

PHOENIX CITY COUNCIL FORMAL AGENDA



Mayor Greg Stanton

Vice Mayor
District 4
Laura Pastor

District 1
Thelda Williams

District 2
Jim Waring

District 3
Debra Stark

District 5
Daniel Valenzuela

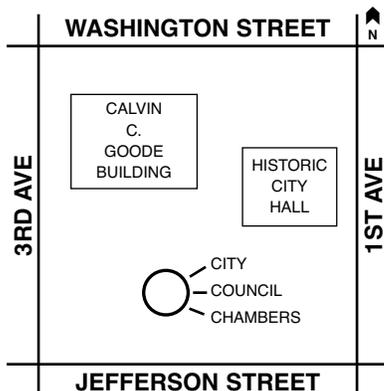
District 6
Sal DiCiccio

District 7
Michael Nowakowski

District 8
Kate Gallego

*Online agendas and
results available at
www.phoenix.gov*

City Council Chambers
200 W. Jefferson St.
Phoenix, AZ 85003



WELCOME!

Thank you for participating in the process of representative local government. We welcome your interest and hope you and your neighbors will often attend Phoenix City Council meetings. Democracy cannot endure without an informed and involved electorate.

Phoenix operates under a Council-Manager form of local government. Policy is set by the Mayor and Council, and the City Manager, who is appointed by the Council, directs staff to carry out the policies. This separation of policy-making and policy administration is considered the most economical and efficient form of city government.

FORMAL CITY COUNCIL MEETINGS

The Council generally holds formal meetings at 2:30 p.m. on Wednesdays to take official action on Ordinances, Resolutions, and other items on the agenda. Although the formal agenda is subject to change, all changes to the printed agenda will be available at least 24 hours prior to the meeting. Visit <https://www.phoenix.gov/cityclerk/publicmeetings> to view the agenda and meeting schedule.

The formal meeting may appear to proceed very quickly, with important decisions reached with little discussion. However, councilmembers receive the agenda the week prior to the meeting, giving them the opportunity to study every item and to ask questions of City staff members. If no additional information is presented at the meeting, action may be taken without discussion.

HOW CITIZENS CAN PARTICIPATE

The public may request to address the Council regarding an agenda item by submitting a yellow Request to Speak card at the meeting, or may submit a white card to state their support or opposition to an item for the record without speaking. Individuals should arrive and submit a card by the beginning of the meeting, before action is taken on the item. After action has been taken on an item, cards will not be accepted.

In addition, Citizen Comments are heard for up to 15 minutes at the start of the regular formal meeting and, if necessary, for up to 15 minutes (unless extended by the Chair) before adjournment or recess provided a quorum of the Council is present. Any member of the public will be given three minutes to address the Council on issues of interest or concern to them. Speakers will be called in the order in which requests to speak are received. As mandated by the Arizona Open Meeting Law, officials will not discuss matters raised during the Citizen Comment session, but may respond to personal criticism, and may direct staff to follow-up with the citizen.

If you have an individual concern involving the City, you are encouraged to contact your District councilmember at 602-262-7029 or the City Manager's Office at 602-262-4449. To reach the Mayor's Office, call 602-262-7111. We will do everything possible to be responsive to your individual requests.

REGISTERED LOBBYISTS

Individuals paid to lobby on behalf of persons or organizations other than themselves must register with the City Clerk prior to lobbying or within five business days thereafter and must re-register annually. If you have any questions about registration or whether or not you must register, visit <https://www.phoenix.gov/cityclerk/publicmeetings> or contact the City Clerk's Office at 602-256-3186.

ACCESSIBILITY

An assistive listening system is available in the Council Chambers for individuals with hearing loss. Obtain a headset unit at the entrance table in the Chambers. In addition, the City Clerk's Office will provide sign language interpreting services. Please call 602-256-3186 or Relay 7-1-1 as early as possible to coordinate needed arrangements.

Si necesita asistencia o traducción en español, favor de llamar lo mas pronto posible a la oficina de la Secretaría Municipal de Phoenix al 602-256-3186.

City of Phoenix Council members and district boundaries



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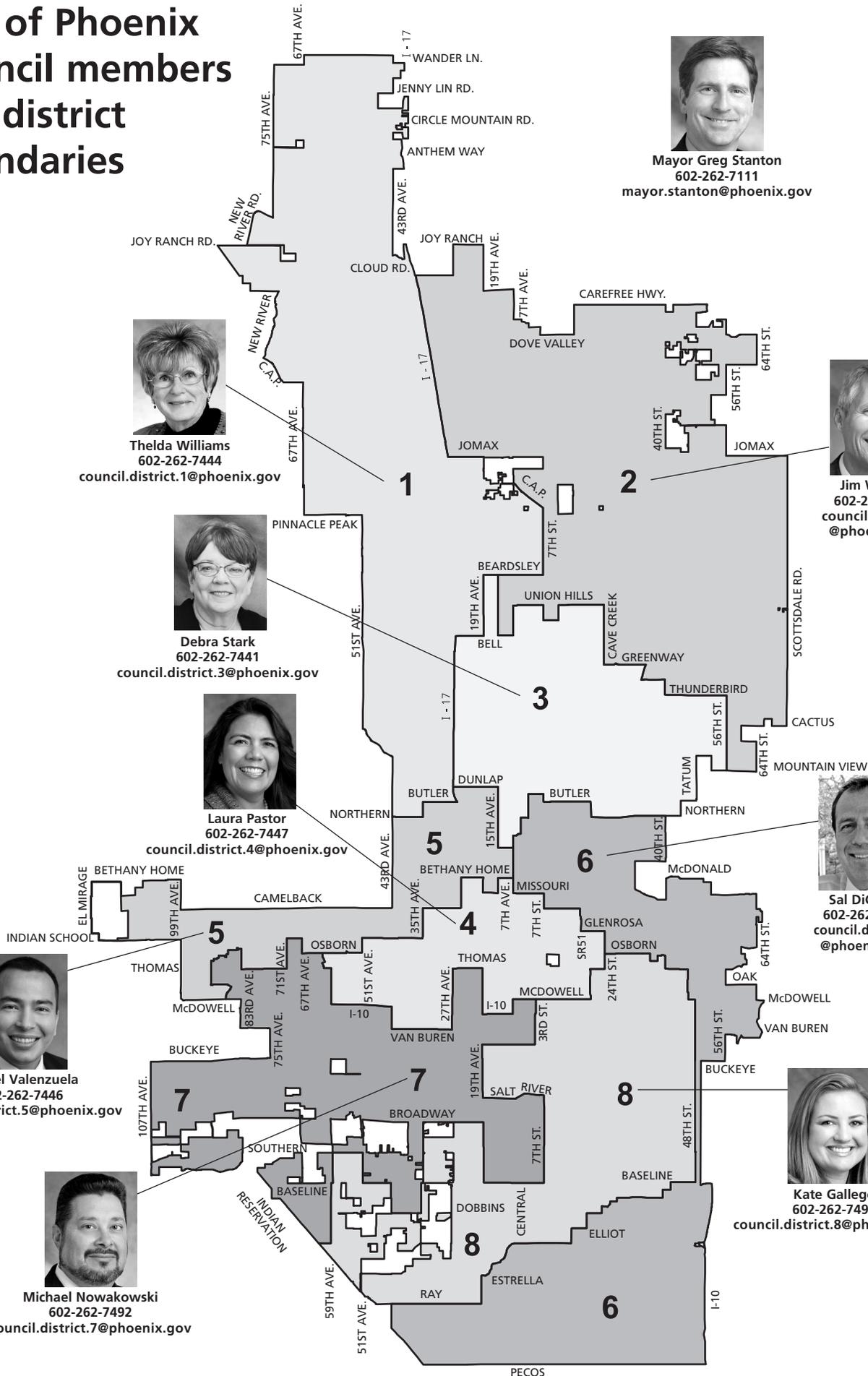
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Agenda City Council Formal Meeting

Wednesday, March 7, 2018

2:30 PM

phoenix.gov

*****REVISED March 6, 2018*****

Item Requested to be Continued: 36; Item Requested to be Withdrawn: 96

CALL TO ORDER AND ROLL CALL

CITIZEN COMMENTS

BOARDS AND COMMISSIONS

- | | | |
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| 1 | City Council Appointments to Boards and Commissions | Page 14 |
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LIQUOR LICENSES, BINGO, AND OFF-TRACK BETTING LICENSE APPLICATIONS

- | | | |
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| 2 | Liquor License - Special Event - Phoenix Harley Owners Group Charities, Inc. | District 3 - Page 16 |
| 3 | Liquor License - Special Event - USA Homeownership Foundation Inc | District 3 - Page 17 |
| 4 | Liquor License - Cre Asian Bar and Grill | District 3 - Page 18 |
| 5 | Liquor License - Special Event - Cancer Support Community - Arizona | District 4 - Page 23 |
| 6 | Liquor License - Special Event - Cancer Support Community - Arizona | District 4 - Page 24 |
| 7 | Liquor License - Special Event - Phoenix Frontrunners, Inc. | District 4 - Page 25 |
| 8 | Liquor License - Special Event - Phoenix Pride Incorporated | District 4 - Page 26 |

- 26 L.N. Curtis and Sons
- 27 Anritsu Company
- 28 Various Vendors for Rental and Servicing of Portable Toilets
- 29 Russell E. Kurz, doing business as Performance Electric
- 30 Diversified Flooring Services-Phoenix, LLC
- 31 Maricopa Association of Governments
- 32 Helping Phoenix Neighborhoods
- 33 Starkweather Roofing, Inc.
- 34 Simpson Walker Contracting Corporation
- 35 Itron, Inc.

ADMINISTRATION

- *36 (CONTINUED FROM FEB. 21, 2018) - General Police Towing Services - Requirements Contract - RFP 17-182 (Ordinance S-44262) ***REQUEST TO CONTINUE*** Citywide - Page 72
- 37 Eight-Hour Rule Request Seeking Council Authorization to Research Potential City Charter Amendment Regarding Election Funding Disclosure to be Referred to Voters at November 2018 General Election Citywide - Page 187
- 38 Eight-Hour Rule Request Seeking Council Authorization to Research Land Located Along South Central Avenue and the Rio Salado District 7 - Page 189 District 8

- 39 **Amend Ordinance For Acquisition of Real Property for Roadway Improvements at 7th Avenue and 7th Street Roadway Near the I-17 Interchange (Ordinance S-44299)** District 8 - Page 191
- 40 **Cold Mix Asphalt and Various Paving Materials - Requirements Contract - IFB 18-127 (Ordinance S-44300)** District 1 - Page 193
District 8
Out of City
- 41 **High School Equivalency Testing Services - State of Arizona - ADED14-065017 (Ordinance S-44301)** Citywide - Page 195
- 42 **Savox Search Cameras with Kits and Accessories - Requirements Contract-IFB 18-105 (Ordinance S-44303)** Citywide - Page 197
- 43 **Acceptance and Dedication of Right-of-Way Abandoned by Arizona Department of Transportation (ADOT) Resolutions 2018-01-A-002 and 2018-01-A-004 (Ordinance S-44305)** District 2 - Page 199
District 8
- 44 **Integrated Pest Control, Wildlife Relocation and Bird/Bat Management (Ordinance S-44306)** Citywide - Page 202
- 45 **Amend Ordinance for Authorization to Grant Temporary Construction Easements on City-owned Property Located at 17010 S. 40th St. (Ordinance S-44307)** District 6 - Page 204
- 46 **Authorization to Enter Into Access Agreements with Maricopa County for Air Quality Monitors at Phoenix Water Well Sites 70 and 94 (Ordinance S-44308)** District 4 - Page 205
District 6
-

- 47 **Authorization to Amend Lease with BWC, LLC to Extend Term (Ordinance S-44310)** District 5 - Page 206
- 48 **Acceptance of Easements for Public Utility Purposes (Ordinance S-44316)** District 3 - Page 207
- 49 **Acceptance and Dedication of Deeds and Easements for Roadway and Sidewalk Purposes (Ordinance S-44317)** District 4 - Page 209
District 7
- 50 **Lawnmower, Landscape and Agriculture Equipment Parts (Ordinance S-44329)** Citywide - Page 211
- 51 **Amend Pay Ordinance S-42689 in Accordance with Human Resources Committee 601 Recommendation (Ordinance S-44325)** Citywide - Page 212
- 52 **Intergovernmental Agreements with Arizona Board of Regents for Student Engagements (Ordinance S-44297)** Citywide - Page 213
- 53 **Options for Conducting City Elections** Citywide - Page 214

COMMUNITY SERVICES

- 54 **Amendment to Contract with FSL Real Estate Services for Redevelopment of Residential Properties in South Phoenix Village Neighborhood Initiative Area (Ordinance S-44320)** District 8 - Page 228
- 55 **Arizona Commission on the Arts FY 2018-19 Community Investment Level VI Grant Application (Ordinance S-44313)** Citywide - Page 230
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- 56 **Grant Request to Participate in International Research Project (Ordinance S-44331)** Citywide - Page 232

ECONOMIC DEVELOPMENT

- 57 **Authorization to Enter into Development Agreement with HPPC, LLC (Ordinance S-44321)** District 4 - Page 234
- 58 **Youth Internship Program Case Management Services Contract (Ordinance S-44322)** Citywide - Page 236
- 59 **Issuance of Student Housing Revenue and Refunding Revenue Bonds (Downtown Phoenix Student Housing, LLC - Arizona State University Project) (Resolution 21617)** District 7 - Page 238

PUBLIC SAFETY

- 60 **Enter into Memorandum of Understanding with Federal Bureau of Investigation - Counterterrorism** Citywide - Page 239
- 61 **Temporary Fire Station 55 Firefighter Staffing (Ordinance S-44304)** District 1 - Page 240
- 62 **Intergovernmental Agreement with Maricopa County for Emergency Management Software (Ordinance S-44328)** Citywide - Page 242
- 63 **Authorization to Apply for, Accept, and Enter Into Agreements for 2019 Governor's Office of Highway Safety Grants (Ordinance S-44318)** Citywide - Page 244
- 64 **Authorization to Enter into Agreement with Arizona Peace Officer Standards and Training Board for Reimbursement of Basic Training Costs (Ordinance S-44319)** Citywide - Page 248
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- 65 **Authorization to Apply for, Accept, and Enter into Agreements for High Intensity Drug Trafficking Area Grant Funds (Ordinance S-44323)** Citywide - Page 249
- 66 **Request Authorization for the Sale of Canine "Franken" for \$1.00 (Ordinance S-44330)** Citywide - Page 251

TRANSPORTATION AND INFRASTRUCTURE

- 67 **Corporate Aircraft Storage Hangar Lease with Salt River Project Agricultural Improvement and Power District (Ordinance S-44324)** District 8 - Page 252
- 68 **Terminal 2 Contract Extension (Ordinance S-44326)** District 8 - Page 254
- 69 **Purchase of New Mobitrac Tool and Replacement Parts - Requirements Contract Recommendation (Ordinance S-44302)** District 7 - Page 257
- 70 **SR85 Landfill Tarp Contract Recommendation (Ordinance S-44309)** Out of City - Page 259
- 71 **Miscellaneous Building Repairs - Requirements Contract Recommendation - IFB 18-FMD-038 (Ordinance S-44311)** Citywide - Page 261
- 72 **HVAC Maintenance and Repair Services - Requirements Contract Recommendation - IFB 18-FMD-060 (Ordinance S-44312)** Citywide - Page 263

- 73 **Request Authorization to Enter Into Intergovernmental Agreement with Flood Control District of Maricopa County for 27th Avenue and Olney Avenue Storm Drain Project (Ordinance S-44314)** District 8 - Page 265
- 74 **Request Authorization to Enter into Intergovernmental Agreement with Flood Control District of Maricopa County for 19th Avenue and Dobbins Road Project (Ordinance S-44315)** District 8 - Page 268
- 75 **Small Diameter Sanitary Sewer Rehabilitation Program - Construction Administration and Inspection Services - WS90500118 (Ordinance S-44298)** Citywide - Page 271
- 76 **Aeration Membrane Diffuser Testing (Ordinance S-44327)** District 7 - Page 273
Out of City
- 77 **Salt River Valley Water Users' Association and Salt River Project Agricultural Improvement and Power District Well Capacity Agreement (Ordinance S-44332)** Citywide - Page 275

PLANNING AND ZONING MATTERS

- 78 **Final Plat - Lots 7, 8, 84 and 140 and Tracts Z and AA - 170083 - West of 19th Avenue and North of Happy Valley Road** District 1 - Page 277
- 79 **Final Plat - Kingston Place - 170094 - East of 41st Avenue and South of Rose Garden Lane** District 1 - Page 278
- 80 **Abandonment of Easement - V170068A - 20th Drive and Andalusian Trail (Resolution 21616)** District 1 - Page 279
- 81 **Abandonment of Right-of-Way - V160053A - 17th Street and Indian School Road (Resolution 21615)** District 4 - Page 280
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City of Phoenix

City Council Formal Meeting

City Council Report

Agenda Date: 3/7/2018, **Item No.** 1

City Council Appointments to Boards and Commissions

Summary

This item transmits recommendations from the Council for appointment or reappointment to City Boards and Commissions.

Responsible Department

This item is submitted by the City Council Office.

ATTACHMENT A



City of Phoenix

To: Mayor and Council City Council **Date:** March 7, 2018
From: Penny Parrella
Executive Assistant to the City Council
Subject: BOARDS AND COMMISSIONS- CITY COUNCIL APPOINTEES

The purpose of this memo is to provide recommendations for an appointment to the following committees.

Laveen Village Planning Committee

Councilman Nowakowski recommends the following individual for appointment:

Cinthia Estela

Ms. Estela is a paralegal and a resident of District 7. She will serve a full first term to expire on November 19, 2019.

Maryvale Village Planning Committee

Councilman Nowakowski recommends the following individual for appointment:

Viri Hernandez

Ms. Hernandez is the Executive Director for the Center for Neighborhood Leadership and a resident of District 7. She will serve a full first term to expire on November 19, 2019.



Liquor License - Special Event - Phoenix Harley Owners Group Charities, Inc.

Request for a Series 15 - Special Event liquor license for the temporary sale of all liquors.

Summary

Applicant

Frank Stubbs

Location

13850 N. Cave Creek Road

Council District: 3

Function

Community Event

Date(s) - Time(s) / Expected Attendance

April 13, 2018 - 3 p.m. to 7:30 p.m. / 500 attendees

April 14, 2018 - Noon to 8 p.m. / 4,000 attendees

Staff Recommendation

Staff recommends approval of this application.

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.



Liquor License - Special Event - USA Homeownership Foundation Inc

Request for a Series 15 - Special Event liquor license for the temporary sale of all liquors.

Summary

Applicant

George Varrato Jr.

Location

4530 E. Gold Dust Ave.

Council District: 3

Function

Dinner

Date(s) - Time(s) / Expected Attendance

April 19, 2018 - 5:30 p.m. to 9:30 p.m. / 180 attendees

Staff Recommendation

Staff recommends approval of this application.

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.



Liquor License - Cre Asian Bar and Grill

Request for a liquor license. Arizona State License 1207B278.

Summary

Applicant

Thuy Nguyen, Agent

License Type

Series 12 - Restaurant

Location

13216 N. 7th St., Ste. B2
Zoning Classification: PSC
Council District: 3

This request is for a new liquor license for a restaurant. This location was previously licensed for liquor sales and may currently operate with an interim permit.

The 60-day limit for processing this application is March 9, 2018.

Pursuant to A.R.S. 4-203, a spirituous liquor license shall be issued only after satisfactory showing of the capability, qualifications and reliability of the applicant and that the public convenience and the best interest of the community will be substantially served by the issuance. If an application is filed for the issuance of a license for a location, that on the date the application is filed has a valid license of the same series issued at that location, there shall be a rebuttable presumption that the public convenience and best interest of the community at that location was established at the time the location was previously licensed. The presumption shall not apply once the licensed location has not been in use for more than 180 days.

Other Active Liquor License Interest in Arizona

This applicant does not hold an interest in any other active liquor license in the State of Arizona.

Public Opinion

No protest or support letters were received within the 20-day public comment period.

Applicant's Statement

The applicant submitted the following statement in support of this application. Spelling, grammar and punctuation in the statement are shown exactly as written by the applicant on the City Questionnaire.

I have the capability, reliability and qualifications to hold a liquor license because:
"As a mother, business owner and law abiding citizen, it is my responsibility to provide a safe and positive dining experience without jeopardizing the public safety in which our children and loved ones reside. I hold high standards for myself and my staff and will be properly trained in the necessary alcohol training courses."

The public convenience requires and the best interest of the community will be substantially served by the issuance of the liquor license because:

"The previous owners who held a liquor license in this establishment did well, stating that their patrons often requested alcohol and enjoyed it responsibly. It did well for the business and surrounding businesses as well as generating more tax revenue for the city."

Staff Recommendation

Staff recommends approval of this application.

Attachments

Liquor License Data - Cre Asian Bar and Grill

Liquor License Map - Cre Asian Bar and Grill

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.

Liquor License Data: CRE ASIAN BAR AND GRILL

Liquor License

Description	Series	1 Mile	1/2 Mile
Bar	6	3	2
Beer and Wine Bar	7	1	1
Liquor Store	9	1	1
Beer and Wine Store	10	3	3
Restaurant	12	8	8

Crime Data

Description	Average *	1 Mile Average **	1/2 Mile Average***
Property Crimes	16.34	9.28	19.95
Violent Crimes	2.70	0.63	1.59

*Citywide average per square mile **Average per square mile within 1 mile radius ***Average per square mile within 1/2 mile radius

Property Violation Data

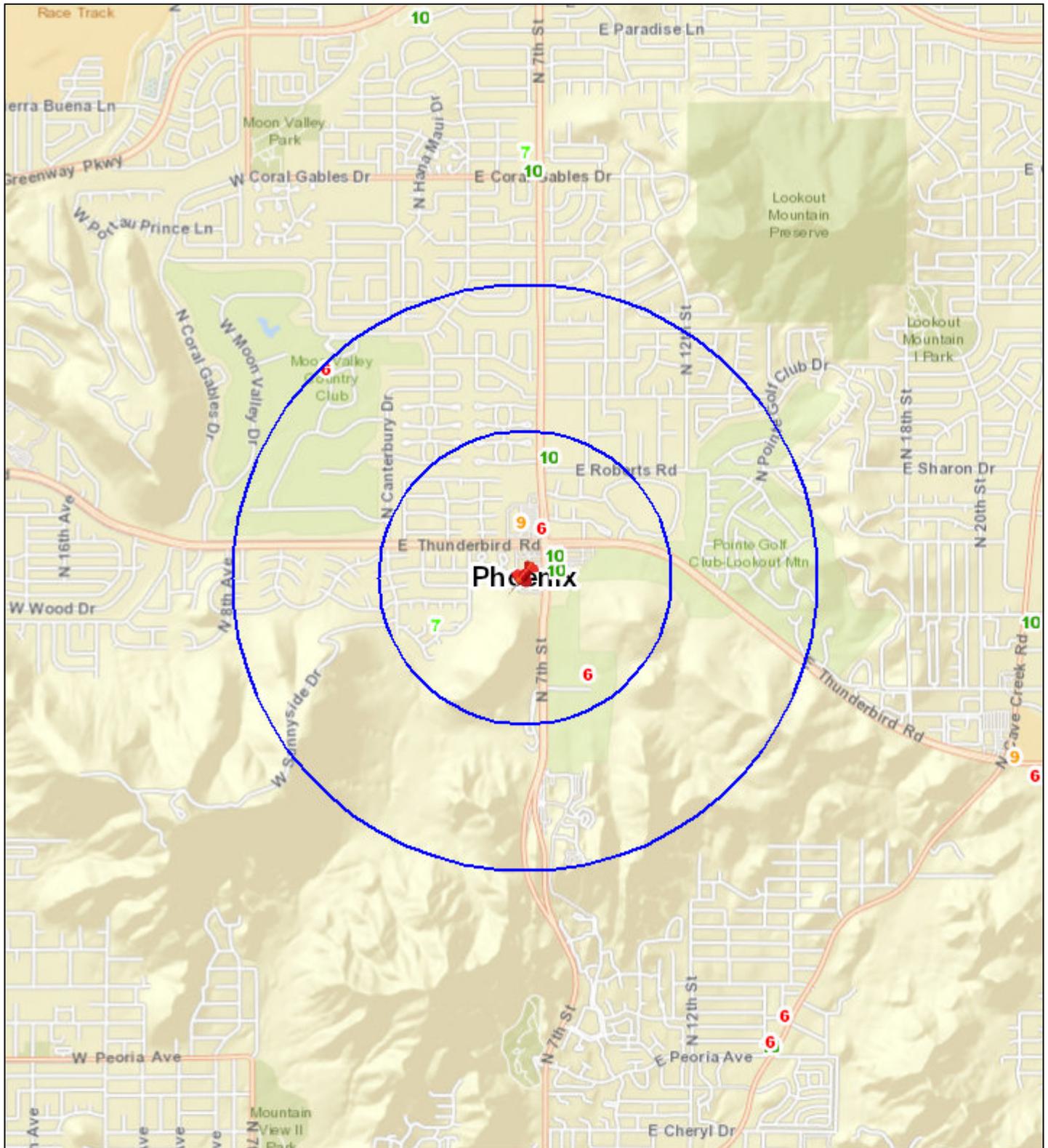
Description	Average	1/2 Mile Average
Parcels w/Violations	72	7
Total Violations	131	15

Census 2010 Data 1/2 Mile Radius

BlockGroup	2010 Population	Owner Occupied	Residential Vacancy	Persons in Poverty
1036052	2124	92 %	0 %	3 %
1036053	797	92 %	20 %	1 %
1036113	2247	95 %	0 %	1 %
1036142	1037	91 %	4 %	2 %
1036151	906	52 %	16 %	12 %
1037012	1871	58 %	17 %	5 %
1037023	1050	23 %	4 %	11 %
Average		61 %	13 %	19 %

Liquor License Map: CRE ASIAN BAR AND GRILL

13216 N 7TH ST



Date: 1/11/2018



City Clerk Department



Liquor License - Special Event - Cancer Support Community - Arizona

Request for a Series 15 - Special Event liquor license for the temporary sale of all liquors.

Summary

Applicant

Darci Haydukovich

Location

360 E. Palm Lane
Council District: 4

Function

Dinner/Trivia Event

Date(s) - Time(s) / Expected Attendance

April 7, 2018 - 5:30 p.m. to 10 p.m. / 225 attendees

Staff Recommendation

Staff recommends approval of this application.

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.



Liquor License - Special Event - Cancer Support Community - Arizona

Request for a Series 15 - Special Event liquor license for the temporary sale of all liquors.

Summary

Applicant

Darci Haydukovich

Location

360 E. Palm Lane
Council District: 4

Function

Dinner

Date(s) - Time(s) / Expected Attendance

April 21, 2018 - 5:30 p.m. to 10:30 p.m. / 350 attendees

Staff Recommendation

Staff recommends approval of this application.

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.



Liquor License - Special Event - Phoenix Frontrunners, Inc.

Request for a Series 15 - Special Event liquor license for the temporary sale of all liquors.

Summary

Applicant

Daniel Shabra

Location

1625 N. Central Ave.

Council District: 4

Function

Sporting Event

Date(s) - Time(s) / Expected Attendance

March 24, 2018 - 6 a.m. to Noon / 400 attendees

Staff Recommendation

Staff recommends approval of this application.

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.



Liquor License - Special Event - Phoenix Pride Incorporated

Request for a Series 15 - Special Event liquor license for the temporary sale of all liquors.

Summary

Applicant

Mark Leeper

Location

300 E. Indian School Road

Council District: 4

Function

Festival

Date(s) - Time(s) / Expected Attendance

April 7, 2018 - 11:30 a.m. to 9 p.m. / 15,000 attendees

April 8, 2018 - 11:30 a.m. to 9 p.m. / 10,000 attendees

Staff Recommendation

Staff recommends approval of this application.

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.



Liquor License - Special Event - Fallen Heroes Wreath Program Inc.

Request for a Series 15 - Special Event liquor license for the temporary sale of all liquors.

Summary

Applicant

Erin Morgan

Location

906 E. Camelback Road
Council District: 6

Function

Cultural Celebration

Date(s) - Time(s) / Expected Attendance

March 17, 2018 - 8 a.m. to 2 a.m. / 1,000 attendees

Staff Recommendation

Staff recommends approval of this application.

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.



Liquor License - IHOP

Request for a liquor license. Arizona State License 1207B294.

Summary

Applicant

Thomas Aguilera, Agent

License Type

Series 12 - Restaurant

Location

1743 E. Camelback Road

Zoning Classification: PSC CEPCSP

Council District: 6

This request is for a new liquor license for a restaurant. This location was previously licensed for liquor sales and does not have an interim permit. This location requires a Use Permit to allow alcohol sales. A Use Permit Hearing has been scheduled. This business is currently being remodeled with plans to open in May 2018.

The 60-day limit for processing this application is March 23, 2018.

Pursuant to A.R.S. 4-203, a spirituous liquor license shall be issued only after satisfactory showing of the capability, qualifications and reliability of the applicant and that the public convenience and the best interest of the community will be substantially served by the issuance. If an application is filed for the issuance of a license for a location, that on the date the application is filed has a valid license of the same series issued at that location, there shall be a rebuttable presumption that the public convenience and best interest of the community at that location was established at the time the location was previously licensed. The presumption shall not apply once the licensed location has not been in use for more than 180 days.

Other Active Liquor License Interest in Arizona

This applicant does not hold an interest in any other active liquor license in the State of Arizona.

Public Opinion

No protest or support letters were received within the 20-day public comment period.

Applicant's Statement

The applicant submitted the following statement in support of this application. Spelling, grammar and punctuation in the statement are shown exactly as written by the applicant on the City Questionnaire.

I have the capability, reliability and qualifications to hold a liquor license because:
"I serve as Agent on numerous liquor licenses in Arizona. I have been fingerprinted and background checked. I have Title IV liquor training and have practiced as a Liquor Law attorney for over 20 years. I have completed all paperwork and have submitted same to the Arizona Department of Liquor Licenses and Control."

The public convenience requires and the best interest of the community will be substantially served by the issuance of the liquor license because:
"IHOP Restaurants are family oriented, serving breakfast, lunch and dinner seven days a week. We are leasing space in a well traveled, busy corridor with easy access for our guests. We boast great service and great food in a clean and safe atmosphere. The community, both business and residential, is in need of a family friendly full service dining option. IHOP is the perfect fit to meet and serve the best interest of the community."

Staff Recommendation

Staff recommends approval of this application noting the applicant must resolve any pending City of Phoenix building and zoning requirements, and be in compliance with the City of Phoenix Code and Ordinances.

Attachments

Liquor License Data - IHOP

Liquor License Map - IHOP

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.

Liquor License Data: IHOP

Liquor License

Description	Series	1 Mile	1/2 Mile
Wholesaler	4	2	2
Beer	6	3	1
Beer and Wine Bar	7	5	2
Liquor Store	9	6	4
Beer and Wine Store	10	10	6
Hotel	11	2	1
Restaurant	12	40	21

Crim Data

Description	Average *	1 Mile Average **	1/2 Mile Average***
Property Crimes	16.34	47.10	81.84
Violent Crimes	2.70	5.12	5.94

*Citywide average per square mile **Average per square mile within 1 mile radius ***Average per square mile within 1/2 mile radius

Property Violation Data

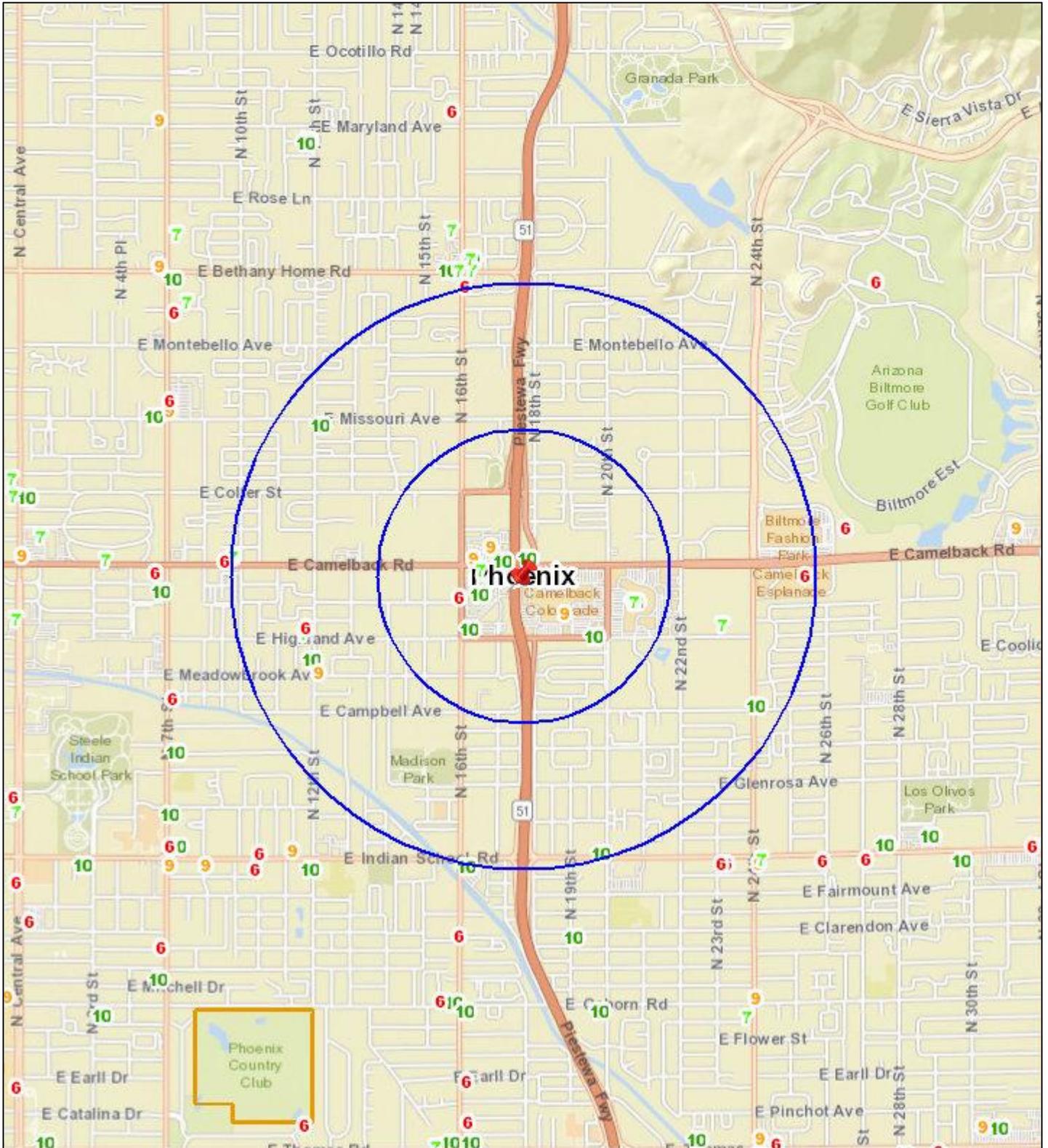
Description	Average	1/2 Mile Average
Parcels w/Violations	72	18
Total Violations	130	26

Census 2010 Data 1/2 Mile Radius

BlockGroup	2010 Population	Owner Occupied	Residential Vacancy	Persons in Poverty
1076022	1734	54 %	18 %	3 %
1077002	738	57 %	10 %	8 %
1077003	457	26 %	26 %	16 %
1077005	736	14 %	6 %	4 %
1085011	1023	33 %	6 %	13 %
1085012	1416	74 %	21 %	4 %
1085024	549	43 %	31 %	15 %
1086021	790	37 %	38 %	22 %
1086022	1187	11 %	25 %	52 %
Average		61 %	13 %	19 %

Liquor Lice se Map: IHOP

1743 E CAMELBACK RD



Date: 1/24/2018





Liquor License - Special Event - St. Patrick's Day Parade and Irish Society of Arizona, Inc.

Request for a Series 15 - Special Event liquor license for the temporary sale of all liquors.

Summary

Applicant

Mary Moriarty

Location

1106 N. Central Ave.

Council District: 7

Function

Festival

Date(s) - Time(s) / Expected Attendance

March 17, 2018 - 10 a.m. to 5:30 p.m. / 4,500 attendees

Staff Recommendation

Staff recommends approval of this application.

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.



Liquor License - Food City #132

Request for a liquor license. Arizona State License 09070117.

Summary

Applicant

Michael Basha, Agent

License Type

Series 9 - Liquor Store

Location

2709 W. Van Buren St.

Zoning Classification: C-3

Council District: 7

This request is for a location transfer of a liquor license for a grocery store. This location is currently licensed for liquor sales with a Series 10 - Beer and Wine Store, liquor license.

The 60-day limit for processing this application is March 18, 2018.

Pursuant to A.R.S. 4-203, a spirituous liquor license shall be issued only after satisfactory showing of the capability, qualifications and reliability of the applicant and that the public convenience and the best interest of the community will be substantially served by the issuance. If an application is filed for the issuance of a license for a location, that on the date the application is filed has a valid license of the same series issued at that location, there shall be a rebuttable presumption that the public convenience and best interest of the community at that location was established at the time the location was previously licensed. The presumption shall not apply once the licensed location has not been in use for more than 180 days.

Other Active Liquor License Interest in Arizona

This information is not provided due to the multiple ownership interests held by the

applicant in the State of Arizona.

Public Opinion

No protest or support letters were received within the 20-day public comment period.

Applicant's Statement

The applicant submitted the following statement in support of this application. Spelling, grammar and punctuation in the statement are shown exactly as written by the applicant on the City Questionnaire.

I have the capability, reliability and qualifications to hold a liquor license because: "Bashas Inc currently has over 100 liquor licenses throughout Arizona and we have received very few citations. We are constantly training and retraining our store personnel and keeping everyone informed of any new laws and changes."

The public convenience requires and the best interest of the community will be substantially served by the issuance of the liquor license because: "We are in the process of transferring in a series 9 license to accommodate the need of the store. The series 9 will be a convenience for customers living in the area that would like to purchase beverages as they make other purchases."

Staff Recommendation

Staff recommends approval of this application noting the applicant must resolve any pending City of Phoenix building and zoning requirements, and be in compliance with the City of Phoenix Code and Ordinances.

Attachments

Liquor License Data - Food City #132
Liquor License Map - Food City #132

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.

Liquor License Data: FOOD CITY #132

Liquor License

Description	Series	1 Mile	1/2 Mile
Wholesaler	4	3	0
Liquor Store	9	3	2
Beer and Wine Store	10	8	3
Restaurant	12	4	2

Crime Data

Description	Average *	1 Mile Average **	1/2 Mile Average***
Property Crimes	16.34	34.81	52.86
Violent Crimes	2.70	8.20	13.16

*Citywide average per square mile **Average per square mile within 1 mile radius ***Average per square mile within 1/2 mile radius

Property Violation Data

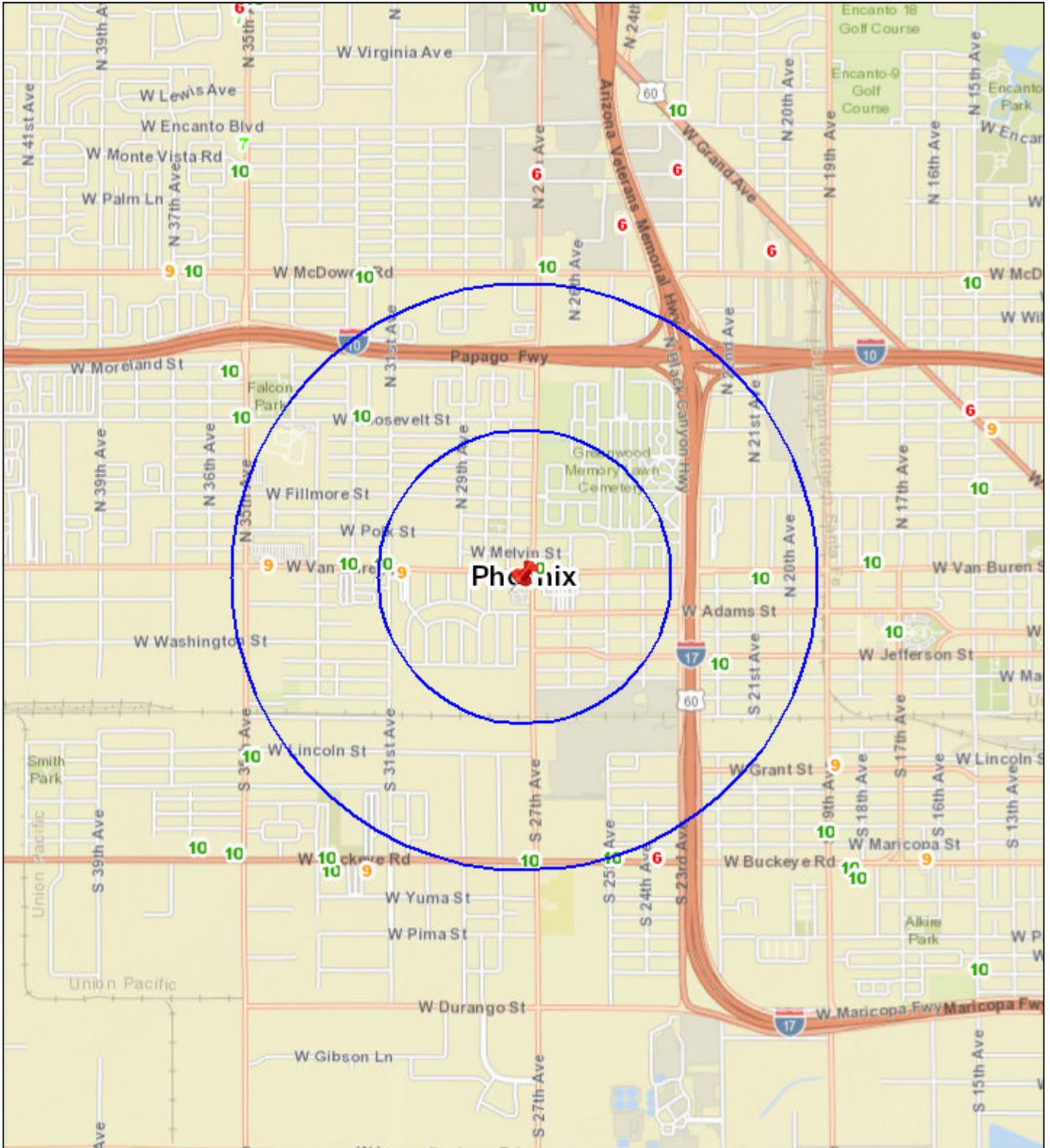
Description	Average	1/2 Mile Average
Parcels w/Violations	72	246
Total Violations	130	469

Census 2010 Data 1/2 Mile Radius

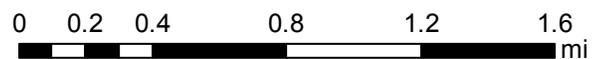
BlockGroup	2010 Population	Owner Occupied	Residential Vacancy	Persons in Poverty
1127001	1882	54 %	0 %	25 %
1127002	1540	50 %	25 %	56 %
1127003	2056	26 %	21 %	34 %
1144011	1953	47 %	11 %	38 %
1145001	1332	59 %	11 %	24 %
1145002	1343	38 %	29 %	52 %
1145003	1018	42 %	15 %	57 %
1168001	1178	33 %	22 %	40 %
Average		61 %	13 %	19 %

Liquor License Map: FOOD CITY #132

2709 W VAN BUREN ST



Date: 1/24/2018





Liquor License - The Natural Wine Co

Request for a liquor license. Arizona State License 04077113.

Summary

Applicant

Lucas Anable, Agent

License Type

Series 4 - Wholesaler

Location

2440 W. Lincoln St. #170-N1

Zoning Classification: A-2

Council District: 7

This request is for an acquisition of control of an existing liquor license for a wholesaler. This location is currently licensed for liquor sales.

The 60-day limit for processing this application is March 17, 2018.

Pursuant to A.R.S. 4-203, consideration should be given only to the applicant's personal qualifications.

Other Active Liquor License Interest in Arizona

This applicant does not hold an interest in any other active liquor license in the State of Arizona.

Public Opinion

No protest or support letters were received within the 20-day public comment period

Applicant's Statement

The applicant submitted the following statement in support of this application. Spelling, grammar and punctuation in the statement are shown exactly as written by the

applicant on the City Questionnaire.

I have the capability, reliability and qualifications to hold a liquor license because: "I have worked in many aspects of the Arizona food and beverage community, including as a wine buyer and educator in four Tucson bars and restaurants in the past 8 years. I have also worked as an industry consultant, Front of House Manager and Inventory Manager. Most recently I worked as a wine salesperson and have been successful in that role. I have traveled throughout Europe visiting vineyards and meeting winemakers. Both my AZ Title 4 Basic and Manager certifications are up to date. For these reasons, I know that I am capable, reliable and qualified to hold a wholesale liquor license."

Staff Recommendation

Staff recommends approval of this application.

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.



Liquor License - Special Event - Alwun House Foundation

Request for a Series 15 - Special Event liquor license for the temporary sale of all liquors.

Summary

Applicant

Dana Johnson

Location

1204 E. Roosevelt St.
Council District: 8

Function

Art Show

Date(s) - Time(s) / Expected Attendance

March 17, 2018 - 7 p.m. to 1 a.m. / 250 attendees

Staff Recommendation

Staff recommends approval of this application.

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.



Liquor License - Break Room Bar & Grill

Request for a liquor license. Arizona State License 06070264.

Summary

Applicant

Amy Nations, Agent

License Type

Series 6 - Bar

Location

4729 E. McDowell Road

Zoning Classification: C-2

Council District: 8

This request is for an ownership transfer of a liquor license for a bar. This location was previously licensed for liquor sales and may currently operate with an interim permit.

The 60-day limit for processing this application is March 11, 2018.

Pursuant to A.R.S. 4-203, a spirituous liquor license shall be issued only after satisfactory showing of the capability, qualifications and reliability of the applicant and that the public convenience and the best interest of the community will be substantially served by the issuance. If an application is filed for the issuance of a license for a location, that on the date the application is filed has a valid license of the same series issued at that location, there shall be a rebuttable presumption that the public convenience and best interest of the community at that location was established at the time the location was previously licensed. The presumption shall not apply once the licensed location has not been in use for more than 180 days.

Other Active Liquor License Interest in Arizona

The ownership of this business has an interest in other active liquor license(s) in the State of Arizona. This information is listed below and includes liquor license violations

on file with the AZ Department of Liquor Licenses and Control and, for locations within the boundaries of Phoenix, the number of aggregate calls for police service within the last 12 months for the address listed.

Broadway Liquors (Series 9)

405 E. Broadway Road, Mesa

Calls for police service: N/A - not in Phoenix

Liquor license violations: In July 2017, a fine of \$750 was paid for failure to request ID from an underage buyer and for selling, giving or furnishing an underage person with alcohol.

Max Mart (Series 9)

735 E. McKellips Road, Mesa

Calls for police service: N/A - not in Phoenix

Liquor license violations: None

Public Opinion

No protest or support letters were received within the 20-day public comment period.

Applicant's Statement

The applicant submitted the following statement in support of this application. Spelling, grammar and punctuation in the statement are shown exactly as written by the applicant on the City Questionnaire.

I have the capability, reliability and qualifications to hold a liquor license because:

“The owner has operated 2 other liquor establishments for several year with only one citation issued while he was not at the location. His employees will go through liquor law training to ensure all laws will be followed.”

The public convenience requires and the best interest of the community will be substantially served by the issuance of the liquor license because:

“This location has been at it's location for many years with a liquor license. They have many regular customers from the neighborhood. They hold pool & dart tournaments and employ 12 to 13 people. They are part of the neighborhood and would like to continue offering a great place to visit for their clients.”

Staff Recommendation

Staff recommends approval of this application.

Attachments

Liquor License Data - Break Room Bar & Grill

Liquor License Map - Break Room Bar & Grill

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.

Liquor License Data: BREAK ROOM BAR & GRILL

Liquor License

Description	Series	1 Mile	1/2 Mile
Bar	6	5	3
Beer and Wine Bar	7	1	0
Liquor Store	9	7	2
Beer and Wine Store	10	8	2
Hotel	11	3	2
Restaurant	12	5	1
Club	14	2	0

Crime Data

Description	Average *	1 Mile Average **	1/2 Mile Average***
Property Crimes	16.34	36.57	55.41
Violent Crimes	2.70	6.39	10.40

*Citywide average per square mile **Average per square mile within 1 mile radius ***Average per square mile within 1/2 mile radius

Property Violation Data

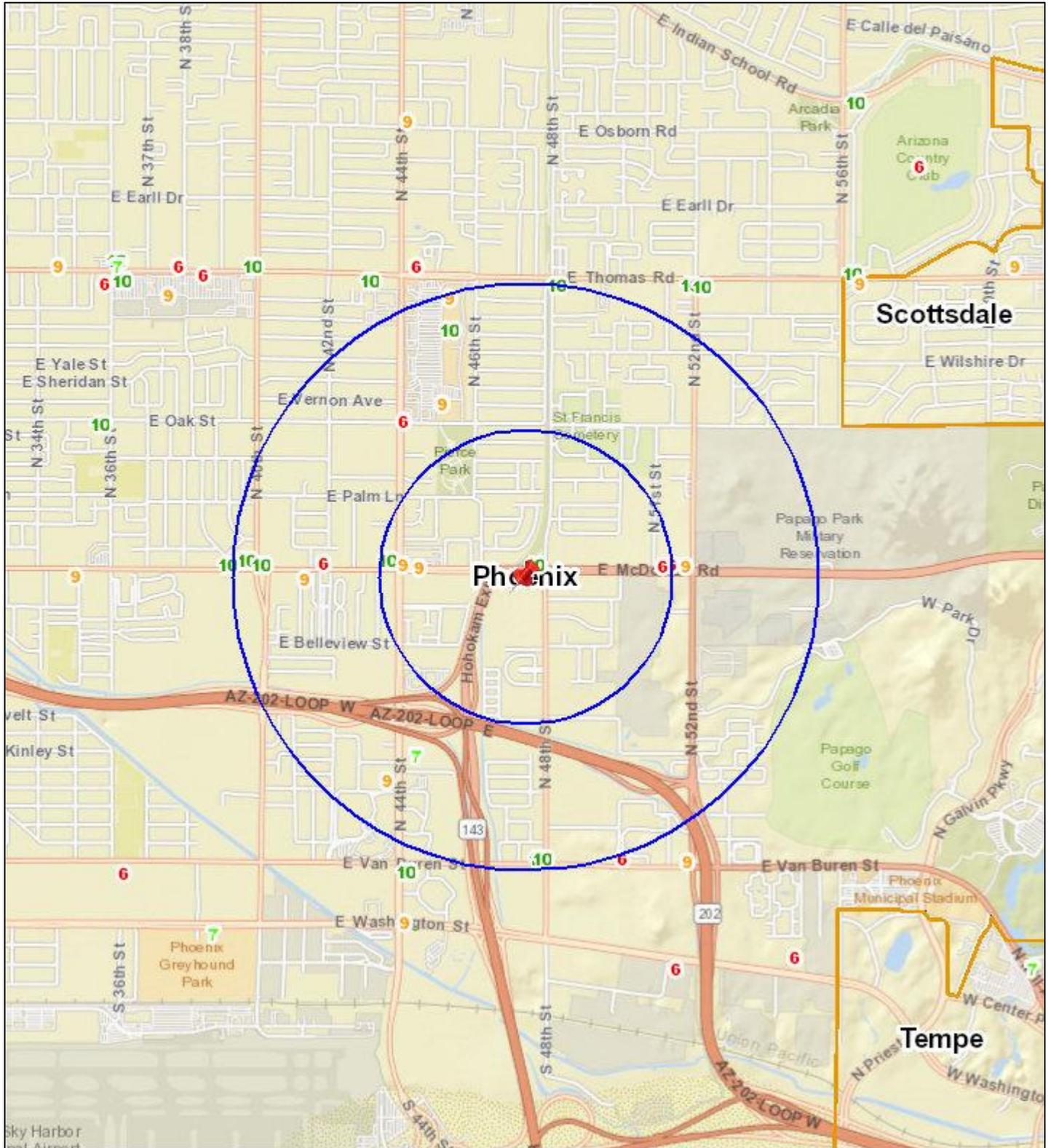
Description	Average	1/2 Mile Average
Parcels w/Violations	72	73
Total Violations	130	149

Census 2010 Data 1/2 Mile Radius

BlockGroup	2010 Population	Owner Occupied	Residential Vacancy	Persons in Poverty
1112013	2473	34 %	14 %	37 %
1112021	1913	6 %	18 %	38 %
1113001	960	42 %	9 %	7 %
1113003	1474	15 %	13 %	39 %
1113004	703	87 %	31 %	15 %
1137001	634	0 %	38 %	26 %
1137003	1101	31 %	18 %	11 %
1137004	2372	7 %	27 %	43 %
1137005	1280	14 %	32 %	52 %
Average		61 %	13 %	19 %

Liquor License Map: BREAK ROOM BAR & GRILL

4729 E MCDOWELL RD



Date: 1/24/2018





Liquor License - The Lunchbox

Request for a liquor license. Arizona State License 07070071.

Summary

Applicant

Daniel Levie, Agent

License Type

Series 7 - Beer and Wine Bar

Location

4132 E. McDowell Road, Ste. 7

Zoning Classification: C-2

Council District: 8

This request is for a new liquor license for a bar. This location was not previously licensed for liquor sales and does not have an interim permit. This location requires a Use Permit to allow live entertainment.

The 60-day limit for processing this application is March 23, 2018.

Pursuant to A.R.S. 4-203, a spirituous liquor license shall be issued only after satisfactory showing of the capability, qualifications and reliability of the applicant and that the public convenience and the best interest of the community will be substantially served by the issuance. If an application is filed for the issuance of a license for a location, that on the date the application is filed has a valid license of the same series issued at that location, there shall be a rebuttable presumption that the public convenience and best interest of the community at that location was established at the time the location was previously licensed. The presumption shall not apply once the licensed location has not been in use for more than 180 days.

Other Active Liquor License Interest in Arizona

This applicant does not hold an interest in any other active liquor license in the State of Arizona.

Public Opinion

No protest or support letters were received within the 20-day public comment period.

Applicant's Statement

The applicant submitted the following statement in support of this application. Spelling, grammar and punctuation in the statement are shown exactly as written by the applicant on the City Questionnaire.

I have the capability, reliability and qualifications to hold a liquor license because:
"I along with my handpicked team have together over 20 years of experience in the industry. Together, we will create a safe and fun environment for local patrons to watch live music while drinking responsibly. As a business owner and with my former work history, my familiarity with fast-paced and high stress environments and managerial skills makes me an optimal candidate to hold a liquor license."

The public convenience requires and the best interest of the community will be substantially served by the issuance of the liquor license because:
"The local community will benefit economically by granting this liquor license. Because the Lunchbox hosts a wide variety of national and local artists, it will bring a diverse demographic to the area. Granting the license will add overall value to the local community and serve a safe and fun environment for music lovers all over the city."

Staff Recommendation

Staff recommends approval of this application noting the applicant must resolve any pending City of Phoenix building and zoning requirements, and be in compliance with the City of Phoenix Code and Ordinances.

Attachments

- Liquor License Data - The Lunchbox
- Liquor License Map - The Lunchbox

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.

Liquor License Data: THE LUNCHBOX

Liquor License

Description	Series	1 Mile	1/2 Mile
Bar	6	3	1
Beer and Wine Bar	7	1	0
Liquor Store	9	6	3
Beer and Wine Store	10	8	4
Hotel	11	4	1
Restaurant	12	9	0
Club	14	1	1

Crime Data

Description	Average *	1 Mile Average **	1/2 Mile Average***
Property Crimes	16.34	47.50	66.98
Violent Crimes	2.70	7.96	13.69

*Citywide average per square mile **Average per square mile within 1 mile radius ***Average per square mile within 1/2 mile radius

Property Violation Data

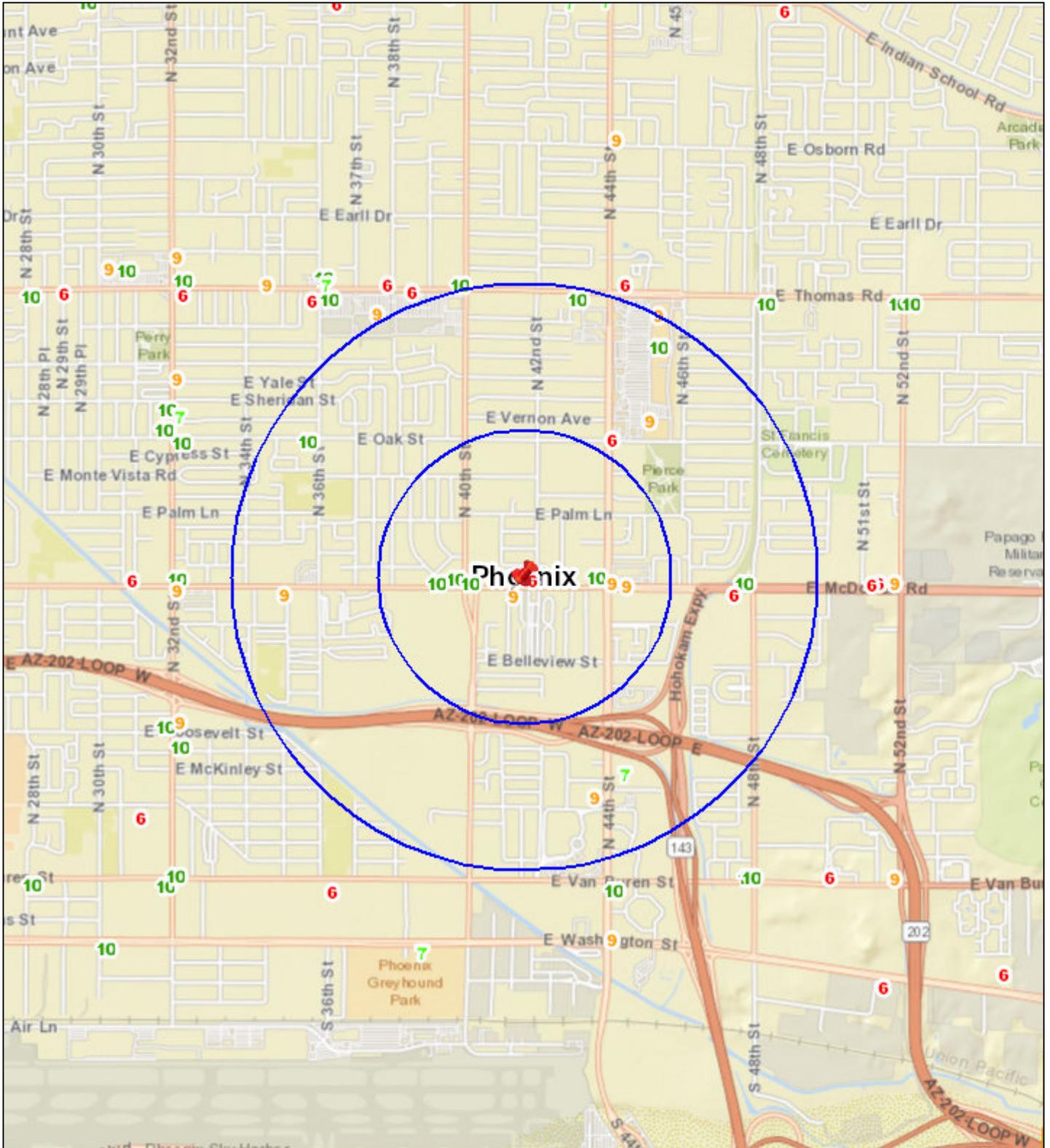
Description	Average	1/2 Mile Average
Parcels w/Violations	72	77
Total Violations	130	127

Census 2010 Data 1/2 Mile Radius

BlockGroup	2010 Population	Owner Occupied	Residential Vacancy	Persons in Poverty
1113001	960	42 %	9 %	7 %
1113002	930	52 %	7 %	20 %
1113003	1474	15 %	13 %	39 %
1113005	886	21 %	23 %	5 %
1114022	2120	45 %	17 %	31 %
1136011	1911	16 %	21 %	11 %
1137001	634	0 %	38 %	26 %
1137003	1101	31 %	18 %	11 %
1137004	2372	7 %	27 %	43 %
Average		61 %	13 %	19 %

Liquor License Map: THE LUNCHBOX

4132 E MCDOWELL RD



Date: 1/24/2018





Liquor License - Mingo's Louisiana Kitchen

Request for a liquor license. Arizona State License 1207B281.

Summary

Applicant

Cory Mingo, Agent

License Type

Series 12 - Restaurant

Location

3424 W. Southern Ave., Ste. 180

Zoning Classification: C-1

Council District: 8

This request is for a new liquor license for a restaurant. This location was not previously licensed for liquor sales and does not have an interim permit. This location requires a Use Permit to allow the sale of alcohol and outdoor alcohol consumption.

The 60-day limit for processing this application is March 11, 2018.

Pursuant to A.R.S. 4-203, a spirituous liquor license shall be issued only after satisfactory showing of the capability, qualifications and reliability of the applicant and that the public convenience and the best interest of the community will be substantially served by the issuance. If an application is filed for the issuance of a license for a location, that on the date the application is filed has a valid license of the same series issued at that location, there shall be a rebuttable presumption that the public convenience and best interest of the community at that location was established at the time the location was previously licensed. The presumption shall not apply once the licensed location has not been in use for more than 180 days.

Other Active Liquor License Interest in Arizona

This applicant does not hold an interest in any other active liquor license in the State of Arizona.

Public Opinion

No protest or support letters were received within the 20-day public comment period.

Applicant's Statement

The applicant submitted the following statement in support of this application. Spelling, grammar and punctuation in the statement are shown exactly as written by the applicant on the City Questionnaire.

