 exams

FY 24-25 Dental Exams:

1,471



ATTACHMENT D

Program Information Summaries

Hearing and Vision Screenings

All children enrolled in Head Start are required to have a vision and hearing screening within the first 45 days of enrollment. By the end of September, 100% of enrolled children met this deadline for the first time in over ten years. This was accomplished through over eight summer health screening events attended by more than 450 children who received a vision and hearing screening and fluoride varnish, blood lead tests, and free physicals through community partnerships.

Nursing Students in Early Head Start

On September 9, eight Arizona College of Nursing students began an internship at the Early Head Start site, Out of This World Christian Childcare, to fulfill their pediatric learning unit. Under the supervision of the nursing instructor, the students will provide extra support in the classrooms by assisting with diapering, helping children wash their hands, and meal prep. The students will be at the childcare center twice a week through the end of October. The Childcare Center staff are thankful for the extra help and the excellent partnership.

Oral Health Education

On September 18, a dental student who is also a Head Start parent provided oral health education to 18 children at Southwest Elementary in the Roosevelt Elementary School District. The parent read a book about proper tooth brushing and demonstrated using a puppet. The children were also given the opportunity to practice tooth brushing with the puppet. (See picture below).

Alhambra Car Seat Safety Training

On Wednesday, September 24, six parents participated in a two-hour car seat safety training at Alhambra Preschool Academy. The training was provided by the Arizona Department of Health Services/Bureau of Women's and Children's Health. After the training, each family received a car seat valued at \$400 (See picture below).



Head Start children participating in oral health education at Southwest Elementary School.



A Head Start family receiving a car seat after the training at Alhambra Preschool Academy.



Report

Agenda Date: 11/25/2024, Item No. 6

HUD 2025-2029 Consolidated Plan, 2025-26 Annual Action Plan, Citizen Participation Plan, and Analysis of Impediments to Fair Housing Choice Study Consultant Services - Citywide

This report provides information to the Economic Development and Housing Subcommittee relative to the Neighborhood Services Department's process to develop and implement the U.S. Department of Housing and Urban Development (HUD) required 2025-2029 Consolidated Plan, 2025-26 Annual Action Plan, the Citizen Participation Plan update, and the Analysis of Impediments to Fair Housing Choice Study.

THIS ITEM IS FOR INFORMATION ONLY.

Summary

The City is eligible to receive HUD formula funding through the following federal grants:

- Community Development Block Grant (CDBG)
- Emergency Solutions Grant (ESG)
- HOME Investment Partnerships Program (HOME)
- Housing Opportunities for Persons with AIDS (HOPWA)

The City maintains federal funding eligibility through the creation of a five-year consolidated plan, and other required plans. The 2025-2029 Consolidated Plan will contain the requirements for HUD programs that provide critical funds to address housing and community development needs to entitlement cities like Phoenix. A consultant will be hired, through a competitive Request for Proposals process, and will ensure housing and community development needs are identified through comprehensive research, planning and public input. During the development of the Consolidated Plan, residents and community leaders will have the opportunity to offer input on housing, homelessness, social services, and community development needs for the five-year planning period. This information, along with other assessments, will form the basis of the five-year Consolidated Plan.

The 2025-2026 Annual Action Plan will describe how funds will be used to address the priorities and achieve the goals outlined in the first year of the five-year Consolidated Plan, while the Analysis of Impediments to Fair Housing Choice Study will help identify obstacles to fair housing.

Federally required citizen participation requirements will be met and will be posted to www.phoenix.gov/yourvoice as the central source of information for the public. Postings may include surveys, plans, videos, fact sheets, FAQs, and a calendar of events. Additionally, the following outreach requirements will also be incorporated into the citizen participation process:

- Special effort to include members of minority, immigrant, and disability communities, low and moderate-income residents, residents of public and assisted housing, and non-profit organizations.
- Communication in multiple languages and formats.
- Public engagement sessions, and individual and group stakeholder interviews.
- Social media, City newsletters, press releases, and neighborhood events.

