



## City of Phoenix

**To:** Ginger Spencer  
Deputy City Manager

**Date:** June 24, 2024

**From:** Denise Archibald  
City Clerk

A handwritten signature in blue ink, appearing to be 'DA'.

**Subject:** REQUEST TO REVISE ITEM 20, PACIFIC OFFICE AUTOMATION, INC., ON  
THE JUNE 26, 2024 FORMAL AGENDA

The City Clerk Department requests approval to revise Item 20, Pacific Office Automation, Inc. on the June 26, 2024 formal agenda to fix a clerical error and change the start date of the contract from 'on or about July 1, 2024' to 'on or about June 26, 2024'.

Approved by:

A handwritten signature in black ink, appearing to be 'G. Spencer'.  
Ginger Spencer (Jun 24, 2024 16:31 PDT)  
Ginger Spencer  
Deputy City Manager

Jun 24, 2024

Date