I have the capability, reliability and qualifications to hold a liquor license because:
“I have the capability to hold a liquor license because of my more than 15 years in restaurant management as a leader in the kitchen and front of the house. I understand the importance establishing rules and guidelines to keep the patrons and my employees safe. Consistently applying these rules will ensure our community can rely on us to provide a fun and safe experience. I will complete the required training/certification and ensure my employees fully understand their role and the processes we setup.”

The public convenience requires and the best interest of the community will be substantially served by the issuance of the liquor license because:

“We aim to be a community hot spot for lunch and dinner, where patrons can socialize with neighbors and enjoy authentic New Orleans fare. With this liquor license we will add to that experience by offering traditional New Orleans beverages and spirits.”

Staff Recommendation

Staff recommends approval of this application noting the applicant must resolve any pending City of Phoenix building and zoning requirements, and be in compliance with the City of Phoenix Code and Ordinances.

Attachments

Liquor License Data - Mingo's Louisiana Kitchen

Liquor License Map - Mingo's Louisiana Kitchen

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.

Liquor License Data: MINGO'S LOUISIANA KITCHEN

Liquor License

Description	Series	1 Mile	1/2 Mile
Beer and Wine Bar	7	1	0
Liquor Store	9	3	1
Beer and Wine Store	10	5	3
Club	14	1	0

Crime Data

Description	Average *	1 Mile Average **	1/2 Mile Average***
Property Crimes	16.34	30.04	80.89
Violent Crimes	2.70	4	8.38

*Citywide average per square mile **Average per square mile within 1 mile radius ***Average per square mile within 1/2 mile radius

Property Violation Data

Description	Average	1/2 Mile Average
Parcels w/Violations	72	98
Total Violations	131	126

Census 2010 Data 1/2 Mile Radius

BlockGroup	2010 Population	Owner Occupied	Residential Vacancy	Persons in Poverty
1155001	1999	69 %	0 %	45 %
1155002	2124	66 %	4 %	27 %
1166063	2092	67 %	0 %	29 %
1166071	3124	41 %	13 %	14 %
1166121	2293	90 %	9 %	4 %
1166122	1483	77 %	0 %	17 %
Average		61 %	13 %	19 %



Liquor License - Prime Now

Request for a liquor license. Arizona State License 09073627.

Summary

Applicant

Nicholas Guttilla, Agent

License Type

Series 9 - Liquor Store

Location

500 S. 48th St.

Zoning Classification: A-2

Council District: 8

This request is for a new liquor license for a liquor store. This location was not previously licensed for liquor sales and does not have an interim permit.

The 60-day limit for processing this application is March 12, 2018.

Pursuant to A.R.S. 4-203, a spirituous liquor license shall be issued only after satisfactory showing of the capability, qualifications and reliability of the applicant and that the public convenience and the best interest of the community will be substantially served by the issuance. If an application is filed for the issuance of a license for a location, that on the date the application is filed has a valid license of the same series issued at that location, there shall be a rebuttable presumption that the public convenience and best interest of the community at that location was established at the time the location was previously licensed. The presumption shall not apply once the licensed location has not been in use for more than 180 days.

Other Active Liquor License Interest in Arizona

This applicant does not hold an interest in any other active liquor license in the State of Arizona.

Public Opinion

No protest or support letters were received within the 20-day public comment period.

Applicant's Statement

The applicant submitted the following statement in support of this application. Spelling, grammar and punctuation in the statement are shown exactly as written by the applicant on the City Questionnaire.

I have the capability, reliability and qualifications to hold a liquor license because:
"The Applicant is a retailer that operates throughout the United States. Its employees will be trained in Arizona liquor laws and the same standards that are exercised in other states will be followed at this location. The Applicant has communicated with the Director of Arizona Department of Liquor to ensure all concerns are addressed."

The public convenience requires and the best interest of the community will be substantially served by the issuance of the liquor license because:

"The Applicant is devoted to providing exceptional service, value and variety to its customers. There will be a walk-in service area at this location, and customers can also use the Applicant's delivery service. The liquor license will allow the Applicant to provide a comprehensive shopping experience to its customers which has been successful in other locations."

Staff Recommendation

Staff recommends approval of this application.

Attachments

Liquor License Data - Prime Now

Liquor License Map - Prime Now

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.

Liquor License Data: PRIME NOW

Liquor License

Description	Series	1 Mile	1/2 Mile
Wholesaler	4	1	0
Bar	6	3	0
Liquor Store	9	2	0
Beer and Wine Store	10	3	0
Hotel	11	4	0
Restaurant	12	2	1

Crime Data

Description	Average *	1 Mile Average **	1/2 Mile Average***
Property Crimes	16.34	12.23	3.39
Violent Crimes	2.70	1.83	0.10

*Citywide average per square mile **Average per square mile within 1 mile radius ***Average per square mile within 1/2 mile radius

Property Violation Data

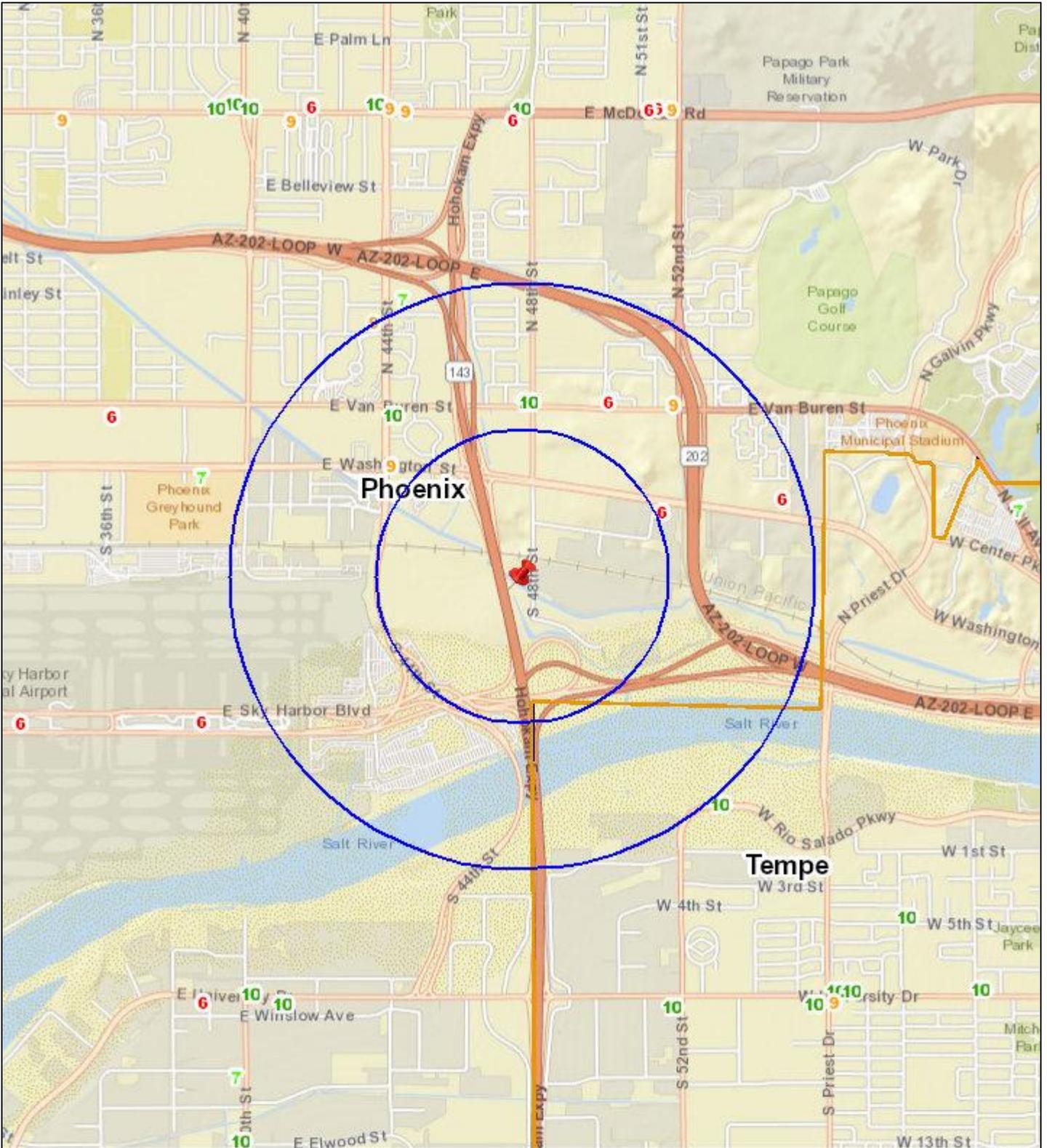
Description	Average	1/2 Mile Average
Parcels w/Violations	72	4
Total Violations	130	12

Census 2010 Data 1/2 Mile Radius

BlockGroup	2010 Population	Owner Occupied	Residential Vacancy	Persons in Poverty
1138011	1007	13 %	30 %	31 %
1138021	0	0 %	0 %	0 %
3197041	1777	42 %	9 %	20 %
Average		61 %	13 %	19 %

Liquor License Map: PRIME NOW

500 S 48TH ST



Date: 1/16/2018





Liquor License - CJ's Talley's Pub

Request for a liquor license. Arizona State License 06070586.

Summary

Applicant

Christopher Nave, Agent

License Type

Series 6 - Bar

Location

1219 E. Glendale Ave., Ste. 12, 14, 16

Zoning Classification: C-1

Council District: 6

This request is for an ownership and location transfer of a liquor license for a bar. This location is currently licensed for liquor sales with a Series 12 - Restaurant, liquor license. A bar is currently not permitted in this zoning district.

The 60-day limit for processing this application is March 19, 2018.

Pursuant to A.R.S. 4-203, a spirituous liquor license shall be issued only after satisfactory showing of the capability, qualifications and reliability of the applicant and that the public convenience and the best interest of the community will be substantially served by the issuance. If an application is filed for the issuance of a license for a location, that on the date the application is filed has a valid license of the same series issued at that location, there shall be a rebuttable presumption that the public convenience and best interest of the community at that location was established at the time the location was previously licensed. The presumption shall not apply once the licensed location has not been in use for more than 180 days.

Other Active Liquor License Interest in Arizona

The ownership of this business has an interest in other active liquor license(s) in the

State of Arizona. This information is listed below and includes liquor license violations on file with the AZ Department of Liquor Licenses and Control and, for locations within the boundaries of Phoenix, the number of aggregate calls for police service within the last 12 months for the address listed.

CJ's Talley's Pub (Series 12)
1219 E. Glendale Ave., Ste. 12, 14, 16, Phoenix
Calls for police service: 11
Liquor license violations: None

Public Opinion

No protest or support letters were received within the 20-day public comment period.

Applicant's Statement

The applicant submitted the following statement in support of this application. Spelling, grammar and punctuation in the statement are shown exactly as written by the applicant on the City Questionnaire.

I have the capability, reliability and qualifications to hold a liquor license because:
"I currently hold a 12 license at this location & previously had a 6 license at a different location, this is my life & enjoy providing a place for friends, family & new faces enjoy a neighborhood establishment."

The public convenience requires and the best interest of the community will be substantially served by the issuance of the liquor license because:
"I Christopher Nave, as an owner operator look forward to providing a fun family environment for our local & visiting patrons to a comfortable, affordable establishment. A place where friends & neighbors gather."

Staff Recommendation

Staff recommends disapproval of this application based on a Street Transportation Department recommendation for disapproval. The Street Transportation Department disapproval is pursuant to A.R.S Section 4-207 that restricts liquor licenses within 300 feet of churches and schools. The proposed liquor license location is within 300 feet of a church named Our Saviour's Lutheran Church.

Staff also notes that the applicant must resolve any pending City of Phoenix building and zoning requirements, and be in compliance with the City of Phoenix Code and Ordinances.

Attachments

Liquor License Data - CJ's Talley's Pub

Liquor License Map - CJ's Talley's Pub

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.

Liquor License Data: CJ'S TALLEY'S PUB

Liquor License

Description	Series	1 Mile	1/2 Mile
Bar	6	3	0
Beer and Wine Bar	7	4	0
Liquor Store	9	3	2
Beer and Wine Store	10	6	2
Restaurant	12	21	5
Club	14	2	0

Crime Data

Description	Average *	1 Mile Average **	1/2 Mile Average***
Property Crimes	16.34	25.37	29.08
Violent Crimes	2.70	2.17	2.01

*Citywide average per square mile **Average per square mile within 1 mile radius ***Average per square mile within 1/2 mile radius

Property Violation Data

Description	Average	1/2 Mile Average
Parcels w/Violations	72	54
Total Violations	130	82

Census 2010 Data 1/2 Mile Radius

BlockGroup	2010 Population	Owner Occupied	Residential Vacancy	Persons in Poverty
1051024	525	49 %	14 %	10 %
1063002	1099	67 %	24 %	17 %
1063004	1060	59 %	22 %	20 %
1064002	2049	31 %	16 %	9 %
1065011	1458	63 %	8 %	10 %
1065012	1594	61 %	18 %	32 %
1065021	1383	30 %	18 %	43 %
1065022	1027	85 %	14 %	4 %
Average		61 %	13 %	19 %



PAYMENT ORDINANCE (Items 20-35) (S-44296)

Ordinance S-44296 is a request to authorize the City Controller to disburse funds, up to amounts indicated below, for the purpose of paying vendors, contractors, claimants and others, and providing additional payment authority under certain existing city contracts. This section also requests continuing payment authority, up to amounts indicated below, for the following contracts, contract extensions and/or bids awarded. As indicated below, some items below require payment pursuant to Phoenix City Code Section 42-13.

20 Rollins Inc., doing business as Orkin, LLC

For \$90,000.00 in additional payment authority for Contract 133924 for integrated pest control management services for the Aviation Department to continue to provide pest control services through the contract end date of July 31, 2018.

21 Vaisala, Inc.

For \$30,000.00 in additional payment authority to extend Contract 137127 through June 30, 2019, to provide maintenance and support of the Lightning Detection System (LDS) for the Aviation Department. The LDS is critical to Phoenix Sky Harbor International Airport, Deer Valley Airport, and Goodyear Airport as the system provides real-time data of cloud-to-ground lightning strikes within a 15-mile radius of the airports. The LDS disseminates alerts to ensure airport operation and airline staff have the ability to make life safety decisions regarding airport operations when lightning strikes.

22 Aviall Services, Inc.

For \$10,000.00 in additional payment authority for Contract 135538 for the supply of aircraft parts, supplies and accessories for the Police Department. Payment authority is being requested to extend the current

contract through April 30, 2018 to provide more time to create the new solicitation.

23 DAK MAK Billiards, LLC, doing business as DAK MAK Billiards

For \$50,000.00 in payment authority for a new contract, entered on or about March 15, 2018 for a term of three years for game table repairs, on an as-needed basis, for the Parks and Recreation Department. Repair services for various types of tables are needed to allow City residents continual use of equipment at various recreational centers. This contract will be using Recreation Fund dollars; no General Fund dollars will be used.

24 Adorama, Inc.

For \$24,000.00 in payment authority to purchase Canon PowerShot SX420 IS Point & Shoot cameras for the Police Department. The Forensic Imaging Unit's first responders use the cameras to document evidence and injuries in the field. Officers are trained and certified in the use of these cameras.

25 Employment Learning Innovations, Inc.

For \$50,000.00 in additional payment authority to provide Civil Treatment training to employees and managers. Civil Treatment is a trademarked training program designed to help organizations prevent, detect, and correct inappropriate behavior and build productive, inclusive cultures within the workplace. Additional payment authority will allow for completion of a new Request for Qualifications process.

26 L.N. Curtis and Sons

For \$20,000.00 in additional payment authority to extend Contract 131190 through June 30, 2018 for the purchase of fire hose equipment for the Fire Department. The fire hoses are used when responding to interior and exterior fire calls. This equipment is critical in support of the Fire Department's efforts to provide life safety services to the public.

27 Anritsu Company

For \$11,500.00 in payment authority to purchase an Anritsu antenna tester for the Fire Department to quality check emergency dispatch equipment.

The Anritsu antenna tester is necessary to maintain optimal performance for life safety alerting and dispatching equipment. The addition of this antenna tester will decrease fire apparatus downtime, and increase technician efficiency by providing insight into the integrity of the antenna and cabling systems required for all fire stations and fire mobile computers to receive dispatch information.

28 Various Vendors for Rental and Servicing of Portable Toilets

For \$100,000.00 in additional payment authority for rental and servicing of portable toilets for Citywide Departments. Contractors provide rental of standard, event, trailer-mounted and ADA-compliant portable restrooms, and hand washing stations at various City sites.

Waste Technologies, LLC, doing business as Right Away Disposal,
Contract 137504

United Site Services of Arizona, Inc., Contract 137505

29 Russell E. Kurz, doing business as Performance Electric

For \$100,000.00 in additional payment authority for Contract 138480 for Light Emitting Diode (LED) upgrade for the Public Works Department on behalf of the Library Department. The service is necessary to complete the remaining upgrades at Burton Barr Central Library, providing 100 percent LED lighting in the library when it reopens in June 2018.

30 Diversified Flooring Services-Phoenix, LLC

For \$71,000.00 in additional payment authority for Contract 138007 for flooring replacement projects by the Public Works Department on behalf of the Office of Arts & Culture and Library Department. These services are for the following locations: Phoenix Art Museum, Cholla Library, Desert Broom Library, Desert Sage Library, and the Ironwood Library.

31 Maricopa Association of Governments

For \$191,438.00 in payment authority for annual membership dues and assessments for FY 2017-18 for the Office of Government Relations and Public Works, Water Services, and Human Services departments.

32 Helping Phoenix Neighborhoods

For \$60,000.00 in payment authority to sponsor the Neighborhood Services Department's Neighborhood Leadership Studio program over a three-year period. The department collaborates with various City departments, such as Public Works, to conduct various training modules for neighborhood organizations to help improve their community by implementing sustainable neighborhood projects. Solid Waste Enterprise Funds will be utilized to sponsor Neighborhood College Class #4 for the Royal Palm, Washington Park, Myanmar Christian Church, Arcadia Camelback Mountain, Villa Green, Homestead Block Watch, Brunson-Lee, and Central Park neighborhood associations. Funds are administered by Helping Hands Phoenix Neighborhoods and will be utilized during fiscal year 2017-2018 through fiscal year 2020-2021.

33 Starkweather Roofing, Inc.

For \$222,000.00 in additional payment authority for various roof repair and replacement services for Contract 143940 for the Public Works Department. The additional funds will allow Public Works to complete immediate roofing repairs at various Police properties.

34 Simpson Walker Contracting Corporation

For \$9,400.00 in additional payment authority for Contract 145065 for Change Order 1 (Project ND30140006-1, Central City Addiction Recovery Center Interior Renovations), for additional services to properly prepare the existing concrete slab by removing the unforeseen and unacceptable underlayment and grind hot spots to provide an acceptable surface for installation of the specified new flooring work to support the Central City Addiction Recovery Center Interior Renovations Project, for Street Transportation and Neighborhood Services departments. This work was not included as part of the original bid and is covered under the initial Community Development Block Grant award.

35 Itron, Inc.

For \$57,100.00 in additional payment authority for Contract 113362 for advanced metering infrastructure (AMI) hardware and software maintenance for the Water Services Department. The Itron contract provides support for meter reading hand held devices, meter retrofit

equipment, and automated reading software for over 400,000 water and wastewater accounts. Hardware and software maintenance services are needed beyond the 12-month factory warranty period to ensure that the devices remain in good working order.



*****REQUEST TO CONTINUE (SEE ATTACHED MEMO)*** (CONTINUED FROM FEB. 21, 2018) - General Police Towing Services - Requirements Contract - RFP 17-182 (Ordinance S-44262)**

Request to authorize the City Manager, or his designee, to enter into contracts with DV Towing, LLC and Western Towing of Phoenix, Inc. to provide the Police Department with general police towing services. Further request authorization for the City Controller to disburse, and City Treasurer to accept, all funds related to this item. The aggregate amount will not exceed \$531,500.

Summary

The Police Department requires general towing services to provide assistance to citizens involved in accidents, towing abandoned vehicles, vehicles left in the roadways, illegally parked vehicles and other law enforcement impoundments. The Police Department also requires auctioning services when vehicles have been lawfully impounded and determined to be abandoned by the Arizona Department of Transportation Motor Vehicle Division (MVD).

The costs associated with this contract will be passed on to the citizens of the City of Phoenix, and the revenue portion allows the Police Department the ability to fund the towing program.

Procurement Information

RFP 17-182, General Police Towing Services was conducted in accordance with Administrative Regulation 3.10. The solicitation was emailed to 68 vendors and was posted on the City's website. Four offers were received by the Procurement Division on July 7, 2017. The proposals were scored by an evaluation panel based on the following criteria:

Capacity / Experience of Offeror	350 points
Cost (Includes Line Item Pricing and % of Sales Proceeds)	350 points
Method of Approach	300 points

Following is a summary of the highest scored offers:

Zone A

DV Towing, LLC 929 Points

Zone B

DV Towing, LLC 940 Points

Zone C

Western Towing of Phoenix, Inc. 1,000 Points

Zone D

Western Towing of Phoenix, Inc. 901 Points

On Oct. 19, 2017, All City Towing submitted a protest of award recommendation. On Nov. 15, 2017, the City denied their protest. On Nov. 27, 2017, ACT submitted an appeal on the protest denial, which was referred to the Office of Administrative Hearing (OAH). On Jan. 10, 2018, the City received a favorable review from OAH and was forwarded to the City Manager's Office for their review and final decision. On Jan. 24, 2018, the City Manager's Office agreed with the OAH and dismissed ACT's appeal and recommends the City Council award four agreements under RFP 17-182 to DV Towing, LLC and Western Towing of Phoenix, Inc.

The Deputy Finance Director recommends the offers from DV Towing, LLC and Western Towing of Phoenix, Inc. be accepted as the highest scored, responsive and responsible offers.

Contract Term

The three-year contract term will begin on or about April 1, 2018 and end on or about March 31, 2021. Provisions of the contract include an option to extend the term for one, two-year contract term of up to five years, which may be exercised by the City Manager or his designee.

Financial Impact

The expenditures against this contract shall not exceed the aggregate amount of \$531,500. Funds are available in the Police Department's budget. This is a revenue contract that allows the Police Department to fund the towing program, however, there are some costs involved for improper tows. The cost submitted by the proposers are passed on to the citizens of the City of Phoenix.

Concurrence/Previous Council Action

The Public Safety and Veterans Subcommittee approved this item on Oct. 12, 2016.

On Nov. 30, 2016, the City Council approved the issuance of RFP 17-182.

Responsible Department

This item is submitted by Assistant City Manager Milton Dohoney, Jr. and the Police Department.



City of Phoenix

To: Ed Zuercher
City Manager

Date: March 6, 2018

From: Denise Olson
Chief Financial Officer

Subject: REQUEST TO CONTINUE ITEM 36 – GENERAL POLICE TOWING SERVICES
RFP 17-182

Request to continue Item 36, General Police Towing Services RFP 17-182, on the March 7, 2018 agenda to the March 21, 2018 agenda. The procurement officer is in receipt of correspondence from the newly-hired attorney for DV Towing, one of the recommended bidders, requesting a two-week continuance to allow him to fully review the matter on behalf of his client.

Approved by:

A handwritten signature in black ink, appearing to read "EOZ", written over a horizontal line.

Ed Zuercher
City Manager

3/6/18

Date



City of Phoenix

To: Ed Zuercher
City Manager

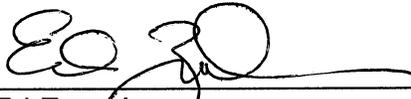
Date: February 20, 2018

From: Denise Olson
Chief Financial Officer

Subject: REQUEST TO CONTINUE ITEM 36 – GENERAL POLICE TOWING SERVICES
RFP 17-182

Request to continue Item 36, General Police Towing Services RFP 17-182, to the March 7, 2018 Formal Meeting. This item has been requested for continuance by Councilman DiCiccio in order to get more information.

Approved by:

 2/20/18
Ed Zuercher Date
City Manager

RFP 17-182 GENERAL POLICE TOWING SERVICES REPORT

DATE: February 20, 2018

TO: Mayor and City Council
Ed Zuercher, City Manager

FROM: Brad Holm, City Attorney
Julie Kriegh, Assistant Chief
Counsel

CC: Denise Olson, Chief Financial Officer
Jim Campion, Deputy Finance Director

BACKGROUND

On May 1, 2017, the City of Phoenix Finance Department issued a Police Department procurement for General Police Towing Services - Request for Proposals (RFP 17-182), to award a three-year contract with one two-year option to extend. This RFP followed the Public Safety and Veterans Subcommittee and full City council direction on procurement method and evaluation points.

The Police Department requires general towing services to aid residents involved in accidents, towing abandoned vehicles, vehicles left in the roadways, illegally parked vehicles, and other law enforcement impoundments. The Police Department also requires auctioning services when vehicles have been lawfully impounded and determined to be abandoned by the Arizona Department of Transportation Motor Vehicle Division (MVD)

RFP 17-182 provides for general police towing services, vehicle storage and auctioning services for four zones to establish four contracts.

Zone	Precincts per Zone
Zone A	(Black Mountain and Cactus Park Precincts)
Zone B	(Desert Horizon and Mountain View Precincts)
Zone C	(Estrella Mountain and Maryvale Precinct)
Zone D	(South Mountain and Central City Precincts)

On July 7, 2017, the following four companies submitted proposals, which were deemed responsive and responsible: All City Towing (ACT), LLC, DV Towing, LLC, First Class Auto Transport, LLC and Western Towing of Phoenix Inc.

EVALUATION COMMITTEE RECOMMENDATION

The final scoring and ranking for each Proposer is shown below:

ZONE A

Proposer	Ranking	Points	3-Year Contract Total
DV Towing	(1)	929	\$569,835.00
All City Towing	(2)	813	\$3,371,769.00

Price difference of \$2,801,934.00 over a 3-year contract term.

ZONE B

DV Towing	(1)	940	\$591,570.00
Western Towing	(2)	918	\$724,026.00
All City Towing	(3)	893	\$1,126,753.50

Price difference of \$132,456.00 from Western Towing over a 3-year contract term.

Price difference of \$535,183.50 from All City Towing over a 3-year contract term.

ZONE C

Western Towing	(1)	1000	\$729,750.00
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ZONE D

Western Towing	(1)	901	\$652,500.00
All City Towing	(2)	884	\$994,527.00

Price difference of \$342,027.00 from All City Towing over a 3-year contract term.

PROTEST AND APPEAL

The City posted its award recommendation on October 11, 2017. On October 19, 2017, ACT Towing timely protested the award recommendation. Procurement staff reviewed the protest and denied it. ACT timely appealed in November. In December, an Administrative Law Judge (ALJ) at the Office of Administrative Hearings reviewed the record and issued a decision on January 9, 2018, see attached *ALJ Decision, Exhibit 1*. The ALJ recommended that the City dismiss ACT's protest and appeal.¹ The City Manager's office issued a January 24, 2018 letter agreeing with the ALJ's recommendation and recommending award of four agreements as proposed. ACT then requested public meetings with City Council under the solicitation transparency clause. Those meetings have raised issues as follows.

¹ *ALJ Decision, Recommended Order, page 14.*

ISSUES:

Table of Contents	Page
1. Requirement in the RFP to Verify Reporting of the Anti-Car Theft Act	3
2. City Experience with the Anti-Car Theft Act.....	3
3. Compliance with the Anti-Car Theft Act.....	4
4. Inclusion of Federal Law Compliance and Solicitation Disqualification.....	4
5. Incomplete Submittals	4
6. Vendor Capabilities (age of fleet, status of fleet)	5
7. Retention Rates.....	5
8. Criteria and Point Scoring – Performance Over Price	5
9. Scoring Regarding Points from One Bidder to Another	6

1. Requirement in the RFP to Verify Reporting of the Anti-Car Theft Act

ACT alleges the City allowed DV and Western post-submittal compliance with Anti-Car Theft Act law. Yet, verification of the federal Anti-Car Theft Act reporting was not an RFP requirement. Therefore, the evaluation panel did not consider compliance with this law. The contract standard terms and conditions, in paragraph 3.10, requires conformance with all federal, state and local laws. But, as the ALJ found, paragraph 3.10 covers contract compliance requirements.² The City requires compliance with all laws before contract award and during the term of the contract. If non-compliance of any law is alleged, the City investigates local compliance, and reports state or federal noncompliance to the appropriate agency. The City does not have authority to determine compliance with state or federal law.

2. City Experience with the Anti-Car Theft Act

In response to concerns that staff were not aware of the Anti-Car Theft Act - Police was aware of state and federal laws requiring reporting of salvage or junk vehicles. Deterring stolen vehicle trafficking is important to the City. Police relies on state and federal agencies for interpretation and enforcement of these

² *ALJ Decision*, Compliance with the Anti-Car Theft Act of 1992, paragraphs 14 & 15: "Section II, Article 3.10 requires compliance with all applicable "laws, regulations, standards, codes and ordinances when performing under this Contract" (Underscore added.). By its plain language, Article 3.10 applies only after the contracts have been awarded. Consequently, even if DV or Western Towing has been in violation of the Act, All City Towing has not shown that they must be disqualified."

laws. The City promptly reported ACT's allegations of violations of the federal law to the Department of Justice (DOJ) and asked DOJ to investigate.

3. Compliance with the Anti-Car Theft Act

Staff is not recommending award to vendors who are non-compliant with federal law, as alleged by ACT. Both DV and Western have consistently reported their acquisition and sale of junk or salvage automobiles to the state; see Western and DV responses as *Exhibit 2*. After the City contacted DOJ, DOJ issued letters to both companies to comply with the Anti-Car Theft Act. Both DV and Western then promptly complied with DOJ's request. DOJ is now satisfied that the law's requirements have been met, see emails from Todd Brighton, DOJ, *Exhibit 3*.³ The ALJ noted that there is no evidence to demonstrate that either DV or Western are in violation of the Anti-Car Theft Act and DOJ is not pursuing any action against DV or Western.⁴

4. Inclusion of Federal Law Compliance and Solicitation Disqualification

ACT alleged the City failed to perform due diligence by not requiring proof of compliance with Anti-Car Theft Act in the solicitation. However, the City does not include solicitation requirements for verification of all local, state or federal law compliance since this requirement puts an undue burden on vendors. Additionally, many compliance documents may contain confidential information (OSHA, equal employment, ADA) the vendors cannot release. Finally, the City cannot make a determination of compliance if the state or federal law preempts. However, the City diligently responds to allegations of non-compliance as a contract enforcement issue and requires vendors' compliance prior to contract award and during the contract term. Here the City did exactly that and reported the allegations to the DOJ to enforce.

5. Incomplete Submittals

ACT alleged that Western did not sign their offer to the City based on receiving an electronic copy, which was unsigned. Western did sign their hard

³ *ALJ Decision, Compliance with the Anti-Car Theft Act of 1992, paragraphs 16 & 17*: "The City's determination that DV's and Western Towing's alleged noncompliance with the Anti-Car Theft Act does not provide a basis on which to vacate the recommended awards is not arbitrary because the City considered the facts and circumstances of this matter in making its determination. Of particular import are: that although the City has been awarding towing contracts for a number of years, this was the first time anyone has raised the issue that towing companies are required to report under the Act; that DV and Western Towing have both agreed to fully comply with the Act (as directed to by DOJ) and that the award recommendations will not be forwarded to the City Council unless there is proof from DOJ that they are in compliance;⁷ and that compliance with the Act was not a requirement during the solicitation and none of the offerors were asked to prove that they were in compliance.⁸ All City Towing has not shown by a preponderance of the evidence that the alleged non-compliance with the Anti-Car Theft Act provides a sufficient basis on which to overturn the award recommendations."

⁴ *ALJ Decision, Compliance with the Anti-Car Theft Act of 1992, paragraph 11*: "The evidence of record does not demonstrate that either DV or Western Towing are in violation of the Anti-Car Theft Act."

copy submittal/offer, please see attached *Exhibit 4*. Therefore, Western followed submittal requirements.

6. Vendor Capabilities (age of fleet, status of fleet)

ACT questioned the City’s evaluation of the vendor capabilities. Vendor proposals had to address in their submittals “the ability to meet the number and type of vehicles required . . . during the contract term.” Western included a comprehensive list with years of vehicles. DV stated they had a vehicle list available upon request. Vendor responses were considered by the panel.⁵ Performance depends on many variables, including use of subcontractors, types of trucks and the size of the zone, and which zones are awarded. The City’s priority is the appropriate number of vehicles for each zone, and response time, see *Exhibit 5*. DV and Western have asked for 30 days from City Council contract approval to start their new contracts to ensure the appropriate fleet is in place. The City will evaluate performance, including the fleet capabilities, for contract compliance prior to, and throughout the term of the contract.

7. Retention Rates

ACT questioned whether the companies supplied retention information in the narrative portion of the submittal. Both DV and Western included comments regarding their employees. The evaluation panel considered all information in their scoring and the panel’s decision was neither arbitrary or capricious.⁶

8. Criteria and Point Scoring – Performance Over Price

ACT alleged the City’s scoring reflected an evaluation favoring price over performance and method of approach. The Public Safety and Veterans Subcommittee approved issuing RFP 17-182 on October 12, 2016. ACT, DV and Western all spoke at the subcommittee meeting advising the City to value performance over price. The subcommittee considered that the contract costs will be passed on to users of towing services, and the revenue portion funds the Police towing program. In response to public input, the scoring criteria were revised as follows:

	<u>Prior</u>	<u>New</u>
Performance/ Capacity / Experience of Offeror	250	350
Cost (Includes Line Item Pricing and % of Sales Proceeds)	400	350
<u>350 Cost points were divided by:</u>		
Contract Line items/price for types of tows	225	
Sales Proceeds/Revenue sharing	125	
Method of Approach / Scope of Work	300	300

⁵ From the *ALJ Decision*, Conclusions of Law, paragraph 10: “An arbitrary action is an “unreasonable action, without consideration and in disregard for facts and circumstances; where there is room for two opinions, the action is not arbitrary or capricious if exercised honestly and upon due consideration, even though it may be believed that an erroneous conclusion has been reached.” *Maricopa County v. Gottspomer*, 150 Ariz. 367, 372, 723 P.2d 716, 721 (App. 1986) (quoting *Petras v. Arizona State Liquor Board*, 129 Ariz. 449, 631 P.2d 1107 (App. 1981)).”

⁶ See *ALJ Decision*, cited in endnote #5.

On November 30, 2016, the City Council affirmed and approved the issuance of RFP 17-182 with the revised criteria. The City Council reports and agendas for the meetings are attached as *Exhibit 6*.

As instructed by the City Council, cost and performance were equally weighted. Cost was objectively scored based on lowest price and distance from the lowest price. However, ACT's cost was so high, it generated less points in that weighted category as shown below:

ZONES	CURRENT PRICE	ACT PROPOSED PRICE	AWARDED PRICE
Zone A	\$18	\$129	DV \$15
Zone B	\$29	\$39.50	DV \$15
Zone C	\$60	ACT did not propose	WESTERN \$18
Zone D	\$15	\$39.5	WESTERN \$18

9. Scoring Regarding Points from One Bidder to Another

ACT alleged that its policy of deducting costs for damage claims from their employees' paychecks was noted by the panel for DV providing DV more points. However, this policy was not erroneously listed as belonging to DV since DV also provided submittal information about a policy to deduct damage claims from their employees.⁷ The fact that a similar note was not included as a comment for ACT does not indicate that the panel did not consider ACT's program in awarding points since ACT received the most points in this category.

CONCLUSION

Staff recommends that the City award the four contracts, zones A & B to DV and zones C & D to Western, for the following reasons:

⁷ Under Capacity/Experience Tab, Page 4, paragraph 4, DV states:

"Our drivers undergo extensive training to provide "damage free" towing services. On the rare occasion driver error does occur, drivers are held accountable and justified charges are deducted from their damage fund. Drivers contribute to their damage fund weekly through payroll and all deductions are reviewed, discussed and understood to prevent a re-occurrence."

- An Administrative Judge reviewed ACT's arguments and offered a Decision to the City recommending the City dismiss ACT's protest and appeal.
- DV and Western are in compliance with the Anti-Car Theft Act requirements.
- ACT's proposal scored the lowest and ACT's cost to the consumers was the highest.

EXHIBIT

1

1 6. The contracts' costs will be passed on to the users of the towing services,
2 with the revenue portions funding the Police towing program. The City Council's intent
3 was to minimize the cost to residents, rather than to generate income from the service.

4 7. Four companies submitted proposals: All City Towing, DV Towing LLC,
5 First Class Auto Transport, LLC, and Western Towing of Phoenix, Inc.¹

6 8. DV received the recommendation for Zones A and B, and Western Towing
7 for Zones C and D.

8 9. In scoring the proposals, points were awarded in three areas:
9 Capacity/Experience (350 point maximum), Cost (350 point maximum), and Method of
10 Approach (300 point maximum).

11 10. The proposals were scored in a two-part process, with the
12 Capacity/Experience and Method of Approach being evaluated by an Evaluation
13 Committee, and the Cost being scored by the Procurement Officer.

14 11. In scoring for Cost, the 350 points are divided into "contract line item
15 pricing" (225 points) and "percentage of sales and other proceeds that will be paid to the
16 City" (125 points).

17 12. In scoring for the contract line item pricing, the offeror with the lowest cost
18 received all the points, with the others then scored based on their relative distance from
19 the lowest cost. For the sales proceeds (or sales splits), the offeror offering the highest
20 percentage received all the points, with the others scored based on their relative
21 distance from the highest percentage.

22 13. For Zone A, DV received 929 points and All City Towing 813 points.
23 Neither First Class nor Western Towing submitted a proposal for Zone A.

24 14. For Zone B, DV received 940 points, Western Towing 918, and All City
25 Towing 893. First Class did not submit a proposal for Zone B.

26 15. Western Towing made the only submittal for Zone C and was awarded
27 1000 points.

28 16. For Zone D, Western Towing received 901 points, All City Towing 884,
29 and First Class 602. DV did not submit a proposal for Zone D.

30 ¹ All four companies did not submit proposals for all four zones and only Western Towing submitted a bid
for Zone C.

1 17. As the offerors with the highest point totals, DV received the
2 recommendation for Zones A and B, and Western Towing for Zones C and D.

3 18. All City Towing filed with the City a protest dated October 19, 2017 that
4 raised four issues: (1) that neither DV nor Western Towing was in compliance with the
5 Anti-Car Theft Act of 1992,² which All City Towing asserted was a violation of Section II,
6 Article 3.10 of the RFP; (2) that the City's "self-reporting" policy relating to on-scene
7 arrival times raised the possibility that the other companies might be submitting false
8 reports in violation of state law; (3) that the revenue (or sales split) scoring had to be
9 reweighed; and (4) the scoring methodology was arbitrary and inconsistent.³

10 19. After receiving All City Towing's protest, the City contacted DV and
11 Western Towing requesting information about their compliance with the Anti-Car Theft
12 Act. Although DV and Western Towing both asserted that they were either in
13 compliance or exempt from that Act's reporting requirements, both entities agreed to
14 work with the United States Department of Justice to ensure that they were in
15 compliance prior to the award recommendations being sent to the City Council.⁴

16 20. On November 15, 2017, the City issued a Protest Response denying All
17 City Towing's protest in which it found that: (1) compliance with the Anti-Car Theft Act
18 (or lack thereof) was a contract-compliance issue, not a solicitation award issue; (2)
19 reporting on-scene times was not an evaluation criterion; (3) the scoring was within the
20 City's discretion; and (4) the methodology was not arbitrary.

21 21. On November 27, 2017, All City Towing filed its Appeal of Protest
22 Decision. In that Appeal, All City Towing reasserted the four issues raised in its protest,
23 and it raised two new issues: that neither DV nor Western Towing were qualified
24 bidders.

25 22. On November 30, 2017, the City's Finance Director submitted to the City
26 Manager its General Police Towing Services Report summarizing the process.

27 23. On December 13, 2017, (after the matter had been referred to OAH) the
28 City filed letters dated December 12, 2017 from the Department of Justice to DV and

29 ² Codified at 49 U.S.C. § 30501 et seq.

30 ³ In its appeal, All City Towing took the position that the alleged scoring deficiencies were not brought to
its attention until after the award recommendation was made.

⁴ Neither entity concedes that it is out of compliance.

1 Western Towing regarding federal enforcement of the Anti-Car Theft Act's National
2 Motor Vehicle Title Information System's ("NMVTIS") reporting requirements.

3 24. A status conference was conducted on December 14, 2017, at which time
4 issues including the potential import of the DOJ's letters of December 12th were
5 discussed. At that time the Administrative Law Judge ordered the parties to submit
6 briefs addressing what effect (if any) the DOJ letters have on this matter and any issues
7 or concerns regarding the tribunal's adherence to the procedural rules governing this
8 matter.⁵

9 25. On December 28 and 29, 2017, the City, DV, Western Towing, and All
10 City Towing filed their briefs.

11 Compliance with the Anti-Car Theft Act of 1992

12 26. The Anti-Car Theft Act established NMVTIS, the purpose of which "is to
13 assist in efforts to prevent the introduction or reintroduction of stolen motor vehicles into
14 interstate commerce, protect states and individual and commercial consumers from
15 fraud, reduce the use of stolen vehicles for illicit purposes including fundraising for
16 criminal enterprises, and provide consumer protection from unsafe vehicles." 28 C.F.R.
17 § 25.51.

18 27. By no later than March 31, 2009, all junk yards, salvage yards, and auto
19 recyclers were required to comply with NMVTIS. Those junk yards, salvage yards, and
20 auto recyclers that handle five or more junk or salvage automobiles per year are
21 required to make monthly reports providing certain information about those vehicles.

22 28. The United States Department of Justice is charged with enforcing the
23 Anti-Car Theft Act.

24 29. All City Towing asserts that towing companies are among those entities
25 required to report to NMVTIS. Since 2011, All City Towing has used a third party to file
26 reports with NMVTIS and included information regarding NMVTIS Compliance Report
27 with its bid.

28 30. All City Towing asserts that DV and Western Towing have failed to make
29 the required NMVTIS reports.

30 ⁵ At the status conference, the parties agreed to set a December 29, 2017, deadline for filing, based on
the intervening holidays and counsels' schedules related to those holidays.

1 31. All City Towing argues that DV's and Western Towing's failure to report to
2 NMVTIS shows that they are not compliant with RFP Section II, Articles 3.9 (the
3 contractor will be in compliance with all health and safety laws) and 3.10 (contractor
4 agrees to comply with all laws, regulations, standards, codes and ordinances when
5 performing under this Contract).

6 32. All City Towing further argues that this alleged non-compliance means that
7 DV and Western Towing have not demonstrated that they have the ability to perform the
8 service in a responsible manner, as required by RFP Section 1, Article 26.4. (Integrity).
9 As such, according to All City Towing, DV and Western Towing are not responsive,
10 responsible offerors, and their offers must be rejected. In the alternative, All City Towing
11 argues that if DV and Western Towing are not disqualified, their failure to report to
12 NMVTIS should have resulted in lower scores for each.

13 33. All City Towing also takes the position that because the City receives
14 revenue through the sale of salvaged vehicles, it could be subject to civil penalties
15 based on DV's and Western Towing's failure to report.

16 34. All City Towing argues that the cost of its reporting to NMVTIS contributed
17 to the higher costs in its bid and that DV and Western will not be able to make a profit if
18 the cost of compliance is added to their bids.

19 35. After receiving All City Towing's protest, through emails dated October 23,
20 2017 the City requested that DV and Western Towing each provide information related
21 to its compliance with the Anti-Car Theft Act of 1992.

22 36. Western Towing initially responded to the City on October 25, 2017, and
23 DV on October 26, 2017.

24 37. In its October 25th letter to the City, Western Towing informed the City
25 that it was in compliance with the Anti-Car Theft Act by virtue of its reporting to the
26 State. Western Towing also informed the City that if the City wanted it to, Western
27 Towing would implement NMVTIS reporting without modification of the bids in its offer.
28 Western Towing estimated that the cost of NMVTIS reporting would be \$0.33 per car.

29 38. In its October 26th letter to the City, DV took the position that the Anti-Car
30 Theft Act does not apply to towing companies unless the company applies for an
abandoned vehicle title. DV also was of the opinion that even if the Anti-Car Theft Act

1 did apply, DV would be exempt from reporting to NMVTIS based on Arizona's
2 mandatory reporting requirements.

3 39. In the City's November 15th Protest Response, it noted that although it
4 had been awarding towing contracts for many years, this was the first time any
5 company had brought a complaint based on alleged non-compliance with the Anti-Car
6 Theft Act. And although City contracts require compliance with federal, state, and local
7 laws, the City had been unaware that there was any potential issue regarding the Anti-
8 Car Theft Act.

9 40. The City was of the opinion that its duty was limited to confirming with the
10 US DOJ and the Arizona Attorney General's Office that the contractors were in
11 compliance with the applicable federal and state reporting laws. The City had contacted
12 the Todd Brighton of the DOJ who provided its position that there was a misperception
13 among towing companies that compliance with state laws presumes compliance with
14 NMVTIS.

15 41. Through an email dated November 28, 2017, the City requested an
16 update from Western Towing regarding compliance with the DOJ and any fines that it
17 would impose. Western Towing responded on that date, informing the City that after
18 consulting with Mr. Brighton of the NMVTIS program, it had opened an account, once
19 the account was active it would submit to NMVTIS all the required information (by
20 December 31st), and that it did not appear that there would be any fines.

21 42. Through an email dated November 29, 2017, the City informed DV that
22 the DOJ would be sending DV a letter informing DV that it would need to come into
23 compliance within the next thirty days, and that if DV did so it would not be subject to
24 any penalties. The City also informed DV that prior to the matter going before the City
25 Council for the award of contracts, the City would need written proof from DOJ that DV
26 was in compliance. The City also required confirmation that coming into compliance
27 would not affect DV's bid.

28 43. On November 29th DV responded to the City's email informing the City
29 that it had already registered with NMVTIS and made attempts to contact Mr. Brighton,
30 but it now understood that DOJ would be sending a letter providing guidance on how
DV should move forward. DV agreed that it would comply with all NMVTIS reporting

1 requirements for towing companies or other requests from DOJ and that this
2 compliance would not affect DV's prices, nor would it require any other changes to its
3 bid.

4 44. The City's position is that compliance with the laws was not in the RFP
5 Scope or criteria as bid-requirements, that compliance with the laws was not an
6 evaluation criterion, was not part of the scoring, and that none of the offerors were
7 asked (or required) to show that they were in compliance. Instead, compliance with the
8 laws is a contract performance issue and, as such, any alleged non-compliance with the
9 Anti-Car Theft Act is not a disqualifying event. The City will require proof from DOJ that
10 both DV and Western Towing are in compliance before the award recommendations are
11 sent to the City Council. In addition, the City found that the integrity of DV and Western
12 Towing is not an issue in the absence of fraud or a knowing failure to comply.

13 45. In its protest, All City Towing asserts that the alleged non-compliance with
14 NMVTIS increased the chance of a subsequent default, which would trigger Section I,
15 Article 26.4. Responsibility. The City acknowledged that determining responsibility could
16 include a possibility of "subsequent default," but compliance with the laws was not an
17 issue to be considered in making the award recommendations.

18 46. In its Report to the City Manager, the City noted that in its protest, All City
19 Towing cited *Maricopa County v. Gottsponer's* definition of an arbitrary act, but All City
20 did not provide that Court's full statement which is that an arbitrary action is an
21 "unreasoning action, without consideration and in disregard for facts and circumstances;
22 where there is room for two opinions, the action is not arbitrary or capricious if exercised
23 honestly and upon due consideration, even though it may be believed that an erroneous
24 conclusion has been reached." 150 Ariz. 367, 372, , 723 P.2d 716, 721 (App. 1986).

25 47. The City asserted that it had given due consideration to the facts of this
26 issue, including that the information was raised after the award recommendation was
27 made, that DOJ did not find that the City had any duty to report under NMVTIS, that
28 DOJ was working with DV and Western Towing, both of which have agreed to come into
29 compliance before the award recommendations are forwarded to the City Council, and
30 that the City would confirm with DOJ that DV and Western Towing are in compliance

1 before the effective date of the contracts. As such, it concluded that it was in the best
2 interest of the City to move forward with the recommended awards.

3 48. The December 12, 2017 letters from the DOJ to DV and Western Towing
4 are essentially identical, with the only difference being the recipient. The letters warn DV
5 and Western Towing that they might be in violation of the Anti-Car Theft Act and provide
6 that within thirty days, they were each required to report all junk automobiles and
7 salvage automobiles in inventory since March 31, 2009. The letters also provided
8 information about DOJ's authority to issue civil penalties for non-compliance with
9 NMVTIS's reporting requirements.

10 49. In this section of its protest, All City Towing also asserted that "certain
11 towing companies" may be making money from referrals to lawyers or health care
12 providers, which is prohibited under RFP Section V, Article 6. In its Protest Response,
13 the City took the position that this too was a question of contract-compliance and not
14 one related to the solicitation review and award process. The City also cited RFP
15 Section 1, Article 26.1 showing that it retained sole responsibility to determine
16 responsiveness and responsibility.

17 Self-Reporting of Arrival Times

18 50. The City relies on tow truck operators to self-report their on-scene arrival
19 times. Failure to meet the required arrival times can result in liquidated damages to the
20 City of \$75 per call.

21 51. All City Towing uses a proprietary time-coded GPS tracking system to
22 report its arrival times, which it asserts objectively and accurately reports its arrival
23 times.

24 52. All City Towing is of the belief that the other bidders rely on self-reporting
25 and asserts that this could foster false reporting that would limit any damages and allow
26 the other bidders to charge lower rates. All City Towing goes on to assert that any
27 failure to report late arrival times raises questions about whether the bidders are
28 responsible bidders.

29 53. All City Towing asserts that it received fewer points because its bid
30 accounted for these costs and it requests that DV, Western Towing, and First Class
Towing be deemed non-responsive and that their bids be rejected.

1 54. In its Protest Response, the City noted that the RFP does not require GPS
2 tracking for arrival times. As such, it is not a criterion on which the offers can be
3 evaluated. The City also noted that there is no evidence to show that either DV or
4 Western Towing is reporting inaccurate arrival times to the City.

5 55. The City also cites RFP Section 1, Article 26.1 showing that it retained
6 sole responsibility to determine the offerors' responsiveness and responsibility.

7 Reweighting the Scoring for Revenue

8 56. All City Towing argues that the revenue scoring should be reweighed. Of
9 the 125 points available, fifty were assigned to Auction Sales Split, fifty to the General
10 Sales Split, and twenty-five to the Disposal Sales Split.

11 57. All City Towing argues that because General Sales Split and the Disposal
12 Sales Split account for less than 0.1% of the total revenue, it was unreasonable,
13 arbitrary and capricious to allocate 60% of the points to those two categories.

14 58. All City Towing requests that the offers be rescored with the Auction Sales
15 Split category accounting for 99.9% of the 125 total points in this category, which it
16 acknowledges would mean that the other two categories of Sales Split could be
17 disregarded.

18 59. The City Council approved the RFP evaluation criteria in a subcommittee
19 meeting on October 12, 2016 and in a formal council meeting on November 30, 2016.
20 The Council considered public input and after the subcommittee meeting the Deputy
21 Finance Director met with the Arizona Professional Towing & Recovery Association
22 which did not raise any issues regarding the evaluation criteria and scoring.

23 60. The City's position is that how the offers were scored is within the City's
24 discretion and the City Council approved the system that was applied. In addition, All
25 City Towing could have addressed this concern during the question and answer period
26 prior to submitting its offer.

27 61. Although the City did not believe its scoring was defective, it nevertheless
28 noted that even if it were to adopt All City Towing's proposed scoring model, All City
29 Towing would not receive enough points to overcome its proposed pricing. The City
30 found that All City Towing had exceedingly high prices ranging from 52% to 492%
higher than DV's and Western Towing's prices.

The Scoring Methodology

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62. The Cost category scoring method awarded the lowest offeror (for each zone) all the contract line item points, with the other offers then scored based on their relative distance from the lowest price.

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63. All City Towing asserts that this put it at a competitive disadvantage in the Cost category, but it would have been to All City Towing's advantage if the same method was used to score the other two categories (Capacity and Method of Approach).

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64. All City Towing asserts that using two scoring methods appears to be arbitrary and inconsistent and it requests that the Capacity and Method of Approach be rescored using the same method that was used for Cost.

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65. The City does not agree that the scoring methodology was arbitrary or inconsistent. Two methods were used in the scoring because the Capacity and Method of Approach categories are subjective, with the evaluation panel discussing and weighing each offer according to the City's best interest, whereas Cost factors are objective and more easily adapted to the sliding scale/relative distance standard.

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66. The RFP provides the method for scoring and All City Towing could have presented any questions it had to the City prior to submitting its offer. In addition, the City asserts that this issue should have been raised in a protest prior to the bids being opened, which is necessary to prevent a bidder from adjusting its prices after seeing its competitors' bids.

The New Issues on Appeal

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67. In its appeal All City Towing asserts that neither DV nor Western Towing is a qualified bidder. All City Towing acknowledges that these issues were not raised in its protest.

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68. All City Towing asserts that the reason these issues were not raised in its protest is that the City did not make available DV's and Western Towing's bids until shortly before the deadline for submitting protests, so All City Towing had insufficient time to review those competing bids. All City Towing also notes that it was "distracted" by the fact that the City had disclosed its bid information to others unlawfully.

29
30
69. In its Report to the City Manager, the City notes that All City Towing twice requested the City's procurement file, and that it received the file on October 13th and

1 again on October 16, 2017. The City extended the protest filing-deadline by two days
2 after All City Towing's second file request, even though it already had the file and the
3 City Code calls for only a one-day extension.

4 70. City Code Section 43-26 limits appeals to those issues that were raised in
5 the protest.

6 CONCLUSIONS OF LAW

7 1. The City has jurisdiction over the subject matter in this case.

8 2. The Director of the Office of Administrative Hearings is authorized to enter
9 into contracts with political subdivisions of this state for the purpose of providing
10 administrative proceedings. ARIZ. REV. STAT. § 41-1092.01(J).

11 3. The City contracted with the Office of Administrative Hearings to provide
12 the administrative proceeding in this matter, including the preparation of Findings of
13 Fact, Conclusions of Law, and Recommended Order for action by the City.

14 4. All City Towing bears the burden of proof. *See Vazzano v. Superior Court*,
15 74 Ariz. 369, 249 P.2d 837 (1952); ARIZ. ADMIN. CODE § R2-19-119.

16 5. The standard of proof on all issues is that of a preponderance of the
17 evidence. ARIZ. ADMIN. CODE § R2-19-119.

18 6. A preponderance of the evidence is:

19 The greater weight of the evidence, not necessarily established by the
20 greater number of witnesses testifying to a fact but by evidence that has
21 the most convincing force; superior evidentiary weight that, though not
22 sufficient to free the mind wholly from all reasonable doubt, is still sufficient
23 to incline a fair and impartial mind to one side of the issue rather than the
24 other.

25 BLACK'S LAW DICTIONARY 1373 (10th ed. 2014).

26 7. This matter is suitable for resolution based on the administrative record,
27 the DOJ's letters of December 12, 2017, and the parties briefs related to the DOJ
28 letters. *Cf.* Phoenix City Code § 43-26(E) ("If assigned to a hearing officer for fact
29 finding, the appeal may be supplemented in the discretion of the hearing officer,").

30 8. An "Offeror may protest the contents of a solicitation no later than seven
days before the solicitation deadline when the protest is based on an apparent alleged

1 mistake, impropriety or defect in the solicitation.” RFP Section I, Article 17.1; Phoenix
2 City Code § 43-25(A)(1).

3 9. A city’s procurement decision should not be disturbed absent a finding that
4 the decision was “illegal, unfair or arbitrary.” *Brown v. City of Phoenix*, 77 Ariz. 368,
5 377, 272 P.2d 358, 364 (1954).

6 10. An arbitrary action is an “unreasoning action, without consideration and in
7 disregard for facts and circumstances; where there is room for two opinions, the action
8 is not arbitrary or capricious if exercised honestly and upon due consideration, even
9 though it may be believed that an erroneous conclusion has been reached.” *Maricopa*
10 *County v. Gottspomer*, 150 Ariz. 367, 372, 723 P.2d 716, 721 (App. 1986)(quoting
11 *Petras v. Arizona State Liquor Board*, 129 Ariz. 449, 631 P.2d 1107 (App. 1981)).

12 Compliance with the Anti-Car Theft Act of 1992

13 11. The evidence of record does not demonstrate that either DV or Western
14 Towing are in violation of the Anti-Car Theft Act. Although the DOJ’s December 12,
15 2017 letters show that each entity might be in violation of the Act, those letters do not
16 assert that either entity is actually in violation.⁶

17 12. RFP Section II, Article 3.9 provides that the “Contractor’s products,
18 services and facilities will be in full compliance with all applicable Federal, State and
19 local health, environmental and safety laws”

20 13. Although NMVTIS has as one purpose protecting consumers from unsafe
21 vehicles, when Section II, Article 3.9 is read in its entirety, it does not appear that
22 NMVTIS reporting falls within the scope of this article. Moreover, even if a failure to
23 comply with any required NMVTIS-reporting does fall within this article, the City takes
24 the position that compliance with such laws is a contract issue and, although use of the
25 word “will” signifies a mandatory requirement, by definition, failure to meet such a
26 requirement does not necessitate rejection of an Offer. See RFP Section II, Article 1.

27 14. Section II, Article 3.10 requires compliance with all applicable “laws,
28 regulations, standards, codes and ordinances when performing under this Contract”

29
30 ⁶ All City Towing argues to the effect that the letters show that DV and Western Towing have violated NMVTIS based on DOJ’s language regarding potential penalties.

1 (Underscore added.). By its plain language, Article 3.10 applies only after the contracts
2 have been awarded.

3 15. Consequently, even if DV or Western Towing has been in violation of the
4 Act, All City Towing has not shown that they must be disqualified.

5 16. The City's determination that DV's and Western Towing's alleged non-
6 compliance with the Anti-Car Theft Act does not provide a basis on which to vacate the
7 recommended awards is not arbitrary because the City considered the facts and
8 circumstances of this matter in making its determination. Of particular import are: that
9 although the City has been awarding towing contracts for a number of years, this was
10 the first time anyone has raised the issue that towing companies are required to report
11 under the Act; that DV and Western Towing have both agreed to fully comply with the
12 Act (as directed to by DOJ) and that the award recommendations will not be forwarded
13 to the City Council unless there is proof from DOJ that they are in compliance;⁷ and that
14 compliance with the Act was not a requirement during the solicitation and none of the
15 offerors were asked to prove that they were in compliance.⁸

16 17. All City Towing has not shown by a preponderance of the evidence that
17 the alleged non-compliance with the Anti-Car Theft Act provides a sufficient basis on
18 which to overturn the award recommendations.

19 Self-Reporting of Arrival Times

20 18. There was no substantial evidence in the record to show that either DV or
21 Western Towing has, or will, submit false on-scene arrival times to the City. The use of
22 a GPS tracking system to report arrival times was not a criterion under the RFP.
23

24 ⁷ All City Towing argues that this undercuts the City's position that compliance with NMVTIS applies only
25 during performance of the contract and not before. There is merit to All City Towing's argument, but DV
26 and Western Towing have agreed to the City's requirement in this regard and it is those entities, not All
27 City Towing that would bear any disadvantage from the City imposing a requirement that is not part of the
28 RFP. In addition, neither DV nor Western Towing concedes that it is not in compliance, but rather each
29 entity is acceding to DOJ's interpretation of the Act.

30 ⁸ All City Towing argues that the City has not done an adequate investigation to determine whether DV or
Western Towing are responsible bidders, which could be considered an abuse of discretion. But All City
Towing's argument is based on the premise that compliance with NMVTIS is a bid requirement rather
than a contract-compliance issue. The City has investigated the matter since All City Towing raised the
issue and it has taken steps to ensure that DV and Western Towing are in compliance before the
contracts are awarded.

1 19. All City Towing has not shown by a preponderance of the evidence that
2 DV's or Western Towing's method of tracking and reporting arrival times is a sufficient
3 basis on which to overturn the award recommendations.

4 Reweighting the Scoring for Revenue

5 20. All City Towing has not shown that the scoring related to revenue did not
6 conform to the method described in the RFP. Moreover, revenue generation was not a
7 priority of the City Council, and even if All City Towing's proposed method was
8 implemented, it would not have changed the award recommendations.

9 21. All City Towing has not shown by a preponderance of the evidence that
10 the method used for the revenue-scoring is a sufficient basis on which to overturn the
11 award recommendations.

12 The Scoring Methodology

13 22. All City Towing has not shown that the scoring methodology did not
14 conform to the method set out in the RFP.

15 23. The City used two methods in the scoring because the Capacity and
16 Method of Approach categories are subjective, whereas the cost factors are objective.
17 All City Towing has not shown that the City's use of two scoring methods was an
18 arbitrary decision.

19 24. All City Towing has not shown by a preponderance of the evidence that
20 the scoring methodology used is a sufficient basis on which to overturn the award
21 recommendations.

22 The New Issues on Appeal

23 25. City Code Section 43-26 limits appeals to those issues that were raised in
24 the protest. Consequently, the two new issues raised in All City Towing's appeal cannot
25 be considered by this tribunal and cannot provide a basis on which to overturn the
26 award recommendations.

27 **RECOMMENDED ORDER**

28 In view of the foregoing, it is recommended that All City Towing's protest and
29 appeal be dismissed.
30

1 Done this day, January 9, 2018

2
3 /s/ Thomas Shedden
4 Thomas Shedden
Administrative Law Judge

5 Transmitted electronically to:

6 Ed Zuercher, City Manager
7 City of Phoenix
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EXHIBIT

2

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Thomas J. Holthus CA NE NV
Kevin R. McCarthy CA

October 26, 2017

Email only: kathryn.small@phoenix.gov

City of Phoenix
Attention: Kathryn Small – Contracts Specialist II
251 W. Washington Street
8th Floor
Phoenix, Arizona 85003

Re: Our Client: DV Towing, LLC
RFP 1 –182: General Police Towing Services

Dear Ms. Small:

This law firm represents DV Towing, LLC ("DV"). The purpose of this letter is to address an issue raised in the October 19, 2017 Protest of Award Recommendation from ACT Towing, LLC, dba All-City Towing ("ACT") regarding RFP 17–182 and the alleged applicability of the Anti-Car Theft Act and the National Motor Vehicle Title Information System ("NMVTIS") regulations. DV reserves the right to amend or supplement this letter as new information becomes available. As you are aware, DV did not become aware of the ACT protest until the afternoon of Monday, October 23, 2017.

