

ATTACHMENT B

Active Supervision/Standards of Conduct Monitoring Report

Purpose

The Head Start Program Performance Standards require that programs ensure no child is left alone or unsupervised by staff, consultants, contractors, or volunteers while under their care.

In alignment with the Office of Head Start's requirements, the City of Phoenix Head Start Birth to Five Program must ensure that staff consistently implement active supervision strategies. Additionally, it is essential for all staff, consultants, contractors, and volunteers to adhere to the program's Standards of Conduct as specified in section [1302.90\(c\)\(1\)\(i-iv\)](#).

The results of this monitoring will enable the City of Phoenix Head Start Birth to Five Program to identify necessary changes and build capacity, ensuring that children are properly supervised while in the care of caregivers and that caregivers comply with the Standards of Conduct.

Process

The Head Start Birth to Five Quality Assurance monitoring team assessed 135 classrooms from October 1, 2024, to November 27, 2024. They utilized a monitoring protocol created in collaboration with the Region IX Office of Head Start Training and Technical Assistance team. This protocol specifically focused on staff processes to ensure the safety of children.

The table below indicates the aggregated results of the monitoring.

Table 1.1 – Key Findings and Trends

Active Supervision/ Standards of Conduct Results		
Protocol Indicator	Average Overall Proficiency	Top Trends
Staff arrange the environment and plan safety zoning to ensure a safe space and prevent harm to children.	94% of staff set up the environment and carefully plan their positions to prevent harm to children.	89% of classrooms were found to have a designated safe space for children to be alone while still being supervised by adults.
Staff can account for the children in their care through scanning and counting in the environment.	94% of staff can account for the children in their care by scanning and counting in the environment.	96% of classrooms had a system to account for all children entering and exiting.
Listening for specific sounds or their absence to protect children and facilitate communication.	95% of staff listen for specific sounds or their absence to prevent harm to children.	93% of staff consistently monitored their surroundings to ensure the safety of the children.
Staff utilize active supervision, employ best practice skills, and effectively anticipate and address children's behavior to prevent injuries and facilitate learning opportunities.	96% of staff expect children's behavior to prevent injuries and create learning opportunities.	99% of staff use appropriate language and tone when addressing children.