Draft versions of the Consolidated Plan, Annual Action Plan, Citizen Participation Plan updates, and Analysis of Impediments to Fair Housing Choice Study will be shared for a 30-day public comment period to solicit input on the draft document. City Council will be asked to review and approve the draft Consolidated Plan, Annual Action Plan, Citizen Participation Plan updates, and Analysis to Impediments to Fair Housing Choice Study by May 15, 2025.

Responsible Department

This item is submitted by Deputy City Managers Alan Stephenson and Gina Montes, the Neighborhood Services and Housing departments and the Office of Homeless Solutions.



Report

Agenda Date: 11/25/2024, Item No. 7

Phoenix Film Office 50th Anniversary

This report provides the Economic Development and Housing Subcommittee with an overview of the Phoenix Film Office as it celebrates its 50th Anniversary.

THIS ITEM IS FOR INFORMATION AND DISCUSSION.

Summary

The City of Phoenix Film Office was established on October 8, 1974. The Film Office focuses exclusively on marketing to filmmakers, providing location referrals and logistics assistance, permitting, creating talent and crew employment opportunities, industry development, and promoting local vendors. Phoenix is the only city in the metropolitan area with a dedicated office to service filmmakers and is one of only five film offices in Arizona that is certified by the Association of Film Commissioners International (AFCI) and is overseen by an AFCI-certified Film Commissioner. Throughout its half-century of operation, the Phoenix Film Office has played a crucial role in developing and supporting the City's vibrant film industry ecosystem.

The Film Office works with all types of commercial multimedia projects including commercials, documentaries, educational projects, feature films (Indie and studio), industrial/corporate, music videos, still photography, television (reality and scripted), and social media content. Major brands such as Honda, Nieman Marcus, Mastercard, Nike, Ford, Nesquik, and Dick's Sporting Goods select Phoenix for its climate and diverse geography that can replicate "Anywhere, USA" to their audiences.

Some well-known movies filmed in Phoenix include Transformers V: The Last Knight (Paramount), Everything Must Go (Temple Hill Entertainment), Noele (Walt Disney Pictures), The Kingdom (Universal Pictures), Bad Santa (Columbia Pictures), Psycho (remake) (Universal Pictures), Jerry Maguire (Tri-Star), Days of Thunder (Paramount), Bill & Ted's Excellent Adventure (Interscope), and Raising Arizona (Circle Films).

The Film Office has been a significant economic driver for the City over the past 50 years.

- Over the past five years, the Film Office has issued an average of 93 permits annually, showcasing consistent demand for Phoenix as a filming location.
- These productions have resulted in an average annual industry expenditure of \$16.8 million in Greater Phoenix, injecting substantial funds into the local economy.
- The film industry has created an average of 4,430 technical crew and talent positions each year over the past five years, providing valuable employment opportunities for local residents.

Looking ahead, the Film Office is well-positioned to build on this strong foundation, continuing to drive economic growth, create employment opportunities, and enhance Phoenix's reputation as a premier filming destination for the next 50 years and beyond.

Responsible Department

This item is submitted by Deputy City Manager John Chan and the Community and Economic Development Department.



Report

Agenda Date: 11/25/2024, Item No. 8

Update on Halo Vista, a New Mixed-Use Development

This report provides the Economic Development and Housing Subcommittee with an overview of the development of a new technology, business, innovation and research, and lifestyle development at the northwest corner of Interstate-17 and Loop 303, known as Halo Vista.

THIS ITEM IS FOR INFORMATION AND DISCUSSION.

Summary

In May 2020, Taiwan Semiconductor Manufacturing Company (TSMC) announced its intention to build and operate an advanced semiconductor fabrication facility (FAB) in Phoenix. This was followed with announcements of three total FABs with an investment totaling \$65 billion. This brings to Phoenix one of the largest foreign direct investments in United States history. In the summer of 2020, the City zoned 3,500 acres for TSMC (1,100 acres) and a Tech Park (2,400 acres).