In its protest, ACT claims that it is in compliance with NMVTIS and it has been submitting reports to a third-party reporting service since June 2011. I do not know all of ACT's business and I do not know why it is reporting. However, I am aware that ACT's principles are involved in a number of businesses, including the operation of junk and salvage yards. I am curious if the reporting by ACT is in connection with its towing business or one of its other businesses to which NMVTIS applies.

In its protest, ACT claims that DV and Western Towing of Phoenix, Inc. ("Western") do not comply with NMVTIS. ACT states: "Entities that are in the business of acquiring or reselling salvage or junk automobiles, including towing companies, must report the VIN's of salvaged or junk vehicles to NMVTIS, because they are reporting the 'death' of those VIN's." (Protest, p. 3.) I do not agree that DV (or any other tow company) necessarily sells either salvaged or junk automobiles, as those terms are defined by NMVTIS, just because it is in the towing business, or that the sale of an abandoned vehicle equates to the "death" of either the vehicle or the vehicle VIN. As discussed below, the state of Arizona and Arizona statutes are to the contrary.

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In support of its argument, ACT references a website on NMVTIS reporting requirements for towing companies: https://www.vehiclehistory.gov/Tow_120611.pdf. (Protest, p. 3.) That website produced the Bureau of Justice Assistance – U. S. Department of Justice Policy Clarification (“Clarification”), dated January 27, 2011. The Clarification is attached as Exhibit “A”. In the Clarification, there is only one reference to tow operators and towing companies. The Clarification references the definitions of “junk yard”, “salvage yard”, “junk automobile”, and “salvage automobile”. The Clarification states: “Tow operators and towing companies (and similar businesses) **that meet the statutory and regulatory requirements** must provide monthly reports to NMVTIS.” Obviously, the fundamental question is whether DV (or any other towing company) meets the statutory and regulatory requirements. If it does not, then there is no requirement to provide monthly reports to NMVTIS.

On January 30, 2009, the Department of Justice (“DOJ”) published 28 CFR Part 25, which it calls the “Final rule” (the “Rule”) and “clarifies the various responsibilities of the operator of NMVTIS, states, junk yards, salvage yards, and insurance carriers regarding NMVTIS.” The Rule became effective March 2, 2009. For your convenience, attached as Exhibit “B” is a copy of the Rule.

The Rule is 41 pages and includes background information regarding the Anti-Car Theft Act and public comments and the DOJ’s responses to those comments. Although I have not read the Rule in detail, my initial review indicates that nowhere in the 41 pages is there any mention of tow operators or towing companies.

DV has been in the towing business since 2002. In addition to providing towing services for the City of Phoenix, DV has provided towing services for DPS, MCSO, YCSO, and the Casa Grande, Coolidge and Glendale Police Departments. At no time during the past 15 years has the issue of the Anti-Car Theft Act or NMVTIS ever been raised, and no public entity has ever made inquiry regarding either the applicability of, or compliance with, the Anti-Car Theft Act or NMVTIS. In fact, the City of Phoenix has never raised the issue with any of its contractor tow companies.

At the risk of stating the obvious, the only way that the applicability of either the Anti-Car Theft Act or NMVTIS becomes an issue is when a tow company makes an application for an abandoned vehicle title. Otherwise, the operation of a towing business does not suggest the operation of a “junk yard” or a “salvage yard”.

Arizona law has adopted a statutory framework for abandoned vehicles which applies to DV. A.R.S. §§ 28–4831 et seq. After the statutory requirements have been satisfied, an application for transfer of ownership may be made by the applicant (DV) to MVD. A.R.S. § 28–4842. MVD will issue an “Authorization for Transfer of Ownership” designating the “title brand” as either: (i) dismantle permit, (ii) salvage certificate, (iii) restored salvage, (iv) crush permit, or (v) title. MVD will not issue title to an abandoned vehicle if it does not believe the vehicle could be sold. Otherwise, it would be deemed a “junk vehicle” or a “crush vehicle”.

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"Junk vehicle" is defined as "a vehicle that is in such a state of deterioration that it cannot be profitably dismantled or salvaged for parts and cannot be profitably restored." A.R.S. § 28-4881. In the event the vehicle is a "junk vehicle", MVD "shall cause a search of department records to be made, or if the junk vehicle is registered in another state, make inquiry of the vehicle registration agency in that state, to ascertain the name and address of the owner and lienholder, if any, or any other person identified on the department's record." If no interested party is discovered, "The junk vehicle shall not be restored or dismantled for parts for resale but shall be disposed of by vehicle crusher." A.R.S. § 28-4883. In other words, Arizona has its own statutory framework for junk vehicles.

Without conceding that the NMVTIS reporting requirements apply to DV Towing, 49 U.S.C. § 30504(a)(2) states that the reporting requirements do not apply to an entity "required by State law to report the acquisition of junk automobiles or salvage automobiles to State or local authorities if those authorities make that information available to the operator." 49 U.S.C. 30501(6) defines "Operator" as follows: "[T]he individual or entity authorized or designated as the operator of the National Motor Vehicle Title Information System under section 30502(b) of this title, or the Attorney General, if there is no authorized or designated individual or entity."

The Rule (Exhibit "B") confirms that Arizona participates fully in NMVTIS. Arizona is "regularly providing data to the system,... States that participate fully in the system provide data to the system on a daily or real-time basis and make NMVTIS inquiries before issuing a new title on a vehicle from out-of-state and preferably before every title verification, regardless of its origin or reason." (Exhibit "B".) It is DV's position that even assuming, *arguendo*, NMVTIS applies to DV, it is exempt from the reporting requirements pursuant to 49 U.S.C. § 30504(a)(2).

Without prejudice to, or waiver of, the argument set forth above, the fundamental issue is whether NMVTIS applies to DV and its business operations. Pursuant to NMVTIS, the initial determination is whether an automobile towed by DV is either a "junk automobile" or a "salvage automobile". A "junk automobile" means an automobile that: "(A) is incapable of operating on public streets, roads, and roadways; and (B) has no value except as a source of parts or scrap." A "junk yard" means an "entity engaged in the business of acquiring or owning junk automobiles for – (A) resale in their entirety or as spare parts; or (B) rebuilding, restoration, or crushing." 49 U.S.C. § 30501.

Pursuant to these definitions, DV is not a "junk yard" because it is not in the business of either acquiring or owning automobiles that are incapable of operating on public streets, roads or highways. All of the automobiles towed by DV, even if they are re-titled, are sold at public auction. The purchaser at the auction may use the automobile for operation on the road or as a source of parts or scrap. However, DV does not deliver automobiles to auction that are "incapable of operating on public streets,..." If that were the case, Arizona would not issue an abandoned title.

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A "salvage automobile" means an automobile that: "is damaged by collision, fire, flood, accident, trespass, or other event, to the extent that its fair salvage value plus the cost of repairing the automobile for legal operation on public streets, roads, and highways would be more than the fair market value of the automobile immediately before the event that caused the damage." A "salvage yard" means an "entity engaged in the business of acquiring or owning salvage automobiles for – (A) resale in their entirety or as spare parts; or (B) rebuilding, restoration, or crushing." With respect to the definition of "salvage automobile", the Rule states as follows: "[A] salvage auction or salvage pool that does not handle any vehicles from or on behalf of insurance carriers is categorically exempted from this rule until such time as they may handle a vehicle from an insurance carrier."

Pursuant to these definitions, DV is not a "salvage yard". DV has no information to determine either the cost of repairing the automobile or the fair market value of the automobile immediately before the event that caused the damage.

Even though you have asked DV to only respond to the issue of the applicability of the Anti-Car Theft Act, with respect to the balance of ACT's protest, it is without merit. All prospective bidders had the opportunity to express their concerns and raise questions about the RFP (including the scoring criteria and the "weight" assigned to the scoring) prior to bid submission. The criteria was very clear in the RFP and if ACT did not think it was fair or reasonable, it should have raised that concern prior to bid submission. As you know, there was an open forum for prospective bidders to ask questions prior to the bid submission. If ACT had a reason to challenge the scoring criteria, it had a full and complete opportunity to do so and should have raised the issue with the City prior to bid submission. Raising this issue post award is unfair to the other bidders.

For all of the reasons discussed above, the Act protest should be denied. The Anti-Car Theft Act and NMVTIS do not apply to DV, or in the alternative, DV is exempt from the regulatory requirements. 49 U.S.C. § 30504(a)(2).

Very truly yours,



Paul M. Levine

PML/srl
Enclosures

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BJA
Bureau of Justice Assistance
U.S. Department of Justice



**Policy Clarification Regarding Tow Operators/Towing Companies Reporting Requirements to the National Motor Vehicle Title Information System (NMVTIS) Under the Anti Car Theft Acts
Date Issued: January 27, 2011**

This policy clarification is a response to questions from tow operators, towing companies, and similar business entities, and their representatives, regarding application of certain provisions of the Anti Car Theft Acts and NMVTIS regulations.

Pursuant to the Anti Car Theft Act of 1992 (Public Law 102-519), the Anti-Car Theft Improvements Act of 1996 (Public Law 104-152) (collectively "the Anti Car Theft Acts"), a junk yard is defined as "*an individual or entity engaged in the business of acquiring or owning junk automobiles for— 1) Resale in their entirety or as spare parts; or 2) Rebuilding, restoration, or crushing.*" A salvage yard is defined as "*an individual or entity engaged in the business of acquiring or owning salvage automobiles for— 1) Resale in their entirety or as spare parts; or 2) Rebuilding, restoration, or crushing.*" The NMVTIS implementing regulations (28 CFR part 25, published January 30, 2009, 74 FR 5740) make clear that these definitions are understood to include businesses such as vehicle remarketers and vehicle recyclers, including scrap vehicle shredders and scrap metal processors as well as "pull- or pick-apart yards," salvage pools, salvage auctions, and other types of auctions handling salvage or junk vehicles (including vehicles declared by any insurance company to be a "total loss" regardless of any damage assessment).

An entity engaged in the business of acquiring or owning junk or salvage automobiles is one that is engaged in the business of owning, possessing, handling, directing, or controlling such automobiles. See 28 C.F.R. 25.52. Thus, if an entity is so engaged, for the purpose of reselling the junk or salvage automobiles (in their entirety or as spare parts), or for the purpose of rebuilding, restoring, or crushing the junk or salvage automobiles, then such entity is a junk yard or salvage yard for purposes of the Anti Car Theft Acts and the NMVTIS regulations. A junk or salvage yard that handles five or more junk or salvage vehicles per year is required to provide monthly reports to NMVTIS consistent with the Anti Car Theft Acts and NMVTIS regulations.

The NMVTIS regulations define a junk automobile as follows: "*an automobile that— 1) Is incapable of operating on public streets, roads, and highways; and 2) Has no value except as a source of parts or scrap.*" 28 C.F.R. 25.52. The NMVTIS regulations define a salvage automobile as follows: "*an automobile that is damaged by collision, fire, flood, accident, trespass, or other event, to the extent that its fair salvage value plus the cost of repairing the automobile for legal operation on public streets, roads, and highways would be more than the fair market value of the automobile immediately before the event that caused the damage. Salvage automobiles include automobiles determined to be a total loss under the law of the applicable jurisdiction or designated as a total loss by an insurer under the terms of its policies, regardless of whether or not the ownership of the vehicle is transferred to the insurance carrier.*" 28 C.F.R. 25.52 (Please see ATTACHMENT A for additional information to determine if an automobile meets the NMVTIS salvage automobile definition). Vehicles determined to meet the above definitions of junk or salvage automobiles, including vehicles with non-salvage titles, must be reported to NMVTIS. The NMVTIS regulations state that reporting entities must report all junk or salvage automobiles they obtain, including vehicles from or on behalf of insurance carriers, which can be reasonably assumed are total loss vehicles. Such entities, however, are not required to report any automobile that is determined not to meet the NMVTIS definition of junk or salvage after a good-faith physical and value appraisal is conducted by qualified, independent appraisal personnel. 28 C.F.R. 25.56(g).

Tow operators and towing companies (and similar businesses) that meet these statutory and regulatory requirements must provide monthly reports to NMVTIS. That other entities, earlier or later in the automobile-dismantling supply chain, may also have reporting obligations provide no basis to exempt tow operators or towing companies from also reporting.

The monthly reporting to NMVTIS must contain:

1. The name, address, and contact information for the reporting entity.
2. Vehicle Identification Number (VIN) for each junk and salvage automobile.
3. The date the automobile was obtained by the reporting entity.
4. The name of the individual or entity from whom the automobile was obtained.
5. A statement of whether the automobile was crushed or disposed of, for sale or other purposes, to whom it was provided or transferred, and if the vehicle is intended for export out of the United States.

The Anti Car Theft Acts and the NMVTIS implementing regulations do not require towing companies to report automobiles that: 1) do not meet the NMVTIS definition for junk or salvage automobiles or 2) were only transported or stored by the towing company. *The NMVTIS reporting obligation for a towing company occurs when the towing company sells, rebuilds, restores, or crushes five or more junk or salvage automobiles per year.* The Department of Justice recognizes that there are circumstances in which it is not immediately apparent whether the owner of an automobile will re-claim a towed automobile. Therefore, when considering the junk or salvage automobiles that were obtained in a particular month and when reporting the date “the automobile was obtained,” the towing company should report the date, under the law of the applicable jurisdiction, that the towing company obtained the right to determine the disposition (i.e., sell (for parts or in whole), rebuild, restore, or crush) of the automobile (e.g., the date the towing company obtained a salvage certificate or certificate of destruction under the law of the applicable jurisdiction; the date the towing company purchased the vehicle from a private party either for a monetary amount or in lieu of towing and storage costs and the towing company seeks to sell, rebuild, restore, or crush the automobile).

Failure to report to NMVTIS as required is punishable by a civil penalty of \$1,000 **per violation**. Accordingly, for example, a failure to report 100 junk or salvage automobiles could result in a civil penalty of up to \$100,000. NMVTIS Reporting Entities are responsible for ensuring all required information has been reported to NMVTIS accurately and within the timelines required.

The accuracy of the data reported to NMVTIS is essential to the intent and purpose of the System. Law enforcement agencies, state titling agencies, and consumers rely on the accuracy of NMVTIS data. Incorrectly reporting automobiles to NMVTIS that do NOT meet the junk automobile or salvage automobile definitions may significantly diminish the value of those automobiles (particularly when such automobiles may be back on the road) and is not considered compliance. **Entities that acquire junk automobiles and salvage automobiles, in addition to other automobiles, are encouraged to use care so that they are reporting to NMVTIS those junk and salvage automobiles required to be reported, instead of all automobiles.**

The Department of Justice and the NMVTIS operator, the American Association of Motor Vehicle Administrators (AAMVA), partnered with the private sector to provide multiple reporting methods to meet the business needs of reporting entities. Currently, there are four reporting services available, offering individual VIN and batch reporting options. Three service providers offer a **no-cost** per-transaction program. More detailed information on these reporting options may be found at: www.vehiclehistory.gov/nmvtis_auto.html.

The Department of Justice respectfully requests that if any individual or organization disseminates this policy clarification to members and interested parties, then this entire policy clarification document be provided.

For more information on this clarification or NMVTIS, please e-mail nmvtis@usdoj.gov or visit www.vehiclehistory.gov.

ATTACHMENT A

Salvage Automobile Determination Sample Worksheet

NMVTIS Salvage Automobile Formula:

Fair Salvage Value + Cost of Repairing the Automobile for Legal Operation > Fair Market Value Immediately Before Damage

- A. Fair *Salvage* Value of Automobile (current condition): \$ _____
- B. Cost of Repairing the Automobile for Legal Operation: \$ _____
- C. Total of Line "A" and Line "B": \$ _____
- D. Fair Market Value of Automobile Immediately Before Damage: \$ _____

If the value on line "C" is greater than the value on line "D", then the vehicle meets the definition of "Salvage Automobile" and must be reported to NMVTIS as such.

If a vehicle has been declared a "total loss" by any insurance company or would be considered as such under the law of the applicable jurisdiction, then the above formula and assessment are not necessary, the vehicle meets the definition of "Salvage Automobile" and must be reported to NMVTIS as such.



Federal Register

Friday,
January 30, 2009

Part III

Department of Justice

28 CFR Part 25

National Motor Vehicle Title Information
System (NMVTIS); Final Rule

DEPARTMENT OF JUSTICE

28 CFR Part 25

[Docket No. FBI 117; AG Order No. 3042-2009]

RIN 1110-AA30

National Motor Vehicle Title Information System (NMVTIS)

AGENCY: Department of Justice.

ACTION: Final rule.

SUMMARY: The National Motor Vehicle Title Information System (NMVTIS) has been established pursuant to 49 U.S.C. 30502 and has the participation, or partial participation, of at least 36 states. The purpose of NMVTIS is to assist in efforts to prevent the introduction or reintroduction of stolen motor vehicles into interstate commerce, protect states and individual and commercial consumers from fraud, reduce the use of stolen vehicles for illicit purposes including fundraising for criminal enterprises, and provide consumer protection from unsafe vehicles. This rule implements the NMVTIS reporting requirements imposed on junk yards, salvage yards, and insurance carriers pursuant to 49 U.S.C. 30504(c). This rule also clarifies the process by which NMVTIS will be funded and clarifies the various responsibilities of the operator of NMVTIS, states, junk yards, salvage yards, and insurance carriers regarding NMVTIS.

DATES: *Effective Date:* This rule is effective March 2, 2009.

FOR FURTHER INFORMATION CONTACT: Alissa Huntoon, 810 7th Street, NW., Washington, DC 20531, 202-616-6500, www.NMVTIS.gov.

SUPPLEMENTARY INFORMATION:**Background**

The Anti-Car Theft Act of 1992, Public Law No. 102-519, 106 Stat. 3384, required the Department of Transportation (DOT) to establish an information system intended to enable states and others to access automobile titling information. As part of the Anti-Car Theft Act of 1992, DOT was authorized to designate a third party to operate the system. Since 1992, the American Association of Motor Vehicle Administrators (AAMVA) has acted in the capacity of the operator of the system. AAMVA is a nonprofit, tax exempt, educational association representing U.S. and Canadian officials who are responsible for the administration and enforcement of motor vehicle laws. The requirements of the Anti-Car Theft Act of 1992 were amended by Public Law 103-272 and

the Anti-Car Theft Improvements Act of 1996, Public Law No. 104-152, 110 Stat. 1384. The Anti-Car Theft Improvements Act of 1996 renamed the automobile titling system the "National Motor Vehicle Title Information System" and transferred responsibility for implementing the system from DOT to the Department of Justice (DOJ). Hereinafter, the Anti-Car Theft Act of 1992 and the revisions made by Public Law 103-272 and the Anti-Car Theft Improvements Act of 1996, codified at 49 U.S.C. 30501-30505, are collectively referred to as the "Anti-Car Theft Act" or the "Act."

While the overall purpose of the Anti-Car Theft Act is to prevent and deter auto theft, title II of the Act, which authorizes NMVTIS, is intended to address automobile title fraud. Accordingly, the primary purpose of NMVTIS is to prevent various types of theft and fraud by providing an electronic means for verifying and exchanging title, brand, theft, and other data among motor vehicle administrators, law enforcement officials, prospective and current purchasers (individual or commercial), and insurance carriers.¹ Currently, 37 states are actively involved with NMVTIS, representing nearly 75% of the U.S. motor vehicle population. Specifically, 13 states are participating fully in NMVTIS, 14 states are regularly providing data to the system, and an additional 10 states are actively taking steps to provide data or participate fully.² States that participate fully in the system provide data to the system on a daily or real-time basis and make NMVTIS inquiries before issuing a new title on a vehicle from out of state and preferably before every title verification, regardless of its origin or reason. Participating states also pay user fees to support the system and the services provided to the state.

In 2006, the Integrated Justice Information Systems (IJIS) Institute, a nonprofit membership organization made up of technology companies, was asked by Department of Justice's Bureau

¹ Brands are descriptive labels regarding the status of a motor vehicle, such as "junk," "salvage," and "flood" vehicles.

² There are currently 13 states participating fully in NMVTIS: Arizona, Florida, Indiana, Iowa, Kentucky, Massachusetts, New Hampshire, Nevada, Ohio, South Dakota, Virginia, Washington, and Wisconsin. Fourteen states are providing regular data updates to NMVTIS: Alabama, California, Delaware, Georgia, Idaho, Louisiana, Nebraska, New Jersey, New York, North Carolina, Pennsylvania, Tennessee, Texas, and Wyoming. Ten states are actively taking steps to provide data or participate fully: Arkansas, Michigan, Minnesota, Missouri, Montana, New Mexico, Oklahoma, South Carolina, Vermont, and West Virginia. See www.NMVTIS.gov for a map of current participation status.

of Justice Assistance (BJA) to conduct a full review of the NMVTIS system architecture to identify any technological barriers to NMVTIS implementation and to determine if any potential cost savings was available through emerging technology. The IJIS Institute report found that "the NMVTIS program provides an invaluable benefit to state vehicle administrators and the public community as a whole. Advantages of the program include improving the state titling process, as well as providing key information to consumers and law enforcement agencies." In addition to this study, the Government Accountability Office (GAO) also found NMVTIS to hold benefit potential for states, and a private cost-benefit study also determined that NMVTIS could provide benefits in the range of \$4 to \$11 billion dollars annually if fully implemented. NMVTIS and its benefits to states, law enforcement, consumers, and others have been widely touted by motor vehicle or auto-industry organizations including AAMVA and the National Automobile Dealers Association (NADA), by law enforcement organizations such as the International Association of Chiefs of Police and the National Sheriffs Association, by the North American Export Committee (NAEC), and by the International Association of Auto Theft Investigators. NMVTIS's benefits have also been recognized by national consumer advocacy organizations, and by industry-affiliated groups including the National Salvage Vehicle Reporting Program and many others, as identified in the public comments.

NMVTIS is a powerful tool for state titling agencies. Fully participating state titling agencies are able to use NMVTIS to prevent fraud by verifying the motor vehicle and title information, information on brands applied to a motor vehicle, and information on whether the motor vehicle has been reported stolen—all prior to the titling jurisdiction issuing a new title. In order to perform this check, these states run the vehicle identification number (VIN) against a national pointer file, which provides the last jurisdiction that issued a title on the motor vehicle and requests details of the motor vehicle from that jurisdiction. Using a secure connection, states then receive all required information or the complete title of record from the state of record. States can then use this information to verify information on the paper title being presented.

Verification of this data allows fully participating states to reduce the issuance of fraudulent titles and reduce

odometer fraud. Once the inquiring jurisdiction receives the information, a state is able to decide whether to issue a title. For states fully participating through integrated, online access, if a new title is issued, NMVTIS notifies the last titling jurisdiction that another jurisdiction has issued a title. The old jurisdiction then can inactivate its title record. This action allows fully participating jurisdictions to identify and purge inactive titles on a regular basis and eliminates the need for these agencies to conduct these processes manually. This service provides a measurable benefit to states in terms of cost savings. In 2007, over 18.4 million title-update transactions were initiated and over 45 million messages were generated via NMVTIS, which allows states to work and communicate securely and to perform electronic title transactions between states.

NMVTIS also allows fully participating states to ensure that brands are not lost when a motor vehicle travels from state to state. As noted above, brands are descriptive labels regarding the status of a motor vehicle. Many brands, such as a flood vehicle brand, indicate that a motor vehicle may not be safe for use. Unfortunately, motor vehicles with brands on their titles can have their brands "washed" (i.e., removed) from a title if the motor vehicle is retitled in another state that does not check with the state that issued the previous title and with other states that may have previously issued titles on the vehicle to determine if it has any existing brands not shown on the paper title. Because NMVTIS keeps a history of brands applied by any state to the motor vehicle at any time, it protects individual and corporate consumers by helping ensure full disclosure so that purchasers are not defrauded or placed at risk by purchasing an unsafe motor vehicle. Currently, there are approximately 300,000,000 VINs in NMVTIS with over 40,000,000 brands included. NMVTIS also prevents "clean title" vehicles that are actually a total loss or salvage from being used to generate a paper title that is later attached to a stolen vehicle that is "cloned" to the destroyed "clean title" vehicle. Criminal enterprises seek these "clean title" vehicles, which are low cost to them (because they are destroyed or salvage), because it increases their return when they sell a cloned stolen vehicle. It has been noted that criminal profits in such a case can more than quadruple if a "clean title" vehicle is used for cloning. Even worse, because these cloned vehicles are able to get into the titling systems of the non-

participating states, they often continue to be sold to new and unsuspecting owners. There have been cases involving car dealers who had purchased stolen cloned vehicles and resold them to individual consumers. NMVTIS also provides protections from other types of related theft and fraud that ultimately place lives at risk and cost states, consumers, and the private sectors billions of dollars each year. The proceeds from these illicit activities support additional crime and fraud and even serious and violent crime. For more information on the benefits of NMVTIS, visit www.NMVTIS.gov.

Discussion of Comments

On September 22, 2008, the Department of Justice published a proposed rule to implement various requirements concerning NMVTIS. See National Motor Vehicle Title Information System (NMVTIS), 73 FR 54544 (Sept. 22, 2008). The rule proposed the imposition of reporting requirements on junk yards, salvage yards, and insurance carriers. In addition, the rule clarified the funding process for NMVTIS and the responsibilities of the operator of NMVTIS, states, junk yards, salvage yards, and insurance carriers. The comments and the Department's responses are discussed below:

1. General Comments

Comment: Several commenters suggested that NMVTIS will deter various types of crime and fraud and suggested that since the passage of the Anti-Car Theft Act, the types of crime and fraud, as well as the methods, have evolved. These commenters noted that the purpose of NMVTIS remains to address these types of crime and fraud.

Response: DOJ agrees that since the passage of the Anti-Car Theft Act, crimes and crime techniques have evolved. DOJ, therefore, has updated the stated purpose of NMVTIS to be more reflective of the crime and expansive direct and indirect fraud NMVTIS was intended to address and is addressing today.

Comment: The American Salvage Pool Association (ASPA) commented that junk and salvage yards have an exemption for reporting where and when a non-stolen verification is obtained under 49 U.S.C. 33110, which authorizes a system that has never been implemented. The ASPA commented that this exemption "is telling, however, in linking NMVTIS[s] statutory purpose to theft prevention, as opposed to brand information."

Response: In addition to the fact that title II of the Anti-Car Theft Act

addresses fraud, it is clear that brand information can be directly linked to vehicle theft in addition to fraud. Law enforcement investigations have repeatedly shown that "clean title" total loss vehicles are a preferred commodity among car cloning and car theft rings, as they bring a higher return on investment. The Anti-Car Theft Act exemption, which is in 49 U.S.C. 33111, provides that junk and salvage yards are not required to report on an automobile if they are issued a verification under 49 U.S.C. 33110 stating that the automobile or parts from the automobile are not reported as stolen.

2. Effectiveness

Comment: Several submissions questioned the effectiveness of NMVTIS in eliminating or preventing fraud and theft. Several of these commenters suggested the need for quantitative proof of the system's effectiveness before the law should be followed. At the same time, however, several submissions recognized the value of NMVTIS. As one commenter noted, "NMVTIS would undoubtedly cut down on the number of rebuilt wreck fraud cases." And the State of Texas Department of Transportation noted that "[t]he system provides numerous obvious benefits to titling agencies, law enforcement[,] and vehicle sellers, as well as consumer protection to the buying public."

Response: The Anti-Car Theft Act's participation requirements were established based on analyses presented at the time of the bill's introduction and passing. Further, an extensive cost-benefit analysis and a Government Accountability Office study both have independently determined that NMVTIS will produce a significant public benefit that greatly exceeds the costs of implementing the program. The cost-benefit study found that the system is only as effective as the number of vehicles represented in the system. Non-participating states create "loopholes" where brands can be washed, allowing further fraud in any state—participating or not. Discussions with private-vehicle-history-report providers and ongoing law enforcement investigations at the state, local, and federal levels have shown that non-participating states are targeted for exploitation because their vehicle titling information is not immediately shared with other states and because they have no efficient ability to inquire with all other states that may have previously titled the vehicle.

Feedback from participating states points to other positive outcomes of the program. One state reports a 17%

decrease in motor vehicle thefts; another reports a 99% recovery rate on vehicles identified as stolen; three states have identified cloned vehicles by working together, prior to issuing new titles; and another state reports cracking a car theft ring responsible for cloning more than 250 cars worth \$8 million. Aside from these results, it is clear that if all states comply with the Anti-Car Theft Act requirements, brand washing in the way it is most commonly conducted today will be eliminated because there is no other way to title a vehicle other than going through a state titling process. The same goes for vehicle cloning, which would be virtually eliminated if every state participated as required.

Moreover, Experian Automotive reported that in the first six months of 2008 alone, there have already been more than 185,000 titles that initially were branded in one state, and were then transferred and re-titled in a second state in a way that resulted in a purportedly clean title. Given all these facts, we can be sure that NMVTIS will be effective in eliminating this type of fraud, preventing a significant number of crimes, and potentially saving the lives of citizens who would otherwise purchase unsafe vehicles.

In addition to the system's documented value in reducing theft and fraud in protecting consumers, the system also has been shown to create greater efficiencies within the titling process when the inquiry and response are integrated into the states' titling processes.

Comment: NAEC commented that "the effectiveness [of NMVTIS] can only be truly measured [when] all jurisdictions are participating, because of the holes that are currently in the system due to lack of full participation." The State of California Department of Motor Vehicles seemingly agreed with this comment when it noted that "these beneficial outcomes can only be achieved when all 50 states and the District of Columbia are participating." The Virginia Department of Motor Vehicles commented that "the system provides a great value to participating states, and that value will exponentially increase as each jurisdiction begins fully participating."

Response: DOJ agrees in part with these assessments. As discussed above, partial participation creates loopholes that criminal organizations exploit, and, therefore, measuring the full benefit of a comprehensive NMVTIS is difficult without participation by all states. However, NMVTIS provides significant benefits to participating states even when state participation is not at 100%.

Comment: One commenter asked if the information would have much "practical utility," or whether it would only serve as further documentation of a market that is only broadly related to secondary criminal enterprises. The commenter further noted that "the rule will only spur increased sophistication of organized crime. This increased sophistication must be balanced against the proposed benefits from the small contraction in the secondary criminal market that is assumed to occur under this rule. One of the benefits of the proposed rule is the documentation of salvage pool sales. But this benefit is limited: it will only require criminals to go through more steps, steps that require increased organizational skills. Hence, although the rule may push some criminals out of the market overall (the less sophisticated and organized), it will also indirectly spur increased sophistication and organization of the surviving criminal organizations. Although one of the primary goals of NMVTIS is theft deterrence, there is no data to support the conclusion that this portion of the criminal market will be affected by the proposed rule."

Response: DOJ disagrees with these comments. Substantial evidence, statements, and documentation indicate that NMVTIS will impact vehicle theft and fraud.

Comment: Several commenters, including law enforcement, consumer advocates, industry associations, and state motor vehicle administrators, including California's, noted that NMVTIS is needed and will be effective in addressing the threats of auto theft, cloning, and fraud, and in providing protection for consumers against fraud.

Response: DOJ agrees with these comments and notes that the expected benefits and positive outcomes of NMVTIS have been confirmed not only by government and private research, but also by multiple representatives of every stakeholder community affected by the system, including state titling agencies, state and local law enforcement, consumers, insurance carriers, and junk-or salvage-yard operators.

Comment: The NAEC commented that law enforcement successes to date can validate the benefits and costs associated with NMVTIS and that "the NAEC is solid in its belief that NMVTIS is a fundamentally sound approach to 'title washing,' title fraud, vehicle theft[,] and public safety related to the 'branding' of un-road worthy vehicles in this Country." The NAEC provided data from one state that uses NMVTIS and, as a result, has identified and recovered hundreds of stolen vehicles. The NAEC further commented that to suggest that

the system should be cancelled "demonstrates a lack of understanding [of] the magnitude of the vehicle theft problem in North America and Public Safety issues surrounding 'branded' vehicles."

Response: DOJ agrees with the NAEC's assessment of NMVTIS.

Comment: The State of Illinois Motor Vehicle Administration commented that other services have become available since the Anti-Car Theft Act was passed and that NMVTIS should "be put on hold" while an analysis on the need for NMVTIS can be conducted. The Maine Bureau of Motor Vehicles suggested that NMVTIS was not needed because "consumers have other options for checking vehicle title status prior to purchase."

Response: While other fee-based options for checking vehicle title status are available for consumers, the ability of consumers to check NMVTIS for vehicle title status is required by federal law and a federal court order. When fully implemented, NMVTIS will provide assurances that no other option can provide—complete and timely information on all vehicles in the U.S. The Anti-Car Theft Act provided no flexibility for states, insurance carriers, or junk or salvage yards to filter information shared with NMVTIS; thus NMVTIS will be the most-reliable source of information once fully implemented. Several providers of vehicle history information have agreed to make NMVTIS data available as a way of enhancing their products, demonstrating that NMVTIS does have unique value. DOJ is not in a position to put NMVTIS on hold, as recent litigation was based on the complaint that DOJ had waited too long to issue NMVTIS regulations. A court has ordered DOJ to publish these regulations by January 30, 2009. See *Public Citizen, Inc. v. Mukasey*, No. 3:08-cv-00833-MHP, 2008 WL 4532540 (N.D. Cal. Oct. 9, 2008).

Comment: One commenter noted that "it is beyond the scope of the NMVTIS regulations to reform the process by which insurers assign title designations; however having the sales reported in a timely fashion, and by including appropriate identification of both international, domestic (out of state) and domestic (in state) buyers, it will help the Law Enforcement Community in its effort to control crime and protect the public."

Response: It is beyond the scope of NMVTIS and DOJ's intentions to alter insurance carrier policies and procedures in terms of title designations. While transfers of vehicles from insurance carriers to others would

likely be captured in the NMVTIS reporting process due to subsequent reporting by junk and salvage yards, it is unlikely that the names of buyers will be reported or captured in the system because this is not a required data field. Requiring the name of such buyers is of significant value to law enforcement for preventing and investigating automobile theft and fraud. Additionally, as is pointed out elsewhere in these comments, establishing a "chain of possession or custody" is important for effective and efficient law enforcement investigations.

Comment: One commenter noted that "[a]ccording to Experian Automotive, (PR Newswire August 25, 2008 Experian, Schaumburg, IL), in the first 6 months of 2008 alone, there have already been more than 185,000 titles that initially were branded in the first state, and were then transferred and re-titled in a second state in a way that resulted in a 'clean' title. This situation cannot be addressed without much stronger controls and full reporting. There is a great deal of abuse of the title system and we regularly observe severely damaged units that have been given clean title designations to vehicles that have massive damage. As a result, criminals regularly buy these vehicles for the paper, and steal a like vehicle and engage in cloning or VIN swapping."

Response: Once all states comply with the law, NMVTIS will protect against these types of abuses by creating a brand history (a record of the various brands associated with a particular VIN) for every vehicle, which will prevent a future title-issuing agent from being unaware of a vehicle's brand history and will eliminate the possibility of a vehicle being titled in more than one state (a common occurrence today).

Comment: Maine Bureau of Motor Vehicles commented that Maine "already has procedures in place to check for stolen status prior to issuing a title and for carrying forward out-of-state brands."

Response: NMVTIS is designed to provide more than a simple stolen-vehicle check. Further, neither carrying forward out-of-state brands based on paper titles presented, nor checking the paper documentation against a third-party data provider, eliminates brand washing. Washed brands may not appear on paper or in third-party databases. Because states are required to report title transactions to NMVTIS and to check NMVTIS prior to issuing a new title, NMVTIS is the only system that can eliminate such brand washing when fully implemented. No state, except those participating in NMVTIS when

fully implemented, has any ability to fully verify brand histories and carry forward out-of-state brands without manually contacting every state and the District of Columbia prior to issuing a new title.

Comment: One commenter noted that "the benefits of NMVTIS are also not illogical simply because concrete figures do not exist concerning its limited implementation." "Given NMVTIS'[s] [implementation] status, any figures outlining the benefits would prove highly conservative even if found. It is not difficult to imagine though that illegal reselling of salvaged vehicles takes advantage [of] reporting gaps by moving across state lines. Statistics concerning such operations are well-documented even if the benefits of NMVTIS are not." "Being able to verify the success and results of NMVTIS thus depends critically on the provision of information from all states."

Response: DOJ agrees with this comment.

Comment: The Missouri Department of Revenue commented that the system is only as good as the number of jurisdictions participating, and in light of current participation levels, the state is expending resources for data that may not be inclusive or accurate.

Response: As of December 2008, NMVTIS includes nearly 75% of the U.S. vehicle population. At the same time, several states are actively working towards participation in NMVTIS, which will take NMVTIS closer to 100% participation. With the inclusion of insurance and junk- and salvage-yard information, and given that many states report to NMVTIS in "real time," NMVTIS is likely to be as inclusive as any vehicle title history database available, even before 100% state participation. As for accuracy, the system currently includes only data from state motor vehicle administrations, and DOJ is aware of no errors in NMVTIS. As stated in this rule, procedures and safeguards will be put into place to ensure identification and correction of any errors identified. Non-participating states, on the other hand, are expending their resources based on fraudulent information when they issue titles in many situations.

3. Need and Purpose

Comment: One commenter asked "To what extent is consumer protection and the prevention of fraud in the secondary car market domestically and internationally a high priority for the agency?"

Response: The prevention of fraud that affects U.S. citizens, whether it be here or abroad, and consumer protection

are priorities for DOJ and for NMVTIS. DOJ's Strategic Plan includes in its second goal "Strategic Objective 2.5: Combat public and corporate corruption, fraud, economic crime, and cybercrime." *U.S. Department of Justice Strategic Plan, Fiscal Years 2007-2012.*

Comment: One commenter noted that states often sell their vehicle history records to private, third-party organizations who then resell the data. The commenter requested that the final rule spell out that the states own the data and that the operator of the system may not resell the data to other providers without authorization of the states.

Response: While NMVTIS may contain a subset of data on vehicles titled within the U.S., it does not include all of the information a state motor vehicle administration may possess. DOJ agrees that the state-maintained vehicle history databases are the province of the states, and that the intent of the Anti-Car Theft Act was not to create a database of information for bulk resale. The operator of the system, therefore, will not resell the NMVTIS database in its entirety to anyone. Two key goals of the Anti-Car Theft Act, however, are consumer access to the data and a self-funded system. For these reasons, the operator will be allowed to charge consumers for use.

Comment: The State of Illinois motor vehicle administration questioned how NMVTIS will interface with law enforcement data systems within the state that are used to identify and "flag" stolen vehicles.

Response: NMVTIS is not expected to "interface" with law enforcement systems within the state. Information in NMVTIS related to a vehicle's "theft status" or history emanates from one of two places—state brands and the theft file of the National Insurance Crime Bureau (NICB), which is derived from the FBI's National Crime Information Center (NCIC). Law enforcement systems will be able to link or connect to the NMVTIS law enforcement access site, however, which will include all NMVTIS information without restriction. NCIC will always be the primary repository of active theft files for law enforcement. Stolen vehicle information in NMVTIS is provided only for state titling purposes for those states that cannot access NCIC or state-based law enforcement systems.

4. Prospective Purchaser Inquiries

Comment: The Idaho Transportation Department commented that the proposed rules included several data elements in the requirement for prospective-purchaser inquiry responses

or consumer access reports that would effectively eliminate the need for an actual state record to be requested by a consumer or prospective purchaser, thereby reducing state revenues realized from the sale of motor vehicle records.

Response: At a minimum, NMVTIS will provide the following pieces of information in response to an inquiry, if that data is present in NMVTIS: (a) The current state of title; (b) the brand history of the vehicle; (c) the latest reported odometer reading; and (d) information about the vehicle's reported appearance in the inventory of a covered junk or salvage yard or on any insurance carrier determination of total loss related to that vehicle. There are several reasons, however, why states are likely to continue to experience demand for their full title records. First, states often possess additional information that is not anticipated to be within NMVTIS but that is of interest to many purchasers. This information may include ownership information, lienholder information, registration information, safety-inspection data, and other details that the states may have but are not required to report to NMVTIS. Second, by providing consumers with the current state of title, NMVTIS actually serves as a nationwide pointer that will result in an increase in requests for state records. And DOJ will direct the operator to ensure that all consumer access portal providers provide consumers with a link to the state's site or to the state's designated vehicle history report access point, enabling consumers to purchase the full state record. Third, states are eligible to become portal providers, thereby capturing an opportunity to increase revenues by providing access to NMVTIS data and to the states' records for a state-determined fee.

Comment: The State of Nevada Department of Motor Vehicles commented that "Nevada will not allow the unauthorized release of the title data we send to NMVTIS. Nevada statutes limit what data can be released and to whom. Will AAMVA have the capability and assume the responsibility of prescreening those who want to access Nevada title data to ensure the disclosure complies with Nevada statutes? Will AAMVA have the capability of collecting and forwarding the fees currently charged for accessing and receiving Nevada's title records without Nevada becoming a third party?"

Response: Neither NMVTIS nor the operator will be releasing any state's vehicle title records. The information that will be shared via NMVTIS is not a state's vehicle title record and is

generated from the index maintained by NMVTIS, with limited information on the identified vehicle, as authorized and directed by the Anti-Car Theft Act. This federal statute provides the necessary authorization and direction concerning what information will be shared, how it will be shared, and to whom it can be shared. After providing the NMVTIS information in response to a consumer inquiry, NMVTIS, through the third-party portal providers, will offer consumers the ability to be directed to the state of record's Web site in order to purchase the state's full vehicle title record from the current state of record. Once that "handoff" occurs, any decision by consumers to purchase the state's title record will be governed by applicable state statutes, policies, and processes, and by the state's vehicle-history-report provider's policies and processes. NMVTIS prospective purchaser inquiry was designed in this way in an effort to point consumers to state Web sites for state vehicle title histories from that state should they be desired and available, thus enabling consumers to purchase the full record and generating revenues for the states.

Comment: Several motor vehicle administration agencies and other organizations commented that if personal information is released by NMVTIS to non-government organizations, it may be in conflict with the provisions of the Driver's Privacy Protection Act of 1994 (DPPA). Several of these commenters recommended that this information only be available to law enforcement or government organizations, while others indicated that they would be prohibited from sharing personal information with prospective purchasers.

Response: According to the DPPA, 18 U.S.C. 2721(b)(2), permitted uses of information protected by the DPPA include "[f]or use in connection with matters of motor vehicle or driver safety and theft; motor vehicle emissions; motor vehicle product alterations, recalls, or advisories; performance monitoring of motor vehicles, motor vehicle parts and dealers; motor vehicle market research activities, including survey research; and removal of non-owner records from the original owner records of motor vehicle manufacturers." In addition, 18 U.S.C. 2721(b)(3) provides additional authorizations "[f]or use in the normal course of business by a legitimate business or its agents, employees, [or] contractors." These exceptions include sufficient authorization for states to provide access to personal identifying information, and many commenters agreed. Nonetheless, NMVTIS includes

personal information primarily for the benefit of law enforcement agencies, including governmental regulatory and compliance-monitoring agencies that may not have immediate access to such data or to state motor vehicle-history files. NMVTIS will not provide personal information in the NMVTIS central file to individual prospective purchasers and may not provide access to any other type of user without securing DOJ approval of such access.

Comment: Several commenters, notably from the consumer-advocacy community, encouraged DOJ to "minimize, to the greatest extent possible[,] any cost to consumers for accessing the data base."

Response: By statute, the fees NMVTIS charges will not be more than the costs of operating the system. Although NMVTIS does not control what portal providers will charge for consumer access to the data, by making that data available to all potential portal providers at the same price, it will be difficult for any provider to charge too high a premium for access to that data.

Comment: One commenter noted that NMVTIS will make it possible for users to understand either what a state-issued brand (i.e., statement of the condition or prior use of a vehicle) means or to which state they need to go to understand the brand's meaning. "Even if in some circumstances NMVTIS can say nothing more than 'branded in jurisdiction X,' at least the NMVTIS user will know which [state] jurisdiction to consult."

Response: Because neither the Anti-Car Theft Act nor NMVTIS creates universal brands, DOJ will direct the NMVTIS operator to ensure that consumer-access portal providers provide a link to brand definitions and any available related explanations, so that consumers can be aware of how brands may be defined. One of NMVTIS's benefits is that it will identify which states have branded a vehicle, informing consumers of which jurisdiction to consult for further information.

Comment: The State of Alaska commented that neither DOJ nor the NMVTIS operator should be permitted to discount transaction fees for volume purchasers. This commenter stated that not discounting the price will maximize revenue collected to offset NMVTIS operational costs, resulting in reduced rates charged to the states.

Response: The volume discounts established by the current operator have been more effective in securing consumer-access portal providers than the non-discounted rates. DOJ will continue to monitor the fee structure to

ensure that it is effective in securing participating providers without increasing reliance on state fees. Fees generated through the portal providers will offset the financial impact on states.

Comment: One commenter noted that the NMVTIS prospective-purchaser inquiry is redundant of similar services that already exist.

Response: A significant number of consumer advocacy, law enforcement, and other organizations submitted comments arguing that NMVTIS's prospective-purchaser inquiry is not redundant with existing services. For example, NMVTIS receives certain state data more frequently than some of the third-party databases, and the data NMVTIS receives includes information that some of the third-party databases do not have.

Comment: The Institute of Scrap Recycling Industries, Inc. (ISRI) argued that the law does not give DOJ the authority to expand NMVTIS data collection to further the interests of a particular group of stakeholders. The ISRI expressed concern that certain stakeholders would promise smooth and easy implementation of the rule if DOJ were to demand collection of additional data for NMVTIS.

Response: No individual or entity has made such claims or promises, and DOJ has not expanded the scope of data to be collected beyond that which was intended or demonstrated to be necessary to accomplish the program's goals as set forth in statute.

5. Privacy

Comment: One commenter noted that "[t]here are provisions in law in regards to privacy of individual identity that do not appear to be satisfactorily addressed in this document." Another commenter noted that it will not send any names to NMVTIS because names do not validate a title and because of concerns over compliance with the DPPA. The Virginia Department of Motor Vehicles commented that NMVTIS was intended as a pointer system, and it is not necessary for that pointer system to include all data fields, particularly private information. AAMVA also recommended against requiring owner name in the NMVTIS central file for privacy and cost reasons.

Response: DOJ takes these concerns very seriously and agrees that privacy interests must be protected. While names may not be needed to validate a title, names are relevant and necessary from a law enforcement perspective, and in certain other situations. To ensure the protection of privacy, however, DOJ has amended the rule to provide that no privacy fields shall be

available without DOJ approval to any NMVTIS user, other than state-titling, law enforcement, or other government agency. Additionally, the operator shall ensure that no individual prospective purchaser has access to any personal information. DOJ will require that the operator of NMVTIS have an approved privacy policy in place that describes how the operator will ensure adequate privacy protections, consistent with the DPPA and other relevant statutes.

Comment: NAEC noted that data privacy fields should be available for law enforcement purposes.

Response: DOJ agrees with this comment.

Comment: The Automotive Recyclers Association (ARA) and ISRI both emphasized that confidential business information, such as the number and type of automobiles processed by individual junk and salvage yards in a given period of time, the sources of those vehicles, and related information, should not be released to the public or other data providers.

Response: The operator will not disseminate this type of information to any non-governmental entity or individual, and this information will not be available to prospective purchasers. DOJ will closely monitor this aspect of the system to ensure that access to sensitive or personal data only proceeds with DOJ approval.

Comment: Several commenters requested clarification in the final rule on any liability or immunity for providing data to NMVTIS as the Anti-Car Theft Act requires.

Response: The Anti-Car Theft Act grants certain immunity for those reporting data to the system. The scope of this immunity is described in the Act at 49 U.S.C. 30502(f) and does not require clarification.

Comment: Several commenters recommended maintaining provisions for accessing personal information to qualified DPPA commercial consumers, so that entities that currently work with the states to access this information could continue to do so, which would benefit the states and NMVTIS.

Response: Providing continued access to these entities may facilitate effective and efficient service to the states, but such access may only occur with DOJ approval, and may also require compliance with state application and certification processes and procedures. In most cases, these entities will only use NMVTIS as a pointer to connect with and access the state's data, including personal information, if the state provides for that access.

6. Timely Reporting

Comment: Several commenters, including several national consumer-advocacy organizations, requested that dispositions by insurance, junk, or salvage sales to other entities be reported at the time of the sale and include the identity of the buyer, which would support law enforcement investigations into fraud and theft. The National Salvage Vehicle Reporting Program also commented that salvage pools should be required to report sales within one business day of the sale in order to reduce fraud and theft.

Response: The reporting of dispositional information is critical and needs to be timely, but the DOJ cannot require that the reporting be anything other than monthly in accordance with the requirements of the Anti-Car Theft Act. DOJ has added a requirement for such entities to report the name of the primary buyer of such vehicles.

Comment: ARA and ISRI commented that junk- and salvage-yard operators have an interest in reporting efficiency and recommended that such entities be permitted to report the ultimate intended disposition of the vehicle at the time of initial reporting. ASPA also reported that requiring an entity to continuously report that a vehicle is in its inventory is inefficient and pointless.

Response: In cases where the ultimate disposition is known with certainty, junk- and salvage-yard operators now will be permitted to report disposition in their initial report. The reporting entity is responsible for ensuring that the vehicle is disposed of in the manner reported or for filing an updated report to account for a different disposition. In response to concerns of reporting inefficiency, DOJ notes that entities report once when the vehicle enters the inventory and are only required to report again on that vehicle if they need to update the record. Should the disposition be known at the time of initial reporting (e.g., "sale"), the entity would only be reporting once on each vehicle.

Comment: One state motor vehicle administration and other commenters asked that insurance carriers report more frequently. That state motor vehicle administration noted that "if a vehicle is damaged on the 5th day of the month and the insurance carrier has already sent [its] file for the month, the state will not know of the damage until the following month's update." Several commenters representing nearly every stakeholder group noted that it was important for the reporting into NMVTIS to be timely, ideally in "real time." Experian Automotive commented

that a monthly reporting requirement would be slower than the current industry practice for insurers.

Response: The 16-year-old language of the Anti-Car Theft Act is no longer consistent with business practices in an electronic age. Nonetheless, the language of the Anti-Car Theft Act provides no flexibility with regard to this reporting requirement. DOJ does strongly encourage, however, that all reporters provide data to the system as quickly as possible, preferably within 24 hours of acquisition, determination, or other reporting trigger. DOJ expects to highlight such reporting efficiencies and stakeholder participation on its official NMVTIS site, www.NMVTIS.gov.

7. Third-Party Reporting and Reporting Exceptions

Comment: Two commenters argued that an exception allowing junk- and salvage-yard reporting to occur through a state titling agency was flawed. One of these commenters suggested that all junk and salvage yards should be required to report directly into NMVTIS. The NADA also commented that allowing this exemption would only serve to create a loophole, particularly in cases of conflicting definitions among the states and between states and the Anti-Car Theft Act. Instead, NADA suggested allowing an exemption in cases where an insurance carrier reports to a third party that has no definitional restrictions, such as the NICB, that can transmit the information to NMVTIS without concern for conflicting definitions.

Response: While DOJ will take steps to ensure data integrity and quality, it would be unreasonable to prevent third-party reporting. Ultimately, insurance carriers and junk and salvage yards are responsible for their compliance with the Act, including the reporting of required information. These reporters must ensure that they are compliant with the reporting requirements for every vehicle handled. If such reporters cannot be certain of a third party's ability to provide the required information into NMVTIS, the reporter must report through a different third-party provider. Additionally, certain states require this reporting, and therefore, a duplicate reporting structure would continue to exist even if DOJ did not allow junk or salvage yards to report through states. For purposes of clarification, however, the Anti-Car Theft Act does not provide a specific exemption for insurance carriers to report through states, as it does for junk- and salvage-yard operators. Instead, DOJ has provided an exemption for insurance carriers to report to NMVTIS

through an identified third party that is approved by the system operator. DOJ and the operator have attempted to identify potential third parties that can report to NMVTIS who already receive this type of information from insurance carriers and junk- and salvage-yard operators.

Comment: ARA commented that pursuant to the Act, "junk and salvage yard operators are not required to report on a vehicle when they are issued a verification stating that the automobile or parts from the automobile are not reported as stolen." ARA argued against the exemption's implement on the grounds that the exemption is "completely unworkable" without time limits on the verification and other controls, and because the exemption creates a "significant loophole that could foster additional illegal activity."

Response: Pursuant to the Anti-Car Theft Act, a junk or salvage yard that is issued a verification under 49 U.S.C. 33110 stating that an automobile or parts from that automobile are not reported as stolen is not required to report to NMVTIS. Therefore, the Department has retained this exemption from NMVTIS reporting in these regulations.

Comment: The ARA commented that it appreciates attempts to exempt reporting by junk and salvage yards that already report to a third-party organization that is sharing its information with NMVTIS. The ARA further commented, however, that yards not currently participating with a cooperating third party will need a separate reporting mechanism that is labor efficient and economical in order to report NMVTIS information.

Response: DOJ agrees. The operator will designate at least three third-party organizations that have expressed a willingness to share with NMVTIS information that they receive from insurers and junk and salvage yards. In addition, DOJ will endeavor to identify a reporting mechanism that is "sector" and "stakeholder" neutral. Third-party providers need to be identified who will provide the information to the stakeholders or allow such third-party providers to charge a nominal fee for collecting and reporting the information on behalf of junk and salvage yards. DOJ hopes to identify providers that do not charge fees, but this is difficult with sector- or stakeholder-neutral providers.

Comment: Several state motor vehicle administrations commented on the third-party exemptions provided in the proposed rule. One state motor vehicle administration commented that it currently has some but not all of the information required for junk and

salvage reporting. The state suggested that it does not have the resources available to accept and report all of the information required from junk and salvage yards. Another state motor vehicle administration made a similar point and stated that the requirements effectively establish an inefficient dual-reporting requirement. Another suggested that the phrase "or cause to be provided on its behalf" be clarified so that it is clear that states do not have a responsibility to report insurance, junk, or salvage information to NMVTIS on behalf of these organizations. The State of New York commented that it receives reports from junk and salvage yards in paper, that it does not process all of the reports received, and that the processing time may be beyond the reporting timeframes required of junk and salvage yards. Another asked that entities reporting to states as their chosen method of compliance be required to certify that they are meeting their reporting requirements by reporting to a specific state or states.

Response: A state's willingness to make such alterations to accommodate third-party reporting is strictly voluntary. Junk and salvage yards in states that cannot accommodate third-party reporting as required by the Anti-Car Theft Act and the rules will have other options for compliance reporting. While DOJ is committed to avoiding inefficient processes, DOJ is not able to eliminate data fields for the sake of efficiency alone and is not willing to impose additional requirements on the states to expand data collection and reporting on behalf of junk- and salvage-yard operators.

Comment: ASPA commented that while the proposed rule allows states to share junk and salvage information with NMVTIS, the inclusion of this data in state title information systems would be based on the state's definition of "salvage" and "junk" vehicles. ASPA questioned how the state would report data that it may not have because that state does not require submission of that data.

Response: The rule requires that junk- and salvage-yard reporting by or through states must include all of the data that junk- and salvage-yard operators are required to report. State definitions of "salvage" or "junk" do not alter a junk- or salvage-yard operator's responsibility to report vehicles in its inventory. If junk- and salvage-yard operators are not reporting all of the required data to the state, or the state is not able to report all of the data to NMVTIS as required of the yard, the junk or salvage yard must report independently of the state.

Comment: ASPA contended that the provisions of the proposed rule with regard to the direct-reporting exemptions for junk or salvage yards that already report inventories to the states appear to conflict with the wording of the statute that ASPA described as “only requir[ing] the reporting of acquisition” of such vehicles.

Response: The Act specifically spells out what information is to be reported by junk and salvage yards and requires junk and salvage yards to report more than the mere acquisition of the vehicle.

8. Total Loss Definition/Fair Salvage Value

Comment: One commenter expressed concern at the reference to “fair salvage value.” Any vehicle with a high salvage value will be totaled with a lower damage appraisal, and any vehicle with a low salvage value will be totaled with a high damage appraisal. The commenter noted that without uniformity as to the assignment of the salvage declaration, consumer protection cannot be guaranteed. The commenter argued for a more uniform definition of total loss that is not driven by the salvage value, noting that “[t]his proposed market assessment of the vehicle value can either make or break the rule.” Others commented positively on the use of a “value-based” definition.

Response: DOJ used this reference because it was required by the Anti-Car Theft Act. DOJ understands that there are different ways or bases for determining total loss, and that different stakeholders may argue for different standards based on their interests.

Comment: Nationwide Mutual Insurance Company commented that Congress specifically granted the DOJ authority to collect information from insurers on vehicles that such insurers have “obtained possession of” and determined to be “junk automobiles or salvage automobiles.” Nationwide further commented that “[i]t is not logical that declaring a vehicle a total loss should trigger reporting of the total loss automobiles as salvage and/or junk. The determination of [a] vehicle as a total loss can be based upon other economic considerations not reflective solely on the actual cost of reporting the vehicle. Therefore, we assert that the inclusion of total loss information in the proposed rule is inconsistent with our understanding of the intent of the statute.”

Response: DOJ disagrees. DOJ is mandated to require reporting of “salvage” vehicles, which DOJ has determined to include those vehicles determined to be a “total loss.” DOJ

recognizes that, in certain circumstances, the decision to declare a vehicle a “total loss” may be based on other determinations, such as the fact that a vehicle has been stolen. To address this issue, insurance carriers are strongly encouraged to include with “total loss” reporting the primary reason for the determination. Doing so not only would provide a better position for insurance carriers, but it also would allow the consumer to be aware of the specific circumstances for the determination. DOJ does not agree that “obtained” should be defined in such a limited way to include only ownership.

Comment: Nationwide Mutual Insurance Company commented that DOJ should clarify the definitions of junk and salvage by requiring insurers to report on those automobiles titled as “junk” or “salvage” under the laws of the state where the insurer obtains title to the motor vehicle.

Response: DOJ disagrees and notes that not even half of the states require such titles or brands (see Texas’s comment below). Such a definition, therefore, would create a significant loophole that would be counter to the consumer-protection intentions of the Anti-Car Theft Act.

Comment: The State of Texas Department of Transportation commented that “‘Total loss’ is not a term used in Texas salvage motor vehicle law and has no bearing on whether a vehicle is determined to be a salvage vehicle. A vehicle can be considered a ‘total loss’ by an insurance company, but not be branded as salvage because the vehicle does not meet the definition of salvage in the title state. * * * Use of this term could be problematic if NMVTIS shows a vehicle as a total loss and the Texas records indicate nothing.”

Response: The requirement for insurance carriers to report “total loss” information is put in place for exactly this reason—vehicles that are salvage may not be branded as salvage by many states. To resolve this discrepancy, NMVTIS blends reported information from multiple sources so that prospective purchasers are aware of the vehicle’s true history and can avoid being defrauded and placed in an unsafe vehicle. The presence of “total loss” information in the absence of a state salvage brand will need to be explained by portal providers, so that prospective purchasers (and others) are aware of what the apparent discrepancy means, and how it occurs. DOJ does not expect states to take any action based on this information that is not authorized in state law and does not believe that it

was the intention of the Anti-Car Theft Act to require them to do so.

Comment: Several insurance-related associations commented that “[t]he statute requires that insurers report junk and salvage automobiles, yet the regulation would require reporting of ‘total losses,’ a term that would include some automobiles that are not junk or salvage. It is axiomatic that a regulation cannot expand the limits of a statute, and especially if in doing so, the regulation imposes added burdens and costs. Not only is such expansion inconsistent with the underlying statute but there is also nothing in the Court’s order in *Public Citizen et al. v. Michael Mukasey* that mandates or authorizes any such expansion of the statutory definition of automobiles to be reported.”

These commenters further noted “that the statutory definitions of ‘junk’ and ‘salvage’ in 49 U.S.C. 30501 are not used by most state or insurance carriers. To enable consistency with the existing state laws and data systems and thereby to expeditiously implement NMVTIS, we request that the last sentence of Section 25.55(a) be amended to read in the final regulation: ‘An insurance carrier shall report on any automobile that it has determined to be a junk or salvage automobile under the law of the applicable jurisdiction.’ This approach makes sense because since the Congress enacted this statute in 1992, most states have defined the meaning of ‘junk’ or ‘salvage.’ These state laws represent the best understanding of these terms today. Requiring their use by regulation would implement the spirit of the law in a practical way. Data reported by insurers in this manner will also be consistent with data reported by the states.”

Opposing this view, consumer-advocate litigators commented that “[t]he Insurers comment that ‘any expansion via regulation of the categories of automobiles for which reporting is mandated * * * would be unauthorized. * * *’ However, they do not suggest that it is outside the scope of the Department’s authority to provide construction for such terms in the statutes. It is obviously the duty and the province of the Department to use its broad discretion in construing these terms.” The consumer-advocate litigators further commented that the rule’s enabling of electronic reporting through third parties that may already have access to the data addresses the need for reporting in the least-burdensome and least-costly fashion. These commenters further argued that “[t]he Insurers take issue with the Department’s proposal to provide that a vehicle treated as a total loss is deemed

a salvage vehicle. However, it is squarely with the Department's province to make the determination that the fact that a vehicle has been treated as a total loss indeed is evidence that it is a 'salvage' vehicle, and that both legally and practically the vehicle is a 'salvage' vehicle. Similarly, it is necessary, in carrying out the clear protective purposes of the statutes, that this construction be given to these terms. * * * The Insurers next propose amending the last line of § 25.55(a) to state 'An insurance carrier shall report on any automobile that it has determined to be a junk or salvage automobile under the law of the applicable jurisdiction.' Such a change would incorporate the limitation they seek of disregarding total loss vehicles. It also appears to be an attempt to require that state definitions of 'junk' or 'salvage' be substituted for the definitions in the statutes, rather than additional to and supplementary of them. That would be entirely improper, of course, defeating the central purpose of providing a national definition of 'salvage' that sets a floor for reporting, not a ceiling." These commenters further noted the "extraordinary patchwork of state laws regarding title 'brands' and even the terms used for labeling 'salvage' or 'total loss' vehicles. The uniform minimal reporting standard provided by the NMVTIS statutes is of critical importance."

