

ATTACHMENT A

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ADOPTED ORDINANCE**

ORDINANCE G-6860

AN ORDINANCE AMENDING AND REORGANIZING
CHAPTER 2, ARTICLE II, SECTION 2-60 OF THE
PHOENIX CITY CODE RELATING TO THE RULES
OF COUNCIL PROCEEDINGS.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PHOENIX, as
follows:

SECTION 1. That Chapter 2, Article II, Section 2-60 of the Phoenix City
Code related to the Rules of Council Proceedings is amended and reorganized
to read as follows:

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Rule 2: Meetings.

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(C) The City Manager will include an item on the formal agenda at the written request of the mayor or at least three Council members. BEFORE THE MEETING OR BEFORE ANY VOTE OCCURS RELATED TO THE ITEM, THE ITEM MAY BE WITHDRAWN FROM THE AGENDA BY WRITTEN REQUEST TO THE CITY MANAGER FROM THE MAYOR, ONLY IF THE ITEM WAS REQUESTED BY THE MAYOR, OR ONE OF THE COUNCIL MEMBERS WHO REQUESTED THE ITEM. OTHERWISE, AN ITEM CAN ONLY BE WITHDRAWN FROM THE AGENDA BY A MAJORITY VOTE OF THE CITY COUNCIL.

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Rule 7: Rules of governance.

(a) A majority of the members of the Council shall constitute a quorum. The Charter requires the affirmative vote of a majority of the members of the Council to pass any ordinance, franchise, resolution or formal recorded action.

(b) The Mayor shall be the presiding officer and have a voice and vote in all Council proceedings. During the absence or disability of the Mayor, the Vice Mayor shall act as Mayor. In the absence of both the Mayor and Vice Mayor at a council meeting, the Council Member who most recently served as Vice Mayor shall serve as the acting Mayor to preside over the meeting. During the extended absence or disability of both Mayor and Vice Mayor, the Council shall elect a presiding officer for all meetings.

(c) The Council shall select a new Vice Mayor once each calendar year at the first formal meeting in January or at the next regularly scheduled meeting after a Vice Mayor vacancy occurs.

(d) The Mayor shall assign the seating arrangement for the Formal and Policy Meetings.

(E) BEFORE ANY VOTE OCCURS RELATED TO AN ITEM ON A FORMAL COUNCIL AGENDA, THE ITEM MAY BE WITHDRAWN FROM THE AGENDA BY THE CITY MANAGER, OR BY WRITTEN REQUEST AS PROVIDED IN RULE 2(C). OTHERWISE, AN ITEM CAN ONLY BE WITHDRAWN FROM THE AGENDA BY A MAJORITY VOTE OF THE CITY COUNCIL.

(F) ~~(e)~~ There will be no more than one amendment to a motion permitted. A substitute motion is considered an amendment.

(1) A “friendly” amendment that is accepted by the maker and the second shall not count as an official amendment. The purpose of a friendly amendment is to make minor modifications or clarifications to a motion.

(2) When a motion to amend a motion, which includes a substitute motion, has been made and seconded, the next vote shall be on that motion.

(3) If the motion to amend fails, the original motion remains on the floor and shall be voted on.

(G) DURING A MEETING, ANY COUNCIL MEMBER CAN REQUEST FOR ALL COUNCIL MEMBERS TO RECEIVE A TYPED OR WRITTEN COPY OF A MOTION MADE BY A COUNCIL MEMBER PRIOR TO THE COUNCIL VOTING ON THE ITEM. AT THE DIRECTION OF THE MEETING CHAIR, STAFF WILL RETRIEVE A COPY OF THE MOTION FROM THE MOTION MAKER AND PROVIDE IT TO THE REST OF THE COUNCIL FOR THEIR REVIEW. DURING THE TIME STAFF IS OBTAINING THE MOTION AND DISTRIBUTING IT TO THE COUNCIL, THE MEETING CHAIR CAN

PAUSE THE MEETING, OR TABLE THE ITEM FOR IT TO BE HEARD AT A LATER TIME IN THE SAME AGENDA.