In May 2024, an Arizona State Land Department (ASLD) auction was held, after several years of research and planning with the City, ASLD and the applicant. The applicant group comprised of Mack Real Estate Group (MREG) and McCourt Partners formed the entity Biscuit Flats Dev LLC and was the successful bidder on May 29, 2024. MREG is a vertically integrated real estate developer, operator, investor, and lender with deep roots dating back to the 1980s in Phoenix, particularly in the Deer Valley area. In 2022, MREG was the successful bidder on 224 acres of land in Deer Valley to create a technology supplier campus that now includes notable international employers such as Sunlit Arizona, a key TSMC supplier. MREG has significant experience in large-scale and multi-phase projects. MREG has partnered with McCourt Partners a family-owned, full-service real estate development, investment and management firm. MREG and McCourt Partners have teamed up to bring forward a large-scale mixed-use development at the site.

The team proposes to construct a new mixed-use commercial park known as Halo Vista. The "City within a City" is estimated to be an investment of \$7 billion, over time, with more than 28 million square feet of mixed-use development, and is anticipated to house more than 62,000 jobs at full build-out. Halo Vista will consist of an estimated

12 million square feet of industrial ("The Forge"), 3.5 million square feet of flex-tech/ office ("Sonoran Oasis Research & Technology Park"), 500,000 square feet of major destination retail, restaurant, hotels, an auto mall and medical uses. Halo Vista will also include additional multi-family projects at build-out. Halo Vista is an important economic development opportunity that will create thousands of high-wage jobs over time and provide significant financial benefit for the City. The 3,500 acres in north Phoenix is a tremendous economic driver with local, national and global significance.

Location

Northwest corner of Interstate-17 and Loop 303.
Council District: 1

Responsible Department

This item is submitted by Deputy City Manager John Chan and the Community and Economic Development Department.



Report

Agenda Date: 11/25/2024, Item No. 9

Resource Innovation Campus Agreements Authorization

This report provides the Economic Development and Housing Subcommittee an update on the Resource Innovation Campus proposed development resulting from participation in the Reinventing Cities Competition, and requests the Subcommittee recommend City Council approval to enter into agreements with Krause Interior Architecture, Inc., or its City approved designee (Developer) and its partners for two phased developments on the Resource Innovation Campus and reimbursement of public infrastructure improvements.

THIS ITEM IS FOR DISCUSSION AND POSSIBLE ACTION.

Summary

Since May 2022, the Public Works and Community and Economic Development Departments have been collaborating with the C40 Cities - Reinventing Cities Competition. Reinventing Cities is an initiative led by C40, a city leadership group made up of nearly 100 world-leading cities forming a global network focused on addressing climate change. C40 works to stimulate sustainable development and to celebrate innovative solutions to environmental and urban challenges. Through the competition, cities identify underutilized sites that are ready to be released and transformed and invite creative multi-disciplinary teams-including architects, planners, developers, investors, environmentalists, start-ups, academics, and community associations-to submit proposals that can serve as a model for city landmarks of the future.

The City worked with C40 to run an international call for projects to develop twenty of the forty acres at the Resource Innovation Campus (RIC). The RIC, and its associated waste diversion program, was approved by Phoenix City Council in 2015. Located at 27th Avenue and Lower Buckeye Road next to the City-owned transfer station, the RIC is dedicated to the creation and growth of a circular economy that will fulfill the City's goal of diverting waste from the landfill. The RIC will help Phoenix reap the economic development benefits of attracting manufacturing processes and conversion technologies that transform waste into resources and is an integral part of achieving the 2050 Goal of creating zero waste through participation in the circular economy as outlined in the 2021 Phoenix Climate Action Plan. In December 2023, a selection

committee comprised of key City leadership identified the winning team and proposal for the site.