Response: DOJ agrees that it possesses authority and responsibility to provide the definition of these terms. Additionally, in order to meet the requirements of the Act with regard to providing prospective purchasers with the information needed to make an informed purchase decision, and in order to inform state title administrations and law enforcement of that vehicle's history, full disclosure of total-loss information is needed regardless of a state's action or inaction on that vehicle.

Comment: Several insurance-related organizations and associations commented that "[s]ection 25.55(a) states that the insurer must report automobiles that it has obtained 'possession' and has decided are junk automobiles or salvage automobiles.' The term possession is not clear. To be workable, 'possession' should be construed as 'the titled owner' as represented on the certificate of title, because insurers would only be able to report on those automobiles to which they are titled owners. Otherwise, they do not record 'possession' of automobiles and could not report them."

The insurance-related organizations further commented that "[r]eplacing 'possession' in the regulation with 'titled owner' would also be workable and consistent with the remainder of the sentence which requires that insurers must report automobiles which they possess and have decided they are junk or salvage automobiles. Both the 'possession' and 'decision' are manifested by re-titling, which is reportable by insurers in an efficient manner. Therefore, the language would read, 'a report that contains an inventory of all automobiles of the current model year or any of the four prior model years, that the carrier during the past month is the titled owner and has decided are junk automobiles or salvage automobiles.'"

Opposing this view, several consumer-advocate litigators commented that while the term is not clear and needs construction in furtherance of the protective purposes of the statute, they disagreed with the insurers' proposed substitution of "is the titled owner of" for "has obtained possession of" in section 25.55(a). These commenters further noted that the effect of the insurers' comments would be to "eliminate any reporting requirement of salvage vehicles by insurance carriers whatsoever for all but those vehicles that they do in fact actually title in their name. There are innumerable reasons why, and methods by which, they may legally in many instances not obtain titles to salvage vehicles in their names under the existing hole-laden patchwork of state laws. In addition, if this change were made, and if they blatantly violated a state law by failing to get a salvage title issued in their names, they would appear not to be in violation of the federal law by not reporting to NMVTIS, because they would not have been the 'titled owner.' The opposite construction of 'possession' is crucial. In fact, the very example they provide of a salvage vehicle that comes into their possession but that they do not title shows how NMVTIS should work to be effective: They should report such vehicles. If there are multiple reports on the same vehicle, there is no harm done; but if such salvage vehicles are not reported, there is every harm done." Other consumer advocates commented that "possession" should be defined to include both actual and constructive possession and should include exercising control over an automobile directly or indirectly.

Response: Limiting insurance reporting to those vehicles owned by insurance companies would create a large loophole through which total-loss or salvage vehicles would remain under

"clean title." Such a loophole was clearly not intended to exist under NMVTIS, and in order to provide consumer protection against fraud, insurance carriers must be required to report on all vehicles that they determine to be a total loss.

Comment: Several insurance-related organizations and associations commented that "[s]ection 25.55(b) sets forth the mandatory data elements. We believe that applying the following interpretations will allow a reporting system to be put in place that complies with all aspects of the statute, including the 'least burdensome and costly' directive and that can reasonably meet the Court's deadline in *Public Citizen et al. v. Mukasey*.

"a. VIN. This can be reported.

"b. The date on which the automobile was obtained or designated as a junk or salvage automobile. Again, interpreting this requirement to mean the date on which the automobile was re-titled 'junk' or 'salvage' comports with legal and practical considerations and would be most cost effective.

"c. The name of the individual or entity from whom the automobile was obtained or who possessed it when the automobile was designated as a junk or salvage automobile. Again, as set forth above, the only cost effective way for insurers to meet this obligation is to construe it to mean the name of the insurer when the automobile was re-titled. Providing the name of the individual or entity from whom the automobile was obtained does not provide useful information to law enforcement or consumers.

"d. The name of the owner of the automobile at the time of the filing of the report. In most instances, this will be the buyer of the salvage or junk automobile, or the insurance company when the insurance company retains ownership, for instance to crush a junk vehicle."

Opposing this view, several consumer-advocate litigators commented that the insurers suggest that the regulations should provide that they do not have to report the name of the person from whom a salvage vehicle was obtained. This is directly contrary to 49 U.S.C. 30504(b)(3). The ownership trail of all of these vehicles is critical for law enforcement and consumer investigative purposes, and Congress noted that by writing it into law."

The consumer-advocate litigators further commented that "[t]he Insurers also suggest that the 'owner of the automobile at the time of the filing of the report' would normally be the buyer of the salvage vehicle, and would only be the insurance carrier if it retained

ownership to crush a vehicle. I submit that it is important that both the buyer and the insurance carrier be identified under the regulations.”

Response: DOJ agrees with the comments of the consumer-advocacy organizations and has retained the total-loss reporting requirements that were included in the proposed rule.

Comment: Several commenters, including the NADA, ARA, Experian Automotive, the National Salvage Vehicle Reporting Program, insurance services organizations, consumer advocate attorneys, and others, expressed strong support for DOJ’s “modernization and clarification of language found in the Anti-Car Theft Act related to salvage and junk vehicles, to include within this the requirement to report on all total loss vehicles, including those recognized by the state and those not recognized by the state but determined a total loss by an insurance carrier.” Several of these commenters also pointed out that many total-loss vehicles do not receive salvage brands due to varied and unreliable state definitions and criteria. Relying on state definitions of “salvage,” therefore, would be highly inconsistent, would perpetuate fraud and theft, and would fail to accomplish the objective. Comments submitted by Amica Mutual Insurance Co. underscore the need to collect “total loss” data. Such data provides additional consumer protection, potentially decreases fraudulent activity, and reduces the number of unsafe vehicles in the marketplace.

Response: DOJ agrees with these comments.

Comment: The NADA, ARA, National Salvage Vehicle Reporting Program, several national consumer-advocacy organizations, and other organizations commented that the proposed rules fail to require insurance carriers to report all vehicles that they declare a total loss, including those retained by insureds. Often, individuals who retain possession of their “total loss” vehicle can avoid disclosure, or they may not apply for salvage titles. The NADA commented that the final rule should be revised to eliminate the concept of possession and instead focus on those insured motor vehicles that the insurance company declares, or the applicable jurisdiction defines, to be a “total loss.”

Response: DOJ disagrees that the proposed rule puts such a limitation in place. DOJ requires that insurance carriers who declare a vehicle a total loss and allow the insured to retain the vehicle must still be required to report such declarations.

Comment: The NADA commented that “total loss” should be defined broadly to capture all total-loss vehicles. “The final rule should not define ‘total loss’ in Section 25.52, but rather should define ‘total loss motor vehicle’ as ‘those motor vehicles determined to be a total loss under the laws of the applicable jurisdictions and those designated as a total loss by each insurance company under the terms of its policies.’”

Response: DOJ appreciates this clarification and agrees that “total loss” includes all total-loss vehicles.

Comment: ASPA commented that “[w]hen an automobile is classified as a total loss by an insurance company, it does not necessarily mean that the automobile is a ‘salvage automobile.’ On page 54546 of the *Federal Register*, in Section 2 ‘Insurance Carriers,’ the explanation of the Proposed Rule expands the definition of ‘salvage automobiles’ when it states: ‘For purposes of clarification, the Department of Justice has determined that this definition [salvage automobiles] includes all automobiles found to be a total loss under the laws of the applicable jurisdiction or designated as a total loss by the insurance carrier under the terms of its policies.’”

“In common usage, ‘salvage’ is not synonymous with ‘total loss.’ There are many circumstances in which an insurance company may declare a vehicle a ‘total loss,’ but the vehicle does not meet the ‘salvage’ definition of the relevant state. If a stolen vehicle is not recovered quickly, the insured may be paid for the missing vehicle. If the vehicle is later recovered in a largely undamaged condition, the vehicle, although a ‘total loss’ due to its late recovery, may not meet the relevant ‘salvage’ definition and, often, is sold by the insurer with a ‘clear’ (i.e., not branded) title. The definition in the Proposed Rule lumps this undamaged theft recovery into the ‘salvage’ definition, thus devaluing the vehicle and, again, creating confusion about the applicability of the laws of the relevant state.”

ASPA further commented that “[m]ore generally, pursuant to 49 U.S.C. 30501(7), ‘salvage automobile’ is clearly defined as ‘an automobile that is damaged by collision, fire, flood, accident, trespass, or other event, to the extent that its fair salvage value plus the cost of repairing the automobile for legal operation on public streets, roads, and highways would be more than the fair market value of the automobile immediately before the event that caused the damage.’ This definition is both clear and unambiguous on its face

and, therefore, requires no ‘clarification.’”

“In the Proposed Rule, the DOJ is attempting to expand the definition of salvage automobile ‘[f]or purposes of clarification’ to include automobiles determined to be a total loss under the law of the applicable jurisdiction or designated as a total loss by the insurer under the terms of its policies. We contend that this significant expansion of the definition is not necessary, and that the proposed definition actually contradicts accepted custom and usage within the insurance and salvage industries.

“The DOJ’s proposed amendment to the definition of salvage automobile would subject many clear title automobiles to the reporting requirements of NMVTIS. This is problematic, and is clearly not what Congress envisioned when it created the definition for salvage automobile. In *Chevron U.S.A., Inc. v. Natural Resources Defense Council, Inc.*, 467 U.S. 837 (1984), the Court implemented a two-part analysis to determine the appropriate standard of review towards a government agency that attempts to amend statutory language. Here, since the current definition of salvage automobile is not ambiguous, the proposed ‘clarification’ by the DOJ is not based on a permissible construction of the statute and should not be allowed.”

Response: DOJ disagrees. Total-loss vehicles are just that—a total loss—at the time the determination is made. Total-loss vehicles fall within the definition of “salvage” and must be reported. In response to other comments, DOJ notes that insurance carriers are strongly encouraged by the final rule to report to NMVTIS the primary reason for the determination of total loss, addressing this commenter’s concerns specifically and providing much-improved disclosure for consumers.

Comment: One submission argues for “the necessity of all states to adhere to the Uniform Certificate of Title Act.” “If the state has a different definition of a Salvage vehicle the branding now becomes an arbitrary issue.”

Response: The Uniform Certificate of Title Act and the benefits of uniform titling procedures aside, the Anti-Car Theft Act does not require States to adopt standard brand labels or definitions. NMVTIS has a process in place to record each state’s unique brand label and to relate it to one of the 78 brand types used in the NMVTIS database. The state’s brand labels and definitions remain unchanged in NMVTIS.

9. Chain of Custody/Names of Those Who Provided/Those Who Purchased

Comment: One commenter noted that "[t]he reporting requirement of the junk and salvage yards may need some change. There are many different routes for a vehicle to come into a yard, very often it is not by the 'owner of record' or the titled owner. A more definitive approach to recording the information of the entity placing the vehicle into the salvage yard should be taken, more identifying information regarding the entity placing the vehicle into the salvage yard should be captured. * * * How does the system handle this in a manner that will notify the title State of a cancel record and provide a bona-fide chain of events leading to the yard?"

Response: The reporting requirement for junk and salvage yards applies to every vehicle regardless of what "route" it took into the yard or who brought in the vehicle. Further, it is the responsibility of the junk or salvage yard to provide, among other data, the name of the individual or entity from whom the automobile was obtained. The NMVTIS reporting requirements do not affect existing state-level requirements for junk- and salvage-yard operators to provide states with a notice of title or record cancellation and any data fields required in such notifications. NMVTIS will not issue such notifications to states, but states will be able to view the reported salvage- or junk-yard status of any vehicle at any time. With the cumulative vehicle histories constructed in NMVTIS, states and law enforcement can identify the "chain of events" with reliability once there is full system participation.

Comment: One commenter noted that "stolen" designations or notifications sometimes are not made when a vehicle is first reported stolen. In these instances, the commenter suggested that law enforcement may receive a false negative response on a stolen check due to this delay. The commenter suggested that the system provide a notification to law enforcement officers filing a report on a stolen vehicle that a prior stop and "stolen" check was made on the vehicle, providing notification and an investigative lead to the reporting officer of where the vehicle was stopped and who made the stolen inquiry. Another commenter noted that stolen-vehicle information is not required to be in NMVTIS, and nothing in the regulations requires a state to check NCIC before issuing a title.

Response: NMVTIS is not intended or expected to replace the information or services available to law enforcement

through NCIC. NCIC is and will remain the primary system used and relied upon by local law enforcement to check the "stolen" status of a vehicle. NMVTIS's capturing of "stolen" status and history information is to inform state titling agencies and others who may not have access to NCIC that a vehicle was at one time reported as "stolen." Stolen vehicle information is included in NMVTIS via NICB so that states that do not have access to NCIC can be apprised of a vehicle's questionable status before issuing a new title.

Comment: The National Auto Auction Association commented that "NMVTIS should include lien holder names and license plate numbers" for various reasons.

Response: While DOJ will authorize the operator to seek additional information for NMVTIS as may be necessary to accomplish program goals, DOJ will not require these data fields to be included in NMVTIS.

Comment: The National Auto Auction Association commented that DOJ should clarify in the final rule whether data maintained in the NMVTIS central file is to be considered the official legal record of a jurisdiction's data.

Response: The official record for any vehicle will be determined by the state. However, NMVTIS is expected to be a reliable source of title information that users can rely on to make decisions.

10. Brand Definitions

Comment: One commenter asked, "[h]ow is the branding procedure determined? Is there a preexisting national standard for what brands exist and how a vehicle is classified under such brands or is the determination made on a state-by-state basis? If the standard is national (which would make sense given the national objective), maybe a list of definitions of the applicable brands should be placed in the rule's definition section." Another commenter noted that the development of standardized definitions and brands for all states would be extremely beneficial in ensuring that the intent of NMVTIS is fully recognized. Several state motor vehicle administrations pointed out that the definitions of "salvage" and "total loss" in the proposed rule are different from state definitions. Another commenter noted that to add information based on the definitions in the proposed rule will conflict with State definitions of brands, compromise the integrity of the NMVTIS database, and reduce the value of the information in the database.

Response: NMVTIS does not affect state branding procedures, and the Anti-

Car Theft Act did not require a national standard for branding. Although differing definitions may create complexity in deciphering a vehicle's brand history, NMVTIS will accept any official state brand and will share that brand with other states, thereby relating that brand to a brand type or "NMVTIS Brand." Users of NMVTIS will notice state brands as well as a separate category for insurance, junk, and salvage information, if any is available. The differences in these reporting streams also will be defined so that users will know if a vehicle has been or is a junk or salvage automobile by virtue of a state brand indicating such, or by an insurer's determination that the vehicle was a total loss. Consumers and others also will be advised if a vehicle has been in the possession of a junk or salvage yard. Information is reported by multiple data sources and is reported in a segregated fashion with links for explanations.

Comment: ASPA provided the following example as evidence of the problems that would be created by the proposed rule: "Michigan's salvage law covers current model year passenger vehicles and those of the preceding five model years. Therefore, a 2002 passenger motor vehicle does not become a 'salvage vehicle' or a 'scrap vehicle' in Michigan, regardless of the fact that the vehicle has been damaged and 'totaled' by an insurance carrier. In this situation, Michigan, when reporting to NMVTIS, presumably would not include the car in the state's branded title submissions. An insurance carrier reporting to NMVTIS presumably would not include the car because it is outside of the age limitations applicable to insurance carriers. However, a salvage yard or junk yard, using the definitions in the Proposed Rule, presumably would report the vehicle as a 'salvage automobile' or a 'junk automobile,' when reporting to NMVTIS. So, for a state or other inquirer of NMVTIS, NMVTIS will show that the vehicle has a salvage or junk history. This occurs regardless of the fact that the relevant state did not deem the vehicle salvage or scrap."

Response: This comment offers an excellent example of how NMVTIS reporting will fill the holes that currently allow salvage or junk vehicles to remain unbranded, creating opportunities for theft and consumer fraud.

11. Brand Washing

Comment: One commenter asked "if brand information is already collected by states, how exactly would brand 'washing' occur? If the retitling state

checks the title of the previous state wouldn't that information be included with the title?" Another commenter recommended that NMVTIS retain a prior state's brand history even when a state does not accept a previous state's brand.

Response: Brand histories or designations are not always carried forward by the states. Retitling states do not necessarily check with the previous states before issuing a new title. In some states, the paper title from the previous state of record is accepted as the basis for the new title to be issued. Because of the reliance in some states on paper titles as evidence of prior titling history, and because not all states check with the prior states of record, brand washing occurs regularly. NMVTIS will create a nationwide brand history for every vehicle, requiring that all states check with NMVTIS rather than simply relying on paper documentation. Brand washing will be significantly reduced, if not eliminated. A state's decision not to acknowledge a prior state's branding will not affect the NMVTIS brand history.

12. Self Insurers Included in the Definition

Comment: Several commenters expressed disappointment that self insurers were left out of the rule. One commenter noted that the definitions should encompass a "self insurer," be it a municipality, lease company, or large corporation, and that this is a current "hole" in the system.

Response: DOJ agrees that the Anti-Car Theft Act's definition of "insurance carrier" includes entities that underwrite their own insurance, such as certain rental car companies. The definition, however, excludes any organization that does not underwrite its own insurance.

13. Salvage Automobile Defined

Comment: One commentator noted that the definition of a "salvage automobile" should also include any automobile that an insurance company has taken ownership of in settlement of a claim and any vehicle that a state has issued a title to an insurer for. Another commenter noted that "[t]he responsibilities of the insurance carriers should include, in the area of the reporting, if the insurance company obtained a title from the state in their name, the state in which they obtained it and the type of title." Several consumer-advocacy organizations commented that every automobile obtained by a salvage yard or junk yard that the salvage yard or junk yard knows, or has reason to know, has come

from an insurance carrier, or from any person or entity in connection with the resolution of insurance claims, should be deemed as a salvage automobile or junk automobile and must be reported as such. These commenters suggested that the rules should provide for a presumption that any automobile obtained or sold by a salvage or junk yard, and that has known unrepaired wreck or flood damage, is either a salvage automobile or junk automobile, and that such a vehicle must be reported as such. Similarly, the rules should include a presumption that any automobile obtained or sold by a salvage yard or junk yard, without knowledge as to the automobile's physical condition, is either a salvage automobile or junk automobile, and must be reported as such. This would prevent salvage yards or junk yards from maintaining an "empty head" to avoid compliance. The commenters suggested that "these presumptions (as to automobiles not obtained from insurers) can be overcome if and only if the salvage or junk yard has qualified appraisal personnel employees or others acting solely on its behalf, entirely independent of any other persons or entities, perform a good-faith physical and value appraisal of the automobile and determine that the automobile does not meet the definition of 'salvage' or 'junk.'"

Response: Based on the proposed rule, a "salvage auto" is defined as "an automobile that is damaged by collision, fire, flood, accident, trespass, or other event, to the extent that its fair salvage value plus the cost of repairing the automobile for legal operation on public streets, roads, and highways would be more than the fair market value of the automobile immediately before the event that caused the damage." 49 U.S.C. 30501(7).

For purposes of clarification, the Department of Justice has determined that this definition includes all automobiles found to be a total loss under the laws of the applicable jurisdiction or designated as a total loss by the insurance carrier under the terms of its policies. By definition, this would mean that every automobile obtained by a salvage yard or junk yard that the salvage yard or junk yard knows, or has reason to know, has come from an insurance carrier, or from any person or entity in connection with the resolution of insurance claims, should be deemed as a salvage automobile or junk automobile and must be reported as such. DOJ does not agree that any automobile with unknown damage or any automobile obtained without knowledge of its physical condition

should be considered a junk or salvage automobile. DOJ agrees that a junk or salvage yard may be excepted from reporting any vehicle that a qualified independent appraiser determines does not meet the definition of a salvage or junk automobile. This determination by the appraiser must be in writing and made after performing a good-faith physical and value appraisal. Although not required, the Department recommends that junk and salvage yards retain the reports and written appraisals for a period of ten years from the date of the report. Additionally, a salvage auction or salvage pool that does not handle any vehicles from or on behalf of insurance carriers is categorically exempted from this rule until such time as they may handle a vehicle from an insurance carrier.

Comment: One commenter noted that the lack of common terms will undermine the clarity and usefulness of the information provided: "How will NMVTIS reconcile the differences in law as to what constitutes a 'total loss?' How will this undermine or effect achievement of NMVTIS'[s] goals? How will NMVTIS reconcile the differences amongst insurance company policies as to what constitutes a 'total loss?' How will this undermine or effect achievement of NMVTIS'[s] goals?" The West Virginia Department of Transportation also commented that the rule should establish a standard for establishing total loss as opposed to relying on the rules of insurance carriers and states.

Response: NMVTIS will not attempt to "reconcile" differences in definitions. Rather, NMVTIS recognizes that different definitions and criteria are in place within different insurance companies and states. NMVTIS accepts these "native" determinations and notifies users that "X company" or "X state" has made a determination that the vehicle is a "total loss," "salvage vehicle," etc. NMVTIS will provide all users with full disclosure and explanation on the differences in definitions and determinations and how this may or may not affect a vehicle. NMVTIS's mandate is to notify users of the determinations made in a vehicle's history, not to make such determinations uniform or conforming.

14. Junk Yard Definition

Comment: ISRI commented that it objects to the presumption in the rule that vehicle recyclers operate only one of two things, a "junk yard" or a "salvage yard," and suggests that DOJ clarify the full scope of entities to be included under the general heading of "junk or salvage yards."

Response: While DOJ relied upon the language in the Anti-Car Theft Act to describe the category of required entities, DOJ acknowledges that the terms do not adequately reflect the professional and varied nature of the vehicle-recycling industry. In general terms, any entity that owns, controls, handles, or acquires salvage vehicles is included in the reporting requirements of this rule, which is consistent with current business practices. Similarly, scrap-vehicle shredders, scrap-metal processors, "pull- or pick-apart yards," salvage pools, salvage auctions, and other types of auctions handling salvage vehicles (including vehicles declared a "total loss") are included in the definition of "junk or salvage yards."

Comment: ISRI also requested that new definitions of "scrap vehicle," "scrap-vehicle shredder," and "scrap-metal processor" be added to the rule to exclude these entities from the reporting requirement.

Response: DOJ has clarified the rule, but rather than eliminate the reporting requirements for these entities, DOJ revised the regulations to establish an exemption that would cover prohibitive reporting circumstances that these entities face.

Comment: One commenter argued that the definition of "junk yard" is too broad and may unnecessarily include used car dealers and others who may rebuild vehicles with the intention of reselling them. The commenter suggested that having such entities report these vehicles into NMVTIS would potentially label these vehicles as "junk or salvage" and preclude the vehicles from being retitled in some states.

Response: One of the main purposes of NMVTIS is to provide prospective purchasers and others with reliable histories of a vehicle's previous and current condition as it relates to salvage and loss. Vehicles reported as having been in the possession of a "junk" or "salvage yard" may not be viewed in the same way that vehicles with a "junk" or "salvage" brand may be viewed in state titling processes. Each state will continue to make its own determinations regarding vehicle titling based on state law. Although any individual or business engaged in the business of acquiring "junk" or "salvage" automobiles (which includes motor vehicles determined by an insurance carrier to be a "total loss") generally must by law report such vehicles to NMVTIS, there are two exceptions to this requirement. First, an automobile that is determined to not meet the definition of salvage or junk after a good-faith physical and value

appraisal conducted by a qualified independent appraiser is not required to be reported. Second, DOJ has added a clarification that individuals and entities that handle less than five salvage or total-loss vehicles per year need not report under the salvage-yard requirements, which is consistent with existing standards that used car dealers are familiar with.

Comment: Many commenters, including Iowa Attorney General Thomas J. Miller, noted that the inclusion of salvage pools in the reporting requirements for junk and salvage yards "will help close a significant loophole" and will "further deter fraudulent used car sales, vehicle theft," and other crimes.

Response: Requiring salvage pools or auto auctions to report on salvage or insurance claim vehicles will increase the effectiveness of the program, ensuring that consumers and others are not defrauded by sellers who conceal salvage or "total loss" histories.

Comment: Several commenters, including the ISRI, the Virginia Department of Motor Vehicle Administrators, and other industry associations and representatives, commented that the proposed rules do not clearly indicate that scrap-metal processors, shredders, pull-apart yards, and others who often receive and demolish many end-of-life vehicles are included in the reporting requirements.

Response: The regulations have been revised to clarify that the definition of junk and salvage yards includes not only salvage pools, but also scrap-metal processors, shredders, pull-apart yards, and others who handle or control total-loss, junk, or salvage automobiles, otherwise described as end-of-life vehicles.

Comment: ASPA commented that DOJ should recognize that VIN inspections conducted in most states would make a salvage automobile an unattractive choice for criminals, and that cloning a salvage vehicle would result in the cloned vehicle having a "salvage" branded title.

Response: DOJ recognizes that some states require vehicle inspections upon retitling, and some states place a "brand" on salvage vehicles. In these states, a salvage vehicle may not make an attractive choice for VIN cloning. However, not every state has these requirements, and VIN inspections typically do not inspect or verify hidden VINs. As a result, cloned vehicles go undetected. Even electronic diagnostic modules that would otherwise display the VIN can be defeated, allowing the clone to be virtually undetectable. Most often, the criminal activity that DOJ

referred to in the proposed rule is related to total-loss or "end-of-life" vehicles that are purchased because they have a "clean title" that is then fraudulently connected with a stolen vehicle, which "clones" the stolen vehicle to the non-stolen, "clean title" vehicle. Because the non-stolen vehicle was destroyed and sold to an individual, it no longer appears on the road and no notification of its destruction may be made to the current state of title.

Comment: Copart, Inc. argued that because salvage pools do not own the vehicles sold at salvage pools or auto auctions, and therefore by definition do not "resell" them, they do not meet the definition of salvage yard and are therefore not required to report. Copart further contended that salvage pools should be required to report only those vehicles that they purchase for resale, and that any other interpretation goes beyond the plain language of the statute.

Response: DOJ disagrees with this interpretation and notes that salvage pools do in fact handle and cause to be resold (on behalf of their current owner, who "bought" the vehicle from another) salvage and total-loss vehicles.

Comment: Copart, Inc. argued that salvage pools do not typically have access to the information needed to determine whether a vehicle meets the NMVTIS definition of junk vehicle or salvage vehicle. Copart further contended that junk and salvage yards should only be required to report to NMVTIS those vehicles sold on a salvage or junk certificate under applicable state law.

Response: Allowing junk and salvage yards to report only on vehicles with salvage titles would perpetuate the problems described elsewhere, including fraud and theft. Nonetheless, DOJ has addressed this issue in the definition of a "salvage auto" that now includes exceptions for vehicles that are not salvage, including total-loss vehicles.

Comment: Copart, Inc. argued that requiring salvage pools to report to NMVTIS is wasteful and duplicative because they function as an intermediary between other entities that are required to report, such as insurance carriers, dismantlers, and scrap-metal processors.

Response: Criminal organizations exploit salvage-pool services, purchasing total-loss vehicles with "clean titles" to facilitate the cloning and resale of stolen vehicles. To address this issue, law enforcement and other organizations require information on the vehicles handled by salvage pools. Additionally, many if not most vehicles

sold by salvage pools do not end up in a junk or salvage yard, and not all vehicles sold by salvage pools, including those with significant damage, are determined to be a total loss by insurance carriers. For these reasons, it is essential that salvage pools report to NMVTIS.

Comment: Copart, Inc. argued that DOJ should interpret "junk yard" and "salvage yard" to include all vehicle auction companies so as not to discriminate against "salvage pools" that sell both clean-titled and salvage vehicles.

Response: All vehicle auction companies should not be required to report on all vehicles handled or in their inventory. Instead, those organizations that handle or resell vehicles on behalf of insurance carriers after a determination of total loss, regardless of salvage title, should be required to report. This should hold true regardless of whether the entity operates as a "salvage pool" or refers to itself as an "auto auction," "salvage auction," "abandoned-vehicle auction," "tow-lot auction," "scratch-and-dent" sale or auction, etc. As the National Salvage Vehicle Reporting Program noted, "the recommended guideline for determining that an entity is required to report * * * should be if the entity owns or acquires, [or handles] total loss/salvage vehicles in whole or in part." Under such circumstances, it should be required to report all vehicles to NMVTIS. DOJ will clarify this requirement in the final rule.

15. Salvage Brand

Comment: One commenter noted that "[i]f the NMVTIS project is to succeed it would be a reasonable assumption to require a uniform approach to the assignment of the 'salvage' brand by any member state. The system is only as good as the data in it, if the data is not applicable to uniform situations there will always be discrepancies."

Response: A uniform approach to branding would be advantageous in many respects. The Anti-Car Theft Act, however, does not provide the authority for DOJ to develop or mandate uniform branding, which would be a significant and potentially costly change for states to implement. As each state makes its own determinations, and NMVTIS relates state brands to an aggregated brand or brand category within NMVTIS, the non-uniform approach does not create an insurmountable problem. DOJ will ensure that those who access NMVTIS information have the opportunity to learn about the different state brands that exist and the impact of other reporting on these

brands to create greater awareness and understanding of their meaning.

16. Definition of Automobile

Comment: NAEC argued that the rule should require the inclusion of "trucks, SUVs and other non-automobiles as prescribed by the Federal Anti-Car Theft Act for Parts Marking" because of their popularity with vehicle thieves. Other organizations, including the Idaho Transportation Department, contended that "NMVTIS records should also include all vehicles that a state may title, and not be limited to standard types of vehicles." The Minnesota Department of Public Safety stated that if it is required to report on all vehicles in its database, "it might well grind to a halt," and costs would increase considerably.

Response: Although DOJ cannot extend the Act's definition to include all motor vehicles, it is important to note that many states currently include such vehicles in their reporting to NMVTIS. DOJ strongly encourages this continued reporting practice in light of supporting comments, the value to law enforcement, and the need to protect citizens against fraud and theft. Moreover, it may be more costly or burdensome for states to filter out those vehicles not meeting the statutory requirement than to submit all motor vehicles to NMVTIS.

Comment: One commenter recommended that DOJ clarify when a vehicle is no longer a vehicle for purposes of reporting, especially in junk or salvage yards that often do not receive a complete vehicle.

Response: DOJ offers two clarifications in response to this comment. First, a vehicle is thought to be present for reporting purposes when a vehicle frame is present. Similarly, in cases where questions as to the "true VIN" of a vehicle arise, DOJ has determined that the true VIN for NMVTIS's purposes is the VIN on the frame of the vehicle.

State Responsibilities

17. Start Dates

Comment: In reference to the proposed June 1, 2009, start date for state reporting and inquiries into the system, several states and AAMVA noted that the states would have difficulty meeting this date. One state commented that "[t]he requirement to budget, upgrade and work to complete compliance requirements for NMVTIS cannot be met by this timeline—it is simply not doable even with the political will and funds available. To arbitrarily select a date that is not

workable in any manner is unfair and unrealistic." Other commenters noted that it would take time to accomplish the necessary statutory and regulatory changes that may be required, and that their states had not budgeted for NMVTIS and could not pay NMVTIS fees in light of current economic circumstances. AAMVA further commented that DOJ should establish a process for approving "temporary exemptions from the deadline where a reasonable timeline for compliance is presented and approved by the Department." The State of California proposed a "phasing in" of participants. The dates proposed by states as alternative start dates ranged from 2010 to "1 year from the date funding is secured" by the state.

Response: Although DOJ has worked closely with the system operator to reduce the need for state system modifications, and although the requirements of the Act have been in place since 1992, DOJ understands that it will take time for states to implement some provisions of the regulation. To provide relief in this regard, DOJ has elected to extend the compliance date for states not yet participating to January 1, 2010. By this date, all states and the District of Columbia will be required to provide daily title transaction updates to NMVTIS, make inquiries into NMVTIS before issuing a title on a vehicle coming in from out-of-state, and paying any user fees that may be billed by the operator. The Department believes that the states can comply by that date. Similarly, DOJ has decided against a "phasing in" approach to state participation commencement because there is no equitable way of selecting phasing dates and participants in each phase. DOJ points out that most of the provisions required to be implemented by January 1, 2010, are essentially the same requirements that have been a part of the Anti-Car Theft Act since either 1992 or 1996, and states, therefore, have had at least 12 years to implement the provisions of the Act. Thirteen states have already done so without regulations in place.

Comment: One commenter noted that the proposed start date is just prior to an AAMVA-announced decision to continue as the operator of the system and therefore creates a conflict for states should AAMVA decide not to continue as the operator.

Response: AAMVA has assured DOJ that should a decision be made in August of 2009 to discontinue its role as the operator, AAMVA will continue to provide transition services and continuity until a new operator is identified and is able to assist states that

rely on NMVTIS in their daily operations.

Comment: One commenter asked how the proposed start date had been determined and has requested justification for the date. The commenter wrote that in the absence of this justification, the date appears arbitrary. The State of Illinois motor vehicle administration maintained that "the proposed timeframe for implementing the NMVTIS program under these rules is unrealistic to the point of being absurd." Although that Illinois agency conceded that the start date was likely driven by ongoing litigation and a court order, the commenter noted "that [the] order is either currently under appeal and a stay of enforcement should be sought pending appeal, or the Department of Justice [may have] chose[n] not to seek an appeal."

Response: The proposed start date was chosen after an analysis of historical timelines to provide batch data to the system, the number of states that currently have implementation funding from DOJ either directly or through AAMVA, the number of states that have indicated previously that they were working towards implementation already, and an expected release of stand-alone access to facilitate title verifications. As noted previously, however, the Anti-Car Theft Act has been in place for over 16 years, and many states have already implemented the provisions beyond the minimum specifications. Finally, the court order does not affect the state-implementation date in any way, and in fact is not even mentioned in that order.

Comment: Several state motor vehicle administrations asked what penalties are in place for states that do not implement prior to the required start date and what provisions will be made for jurisdictions that are in process or intend to implement at a later date.

Response: While DOJ will place its priority on supporting state implementation, DOJ would review state refusals to participate to determine the proper response. DOJ also will work with state officials in support of NMVTIS to encourage state compliance. This outreach could include contacts with state legislatures, governors, consumer-action networks, and law enforcement associations.

Comment: One commenter suggested that DOJ publish a map of participating and non-participating states, so that citizens can observe the participation status of every state.

Response: DOJ will make this map available on www.NMVTIS.gov and also will notify every consumer that accesses

the site which states are not participating.

Comment: The State of Alaska commented that "there should be a process in place that allows states to continue to issue titles when NMVTIS is not operational during states' normal business days and hours." Alaska recommended that states be permitted to "issue titles when NMVTIS is not operational, hold the inquiries in a queue and submit the queued inquiries when NMVTIS is operational. If a problem is detected with a title, it would be revoked." The State of Illinois commented that standards of performance should be established to address these issues.

Response: While NMVTIS is typically only down for various reasons between 1 a.m. and 6 a.m. Eastern Time and one Sunday morning each month, there are processes in place for unexpected down time during state business hours. While specific processes vary by state according to state business processes, there are methods of continuing offline, such as mailing the new title at a later time, issuing a temporary title, etc. DOJ cannot alter the Anti-Car Theft Act's requirement to make a NMVTIS inquiry prior to issuing a new title. Therefore, new titles should not issue when NMVTIS is unavailable. Current system response time is less than three seconds per inquiry, and the number of unexpected system down times has been minimal. DOJ notes that the NMVTIS connection has not been "down" for 30 minutes or more at any time during the last three years, demonstrating that it is a reliable connection and service.

Comment: A state motor vehicle administration agency suggested that the requirement for an "instant title verification check" is problematic for states that do not issue titles over-the-counter. The commenter suggested that the word "instant" be removed from the final rule.

Response: Some states do not issue titles "instantly." The "instant title verification check," therefore, may take place after the customer has left the title administration agency but before a new title is issued. In these cases, states may make the NMVTIS inquiry when appropriate in the titling process, so long as the inquiry is made and title verified before a new permanent title issues.

Comment: One commenter asked if a title-verification check would need to be performed on a state title that was being reassigned after being purchased from an out-of-state dealer.

Response: It is unclear from the comment if the commenter was referring

to a title being transferred out-of-state or into the state. States are required to check incoming titles related to vehicles from out-of-state. States are not required to check titles being transferred out of the state. With regard to the need to verify titles during dealer reassignment or the transfer of vehicles from one dealer to another, the Act requires that states verify the title of any automobile coming from another state, which DOJ has determined includes dealer reassignments when involving dealers in different states.

Comment: One commenter argued that the system should provide state motor vehicle titling agencies with sufficient information to resolve discrepancies during the title-verification process.

Response: NMVTIS provides state motor vehicle title administrations with all relevant data in the system and a seamless and secure electronic connection to other online state title records. NMVTIS will make available any additional information within NMVTIS that may be needed to resolve such discrepancies. In the last year alone, the system generated 45 million secure messages and notifications and made 18.4 million update transactions.

Comment: One commenter noted that information gleaned from a state's "instant title verification," such as reports of prior removal of a vehicle from the vehicle population by export, destruction, reported existence in a salvage or junk yard, or other indication that the vehicle should not be present, should result in a physical inspection of the vehicle to determine the validity of the title and the vehicle.

Response: While DOJ agrees that such reports or results will flag for states the title transactions and vehicles that should be further reviewed prior to undertaking a new title transaction, DOJ cannot require such inspections. It is each state's responsibility to institute policies and procedures for resolving such concerns. This comment does illustrate how NMVTIS can "flag" for states those vehicles and transactions that should be carefully reviewed to prevent fraud and theft.

Comment: One state motor vehicle administration asked how NMVTIS will obtain data from the insurance companies and junk and salvage yards.

Response: Insurance carriers, junk yards, and salvage yards are required to report the data enumerated in the Act and regulations. The operator will identify more than one reporting mechanism for electronic reporting, in a format prescribed by the operator. AAMVA and DOJ will identify the

official reporting mechanisms and processes via www.NMVTIS.gov.

Comment: The Nevada Department of Motor Vehicles complained that requiring states to provide "the date the vehicle was obtained is an expensive and time consuming process" and that states should be permitted to continue sending the title-issue date instead.

Response: There is no requirement proposed for states to submit the date a vehicle was obtained. This requirement is in relation to insurance carrier and junk and salvage reporting.

Comment: The Oregon Department of Motor Vehicles commented that it currently only collects odometer information on those vehicles subject to federal odometer requirements and would be burdened to collect such information on all vehicles. The National Salvage Vehicle Reporting Program argued that states and insurers should be required to include mileage reporting in their data provided to NMVTIS.

Response: States are only required to provide odometer information on those vehicles subject to federal odometer requirements, 49 U.S.C. 32705, and not on all vehicles unless already recorded by the state. States are required to provide to NMVTIS the most recent odometer reading for such vehicles and any later odometer information contained within state title records. DOJ strongly encourages all reporting entities to include odometer readings where available.

Comment: One commenter recommended that the final rules spell out what is actually required from the states and how (*i.e.*, in which format) this information is to be provided. Another commenter, the California State Motor Vehicle Title Administration, recommended that the rule be revised to require information that is consistently available across all states and that only information held by state titling agencies be subject to reporting requirements.

Response: DOJ will clarify what is required of each state and will describe format issues to the extent practical and appropriate. DOJ cannot simply choose to use only information that is available in every state consistently for purposes of populating the system, as doing so would limit the included data and significantly reduce the system's value.

Comment: One commenter recommended that DOJ require that the operator be responsible for developing at least two approaches for NMVTIS inquiries and that DOJ should prepare a cost study relating to the expenses associated with the fully integrated, online approach to compliance.

Response: There are already at least two approaches for state compliance with NMVTIS: (1) A fully integrated, online approach, whereby a state's title information system automatically queries NMVTIS, and NMVTIS provides real-time updates to both states involved in the transaction; and (2) a stand-alone approach, whereby title clerks send inquiries to NMVTIS via a web access point, and their state sends daily updates through a batch upload. A third option, serving central site states, entailing a process whereby verifications are performed via batch inquiry, will be explored and may be implemented soon. However, DOJ disagrees with the need to prepare a cost study because an extensive cost-benefit study of this issue already exists, and cost data from other state implementations is already available for estimation purposes.

Comment: The NADA and at least one state motor vehicle administration commented that DOJ should clarify that states are required to submit all brands to NMVTIS for all automobiles titled within the state.

Response: DOJ agrees and has clarified this requirement under 25.54(a)(2), consistent with statutory requirements.

Comment: The Minnesota Department of Public Safety argued that states should be required to provide title numbers, "since it would be nearly impossible to establish the 'validity and status' of purported titles without them."

Response: Participating states already have access through NMVTIS to observe the full title of record, including the title numbers and other information needed to establish the validity and status of titles presented. However, DOJ encourages the states to voluntarily submit that information to NMVTIS with the approval of the operator and the Department.

Comment: The Minnesota Department of Public Safety commented that "the proposed rule also would require states to provide ['t]he name of the state that issued the most recent certificate of title' and ['t]he name of the individual or entity to whom [it] was issued' when making an inquiry to NMVTIS. This information is not, and cannot be, recorded in MnDVS' current title information system."

Response: This language was taken from the Anti-Car Theft Act to describe what information would be needed in order for states to make an inquiry into NMVTIS. Since the passage of the Anti-Car Theft Act, and with the very recent development of a standalone access model that only requires a VIN to

search, these requirements have changed and this information is no longer needed. At the present time, only the VIN is needed to make an inquiry. This update will be reflected in the final rule.

Comment: The West Virginia Department of Transportation argued that some states exempt vehicles that reach a certain age from the requirements of titling, and that these vehicles should be exempt from reporting.

Response: The rule requires states to report on all automobiles included in the states' titling systems, regardless of age. However, if state law exempts certain vehicles from titling, those vehicles need not be reported to NMVTIS. The state should make the operator aware of these exceptions, however, so that consumers in the state and in other states are advised of this exception, which they may take into account when checking the history of vehicles through NMVTIS.

18. Unfunded Mandate

Comment: Commenters argued that the mandate for NMVTIS has not been funded, and that the requirement for compliance has not been applied or enforced for the 15 years of this process. On the other hand, one commenter noted that NMVTIS is not an unfunded mandate in view of DOJ's investment of over \$15 million in the system since its inception and in view of DOJ grants to states to support system participation.

Response: The Anti-Car Theft Act explicitly requires that user fees, rather than federal funding, sustain NMVTIS. Although no funds have been appropriated to DOJ for NMVTIS, DOJ has invested over \$15 million in NMVTIS, with a substantial portion going to states to assist them with compliance. The U.S. Department of Transportation previously provided funding during the period it was responsible for the system, which ended in 1996.

Comment: One commenter noted that DOJ's determination that the rule does not meet the threshold cost or burden requirements of the Unfunded Mandate Reform Act of 1995 is not sufficient in and of itself to satisfy the legal responsibilities. Specifically, the commenter noted that "[t]he fact that the Department of Justice (DOJ) has decided that it is a small enough amount of money that the Unfunded Mandate Reform Act of 1995 does not apply, or that the DOJ has determined that per Executive Order 13132, the cost imposed does not provide sufficient cause for a Federalism issue, is not sufficient."

Response: The Department of Justice, based on its own analysis, made appropriate determinations based on law and regulation. The White House Office of Management and Budget reviewed and approved this analysis.

Comment: The City and County of Honolulu Division of Motor Vehicle, Licensing and Permits disagreed with the aggregate amount estimated by DOJ in the "Unfunded Mandates Reform Act of 1995" section of the proposed rule "because their estimate is based on the less expensive standalone web solution which operationally degrades customer service and increases the work of our over-the-counter staff." The commenter further noted that the aggregate amount should "factor in the development and deployment of the much more costly integrated on-line solution option that will ultimately be the final solution that states will move towards" and should include the additional costs that will result "from the increased load on the system to each jurisdiction when all jurisdictions, insurance companies, salvage yards, consumers, law enforcement, etc. are given access to the system." The commenter concluded by stating that using this methodology, the aggregate costs will "easily exceed the \$100 million resulting in the applicability of the Unfunded Mandates Reform Act."

Response: The methodology employed to calculate the aggregate costs of the program uses the minimum requirements for system participation. DOJ sees no purpose in using a level of participation not required by DOJ as the basis for the cost calculations. While states ultimately may move towards an integrated, online solution for efficiency, and although this method of participation does benefit NMVTIS, DOJ does not require it for compliance. It is DOJ's responsibility to determine the least-costly, most-effective way for implementing the solution, and that is the methodology used in the proposed rule. Further, a fully implemented system, with all jurisdictions, insurance carriers, junk and salvage yards, consumers, and law enforcement personnel accessing and reporting, does not translate directly into an increase in costs for states. In fact, it could very well decrease state costs through offset fees.

Comment: The City and County of Honolulu Division of Motor Vehicle, Licensing and Permits further maintained that because the combined city/county government is a "small" government, it is uniquely impacted by the regulations and is entitled to relief. Additionally, this commenter contended that the operator's

requirements for extracting and mapping the required data are burdensome, and that should the operator undertake these responsibilities, batch data submission would be much easier to achieve.

Response: The Unfunded Mandates Reform Act and 5 U.S.C. 601(5) define "small governmental jurisdiction" generally as rural jurisdictions, those with populations under 50,000, and areas of limited revenues. Based on this definition, the city/county identified by the commenter would not appear to qualify as a "small governmental jurisdiction." In terms of the operator's requirements and the burden associated with such requirements, DOJ will continue to direct the operator to provide as much flexibility in requirements as is feasible, and DOJ will continue to provide technical assistance upon request to identify alternative solutions where necessary.

19. Inquiring Into NMVTIS Versus Other Systems

Comment: More than one state motor vehicle administration commented that NMVTIS will not provide a more substantial benefit than checking third-party vehicle history databases which some states already check. One state motor vehicle administration suggested that the law was unclear as to whether the Anti-Car Theft Act required states to check NMVTIS or another third-party database, stating that "[t]he previous intent was to provide a system that a state may utilize to verify title before titling a vehicle. This left open the use of other systems, such as Carfax, to research titles. The requirement to mandate use of NMVTIS to verify titles is unrealistic, unworkable and unfair. The intent of the process is to protect citizens against fraud. NMVTIS is not the only system that supports this intent. Limiting research to this system could also lead to misinformation and misapplication of process."

Response: The Anti-Car Theft Act requires states to verify titles through NMVTIS. No other system, public or private, can provide the same level of assurance as NMVTIS once full compliance is reached. DOJ also points to comments submitted by several organizations that highlighted concerns with the reliability of third-party databases. States wishing to provide increased protections for consumers are encouraged to continue to check such private databases in addition to making the NMVTIS inquiry as required by federal law.

Comment: One commenter noted that "the fully implemented system * * * will also provide consumers with a

source of comprehensive information. Current services such as Carfax have partially filled the need for information, but these providers do not offer as current and complete titling information as the proposed NMVTIS system."

Response: NMVTIS provides a unique service in terms of the source of its data, its comprehensiveness, and its timeliness. Services such as CARFAX will continue to provide information to the public that is not intended to be included in NMVTIS, such as vehicle repair histories, etc. For this reason, these private services will continue to offer unique and beneficial services.

20. Time Lags

Comment: Several commenters noted that allowing states to upload data (e.g., batch uploading) may create a "time lag" that could impact law enforcement investigations and impede the ability of the system to accomplish its goals. One commenter suggested that it would be better to wait until states secure the necessary funding before proceeding with implementation.

Response: DOJ has examined this issue closely with the system operator and with third-party vehicle-history providers. While many third-party databases experience lag time of several weeks or months in getting state updated data, NMVTIS is designed to significantly reduce or eliminate the lag time entirely to provide reliable information to users. For this reason, states choosing the stand-alone method of participation and batch uploads will be required after initial set-up to establish batch updates at least every 24 hours. This requirement will greatly diminish the possibility of exploitation of lag time and provide a more up-to-date vehicle history check than is currently available. States do have the option of implementing in fully online mode where data transmission is in real time. DOJ does not have the flexibility to delay implementation until states have funding to implement the fully online mode. Pursuant to a federal district court order, DOJ is required to have the rules published and system available by January 30, 2009.

Comment: One state motor vehicle administration noted that when using the stand-alone method of making inquiries before issuing a new title on out-of-state vehicles, an impact on customer service is expected. Specifically, the commenter stated that an additional "three to five minutes of processing time" is expected due to the fact that title clerks in this administration are using a mainframe that does not allow simultaneous internet access, and that to make such

a check, the clerk would have to log out, make the NMVTIS inquiry, and log back in to the mainframe for each out-of-state title transfer.

Response: The lower cost stand-alone method of participation is not as timely as the fully integrated online method. DOJ is committed to working with states and the operator to identify new alternative methods to reduce or eliminate such inefficiencies, such as dedicating one internet-capable PC that could be available to all clerks with the NMVTIS page continuously running. With system response time currently at three seconds or less, this alternative may impact customer service less. Ultimately, however, although the stand-alone method of making inquiries is far less costly for states to implement, it may be less efficient than the fully integrated, online method.

Comment: One state motor vehicle administration recommended that "all surrendered titles should be verified when being transferred[,] and the rule should not limit this requirement only to 'purchased' vehicles. Without verifying all surrendered titles it is not known whether the title surrendered is the latest title issued[,] and there are many reasons titles are transferred other than through a sale."

Response: DOJ agrees with this recommendation and notes that the final rule clarifies that the requirement to make verifications pertains to any title or vehicle coming in from another state, including transfers. States are also strongly encouraged to perform such verifications on every title transaction, which is most effective when implementing via the online, integrated approach.

Comment: One state motor vehicle administrator asked if manufacturers' certificates of origin (MCOs) must be verified as well.

Response: Because MCOs are not vehicle titles per se, states are not required to verify MCOs in NMVTIS. However, DOJ strongly recommends that state motor vehicle administrators make inquiries on all title transactions, including initial registration of an MCO, to identify and eliminate fraud and to protect consumers.

Insurance Carriers

21. Reporting on Recent-Year Vehicles

Comment: One commenter asked "[w]hat is the reason to require insurance carriers to report only vehicles manufactured within the past five model years that they consider junk or salvage? If these vehicles will always go directly to junk or salvage yards, won't the vehicle be reported there

anyway? Conversely if there is an opportunity for other disposal of the vehicles, shouldn't the insurance carriers be required to report all vehicles since the VINs could still be stolen for swapping?" Other commenters noted that vehicles older than five years are often involved in consumer fraud and encouraged provisions for the database to cover the same ten-year age range as is used for odometer reporting.

Response: The Anti-Car Theft Act only required insurance carriers to report vehicles in the current and four prior model years. DOJ is not able to reverse or alter this limitation by increasing the reporting parameters. Junk and salvage yards later may report some vehicles that insurance carriers are not required to report. The Department, however, encourages insurance carriers to report older vehicles.

Comment: ASPA commented that section 25.55(b)(3) of the proposed rule requires insurance carriers to report "the name of the individual or entity from whom the automobile was obtained or who possessed it when the automobile was designated as a junk or salvage automobile," which would seem to be two different individuals or entities in most cases. Further, ASPA notes that it is unclear if the insurance carrier would know the name of the owner when it files the report.

Response: Although the proposed rule required reporting of the name of the individual or entity either from whom the automobile was obtained or who possessed it when the automobile was designated as a junk, salvage, or total-loss automobile, the Anti-Car Theft Act specifically states that both names are required. Reporting both names is necessary to establish a "chain of custody" and for other law enforcement and consumer-protection purposes. DOJ changed this language in the final rule to require both names pursuant to the Anti-Car Theft Act. In reference to the concern that insurers may not know the name of the owner, most carriers do possess this information, as this would be the owner of the automobile at the time the vehicle was determined a total loss, salvage, or junk.

Comment: Farmers Insurance commented that the "trigger" for insurance-carrier reporting should be when the insurance carrier sells the vehicle or when the customer determines it will retain ownership of the vehicle, because such dispositions may not be known for as much as 90 days after the loss occurs.

Response: Because disposition may not be known at the time of initial reporting, this rule allows the insurance carrier to file a supplemental

disposition or update. Many comments emphasized the importance of timely reporting, even when the named owner in the initial report is the insurance company.

Comment: Farmers Insurance suggested that a 12-month grace period should be granted for insurance reporting to begin in light of "proper system upgrades" that may be required.

Response: DOJ is not able to provide a grace period, as the court has ordered the reporting to begin by March 31, 2009. Additionally, because DOJ aims to enable third-party reporting through organizations that may already receive such data from insurance carriers, the burden of any system changes should be minimal.

22. Non-Required Data

Comment: One commenter argued that "[t]he proposed rule overstates the benefits provided to consumers. Particularly, the fact that insurance carriers are only 'strongly encouraged to provide * * * other information relevant to a motor vehicle's title' undermines the broad benefits implied by the rule." "The type of information not reported includes the reason why the insurance carrier may have obtained possession of the motor vehicle—flood, water, collision, fire damage, or theft." The NADA further recommended that the rule should require insurers to report the reasons they obtained possession of the vehicle to prevent brand washing and fraud. Additionally, this information would assist in cases where a vehicle is considered a total loss for purely economic reasons (e.g., theft). Several insurance-related organizations contended that for any voluntary reporting that may be contemplated, immunity provisions must apply to this voluntary reporting as well.

Response: DOJ disagrees that the rule overstates the benefits of NMVTIS. DOJ does agree, however, that the reason for the total-loss or salvage designation by insurance carriers may be of importance to a prospective purchaser and to others. Not only does this protect the consumer's interest, but the additional reporting criteria also benefit insurance carriers. Therefore, the Department strongly encourages insurance carriers to report this data element.

Comment: AAMVA commented that unless the rule requires "junk and salvage dealers" to report the percentage of damage sustained by each vehicle in their inventories to the states, the states would not be able to consider applying a state junk or salvage brand on these vehicles.

Response: States will not be in a position to make such judgments based on junk- and salvage-yard operator reporting. Insurance carriers have ready access to this information, which is the typical basis for a state's designation. Although the reporting of junk- and salvage-yard inventories was likely not intended to support state-branding decisions, reporting of junk- and salvage-yard inventories may be helpful to states in making brand decisions, but likely not conclusive. Although such vehicles may not end up branded by the states, consumers and other states have the benefit of knowing that the vehicle was in the possession of a junk or salvage yard and therefore may wish to inspect the vehicle or to require an inspection before making purchase or titling decisions. DOJ is not in a position to require reporting of the percentage of damage. However, insurance carriers and others are encouraged to report this information.

Comment: One commenter asked "[h]ow will DOJ know which states, junk, salvage, and insurance companies are reporting information and reporting all the information that is required? Will someone audit their reports? I recommend that the system operator and the DOJ both make a list of who is reporting and publish that list * * * and audit reporting compliance." The commenter also suggested that DOJ require entities to report the company name, address, and phone number for any reports submitted. Another commenter asked who would inform insurance carriers and junk and salvage yards of the requirement to report information to NMVTIS, and who would identify those organizations required to report.

Response: DOJ will instruct the operator to publish and maintain a list of the entities reporting information to NMVTIS. The list will include the name of the reporting entity, city and state of the reporting entity, the date that data was last submitted by the entity, and any contact information for the reporting entity. With regard to who would inform reporting entities of the requirements, DOJ will work with the operator, state-licensing authorities, and affected associations and advocacy organizations to ensure proper outreach and education.

Comment: Several state motor vehicle administrations argued that DOJ should limit what non-required data the operator could ask for and receive (e.g., address of the vehicle owner). Another believed that the value of encouraging non-required data is unknown, and that reporting may only increase the number of discrepancies or errors. ISRI

contended that DOJ should limit the ability of the operator to request additional, non-required data, because the current operator would be encouraged to request additional information that would generate revenues to the benefit of the association and its members, creating a conflict of interest. The Minnesota Department of Vehicle Services (MnDVS) argued that the provisions of section 25.53(c), which allow the providers of non-required data to query the system if beneficial in addressing motor vehicle theft, "exceeds the authority conferred by Congress, is overly broad, and as such represents an arbitrary and capricious exercise of rulemaking power." Other commenters, however, reported that other data may be needed for specific purposes and argued in support of this flexibility.

Response: It would be difficult to describe what data the operator is restricted from asking for or accepting, other than social security number, dates of birth, and addresses. DOJ points out that states need not provide data that is not specifically required in these regulations or the Act, and DOJ will need to approve the acceptance of non-required data. Moreover, the non-required data that is readily available would add great value to some consumers, to law enforcement, and to others (e.g., NICB flood vehicle database, vehicle export data, other North American vehicle history records, NICB theft file, etc.). While more data always increases the chances of discrepancies, DOJ does not want to discourage this voluntary reporting. While the current operator does have the best interests of its membership in mind, however, it also has expressed concern for others affected by the rule and will represent the concerns of all stakeholders, not as a trade association, but as the operator of a DOJ system. In response to MnDVS's comment, DOJ is of the opinion that if not in violation of the Anti-Car Theft Act or other federal privacy statutes, such cooperation is necessary and not arbitrary or capricious.

Comment: Several commenters, including at least one from the state motor vehicle administration community, encouraged the inclusion of lien-holder information in the data provided to NMVTIS in light of the difficulty of obtaining this information on out-of-state titles and the associated budget impact on states. Other commenters, including insurance-related organizations, Assurant Solutions, and the NADA, suggested that additional data (including lien-holder information) will provide a

crosscheck of information, close up loopholes, and improve NMVTIS.

Response: This comment demonstrates the importance of allowing the operator of the system to request and accept additional information beyond the NMVTIS requirements. While states and others are not required to comply, there may be good reason to do so that would result in cost savings among the stakeholders. In terms of lien-holder information, while DOJ is not in a position to require that lien-holder information be included in the central file, DOJ notes that the existing secure network could be used in conjunction with the NMVTIS central-file information to query the current state of record and to access lien-holder information in that state's title record through the secure network provided by the current operator. Queries of and access to the actual state records should only be permitted when a state has agreed to provide such access, when any state application or certification procedures are completed, and when such access is in conformance with the Anti-Car Theft Act, the DPPA, etc.

Comment: One commenter suggested that DOJ include registration information in the list of required data as a means to ensure accurate tracking of vehicle ownership.

Response: Including registration information is beyond the scope of NMVTIS. Although it may be useful, DOJ cannot require such information.

Comment: The National Salvage Vehicle Reporting Program commented that insurance-carrier reporting should commence on or before March 31, 2009, as required by the federal district court, and that initial reporting by all covered entities should include historical data to the extent available, so that NMVTIS is complete beginning on March 31. Several insurance-related organizations or associations reported that "[t]he start date for insurers should be clarified. We believe the best approach is to provide that the system applies to automobiles declared junk or salvage on or after April 1, 2009, [and that] the system must be established by March 31, 2009. However, we prefer that more time is provided for insurers to comply."

Response: DOJ will require that all vehicles declared junk or salvage (including "total loss") on or after April 1, 2009, be reported to NMVTIS. However, DOJ strongly encourages insurance carriers and junk- and salvage-yard operators to provide data on vehicles that were declared junk, salvage, or total loss before that date and as far back as 1992, if such data is available.

Comment: The National Salvage Vehicle Reporting Program commented that "NSVRP strongly endorses the inclusion in the rules of 3rd party enhanced standards that allow for data generators to report to NMVTIS more completely and more frequently than minimally specified in the rules."

Response: While DOJ is not in a position to articulate data-reporting requirements or standards regarding data that is not statutorily or otherwise required, DOJ notes that the National Salvage Vehicle Reporting Program has worked with nearly every stakeholder group affected by NMVTIS to develop standards for voluntary reporting to NMVTIS that would benefit states, law enforcement, consumers, and others. DOJ applauds the National Salvage Vehicle Reporting Program and strongly encourages the operator to adopt these standards as suggested voluntary compliance standards. While the standards cannot be mandated on any reporting entity, those entities that adopt the standards and report voluntarily in a manner that is consistent with the standards will be providing a significant public benefit.

Comment: The National Salvage Vehicle Reporting Program commented that NMVTIS must support the electronic MCO process and should serve as a catalyst for implementation of the electronic MCO system nationwide.

Response: DOJ is in favor of supporting an electronic MCO process as a way of eliminating and preventing fraud and reducing theft. In addition to NMVTIS, the use of the secure AAMVA net communications network for states would likely be necessary, and it would be AAMVA's responsibility to authorize its use for this purpose.

Junk Yards and Salvage Yards

23. Salvage Pools

Comment: Several law enforcement and related commenters strongly agreed with the assessment that Salvage Pools are one of the most significant sources used by criminal groups as a source of paperwork and as a way to fund their operations. These commenters agree that Salvage Pools must report vehicles to NMVTIS both when they receive vehicles for sale, and when they sell those vehicles. These commenters further noted that such salvage pools have sophisticated technological capabilities and should not have any problem meeting the reporting requirements. Several of these commenters noted that in some cases, individuals purchase severely damaged units at or via these pools and then steal a similar make and model for cloning

purposes. For this reason, these commenters also recommended reporting the buyer's name for these vehicles. Several national consumer-advocacy organizations also supported the constructive definition including salvage pools and the requirement to add buyer name in the reporting requirements.

Response: DOJ reaffirms its determination to include "salvage pools" and "salvage auctions" in the definition of junk or salvage yards, thereby requiring them to comply with the corresponding reporting requirements. The name of the buyer is not reported elsewhere despite being very valuable for law enforcement and other purposes. DOJ, therefore, added the name of the buyer as required data to report. Because many of the purchasers are reportedly international buyers, some of whom have been linked to fraud and theft rings that purchase such vehicles for clean paper to use on stolen vehicles in the U.S., DOJ also will add to the requirements an indication whether the vehicle is intended for export.

Comment: The Nevada Department of Motor Vehicles commented that by statute, Nevada requires wreckers and salvage pools to apply and transfer their salvage titles, junk certificates, and non-repairable certificates within 10 to 30 days. Nevada suggested that these organizations should be exempt from reporting because the DMV already sends this data to NMVTIS.