(H) ~~(f)~~ Any member, at any time, may request a roll call vote for clarification of a voice vote.

(I) ~~(g)~~ Council members shall not be excused from voting. A failure to vote or a voluntary abstention shall count as an “aye” vote unless excused by an announced conflict of interest.

(J) ~~(h)~~ Roll will be called in alphabetical order by Council Member last names, followed by the Vice Mayor and Mayor.

(K) ~~(i)~~ In the case of a tie in the vote on any measure, the measure shall be considered defeated.

(L) ~~(j)~~ The journal of the proceedings of the Council (meeting minutes) shall record individual votes on all ordinances, resolutions, franchises, formal actions, and liquor license applications recommended for disapproval. For voice votes of ayes and nays that are not unanimous, the Mayor shall indicate the individual votes. The Mayor may require that Council Members’ votes be clarified.

(M) ~~(k)~~ During a meeting, the Council may vote to reconsider any item except an ordinance that failed to pass. The Charter provides that if an ordinance fails to pass, the vote on the motion shall not be taken within 24 hours thereafter. The motion to reconsider any measure may be made only by a member on the prevailing side and must receive a second, which may be made by any member.

(N) ~~(l)~~ After the meeting, requests for reconsideration may also be filed by a member of the prevailing side with the city clerk within seven business days following the date of original action, except requests for reconsideration of zoning matters shall be filed within seven calendar days after the action.

(1) The request for reconsideration should be addressed to the city clerk and contain the meeting date, item subject, and number of the item requested for reconsideration.

(2) If properly and timely filed, the city clerk should place the request for reconsideration on the next available formal meeting agenda. Except for zoning cases, the item being reconsidered should be placed on the agenda to immediately follow the item to request reconsideration. Reconsidered items for zoning cases should be placed on the next available formal agenda that allows compliance with the applicable posting period.

(3) A motion to reconsider must receive a second, which may be made

by any council member.

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RULE 15: Use of staff (eight-hour rule).

(A) No INDIVIDUAL Council member shall request any staff project requiring over eight hours of staff work without first seeking approval of the full city council. THIS INCLUDES REQUESTS SUCH AS RESEARCH, ORDINANCE DEVELOPMENT, LISTENING SESSIONS, HEARINGS OR COMMUNITY INPUT MEETINGS. THE REQUEST SHALL BE MADE IN WRITING TO THE CITY MANAGER IDENTIFYING THE PROJECT BEING REQUESTED.

(B) ITEMS PLACED ON A SUBCOMMITTEE AGENDA BY A SUBCOMMITTEE CHAIR OR A REGULAR AGENDA BY THE MAYOR DO NOT REQUIRE AN 8-HOUR RULE REQUEST FOR BASIC STAFF WORK NECESSARY FOR AN INITIAL DISCUSSION OF THE ITEM. HOWEVER, DEVELOPMENT OF A NEW ORDINANCE WILL GENERALLY REQUIRE AN 8-HOUR REQUEST APPROVED BY THE FULL CITY COUNCIL. A MAJORITY VOTE OF A SUBCOMMITTEE CAN REQUEST STAFF TO CONDUCT UP TO THREE LISTENING SESSIONS OR PUBLIC HEARINGS FOR THE SUBCOMMITTEE.

(C) THIS RULE DOES NOT APPLY TO DISTRICT COUNCIL OR MAYOR OFFICE STAFF CONDUCTING THEIR OWN RESEARCH OR COMMUNITY OR PUBLIC OUTREACH MEETINGS.

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PASSED by the Council of the City of Phoenix this 2nd day of June 2021.

MAYOR

ATTEST:

Denise Archibald, City Clerk

APPROVED AS TO FORM:
Cris Meyer, City Attorney

By: _____

REVIEWED BY:

Ed Zuercher, City Manager

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