The winning team and proposal are led by Krause Interior Architecture, Inc. The proposal includes development in two phases, the first of which includes a short-term ground lease for a pilot program to determine the viability of the long-term concept. Upon proof of viability, the second phase will include an approximately 90,000 square foot building expected to include space for research and development labs, designated incubation/acceleration space, workforce training and development programs, and shared collaborative workspaces, as well as land designated for resource clustering focused on circular economy and by-product synergies (Project). In order to test emerging technologies; kick start entrepreneurial activities; and complete the necessary environmental assessments, staff proposes entering into a fair market value land lease based on an approved appraisal, which will take place in two phases. Should the Project move to Phase II, the total Project would be located on approximately 20-acres at build out. The following key business terms, and other terms and conditions will be incorporated into a Development Agreement.

Phase I

- Phase I will consist of a short-term ground lease of not more than five years.
- Phase I will allow for two research and development pilots that will divert waste from the landfill and generate revenue for Phase II. The first pilot will be focused on processing municipal solid waste and difficult to recycle plastic numbers (3, 4, 6, 7) and converting them to products such as bio char, bio diesel fuels, and naphtha. The second pilot will be focused on processing bio solids and sludge and converting them into products such bio crude oil, class A bio char, and liquid fertilizer. This second pilot is in conjunction with the Water Services Department and will use feedstock from the City's wastewater treatment plant. Both pilots' goals are to test new and emerging technologies and the feasibility of creating high-value products from waste streams to enable circularity, and help the City achieve its 2030 and 2050 waste diversion goals.
- The two pilots will utilize up to 2.5 acres of the Special Operations parcel located just east of the southeast corner of 35th Avenue and Elwood Street.
- The land lease terms will include a rent that meets the fair market value appraisal for the land site for a pilot, with credit towards rent provided for the waste materials that are diverted from the landfill and the City's other waste streams, which provide a financial value to the City.

Phase II

Phase II will include an amendment to the lease and execution of an operations and

maintenance agreement to enable development of the 20-acre site as detailed in the winning proposal received under the C40 Reinventing Cities Competition. Upon the Developer proving viability from the pilot and verifiable documentation to the Community and Economic Development and Public Works Directors providing for the financing entity and the terms of adequate financial ability to complete construction of the Project on the full RIC Project Site, the following terms will apply to Phase II.

- The lease will be amended to extend the lease from five up to 99 years and the land subject to the lease will expand from the original 2.5 acres to 20 acres.
- Prior to executing the lease amendment, Developer shall submit to the City a site plan and pre-application for development of the full Project Site.
- The rent for the Phase II lease area will be established with the initial appraisal, considering a fair market value rate that may be reduced by the direct costs to the Developer of the environmental assessments and remediation, and public infrastructure work that is valuable to the City and completed by Developer in accordance with Title 34. Any infrastructure or environmental work must be approved by the City in advance to be eligible for credit. The annual rent may be reduced with credit towards rent provided by the waste materials that are diverted from the landfill and the City's other waste streams, which provides a direct financial value to the City.
- Developer will privately finance and construct the Project at their sole upfront cost and expense.
- Developer will construct a public park/open space to tie into the Rio Reimagined development project. These public improvements may be creditable towards the annual rent, and will be constructed in accordance with Title 34.
- Developer will construct an education room/tour space and gallery or meeting space for public use.
- Phase II must start construction within 24 months of entering into the amended lease.
- City will retain the right to approve tenant sub lessees at the Project Site, which approval will not unreasonably be withheld.

Contract Term

The term for Phase I will terminate after five years. Phase II will be for a period of up to 99 years.

Financial Impact

The City's primary financial impact for Phase I will be the feedstock provided by the Public Works and Water Services departments in the form of municipal solid waste, difficult to recycle plastics, wastewater bio solids, and wastewater sludge. Terms of the

agreements will be reviewed and monitored by the Public Works and Water Services departments to verify availability of feedstock prior to execution of agreements and monitored throughout the life of the agreement. The Phase II impact will be the annual rent modified by the Developers ability to divert waste from the City's landfill.

Location

East of 35th Avenue and Elwood Street.
Council District: 7

Responsible Department

This item is submitted by Deputy City Managers Mario Paniagua and John Chan, and the Public Works and Community and Economic Development departments.