Response: Junk and salvage yards, including salvage pools, are not required to report data to NMVTIS if the state already reports the required junk- and salvage-yard information to NMVTIS pursuant to this regulation.

Comment: One commenter asked whether "the definitions of junk yard and salvage yard, which include even a single individual, [are] a substantial overstep?" Several consumer-protection organizations also suggested that, with respect to the definition of "in the business of," junk and salvage yards should be defined as any entity or individual meeting the description in the definition that acquires or owns five or more salvage or junk automobiles within the preceding 12 months, which is analogous to other similar reporting standards.

Response: DOJ modified the final rule consistent with the comment from the consumer-protection organizations. The qualifier of five or more vehicles is taken from federal odometer law, and its definition of "car dealers" from 49 U.S.C. 32702(2).

Comment: One commenter (CARS of Wisconsin) argued that "information

about who owned the vehicle prior to it being junked is unnecessary." The Wisconsin Department of Transportation contended that requiring junk and salvage yards to report the name of the vehicle supplier is unnecessary, as is the disposition of such vehicles. Wisconsin DOT commented that because these vehicles are scrapped or destroyed by these entities and cannot be returned to road use, it is unnecessary to report this information.

Response: Comments from law enforcement entities on the proposed rule demonstrates that this information is of significant value. Additionally, even when a vehicle cannot return to the road, the VIN can be used to clone a stolen vehicle. In states that do not have the same junk-branding requirements as Wisconsin, a junked vehicle can "live on" through a cloned stolen vehicle, which will only cease once NMVTIS is fully implemented.

Comment: The Virginia Department of Motor Vehicles expressed concern that the proposed rule seemed to encourage junk- and salvage-yard operators to submit data via FTP or facsimile that potentially would include personal identifying information.

Response: DOJ encourages all reporters to report electronically whenever possible. In cases where electronic reporting is not an option, DOJ will direct the operator to identify a reporting procedure to accommodate the situation. Regardless of the reporting method, DOJ and the operator will ensure that all possible safeguard measures are taken, including secure FTP wherever possible.

Comment: One commenter requested that DOJ require the operator to accept junk- and salvage-yard data from any junk or salvage yard directly or through a third party on their behalf to minimize administrative burden.

Response: DOJ has provided the operator with flexibility in identifying the specific methods of reporting to NMVTIS. It is not in the system's best interest for all required reporters to report directly into the system, due to technical and business reasons. The operator is expected to identify three or more different methods of transmitting information to NMVTIS and will make this information available via its Web site, as will DOJ via www.NMVTIS.gov.

Comment: Several commenters have noted that, similar to insurance-carrier reporting, junk and salvage reporting of vehicle presence in inventory on a 30-day basis leaves a significant amount of time for fraud and theft to occur. These commenters recommended that DOJ require reporting of not only presence in

inventory, but also disposition of the vehicle. The recommendations for the revised reporting timeline varied in the recommendations from immediately to several business days.

Response: The Anti-Car Theft Act defines the reporting timeline, and, therefore, DOJ can only require reporting on a monthly basis. DOJ does strongly encourage all reporters to report data as soon as possible or on a daily basis.

Comment: ASPA commented that "while 'salvage pools' were not included by Congress in the 'Anti-Car Theft Act of 1992' as an entity with reporting requirements, the DOJ sweeps our industry into the group which has these reporting requirements. * * * The salvage pool industry wants to be helpful in combating vehicle theft, but we want to insure that any reporting requirements imposed on our industry are reasonable, in light of the fact that Congress did not specifically place reporting requirements on salvage pools."

Response: DOJ appreciates ASPA's declaration and will work to ensure that reporting requirements on every industry are reasonable. The reporting requirements proposed for salvage pools are the same requirements placed on salvage yards, which also handle salvage vehicles. Because a salvage pool is in the business of acquiring (constructively defined to include handling or controlling on behalf of) salvage automobiles for resale, it fits well within the statutory definition of salvage yards.

Comment: ASPA commented that because salvage pools generally serve as "agents" for insurance carriers, salvage pools should only be subject to the reporting requirements of insurance carriers as they relate to the age of automobile to be reported.

Response: DOJ disagrees with this recommendation because salvage pools are included in the definition of salvage yards, as opposed to insurance carriers.

Comment: ISRI and the National Salvage Vehicle Reporting Program both suggested an exemption from reporting for vehicles acquired from an entity that is obligated to meet the reporting requirements of the Act and rule. They argued that this exemption is necessary, not because of the burden of double reporting, but because, in the case of the scrap-metal-recycling industry, many vehicles are acquired after being flattened or crushed to an extent that a VIN cannot be reasonably obtained.

Response: Many scrap-metal processors and shredders do receive flattened and bundled vehicles and vehicle parts. In those cases, recording

a VIN for every vehicle is nearly impossible. Both ISRI and the National Salvage Vehicle Reporting Program assert that such entities are at the "end of the line" in handling end-of-life vehicles, and almost always receive vehicles from those who are required to report on the vehicle before it is crushed or bundled. Additionally, with scrap-metal processors and shredders, there is no possibility that the vehicle will be subsequently purchased for operation on public roads by an unsuspecting consumer. However, cloning and destruction of stolen vehicles remain a threat. For these reasons, DOJ created an exception for reporting to NMVTIS in cases where a scrap-metal processor or shredder confirms that the vehicle supplier reported the required data to NMVTIS. Scrap-metal processors and shredders that receive automobiles for recycling in a condition that prevents identification of the VINs need not report the vehicles to the operator if the source of each vehicle has already reported the vehicle to NMVTIS. In cases where a supplier's compliance with NMVTIS cannot be ascertained, however, scrap-metal processors and shredders must report these vehicles to the operator based on a visual inspection, if possible. If the VIN cannot be determined based on this inspection, scrap-metal processors and shredders may rely on primary documentation (i.e., title documents) provided by the vehicle supplier.

Lenders and Automobile Dealers

Comment: Iowa Attorney General Thomas J. Miller supported the DOJ proposal that lenders and auto dealers have access to NMVTIS in order to further NMVTIS's goals of reducing crime, especially fraud.

Response: Commercial consumers will have access to NMVTIS.

Comment: Assurant Solutions argued that lenders and dealers need not only the ability to query NMVTIS for information, but also need the ability to communicate and electronically exchange motor vehicle information to achieve greater efficiencies in title processing, and to limit the number and type of paper-based transactions as a strategy to significantly decrease fraud. Specifically, the commenter suggested that lenders and dealers communicate errors or changes to NMVTIS.

Response: Communication to and from NMVTIS is currently facilitated through the use of the current operator's secure and proprietary network, AAMVAnet. This network is not a component of NMVTIS *per se*, and therefore the operator governs use of this network for communication

between NMVTIS and its users. In terms of providing lenders and dealers with the ability to make corrections and changes, DOJ notes that it has concerns with authorizing any user other than a state motor vehicle administration or its agents (where applicable) to make corrections directly or changes to NMVTIS data. However, DOJ directed the operator to develop a process for reporting possible errors and requesting changes that may also be used by lenders and dealers.

Responsibilities of the Operator of NMVTIS

24. Consumer Access Methods

Comment: One commenter argued that "[t]he Web-based access should be open to private individuals who wish to check the status of a prospective purchase." And the NADA supported the provisions in the proposed rule allowing dealers to access NMVTIS as prospective purchasers, which is likely to help thwart motor vehicle-title fraud. A consumer-advocate attorney commented that if this information becomes widely and readily available, the vehicle-fraud industry will be significantly reduced.

Response: Prospective purchasers (including dealers who purchase vehicles for resale) are required to have access to information necessary to make an informed purchase decision, and DOJ will require that consumer access be available by January 30, 2009.

Comment: Experian Automotive argued that DOJ should not overlook the significant costs involved in marketing and distributing vehicle-history information, and suggested that these costs are beyond what the operator can provide.

Response: These costs are significant. Under the model of third-party portal providers (as opposed to a single, operator-provided consumer access model), the third parties, not the operator or DOJ, will bear the most significant marketing and distribution costs. It is partly because of these costs that the third-party model was selected.

Comment: Experian Automotive argued that NMVTIS is not chartered to provide the level of information and support that Experian or other private vehicle-history report companies provide.

Response: DOJ has no intention of competing with private vehicle-history-report companies. Those private services possess data that NMVTIS does not intend to provide (e.g., vehicle repair and service histories). NMVTIS is simply intended as a government-sponsored service to verify the title and

brand history of a vehicle reliably, thereby preventing fraud and theft.

Comment: Several motor vehicle administrations and one services organization argued that the operator should not be permitted to sell bulk vehicle data from any state, which would effectively allow private information resellers to bypass contractual agreements and seek the state's database from the NMVTIS operator. Additionally, at least one state motor vehicle administration suggested that the operator should conduct regular program and security audits and should screen potential access providers.

Response: The operator will not sell the NMVTIS central file or any particular state's dataset (*i.e.*, all VINs from a particular state). All information provided will be in response to VIN queries, except in cases of law enforcement queries, which could include searches of NMVTIS by reporting entity name, names associated with reports, location, etc. Data provided to NMVTIS will remain in the possession of the operator and any contractors supporting the operator (*i.e.*, data center hosting or backup). Consumer-access providers are restricted from downloading and storing bulk NMVTIS data for resale or reuse and must use data in accordance with the Anti-Car Theft Act. Any entity using NMVTIS data in a manner inconsistent with these regulations may not be covered under the Act's immunity provisions. The operator shall conduct regular reviews and audits of security arrangements and program compliance and shall work with DOJ to establish access-provider standards to ensure that the access providers are professional and reputable, and that information and access are provided according to the Act.

Comment: One commenter argued that "[t]he responsibilities of the operator of the NMVTIS system are confusing in subsection (b)(3) and (b)(5), [as] they appear to have the same meaning and impact."

Response: These subsections describe what the operator of NMVTIS is statutorily required to provide to users of the system, including information regarding a vehicle's current or past status as a junk or salvage vehicle. In other words, NMVTIS will make information about vehicle history available to consumers, state titling agencies, law enforcement, and others through an electronic (*e.g.*, Web-based) inquiry. Although subsections (b)(3) and (b)(5) overlap somewhat, it is possible that the operator may have information indicating that a vehicle has been branded a junk or salvage that did not

arise from a report submitted by a junk or salvage yard or insurance carrier.

Comment: One commenter noted that "[w]ith the expected low implementation costs for this consumer system, there are major benefits to centralizing the system within a government Web site in order to reduce further consumer misinformation. In the alternative, a detailed scheme prohibiting third-parties from charging certain fees for accessing the system" would be desirable. The commenter further emphasized the importance of regulating third-party involvement.

Response: Third-party involvement will be regulated and monitored by the operator and DOJ. DOJ believes that this is the most sensible manner of implementing consumer access. DOJ has established www.NMVTIS.gov as a central source of reliable information concerning NMVTIS, providers, requirements, etc.

Comment: One commenter suggested that the operator be required to establish a data-quality plan that may rely on technological tools to scan for and flag errors in VINs that may be reported to the system.

Response: DOJ agrees with this comment and will direct the operator to adopt all reasonable strategies and techniques for ensuring data quality.

Comment: In response to DOJ's request for comments on methods of NMVTIS access, several commenters agreed that third-party providers may be better suited for handling information access than a single provider. The Minnesota Department of Public Safety argued, however, that private third parties should not be permitted to have access to NMVTIS data in the manner proposed, with little oversight, or to generate profit from the data contributed by the states. Additionally, the commenter stated that this would violate the provisions of the Anti-Car Theft Act that restrict the operator from taking a profit from its role as the NMVTIS operator.

Response: The third-party providers are not given open access to NMVTIS data. Rather, they are only provided access to that data that the Anti-Car Theft Act requires to be available to prospective purchasers. Additionally, the operator will maintain much more than "little" oversight over these contractors. Last, while the Anti-Car Theft Act restricts the operator from making a profit, the Anti-Car Theft Act provides no restrictions on third-party contractors, including states that wish to be a portal provider. DOJ will move forward with a third-party provider approach to consumer access.

Comment: The NADA commented on the importance of providing access to NMVTIS information for the wholesale vehicle market: "If wholesale auctions have access to NMVTIS data, fraudulently titled vehicles could be easily flagged and reported to law enforcement officials expeditiously and efficiently. * * * Transparency at the wholesale level will only help to deter motor vehicle title fraud and enhance the NMVTIS system."

Response: DOJ agrees and notes that enabling this type of access also will assist in generating revenues to sustain the system and possibly offset or eliminate state fees. So long as this access is on an inquiry basis, and NMVTIS data is not sold in bulk as previously described, DOJ will authorize and direct the operator to provide such access to dealers and other commercial consumers, consistent with the Anti-Car Theft Act.

Comment: Several commenters expressed concern that the operator must provide robust security protections for the information to be included in NMVTIS.

Response: DOJ will ensure that the operator relies on industry-standard security and related protections, including any relevant policy recommendations of the Global Justice Information Sharing Initiative that relate to security and privacy protections of information systems used in the criminal-justice environment.

Comment: ISRI argued that DOJ's authorization for the operator to identify third-party organizations to receive and provide data to NMVTIS in lieu of allowing all required entities to report directly to NMVTIS is problematic. ISRI believes that allowing third-party organizations to handle the information creates a security risk, provides an opportunity for market participants to access confidential business information, and could create a cost burden for reporting entities. ISRI recommended additional security protections and restrictions that would prevent these potential problems.

Response: The current operator's information architecture is not designed to allow hundreds, and possibly thousands, of reporting entities to report directly to NMVTIS. In light of this, and because many of the covered reporting entities are already reporting to third-party entities, such as the Insurance Services Office (ISO), allowing a third party to receive and provide the required information is effective and reduces burden on reporting entities by allowing their current reporting to be used in NMVTIS compliance. DOJ will require the operator to designate at least

three third-party organizations for reporting purposes, so that covered entities can choose which third party they are most comfortable with. Additionally, any third-party organization that develops a reporting application at the operator's request will agree to terms and conditions restricting the sale or use of the data, consistent with the Anti-Car Theft Act.

Comment: Auto Data Direct, Inc. suggested creating a policy to prevent free dissemination of prospective-purchaser-inquiry data by any entity and suggested charging all consumer-access providers the same fees in order to maintain a level playing field.

Response: DOJ agrees and will direct the operator to ensure that all consumer-access portal providers are charged the same fees for NMVTIS information, notwithstanding volume discounts. Consumer-access providers, however, are currently not restricted in what they can charge the end user (prospective purchaser) for an inquiry, as DOJ has determined that the "market" can determine this better than any artificial caps or minimums.

Comment: The Minnesota Department of Public Safety commented that section 30504 of the Act requires DOJ to prescribe by regulation the procedures and practices to facilitate reporting to NMVTIS. The commenter suggests that DOJ is merely placing this burden on the operator to circumvent the DOJ's own responsibilities.

Response: DOJ strongly disagrees with this assessment. Requiring that these procedures, which are subject to change and modification as technology advances, be published in federal regulations is unwise and inefficient and would only serve to restrict the states and other covered participants from working with the operator to improve reporting practices. It is in everyone's best interest that such detailed procedures are not codified in regulation beyond the procedures and practices that are described herein (i.e., third-party reporting, reporting via batch upload or realtime, etc.).

Comment: AAMVA asserted that it cannot support the development and implementation of a third-party reporting mechanism to support insurance, junk, and salvage reporting. AAMVA reports that to establish this connection with the required two or three third-party organizations would require \$1 million to \$1.5 million in development costs and up to \$400,000 in annual operating costs from federal funds to implement this provision.

Response: DOJ is under court order to establish this mechanism by March 31, 2009. DOJ has recently provided

AAMVA with federal funds of nearly \$300,000, and AAMVA expects to receive approximately \$1,500,000 in user fees by end of year 2008. Much of these funds are spent on other activities, including and especially support for currently participating states. DOJ expects to work with AAMVA on cost controls and to intervene to ensure that the basic connection is established as required by the court. The Anti-Car Theft Act specifies that NMVTIS will not depend on federal funds and is to be supported by user fees.

Comment: The National Salvage Vehicle Reporting Program commented that commercial consumers such as auto dealers would desire the ability to inquire on multiple VINs at the same time in a "batch" format at an appropriate cost. Consumer-advocate attorney Bernard Brown commented that "such broad access to NMVTIS data should be provided for all of these businesses and entities to level the playing field" in the competitive market place. Other consumer-advocacy organizations commented that such commercial consumers should not be permitted to provide the NMVTIS vehicle history to other consumers without also notifying such consumers of the NMVTIS disclaimers and warnings.

Response: Similar to the need for central-issue states to inquire against multiple VINs at the same time, commercial consumers should have the same service available at a cost commensurate with the service. Because DOJ is directing the operator to make such a batch-inquiry process available for central-issue states, this same service should be available to dealers and other commercial consumers. DOJ points out, however, that these searches will require a VIN for each vehicle to be searched. That is, no bulk data will be made available to any consumers. DOJ will require the operator to require all third-party portal providers to make a NMVTIS Notice and Disclaimer available to all consumers accessing the system. Additionally, DOJ has collaborated with the Federal Trade Commission on its Used Car Buyers Guide regulations to ensure that the FTC is aware of NMVTIS and the accompanying notice and disclaimer.

Comment: Several commenters, including the National Salvage Vehicle Reporting Program, stated that the inclusion of specific disclaimers for limitations to the data reported by the system is essential for consumer protection purposes.

Response: DOJ agrees and will work collaboratively with the operator and

others to ensure that appropriate notices and disclaimers are in place.

Comment: One commenter noted the need for proactive efforts by DOJ and the operator in the areas of public awareness and education on NMVTIS and the issues it addresses.

Response: DOJ will work with the operator and the various stakeholder communities to develop and distribute information through www.NMVTIS.gov and other means.

Comment: Several consumer-advocacy organizations argued that consumers should be provided access either at no cost or nominal cost without onerous access requirements and allowed to make multiple inquiries for a fixed price. Similarly, these organizations contended that consumers who have completed vehicle purchases should be able to verify their vehicles' history, and that the Department should take into account consumers' lack of access to credit and the "digital divide."

Response: DOJ agrees that consumers should be able to access NMVTIS at nominal cost, that there should be no onerous access requirements, and that any consumer—including those who recently purchased a vehicle and those who may be considering purchasing a vehicle in the future—should be permitted access. DOJ will take into account the comments on pricing structures and the issues of credit access and "digital divide" while working with the operator to establish the consumer-access provisions.

25. Operator Accountability

Comment: Several state departments of Motor Vehicle Administration argued that the operator must provide a reasonable and timely process for correction and amendment of records that contain errors, and that the operator must take responsibility for notifying users of the erroneous information. Another asked who would be responsible for working with insurance carriers and junk and salvage yards when their data is questionable or incorrect. The commenter also asked how the data would be corrected.

Response: DOJ agrees that an error-verification and correction process is vital to the success of the program. However, in some circumstances, it may be impossible to fully verify the facts of some situations (e.g., vehicles disposed of). The operator will be required to work with data reporters to identify and resolve potential data errors, to note within the central file any discrepancies reported or the findings of any investigations of errors, and to notify those who accessed the information of any confirmed erroneous information.

No entity, including the operator, may remove any data reported by another organization, and only state motor vehicle-title administrations can unilaterally change their data, which will update in NMVTIS. Insurance carriers and junk- and salvage-yard operators do not have access to modify data in the system, but are required to notify the operator immediately of erroneous information that they previously reported and to immediately report corrected information, which will be flagged or noted in the system as an update. Although the erroneous information may be retained in the file, it will be noted as corrected via update, and the updated, correct information will be available. In releasing insurance, junk, or salvage information, the operator may include the name of the reporting organization and its contact information, so that anyone questioning the validity of the report can go directly to the source of the information. It is important to point out that while NMVTIS is authorized to serve as a data repository and data provider, NMVTIS was not expected to serve as an arbitrator of questionable or even conflicting information. It is the responsibility of the data reporters (including states and insurance, junk, and salvage organizations) to provide correct information, and to provide updates and corrections as soon as they are identified. Although the operator should not remove previously reported information, the operator can add a "note" to the record regarding the corrected information, along with the corrected information. Additionally, DOJ added a section to the regulation (section 25.57) that provides for error correction in exceptional circumstances.

Comment: One commenter stated that "[t]he GAO report stated that there have been problems with funding NMVTIS through AAMVA, including: excessive consultant fees; lack of documentation for payments; failing to maintain records supporting financial reports; and failing to adequately administer contractual arrangements with the states. GAO report at 10. How has the track record for management of NMVTIS improved since then? What type of financial oversight is expected for the system? And what type of compensation structure does NMVTIS propose for its labor costs?"

Response: Because the current operator (AAMVA) has received grant funding from DOJ, the operator is responsible for complying with all grant requirements, including financial and programmatic requirements relating to contracting, documentation, and performance. Also, DOJ will play an

active role in overseeing the administration of the system. DOJ also has added requirements for the operator to publish an annual report to include revenues and expenses by category. DOJ leaves operator labor cost structures up to the operator to determine what is most advantageous and cost-effective while complying with DOJ financial requirements. DOJ also has added a requirement (should DOJ not be the operator) for an annual independent audit of NMVTIS revenues and expenses, the results of which will be publicly available. DOJ also may terminate the operator status of any organization (if not the Department of Justice) for cause, should that be necessary. DOJ also has coordinated with another federal agency, the Office of the Inspector General (OIG), which recently completed audits of the operator's financial recordkeeping and practices and will continue to monitor these issues. DOJ also notes that the GAO study was completed many years ago, and that AAMVA has undergone many changes since that time.

Comment: One commenter asked "to what extent is the potential for corruption of those who manage the system a concern? What internal controls will be implemented? Is this why access provided by the operator to users of NMVTIS must be approved by the Department of Justice? § 25.53(d)."

Response: DOJ has no basis for any concerns of corruption. The internal controls in place to protect the integrity of the system are many and varied, including technological controls, transparency, and oversight from a variety of stakeholders.

Comment: One commenter noted that "[t]he estimates in the regulations give the impression that the operator doesn't know exactly how much the system costs to operate. The estimates provided all seem pretty high. Why does it cost so much to operate the system? Is DOJ sure that the operator has the experience and ability to run the system well?"

Response: DOJ is very concerned about current system costs. DOJ will continue to monitor and encourage cost-saving options and will look to the annual independent audits to inform the operator and DOJ of additional cost-saving strategies. DOJ notes that the current operator, AAMVA, already administers other federal-state systems successfully. DOJ will continue to encourage AAMVA to seek cost savings by outsourcing technological solutions as appropriate and by adopting current and less-costly technological solutions.

Comment: One commenter asked "[h]ow will DOJ oversee the program

and the operator? Because these questions are obvious and because others have already asked questions about the same issues, I recommend that DOJ create some kind of governance model to oversee the project. The current operator has close ties to the states, but other groups required to participate don't have a seat at the table. A board of governors that has people from the groups that use the system or need the system is definitely needed." Similarly, one state motor vehicle administration noted that "the proposed rules and the options AAMVA is willing to provide do not match. The lack of flexibility on the part of AAMVA results in many options set forth in the proposed rule not actually being available to the states." The California motor vehicle administration commented that a board or commission made up of state representatives, DOJ, and the operator should be engaged to discuss and agree upon the requirements relating to consumer access. Other commenters also recommended the establishment of a steering committee to govern operation of NMVTIS outside of the rules.

Response: It is DOJ's responsibility to oversee the program and make or approve all policy decisions regarding the implementation of NMVTIS. To ensure input from all stakeholders, the Department may establish a NMVTIS Advisory Board to make recommendations to DOJ regarding the system and its operation.

Comment: Several commenters recommended that DOJ publish the NMVTIS system budget on an annual basis for review as a part of an annual report, and another commented that the operator should be required to provide quarterly reports on the number of vehicles reported on during each quarter, along with dispositional information, in order to give better insight into the effectiveness and compliance rates within the system. Another state motor vehicle-title administration recommended that the operator be required to have procured an independent audit of the fees generated and expenses incurred on an annual basis.

Response: DOJ will require the operator (if not the Department of Justice) to prepare and publish electronically a detailed annual report that includes many of these items, and DOJ also will require an annual independent audit of NMVTIS revenues, costs, expenditures, and financial controls and practices, which shall also be available.

Comment: The California motor vehicle administration suggested that

DOJ should identify its responsibility for oversight of the system and operator performance, and that specific performance measures should be established along with a minimum-performance period such as a year. The commenter further suggested that the review of operator performance should include solicited comments from the various system stakeholders.

Response: As previously stated in these comments, the Anti-Car Theft Act provides that NMVTIS is a DOJ system over which DOJ has sole responsibility and control. As necessary, DOJ will enter into an Memorandum of Understanding (MOU) with the operator that addresses these issues in greater detail.

Comment: Several commenters noted the need to require the operator to provide information to reporters and others on its compliance and the compliance of others in the program.

Response: DOJ will work with the operator to establish the specific compliance monitoring, management-control functions, and administrative-dashboard features that will be required. In its annual report, the operator will provide compliance data and information on which states, insurance carriers, and junk- and salvage-yard entities are reporting to the system and participating, if available.

User Fees

26. Per Transaction

Comment: Several commenters noted that the user fees should be based on a "per transaction" basis: "The fee structure based on a pro-rata share to states based on the number of registered vehicles is not an equitable structure. States put information into the system and all the states involved in the system benefit from this. Under a pro-rata system, states that have a low number of title transfers but a high number of vehicles ha[ve] to pay in more for the system for marginal benefit. Other states, for example states that act as dealer hubs and have a large number of title transfers but a small number of registered vehicles[,] would be benefitting disproportionately. For those reasons, the fees should be applied on a per transaction basis."

Response: Several commenters, including state motor vehicle-title administrations, noted that fees based on a "transaction" basis could serve as a disincentive for states to participate and to make NMVTIS inquiries, which would leave consumers and others vulnerable. Additionally, several commenters noted that fees based on a *pro rata* basis provided the ability to

know fees in advance, which would assist in budget planning and requests. Finally, a transaction-based fee structure would require the operator of NMVTIS to revise its billing process and would likely be more costly to implement. For these reasons primarily, DOJ has determined that state user fees will be based on the number of motor vehicles titled or registered as reported by the U.S. Department of Transportation's Federal Highway Administration through its Highway Statistics Program and reports. With full state participation mandated beginning January 1, 2010, the operator will invoice all states regardless of their level of participation. State fees shall be reviewed biennially and announced to the states as soon as possible, preferably more than one year in advance of becoming effective.

Comment: Experian Automotive commented that some aspects of the proposed rule could be read to allow the establishment of a fee beyond what would be reasonable for the records, which would be essentially the same as prohibiting the disclosure of information outright.

Response: The current inquiry fee used in consumer-access pricing is based on market assessments, and with volume discounts included, has been effective in securing consumer-access provider-organization agreements. However, DOJ will carefully monitor consumer access pricing to ensure that the average consumer is not "priced out."

Comment: AAMVA and the States of California, New York, and Alaska commented that user fees based on the number of vehicles registered in the state are the preferred basis, as this will enable states to determine the fees in advance, which will support budget planning. At the same time, states such as Texas, Oregon, South Carolina, and Hawaii have recommended a fee structure other than the number of registered vehicles because of the high number of registered vehicles in some states. The State of California recommended that the fees be the subject of a separate, future rulemaking, that the operator be required to make its expenses publicly available, and that a stakeholder group comprising the operator, DOJ, and states provide input into the fees.

Response: DOJ agrees with AAMVA and several states in making the basis for state fees the number of vehicles registered or titled. DOJ cannot defer rulemaking on fees because the operator has indicated extensively that funding for NMVTIS is critical. In fact, in the operator's public comments on this rule, it acknowledges that it cannot

implement key aspects of NMVTIS in accordance with a federal court's order without critical funding. For these reasons, DOJ must resolve this issue now. DOJ agrees that all expenses and revenues for NMVTIS be made publicly available annually.

Comment: More than one commenter argued that "[c]harging a 'user fee' to a state for the information they are required to upload to the system is simply unfair. If anything, the states are providing this information as a courtesy to enable the NMVTIS process to function. As such, a state should not be charged a fee for providing data. Rather, anyone, including a state, which uses the system to process requests, should pay fees for system use."

Response: The user fee is not charged to a state solely for sharing its data with the system and other states. The user fees are assessed in light of the states' use of the system overall as is required by law, including making inquiries into the system, relying on the system to maintain a national brand history, and facilitating the secure exchange of title information and updates between states to protect the states' consumers. Additionally, all states receive a level of added protection from fraud via participation by other states.

Comment: The State of South Carolina Department of Motor Vehicles suggested that "states could be charged for inquiries prior to the issuance of a new jurisdictional title based on an out-of-state title; however, states should be reimbursed for these charges based on the number of third-party inquiries that the system receives. If such a model is not developed, then states will take a double hit: the cost of full participation in the program, as well as the loss of revenue resulting from third parties being able to obtain current jurisdictional data through alternative means."

Response: Regardless of the fee model, DOJ has taken steps with the operator of the system to ensure that impact on states is minimized. In fact, the model that South Carolina proposes is very similar to the model being considered by DOJ and the operator. The model DOJ is proposing for generating revenue includes a component designed to "point" consumers to the full title history in the state of record, thereby potentially generating additional revenues for the state, and the model includes a strategy of using revenue to cover system operational costs as well as offsetting state user fees. Once system operational costs are covered, DOJ anticipates offsetting or eliminating state fees entirely with revenues generated by the

system. Should NMVTIS ever reach the point where an unexpected surplus of user fee revenue exists, DOJ could direct the operator to reduce user fees the following year or could use the funds to support state upgrades to motor vehicle title information systems. This latter use of funds would be directed by DOJ exclusively.

Comment: The State of Illinois motor vehicle administration commented that in order for NMVTIS to be effective, NMVTIS should purchase vehicle-history data from the state, "mark up" the price of the data, and sell the data to third parties. Illinois suggested that "with this model, everyone wins," and that "consumers win because they can rely on the complete, consistent, and efficient flow of information about motor vehicles."

Response: While this concept may be appealing to some, the concept has several major flaws. First, the Anti-Car Theft Act does not authorize or even suggest that DOJ should purchase state data. Had this been contemplated by Congress, funds would have to have been appropriated or at least authorized to make the purchases. Additionally, government agencies are not in a position to engage in speculative purchases. Consumers would not win under this scenario because they would be left to pay high prices for vehicle-history information, which many cannot afford and should not have to do to be protected. Last, this is not what is required under the Anti-Car Theft Act.

Comment: The State of California recommended that the states be charged a flat fee for participation that would cover NMVTIS operating expenses, and that all revenues generated from consumer access be returned to the states.

Response: DOJ believes that, based on the arguments presented by the states in response to the proposed rule, there is no equitable way to charge a flat fee due to variances in the number of vehicles in the states, number of title transactions, number of out-of-state transfers into the states, etc. DOJ believes that the fees must be based on a factor that is correlated to a state's required use of the system. In terms of returning revenues generated from consumer access to the states, this is not too dissimilar to what DOJ has proposed—offsetting state fees (potentially entirely) with revenues from consumer access once system operating costs are covered.

Comment: One commenter stated that "states should not be charged simply for submitting their title data to NMVTIS. States that choose to use NMVTIS

should not be charged for assisting the DOJ."

Response: States are not charged for simply submitting data to NMVTIS. States are required to use NMVTIS for inquiries prior to issuing new titles for out-of-state vehicles, and NMVTIS can provide real-time updates and corrections as well as a secure method of sharing title information between states. In fact, for the 13 states currently online, 45 million messages or exchanges have been processed by NMVTIS, and the State of California has commented that NMVTIS is an "integral part of state operational activities," demonstrating that NMVTIS does provide services to the states. The purpose of NMVTIS is not to assist DOJ, and DOJ has limited use for the data in NMVTIS. NMVTIS is a service to states that provides greater consumer protection, reduces crime, and can improve titling process efficiencies, all three of which ultimately reduce costs to the states overall as well as to consumers.

Comment: One commenter noted that "the Department of Justice does possess a legitimate interest in incentivizing full state participation in NMVTIS." All states receive a benefit from NMVTIS. "Title washing and rebranding of vehicles remain a national problem, not somehow confined merely within state borders. Providing information to NMVTIS allows law enforcement agencies to confront crimes that may have originated or affected states outside of their jurisdiction."

Response: DOJ agrees with this comment.

Commenter: One commenter expressed disappointment regarding state concerns over user fees and system costs and recommended that DOJ pursue enforcement against non-participating states.

Response: DOJ appreciates the concern and will monitor state compliance with the Anti-Car Theft Act and the NMVTIS rules.

Comment: One commenter noted that the fee structure should be based on the activities generating the most costs, such as storing vehicle data, performing verifications, etc.

Response: DOJ agrees that the fees should match the costs of the system. In asking for comments on the fee structure, however, DOJ was attempting to solicit input from the field regarding the most equitable manner of developing the fees and applying them to all states. As for costs, the majority of current expenses are for supporting online states and states in the process of implementation and data storage.

Comment: The State of New York Department of Motor Vehicles commented that a transaction-based fee could serve as a disincentive to states to query the system often. The state further commented that a flat fee may be more effective.

Response: DOJ appreciates this input and assumes that the commenters' reference to a "flat fee" could include a tiered fee structure, such as what is in place today, as this results in a flat fee for the states in each tier.

Comment: One commenter noted that "[w]e remain convinced that if this is a program that is as effective as it is pronounced to be, if it will truly accomplish all of the goals it is said to have, then it should be fully funded and supported by the Department of Justice. Otherwise, it should be funded by fees charged for those states, individuals and organizations who request data from the system, based on a transaction fee as determined by AAMVA to sustain the system. If that is not possible and the DOJ will not fund it, it should be cancelled."

Response: The Anti-Car Theft Act explicitly states that NMVTIS should not be dependent on federal funds for operation. DOJ has awarded over \$15 million to NMVTIS and participating states, in addition to the funds awarded by the Department of Transportation prior to 1996. Since 1992, no more than \$2 million has been collected in user fees by the operator. DOJ will comply with the Anti-Car Theft Act in requiring a system of user fees to support system development, operation, and maintenance. Because the Anti-Car Theft Act requires that DOJ implement the system so that it is sustained by user fees, DOJ has no ability to "cancel" the program.

27. Tier Structure

Comment: Several commenters, including AAMVA, noted that a tiered structure is the most workable structure from a budgeting perspective, given that this type of basis or structure will lessen the need for annual changes to fees, which are unworkable for states with biennial budgets. However, some states, such as Oregon, Virginia, Alaska, Minnesota, and others, noted that a non-tiered structure is preferred.

Response: DOJ appreciates this input and has elected to keep the tier structure in place. While there is still disparity between small and large states, and between those states that have significant differences in the number of titled vehicles, the tiered structure does help in reducing disparities between states of similar size. Additionally, the tier structure allows the per-vehicle

basis fee structure to remain relatively stable, rather than fluctuating constantly, and because it acts as a stabilizer, it results in a stable fee that states can budget for appropriately. Last, the tier structure is the structure that the AAMVA Board has adopted as a workable method for establishing fees.

Comment: AAMVA commented that in addition to retaining the tiered fee structure, DOJ should modify the final rule to allow changes to the fee structure to be determined through a mutual agreement between DOJ and the operator.

Response: DOJ firmly believes that issues such as the structure of mandatory fee systems should be addressed in a public manner, as opposed to handled informally and without input from stakeholders.

28. Per Vehicle

Comment: More than one commenter noted that user fees should be based on the number of "automobiles" titled versus the number of "motor vehicles" titled in a particular state.

Response: While DOJ understands the comment and agrees in principle, the "basis" for calculating such fees has no impact when fees are adjusted to cover system costs. In other words, charging a user fee of \$0.02 based on the number of "motor vehicles," versus \$0.04 based on number of "automobiles," is academic. Because NMVTIS already includes and services titles on all motor vehicles that a state may provide data on, many stakeholders and DOJ encourage states to make verifications on all motor vehicle transactions. States have been paying fees based on number of motor vehicles, and because the number of motor vehicles (a more comprehensive figure) is easier to calculate for states and the operator, DOJ authorizes the operator to continue the practice of charging user fees based on the number of motor vehicles titled in the states.

29. Charging Non-Participants

Comment: Several commenters, including the current operator, expressed concern with charging fees to all states regardless of participation. The North Dakota Department of Transportation noted that the proposal to allow the operator to charge the user fee to all states, even if a state is not a current participant in NMVTIS, is "unfair" and that there has been no evidence provided that demonstrates the enhanced effectiveness of NMVTIS when all states participate. That commenter also argued that there is no evidence that criminals have targeted non-participating states. The commenter

noted that "paying for the privilege of participating * * * is patently unfair and simply ludicrous." Another commenter stating the same conclusion described the system as "an unfunded mandate where the particular costs to states are vague, and the total costs ill-defined." The State of Texas commented that this would not represent a true "user fee," and the State raised the possibility of "constitutional problems" in paying such a fee.

Response: DOJ disagrees with each of these comments. Because all states are required to participate fully in NMVTIS and all states receive benefits from the system, all states must pay the user fees. There is no option for states to not participate in NMVTIS, which includes paying user fees to support the system as required by the Anti-Car Theft Act. Existing research demonstrates NMVTIS's effectiveness. Moreover, state and local law enforcement organizations, as well as automotive insurance experts, agree that non-participating states are being targeted for exploitation. It is important to note that the operator of the system has no discretion with regard to charging user fees, as this is the economic model established by the Anti-Car Theft Act. The operator has been steadfast in ensuring that DOJ understands and appreciates the perspective of its members and has worked closely with DOJ to identify ways of lessening the burden of implementation on state agencies. Additionally, states have multiple options for implementation in order to best manage the costs of participation, and certain cost-saving and potential state-revenue-enhancing features have been established or planned.

Comment: The State of California commented that "we agree with the recommendation to charge all states. If the fee is charged to all states regardless of participation, there will likely be greater participation by all states. This could increase the value of the database, generating additional consumer transactions, which can then be used to offset the user fees charged to states."

Response: DOJ agrees that by charging all states a user fee in light of the requirement for all states to participate and the benefits all receive, any disincentive to make title verifications or use the system in the manner required is eliminated.

Comment: One commenter noted that his or her state "will not voluntarily pay user fees."

Response: User fees will not be voluntary. Because the Anti-Car Theft Act requires that NMVTIS be self-sustaining through user fees, the final

rule requires the operator to issue invoices and charge users of the system a user fee based on system operating costs and other factors that affect the costs, such as necessary upgrades or enhancements. Payment of the user fee is required for compliance with Federal law.

Comment: One commenter noted that all users of the system should be charged user fees, including entities reporting data.

Response: At this time, DOJ is not in favor of this recommendation because of the increased financial burden it would place on junk and salvage yards and insurance carriers, and the disincentive it would impose on their reporting of data.

30. Enforcement

Comment: Several commenters from various stakeholder groups asked who would be responsible for enforcement of the provisions of the rule and how enforcement responsibilities will be conducted.

Response: Responsibility for enforcement of this rule resides with the Department of Justice overall. Within DOJ, several component organizations (including the Bureau of Justice Assistance, the Federal Bureau of Investigation, and the Civil Division's Federal Programs Branch) will collaborate with each other, with the operator, and with state and local law enforcement to ensure compliance and to respond to allegations of non-compliance.

Comment: ARA commented that an "amnesty period" should be provided because most automotive recyclers will depend on inventory-management vendors to provide a reporting mechanism.

Response: While an "amnesty period" *per se* is not established, DOJ will work closely with the ARA and other organizations including the operator (if not the Department of Justice) to ensure that the commencement of reporting is not impeded. During the initial period of reporting, DOJ will be focused on implementation as opposed to purely enforcement.

Comment: Several insurance carriers suggested language for clarifying the enforcement aspects of the rule, recommending that a "violation" be defined as "an act in flagrantly and in conscious disregard of this chapter" and that the rule include a statement limiting liability of insurance carriers for what is reported and not reported.

Response: DOJ will not define "violation" in this regulation because such a definition is unnecessary. The Anti-Car Theft Act provides DOJ with

sufficient discretion to seek and assess penalties, including a requirement that DOJ consider the size of the business of the person charged and the gravity of the violation.

Comment: The National Salvage Vehicle Reporting Program commented that any penalties levied against a required reporter should be determined in a way that will result in a material fine that could force a modification in behavior. This comment was supported by comments from consumer-advocate attorneys who noted that “[t]he Department should construe the enforcement provisions of the statutes to make them as strong as possible with respect to any potential deliberate violations by insurance carriers or salvage yards.”

Response: DOJ will carefully consider any penalties applied as required by the Anti-Car Theft Act.

Comment: The National Salvage Vehicle Reporting Program commented that “the establishment of regular document procedures by an entity to provide compliance should be considered a mitigating factor to demonstrate good intent.”

Response: The Department did not propose any regulations governing its enforcement efforts in the proposed rule. At this time, the Department believes that enforcement concerns are adequately addressed by the Anti-Car Theft Act and other applicable statutes and regulations.

Comment: Several insurance-related organizations or associations commented that “49 U.S.C. 40505 sets forth a \$1000 civil penalty for ‘each violation of the chapter.’ With millions of data points reported from and to many sources, there needs to be an interpretation of this provision that makes clear that good faith efforts to comply would be enough to avoid the penalty. For example, we request that the Department include language along these lines in the final regulation: ‘A violation for purposes of 49 U.S.C. 30505 means an act that is committed flagrantly and in conscious disregard of this chapter.’”

Opposing this view, several national consumer organizations commented that “the Department should flatly reject the American Insurance Association’s proposal that its enforcement authority be limited by a ‘flagrant disregard’ standard. Nothing in the Anti-Car Theft Act authorizes or contemplates such a standard, and the AIA does not adequately explain why such a standard is necessary, or how it would be satisfied. Consistent with congressional intent, the Department should preserve its full enforcement authority with

respect to the reporting requirements of the Anti-Car Theft Act and its implementing regulations.”

Response: As a matter of policy, DOJ will preserve its full enforcement authority and discretion, including the ability to determine what constitutes a violation of the Act. As noted above, the Department believes that enforcement concerns are adequately addressed by the Anti-Car Theft Act and other applicable statutes and regulations.

31. Liability

Comment: Several commenters requested that DOJ clarify liability and immunity protections for all users of the system—those using the data to make decisions and those providing the data to the NMVTIS. At least one of these commenters indicated that without such clarification, some data reporters may be hesitant to comply. Some commenters requested that DOJ clarify protections from both criminal and civil liability.

Response: DOJ does not believe that the applicable immunity provisions require clarification. Pursuant to 49 U.S.C. 30502(f): “Any person performing any activity under this section or sections 30503 or 30504 in good faith and with the reasonable belief that such activity was in accordance with this section or section 30503 or 30504, as the case may be, shall be immune from any civil action respecting such activity which is seeking money damages or equitable relief in any court of the United States or a State.”

32. System Operating Costs

Comment: One commenter noted that the operator should examine its financial records and projections more closely in order to narrow the estimated system operating cost projections of \$3,000,000 to \$5,000,000 annually. Such examination would create greater reliability and equity in determining user fees. The commenter further suggested that “an outside bidding process should be enacted to shift the entire program onto a contractor.”

Response: Because the system has not yet been fully implemented, and because costs are driven in part by system usage, the annual operating costs vary annually and therefore are estimates at this time. DOJ agrees, however, that it is imperative that more robust and tighter financial procedures and controls be put in place, and that transparency be encouraged through an annual publication of an operator report of progress and costs, as well as budget projections for the coming years. DOJ will ensure that these goals are reflected in the requirements of the system

operator. While the operator is free to consider outsourcing opportunities for operational components (e.g., technology, financial oversight, etc.), the Anti-Car Theft Act requires that the operator of the system, if it is not the DOJ, be an organization that represents the interests of the states. The Act also restricts the ability of the operator to make any profit from the operation of the system. Based on the current operator’s statements regarding continued participation as the operator, DOJ is currently exploring outside bidding processes that could result in moving the program to another operator or to DOJ.

33. Concerns With Cost-Benefit Study

Comment: Several commenters noted concerns with the cost-benefit study cited in the proposed rule and completed by Logistics Management Institute (LMI). Concerns include overstatement of the benefits of NMVTIS, lack of details regarding the study’s methodology, vague presentation of findings and issues, and a noted possibility that underreported costs were not well addressed. One commenter argued that “the LMI study is thoroughly unconvincing, and its methodology is not sufficiently revealed as to permit rebuttal.”

Response: The LMI study was commissioned in 1999 by the National Institute of Justice (NIJ). The reports cited are the only reports available to DOJ at this time. Although more details may be desirable, the LMI study’s findings clearly indicate that NMVTIS’s benefits outweigh the costs. Comparing an individual state’s cost estimates for implementation with the financial benefits of eliminating even a modest number of thefts and brand washings demonstrates the same thing. Moreover, the LMI study likely overestimated the costs of participation because the only method of participation known at the time of the study was the fully integrated method, which required a state to reconfigure title information systems to integrate NMVTIS inquiries and updates into their automated title processes. With a new “stand alone” method of participation available, the most costly aspect of known participation at that time (i.e., major modifications to title information systems) has been eliminated as a requirement.

Comment: One commenter noted that “many improvements will remain theoretical without full participation. The expected benefits however are not illogical; states will only fully gain from NMVTIS once most states are full participants.” “The best interests of

states, through their consumers, lies with full participation in NMVTIS." In agreement with this, the Virginia Department of Motor Vehicles commented that "the system provides a great value to participating states and that value will exponentially increase as each jurisdiction begins fully participating."

Response: NMVTIS will not achieve its full value until there is 100% state participation. However, some states, such as California, have commented very favorably on the benefits of the system, even though all states do not yet participate.

34. Cost Calculations

Comment: One commenter noted that "[t]here are specific examples of laxity in the cost-accounting figures for this rule. For instance, although the proposed rule states that average fees charged to states by the operator should be less than 3 cents per vehicle, it goes on to say that 'states that choose to integrate the NMVTIS processes of data provision and inquiry into their titling process generally incur one-time upgrade costs to establish these connections.' It would seem that * * * a ballpark figure for this 'one-time upgrade' is needed. Further, the cost of this 'one-time upgrade' may not be insignificant, as suggested by the fact that 'states can lower their upgrade costs by choosing to integrate the NMVTIS reporting and inquiry requirements into their business rules but not into their electronic titling processes.' This would bring with it, however, a definite loss in efficiency."

Response: It is important to note that there is no requirement in this rule or otherwise that states integrate NMVTIS processes into their title-information systems. Because doing so would be strictly and totally voluntary on the part of the states, DOJ does not see the need to attempt to estimate the costs for this type of implementation. Requests from states for DOJ grant funds have ranged from \$17,000 to nearly \$500,000 to implement various aspects of NMVTIS, e.g., data provision only, full implementation, etc. While implementing NMVTIS through the stand-alone method eliminates the need for nearly all system modifications, DOJ agrees that this approach may still affect business processes and could therefore impact overall operating costs. However, given that NMVTIS inquiries are only required on out-of-state vehicles coming into the state, and given that system response time is less than three seconds on average, we can reasonably estimate that the cost is minimal for a title clerk to enter the

VIN, wait approximately 3 seconds for the response, and review the response (a process estimated to take as little as 60 seconds or as much as 3 minutes). DOJ has included this estimation in the costs described in the proposed rule. Clearly, if discrepancies are found, the time required to process the transaction could increase substantially. However, DOJ notes that this is not a new cost, but a cost that states already have today.

Comment: One commenter asked "has the agency considered the day-to-day cost of requiring a title clerk to 'switch to an internet enabled PC to perform a Web search of NMVTIS via a secure virtual private network' for every single title check of every single day? (Section 25.54(c) requires that each state shall perform an instant title verification check through NMVTIS before issuing a certificate of title.) Is this additional cost something an underfunded state is supposed to bear simply because it is underfunded? What is the actual cost of having a clerk provide such a search based on the total number of title checks that a state will do in a year?" A state motor vehicle administration commented on the need to provide a "batch" verification method via stand-alone access, so that many title verifications can be conducted as part of a "back room" operation.

Response: The estimated costs for this function have been included in the overall cost calculations for the system as described in the response above. It is important to point out, however, that a state is only *required* to check NMVTIS when an out-of-state title is presented. Although states are encouraged to make NMVTIS inquiries before all transactions, it is only *required* in these limited instances. Additionally, states that determine that this process is unworkable may make a one-time system modification to automate the NMVTIS inquiry function. While most states may opt to use the individual title-verification method for over-the-counter operations, DOJ will encourage the operator to make available a "batch" verification method as quickly as possible to make compliance more flexible for central-issue states.

Comment: One commenter asked "what are the anticipated costs of causing an insurance carrier to provide the requested information 'in a format acceptable to the operator?' § 25.55(a). Where is the study indicating this cost? How was this cost determined? And was this cost balanced against the benefit of consumer protection? This rule will increase insurance costs." The commenter also asked why insurance carriers should have to provide the information at its own cost. If the

information was being collected under the "guise" of consumer protection, when it will provide "any real benefit?"

Response: DOJ estimated the costs to insurance companies and presented these costs and a description of how they were determined in the proposed rule. These costs were not balanced against the benefit of consumer protection. For insurance carriers already reporting to a third party that provides the required information to NMVTIS, no additional costs will be incurred. Amica Mutual Insurance and other insurance organizations that have begun reporting this information on their own have publicly stated the benefits of such reporting. The benefits of NMVTIS in terms of consumer protection are well founded and common sense.

Comment: The State of Illinois motor vehicle administration commented that compliance in the first year of the program would cost the state an estimate \$3,700,000, including start-up costs, user fees, and the loss of approximately \$2,600,000 in annual sales of vehicle information. Illinois commented that these costs and the model being implemented by the operator is "nonsensical." Other states estimated their costs at approximately \$200,000. The NADA added that "[a]ny state claims of excessive reporting costs should be weighed against the huge costs associated with vehicles with hidden histories entering the stream of used vehicle commerce."

Response: DOJ disagrees with Illinois's assessment of start-up costs. Because the proposed rule did not prescribe a specific user-fee model, Illinois's estimate of \$700,000 in user fees is not reliable. Additionally, organizations that typically purchase state motor vehicle records have signaled that they will continue to purchase state data, as they are unable to purchase the bulk state data from or through NMVTIS. For this reason, Illinois's assertion that it will lose \$2,600,000 in revenues likely is unfounded. The only place these organizations can purchase bulk vehicle data from Illinois is from Illinois—NMVTIS will not sell data in this manner. While DOJ is not in a position to address Illinois's estimate of start-up costs, DOJ issued a solicitation in fiscal years 2007 and 2008 to provide funds to states to support NMVTIS start-up costs and encouraged states to apply under other unrestricted, eligible funding programs as well. For many years between FY 1997 and FY 2004, AAMVA also offered funding support to states based on DOJ grant awards to the operator.

Comment: AAMVA contended that although the Anti-Car Theft Act states that NMVTIS should be self sustaining, NMVTIS represents an unfunded mandate that has serious impact on states. AAMVA went on to assert that to achieve full implementation and long-term success, federal funding of the remaining development work and support for system operation is needed.

Response: The Anti-Car Theft Act requires NMVTIS to be self-sustaining and “not dependent on federal funds” for its operation. To date, DOJ has invested more than \$15 million in NMVTIS development, combined with investments from the U.S. Department of Transportation, as well as a reported \$30 million investment from AAMVA. Since 1992, less than \$2 million has been collected from user fees. DOJ is concerned that additional investments of federal funds will be used to support the required “services to states” and will not lead to additional development of the system. Additionally, DOJ notes that much of the federal funds provided to states through AAMVA remains unexpended even years after being provided to facilitate participation. From 2003 to date, AAMVA and the states have strongly encouraged DOJ to implement the rules for NMVTIS as a necessary step to system implementation. With rules now published, system operation and user fees established, and third-party providers generating additional user fees, it is DOJ’s hope that additional federal funding may not be needed, and that the system can begin to be self sustaining as originally envisioned.

Comment: AAMVA commented that its Board of Directors recently concluded that AAMVA will not be able to continue as the system operator if it must subsidize the ongoing development and operation costs of NMVTIS. As a result, AAMVA expects a decision by August 2009 from its Board of Directors as to its continued participation as the operator of the system.

Response: DOJ acknowledges AAMVA’s position and, in response, developed a Request for Information (RFI) that was published to identify prospective new operators and organizations that could support DOJ should DOJ become the operator. DOJ expects that any new operator, if not DOJ, will comply with the same provisions of this rule and will work with DOJ, AAMVA, and the NMVTIS stakeholders to perform a seamless transition. The results from the RFI are being used to identify new ideas and capabilities to accomplish the program

objectives while minimizing the burden on states.

Provisions of This Rule

The continued implementation of NMVTIS and its effectiveness depend on the participation and cooperation of a number of parties. According to the cost-benefit study conducted by the Logistics Management Institute: “The way NMVTIS is implemented—piecemeal, regionally, or nationally—will affect how criminals respond. Criminals are highly mobile and may avoid NMVTIS states until most of the country is covered by the system. Criminals use technology to their advantage, both to identify potential theft targets and to camouflage stolen vehicles.” As a result, any states not fully participating in NMVTIS and their citizens may be disproportionately targeted by criminals committing vehicle crimes. This finding has been repeatedly confirmed by law enforcement at the local, state, and federal levels, and by national anti-theft organizations based on experience and active investigations. Even private vehicle-history providers have agreed that criminals exploit these and similar weaknesses in the vehicle-titling system in the U.S., particularly the lack of communication between state motor vehicle title and registration agencies. The Anti-Car Theft Act also referred to the “weakest link” in referring to this problem as it relates to brand washing. See Public Law No. 102–519, section 140(a)(1).

Participation in NMVTIS must be expanded to all states. In addition, insurance carriers, junk yards, and salvage yards also need to provide certain information relevant to the life-cycle of an automobile in order for NMVTIS to function properly and achieve the intended benefits. The Anti-Car Theft Act requires junk yards, salvage yards, and insurance carriers to report at least monthly to NMVTIS on all junk and salvage automobiles they obtain. Pursuant to 49 U.S.C. 30504(c), the Attorney General is authorized to issue regulations establishing procedures and practices to facilitate reporting the required information in the least-burdensome and costly fashion.

Accordingly, this rule implements the reporting requirements imposed on junk yards, salvage yards, and insurance carriers pursuant to 49 U.S.C. 30504(c). In addition, this rule clarifies, consistent with section 202(a)(1) of the Act, the title and related information to be included in the system to determine its adequacy, timeliness, reliability, and capability of aiding in efforts to prevent

theft and fraud. The rule also clarifies the various responsibilities of the operator of NMVTIS, states, junk yards, salvage yards, and insurance carriers under the Anti-Car Theft Act to help ensure its effectiveness. Finally, this rule provides a means by which user fees will be imposed to fund NMVTIS, consistent with the requirements of the Anti-Car Theft Act and its requirement that NMVTIS be self sustaining and “not dependent on Federal funds.”

1. State Responsibilities

The effectiveness of NMVTIS increases as more states fully participate. NMVTIS will only be as good as the quality and quantity of information it contains. Consequently, all non-participating states are strongly urged to comply with their obligations under the Anti-Car Theft Act and to begin title verifications and reporting title information to NMVTIS as soon as possible. While the immediate requirement of this rule is to, at a minimum, have all states make verifications on incoming, out-of-state titles and provide regular (at least daily) data updates to NMVTIS, the ultimate goal is for all states to participate in the system via an integrated, online method that provides real-time data updates, making inquiries into NMVTIS prior to issuing new titles on vehicles coming from out-of-state, and sharing other information and data electronically, via NMVTIS. All states must be fully participating as required by the Act and this rule by January 1, 2010. However, for purposes of continuity and to ensure that there is no degradation of services currently provided by NMVTIS, the final rule requires all states to maintain at least the level of participation (data provision, title verifications, remitting fees) that they had established as of January 1, 2009 for the remainder of that year and until the full compliance date for all states arrives on January 1, 2010.

In accordance with 49 U.S.C. 30502, NMVTIS must provide a means of determining whether a title is valid, where the automobile previously was titled, the automobile’s reported mileage, if the automobile is titled as a junk or salvage automobile in another state, and whether the automobile has been reported as a junk or salvage automobile under 49 U.S.C. 30504. Each state is required to make its titling information available to NMVTIS. 49 U.S.C. 30503(a). Each state also is required “to establish a practice of performing an ‘instant’ title verification check before issuing a certificate of title.” 49 U.S.C. 30503(b). This rule clarifies the procedures for verifying title information and the information

states must report to NMVTIS pursuant to the Anti-Car Theft Act, and the procedures and practices that states must follow to provide this needed information. Pursuant to 49 U.S.C. 30503(a), states are required to perform an "instant" title verification check before issuing a certificate of title to an individual or entity bringing a vehicle into the state. Because several states are "central issue" states where titles are produced at a central location after an application for title has been made, "instant" is considered to mean at any point before a permanent title is issued. The primary purpose of the verification is to determine the validity and status of a document purporting to be a certification of title, to determine whether the automobile has been a junk or salvage vehicle or has been reported as such, to compare and verify the odometer information presented with that reported in the system, and to determine the validity of other information presented (e.g., lien-holder status, etc.). While the laws and regulations of the receiving state will prevail in determining the status of the vehicle (e.g., branding, title type, or status), the information in NMVTIS should be used by the state to identify inconsistencies, errors, or other issues, and to follow state procedures and policies for their resolution. Because NMVTIS can prevent many types of fraud in addition to simple brand washing, states are encouraged to use NMVTIS for verifications on all transactions whenever possible. This verification includes in-state title transactions, dealer reassignments, lender and dealer verifications, updates, corrections, and other types of title transactions. This business process is made possible through the integrated, online method of state participation and is strongly encouraged by law enforcement, consumer protection groups, and private sector entities.

States are also required under 49 U.S.C. 30503(a) to make selected titling information they maintain available for use in NMVTIS. Specifically, states are required to report: (1) An automobile's VIN; (2) any description of the automobile included on the certificate of title, including all brand information; (3) the name of the individual or entity to whom the title certificate was issued; and (4) information from junk or salvage yard operators or insurance carriers regarding their acquisition of junk automobiles or salvage automobiles, if this information is being collected by the state. The Anti-Car Theft Act also requires that the operator of NMVTIS make available the odometer mileage

that is disclosed pursuant to 49 U.S.C. 32705 on the date the certificate of title was issued and any later mileage information, if in the state's title record for that vehicle. Accordingly, the rule requires states to provide such mileage information to NMVTIS. States shall provide new title information and any updated title information to NMVTIS at least once every 24 hours.

In addition, with the approval of DOJ, the operator, and the state, the rule will allow the state to provide any other information that is included on a certificate of title or that is maintained by the state in relation to the certificate of title.

The Anti-Car Theft Act specifically covers "automobiles" as defined in 49 U.S.C. 32901(a). That definition, which is part of the fuel economy laws, was most recently amended by the Energy Independence and Security Act of 2007, Public Law No. 110-140, and generally covers four-wheel vehicles that are rated at less than 10,000 pounds gross vehicle weight, but excludes vehicles that operate on rails, certain vehicles manufactured in different stages by two or more manufacturers, and certain work trucks. Participating states, however, have been providing information to NMVTIS on other types of motor vehicles³ possessing VINs, such as motorcycles and various work trucks. Information on these other types of motor vehicles is very useful to the users of NMVTIS, and law enforcement organizations including DOJ have strongly encouraged states to continue to provide information on such vehicles in order to reduce the theft of such vehicles. Therefore, while states only are required to report on automobiles, they are strongly encouraged to continue reporting to NMVTIS information on all motor vehicles possessing VINs in their state titling systems.

2. Insurance Carriers

The Anti-Car Theft Act authorized the Attorney General to issue regulations establishing procedures by which insurance companies must report monthly to NMVTIS on the junk and salvage automobiles they obtain. 49 U.S.C. 30504(c). Accordingly, this rule clarifies the reporting requirements imposed on insurance carriers regarding junk and salvage automobiles. The Anti-Car Theft Act defines a salvage automobile to mean "an automobile that is damaged by collision, fire, flood,

³ Pursuant to 49 U.S.C. 30102(a)(6), a "motor vehicle" means a vehicle driven or drawn by mechanical power and manufactured primarily for use on public streets, roads, and highways, but does not include a vehicle operated only on a rail line.

accident, trespass, or other event, to the extent that its fair salvage value plus the cost of repairing the automobile for legal operation on public streets, roads, and highways would be more than the fair market value of the automobile immediately before the event that caused the damage." 49 U.S.C. 30501(7). For purposes of clarification, the Department of Justice has determined that this definition includes all automobiles found to be a total loss under the laws of the applicable state, or designated as a total loss by the insurance carrier under the terms of its policies, regardless of whether an insurance carrier retitles the vehicle into its name or allows the owner to retain the vehicle.

As a practical matter, the determination that an automobile is a total loss (i.e., that the automobile has been "totaled") is the logical event that shall trigger reporting to NMVTIS by an insurance carrier. Insurance carriers are required under this rule to provide NMVTIS with: (1) The VIN of such automobiles; (2) the date on which the automobile was obtained or designated as a junk or salvage automobile; (3) the name of the individual or entity from whom the automobile was obtained (owner name or lien-holder name) and who possessed the automobile when it was designated a junk or salvage automobile; and (4) the name of the owner of the automobile at the time of the filing of the report with NMVTIS (either the insurance company or the owner, if owner-retained). DOJ strongly encourages insurers to include the primary reason for the insurance carrier's designation of salvage or total loss in this reporting as well. In accordance with 49 U.S.C. 30504(b), the report must provide such information on "all automobiles of the current model year or any of the 4 prior model years that the carrier, during the prior month, has obtained possession of and has decided are junk automobiles or salvage automobiles."

In addition, although not specifically required by the Anti-Car Theft Act or this rule, this rule will permit insurance carriers to provide the NMVTIS operator with information on other motor vehicles, including older model automobiles, and other information relevant to a motor vehicle's title, including the disposition of such automobiles, and the name of the individual or entity that takes possession of the vehicle. The reporting of this information by insurance carriers will help reduce instances in which thieves use the VINs of junk or salvage motor vehicles on stolen motor vehicles and will assist in preventing and

eliminating fraud. Accordingly, the Department of Justice strongly encourages insurance carriers to report such additional information to the operator.

3. Junk and Salvage Yards and Auto Recyclers

Under this rule, junk yards and salvage yards are required to provide NMVTIS with the VIN, the date the automobile was obtained, the name of the individual or entity from whom the automobile was obtained, and a statement of whether the automobile was crushed or disposed of, for sale or other purposes. Such entities must also report whether the vehicle is intended for export out of the United States, which will assist law enforcement in investigations related to the export and cloning of exported vehicles. The reporting of this information will be limited to junk yards and salvage yards located within the United States. Pursuant to the Anti-Car Theft Act, junk and salvage yards are defined as individuals or entities engaged in the business of acquiring or owning junk or salvage automobiles for resale in their entirety or as spare parts or for rebuilding, restoration, or crushing. See 49 U.S.C. 30501(5), (8). "Rebuilding, restoration, and crushing" is reflective of the varied nature of entities that meet this definition. Included in this definition are scrap-vehicle shredders and scrap-metal processors, as well as "pull- or pick-apart yards," salvage pools, salvage auctions, and other types of auctions, businesses, and individuals that handle salvage vehicles (including vehicles declared a "total loss"). A salvage pool is an entity that acquires junk and salvage automobiles from a variety of parties and consolidates them for resale at a common point of sale. The pooling of junk and salvage automobiles attracts a large number of buyers. It is the belief of the Department of Justice and the state and local law enforcement community that a significant number of these buyers purchase junk and salvage automobiles at salvage pools in order to acquire VINs or titles that can be used on stolen motor vehicles or to create cloned motor vehicles for other illicit purposes.

Such entities must report all salvage or junk vehicles they obtain, including vehicles from or on behalf of insurance carriers, that can reasonably be assumed to be total-loss vehicles. Such entities are not required to report any vehicle that is determined not to meet the definition of salvage or junk after a good-faith physical and value appraisal conducted by qualified appraisal personnel entirely independent of any

other persons or entities. Second, DOJ has added a clarification that individuals and entities of this type that handle fewer than five vehicles per year that are determined to be salvage or total loss are not required to report under the salvage yard requirements, consistent with requirements for automobile dealers, see 49 U.S.C. 32702(2).

Pursuant to 49 U.S.C. 30504(a)(2), junk yards and salvage yards will not be required to submit reports to NMVTIS if they already report the required information to the state in which they are located and that state makes available to the operator the information required by this rule of junk and salvage entities. Because some junk or salvage yards may hold vehicles for several months or years before a final disposition (e.g., crushed, sold, rebuilt, etc.) is known, some junk and salvage yards may need to provide a supplemental or additional report at the time of disposition or within 30 days of the date of disposition. Nothing in this rule shall preclude a junk or salvage yard from reporting the disposition of a vehicle at the time of first reporting, if such a disposition is known with certainty. Junk and salvage yards are responsible for ensuring the accuracy and completeness of their reporting and for providing corrected information to the system should the disposition be changed from what was initially reported.

4. Lenders and Automobile Dealers

The Anti-Car Theft Act requires that the operator make NMVTIS information available to prospective purchasers, including auction companies and entities engaged in the business of purchasing new or used automobiles. The Department believes that the scope of prospective purchasers also includes lenders who are financing the purchase of automobiles and automobile dealers. Lenders and dealers are integral components of the automobile purchasing and titling process who also can be the victims of fraud. This rule allows the operator to permit public and private entities involved in the purchasing and titling of automobiles to access NMVTIS if such access will assist in efforts to prevent the introduction or reintroduction of stolen motor vehicles and parts into interstate commerce and to prevent fraud. For purposes of clarification, this rule permits commercial consumers to access and verify NMVTIS information at the time of purchases, as well as at any time during the ownership of or involvement with such vehicles (i.e., lender verifications). States are strongly encouraged to work with lenders and

others in using NMVTIS as an electronic means of performing title transactions and verifications. Conducting such efforts in an electronic fashion will eliminate a major source of fraud—paper-based title exchanges, updates, lien releases, etc.

5. Responsibilities of the Operator of NMVTIS

In accordance with 49 U.S.C. 30502, NMVTIS must provide a means of determining whether a title is valid, where the automobile is currently titled, the automobile's reported mileage, if the automobile is titled as a junk or salvage automobile in another state, and whether the automobile has been reported as a junk or salvage automobile under 49 U.S.C. 30504. Further, the operator of NMVTIS must make relevant information available to states, law enforcement officials, prospective and current purchasers (individual and commercial), and prospective and current insurers. This rule clarifies that the operator of NMVTIS will be responsible for collecting the required information and providing the necessary access to all permitted users.

The Department will instruct the operator that if it is not receiving reporting entity data directly, then it must identify at least three third-party organizations willing to receive reports from reporting entities (junk, salvage, insurance) and to share such data with NMVTIS. The operator also will take steps to ensure data quality to the extent possible and take steps as described in this rule to correct reported data, if not reported by a state, which has the authority to make changes via updates.

The operator will be using the National Information Exchange Model or any successor information-sharing model for all new information exchanges established, and DOJ may require the operator to use Web services for all new connections to NMVTIS.

Services to State Motor Vehicle Title Administrations

The operator will:

- Make available to state motor vehicle title administrations at least two methods of interacting with NMVTIS. States will have the option of participating via "stand alone" access, which is a basic Internet site that allows a state to enter a VIN and receive the results of the search. States currently have the option of fully integrating the NMVTIS search function into their title-information systems. This method of access allows state systems to perform the search seamlessly and without specific effort of the titling staff. This method allows updates made after the

title transaction to be shared with the prior state of title and allows real-time updates to NMVTIS as well. The operator also will make available a modified stand-alone access process (that allows for batch inquiries) to central-issue states to support their efficient title administration needs.

- Share with states any and all information in NMVTIS, including any intended export criteria, junk and salvage history, and any other information obtained by the operator (e.g., title history information from other North American title administrations, etc.).

- Provide the states with the greatest amount of flexibility in such things as data standards, mapping, and connection methodology.

Services to Law Enforcement

In particular, the operator of NMVTIS will be responsible for ensuring that state and local law enforcement agencies have access to all title information in or available through NMVTIS, including personal information collected by NMVTIS for law enforcement purposes. A thief can take a stolen, cloned vehicle to a non-participating state and get a valid title by presenting the clone and matching fraudulent ownership documentation to the new state. Thieves often switch the VIN plate (and sometime other VIN stickers) of a stolen motor vehicle with one from a junked car in order to get a valid title for the stolen car. These activities were possible because the states had no instantly updated, reliable way of validating the information on the ownership documentation prior to issuing the new title. Investigations have shown that sophisticated criminal organizations typically employ fraud schemes involving multiple state-title processes and either target non-participating states as the new title-issuing agent or use fraudulent or counterfeit title documents from a non-participating state in order to effect brand washing or cloning. Exported vehicles also have become a key source for cloning activities. NMVTIS will provide law enforcement agencies with access to make inquiries to further their investigations of motor vehicle theft and fraud—including fraud committed against consumers, businesses, and states. This access will allow law enforcement agencies to better identify stolen motor vehicles, enhance their ability to identify vehicle theft rings, identify cases of public corruption, and identify other criminal enterprises involving vehicles. NMVTIS will reduce the ability of organized criminal organizations to obtain fraudulent

vehicle registrations by linking state and local authorities with real-time verification of information. This system also will provide an additional tool to identify and investigate international organized criminal and terrorist activity. NMVTIS will assist investigations of vehicles involved in violent crimes, smuggling (narcotics, weapons, undocumented aliens, and currency), and fraud. In addition to providing access to NMVTIS based on a VIN inquiry, the operator also will allow law enforcement agencies to make inquiries based on other search criteria in the system, including the organizations reporting data to the system, individuals owning, supplying, purchasing, or receiving such vehicles (if available), and export criteria.

Services in Support of Consumer Access

The operator of NMVTIS is responsible for ensuring that a means exists for allowing insurers and purchasers to access information, including information regarding brands, junk and salvage history, and odometer readings. Such access shall be provided to individual consumers in a single-VIN search arrangement and to commercial consumers in a single-, multiple-, or batch-VIN search arrangement. As noted above, motor vehicles that incur significant damage are considered "junk" or "salvage." Fraud occurs when junk or salvage motor vehicles are presented for sale to purchasers without disclosure of their real condition or history. Not only are unsuspecting purchasers paying more than the motor vehicle is worth, but they do not know if the damaged vehicles have been adequately repaired and are safe to drive. For example, during Hurricane Katrina, thousands of motor vehicles were completely flooded, and many remained under water for weeks before flood waters subsided. Many of these flooded motor vehicles were taken to other states where they were cleaned and sold as purportedly undamaged used cars, despite the damage caused by the flood, which jeopardizes the motor vehicles' electrical and safety systems. In several reported cases, consumers purchased vehicles that had previously been involved in a collision, and airbags were not reinstalled. These consumers were later killed in a collision where the airbags could not deploy because they were no longer present. This fraud has serious consequences, not only for commerce and law enforcement, but also for highway and citizen safety.

The cost for Web-based prospective-purchaser inquiries for individuals shall be nominal and take into consideration

the potential that consumers may lack credit cards or Internet access. Consumer-access fees charged by the operator may be in addition to fees that may be charged by other public or private entities participating in providing the service. While this rule does not establish minimum or maximum fees for such consumer access in order to allow it to remain "market-driven" and flexible, the Department requires that all consumer-access fees and methods be approved by the Department prior to enactment.

The Department anticipates that the operator will implement a Web-based method of permitting prospective purchasers to access NMVTIS information as required by the Act. Consumer access shall be available to individual and commercial consumers who are considering purchasing a vehicle or who have recently purchased a vehicle. Consumers accessing NMVTIS shall receive an indication of and link to the current state of title, the brand history (name of brand/brand category), the most recent odometer information in the system, and any reports on the subject vehicle from junk or salvage yards.

Privacy and Security Protections for NMVTIS

The operator may not release any personal information to individual prospective purchasers. The operator also will develop a privacy policy that will address the release of this information as well. The operator also will ensure that NMVTIS and associated access services (*i.e.*, secure networks used to facilitate access to personal information included in NMVTIS) meet or exceed technology industry security standards, most notably any relevant Global Justice Information Sharing Initiative standards and recommendations.

Accountability and Transparency

The operator shall publish an annual report describing the performance of the system during the preceding year and shall include a detailed report of NMVTIS expenses and all revenues received as a result of NMVTIS operation. Additionally, the operator (if not the Department of Justice) shall be required to procure an independent financial audit of NMVTIS expenses and revenues during the preceding year. Both the annual performance and budget report and the independent audit report shall be publicly available via www.NMVTIS.gov.

Although DOJ has primary enforcement responsibility for the provisions of this rule, the operator

shall conduct regular reviews of reporting compliance by all reporters to assess the extent to which reporting entities are reporting appropriately, documentation is in place, and other requirements of reporting are being met. The operator shall provide the results of such information to DOJ. The operator shall also maintain a publicly available, regularly updated listing of all entities reporting to NMVTIS. Such listing shall include the name of the reporting entity, city/state, contact information, and last-data-reported date.

6. User Fees

Pursuant to 49 U.S.C. 30502(c), NMVTIS is to be "paid for by user fees and should be self-sufficient and not be dependent on amounts from the United States Government. The amount of fees the operator collects and keeps * * * subject to annual appropriations laws, excluding fees the operator collects and pays to an entity providing information to the operator, may be not more than the costs of operating the System." Rather than charge states user fees based on the number of transactions they place with NMVTIS, AAMVA (the operator of NMVTIS) currently employs a ten-tiered fee structure. The fee a particular state is charged depends on the tier in which that state is placed based on the number of currently titled motor vehicles in that state. As a result of the great disparity between the states in their total number of titled motor vehicles, the per-vehicle fee currently charged by the operator of NMVTIS ranges from less than 1 cent per vehicle in the states with the most titled motor vehicles to nearly 7 cents per vehicle in the state with the lowest number of titled motor vehicles. This fee structure was developed by AAMVA and approved by its Board of Directors, comprising state motor vehicle administrators. As noted above, AAMVA is a nonprofit, tax-exempt, educational association representing U.S. and Canadian officials who are responsible for the administration and enforcement of motor vehicle laws.

This rule requires the operator (if not the Department of Justice) to continue to charge user fees to all states based on the total number of motor vehicles titled in the state and to continue the tiered structure. Such a pro rata fee structure simplifies billing for both the states and the operator of NMVTIS. In addition, a state would not be subject to a significant change in user fees if it moves from one tier to another. Last, a pro rata fee structure eliminates any disincentive for states to make title verifications and encourages all states to

participate in order to receive the benefits of the system they are funding.

In addition, the Department of Justice requires that the operator charge user fees to all states, even if a state is not a current participant in NMVTIS. In accordance with 49 U.S.C. 30503(a) and (b), each state is required to participate in the system, which includes making titling information available to NMVTIS, conducting title-verification checks before issuing a title, and paying any user fees. Because all states are required to participate in NMVTIS, this rule requires that the operator charge user fees to all states, regardless of their current level of participation. Further, this rule requires that the operator notify states at least one year in advance of user fees and invoice every state at least once per year. This schedule shall remain in place until modified by agreement with DOJ.

Under this rule, and consistent with the Anti-Car Theft Act, users, such as purchasers, insurers, consumers, and other non-governmental entities, may be charged a fee for inquiries they make to NMVTIS. Because of the varying levels of participation by the states, the Department has decided to eliminate the proposed provision prohibiting the operator from charging transaction fees for consumer transactions performed by fully participating states. However, the Department retains the authority to allow the operator to discount such fees for fully participating states. The operator shall not charge any user fees or transaction fees for inquiries made by law enforcement agencies. The operator shall ensure that all third-party providers of NMVTIS information are eligible for the same prices and discounts, based on the product implemented or provided (e.g., single VIN lookup, batch lookup, etc.). The operator shall require that all providers and methods of consumer access include a visible notice and disclaimer, or a link to such a notice or disclaimer, that provides consumers with accurate information on what NMVTIS includes and any limitations in the database. The names of all noncompliant states shall be disclosed to each consumer for purposes of awareness. Providers and methods of consumer access also will include a link to operator-provided information that explains to consumers how NMVTIS works, such as how different reporting streams may explain variances or seemingly conflicting information. Those providers and methods of consumer access also will provide a link to a state's brand definitions if those brands are displayed and the information is available.

The expenses to be recouped by the operator of NMVTIS through its fees will consist of labor costs, data center operations costs, the cost of providing access to authorized users, annual functional-enhancement costs (including labor and hardware), the cost of technical upgrades, costs to comply with the provisions of this rule, and other costs as approved by the Department of Justice in advance of the expense. The operator is authorized to develop a system-enhancement reserve that does not exceed 50% of the annual cost of operating the system for use in ensuring that critical upgrades can be implemented on an emergency basis as necessary. AAMVA currently estimates that the annual cost of operating NMVTIS is approximately \$5,650,000. According to DOT's 2005 Highway Statistics, 241,193,974 vehicles were titled in the United States in 2005. Therefore, the cost to fund NMVTIS will average less than 3 cents per motor vehicle title, although states in different tiers may pay slightly different rates. The operator of NMVTIS will inform the states of the applicable fees either through publication in the **Federal Register** or by direct notice or invoicing to the states.

The operator will be required to recalculate its fees on at least a biennial (every two years) basis at least one year in advance of their effective date. Any fees charged to the states would be offset by transaction fees received by the operator. In addition, the total fees charged to the states would be reduced by future funds awarded by the U.S. Government to the operator to assist in implementing the system. Any fees imposed by the operator in connection to NMVTIS must be approved by the Department of Justice.

Notwithstanding individual and batch lookups or inquiries, the operator shall not, under any circumstances, sell a state's entire data set in bulk or sell the entire NMVTIS data set in bulk.

Since Fiscal Year 1997, the Department of Justice, through BJA, has provided over \$15 million to AAMVA for NMVTIS implementation. In Fiscal Years 2007–2009, BJA invited states to apply for direct funding from DOJ to support initial NMVTIS implementation. In fiscal years 2007 and 2008, less than six states applied for funds each year. BJA awarded funds to five states in fiscal year 2007 and one state in 2008 to support system implementation. BJA also invited AAMVA, the system operator, to apply for direct funding from BJA in fiscal years 2007 and 2008, to supplement state participation fees received by AAMVA, as authorized under the Anti-

Car Theft Act, and encouraged states to apply through its other funding programs to enhance NMVTIS participation. As a result of these solicitations, funding was awarded to AAMVA to assist with NMVTIS implementation in fiscal years 2007 and 2008. As noted above, funds awarded to the operator of NMVTIS will reduce the amount of user fees that must be imposed to implement NMVTIS once all states are participating.

7. Governance

The Department of Justice may establish a NMVTIS Advisory Board to provide input and recommendations from stakeholders on NMVTIS operations and administration. If created, the Advisory Board's costs would be supported by the operator after approval of the Department of Justice.

Regulatory Flexibility Act

The Attorney General, in accordance with the Regulatory Flexibility Act, 5 U.S.C. 605(b), has reviewed this regulation and by approving it certifies that this regulation will not have a significant economic impact on a substantial number of small entities.

Although the reporting requirements imposed by the Anti-Car Theft Act will apply to all small insurance companies and small junk and salvage yard operators that handle junk or salvage automobiles, the Department believes that the incremental cost for these entities to collect VINs and the other required information will be minimal and that the rule will not have a significant economic impact on them. Many insurance companies and junk and salvage yards already capture VINs as a means of positively identifying automobiles and tracking inventory. The additional cost to insurance companies, junk yard operators, and salvage yard operators to report the collected information electronically to NMVTIS is not expected to exceed 1 cent per motor vehicle for most entities after the first year. In the first year only, start-up investments increase this per-vehicle cost to approximately 4 cents per vehicle. For the estimated small number of non-automated reporting entities, a manual reporting process may be required, in which case the additional cost is estimated at 96 cents per vehicle annually. In the first year only, the cost for these entities is estimated at \$1.86 per vehicle due to initial investment or start-up needs. Indeed, these costs may be significantly lower or possibly even eliminated altogether if insurance, salvage, and junk data is provided through a third party that may already

have access to the data and may be in a position to establish a data-sharing arrangement with NMVTIS in order to reduce the reporting burden on these entities.

Moreover, insurance companies will not be required to provide data on automobiles older than the four previous model years. In addition, junk and salvage yards will not be required to report if they already report the required information to the state and the state makes that information available to the operator. The Department has attempted to minimize the impact of the rule on small businesses by allowing them to use third parties to report the statutorily required information to NMVTIS. In addition, the monthly reporting requirements of this rule only apply to automobiles obtained by the business within the prior month or in cases where an update or correction to previously reported data is needed.

Paperwork Reduction Act

This information collection has been submitted to the Office of Management and Budget (OMB) for review in accordance with the procedures of the Paperwork Reduction Act of 1995, Public Law No. 104-13, 109 Stat. 163. If additional information is required contact: Lynn Bryant, Department Clearance Officer, United States Department of Justice, Justice Management Division, Policy and Planning Staff, Patrick Henry Building, Suite 1600, 601 D Street, NW., Washington, DC 20530.

Unfunded Mandates Reform Act of 1995

This rule will not result in the expenditure by state, local, and tribal governments, in the aggregate, or by the private sector, of \$100 million or more in any one year, and it will not significantly or uniquely affect small governments. Therefore, no actions were deemed necessary under the provisions of the Unfunded Mandates Reform Act of 1995.

Small Business Regulatory Enforcement Fairness Act of 1996

This rule is not a major rule as defined by section 251 of the Small Business Regulatory Enforcement Fairness Act of 1996, 5 U.S.C. 804. This rule will not result in a major increase in costs or prices or have significant adverse effects on competition, employment, investment, productivity, innovation, or on the ability of United States-based companies to compete with foreign-based companies in domestic and export markets.

Executive Order 12866

This regulation has been drafted and reviewed in accordance with Executive Order 12866, "Regulatory Planning and Review," section 1(b), Principles of Regulation. The Department of Justice has determined that this rule is a "significant regulatory action" under Executive Order 12866, section 3(f). Accordingly, this rule has been reviewed by the Office of Management and Budget.

Regulatory Impact Assessment

In 1999, the GAO conducted a review of NMVTIS. The GAO report found that a life-cycle cost and benefits analysis should be performed to determine if further federal funding of NMVTIS was warranted. Accordingly, at the request of the Department of Justice, the Logistics Management Institute conducted such an analysis. The 2001 LMI report found that NMVTIS would achieve significant net benefits if it is fully implemented in all 50 states and the District of Columbia. In addition, the 2006 IJIS Institute report found that: "the NMVTIS program provides an invaluable benefit to state vehicle administrators and the public community as a whole. Advantages of the program include improving the state titling process, as well as providing key information to consumers and law enforcement agencies." Based on these reviews of NMVTIS and the Department's experience with automobile theft and fraud, the Department believes that the full implementation of NMVTIS should reduce the market for stolen motor vehicles, enhance public safety, and reduce fraud. This rule will serve to enhance the efficacy of NMVTIS by implementing the statutory reporting requirements imposed on junk and salvage yards and insurance carriers and clarifying the obligations of the states and the operator of NMVTIS.

The operator of the NMVTIS is entitled to receive revenues from user fees to support the system. Currently, these fees generate approximately \$1.5 million annually. AAMVA, however, estimates the annual operating cost of the system to be approximately \$5,650,000—depending on necessary system upgrades that may be required and user volume. Therefore, the current AAMVA fee structure under-funds NMVTIS by \$4,150,000 according to its estimates. According to the Department of Transportation's 2005 Highway Statistics, 241,193,974 vehicles were titled in the United States in 2005. Therefore, the total cost to the operator to fund NMVTIS ranges from 1 cent to

2.3 cents per motor vehicle title titled in the U.S.

Consequently, the average fees charged to the states by the operator under this proposed rule should be less than 3 cents per vehicle. In most cases, states that choose to integrate the NMVTIS processes of data provision and inquiry into their titling process generally incur one-time upgrade costs to establish these connections. In nearly every case, once a connection to the system is established, data transmission for uploads and inquiries is automated and occurs without recurring costs. With these one-time costs and state fees considered, the costs to states are estimated at 6 cents per vehicle. This scenario includes making the data available to NMVTIS via real-time updates and making inquiries into the system prior to issuing new titles. While the frequency of reporting does not impact costs under this scenario, states can lower their upgrade costs by choosing to integrate the NMVTIS reporting and inquiry requirements into their business rules but not into their electronic titling processes. In these cases, states would see lower costs by establishing a regular reporting/data upload process but not re-engineering their own title-information systems for real-time updates. Under this scenario, instead of a state's title-information system automatically making the NMVTIS inquiry, the title clerk would switch to an internet-enabled PC to perform a web search of NMVTIS via a secure virtual private network (VPN). In addition, the cost is minimized because a state is only required to check out-of-state titles. Moreover, because this type of search is internet-based versus state-title-information system-based, no

changes to the state's title-information system is required and therefore there is no cost for this aspect of compliance. For the reporting aspect however (i.e., programming an automated batch upload process via file transfer protocol (FTP)), it is anticipated that states would incur reporting costs of less than 1 cent per vehicle. Assuming the reporting costs for states are 0.005 cents per vehicle and that 241,193,974 vehicles are titled in the United States, the Department estimates that the reporting costs for states is approximately \$1,205,970.

The incremental cost to insurance companies and junk- and salvage-yard operators that handle junk or salvage automobiles also is expected to be low. Many insurance companies and junk and salvage yards already capture VINs as a means of positively identifying automobiles and tracking inventory. Additionally, for both the insurance sector and the junk/salvage industry, many companies are already reporting much of the required data to independent third parties who have indicated a willingness to pass this data on to DOJ for NMVTIS use.

According to the NICB, it is estimated that there are approximately 321 insurance groups representing approximately 3,000 insurers that report an estimated 2.4 million salvage and total-loss records annually (based on the most recent three-year average). Furthermore, based on 2007 insurance data, over 60% of these motor vehicles will originate from the ten largest insurance groups. These 3,000 insurers would then be responsible for reporting this total-loss information to NMVTIS if not already reported to a third party that agrees to provide the data to NMVTIS.

In those cases where the data is already reported to a state or to a cooperating third party, there is no additional cost to insurance carriers. In cases where this data is not currently reported to a cooperating third party, the carrier would be required to report the data to NMVTIS. With the assumption that the data is already collected in an exportable format, and assuming that NMVTIS would establish a reporting mechanism involving a simple FTP-based solution, the cost to insurance carriers is similar to the state reporting costs of less than 1 cent per vehicle. The FBI previously has estimated that approximately 10.5 million junk and salvage vehicles are handled each year. Assuming that it costs insurance carriers approximately 0.005 cents per vehicle to report and that the insurance carriers are required to report on all 10.5 million junk and salvage vehicles, then the reporting costs to insurance carriers will be approximately \$52,500 annually.

Similarly, junk and salvage yard operators that already are reporting to cooperating third parties would not be required to report separately. Thus, NMVTIS would impose no additional burden. For those entities not voluntarily reporting to a cooperating third party, a separate reporting mechanism would be established. Depending on the type of mechanism established (e.g., FTP-based solution, form-fax solution, etc.), the costs will vary. It is assumed that all junk and salvage yard operators already collect much of the information required under the rule, and therefore, it is only the transmission of this data to NMVTIS that will result in costs. The table below summarizes these cost estimates.

Yard size	Reporting method	Initial investment costs	Annual ongoing labor costs	Annual vehicle volume *	Total annual average labor costs per vehicle (cents)	Total first year costs (includes initial investment costs and annual labor costs)
Small (non-automated)	Fax	\$90	12 hours per year/ \$96.00.	1-200	96	\$1.86.
Small (automated)	FTP	0	24 minutes per year/ \$3.12.	1-200	3	3 cents.
Medium	FTP	0	24 minutes per year/ \$3.12.	201-500	<1	<1 cent.
Large	FTP	250	24 minutes per year/ \$3.12.	501-7,800	<1	6 cents.

(* Note: Per-vehicle costs based on an average annual vehicle volumes.)

While it is difficult to estimate how many junk and salvage yards are not automated, the National Salvage Vehicle Reporting Program and other industry representatives estimate that nearly all have some form of data collection even

if they do not have automation in place. The National Salvage Vehicle Reporting Program has discussed with many of the inventory-management vendors the assistance that can be made available to establish reliable reporting protocols

through its voluntary and independent efforts within the industry. If such assistance is available from these vendors, nearly all junk and salvage yards will have some form of automation and be capable of exporting

and sending monthly reports electronically.

In cases in which small junk and salvage yards have no form of automation or computerized files, the Department assumes that a fax or other data-transmittal process would be needed. This paper-based process would likely incur additional labor costs that would bring the estimated per-vehicle costs for this small number of businesses to approximately 0.96 cents per vehicle (annual labor costs). However, according to industry representatives, the number of junk and salvage yards of this size is relatively small (estimated at 20% of licensed junk and salvage yards) and the number of businesses without any automation is even lower (expected to be less than 1,700 licensed businesses in the U.S.). These businesses would not incur these costs if already reporting this data to a state or another cooperating third party.

Assuming that small junk and salvage yards handle approximately 170,000 vehicles annually (at \$0.96 per vehicle annual labor costs) and that the remaining junk and salvage yards handle 10,330,000 vehicles annually (at an average labor cost of 1 cent per vehicle), then the Department estimates that their annual reporting costs will be approximately \$266,500.

The Department anticipates that the cost for web-based prospective-purchaser inquiries will be nominal. Similarly, the cost to law enforcement to access NMVTIS also is expected to be minimal because law enforcement will not be charged any direct transaction costs. Law enforcement will access NMVTIS through their existing infrastructure. The only cost will be to the operator of the system based on the number of inquiries received from law enforcement. The expected cost to the operator is less than 12 cents per inquiry.

The Department of Justice also considered possible alternatives to those proposed in the rule. Indeed, pursuant to 49 U.S.C. 30504(c), the Attorney General was required to establish "procedures and practices to facilitate reporting in the least burdensome and costly fashion" on insurance carriers and junk and salvage yards. Because of the statutory requirements imposed by the Anti-Car Theft Act, however, the Department of Justice did not have many options regarding the information that must be provided and the scope of the entities that must report the required information. In particular, the information required to be reported by the proposed rule is mandated by the Anti-Car Theft Act. The Department also considered various alternatives for

funding NMVTIS, such as a tiered-based fee structure and a transaction-based fee structure. Based on the comments to the proposed rule, the Department believes that a tiered fee structure based on the total number of motor vehicles titled in a state is preferable to these alternatives because it complies with the Anti-Car Theft Act and minimizes any burden imposed on reporting entities.

With regard to all sector reporting requirements, in most cases reducing the reporting timelines from monthly to semi-annually or less will not significantly reduce costs due to the benefits of automated processes. Additionally, the costs that this reduced reporting would incur by enabling theft and fraud to continue far outweighs the benefits. Consumers, states, law enforcement, and others need to know as soon as possible when a vehicle is reported as totaled or salvage to prevent the vehicle from being turned over to another state or consumer with a clean title. Moreover, a monthly reporting cycle is expressly required by statute.

Executive Order 13132

In accordance with section 6 of Executive Order 13132, the Department of Justice has determined that this rule does not have sufficient federalism implications to warrant a federalism summary impact statement. The rule does not impose substantial direct compliance costs on state and local governments and does not preempt state law. In formulating this rule, the Department has worked closely with AAMVA regarding the implementation of NMVTIS.

Executive Order 12988

This rule meets the applicable standards set forth in sections 3(a) and 3(b)(2) of Executive Order 12988, Civil Justice Reform.

List of Subjects

28 CFR Part 25

Crime, Law enforcement, Motor vehicles safety, Motor vehicles, Reporting and recordkeeping requirements, Transportation.

■ Accordingly, by virtue of the authority vested in me as Attorney General, including 5 U.S.C. 301 and 28 U.S.C. 509 and 510 and, for the reasons set forth in the preamble, part 25 of chapter I of title 28 of the Code of Regulations is amended as follows:

PART 25—DEPARTMENT OF JUSTICE INFORMATION SYSTEMS

■ 1. The Authority citation for part 25 is revised to read as follows:

Authority: Public Law 103–159, 107 Stat. 1536, 49 U.S.C. 30501–30505; Public Law 101–410, 104 Stat. 890, as amended by Public Law 104–134, 110 Stat. 1321.

■ 2. Add a new subpart B to read as follows:

Subpart B—National Motor Vehicle Title Information System (NMVTIS)

Sec.

- 25.51 Purpose and authority.
- 25.52 Definitions.
- 25.53 Responsibilities of the operator of NMVTIS.
- 25.54 Responsibilities of the States.
- 25.55 Responsibilities of insurance carriers.
- 25.56 Responsibilities of junk yards and salvage yards and auto recyclers.
- 25.57 Erroneous junk or salvage reporting.

Subpart B—National Motor Vehicle Title Information System (NMVTIS)

§25.51 Purpose and authority.

The purpose of this subpart is to establish policies and procedures implementing the National Motor Vehicle Title Information System (NMVTIS) in accordance with title 49 U.S.C. 30502. The purpose of NMVTIS is to assist in efforts to prevent the introduction or reintroduction of stolen motor vehicles into interstate commerce, protect states and individual and commercial consumers from fraud, reduce the use of stolen vehicles for illicit purposes including fundraising for criminal enterprises, and provide consumer protection from unsafe vehicles.

§25.52 Definitions.

For purposes of this subpart B:
Acquiring means owning, possessing, handling, directing, or controlling.
Automobile has the same meaning given that term in 49 U.S.C. 32901(a).
Certificate of title means a document issued by a state showing ownership of an automobile.

Insurance carrier means an individual or entity engaged in the business of underwriting automobile insurance.

Junk automobile means an automobile that—

- (1) Is incapable of operating on public streets, roads, and highways; and
- (2) Has no value except as a source of parts or scrap.

Junk yard means an individual or entity engaged in the business of acquiring or owning junk automobiles for—

- (1) Resale in their entirety or as spare parts; or
- (2) Rebuilding, restoration, or crushing.

Motor vehicle has the same meaning given that term in 49 U.S.C. 3102(6).

NMVTIS means the National Motor Vehicle Title Information System.

Operator means the individual or entity authorized or designated as the operator of NMVTIS under 49 U.S.C. 30502(b), or the office designated by the Attorney General, if there is no authorized or designated individual or entity.

Purchaser means the individual or entity buying an automobile or financing the purchase of an automobile. For purposes of this subpart, purchasers include dealers, auction companies or entities engaged in the business of purchasing used automobiles, lenders financing the purchase of new or used automobiles, and automobile dealers.

Salvage automobile means an automobile that is damaged by collision, fire, flood, accident, trespass, or other event, to the extent that its fair salvage value plus the cost of repairing the automobile for legal operation on public streets, roads, and highways would be more than the fair market value of the automobile immediately before the event that caused the damage. Salvage automobiles include automobiles determined to be a total loss under the law of the applicable jurisdiction or designated as a total loss by an insurer under the terms of its policies, regardless of whether or not the ownership of the vehicle is transferred to the insurance carrier.

Salvage yard means an individual or entity engaged in the business of acquiring or owning salvage automobiles for—

- (1) Resale in their entirety or as spare parts; or
- (2) Rebuilding, restoration, or crushing.

Note to definition of "Salvage yard": For purposes of this subpart, vehicle remarketers and vehicle recyclers, including scrap vehicle shredders and scrap metal processors as well as "pull-or pick-apart yards," salvage pools, salvage auctions, and other types of auctions handling salvage or junk vehicles (including vehicles declared a "total loss"), are included in the definition of "junk or salvage yards."

State means a state of the United States or the District of Columbia.

Total loss means that the cost of repairing such vehicles plus projected supplements plus projected diminished resale value plus rental reimbursement expense exceeds the cost of buying the damaged motor vehicle at its pre-accident value, minus the proceeds of selling the damaged motor vehicle for salvage.

VIN means the vehicle identification number;

§ 25.53 Responsibilities of the operator of NMVTIS.

(a) By no later than March 31, 2009, the operator shall make available:

(1) To a participating state on request of that state, information in NMVTIS about any automobile;

(2) To a Government, state, or local law enforcement official on request of that official, information in NMVTIS about a particular automobile, junk yard, or salvage yard;

(3) To a prospective purchaser of an automobile on request of that purchaser, information in NMVTIS about that automobile; and

(4) To a prospective or current insurer of an automobile on request of that insurer, information in NMVTIS about the automobile.

(b) NMVTIS shall permit a user of the system to establish instantly and reliably:

(1) The validity and status of a document purporting to be a certificate of title;

(2) Whether an automobile bearing a known VIN is titled in a particular state;

(3) Whether an automobile known to be titled in a particular state is or has been a junk automobile or a salvage automobile;

(4) For an automobile known to be titled in a particular state, the odometer mileage disclosure required under 49 U.S.C. 32705 for that automobile on the date the certificate of title for that automobile was issued and any later mileage information, if noted by the state; and

(5) Whether an automobile bearing a known VIN has been reported as a junk automobile or a salvage automobile under 49 U.S.C. 30504.

(c) The operator is authorized to seek and accept, with the concurrence of the Department of Justice, additional information from states and public and private entities that is relevant to the titling of automobiles and to assist in efforts to prevent the introduction or reintroduction of stolen motor vehicles and parts into interstate commerce. The operator, however, may not collect any social security account numbers as part of any of the information provided by any state or public or private entity. The operator may not make personally identifying information contained within NMVTIS, such as the name or address of the owner of an automobile, available to an individual prospective purchaser. With the approval of the Department of Justice, the operator may allow public and private entities that provide information to NMVTIS to query the system if such access will assist in efforts to prevent the introduction or reintroduction of stolen

motor vehicles and parts into interstate commerce.

(d) The operator shall develop and maintain a privacy policy that addresses the information in the system and how personal information shall be protected. DOJ shall review and approve this privacy policy.

(e) The means by which access is provided by the operator to users of NMVTIS must be approved by the Department of Justice.

(f) The operator shall biennially establish and at least annually collect user fees from the states and users of NMVTIS to pay for its operation, but the operator may not collect fees in excess of the costs of operating the system. The operator is required to recalculate the user fees on a biennial basis. After the operator establishes its initial user fees for the states under this section, subsequent state user fees must be established at least one year in advance of their effective date. Any user fees established by the operator must be established with the approval of the Department of Justice. The operator of NMVTIS will inform the states of the applicable user fees either through publication in the *Federal Register* or by direct notice or invoice to the states.

(1) The expenses to be recouped by the operator of NMVTIS will consist of labor costs, data center operations costs, the cost of providing access to authorized users, annual functional enhancement costs (including labor and hardware), costs necessary for implementing the provisions of this rule, the cost of technical upgrades, and other costs approved in advance by the Department of Justice.

(2) User fees collected from states should be based on the states' pro rata share of the total number of titled motor vehicles based on the Highway Statistics Program of the Federal Highway Administration, U.S. Department of Transportation, except in cases where states did not report to that program, in which case the states shall make available the most recent statistics for motor vehicle title registrations.

(3) All states, regardless of their level of participation, shall be charged user fees by the operator.

(4) No fees shall be charged for inquiries from law enforcement agencies.

(g) The operator will establish procedures and practices to facilitate reporting to NMVTIS in the least burdensome and costly fashion. If the operator is not the Department of Justice, the operator must provide an annual report to the Department of Justice detailing the fees it collected and how it expended such fees and other

funds to operate NMVTIS. This report must also include a status report on the implementation of the system, compliance with reporting and other requirements, and sufficient detail and scope regarding financial information so that reasonable determinations can be made regarding budgeting and performance. The operator shall procure an independent financial audit of NMVTIS revenues and expenses on an annual basis. The Department of Justice will make these reports available for public inspection.

§ 25.54 Responsibilities of the States.

(a) Each state must maintain at least the level of participation in NMVTIS that it had achieved as of January 1, 2009. By no later than January 1, 2010, each state must have completed implementation of all requirements of participation and provide, or cause to be provided by an agent or third party, to the designated operator and in an electronic format acceptable to the operator, at a frequency of once every 24 hours, titling information for all automobiles maintained by the state. The titling information provided to NMVTIS must include the following:

- (1) VIN;
- (2) Any description of the automobile included on the certificate of title (including any and all brands associated with such vehicle);
- (3) The name of the individual or entity to whom the certificate was issued;
- (4) Information from junk or salvage yard operators or insurance carriers regarding the acquisition of junk automobiles or salvage automobiles, if this information is being collected by the state; and
- (5) For an automobile known to be titled in a particular state, the odometer mileage disclosure required under 49 U.S.C. 32705 for that automobile on the date the certificate of title for that automobile was issued and any later mileage information, if noted by the state.

(b) With the approval of the operator and the state, the titling information provided to NMVTIS may include any other information included on the certificates of title and any other information the state maintains in relation to these titles.

(c) By no later than January 1, 2010, each state shall establish a practice of performing a title verification check through NMVTIS before issuing a certificate of title to an individual or entity claiming to have purchased an automobile from an individual or entity in another state or in cases of title transfers. The check will consist of—

(1) Communicating to the operator the VIN of the automobile for which the certificate of title is sought;

(2) Giving the operator an opportunity to communicate to the participating state the results of a search of the information and using the results to determine the validity and status of a document purporting to be a certification of title, to determine whether the automobile has been a junk or salvage vehicle or has been reported as such, to compare and verify the odometer information presented with that reported in the system, and to determine the validity of other information presented (*e.g.*, lien-holder status, etc.).

(d) By January 1, 2010, those states not currently paying user fees will be responsible for paying user fees as established by the operator to support NMVTIS.

§ 25.55 Responsibilities of Insurance carriers.

(a) By no later than March 31, 2009, and on a monthly basis as designated by the operator, any individual or entity acting as an insurance carrier conducting business within the United States shall provide, or cause to be provided on its behalf, to the operator and in a format acceptable to the operator, a report that contains an inventory of all automobiles of the current model year or any of the four prior model years that the carrier, during the past month, has obtained possession of and has decided are junk automobiles or salvage automobiles. An insurance carrier shall report on any automobiles that it has determined to be a total loss under the law of the applicable jurisdiction (*i.e.*, state) or designated as a total loss by the insurance company under the terms of its policies.

(b) The inventory must contain the following information:

- (1) The name, address, and contact information for the reporting entity (insurance carrier);
- (2) VIN;
- (3) The date on which the automobile was obtained or designated as a junk or salvage automobile;
- (4) The name of the individual or entity from whom the automobile was obtained and who possessed it when the automobile was designated as a junk or salvage automobile; and
- (5) The name of the owner of the automobile at the time of the filing of the report.

(c) Insurance carriers are strongly encouraged to provide the operator with information on other motor vehicles or other information relevant to a motor

vehicle's title, including the reason why the insurance carrier obtained possession of the motor vehicle. For example, the insurance carrier may have obtained possession of a motor vehicle because it had been subject to flood, water, collision, or fire damage, or as a result of theft and recovery. The provision of information provided by an insurance carrier under this paragraph must be pursuant to a means approved by the operator.

(d) Insurance carriers whose required data is provided to the operator through an operator-authorized third party in a manner acceptable to the operator are not required to duplicate such reporting. For example, if the operator and a private third-party organization reach agreement on the provision of insurance data already reported by insurance to the third party, insurance companies are not required to subsequently report the information directly into NMVTIS.

§ 25.56 Responsibilities of junk yards and salvage yards and auto recyclers.

(a) By no later than March 31, 2009, and continuing on a monthly basis as designated by the operator, any individual or entity engaged in the business of operating a junk yard or salvage yard within the United States shall provide, or cause to be provided on its behalf, to the operator and in a format acceptable to the operator, an inventory of all junk automobiles or salvage automobiles obtained in whole or in part by that entity in the prior month.

(b) The inventory shall include the following information:

- (1) The name, address, and contact information for the reporting entity (junk, salvage yard, recycler);
- (2) VIN;
- (3) The date the automobile was obtained;
- (4) The name of the individual or entity from whom the automobile was obtained;
- (5) A statement of whether the automobile was crushed or disposed of, for sale or other purposes, to whom it was provided or transferred, and if the vehicle is intended for export out of the United States.

(c) Junk and salvage yards, however, are not required to report this information if they already report the information to the state and the state makes the information required in this rule available to the operator.

(d) Junk and salvage yards may be required to file an update or supplemental report of final disposition of any automobile where final disposition information was not available at the time of the initial report

filing, or if their actual disposition of the automobile differs from what was initially reported.

(e) Junk and salvage yards are encouraged to provide the operator with similar information on motor vehicles other than automobiles that they obtain that possess VINs.

(f) Junk- and salvage-yard operators whose required data is provided to the operator through an operator-authorized third party (e.g., state or other public or private organization) in a manner acceptable to the operator are not required to duplicate such reporting. In addition, junk and salvage yards are not required to report on an automobile if they are issued a verification under 49 U.S.C. 33110 stating that the automobile or parts from the automobile are not reported as stolen.

(g) Such entities must report all salvage or junk vehicles they obtain, including vehicles from or on behalf of insurance carriers, which can be reasonably assumed are total loss vehicles. Such entities, however, are not required to report any vehicle that is

determined not to meet the definition of salvage or junk after a good-faith physical and value appraisal conducted by qualified appraisal personnel, so long as such appraisals are conducted entirely independent of any other interests, persons or entities. Individuals and entities that handle less than five vehicles per year that are determined to be salvage, junk, or total loss are not required to report under the salvage-yard requirements.

(h) Scrap metal processors and shredders that receive automobiles for recycling where the condition of such vehicles generally prevent VINs from being identified are not required to report to the operator if the source of each vehicle has already reported the vehicle to NMVTIS. In cases where a supplier's compliance with NMVTIS cannot be ascertained, however, scrap metal processors and shredders must report these vehicles to the operator based on a visual inspection if possible. If the VIN cannot be determined based on this inspection, scrap metal processors and shredders may rely on

primary documentation (i.e., title documents) provided by the vehicle supplier.

§ 25.57 Erroneous junk or salvage reporting.

(a) In cases where a vehicle is erroneously reported to have been salvage or junk and subsequently destroyed (i.e., crushed), owners of the legitimate vehicles are encouraged to seek a vehicle inspection in the current state of title whereby inspection officials can verify via hidden VINs the vehicle's true identity. Owners are encouraged to file such inspection reports with the current state of title and to retain such reports so that the vehicle's true history can be documented.

(b) To avoid the possibility of fraud, the operator may not allow any entity to delete a prior report of junk or salvage status.

Dated: January 23, 2009.

Mark Filip,

Acting Attorney General.

[FR Doc. E9-1835 Filed 1-26-09; 11:15 am]

BILLING CODE 4410-02-P

MILLER, PITT, FELDMAN & McANALLY, P.C.

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JOSÉ DE JESÚS RIVERA
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JEFFREY A. IMIG
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OF COUNSEL

STANLEY FELDMAN, P.L.C.
JANICE A. WEZELMAN
PHILIP J. HALL
NINA J. RIVERA

October 25, 2017

By Email and Personal Delivery

Ms. Kathryn Small
Procurement Officer
City of Phoenix
251 West Washington Street
Phoenix, AZ 85003
Kathryn.small@phoenix.gov

RE: Western Towing
Protest of Award Recommendation Solicitation: RFP 17-182
General Police Towing Services

Dear Ms. Small:

We are counsel to Western Towing.

This letter is in response to your letter of October 19, 2017 concerning the “protest” by counsel for ACT Towing, LLC, d.b.a. “All City Towing.”

Western Towing is committed to compliance with all State and Federal laws and regulations. It is currently and has been in compliance with the Anti-Theft Act of 1992. Pursuant to 49 U.S.C.A Sec. 30504 Reporting requirements:

“an individual or entity engaged in the business of operating a junk yard or salvage yard shall file a monthly report with the operator of the System. The report shall contain an inventory of all junk automobiles or salvage automobiles obtained by the junk yard or salvage yard during the prior month. The inventory shall contain--

October 25, 2017

Page 2

- (A) the vehicle identification number of each automobile obtained;
- (B) the date on which the automobile was obtained;
- (C) the name of the individual or entity from whom the automobile was obtained; and
- (D) a statement of whether the automobile was crushed or disposed of for sale or other purposes.

(2) Paragraph (1) of this subsection does not apply to an individual or entity--

- (A) required by State law to report the acquisition of junk automobiles or salvage automobiles to State or local authorities if those authorities make that information available to the operator; or
- (B) issued a verification under section 33110 of this title stating that the automobile or parts from the automobile are not reported as stolen" (emphasis added).

Paragraph (1) does not apply to Western Towing because it reports the acquisition/sale of junk automobiles or salvage automobiles to the State. This exception is also stated on the website for the National Motor Vehicle Title Information System: "Junk and salvage yards will not be required to submit reports to NMVTIS if they already report the required information to the state in which they are located and that state provides the required information for the junk and salvage entities to NMVTIS. Junk and salvage yards are responsible for ensuring that the state is reporting the required information to NMVTIS" (https://www.vehiclehistory.gov/nmvtis_auto.html#auto).

Arizona is a fully participating NMVTIS State. If the City of Phoenix would prefer Western to implement additional NMVTIS reporting, it would oblige at no addition to, and without modification to the rates offered in its bid. Western Towing has systems and trained staff in place to facilitate any reporting required. It calculates additional cost at \$0.33 per vehicle to directly report to NMVTIS in addition to the State. And, as stated, it would provide this service at zero cost to the City or public. As Western Towing is in compliance with NMVTIS requirements, it does not view this as a material issue in granting Western Towing the contracts as recommended for award.

October 25, 2017

Page 3

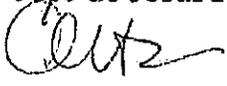
Any questions, or if you require additional information, please do not hesitate to contact us.

Very truly yours,

MILLER, PITT, FELDMAN & McANALLY, PC

By 

Jose de Jesus Rivera

By 

Gerald Maltz

cc: Client

EXHIBIT

3

Julie Kriegh

From: Brighton, Todd J. (OJP) <Todd.Brighton@usdoj.gov>
Sent: Thursday, January 18, 2018 1:15 PM
To: Julie Kriegh
Cc: Ean White
Subject: RE: DV and Western Towing compliance

I have now sent confirmation emails to both companies. We do not send notices that officially absolve businesses from potential nonreporting penalties. However, DOJ is not at this time planning to pursue civil penalties against either business for the VINs in question, unless there is demonstrated noncompliance in the future. Then past nonreporting would be considered as part of our enforcement protocol.

Todd

Todd Brighton
Senior Policy Advisor/Enforcement Coordinator
NMVTIS Program
Bureau of Justice Assistance
U.S. Department of Justice
(202) 616-3879



From: Julie Kriegh [mailto:Julie.Kriegh@phoenix.gov]
Sent: Thursday, January 11, 2018 9:39 AM
To: Brighton, Todd J. (OJP) <Todd.Brighton@ojp.usdoj.gov>
Cc: Ean White <ean.white@phoenix.gov>
Subject: DV and Western Towing compliance

Mr. Brighton,
It appears that both of these companies have completed the reporting required by DOJ; see attached. Is DOJ going to issue a formal letter of compliance to the companies; the City needs verification of compliance before contract award.
We appreciate your assistance.

sincerely,
Julie Kriegh, Assistant Chief Counsel
City of Phoenix Law Department
Public Services Section
200 W. Washington St.
Phoenix, Arizona 85003-1611
telephone: (602) 262-6761
Facsimile: (602) 534-9866
7-1-1 Friendly

Julie Kriegh

From: Ean White
Sent: Monday, January 08, 2018 11:06 AM
To: Jessica M Rothschild; Jim Campion; Claudia Ruiz; Julie Kriegh; Kathryn Small
Subject: Fwd: FW: NMVTIS Current reporting
Attachments: Western Towing of Phoenix Response NMVTIS 12 27 17.pdf

----- Forwarded message -----

From: "Brighton, Todd J. (OJP)"
Date: Jan 8, 2018 11:03 AM
Subject: FW: NMVTIS Current reporting
To: Ean White
Cc:

FYI

From: Brighton, Todd J. (OJP)
Sent: Monday, January 08, 2018 12:58 PM
To: 'Wesley Graff'
Subject: RE: NMVTIS Current reporting
Importance: High

Dear Mr. Graff,
Thank you for your efforts to come into compliance with required Federal NMVTIS reporting requirements. I have confirmed your company's reporting status as having gone back and inputted past records to get up to date (9,761 VINs in total). Going forward please note that NMVTIS is a monthly reporting requirement (at a minimum). If your company chooses to report more often than once every 30 days that is fine, just not less than monthly if junk or salvage vehicles had been obtained in the past 30 days.

Thanks again for your attention to this matter.
Todd
Todd Brighton
Senior Policy Advisor/Enforcement Coordinator
NMVTIS Program
Bureau of Justice Assistance
U.S. Department of Justice
(202) 616-3879



From: Wesley Graff [<mailto:wesley.graff@roadonewest.com>]
Sent: Tuesday, December 26, 2017 3:30 PM
To: Brighton, Todd J. (OJP) <Todd.Brighton@ojp.usdoj.gov>
Subject: NMVTIS Current reporting

Mr. Brighton,
Please see the attached letter of compliance per our phone conversation. Please respond with conformation of compliance as discussed as requested by the City of Phoenix. Thank you for your time with this matter.
Wesley Graff
President

Julie Kriegh

From: Kathryn Small
Sent: Thursday, January 11, 2018 7:06 AM
To: Julie Kriegh; Ean White; Jessica M Rothschild; Claudia Ruiz; Jim Campion
Subject: FW: NMVTIS Nonreporting Letter
Attachments: NMVTIS compliance report Jan 2018 _000036.pdf

FYI..

Thank you, Kathy

Kathryn Small

Contracts Specialist II
P 602-261-8778
F 602-534-1933

City of Phoenix
251 W. Washington Street
8th Floor
Phoenix, AZ 85003

"Our time is short, shorter than we think - and we can't take anything with us when this life is over except the souls we have invested in"

From: randydvtoing@aol.com [mailto:randydvtoing@aol.com]
Sent: Thursday, January 11, 2018 6:53 AM
To: Todd.Brighton@usdoj.gov
Cc: Kathryn Small
Subject: Re: NMVTIS Nonreporting Letter

Good morning,

Please see attached NMVTIS compliance report from Auto Data Direct for the December 2017 and January 2018.

This constitutes all DV Towing salvage sales from 2009 to current.

If you require any additional information just let me know.

Thank you for your assistance.

Randy Shipley
DV Towing
623-516-8700 main
623-582-1012 fax
randydvtoing@aol.com

Randy Shipley
DV Towing
623-516-8700 main
623-582-1012 fax
randydv towing@aol.com

-----Original Message-----
From: Brighton, Todd J. (OJP) (OJP) <Todd.Brighton@usdoj.gov>
To: randydv towing <randydv towing@aol.com>
Sent: Tue, Dec 12, 2017 10:08 am
Subject: NMVTIS Nonreporting Letter

Mr. Shipley,

Please see the attached NMVTIS Nonreporting Letter and call me should you have any questions.

Thank you,

Todd Brighton
Enforcement Coordinator/Senior Policy Advisor
NMVTIS Program
Bureau of Justice Assistance
U.S. Department of Justice
(202) 616-3879



EXHIBIT

4



SECTION VI – SUBMITTALS

CITY OF PHOENIX

other person acting on behalf of that person or entity, is prohibited from contacting city officials and employees regarding the contract after a solicitation has been posted.

- This “no-contact” provision only concludes when the contract is awarded at a City Council meeting. If contact is required with City official or employees, the contact will take place in accordance with procedures by the City. Violation of this prohibited contacts provision, set out in City Code Sections 2-190.4 and 43-36, by respondents, or their agents, will lead to **disqualification**.

10. Fraud Prevention and Reporting Policy

I acknowledge that the City has a fraud prevention and reporting policy and takes fraud seriously. I will report fraud, suspicion of fraud, or any other inappropriate action to: telephone no. 602-261-8999 or 602-534-5500 (TDD); or aud.integrity.line@phoenix.gov.

The purpose of the fraud policy is to maintain the City's high ethical standards. The policy includes a way for our business partners to report wrongdoing or bad behavior. Suspected fraud should be reported immediately to the Phoenix Integrity Line. The City has adopted a zero-tolerance policy regarding fraud.

OATH

I affirm that the statements contained in this form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.

Should any of the answers to the above questions change during the course of the contract, particularly as it relates to any changes in ownership, applicant agrees to update this form with the new information within 30 days of such changes. Failure to do so may be deemed a breach of contract.

Randy Shipley

Managing Member

PRINT NAME

TITLE

SIGNATURE

DATE

2/2/17

DV Towing, LLC

COMPANY (CORPORATION, LLC, ETC.) NAME and DBA

EXHIBIT

5

Violations - 2/1/2013 - 1/31/2018
Past 20 minute response time light duty

All City - Precinct 4	495
All City - Precinct 5	144
Total	639
<hr/>	
All City - Precinct 6	536
All City - Precinct 7	350
Total	886
<hr/>	
DV Precinct 2	94
DV Precinct 9	121
Total	215
<hr/>	
Western - Precinct 3	424
Western - Precinct 8	412
Total	836

EXHIBIT

6

**Phoenix City Council
Public Safety and Veterans Subcommittee
Summary Minutes
Tuesday, September 27, 2016**

2016 NOV -9 PM 1:13
CITY CLERK DEPT.

City Council Subcommittee Room
Phoenix City Hall, Assembly Rooms A, B and C
200 W. Washington St.
Phoenix, Ariz.

Subcommittee Members Present

Councilman Michael Nowakowski, Chair
Vice Mayor Kate Gallego
Councilwoman Thelda Williams
Councilwoman Laura Pastor

Subcommittee Members Absent**Staff Present**

Karen Peters
Penny Parrella
Tracee Crockett
Carmen Ronan
Jeff Alexander
Kelvin Bartee
Jill Celaya
Mark Faulkner
Moises Gallegos
Tim Gammage
Heidi Gilbert
Cheryl Griemsmann
Dave Harvey
Vicki Hill
Jonathan Howard
Shelly Jamison
Lisa Jones
Kevin Kalkbrenner

Staff Present

Scott Krushak
Mike Kurtenbach
Eneidine Lanzo
Brian Lee
Lisa Ligocki
David Leinenveber
Amy Offenbergl
Denise Olson
Wes Patterson
Mary Roberts
Elisa Rodriguez
Keith Rogers
Jessica Rothschild
Cynthia Segovia
Danny Seville
Melissa Sweinhagen
Don Taylor
Scott Walker

Public Present

Brianna Bradley
Ashli Digiambattista
Hartha Gil
Ashlee Larrison

Public Present

Claude Mattox
German Murcia
Carissa Wigginton

1. Call to Order

Chairman Nowakowski called the Public Safety and Veterans Subcommittee meeting to order at 9:09 a.m., with Councilmembers Williams and Pastor present.

2. Approval of minutes for May 11, 2016

Councilwoman Williams made a motion to approve the minutes from the May 11, 2016, Public Safety and Veterans Subcommittee meeting. Councilwoman Pastor seconded the motion, which passed 3 to 0.

3. Call to the Public

None.

4. Zika Virus Update

Vice Mayor Gallego asked if there should be funding available for the State of Arizona to combat the Zika virus. City of Phoenix public health subject matter expert David Leinenveber said Arizona is receiving funding, but it is a small amount. He explained the funding moved from the state health department to the county health department. Vice Mayor Gallego said she is optimistic Arizona will have additional funding shortly and Phoenix can utilize its share of the funding. Mr. Leinenveber said the city is poised to partner with the county health department.

Emergency Management Director Lisa Jones said the City will add a request for increased Zika funding to its 2017 federal agenda.

5. National Homeland Annual Security Conference

Item was for information only; no questions were asked.

6. Veterans Navigation Services Procurement

Item was for information only; no questions were asked.

7. Domestic Violence Fatality Review Team Report

Item was for information only; no questions were asked.

8. Phoenix Final Four Planning Activities

Lisa Jones, Director of Homeland Security and Emergency Management, introduced the item.

Roxann Favors, Special Projects Administrator at the Phoenix Convention Center, gave an overview of the large-scale events that would be coming to Phoenix surrounding the NCAA Final Four men's basketball championship from March 30 through April 3, 2017. She also provided information about the event planning process and the various working groups.

Assistant Fire Chief Scott Walker described regional coordination efforts to manage the event. He offered details about emergency support functions of the City of Phoenix Incident Management Team, and Fire Department supports within the incident command structure.

Commander Jeffery Alexander provided information about the law enforcement branch of the incident command structure and plans for a multi-agency coordination center to support incident management. He also reviewed the intelligence work flow process.

Vice Mayor Gallego joined the meeting telephonically.

Councilwoman Pastor inquired about the level of manpower from the Police and Fire departments required to support the event. Commander Alexander replied manpower would fluctuate to support the needs of the events, details of which are still being finalized. He noted reserve resources and civilian employees will be utilized as well.

Chairman Nowakowski welcomed Ms. Jones to her new position.

9. Police Hiring Update

Police Chief Joseph Yahner introduced the item.

Commander Brian Lee provided an overview of Police hiring, which will allow for the hiring of more than 500 positions through fiscal year 2018-2019, including a projected 200 sworn positions in the current fiscal year. He stipulated that not all hired recruits will become fully-fledged Police Officers, due in large part to the lengthy and rigorous police academy and field training processes. He described recruitment and community outreach efforts, and reviewed demographics of current sworn officers and recruits hired.

Councilwoman Williams inquired about the effect of attrition from the police academy on hiring. Chief Yahner said police recruits who fall out of the academy are replaced. He confirmed the department is gaining more officers than they are losing.

10. Fire Department Hiring Update

Chief Danny Seville introduced the item.

Deputy Chief Wes Patterson reviewed recruitment and hiring numbers for the Fire Department and presented demographics of the department and 2016 hired recruits.

Chief Seville described recruitment and outreach efforts. He announced the \$9 million SAFER grant award from FEMA, which will help fund Firefighter positions over the next two years.

Vice Mayor Gallego wondered if there were any members of the current recruit classes from The Franklin Academy. Chief Seville was unsure.

Vice Mayor Gallego asked if the percentage of new recruits who are veterans has been tracked. Chief Seville replied the information could be provided through the City Manager's Office.

Councilwomen Pastor and Williams asked how the SAFER grant affects hiring numbers. Chief Seville said the SAFER grant provides funding for the first 50 positions, and the department will determine how many more to hire after the first 50, based on attrition. He added the department is working with Budget and Research to make sure their minimum staffing number is met. Chairman Nowakowski requested clarification from Budget and Research regarding the relationship between SAFER-funded positions and city-funded positions.

Budget and Research Director Jeff Barton said the Fire Department can maintain 1,615 sworn positions with existing resources; and the intent of the SAFER grant is to prevent the minimum number of staff from dipping significantly below 1,615 by advance hiring to offset large numbers of individuals leaving the department.

Councilwoman Pastor asked if the SAFER grant would be used to hire additional recruits. Mr. Barton said the original hiring plan would have utilized specialty funds; instead the SAFER grant will pay for allocated positions for two years, allowing the city to hire at a faster rate and save money in specialty funds.

Chairman Nowakowski suggested the Fire Department look into how to recruit more females and Hispanics and the Police Department look into recruiting more African Americans.

11. Towing Request for Proposals

Denise Olson, Finance Department CFO, introduced the item. She said since 2012 police towing has had three contracts in place covering four towing zones, and these contracts will be valid through July 2017, with an opportunity to extend through January 2018. She added the Finance department recommends reissuing the towing solicitation at this time due to requests from the industry on fee structuring and also because of decreases in the scrap metal market. She offered service considerations to take into account in evaluating contracts, including cost, convenience, and response time.

Procurement Manager Jim Campion provided an overview of procurement options: 1) issuing an RFP with the current process (including four towing zones), 2) third party towing management, and 3) bidding the entire city as one contract.

Ms. Olson said the Police and Finance departments recommend the first procurement option because they believe it will result in the best pricing and minimal wait times. Ms. Olson also outlined recommended RFP evaluation criteria.

Councilwoman Pastor inquired about historical changes in the towing contract from one vendor to multiple vendors. Chairman Nowakowski replied in 2012 some of the city's vendors were going bankrupt, so there was a push for multiple vendors per contract as a safeguard. Councilwoman Williams explained the four zones were created because some areas of the city required traveling longer distances to get to the nearest tow yard, so the cost difference was reflected in separate zones. Both Chairman Nowakowski and Councilwoman Williams said they would be open to having one vendor for all four zones, provided they had the capacity to perform well. Ms. Olson described the advantages of having multiple towing companies, including: better chances of having tow yards nearby incidents, options in the event there are issues with one vendor, and ability to compare service levels.

Vice Mayor Gallego asked how data about response times is gathered. Jessica Rothschild, Management Assistant II, said each tow is tracked, which allows the city to calculate average response times. Vice Mayor Gallego wondered if response times

were consistent across the city. Ms. Rothschild said there is a little variation in response times depending on the area. The Vice Mayor observed it might be easier to manage one towing operator.

Councilwoman Pastor requested confirmation that a provider could bid for all four zones or just one zone; Mr. Campion confirmed. He added the city could build in requirements to the RFP to make sure vendors have tow yards in each area of the city.

Councilmember Williams asked if towing prices vary between zones, and if the current system of multiple vendors is working well. Ms. Rothschild said prices vary slightly depending on the part of the city you are towed from. Police Chief Joseph Yahner said the current system is working well, produces better response times, and he recommends continuing with it. He added the city went to multiple vendors due to difficulty with one vendor.

Chairman Nowakowski said he did not see a problem with having a single vendor if they met requirements. Chairman Nowakowski and Councilwoman Pastor inquired about the pricing differential between zones. Ms. Rothschild said prices between zones differ based on bids that came in during the procurement process.

Vice Mayor Gallego made a motion to approve Option 3, bidding the entire city as one contract, with consistent service levels, nearby facilities, and pricing across the city. Chairman Nowakowski seconded the motion.

Councilwoman Pastor said she would be comfortable with Option 1, provided one vendor has the ability to bid for all four zones.

Chairman Nowakowski said his research revealed the state and county do fixed pricing. He asked if fixed pricing could be added to the motion; Vice Mayor Gallego accepted the change. Councilwoman Williams said she could support the motion if it allowed for four zones.

Vice Mayor Gallego inquired if changes in precincts might affect zones. Chief Yahner replied precincts do not affect zones. He noted Police Officers radio to request tows, so they do not have to worry about how to reach the corresponding tow company. Chairman Nowakowski asked if a vendor could have yards in all four zones; Chief Yahner affirmed. Councilwoman Pastor offered because Police Officers must wait until tow trucks arrive at the scene on an incident, fast response times help free up Police Officers to move on to help other citizens.

Chairman Nowakowski believed the RFP should be altered to evaluate bidders on community involvement. Mr. Campion warned the Law Department views a community involvement evaluation criterion as a potential violation of gift policies. Chief Assistant City Attorney Dan Brown said his understanding is the city can request, but cannot compel, information about community involvement as part of the criteria to determine the award. The concern is compelling a company to provide free service could

potentially violate the gift clause. Following further discussion, he said he would go back to understand previous advice of the Law Department and follow up with the subcommittee.

Councilwoman Pastor made a substitute motion to approve Option 1 with a modification to allow one vendor to propose citywide. Councilwoman Williams seconded the motion.

The subcommittee came to a general consensus that more information was needed on fixed pricing and community involvement criteria. Councilwoman Pastor withdrew the substitute motion. Councilwoman Williams made a motion to continue the item until the next meeting. Vice Mayor Gallego seconded the motion. The motion to continue passed 4-0. Councilwoman Williams requested information on DPS and the Sheriff's Office's rates at the next meeting.

12. Public Safety Budget Update

Councilwoman Pastor exited the meeting.

Jill Celaya, Police Department Administrator, provided an overview of the department's budget, year to date spending, top 10 expenditures by type, and revenues collected.

Kenneth Leake of the Fire Department provided an overview of the department's budget, year to date spending, top 10 expenditures by type, and revenues collected.

Chief Presiding Judge Don Taylor of the Phoenix Municipal Court provided an overview of the department's budget, year to date spending, top 10 expenditures by type, and revenues collected. He also provided an update on the court's Compliance Assistance Program, which has more than 8,500 participants. He said the program is having a better long-term compliance rate, and to date approximately \$4.1 million has been collected.

Judge Taylor further noted he was appointed by the Chief Justice of the Arizona Supreme Court to a task force called Fair Justice for All, which looks at pretrial detention practices and costs as well as the effects fines and fees have on people's lives. He noted many of the task force's recommendations promote practices the City of Phoenix is already carrying out. He added Phoenix's practices were well-received at a Department of Justice summit on fines and fees reform in Washington, D.C.

13. Future Agenda Items

Councilwoman Williams requested a briefing on the Adobe Mountain adult re-entry center.

Chairman Nowakowski requested an update on domestic violence, as well as plans for the Fire Department to recruit more Hispanics and females and the Police Department to recruit more African Americans and veterans.

Vice Mayor Gallego requested information about pretrial detention practices.

14. Adjournment

Chairman Nowakowski adjourned the meeting at 11:07 a.m.

Respectfully submitted,
Carmen Ronan
Management Intern

CITY COUNCIL REPORT

TO: Ed Zuercher
City Manager

Milton Dohoney, Jr.
Assistant City Manager

FROM: Denise Olson
Chief Financial Officer

Joseph Yahner
Police Chief

SUBJECT: APPROVAL OF TOWING REQUEST FOR PROPOSALS PROCESS

This report requests the Public Safety and Veterans Subcommittee recommend City Council approval of the General Services Towing Contract Request for Proposals (RFP) process.

THE ISSUE

In 2012, the City Council approved changing the City's former practice of contracting with one sole tow vendor to provide towing services for the entire City to contract with no more than four vendors in four established tow zones. The change proved to be beneficial to vehicle owners, provided logistical advantages of having tow vendors closer to the storage lots served and increased competition. This practice promotes competitive pricing and allows for more opportunities for local business to participate in the process.

Currently, three vendors provide general services towing in four zones of the City:

Zone	Police Precincts	Vendor
A	Black Mountain and Cactus Park	DV Towing
B	Desert Horizon and Mountain View	All City Towing
C	Estrella Mountain and Maryvale	Western Towing
D	South Mountain and Central City	All City Towing

The Police and Finance departments recommends following the same procurement method and seeking open competition in the next contract process. This will allow all interested vendors of varying sizes; an equal opportunity compete in the bidding process.

Additionally, the same practice will ensure one tow vendor does not control or set tow pricing for the entire City of Phoenix. Instead, this competitive practice will help facilitate and promote quality towing services at the lowest possible cost.

OTHER INFORMATION

Established in 2006, Phoenix's Vehicle Impound Unit collects a \$150 administrative fee for every vehicle towed. Fees collected are placed into a special account for the sole purpose of implementing the Vehicle Impound Unit program as pursuant to ARS 28-3511 and ARS 28-3513. The PPD Unit is responsible for monitoring and auditing contracts and conduct monthly site visits to ensure contractor compliance. The contracts allow the PPD to provide general towing services to individuals under the following circumstances:

- Traffic accidents;
- Towing abandoned vehicles;
- Vehicles left in the roadways;
- Illegally parked vehicles; and
- Other law enforcement impoundments

Under state law, towing services must occur within 20 minutes from the time PPD dispatches a towing service provider. The City's averages 11 to 14 minutes wait time which is well below the 20 minute response time. Contractors are also required to provide auctioning services when vehicles have been lawfully impounded by Police and determined to be abandoned by the Arizona Department of Transportation, Motor Vehicle Division.

Currently, fees for towing (which are paid by the owner of the vehicle) range from \$18.00 to \$29.00 and are based on the size of the vehicle. In fiscal year 2015-16, the City recovered approximately \$2.1 million through towing fees and auction. With an additional \$34,000 proceeds recovered from the vendors for breaches.

Next Steps

The Phoenix Police Department seeks to modify the current scope of work to enhance public and traffic safety and ensure the safety of emergency personnel. Staff proposes changes to the RFP that include additional safeguard measures against excessive price increases, ensuring coverage for special events in downtown Phoenix and additional services for roadside assistance options at the request of a Police Officer.

Proposals will be evaluated based on the following criteria:

Evaluation Criteria	Points
Pricing	400
Conformance with Scope of Work and	300

Method of Approach	
Capacity, Experience and Past Performance	300
TOTAL	1,000

ALTERNATIVES

Staff also reviewed an alternative option of using a towing management company to be considered for the new solicitation of towing contracts. Towing management companies are contracted to dispatch tow companies and administer towing contracts. Cities who currently contract with a tow management solution use dozens of tow providers for towing services and several impound providers to manage impounds and vehicle disposal processes. Tow providers float throughout the city to await a tow request alert and the nearest tow truck responds and the vehicle is towed on the basis of which provider arrives first.

City staff identified two potential benefits for using a towing management company, including the use of an electronic towing application which could potentially reduce tow truck wait times for Police Officers and could benefit from real time search option for towed vehicles. Staff did note that using a towing management company substantial increase tow fees which would be passed directly onto vehicle owners. The chart below illustrates a towing charge comparison for a towing management in other cities compared to the Phoenix's existing model.

Level 1 Tow – Regular passenger size vehicle	
City	Price
Phoenix, AZ	\$18 - \$29
Indianapolis, IN	\$130
San Diego, CA	\$178
Austin, TX	\$193
Las Vegas, NV	\$200 - \$300
San Francisco, CA	\$208

*Note:
above
include
fees or

Pricing
does not
storage

additional fees associated with the type of tow.

Some other disadvantages include the lack of contract oversight, no city involvement/representation under this model and the towing administration management is handled by a private for-profit company. Under this model, there is a range of service

options that can be implemented; ranging from the use of an online towed vehicle search portal, mobile application or complete third party administration.

RECOMMENDATION

Staff request the Public Safety and Veterans Subcommittee recommend City Council approval of the General Services Towing Contract Request for Proposals (RFP) process.

Phoenix City Council
Public Safety and Veterans Subcommittee 2016 NOV -9 PM 1:13
Summary Minutes
Tuesday, October 12, 2016 **CITY CLERK DEPT.**

City Council Subcommittee Room
 Phoenix City Hall, Assembly Rooms A, B and C
 200 W. Washington St.
 Phoenix, Ariz.

Subcommittee Members Present

Councilman Michael Nowakowski, Chair
 Vice Mayor Kate Gallego
 Councilwoman Thelda Williams
 Councilwoman Laura Pastor

Subcommittee Members Absent

Staff Present

Milton Dohoney
 Penny Parrella
 Kwellin Waller
 Carmen Ronan
 Mark Angle
 Wilhelmina Bakker
 Mark Borzych
 Jessica Breedlove
 James Burgett
 Jim Champion
 Mark Faulkner
 Vicki Hill
 Jonathan Howard

Staff Present

Shelly Jamison
 Lisa Jones
 Scott Krushak
 Mike Kurtenbach
 Harry Markley
 Denise Olson
 Mary Roberts
 Jessica Rothschild
 Danny Seville
 Phoebe Volk
 Scott Walker
 Jeri Williams
 Joseph Yahner

Public Present

Jeff Dunn
 Conor Gleason
 Jay Lenne
 Claude Mattox
 Ronald McClure

Public Present

Ann O'Brien
 Gwen Reilly
 Dan Rush
 Randy Shipley

1. Call to Order

Chairman Nowakowski called the Public Safety and Veterans Subcommittee meeting to order at 9:05 a.m. with Councilmembers Gallego, Williams, and Pastor present.

2. Call to the Public

None.

3. Arizona Department of Corrections Maricopa Reentry Center

Assistant Police Chief Mary Roberts described the genesis of the Arizona Department of Corrections' (DOC) Adobe Mountain Reentry Center, a halfway house that opened in July 2016.

Councilwoman Williams said she has written to the Governor describing her issues with the center. She commented it has brought many homeless people into the area, and the nearby

shopping center, employment center, and Park and Ride facilities have been experiencing problems.

Ann O'Brien, who lives near the reentry center, said the surrounding community needs to know what to expect from the Phoenix Police Department when they report crimes. She observed the center does not have nearby public transportation and affordable housing to support it.

Chairman Nowakowski wondered if sex offenders had been removed from the facility, and if so, where they were relocated. Assistant Chief Roberts said there are less than 20 sex offenders at the center, and they are being transitioned by DOC to adequate housing that meets requirements concerning their registration. Chairman Nowakowski expressed concern ex-sex offenders are often dropped off at Central Arizona Shelter Services (CASS) in Downtown Phoenix, which adds to the large homeless population there. He suggested following up with DOC to see where they are dropping off sex offenders.

Chairman Nowakowski expressed his support for programs that reacclimate formerly incarcerated individuals into society, but believed other cities should host the programs, in addition to Phoenix.

Councilwoman Williams noted she and Councilman Waring had conversations with DOC and state legislators representing the area emphasizing the City of Phoenix should not be the only city absorbing relocation efforts. She desired to continue relocation conversations with the legislature and the Governor's Office.

Vice Mayor Gallego reiterated other cities throughout the county should assist in finding social services solutions, adding better outcomes are possible when individuals have services near where they have historical ties.

Councilwoman Pastor wondered if there were similar successful programs in Arizona and if the City is keeping performance data on the effectiveness of these programs. Ms. Roberts replied the DOC oversees the program.

Harry Markley provided information about Phoenix's activities regarding the facility. He said the City expanded their notification area to let residents in proximity of the facility know, they are going to community meetings and reaching out to business owners, and they are in conversations with the facility to better understand its characteristics.

Chairman Nowakowski encouraged the City to come together to find the right solution for the community.

4. Animal Hoarding

Vicki Hill, City Prosecutor, reviewed details of an ordinance to make it a Class 1 misdemeanor to hoard animals. The ordinance would make it so a person who has 10 or more animals treated in a substandard way, i.e., abandoned, kept in unsanitary conditions, or not appropriately fed or hydrated, would be ordered to have a mental

health evaluation, pay for the animal's cost of care, and could be prevented from owning animals in the future.

Councilwoman Williams observed the ordinance would help investigators.

Vice Mayor Gallego wished to know how this would affect police training. Ms. Hill said they have investigators who are well trained and experienced in this type of investigation, and they also bring in expert witnesses from the Arizona Humane Society for assistance.

Vice Mayor Gallego asked for clarification about what constitutes a companion animal. Ms. Hill said all animals except fish and rodents.

Chairman Nowakowski clarified under the ordinance residents would still be allowed to have more than 10 animals, but they could not treat them in a substandard way.

Councilwoman Williams thanked Police Chief Joseph Yahner for his work to combat animal cruelty and improve associated police training.

Councilwoman Williams made a motion to approve the item. Chairman Nowakowski seconded the motion, which passed 4-0.

~~5. Approval of Towing Request for Proposals Process.~~

Denise Olson, Chief Financial Officer, gave an overview of the item. She described the City's current contract, which has four towing zones, with fees varying by zone, and three vendors.

Jessica Rothschild, Management Assistant II, described the difference between the current competitive pricing model and a fixed pricing model, which would be more expensive. She compared towing and daily storage fees in neighboring jurisdictions, then described fixed rate pricing models for the Arizona Department of Public Safety (DPS) and Maricopa County Sheriff's Office (MCSO).

Procurement Manager Jim Campion stated the four towing zones maximize competition, and a tow provider is required to have a storage facility in the zone.

Joseph Yahner, Police Chief, proclaimed his satisfaction with the current configuration. He highlighted problems with wait times under the previous system, which takes officers away from patrolling, as they must remain at an incident until the tow truck shows up.

Mr. Campion presented the recommendation to stay with current model with a three-year contract term and one, two-year option to extend. He provided recommended RFP evaluation criteria.

Vice Mayor Gallego noted her interest in hearing from members of the towing industry regarding the addition of roadside, or, "other services," i.e., tire change, jumpstart, lockout, fuel refill, to the RFP evaluation criteria.

Claude Mattox of Molera Alvarez advocated for the fixed pricing model, which he said promotes competition based on service, not price; eliminates variable prices for drivers around the City; simplifies audits due to a single vendor; and allows for economies of scale for the vendor. He stated his approval for acknowledging vendors with strong community involvement. He concluded by asserting the unfairness of holding current providers responsible for performance issues of the former single vendor and distributing a DPS model pricing sheet.

Randy Shipley of DV Towing asserted safety and on-time performance should be weighted more than pricing. Vice Mayor Gallego asked about factors that drive on-time performance. He said trucks must be staged throughout the zones to meet response time standards; this creates a large capital cost which needs to be recouped. Vice Mayor Gallego requested his input on roadside services; he was not in favor.

Jeff Dunn of All City Towing stated the DPS/MCSO model has been in place 10 years, and was the result of a full market study. He contended the contract should not be built on price, and reiterated the high cost of meeting 11 to 14-minute response times, including paying for trucks and employee benefits. He concurred regarding not wanting to provide roadside services.

Ron McClure of Unique Towing commented the cost of providing towing has gone up and Phoenix's prices are too low, as they are not reflective of the cost of an actual tow. He noted DPS bases its tow rate on the average tow rate of high-performing vendors. He remarked the contract should weigh capacity and past performance more than pricing, and he advocated for multiple vendors. He was also concerned about the legality of revenue sharing and was opposed to providing roadside services.

Chairman Nowakowski asked how the price of scrap metal going down affects the industry. Chairman Nowakowski clarified if your car is abandoned, it goes to auction or is sold for scrap metal. Mr. McClure said selling scrap metal is one of the main businesses in the industry, and when the price of scrap metal goes down, towing companies get less money for abandoned or totaled cars, which has hurt their bottom line. He also described auction income, which the City gets a 34 percent cut of, and he noted the costs to prepare a car to go to auction are high.

Councilwoman Williams asked what percent of towed vehicles go to auction. Mr. McClure said about 20 percent.

Conor Gleason, President of the Arizona Professional Towing and Recovery Association (APTRA) said he was opposed to providing roadside services. He emphasized the cost to deliver a tow continues to rise, and pricing should not carry the biggest weight in the contract because service delivery is more important. He added

APTRA is working with DPS to determine the total cost of a tow. He expressed dissatisfaction with auction revenue sharing because these costs are often passed on to users.

Councilwomen Williams and Pastor and Chairman Nowakowski asked staff for clarification about auction revenue sharing. Mr. Campion said it is part of the pricing criteria in the RFP. Ms. Rothschild explained when a vehicle is abandoned, the towing company can auction it, and a portion of that comes back to the City. Mr. Gleason noted DPS does not require revenue sharing, and towing companies often do not recover much cost due to the cost of storing the vehicle.

Councilwoman Pastor inquired about total costs in revenue sharing scenarios. Ms. Rothschild said she did not have a pricing model. Mr. Gleason noted AFTRA could provide cost information.

Councilwoman Williams wondered how much towing income the city receives annually. Ms. Rothschild explained the vehicle owner pays the vendor directly for towing and storage fees. She said the City does cost recovery of \$150 on 30-day impounds to fund the program and administration, including detectives who inspect vehicles and customer service staff. Councilwoman Williams asked if the program counts on the cost recovery for its funding; Chief Yahner affirmed.

Councilwoman Williams wished to know the role of inspectors. Ms. Rothschild replied they check if there is an incorrect VIN number or stolen vehicle, because if the City towed a vehicle and did not notify the correct owner, per state law the City pays for that. Councilwoman Williams asked how often this type of fraud happens; Ms. Rothschild said approximately twice a month.

Vice Mayor Gallego queried if other cities do revenue sharing and when AFTRA's report on the cost of a tow would be done. Mr. Gleason said Phoenix charges more than other cities, and he could not say when the study would be done.

Vice Mayor Gallego asked if other City departments go through the Police Department for towing. Ms. Rothschild affirmed.

Councilwoman Pastor requested clarification on the RFP pricing evaluation criteria. Ms. Rothschild responded pricing is based on daily storage fees and the amount to tow each vehicle based on the gross vehicle weight.

Mr. Campion said pricing includes revenue sharing. He noted DPS is interested in looking at Phoenix's model because their customers sometimes shop around to private providers for better rates.

Dan Rush of All City Towing contended less weight should be put on pricing because the current prices don't reflect the full cost to tow a vehicle. He did not want to provide roadside service.

Councilwoman Pastor said she needed clarity around what total cost of a tow is to understand pricing.

Chief Yahner said provider concerns could be addressed during the RFP process when scrap metal concerns and other particulars are negotiated, but first the high-level contract parameters need to be defined.

Mr. Champion said the current contract was based off of the then-Council's preference to have low prices for vehicle owners. He added contracts have been renegotiated based on the price of scrap metal in the past, and suggested the Council could remove roadside services from the evaluation criteria and add more weight to other categories.

Ms. Olson said vendors would have to submit a pricing sheet delineating the breakdown of their prices.

Chairman Nowakowski felt there were mixed messages about what a tow actually costs and how much the industry gets. He said he would like to see performance outweigh pricing in terms of evaluation points. He approved of continuing with four zones and allowing for multiple tow companies.

Councilwoman Williams made a motion to continue with the current model of four towing zones where proposers can be awarded one or more zones, and changing the RFP evaluation criteria to allocate 350 points to pricing; 300 to conformance with the scope of work and method of approach; 350 to capacity, experience, and performance; with removal of the other (roadside) services criteria category. Councilwoman Pastor seconded the motion, which passed 4-0.

Chairman Nowakowski asked if living wage requirements are built into the terms and conditions. Mr. Champion affirmed.

Assistant City Manager Milton Dohoney asked if the Subcommittee wanted another report from staff before they execute the RFP process. The Subcommittee said no.

6. Future Agenda Items

The Subcommittee reviewed a listing of future agenda items, and Chairman Nowakowski asked if a Domestic Violence Court update could be added.

7. Adjournment

All Councilmembers welcomed incoming Police Chief Jeri Williams and thanked Chief Joseph Yahner for his leadership and accomplishments during his tenure. Chairman Nowakowski adjourned the meeting at 10:44 a.m.

Respectfully submitted,
Carmen Ronan
Management Intern

198167

CITY COUNCIL REPORT

TO: Ed Zuercher
City Manager

Milton Dohoney, Jr.
Assistant City Manager

FROM: Denise Olson
Chief Financial Officer

Joseph Yahner
Police Chief

SUBJECT: APPROVAL OF TOWING REQUEST FOR PROPOSALS PROCESS

This report requests the Public Safety and Veterans Subcommittee recommend City Council approval of the General Services Towing Contract Request for Proposals (RFP) process.

THE ISSUE

On September 27, 2016 staff presented procurement options for General Towing services for the Police Department to the Public Safety and Veterans Subcommittee. At that meeting, Council requested more information on fixed pricing options and comparisons with other governments in the local area.

OTHER INFORMATION

In 2012, the City Council approved changing the City's former practice of contracting with one sole tow vendor to provide towing services for the entire City to contract with no more than four vendors in four established tow zones. The change proved beneficial to vehicle owners, provided logistical advantages of having storage lots located throughout the City and increased competition. By comparison, when the City contracted with one vendor time response violations occurred at a higher rate:

One tow vendor for entire city

- Assessed 2,398 violations to single vendor resulting in an **average 40 per month**

Three vendors, four established zones

- Assessed 1,284 violations under the existing contracts with vendors resulting in an **average 30 per month**

The existing practice promotes competitive pricing and allows for more opportunities for local business to participate in the process. The Police and Finance departments

recommend following the same procurement method and seeking open competition in the next contract process. This will allow all interested vendors of varying sizes an equal opportunity compete in the bidding process. Additionally, the same practice will ensure one tow vendor does not control or set tow pricing for the entire City of Phoenix. Instead, this competitive practice will help facilitate and promote quality towing services at the lowest possible cost.

The existing contracts for the four towing zones allow the PPD to provide general towing services to individuals under the following circumstances:

- Traffic accidents, owner assists
- Abandoned vehicles
- Illegally parked vehicles
- Stolen recoveries
- Mandatory 30-day hold tows, and
- Other law enforcement impoundments

The Code Enforcement Unit is responsible for monitoring and auditing contracts and conducting monthly site visits to ensure contractor compliance. Under the existing contracts, towing services must occur within 20 minutes from the time PPD dispatches a towing service provider. The City averages 11 to 14 minutes wait time which is well below the 20 minute response time. Contractors are also required to provide auctioning services when vehicles have been lawfully impounded by Police and determined to be abandoned by the Arizona Department of Transportation, Motor Vehicle Division.

Currently, three vendors provide general services towing in four zones of the City:

Zone	Police Precincts	Vendor	Towing Fees
A	Black Mountain and Cactus Park	DV Towing	\$18.00
B	Desert Horizon and Mountain View	All City Towing	\$29.00
C	Estrella Mountain and Maryvale	Western Towing	\$18.00
D	South Mountain and Central City	All City Towing	\$15.00

As shown above fees for towing a vehicle (which are paid by the owner of the vehicle) range from \$15.00 to \$29.00 and are based on the size of the vehicle. In fiscal year 2015-16, the City recovered approximately \$2.1 million through administrative fees and auction, with an additional \$34,000 in proceeds recovered from the vendors for breaches.

For the upcoming procurement staff recommends accepting bids for the four zones and proposals will be evaluated based on the following criteria:

Evaluation Criteria	Points
Pricing	400
Conformance with Scope of Work and Method of Approach	300
Capacity, Experience and Past Performance	300
TOTAL	1,000

ALTERNATIVES

Staff also reviewed an alternative option of using a towing management company to be considered for the new solicitation of towing contracts. Towing management companies are contracted to dispatch tow companies and administer towing contracts. In some jurisdictions tow providers float throughout the city to await a tow request alert and the nearest tow truck responds and the vehicle is towed on the basis of which provider arrives first. Staff did note that using a towing management company will substantially increase tow fees which would be passed directly onto vehicle owners. Another disadvantage includes the lack of contract oversight, no city involvement/representation under this model and the towing administration management is handled by a private for-profit company.

Another alternative is to do a procurement for citywide towing services. The advantage of doing a citywide towing procurement is it will result in a flat rate citywide towing fee, one contract for the Police Department and one contract to administer. Some of the requirements of this procurement include having multiple yards located throughout the city to ensure the towing storage facility is relatively close to where the vehicle was originally towed. A citywide service provider would also require capital, including:

- 56 trucks citywide
- 24 hours service and associated drivers
- Storage facilities within each zone
- Minimum of 2 ½ acres of property storage
- Special equipment for underwater vehicles
- 20 minute response time for priority police-ordered tows

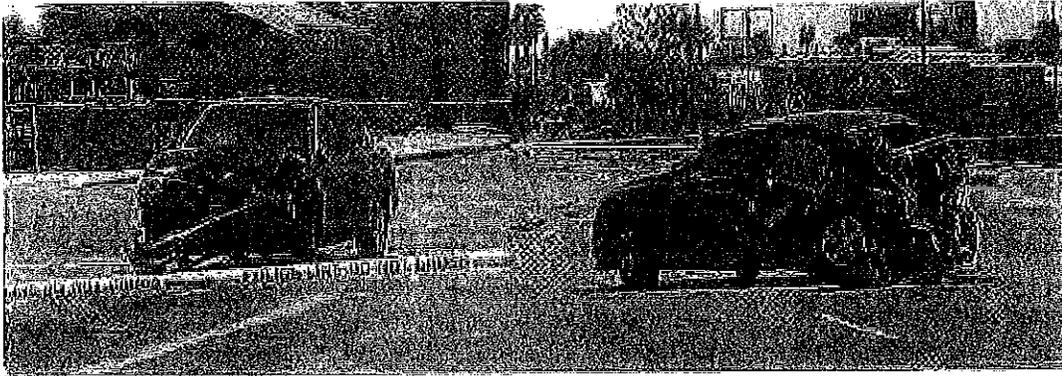
There is concern with staff that these requirements do limit the number of vendors who will be able to compete or participate in the procurement process.

CONSIDERATIONS

The Subcommittee also requested more information on a fixed-cost pricing model. As stated above, soliciting for a citywide towing service will result in one price for towing

services. Staff is not able to predict if a citywide approach would result in lower prices as compared to the prices set using four towing zones.

Staff was also asked to do pricing comparisons to other local governments. The Police Department did a comparison based on a scenario. The scenario is a recent crash occurring near 3500 West Roosevelt Street in the South Mountain Precinct that resulted in two disabled vehicles. A southbound vehicle slowed to turn at an intersection, was struck by a second vehicle and disabled in the middle of the road causing a hazard for passersby.



In this situation and under the current contract the driver of the struck vehicle is required to pay a \$15 towing fee and from \$15 and \$32.50 for daily storage. For five days storage the approximate price for the no fault vehicle ranges from **\$90.00 - \$162.50** under the rates set in the current General Services contract.

Under a fixed rate pricing the struck vehicle is required to pay \$69 - \$75 hook fee plus \$4 mileage and daily storage from \$15 - \$30 per day. For five days storage and an approximate 10 miles travel the no fault vehicle charges range from **\$169 - \$265**.

Pricing Comparison with neighboring jurisdictions:

	Towing Fee	Daily Storage
Scottsdale PD (1 vendor)	\$0.01	\$32.50 per day
Mesa PD (4 zones, 3 vendors)	\$10 - \$32.45	\$12.50 - \$16.78 per day
Glendale PD (1 provider)	\$25 per hour	\$15 per day
MCSO (14 zones, 45 providers)	\$75 fixed rate plus \$4 per mile	\$15 - \$25 per day
DPS (3 districts, up to 25 providers per district)	\$69 fixed rate plus \$4 per mile	\$25 - \$30 per day
Phoenix PD (4 zones, 3 providers)	\$15 - \$29 hook fee	\$15 - \$32.50 per day

As shown in the price comparisons above, there are various towing models being utilized by local governments. In the case of Department of Public Safety (DPS), there is one fee

but it varies depending on the number of miles the vehicle is towed. The DPS model does not utilize one tow company but rotates through 45 providers for each of the three districts.

Higher towing fees impact to lower income citizens is a genuine concern. City staff's concern is for the citizens of the community and a need to maintain favorable police community relations. Currently, officers respond to traffic accidents and tow disabled vehicles from the roadway to remove the hazard and restore traffic flow. The unintended consequence of abandoning a vehicle at a tow yard results in a \$500 fine assessed by the Arizona Motor Vehicle Division that must be paid before the owner can register another vehicle.

RECOMMENDATION

Staff request the Public Safety and Veterans Subcommittee recommend City Council approval of the General Services Towing Contract Request for Proposals (RFP) process utilizing the existing towing services model including four towing zones.

November 30, 2016

The RFP will be issued no later than December 2016. A formal recommendation for award of a new contract will be presented to City Council in the spring of 2017.

The evaluation panel will consist of a minimum of five people, which will include one representative from three departments outside of PCC and two PCC personnel.

Advertising for the RFP will be placed in the City's contracted newspaper, Arizona Business Gazette. In addition, advertising will be placed in the following publications and website: Record Reporter, Arizona Informant, Prensa Hispana, Trade Journals, Bid Source, and City webpage.

Concurrence

This item was recommended for approval by the Downtown, Aviation, Economy and Innovation Subcommittee by a vote of 4-0 on Nov. 2, 2016.

ITEM 40

CITYWIDE

**ISSUE RFP FOR GENERAL
POLICE TOWING SERVICES**

The Council heard request to authorize the City Manager, or his designee, to issue a Request for Proposals (RFP) for the General Police Towing Services for the Phoenix Police Department.

The Phoenix Police Department required general towing services to provide assistance for citizens involved in accidents, towing abandoned vehicles, vehicles left in the roadways, illegally parked vehicles, and other law enforcement impoundments. Towing services were required within 20 minutes from the time police calls the provider. The Police Department also required auctioning services when vehicles have been lawfully impounded and determined to be abandoned by the Arizona Department of Transportation Motor Vehicle Division (MVD).

The General Police Towing Services contract covered over 500 square miles which was currently divided into four zones. Last year the Police Department requested more than 33,000 tows citywide.

Currently, there were three separate contracts representing four zones for the General Police Towing Services contract. In order to allow adequate time for a new solicitation, all three towing vendors agreed to a six-month extension with fixed pricing through July 31, 2017.

November 30, 2016

The RFP process will select vendors to provide towing services in the existing four zones for three years with one, two-year extension option for a contract term of up to five years. Vendors might propose on one or more zones.

The evaluation criteria and corresponding points will be as follows:

Pricing (tow fee, storage, outside city limit, dry run, auction sales split, disposal sales split)	350 Points
Conformance with Scope of Work and Method of Approach	300 Points
Capacity, Experience and Past Performance	350 points

Concurrence/Previous Council Action

This item was recommended for approval by the Public Safety and Veterans Subcommittee on Oct. 12, 2016.

ITEM 41

CITYWIDE

**ORDINANCE S-43026 -
RFA 07/081D MMCAP-MEDICAL
& PHARMACY SUPPLIES -
REQUIREMENTS CONTRACT**

The Council heard request to authorize the City Manager, or his designee, to extend the use of the State of Arizona Cooperative Contract ADSPO14-068468 with Minnesota Multistate Contract Alliance (MMCAP) for Medical & Pharmacy Supplies through the State of Arizona and enter into agreements with Physician Sales & Service, Cardinal Distribution, McKesson, Glaxo Smith, Sanofi Pasteur, Inc., and Meridian Medical Technologies. This contract will provide pharmacy and medical supplies used by EMS and Fire personnel on an as-needed basis through March 30, 2020. This contract was approved by formal action on Dec. 14, 2011. It was further requested the City Controller be authorized to disburse all funds related to this item.

The MMCAP was a voluntary group purchasing organization (GPO) operated and managed by the State of Minnesota's Department of Administration for government agencies. The State of Arizona Procurement Office utilized MMCAP contracts as a purchasing cooperative under ARS Title 41-2632 as authorized by the Arizona Procurement Code.

By utilizing the State Cooperative Agreement, the City benefited from the government pricing, volume discounts and economies of scale.

Contract Term

The City will begin accessing the State of Arizona Cooperative Contract on or about Jan. 1, 2017 with a maximum end date of March 30, 2020.

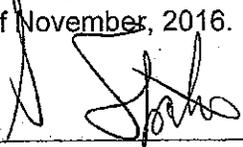
November 30, 2016

The City Council therefore finds and hereby certifies and declares that none of the candidates in said Special Council Election for District 3 gained a majority of all the votes cast, and therefore, a Runoff Election will be held on March 14, 2017 between the following two candidates, having received the most votes in the Special Council Election:

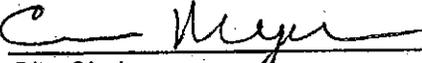
DISTRICT 3

Christopher M. DeRose
Debra Stark

IN WITNESS WHEREOF, the Council of the City of Phoenix hereby declares the attached results to be the official results of said Special Council Election, this 30th day of November, 2016.



Greg Stanton
Mayor



City Clerk
SEAL





City of Phoenix

TO: Ed Zuercher
City Manager

DATE: March 1, 2018

FROM: Denise Olson 
Chief Financial Officer

SUBJECT: ADDITIONAL INFORMATION REGARDING THE GENERAL POLICE
TOWING SERVICES REQUEST FOR PROPOSALS

This memo is to clarify the Concurrence/Previous Council Action section of the General Police Towing Services – Requirements Contract – RFP 17-182 (Ordinance S-44262). On Oct. 12, 2016, the Public Safety and Veterans Subcommittee recommended issuance of the Request for Proposals (RFP) for the General Police Towing Services for the Phoenix Police Department in four zones with approved criteria as noted. On Nov. 30, 2016, the City Council approved the issuance of RFP 17-182.



Eight-Hour Rule Request Seeking Council Authorization to Research Potential City Charter Amendment Regarding Election Funding Disclosure to be Referred to Voters at November 2018 General Election

Request City Council approval for staff from the City Clerk and Law departments and other City departments to spend in excess of eight hours of staff time, per City Council Rule 12, to provide research to the City Council on a potential City Charter Amendment regarding election funding disclosure that could be referred to voters at the November 2018 General Election.

Summary

On Feb. 15, 2018, Councilwoman Kate Gallego along with Mayor Greg Stanton and Councilwoman Debra Stark delivered a letter to the City Manager requesting an item be placed on the next available Formal Agenda to develop language to refer to the voters an amendment to the City Charter at the November 2018 General Election (**Attachment A**). This conforms to City Council Rule 2b regarding placement of items on an agenda. The potential proposed amendment would seek to create a requirement for the disclosure of original and intermediary sources of major campaign contributors, and would further seek to require the City Council to adopt by ordinance all the necessary regulations for the establishment of and compliance with these disclosure requirements. For staff to conduct thorough research and develop draft options for Council review will require more than eight hours of staff time.

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk and Law departments.



City of Phoenix

February 15, 2018

Ed Zuercher
City Manager
200 West Washington Street
Phoenix, AZ 85003

Dear Mr. Zuercher:

The City of Phoenix values transparency in our political system. We have instituted many reforms including disclosure requirements and putting contributions online. We have strict requirements for individual donors. The amount of independent expenditures in local and national elections has only grown in recent years. We believe now is the time to modernize our rules to require disclosure of the sources of independent expenditures.

Luckily, we are seeing municipalities lead the way to give voters back their voice. The saying goes that sunlight is the best disinfectant, and if we act now we can shine a light on the dark and dirty money that tries to buy our elections.

That is why we respectfully ask that you place an item on the next available Formal Agenda to develop language to refer to the voters an amendment to the City Charter at the November 2018 general election. This amendment would create a requirement for the disclosure of original and intermediary sources of major contributions used to influence city elections. Further, it should require the City Council to adopt by ordinance all the necessary regulations for the establishment of and compliance with these disclosure requirements. The intent of this measure would be to improve transparency and maintain the public trust in our city's electoral process.

We believe that now is the time to push back, clean up our elections and restore the voice of voters. We must empower our electorate to make informed decisions by letting them know who is really behind the messages that they are hearing.

Sincerely,

Kate Gallego,
Councilwoman - District 8

Greg Stanton,
Mayor

Debra Stark,
Councilwoman - District 3



Eight-Hour Rule Request Seeking Council Authorization to Research Land Located Along South Central Avenue and the Rio Salado

Request City Council approval for staff from the Community and Economic Development Department and other City departments to spend in excess of eight hours of staff time, per City Council Rule 12, to research land located along south Central Avenue and the banks of the Rio Salado.

Summary

On Feb. 20, 2018, Councilman Michael Nowakowski along with Councilwoman Debra Stark and Councilwoman Kate Gallego delivered a letter to the City Manager requesting an item be placed on the next available Formal Agenda to research land located along south Central Avenue and the banks of the Rio Salado (**Attachment A**). This conforms to City Council Rule 2b regarding placement of items on an agenda. This request will focus on opportunities for light rail development property along Central Avenue and the banks of the Rio Salado. For staff to conduct thorough research and develop draft options for Council review will require more than eight hours of staff time.

Responsible Department

This item is submitted by Deputy City Manager Deanna Jonovich and the Community and Economic Development Department.



City of Phoenix
OFFICE OF THE CITY COUNCIL

MICHAEL NOWAKOWSKI
COUNCILMEMBER
DISTRICT 7

602-262-7492
Fax: 602-534-4816
TTY: 602-495-5810
council.district.7@phoenix.gov

February 20, 2018

Ed Zuercher
Phoenix City Manager
200 West Washington Street
12th Floor
Phoenix, AZ 85003

Re: Eight-Hour Rule Request to Research Land Located Along South Central and the Rio Salado

As we look at creating a sustainable City, it is important that we take the initiative to redevelop the area along Central Avenue and the banks of the Salt River. Central Avenue and the Rio Salado is the Gateway into South Phoenix from the north and into Downtown from the south. It is important that the city council has full information about the area as we look to the future of community-sensitive, equitable transit-oriented development. It is crucial that the City guide the uses as it will set the stage for future development in this area.

We are requesting for staff from the Community and Economic Development Department and other City departments to spend in excess of eight hours of staff time to research opportunities for light rail development property along Central Avenue and the banks of Rio Salado.

Once this due diligence is complete, we ask that staff brings forward their research to city council for discussion and consideration.

Respectfully,

Handwritten signature of Michael Nowakowski in cursive.

Michael Nowakowski
Councilman - District 7

Handwritten signature of Debra Stark in cursive.

Debra Stark
Councilwoman- District 3

Handwritten signature of Kate Gallego in cursive.

Kate Gallego
Councilwoman-District 8



Amend Ordinance For Acquisition of Real Property for Roadway Improvements at 7th Avenue and 7th Street Roadway Near the I-17 Interchange (Ordinance S-44299)

Request the City Council amend Ordinance S-44092 for authorization to include additional parcels needed for roadway improvements at 7th Avenue and 7th Street near the I-17 interchange.

Summary

The additional parcels, listed in Attachment A, are necessary to accommodate project construction and were identified during the design phase. The list of properties in the original request were not attached to Ordinance S-44092 and are also included in Attachment A. All of the conditions and stipulations previously stated in the above referenced ordinance will remain the same.

Financial Impact

Transportation 2050 funding is available in the Public Transit Capital Improvement Program budget, approved as part of the South Central Light Rail project.

Location

Along 7th Avenue from Mohave Street to Gibson Lane and along 7th Street from Mohave Street to Watkins Street.

Council District: 8

Concurrence/Previous Council Action

Ordinance S-44092 was adopted by City Council on Nov. 29, 2017.

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Public Transit and Finance departments.

Attachment A

PROPERTY IDENTIFICATION

City of Phoenix Project: Roadway Improvements at 7th Avenue and 7th Street near the I-17 Interchange

Improved and/or unimproved parcels affected by acquisition are identified by location, the Maricopa County Assessor's Parcel Number (APN) and the Project Parcel Number.

The following parcels are additional parcels included in the request to amend Ordinance S-44092.

<u>Location</u>	<u>APN Number</u>	<u>Project Parcel Number</u>
2125 S. 7 th Ave.	112-44-089	SCE B109
1819 S. 7 th St.	115-45-040	SCE A102
1919 S. 7 th St.	115-45-190	SCE A103

The following parcels, approved by Ordinance S-44092, were omitted from the original ordinance and are updated for clarification based on current plans.

<u>Location</u>	<u>APN Number</u>	<u>Project Parcel Number</u>
Northwest corner of S. 7 th Avenue and I-17	105-34-109	SCE-B002
2045 S. 7 th Ave.	112-44-116	SCE-B106
2105, 2107, 2111 S. 7 th Ave.	112-44-061A, 112-44-063A, 112-44-085	SCE-B107
2113 S. 7 th Ave.	112-44-091	SCE-B108
701 E. Mohave St.	115-45-037A	SCE-A101
1802 S. 7 th St.	112-40-157E	SCE-A001A
2325 S. 7 th St.	115-48-038A, 115-48-036	SCE-A104
2223 S. 7 th St.	115-48-039D	SCE-A104
2202 S. 7 th St.	112-42-017	SCE-A005
2250 S. 7 th St.	112-42-018A	SCE-A006
2325 S. 7 th St.	115-48-039E	SCE-A104



Cold Mix Asphalt and Various Paving Materials - Requirements Contract - IFB 18-127 (Ordinance S-44300)

Request to authorize the City Manager, or his designee, to enter into separate contracts with Brewer Cote of Arizona Inc., and Superior Supply, Inc., to purchase various paving materials for the Aviation Department in an amount not to exceed \$5 million for the five-year term of the contracts. Further request authorization for the City Controller to disburse all funds related to this item.

Summary

The Aviation Department will use the paving products for maintenance and repair of the asphalt and concrete on runways, taxiways, aprons, and roadways for three airports: Phoenix Sky Harbor International Airport, Phoenix Goodyear Airport, and Phoenix Deer Valley Airport.

Procurement Information

IFB 18-127 was conducted in accordance with Administrative Regulation 3.10. There were two offers received by the Procurement Division on Jan. 5, 2018. Bids for cold mix asphalt products were rejected and will be re-solicited. The following companies are the recommended offerors based on the lowest bid prices for individual paving material products:

- Brewer Cote of Arizona Inc.: \$787,730.
- Superior Supply, Inc.: \$46,200.

The Deputy Finance Director recommends that the offers from Brewer Cote of Arizona Inc., and Superior Supply, Inc., be accepted as the lowest-priced, responsive and responsible offers.

Contract Term

The terms of the contracts will be five years and will begin on or about March 15, 2018.

Financial Impact

The aggregate contract value will not exceed \$5 million, with an estimated annual

expenditure of \$1 million. Funds are available in the Aviation Department's budget.

Location

Phoenix Sky Harbor International Airport, 3400 E. Sky Harbor Blvd., Phoenix Deer Valley Airport, 702 W. Deer Valley Road, and Phoenix Goodyear Airport, 1654 S. Litchfield Road.

Council Districts: 1, 8, and Out of City

Responsible Department

This item is submitted by Deputy City Manager Deanna Jonovich and the Aviation Department.



High School Equivalency Testing Services - State of Arizona - ADED14-065017 (Ordinance S-44301)

Request to authorize the City Manager, or his designee, to access State of Arizona Cooperative Contract ADED14-065017 with GED Testing Services, LLC. Further request authorization for the City Controller to disburse all funds related to this item. Expenditures against this contract shall not exceed \$50,000 (including applicable taxes) with estimated annual expenditures of \$10,000. No General Funds are required.

Summary

The City of Phoenix receives Workforce Innovation and Opportunity Act (WIOA) funding through the State of Arizona (State), partners with the State to provide services to eligible populations and is required to adhere to the State's WIOA requirements as well as federal requirements. This contract will provide high school equivalency testing for ARIZONA@WORK City of Phoenix customers in the following areas: English Language Arts (ELA) Reading, ELA Writing, Mathematics, Science, and Social Studies. An additional assessment component consisting of an already developed 100-question, multiple choice civics test will be integrated into the testing in order to meet the Arizona Department of Education requirements for achieving the Arizona high school equivalency diploma.

Procurement Information

In accordance with Administrative Regulation 3.10, a participating agreement is required when the City uses a cooperative agreement from another public agency. The contract was awarded through a competitive process consistent with the City's procurement processes, as set forth in the Phoenix City Code, Chapter 43. The State of Arizona contract was awarded on Feb. 5, 2014.

Contract Term

The five-year contract term shall begin on or about March 7, 2018.

Financial Impact

Expenditures against this contract shall not exceed \$50,000 (including applicable taxes) with estimated annual expenditures of \$10,000. No General Funds are required. Funding is provided by WIOA Grant Funds.

Responsible Department

This item is submitted by Deputy City Manager Deanna Jonovich and the Community and Economic Development Department.



Savox Search Cameras with Kits and Accessories - Requirements Contract-IFB 18-105 (Ordinance S-44303)

Request to authorize the City Manager, or his designee, to enter into a contract with L.N. Curtis & Sons to purchase Savox Search Cameras with Kits and Accessories for the Fire Department. Further request authorization for the City Controller to disburse all funds related to this item. The aggregate contract value will not exceed \$160,000.

Summary

The Fire Department, Arizona Task Force One (AZ-TFI), must maintain standardized equipment for deployment to national incidents at the request of the Federal Emergency Management Agency (FEMA). The Savox Search Cameras are waterproof with light emitting diode (LED) lighting that helps locate victims trapped in collapsed environments and underwater inspections. The equipment aids in providing immediate medical treatment to survivors, hazardous materials monitoring and stabilization of emergency situations.

Procurement Information

Invitation for Bid (IFB) 18-105 was conducted in accordance with Administrative Regulation 3.10. There were three offers received by the Procurement Division on Dec. 22, 2017. Following are the three offers received:

L.N. Curtis & Sons: \$31,625

All Safe Industries: \$32,142.81

Lee R. Bays Concrete & Cooldecking, Inc. DBA, Lee Bays Supply: \$35,240

The Deputy Finance Director recommends that the offer from L.N. Curtis & Sons be accepted as the lowest priced, responsive and responsible offer.

Contract Term

The five-year contract term shall begin on or about March 1, 2018.

Financial Impact

The aggregate contract value will not exceed \$160,000. Funds are available in the Fire Department's budget.

Responsible Department

This item is submitted by Assistant City Manager Milton Dohoney, Jr. and the Fire Department.



Acceptance and Dedication of Right-of-Way Abandoned by Arizona Department of Transportation (ADOT) Resolutions 2018-01-A-002 and 2018-01-A-004 (Ordinance S-44305)

Request for the City Council to accept and dedicate to public use right-of-way abandoned by ADOT Resolutions 2018-01-A-002 and 2018-01-A-004.

Summary

The right-of-way is no longer needed by ADOT for state transportation purposes, and the City of Phoenix will accept jurisdiction, ownership and maintenance responsibilities, subject to appurtenant, existing access control, which shall remain intact and under ADOT control. Costs of the additional maintenance are not significant.

Resolution 2018-01-A-002 includes approximately 0.87 acres improved with 64th Street roadway, south of Pima Freeway. Resolution 2018-01-A-004 includes approximately 1.95 acres improved with 44th Street roadway, north and south of Red Mountain Freeway. Maps depicting the right-of-way can be found in Attachment A. The ADOT resolutions will be recorded with Maricopa County Recorder.

Location

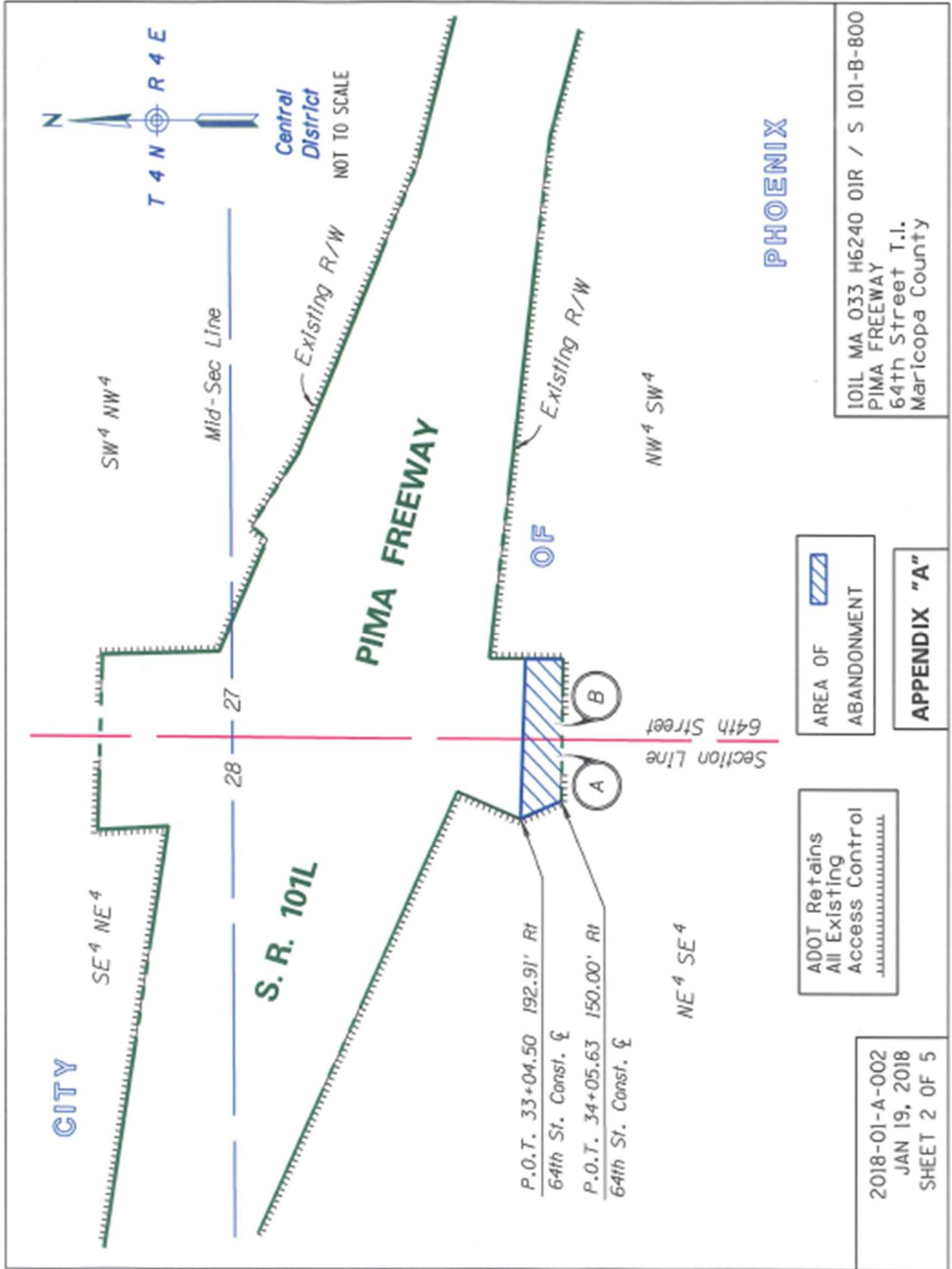
64th Street, south of Pima Freeway.
Council District: 2

and

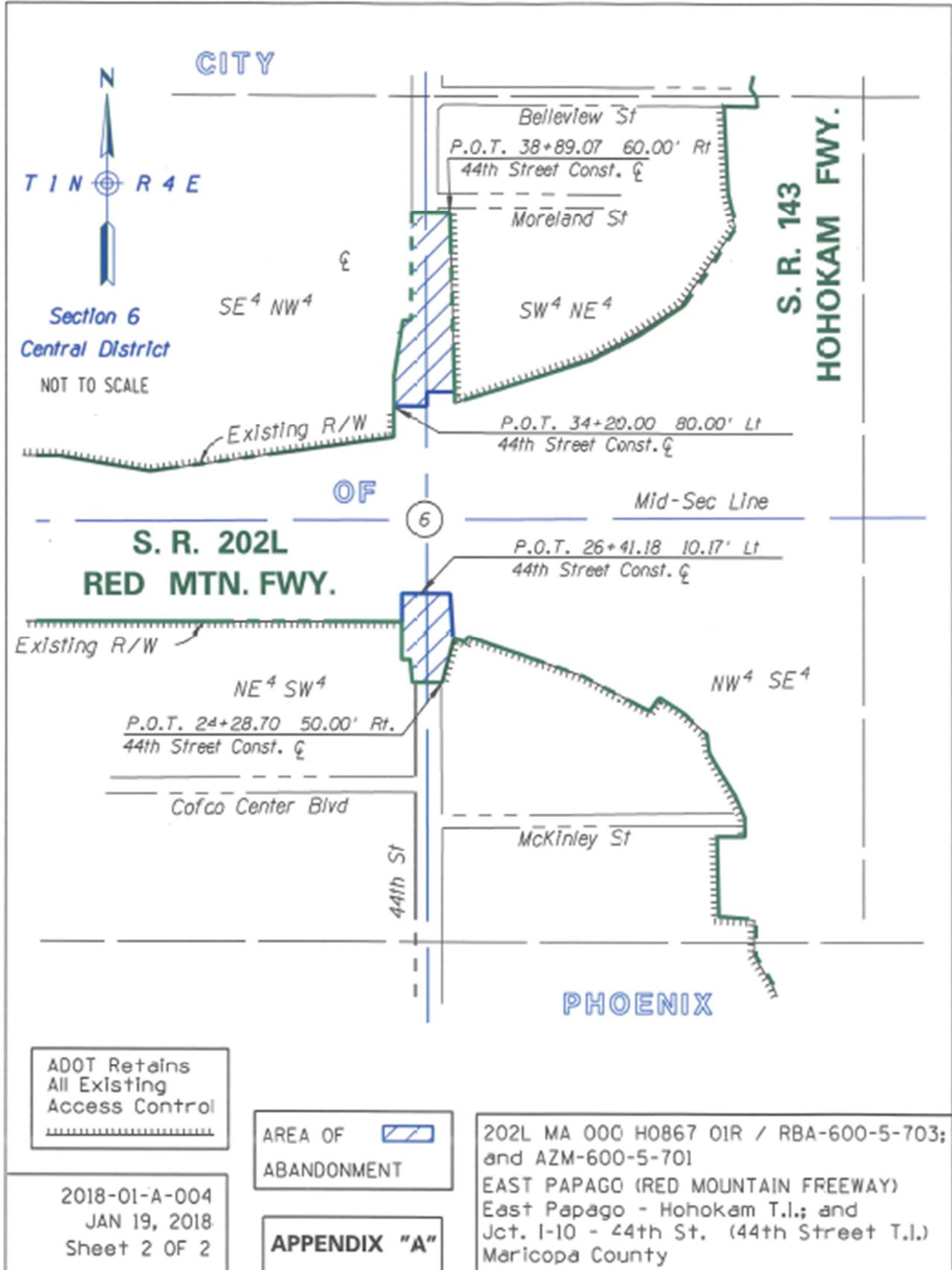
44th Street, north and south of Red Mountain Freeway.
Council District: 8

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Street Transportation and Finance departments.



ATTACHMENT A





**Integrated Pest Control, Wildlife Relocation and Bird/Bat Management
(Ordinance S-44306)**

Request to authorize the City Manager, or his designee, to enter into a contract with City Wide Pest Control, Inc. and Southwest Avian Solutions LLC to provide integrated pest management, wildlife relocation and management of birds and bat services in the amount not to exceed \$2,000,000. Further request authorization for the City Controller to disburse all funds related to this item.

Summary

Contractors will provide integrated pest management, general pest control treatment, german cockroach treatment, mosquito treatment, rodent control, bed bug inspection and treatment, bee, wasp, and hornet removal, termite inspection and control, pocket gopher and ground squirrel control, and bird and bat management. The primary departments using these contracts are the Housing, Parks and Recreation, Public Works, Water Services, Library, Fire, and Phoenix Convention Center departments. Locations are throughout the City. City departments will use a combination of methods to keep pests at an acceptable level for the health of staff and citizens. The requested products and services are critical to citywide facility operations.

Procurement Information

IFB 18-003 Integrated Pest Control, Wildlife Relocation and Bird/Bat Management was conducted in accordance with Administrative Regulation 3.10. The solicitation was emailed to 103 contractors and was posted on the City's website. Two offers were received by the Procurement Division on Dec. 15, 2017.

City Wide Pest Control, Inc.
Southwest Avian Solutions, LLC.

The Deputy Finance Director recommends the offer from City Wide Pest Control, Inc. Groups 1, 2, and 3; and Southwest Avian Solutions, LLC Group 4 be accepted as the responsive and responsible offers.

Contract Term

The five-year contracts will begin May 1, 2018 and end on or about April 30, 2023.

Financial Impact

The aggregate contract value through April 30, 2023 shall not exceed \$2,000,000. Funds are available in all City of Phoenix department budgets.

Responsible Department

This item is submitted by City Manager Ed Zuercher and the Finance Department.



Amend Ordinance for Authorization to Grant Temporary Construction Easements on City-owned Property Located at 17010 S. 40th St. (Ordinance S-44307)

Request City Council to amend Ordinance S-43797 to authorize the City Manager, or designee, to grant an additional temporary construction easement (TCE) on City-owned property to Arizona Department of Transportation (ADOT) to include an additional 2,500 square foot TCE. Further request authorization for the City Treasurer to accept all funds related to this item. Further ordering the ordinance recorded.

Summary

The Council-adopted Ordinance S-43797 originally granted a 13,593 square foot of TCEs to ADOT for the South Mountain Freeway in various locations at the 40th Street and Pecos Road Park-and-Ride. Design changes have since been made to accommodate construction activities relating to the closure of an existing driveway, which requires an additional 2,500 square feet TCE. The TCEs totaling approximately 16,093 square feet will be granted to ADOT by a separate conveyance instrument.

Location

17010 S. 40th St., identified by assessor parcel number 306-02-853.
Council District: 6

Concurrence/Previous Council Action

Ordinance S-43797 was adopted by City Council on July 6, 2017.

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Public Transit and Finance departments.



Authorization to Enter Into Access Agreements with Maricopa County for Air Quality Monitors at Phoenix Water Well Sites 70 and 94 (Ordinance S-44308)

Request to authorize the City Manager, or his designee, to enter into access agreements with Maricopa County, a political subdivision of the State of Arizona (County), for air quality monitors located at Phoenix Water Well Sites 70 and 94 for one five-year term, with two additional five-year options to extend. Further request City Council to grant an exception pursuant to Phoenix City Code 42-20 to include indemnification and assumption of liability provisions in the transaction documents that are otherwise prohibited by Phoenix City Code 42-18.

Summary

The County has existing air quality monitors placed at Well Site 70 under City Contract 100916 and Well Site 94 under City Contract 100915. The existing contracts will be replaced with new agreements for a five-year term through Oct. 27, 2022, with two additional five-year options. The access agreements are for placement of air quality monitors, shelters, and wind monitors to measure and monitor ambient levels of air pollution in the vicinity. The County is responsible for all costs related to the monitors, including utility service.

Contract Term

The term of the agreement will be five years through Oct. 27, 2022, with two additional five-year options to extend. The contract may be terminated by either party upon receipt of a 30-day written notice.

Concurrence/Previous Council Action

City Contracts 100915 and 100916 were authorized by City Council on Jan. 30, 2002.

Location

3847 W. Earll Drive (Well Site 70) and 8351 N. 6th St. (Well Site 94)
Council Districts: 4 and 6

Responsible Department

This item is submitted by Deputy City Manager Karen Peters and the Water Services and Finance departments.



Authorization to Amend Lease with BWC, LLC to Extend Term (Ordinance S-44310)

Request to authorize the City Manager, or his designee, to amend Contract 135009 with BWC, LLC to extend the lease term for a one-year period with four additional one-year options. Further request authorization for the City Treasurer to accept all funds related to this item. Rent during the initial one-year extension will be \$12,720.48 per year, plus applicable taxes.

BWC LLC leases approximately 1,300 square feet of interior space located at 1945 W. Dunlap Ave., Suite 8. The current contract term expires March 31, 2018. The contract will be amended to extend the term for a one-year period plus four one-year options to extend. Base rent during the initial one-year extension is \$1,060.04 per month, plus applicable taxes, which is a three percent increase in the current rent and is within the range of market rents as determined by the Real Estate Division. Each option period will be exercised upon mutual agreement of the City and tenant, with annual base rent adjustments of three percent at the beginning of each option period. BWC is a long-term tenant in good standing.

Financial Impact

Revenue during the initial one-year extension will be \$12,720.48 per year, plus applicable taxes.

Concurrence/Previous Council Action

This contract was authorized by Ordinance S-39268, adopted Oct. 17, 2012.

Location

1945 W. Dunlap Ave.
Council District: 5

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Public Transit and Finance departments.



Acceptance of Easements for Public Utility Purposes (Ordinance S-44316)

Request for the City Council to accept easements for public utility purposes; further ordering the ordinance recorded.

Summary

Accepting the property interests below will meet the Planning and Development Department's Single Instrument Dedication Process requirement prior to releasing any permits to applicants.

Easement (a)

Applicant: Roben S. Johnson, its successor and assigns

Purpose: Public Utilities

Location: 11007 N. 15th Ave.

File: FN170133

Council District: 3

Easement (b)

Applicant: The Reserve At Cloud Nine, LLC, its successor and assigns

Purpose: Public Utilities

Location: 11007 N. 15th Ave.

File: FN170133

Council District: 3

Easement (c)

Applicant: Roben S. Johnson, its successor and assigns

Purpose: Public Utilities

Location: 11007 N. 15th Ave.

File: FN170132

Council District: 3

Easement (d)

Applicant: The Reserve At Cloud Nine, LLC, its successor and assigns

Purpose: Public Utilities

Location: 11007 N. 15th Ave.

File: FN170132
Council District: 3

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Planning and Development and Finance departments.



Acceptance and Dedication of Deeds and Easements for Roadway and Sidewalk Purposes (Ordinance S-44317)

Request for the City Council to accept and dedicate deeds and easements for roadway and sidewalk purposes; further ordering the ordinance recorded.

Summary

Accepting and dedicating the property interests below will meet the Planning and Development Department's Single Instrument Dedication Process requirement prior to releasing any permits to applicants.

Easement (a)

Applicant: GRHH PHX Storage, LLC, its successor and assigns

Purpose: Sidewalk

Location: 3325 N. 16th St.

File: FN170128

Council District: 4

Easement (b)

Applicant: MRH PHX Storage, LLC, its successor and assigns

Purpose: Sidewalk

Location: 3325 N. 16th St.

File: FN170128

Council District: 4

Easement (c)

Applicant: JASD SSI, LLC, its successor and assigns

Purpose: Sidewalk

Location: 3325 N. 16th St.

File: FN170128

Council District: 4

Deed (d)

Applicant: GRHH PHX Storage, LLC, its successor and assigns

Purpose: Roadway

Location: 3325 N. 16th St.
File: FN170128
Council District: 4

Deed (e)

Applicant: MRH PHX Storage, LLC, its successor and assigns
Purpose: Roadway
Location: 3325 N. 16th St.
File: FN170128
Council District: 4

Deed (f)

Applicant: JASD SSI, LLC, its successor and assigns
Purpose: Roadway
Location: 3325 N. 16th St.
File: FN170128
Council District: 4

Easement (g)

Applicant: McDonald's Corporation, its successor and assigns
Purpose: Sidewalk
Location: 3501 W. Van Buren St.
File: FN170131
Council District: 7

Easement (h)

Applicant: Schneider Resource, Inc., its successor and assigns
Purpose: Sidewalk
Location: 3150 S. 39th Ave.
File: FN170107
Council District: 7

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Planning and Development and Finance departments.



Lawnmower, Landscape and Agriculture Equipment Parts (Ordinance S-44329)

Request to authorize the City Manager, or his designee, to extend Contracts 135787 with Simpson Norton Corporation, 135791 with Construction Tool, 135794 with A & G Turf Equipment, 135793 with A to Z Equipment Rentals & Sales, 135792 with Bingham Equipment Company, 135790 with Horizon, Inc., 135789 with Jacobsen West, 135788 with Quality Equipment & Spray, 136721 with R&R Products, Inc., and 136722 with Stotz Equipment for up to six months through Sept. 30, 2018 until the procurement process for a new solicitation is complete. Further request authorization for the City Controller to disburse all funds in an amount not to exceed \$300,000 related to this item.

Summary

Contractors will continue to provide a broad range of landscaping, agricultural parts and equipment, all on an as-needed basis for various City of Phoenix departments. The primary departments that use this contract are Fire, Parks, Water, Street Transportation, and Public Works.

Financial Impact

The estimated expenditure for the six-month extension will not exceed \$300,000. Funds are available in various departments' budgets.

Concurrence/Previous Council Action

These contracts are a result of IFB 13-025, awarded by Formal Council Action on April 1, 2013.

Responsible Department

This item is submitted by City Manager Ed Zuercher and the Finance Department.



Amend Pay Ordinance S-42689 in Accordance with Human Resources Committee 601 Recommendation (Ordinance S-44325)

In accordance with the recommendation of Human Resources Committee 601, the Human Resources Department is requesting to change the pay grade for Lifeguard, Job Code 41010, Salary Plan 017, Pay Grade S02, from \$10.30 to \$11.35 per hour to \$10.30 to \$15.97 per hour, effective March 12, 2018.

Summary

In 2016, the State of Arizona passed Proposition 206 which increased the minimum wage, beginning in January 2017, and set a schedule for annual increases. With the Jan. 1, 2018, minimum wage increase, the first step of the Lifeguard pay range is now below the minimum wage of \$10.50 per hour. The minimum wage is set to increase to \$11.00 in January 2019 and to \$12.00 in January 2020, and by a formula each year thereafter. In order to ensure the Lifeguard pay range is in compliance with the State-mandated minimum wage, and to have appropriate differentiation in pay between the pay steps, it is recommended that seven pay steps at five percent intervals be added to the Lifeguard pay grade, which is similar to other pay grades.

Financial Impact

Lifeguards are part-time employees who work during the summer season in the Parks and Recreation Department. The estimated cost of this action for a summer season is \$121,623.

Concurrence/Previous Council Action

In compliance with Personnel Rule 5, this action was reviewed and recommended for approval by Human Resources Committee 601 on Feb. 6, 2018.

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the Human Resources Department.



Intergovernmental Agreements with Arizona Board of Regents for Student Engagements (Ordinance S-44297)

Request the City Manager, or his designee, to enter into Intergovernmental Agreements with the Arizona Board of Regents for various student engagements, including internships, graduate student consulting engagements, and capstone projects, in an amount not to exceed \$150,000, with an annual estimated expenditure of \$50,000. Further request authorization for the City Controller to disburse all funds related to this item.

Summary

The Information Technology Services Department has multiple projects and initiatives that provide an excellent opportunity for college and graduate school students to gain experience in an Information Technology (IT) organization. These students also benefit the department by applying their skills and education to technology and process improvement projects. Engagements will be with undergraduate and graduate students from the Arizona State University, Northern Arizona University, and the University of Arizona who are studying computer science, cybersecurity, business, information systems, and related fields. Engagements may be with one student, or for a project team, depending on the department's needs and the Universities' and students' availability.

Procurement Information

Due to the unique nature of intern and student projects, a determination memo has been approved. This agreement does not preclude the department from using students from other educational institutions for similar opportunities.

Financial Impact

The amount of each student engagement is estimated to be less than \$15,000. Authorization is requested for a total amount not to exceed \$150,000, with an estimated annual expenditure of \$50,000.

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Information Technology Services Department.



Options for Conducting City Elections

This item requests direction from the City Council about consolidating City Elections with the State Primary and General Elections conducted by Maricopa County in the fall of even-numbered years.

Summary

In January 2018, in response to a citizen petition, the City Council directed staff to research options for possible consolidation of City Elections and return in March. The following information presents the research and options.

Background

Since incorporation in 1881, Phoenix non-partisan elections have been separate from Federal, State and County elections. City elections were originally held in the spring, but have been held in the fall of odd-numbered years since 1949. The City Charter contains several provisions governing City elections, and Chapter 12 of the City Code contains extensive provisions establishing procedures for City elections. The City Charter provides that City elections shall be held in the fall of odd-numbered years, with the terms of the mayor and council members beginning on the first business day in January following the election.

In 1996, State legislation was adopted limiting political subdivisions to holding elections on four dates each year - March, May, September (now August) and November. The Legislature declared the provision to be a matter of statewide concern, preempting City Charter provisions, and the State courts upheld preemption of election dates in a challenge by the City of Tucson. As a result, since 1997, Phoenix has been required to hold its elections on the permitted dates in the fall of odd years.

Over the years, the City has continually looked for ways to make voting more efficient and has been a leader in the State in innovation. In 1996, the City became the first jurisdiction in the state to create a Permanent Early Voting List (PEVL), a list of voters who wanted to automatically receive an early ballot request postcard for each City election, making it easier for voters to cast ballots using the vote-by-mail method. The voters on this list were sent request cards for the first time to request early ballots by mail for the election in September 1997. Beginning with that election, the number of

voters who were casting early ballots by mail began to increase dramatically.

In 2007, a new State law creating a statewide Permanent Early Voting List was adopted. Voters on this PEVL would automatically be mailed a ballot unless they declined a ballot. The voters on the City list were automatically added to the County list for the May 2008 Election. This created another increase in the percentage of voters casting early ballots by mail. For City elections from 2008-2017, on average nearly 95% of ballots cast each election were mail ballots.

As the popularity of voting by mail continued to grow, the City sought to make voting at the polls more efficient and convenient. In 2011, a new voting center method replaced the more restrictive traditional polling place method. Voters were now able to vote at any one of the approximately 27 voting center locations of their choosing over a three-day period instead of being assigned a specific polling place open for only one day. Phoenix was the first jurisdiction in the state to use the voting center method and the first to have voting centers open for more than one day. Other jurisdictions in the state have switched to voting centers because of the convenience for voters and cost efficiency.

Voter Turnout

Staff researched voter turnout percentages since 2011 for City elections in fall of odd-numbered years and turnout by Phoenix voters in the State Primary and General Elections conducted by Maricopa County in fall of even-numbered years. For State General Elections in November of even years when the Governor is elected, turnout is about 20% higher than for City elections, and about 45% higher in Presidential Elections (**Attachment A**). However, since City candidate elections are non-partisan, the City uses a general/runoff election system rather than the primary/general system used by the State, which reduces the number of City elections in November. Over the last 20 years, only 30% of City candidate races went to a runoff election in November. The City's general elections are in August, when the majority (70%) of City candidate races are decided, and propositions also appear on that ballot. For elections in August, the turnout in the partisan State Primary Elections in even years has been about the same as the City elections in odd years, or up to 3% higher (**Attachment B**).

Another factor to consider for potential consolidation of non-partisan City elections on the State partisan primary ballot in even-numbered years is the impact on Phoenix voters who are registered without a party designation (Independent) (**Attachment C**). For City elections in odd years, ballots are mailed to all voters on the PEVL regardless of party designation (**Attachment D**). For the open state partisan primary election, about 150,000 Phoenix Independent voters would not automatically receive a ballot by mail, which would also have the City offices and measures, unless they notify the

County (either by returning a postcard, online, or by phone) which ballot to send - a specific party ballot, or a city/non-partisan ballot. In 2016 and 2014, over 80% of these voters did not respond to designate a type of ballot and did not receive a ballot by mail.

Cost of Elections

Staff prepared a cost comparison for City elections over the last 20 years. The comparison was based on the current approximate costs for the City or County to conduct a citywide election. A City election, using early voting and voting centers, costs about \$1 million. The cost for the City to place candidate races and propositions on a County Primary or General Election ballot in the fall of even years is about \$500,000. The lower cost is because all jurisdictions on the ballot share the cost. However, the cost for the County to conduct an election for the City on a date other than the fall of even years is about \$2 million.

Over the 20-year period, staff found that the total cost for elections would have been slightly higher if Maricopa County had conducted the elections (\$22.69 million) on a consolidated schedule instead of the City conducting the elections on its current election schedule (\$22.6 million). Beginning in 2020, Maricopa County has advised that the cost for elections conducted by the County on dates other than August and November in even-numbered years will increase between 5-10% (**Attachment E**).

Although the cost of a consolidated election with the State elections in even years is about half the cost for the City to conduct the election, the cost for the City to conduct elections was still less because of the number of special elections during the period. In the last 20 years, there were 30 city elections - 18 regular candidate elections and 12 special elections. The cost for the County to conduct a special election for the City other than with a Primary or General election is about \$2 million, while the cost for the City to conduct a special election is about \$1 million. One citywide special election conducted by the County offsets the savings from four citywide consolidated regular candidate elections. Accordingly, for the City to realize an overall reduction in election costs from consolidation, the number of special elections would have to be reduced. Currently, voter approved provisions in the Phoenix Charter require special elections for Council vacancies and for initiative petitions.

Charter Amendments Required for Consolidation

To consolidate City candidate elections in the fall of even years, seven amendments to the City Charter would have to be approved by voters. These changes are interrelated and several could be combined into one measure. The first amendment would accomplish the following: 1) change regular City candidate elections to the fall of even years; 2) change the City Council terms to begin in January following the even-year elections and extend the terms of the existing Council by one year to coincide with the

even-year elections; 3) repeal the provision prohibiting consolidation of City candidate elections with State elections; 4) change the date for the canvass of vote and declaration of results based on the longer time required by the County to complete tabulation for a State election; and 5) permit the County to designate polling places for the City election when elections are consolidated.

Two other Charter amendments would be required as separate measures. One would amend the unanimous vote requirement to refer Charter amendments to voters, allowing measures to fit on a State ballot. The second would change the terms of the citizen's salary commission to align with even-year elections.

In addition to the required Charter changes, several other amendments would be necessary to reduce the number of special elections required by the Charter in order to realize cost savings from consolidation. These changes could be referred as three amendments as follows: 1) to change when special elections are required to fill council vacancies; 2) to modify when a special election is required for initiative petitions; and 3) to implement verification of initiative and referendum petitions by random sample to match state law, rather than verification of every signature, to reduce costs.

Alternate Expenditure Limitation (Home Rule)

The Arizona Constitution imposes a spending limitation on cities, but allows for voters to approve an Alternate Expenditure Limitation (AEL), to override the limitation (Home Rule option). The Home Rule option for voters to decide the expenditure limit must be held at regularly scheduled candidate elections.

The last election where Phoenix voters approved the Home Rule option was in August 2015. That approved expenditure limit will expire at the end of FY 2019 and the Constitution does not provide for extending the voter-approved period. There appears to be no other established legal mechanism to extend the current approved AEL or to adopt an interim or special expenditure limitation.

When elections in non-Charter cities and towns were consolidated in 2012, several cities and towns encountered the issue of a gap in the AEL because of the change from odd- to even-year elections. In 2013, the legislature enacted a measure that extended the existing voter approved Home Rule options for one year to allow jurisdictions to reset their Home Rule elections to coincide with even-year elections. Legislative action to adopt a similar provision would be necessary to assist the City to make this transition without potential penalties.

Other Considerations

There are other factors to be considered for consolidating City elections. A summary of these considerations and differences in the way the County administers elections is

attached (**Attachment F**). For example, the ability for voters to receive information through the media about City elections may be hampered due to the focus being placed on the State and Federal elections. Additionally, the location where City races and ballot measures will appear on the County ballot will be affected by the available space.

Options for Conducting City Elections

There are several options to be considered for conducting City elections. These include the City continuing to conduct elections in fall of odd years using voting centers or an all-mail election. City elections also could be consolidated to the fall of even years with the State Primary and General Elections conducted by Maricopa County.

A. Voting Center Election (Current Method)

The City could continue the current practice of conducting its own elections with regularly scheduled Mayor and Council elections in the fall of odd-numbered years. The PEVL would be used to mail early ballots to all voters on the list and voting centers would be used for voting at the polls. The cost for each Citywide election would be approximately \$1 million.

B. All-Mail Election (Conducted by City)

The City could continue to conduct its own elections with regularly scheduled Mayor and Council elections being held in the fall of odd-numbered years, but changing to an all-mail election. Ballots would be mailed to all 700,000 registered City voters. Ballot replacement centers (two per council district) would be open for five days for voters to replace spoiled or damaged ballots, or to drop off voted ballots. Based on a return rate of 35% (the average return rate for PEVL voters) the cost for each Citywide election would be approximately \$1.65 million. The cost for an all-mail election is higher for the City because of the efficiency of the current voting center model and increased printing and postage costs.

Cost: If the City continues to conduct elections using either option A or B, the current ballot tabulation system will need to be replaced in 2020. The current system was implemented in 1985 and will have been used for 25 years, far exceeding its intended life. This technology project has been approved by the Business Investment Board with high priority at an estimated cost of \$800,000, contingent upon a City Council decision that the City will continue to conduct elections.

C1. Consolidated Election (Even Years)

In this option, regularly scheduled City candidate elections for Mayor and Council, and any ballot propositions, would be consolidated with the Maricopa County Primary Election in August in even-numbered years, with a runoff election, if necessary, in

November. Several changes to the City Charter would be required to implement this option, which would require voter approval. Maricopa County currently uses the traditional polling place method for these elections for voting at the polls.

The County also uses the PEVL to mail early ballots to voters in August and November. However, for the August Primary Elections, ballots are not mailed to voters who have not registered with a party designation (Independents), if they have not designated the type of ballot they want to receive (a party ballot or a city/non-partisan ballot). These Independent PEVL voters would need to return the notification postcard, go online, or call the County to designate the ballot type to be mailed. If Independent voters do not designate a ballot type, they will not receive a ballot by mail. In the last two Primary Elections, over 80% of these voters did not respond to designate a ballot type and did not receive a ballot by mail.

The cost for each Citywide election on the consolidated election dates would be approximately \$500,000. The County has informed the City that any elections other than the fall of even-numbered years will be all-mail, with no exceptions. The cost for the County to conduct a Citywide special election on a date other than the fall of even-numbered years would be approximately \$1.7 million. Beginning in 2020, this cost would increase to approximately \$2 million, which may increase further because the County may begin charging for processing each returned ballot.

If City elections are consolidated with the County, the City would still be required to handle several aspects of election administration. This is consistent with what all other cities that have consolidated elections are required to do. The City responsibilities include the candidate process and verification of nomination petition signatures, campaign finance administration, production and mailing of publicity pamphlets when there are propositions on the ballot, and some legal advertising and notices.

The City Council also requested information on consolidating elections with the County in the fall of even years with the first candidate election in November and a Runoff Election, if necessary, in March (November/March election cycle), or, if possible, with no Runoff Election (November only).

C2. Consolidated Election (November/March)

The City could consolidate regularly scheduled elections for Mayor and Council, and any ballot propositions, with the State General Election in November of even-numbered years. Any Runoff elections would then be held in March of the following year. There are currently no other jurisdictions in the state using a November/March election cycle, and state election law is structured for candidate elections to occur in a March/May or August/November cycle. For this option, the terms of office for the

Council would have to be changed to begin after the March Runoff Election. This would prevent candidates who were elected in November from taking office until almost six months after the election, and the Council terms would change during the annual budget approval cycle. Several changes to the City Charter would also be required to implement this option.

Further, for the Runoff Election in March, the County would require the election to be conducted as an all-mail election. Ballots would automatically be mailed to all eligible Phoenix voters. The County also uses ballot replacement centers, but the number of locations is not pre-determined. The campaign for the Runoff election would last almost five months.

The cost for each citywide election conducted by the County in November of even-numbered years would be approximately \$500,000. The March runoff election would be all-mail. The cost for each citywide all-mail election conducted by the County on the March date would be approximately \$1.7 million. Beginning in 2020, the cost for each citywide all-mail election on the March date would increase to approximately \$2 million.

C3. Consolidated Election (November Only)

The last option staff researched would be to consolidate the regular election for Mayor and Council in November of even years with the Maricopa County General Election, with the candidate receiving the highest number of votes for each office being elected in this election, without a Runoff Election. State law does not permit this option. Candidates cannot be elected in the first, or primary, election in a cycle without receiving a majority of the votes cast. If no candidate receives a majority, a second, or runoff, election is required.

Conclusion

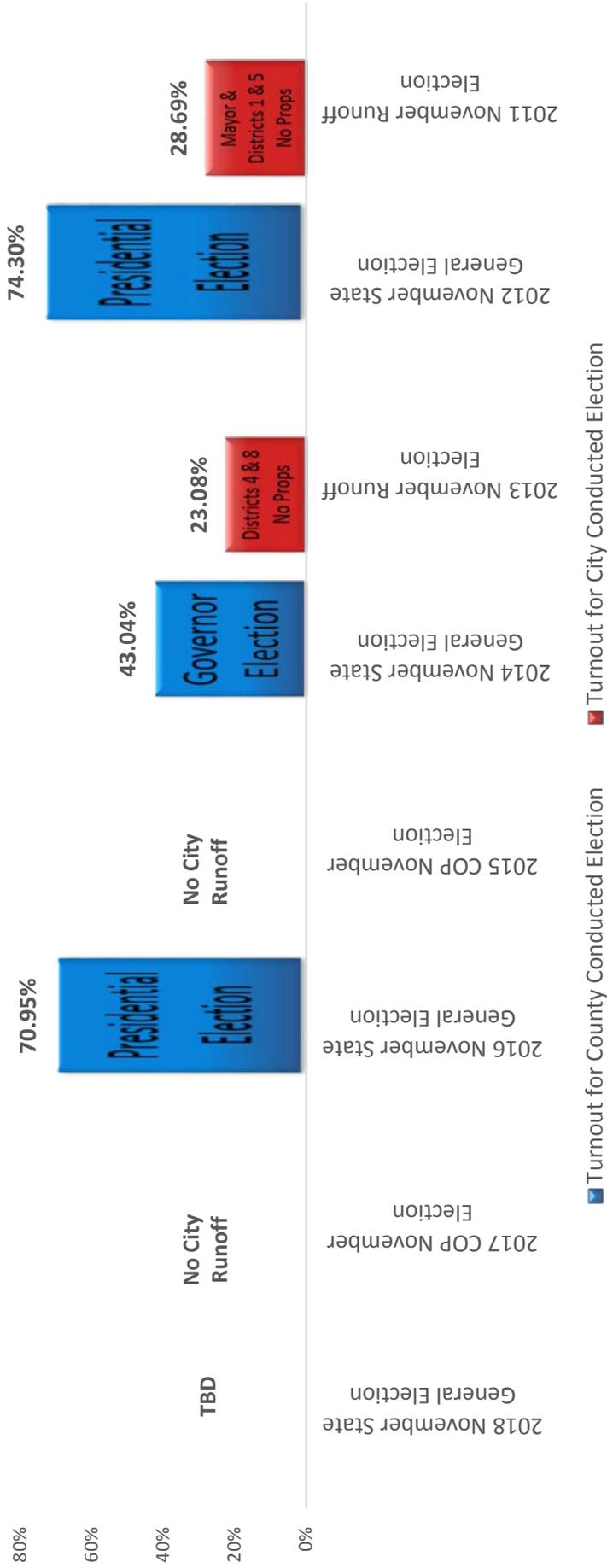
Staff seeks direction from the City Council on whether the City will continue to conduct City elections in the fall of odd years, or whether the City candidate elections will move to the fall of even years to consolidate with the State Primary and General Elections conducted by Maricopa County on either an August/November or a November/March election cycle. Amendments to the City Charter are required for either consolidation option. If the Council chooses to consolidate, staff will then draft the necessary Charter amendments and ordinances for Council consideration for referral to voters for consideration.

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.

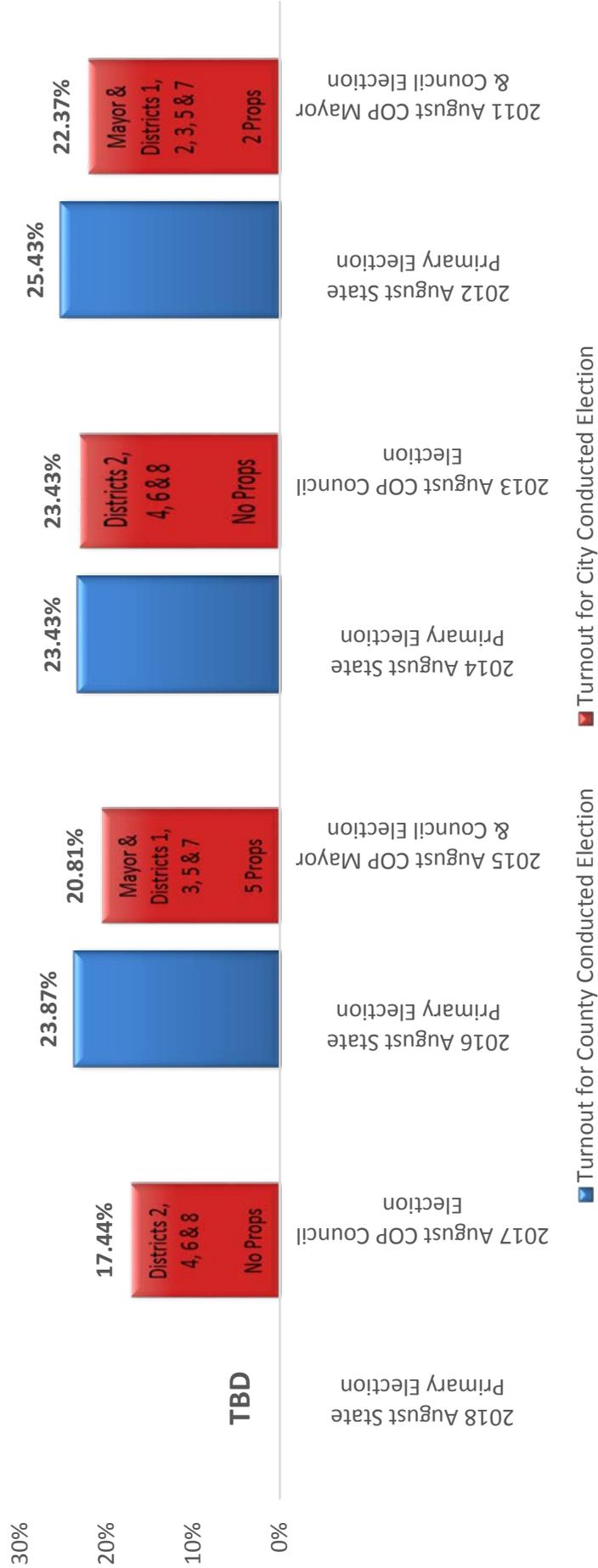
Attachment A

November Election Turnout (Phoenix Voters Only): City Mayor & Council vs. County General



Attachment B

August Election Turnout (Phoenix Voters Only): City Mayor & Council vs. County Primary

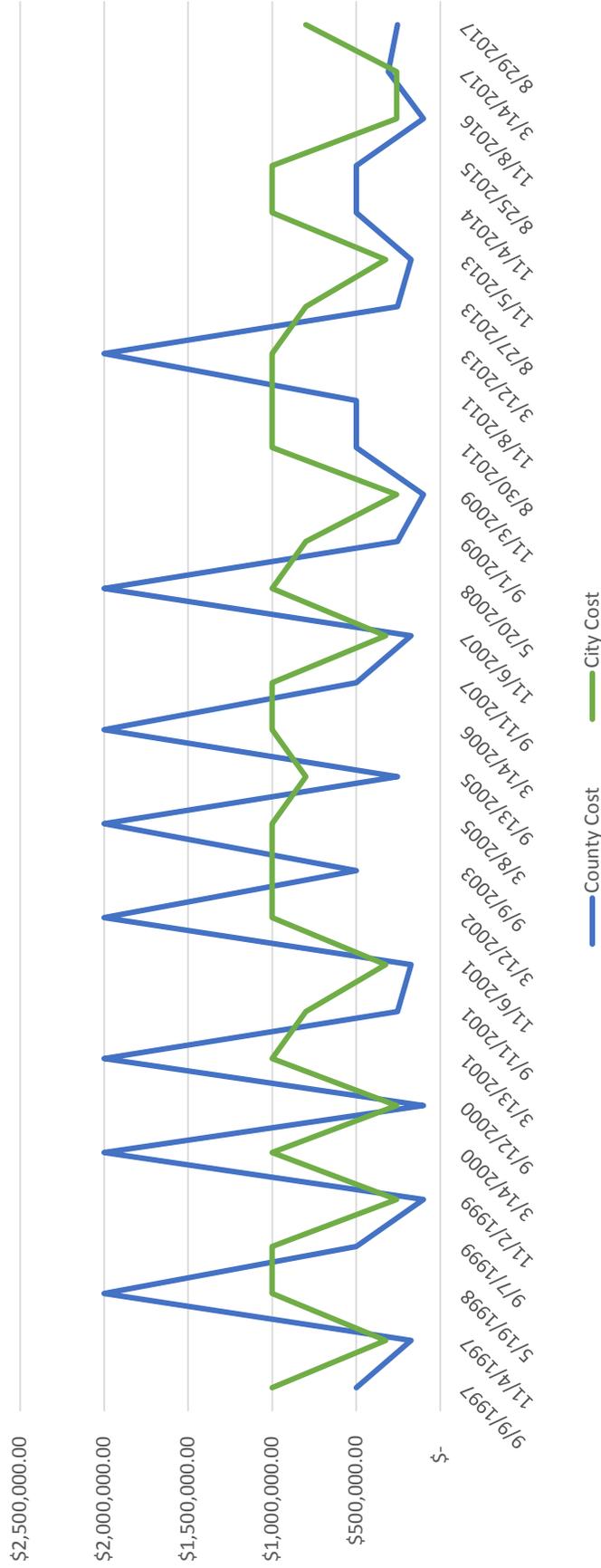


Registered Voters in the City of Phoenix by Party		
Party Affiliation	Registered Voters (% of Overall Total)	Number on PEVL (% of PEVL Total)
Democratic	252,516 (34.88%)	192,512 (39.09%)
Independent	255,583 (35.31%)	148,728 (30.20%)
Republican	205,511 (28.39%)	151,272 (30.71%)
Other Parties	10,294 (1.42%)	18 (0.00%)
TOTALS	723,904	492,530

Independent Voters on the PEVL Who Received a Ballot		
Election	Sent Notice	Mailed a Ballot (% of Voters Mailed a Ballot)
Maricopa County Primary Election - August 2016	411,172 (countywide)	62,880 (15.29%)
Maricopa County Primary Election - August 2014	399,794 (countywide)	75,878 (18.98%)
City of Phoenix Elections	148,728 (citywide)	148,728 (100%)

Attachment E

20 Year Election Cost Comparison: City vs. County



Total County Cost: \$22.69m Total COP Cost: \$22.6m

County costs will increase by 5% to 10% in January 2020

ATTACHMENT F

Consolidated Elections (Fall of Even Years) Summary of Differences and Other Considerations		
Item	City (Current)	County (Consolidated)
Election Method	Using Permanent Early Voting List (PEVL) for early voting and voting centers for all elections. Council has option to conduct any election by all-mail	Consolidated elections conducted using PEVL for early voting and polling places. Use <u>only</u> all-mail for all special elections on other dates
Voting at Polls	Any voter can go to any voting center to cast a ballot on Saturday, Monday and Tuesday (Election Day)	Voters must go to one designated polling place for their precinct on Election Day Tuesday only
Early Voting / PEVL	Ballot mailed automatically to all PEVL voters for all elections	<u>Aug. Primary</u> – Ballots are not mailed to PEVL voters registered Independent of a party, (150,000 Phoenix voters). These voters must notify the county what type of ballot to mail (a party or city/non-partisan ballot). Voters can provide notice by return postcard, online or phone; about 15-19% notify county. <u>Nov. General</u> – Ballots are mailed automatically to all PEVL voters
Ballot Language	Ballot and all materials printed in English and Spanish	<u>Aug. Primary</u> – Ballot printed in English and Spanish if space permits; otherwise separate English and Spanish ballots are printed <u>Nov. General</u> – Separate English and Spanish ballots are printed and provided to voters based on their language preference
Ballot Measure Capacity	About 90% of ballot space available for Propositions, with long descriptive titles and space for maps	<u>Aug.</u> – Usually space for 6-8 props with short descriptive title; 10 or more using only a 50 word statement of the subject. Full text possible for 2-4 items. Additional ballot page possible at \$210,000 additional cost* <u>Nov.</u> – Limited space, usually 2-4 Props using 50 word statement of the subject. Additional page possible at \$210,000 additional cost*
Ballot Text	Long descriptive title or full text of props for all elections	<u>Aug.</u> – Usually limited to short descriptive title, or a 50 word statement of the subject. Full text possible for 2-4 measures <u>Nov.</u> – Limited to a 50 word statement of the subject

Item	City (Current)	County (Consolidated)
Ballot Length	Only City offices and ballot measures are on the ballot, resulting in significantly fewer items on the ballot	Ballots are longer with Federal, state, county, school and special district offices, judges, and state, county and special district ballot measures
Long Ballot Effect on Voters	Shorter ballots are less challenging for voters to become informed on all items. Research shows less voting drop-off than on longer ballots	Longer ballots are challenging for voters to become informed on all items. Research shows voters tend not to vote on all items if they don't have information, or vote to keep the status quo on ballot measures
Publicity Pamphlet	The City prepares the Publicity Pamphlet in English and Spanish and mails to all voter households	The City, not the County, is still responsible for preparing and mailing the Publicity Pamphlet
Media Coverage	Only City offices and ballot measures are on the ballot - more media attention can be placed on local races	Research shows less media coverage is given to local elections when higher offices and more items are on the ballot
Campaigns	Less competition for ad time and space, resulting in lower costs. Voters receive campaign mail only on city offices and measures	More offices and props make ads more costly and harder for local candidates and measures to obtain ad coverage. Voters receive significantly more campaign mail
Campaign Signs	Only signs for the city election are posted, resulting in less conflicts and issues over signs	Signs for many candidates and props on the ballot results in many more signs posted and more conflicts and issues over signs
Turnout – Aug	Turnout averages about 25%	Turnout in county primary about the same as city election or up to 3% higher
Turnout - Nov	Nov election is a Runoff that is needed only for 30% of candidate races. Turnout about same as August	Turnout in General Election is about 20% higher than city in an election for Governor, and about 45% higher in Presidential elections
Election Results	Counting usually completed and results available 3 days after the election. Can provide number of ballots remaining in a specific race in 1-2 days	Counting usually completed and available 2 weeks after the election. Cannot determine number of ballots remaining in a race for several days, if at all
Results Detail	Complete detailed results available for each precinct and district for each office and measure	Complete detailed results not available for all precincts or by district because some precincts are split by city or district boundaries
Cost (Technology)	Ballot tabulation system replacement by 2020 at estimated \$800,000	There is no separate charge from the County to jurisdictions for ballot tabulation equipment
Cost (Consolidated)*	About \$1 Million for a citywide election using voting centers, about \$1.6 Million if all-mail	\$500,000* if consolidated with the state primary or general elections in fall of even years
Cost (Special)*	About \$1 Million for a citywide election using voting centers. City cost to do an all-mail election is about \$1.6 Million	On any dates other than fall of even years, elections must be all-mail at a cost of about \$1.7 Million.* In 2020, cost will increase to about \$2 Million*

* Costs for county elections are preliminary estimates. Costs for after 2018 have not been finalized.



Amendment to Contract with FSL Real Estate Services for Redevelopment of Residential Properties in South Phoenix Village Neighborhood Initiative Area (Ordinance S-44320)

Request to authorize the City Manager, or his designee, to amend Ordinance No. S-41709 to fund the construction and total development related costs for the South Phoenix Village (SPV) single-family detached infill housing using available Neighborhood Stabilization Program (NSP) program income, with the gross funding not to exceed \$28.5 million and the final net subsidy not to exceed the original approved budget of \$5,368,222. Further request authorization for the City Controller to disburse all funds related to this item and City Treasurer to accept funds received as program income.

Summary

In May 2015, Phoenix City Council unanimously approved Neighborhood Services Department's (NSD) request to enter into contract with FSL Real Estate Services (FSL RES), Ordinance S-41709 for completion of 121 homes in an amount not to exceed \$5,368,222. This dollar amount was to cover the gap between total development costs and the revenue generated from the sale to a new homeowner. The project is funded entirely by the U.S. Department of Housing and Urban Development (HUD) Neighborhood Stabilization Program (NSP) funds and is open to eligible homebuyers at 120 percent or below the area median income. As part of its proposal submitted in Sept. 2014, FSL RES estimated that the SPV Project would require a gap outlay of \$5,368,222.

The City's NSP Program has available NSP funds from program income generated from other projects as well as from the sales of the new SPV homes. These available funds can, and according to HUD regulations should, be used to continue funding the SPV Project. If the City funds the remaining construction costs with the available and projected NSP funds, the City will save an estimated \$640,000 of unnecessary finance costs to complete the SPV Project. These funds could then be used to redevelop more NSD owned properties.

Staff is requesting to amend Ordinance No. S-41709 to provide FSL RES continued funding for the SPV Project construction and total development related costs in a gross

amount not to exceed \$28.5 million so long as the net amount expended, as offset by program income generated by the sales to new home owners, does not exceed the original subsidy of \$5,368,222. By calculating the contract ceiling using net expenditures, the City can avoid paying financing costs as required by HUD regulations and use the available funds on future infill housing projects that benefit low-moderate-medium income buyers.

Contract Term

The contract term remains unchanged and is for a three-year period, effective Feb. 10, 2016 with two one-year options to extend.

Financial Impact

There is no impact to the General Fund; this project is funded by U.S. Department of Housing and Urban Development (HUD) Neighborhood Stabilization Program (NSP) funds.

Concurrence/Previous Council Action

This item was recommended for approval by the Sustainability, Housing, Efficiency and Neighborhoods Subcommittee at the Feb. 20, 2018 meeting by a vote of 3-0.

Location

The infill project boundaries are from Broadway to Roeser roads, between 24th and 32nd streets.

Council District: 8

Responsible Department

The item is submitted by Deputy City Manager Mario Paniagua and the Neighborhood Services Department.



Arizona Commission on the Arts FY 2018-19 Community Investment Level VI Grant Application (Ordinance S-44313)

Request authorization for the City Manager, or his designee, to apply for, accept, and if awarded, enter into an agreement for Arizona Commission on the Arts (ACA) Community Investment Level VI matching grant funds in an amount up to \$60,000 for fiscal year 2018-19. Further authorize the City Treasurer to accept and the City Controller to disburse the funds for purposes of this ordinance. The grant funds would be used by the Phoenix Office of Arts and Culture in FY 2018-19 to support initiatives identified through the Office's planning process with the local cultural community.

Summary

The ACA Community Investment Level VI Grant is a flexible funding category developed to recognize and assist the cultural programming and achievements of Arizona's local arts agencies. Funds may be used to support agency operations and special projects. The Phoenix Office of Arts and Culture has applied for and received annual grant funds from the Arizona Commission on the Arts since 1994.

If awarded, the grant funds will support development and distribution of informational materials regarding the arts and cultural community; provision of management and technical assistance services to artists and cultural organizations; development of educational public outreach programs that promote an appreciation of arts and culture; and support for special community arts and culture initiatives.

Financial Impact

The ACA Community Investment Level VI Grant requires a one-to-one match by applicants. The Phoenix Office of Arts and Culture FY 2018-19 General Fund appropriation will be used to match the FY 2018-19 grant award.

Concurrence/Previous Council Action

The Phoenix Arts and Culture Commission reviewed this item at its Feb. 16, 2018, meeting and recommended approval.

Responsible Department

This item is submitted by Deputy City Manager Karen Peters and the Phoenix Office of Arts and Culture.



Grant Request to Participate in International Research Project (Ordinance S-44331)

This report requests the City Council to authorize the City Manager, or designee, to apply for, accept, and enter into any related agreements for a grant from the National Science Foundation. The grant will cover City-related costs incurred as part of an international research project to study the food-water-energy nexus. Request to further authorize the City Treasurer to accept and the City Controller to disburse any funds related to this item.

Summary

Many cities across the globe experiment with innovative solutions to challenges in food, water and energy systems. However, issues of food, water and energy are often tightly connected with each other, both locally and globally. This is known as the Food-Water-Energy (FWE) nexus. As a result, for example, an effective solution to a local water problem may cause new local problems with food or energy, or cause new water problems at the global level. For local actors, it is very difficult to anticipate whether solutions to one issue in the FWE nexus are sustainable across food, water and energy systems, both at the local and the global scale. In response, the GLOCULL (Globally and Locally-sustainable Food-Water-Energy Innovation in Urban Living Labs) project aims to develop a novel approach to produce innovative solutions to FWE challenges that are both locally and globally sustainable, through experiments in Urban Living Labs in seven countries (Austria, Brazil, Germany, Netherlands, South-Africa, Sweden and the United States).

The seven-country consortium includes reputed research partners as well as local public and private sector partners committed to implementation of FWE innovation experiments. The consortium brings together a wealth of knowledge and expertise on living labs and other transformative transdisciplinary approaches in sustainable urban development, as well as extensive research experience in governance and management of food, water and energy issues from the local to the global level, including multi-level interactions. Urban Living Lab FWE innovation experiments are already identified in each of the seven participating countries.

The project lead, Maastricht University in the Netherlands, has received 1.8 million

Euro to conduct this research, and has invited Phoenix and Tempe to be pilot U.S. cities with Arizona State University (ASU) as the local research partner--offering \$50,000 to each participating city to host workshops and gather local data over the three-year research period. The funding offered to Phoenix is intended to offset costs incurred in conducting the research.

Financial Impact

The funding from Maastricht University will be delivered through the National Science Foundation for all U.S. participants. There is not a requirement for matching funding. The funds will be used over the three-year research period.

Concurrence/Previous Action

This item was approved by the Sustainability, Housing, Efficiency and Neighborhoods Subcommittee meeting on Feb. 20, 2018, by a vote of 3-0.

Responsible Department

This item is submitted by Deputy City Manager Karen Peters and the Office of Sustainability.



Authorization to Enter into Development Agreement with HPPC, LLC (Ordinance S-44321)

Request to authorize the City Manager, or his designee, to negotiate and enter into a development agreement (DA), and any other agreements as necessary, with HPPC, LLC, or its City-approved designee, (Developer), for the installation of enhanced public infrastructure improvements and the dedication of a Public Access Easement. Further request authorization for City Controller to disburse funds. This agreement will not impact the General Fund.

Summary

The Developer recently purchased the Park Central Mall property located at 3110 N. Central Ave. (Site) and is currently investing in upgrading the property. To facilitate pedestrian connectivity and activity at and through the Site, the Developer will make several public infrastructure improvements to Earll Drive and create a new publicly accessible pedestrian plaza and dedicate a non-vehicular public access easement (Project).

Subject to City Council approval, the following major business terms have been negotiated with Developer and would be implemented through a DA:

- Developer will install a dedicated bike lane on Earll Drive from Central Avenue to the Site.
- Developer will install a dedicated bike lane on Earll Drive from 3rd Avenue to the Site.
- Developer will install enhanced pedestrian improvements along Earll Drive between Central Avenue and 3rd Avenue, which will include new landscaping, enhanced shading, decorative paving, new community gathering spaces and a water feature, which are above what is required by City Code.
- Developer will install additional landscaping along its Central Avenue frontage.
- Developer will install other improvements as may be required by any City codes, plans or ordinances, or as agreed upon by both parties.
- Developer will dedicate a Public Access Easement to connect the improvements from 3rd Avenue to Central Avenue.
- City will reimburse Developer up to \$2 million over a period of 10 years (\$200,000

annually), for the enhanced public infrastructure and the dedication of the Public Access Easement.

- The Public Access Easement may be relocated, subject to City approval, if the Public Access Easement is relocated, Developer will either provide the same type and kind of enhanced public infrastructure improvements or reimburse the City \$2 million.
- Developer must comply with Title 34 of the Arizona Revised Statutes.
- The DA will include other terms and conditions as needed.

Financial Impact

This action will not impact the General Fund. The \$2 million is available in the Strategic Economic Development Fund and will be paid in \$200,000 increments over a period of 10 years.

Concurrence/Previous Council Action

This item was recommended for approval by the Downtown, Aviation, Economy and Innovation Subcommittee at the Feb. 7, 2018 meeting by a vote of 4-0.

Location

3110 N. Central Ave.
Council District: 4

Responsible Department

This item is submitted by Deputy City Manager Deanna Jonovich and the Community and Economic Development Department.



Youth Internship Program Case Management Services Contract (Ordinance S-44322)

Request to authorize the City Manager, or his designee, to enter into a contract with DK Advocates, Inc., to provide case management services for the 2018 Phoenix summer youth program and for a community college student internship program, which will focus on matching Phoenix residents enrolled as freshman or sophomores at community colleges located in Phoenix with internships during the fall and spring semesters. The contract amount will not exceed \$250,000 per year. Further request to authorize the City Controller to disburse all funds related to this item.

Summary

This contract will provide case management services, which will ensure each youth receives an orientation, a skill assessment, as well as ongoing support, counseling, and basic work skills training. Youth will also be provided with information to increase their familiarity with the Maricopa County labor market and enhance their job search knowledge and skills. Based on the skill assessments, the provider will identify work experience sites that best match the participating youth's interests and allow them to acquire sound work habits. The Youth Internship Program Case Management Services is anticipated to provide employment for up to 110 youth this summer and 17 youth during the community college student internship phase of the program.

Procurement Information

The Youth Internship Program Case Management Services Request for Proposals (RFP) was conducted in accordance with Administrative Regulation 3.10. All three offers received by the proposal deadline, Dec. 20, 2017, were responsive and scored by an evaluation panel based on the following criteria:

- Proposer's Qualifications and Experience (0-325 points).
- Assigned Staff's Qualifications and Experience (0-275 points).
- Approach to Scope of Work (0-225 points).
- Proposed Budget (0-175 points).

The scoring results were as follows:

- DK Advocates, Inc.: 865 points.

- Arizona Center for Youth Resources: 756 points.
- Valley of the Sun YMCA: 660 points.

Contract Term

The contract term will be one year with four one-year renewal options.

Financial Impact

The contract amount will not exceed \$250,000 per year. Funds are available in the Community and Economic Development Department operating budget.

Responsible Department

This item is recommended by Deputy City Manager Deanna Jonovich and the Community and Economic Development Department.



**Issuance of Student Housing Revenue and Refunding Revenue Bonds
(Downtown Phoenix Student Housing, LLC - Arizona State University Project)
(Resolution 21617)**

Request City Council approval for the issuance of Student Housing Revenue and Refunding Revenue Bonds (Downtown Phoenix Student Housing, LLC - Arizona State University Project), Series 2018, to be issued in one or more tax-exempt and/or taxable series in an aggregate principal amount not to exceed \$130,000,000.

Summary

Request City Council adoption of a resolution granting approval of the proceedings under which The Industrial Development Authority of the City of Phoenix, AZ., (the "Phoenix IDA") has previously resolved to issue up to \$130,000,000 of Student Housing Revenue and Refunding Revenue Bonds (the "Revenue Bonds") for use by Downtown Phoenix Student Housing, LLC (the "Borrower"), an Arizona nonprofit corporation, to:

- a) refinance a portion of the acquisition, construction, furnishing, and equipping of an approximately 1,284-bed student housing facility and related facilities (known as Taylor Place) located on the Downtown Phoenix campus of Arizona State University, and
- b) pay certain costs related to the issuance of the Revenue Bonds.

Concurrence/Previous Council Action

The Phoenix IDA Board has previously resolved to issue the Revenue Bonds at its meeting held on Feb. 15, 2018.

Location

The Project is located at 120 E. Taylor St.
Council District: 7

Responsible Department

This item is submitted by Assistant City Manager Milton Dohoney, Jr.



Enter into Memorandum of Understanding with Federal Bureau of Investigation - Counterterrorism

Request authorization for the City Manager, or his designee, to enter into a Memorandum of Understanding (MOU) with the Federal Bureau of Investigation (FBI) whereby the Phoenix Fire Department (PFD) will participate in a Joint Terrorism Task Force (JTTF) that is led by the FBI. The PFD and the FBI will coordinate and share information and resources regarding counterterrorism efforts.

Summary

The FBI is creating JTTFs to leverage the collective resources of the member agencies for the prevention, preemption, deterrence and investigation of terrorist acts that affect United States interests, and to disrupt and prevent terrorist acts and apprehend individuals who may commit or plan to commit such acts. The JTTF shall serve as a means to facilitate information sharing among JTTF members. The MOU will formalize the relationship between the Phoenix Fire Department and the FBI in order to maximize cooperation and to create a cohesive unit capable of addressing terrorism investigations.

Contract Term

The term of the MOU is indefinite. The MOU may be terminated at will by either Party by providing written notice of not less than 60 days.

Financial Impact

This MOU does not include any exchange of monies between the FBI and the Fire Department.

Responsible Department

This item is submitted by Assistant City Manager Milton Dohoney, Jr. and the Fire Department.



Temporary Fire Station 55 Firefighter Staffing (Ordinance S-44304)

Request retroactive authorization to enter into an agreement with North Central Group dba: Marriott Residence Inn, North Phoenix, Happy Valley (Apple Nine Hospitality Management, Inc), for a two-room studio to be used for a four-person fire engine crew, seven days per week, 9 a.m. to 9 p.m. for fire and emergency medical response to the North Valley area, specifically including the "Norterra" area. Further request authorization for the City Controller to disburse all related funds.

Summary

In Summer 2017, the Phoenix Fire Department (PFD) identified extended response times in the Norterra area and other areas in north Phoenix distant from the city core. Nationally, response times are a critical driving force in the planning and provision of fire and emergency medical services in the community. As a result, PFD began discussions with the Norterra community, the City Council, and the City Manager's Office in an effort to address the response times concern. After numerous discussions and considerations of response time data, it was determined that the most effective, efficient way to alleviate the immediate response times concern was to position a fire engine crew at an extended-stay hotel in the vicinity. This innovative solution will be utilized during the construction of a permanent Fire Station 55.

Firefighters began operations from "temporary" Fire Station 55, at the Marriott Residence Inn, on Jan. 8, 2018.

Procurement Information

In accordance with Administrative Regulation 3.10, normal competition was waived as a result of an approved emergency determination memo citing the urgent need to provide fire and emergency medical services to the Norterra area.

Contract Term

The term of the contract is a maximum of two years. The duration of the contract may be shortened, depending on the construction timeline of Fire Station 55.

Financial Impact

The aggregate, two-year contract value will not exceed \$180,000 over the life of the

contract. Funds are available in the Fire Department's operating budget.

Location

Council District: 1

Responsible Department

This item is submitted by Assistant City Manager Milton Dohoney, Jr. and the Fire Department.



Intergovernmental Agreement with Maricopa County for Emergency Management Software (Ordinance S-44328)

Request approval from the City Council on the Regional Disaster and Emergency Management Services Agreement for an annual assessment of \$10,000. Maricopa County will provide, maintain and issue access to the comprehensive emergency management software tool to expedite the emergency operations center process.

Summary

There is an existing possibility of the occurrence of disasters of unprecedented size and destructiveness resulting from natural, technological, national security or other causes. The emergency management software will allow agencies on the local, county, and state level to coordinate the preparation and execution of emergency management programs and plans for the preservation of life and property when disasters occur.

Maricopa County will provide and maintain, and issue access to the comprehensive emergency management software tool to expedite the emergency operations center process. Maricopa County will provide all technical support and training needed to support emergency operations and planned events where the emergency management software tool is used.

Contract Term

The Intergovernmental Agreement will be up for renewal each fiscal year. The term of this initial agreement shall commence on the effective date and continue until June 30, 2018.

Financial Impact

The City shall pay to the County an annual assessment of \$10,000. Because the initial agreement will be midway through the 2017-2018 fiscal year, the assessment to be paid will be pro-rated from the effective date. Funds are available in the Office of Homeland Security and Emergency Management budget.

Responsible Department

This item is submitted by Assistant City Manager Milton Dohoney, Jr. and the Office of Homeland Security and Emergency Management.



Authorization to Apply for, Accept, and Enter Into Agreements for 2019 Governor's Office of Highway Safety Grants (Ordinance S-44318)

Request authorization for the City Manager, or his designee, to authorize the City Prosecutor's Office and the Street Transportation, Police and Fire departments to apply for \$1,935,000 in grants through Fiscal Year 2018 funding administered by the Arizona Governor's Office of Highway Safety (GOHS), which includes funding from the DUI Abatement Council. If grants are awarded, request authorization to accept the funds and enter into grant agreements. Further request authorization for the City Treasurer to accept and the City Controller to disburse all funds related to this item.

Summary

GOHS announced the availability of funding on Jan. 22, 2018. Grant proposals were due by March 2, 2018. These funds will be used to support new traffic safety programs and enhance existing programs in the City Prosecutor's Office, Street Transportation, and the Fire and Police departments. The total citywide request for funding is \$1,935,000.

City Prosecutor's Office - Total Funding Request \$235,000

Awarded grant funds will be used to pay the salary, expenses, supplies and/or travel for an existing Traffic Safety Resource Prosecutor (TSRP), Attorney IV. Half of the funding (\$117,500) will be sought from the Oversight Council on Driving or Operating Under the Influence Abatement Council. The other half of the funding (\$117,500) will be requested through this GOHS grant.

The TSRP program will continue its four primary objectives:

- Provide training for prosecutors and law enforcement officers in the prosecution of traffic safety related crimes.
- Act as a resource for questions about traffic laws and trial advocacy.
- Improve communication between prosecutors, law enforcement officers, and members of the judiciary.
- Act as a liaison for individuals and agencies committed to the enforcement and prosecution of traffic safety related crimes.

The GOHS has funded the TSRP program since its inception in 2007. Though the

grant project is administered by Phoenix, it benefits citizens, law enforcement and prosecutors across Arizona. The TSRP is a resource to both small and large jurisdictions for legal issues related to the enforcement of DUI and traffic laws. During the latest grant period, the TSRP provided training to approximately 6,000 prosecutors, law enforcement officers, crime lab personnel, interns and community groups.

Additionally, Arizona's TSRP is a state and nationwide resource as demonstrated by the more than 1,500 requests for assistance from prosecutors, law enforcement officers and crime lab personnel that were received. It is anticipated that a portion of TSRP expenses may need to be covered by City general funds.

Street Transportation Department - Total Funding Request \$270,000

Roadway Safety/Education Programs: This request will help develop and enhance engineering, educational campaigns and employee tools for roadway, school, bicycle, pedestrian and motorcycle safety. Requests for roadway safety (\$80,000) to include funding for: fatal and serious collision reduction plan, traffic and pedestrian safety materials and distracted driving safety education. Requests for pedestrian and bicycle safety (\$130,000) to include funding for: pedestrian crossing and pedestrian signal treatment studies, pedestrian/bicycle safety educational materials, bicycle helmets, reflective gear, safety promotional items and LED flashing STOP paddles. Requests for motorcycle safety (\$60,000) to include funds for a community outreach and education safety campaign.

Fire Department - Total Funding Request \$330,000

Impaired Driving Program: This request is for overtime and related fringe benefits, materials, and equipment related to high school education campaigns including dramatic mock crashes and classroom education (\$40,000). The program informs young drivers of the danger of distracted driving, alcohol, and other drug impairment with the goal of decreasing preventable injuries and fatalities associated with impaired and distracted driving.

Occupant Protection and Child Car Seat Program: This request is for training, overtime, related fringe benefits, materials, public education and equipment related to child safety seats and seat belt usage (\$250,000). This funding will maintain current occupant protection efforts and increase the frequency for conducting child passenger safety technician certification and recertification classes, increase the opportunities to educate residents at car seat check events, increase the number of locations of designated car seat check fitting stations to enhance geographical outreach, and to enhance outreach for occupant protection public education in K-12 schools.

Pedestrian and Bicycle Safety Program: This request is for overtime, related fringe

benefits, materials, and equipment related to education campaigns to increase safety awareness, traffic awareness and skills necessary for young pedestrians and bicyclists (\$40,000). This program provides bike rodeos for young cyclists, bike and pedestrian school safety assemblies and public education opportunities at community safety fairs and events.

Police Department - Total Funding Request \$1,100,000

DUI Enforcement Program: This request, through the Traffic Bureau, is for training, overtime, related fringe benefits and equipment to support and enhance DUI enforcement within the City of Phoenix and joint enforcement efforts throughout the valley (\$300,000).

Occupant Protection Program: This request, through the Traffic Education Safety Unit, is for training, materials, supplies, overtime and related fringe benefits associated with Click It or Ticket enforcement activities, child passenger safety technician certification classes, car seat events, Buckle Up Baby Hotline and various seat belt enforcement campaigns (\$100,000).

Pedestrian and Bicycle Safety Program: This request, through the Traffic Education Safety Unit, is for training, materials, supplies, overtime and related fringe benefits associated with education and enforcement campaigns designed to increase safety awareness, traffic law knowledge and skills among pedestrians and bicyclists (\$200,000).

Traffic Services Program: This request, through the Traffic Education Safety Unit, is for training, materials, supplies, equipment (radar/laser speed detection devices), overtime and related fringe benefits associated with education and enforcement campaigns such as: traffic impact programs, school zone enforcement, construction zone enforcement, traffic complaint hotline enforcement and selective traffic enforcement programs (\$200,000).

Motorcycle Safety Program: This request, through the Traffic Education Safety Unit, is for training, materials, supplies, overtime and related fringe benefits associated with an education and enforcement campaign designed to increase safety awareness, traffic law knowledge and specific enforcement of motorcycle traffic law violations (\$100,000).

The Traffic Bureau will seek funding from the DUI Abatement Council for overtime and related fringe benefits associated with DUI enforcement and innovative Know Your Limit programs (\$200,000).

Contract Term

One year beginning Oct. 1, 2018 through Sept. 30, 2019.

Financial Impact

Total funding request is \$1,935,000. Cost to the City is personnel expenses and in-kind resources only.

Concurrence/Previous Council Action

This item was unanimously approved by the Public Safety and Veterans Subcommittee on Feb. 14, 2018.

Responsible Department

This item is submitted by Assistant City Manager Milton Dohoney, Jr., the Prosecutor's Office, and the Street Transportation, Fire, and Police departments.



Authorization to Enter into Agreement with Arizona Peace Officer Standards and Training Board for Reimbursement of Basic Training Costs (Ordinance S-44319)

Request authorization for the City Manager, or his designee, to authorize the Police Department to enter into an agreement with the Arizona Peace Officer Standards and Training Board (AZPOST) to accept funds for the reimbursement of basic training costs in an amount not to exceed \$200,000. Further request authorization for the City Treasurer to accept, and for the City Controller to disburse, all funds related to this item.

Summary

The purpose of this agreement is to provide continuity of basic training during the transition from the former Arizona Law Enforcement Academy (ALEA) to other, yet to be determined agreements throughout the state.

Contract Term

This agreement is effective when ratified by all signatories, and terminates on June 30, 2018, at which time all unspent or unencumbered funds must be returned to the Police Officer Training Fund.

Financial Impact

AZPOST shall allocate \$75,000 for equipment, capital improvement and other expenditures and \$125,000 to the Phoenix Police Department to reimburse the cost of training police recruits at the training academy.

Concurrence/Previous Council Action

This item was unanimously approved by the Public Safety and Veterans Subcommittee at its Feb. 14, 2018 meeting.

Responsible Department

This item is submitted by Assistant City Manager Milton Dohoney, Jr. and the Police Department.



Authorization to Apply for, Accept, and Enter into Agreements for High Intensity Drug Trafficking Area Grant Funds (Ordinance S-44323)

Request authorization for the City Manager, or his designee, to authorize the Police Department to enter into various agreements with the Office of National Drug Control Policy and the Maricopa County Sheriff's Office for up to \$2,500,000 in funding through the 2018-2019 High Intensity Drug Trafficking Area (HIDTA). Further request authorization for the City Treasurer to accept, and for the City Controller to disburse all funds related to this item.

Summary

The Police Department has applied for and accepted HIDTA funds annually for more than 11 years. Historically, HIDTA funds are used to support and enhance the Police Department's Drug Enforcement Bureau's Investigations into illegal narcotic distribution enterprises in the Phoenix area and throughout Arizona. These complex investigations usually involve partnerships with other local, state, and federal law enforcement agencies. The investigations focus on identifying and disrupting drug organizations, most of which have connections with the Mexican and Columbian drug cartels.

The Arizona Alliance Planning Committee HIDTA Executive Board makes all of the HIDTA funding decisions. The Police Department is requesting approval to accept funds and enter into various agreements for any HIDTA funds made available during the funding period. Funding reimburses the City for salary, overtime, 20% of the associated fringe benefits, and operational supplies associated with the drug trafficking investigations.

Contract Term

Two years beginning Jan. 1, 2018, through Dec. 31, 2019.

Financial Impact

Permission is requested to accept up to \$2,500,000 through the various funding sources to receive HIDTA funds. Cost to the City is in-kind resources only.

Concurrent/Previous Council Action

This item was unanimously approved by the Public Safety and Veterans Subcommittee at its Feb. 14, 2018 meeting.

Responsible Department

This item is submitted by Assistant City Manager Milton Dohoney, Jr. and the Police Department.



Request Authorization for the Sale of Canine "Franken" for \$1.00 (Ordinance S-44330)

Request authorization for the City Manager, or his designee, to authorize the sale of canine "Franken" to Officer Ken McCarthy for \$1.00. Officer McCarthy is assigned to the Tactical Support Bureau's Canine Unit and has requested to retire and purchase his assigned canine "Franken" in accordance with A.R. 4.2.1.

Summary

Canine "Franken" has served the Tactical Support Bureau for more than four years. The Canine Unit dogs are normally retired and replaced after eight to 10 years based on health, workability and performance. Due to well-documented behavioral issues, canine "Franken" has been deemed unsuitable to continue to function in his capacity as a police service dog. His behavioral issues have the potential to lead to unnecessary injury to the handler, other officers or the canine. Unit trainers have attempted a variety of techniques and behavior modifications, however, their efforts have not been successful in bringing canine "Franken's" performance in compliance with unit standards.

This request is for the authorization of the sale of canine "Franken" for \$1.00. The purchase of canine "Franken" is being made by Officer Ken McCarthy. Officer McCarthy agrees to accept full responsibility and liability for canine "Franken" until his death.

Responsible Department

This item is submitted by Assistant City Manager Milton Dohoney, Jr. and the Police Department.



Corporate Aircraft Storage Hangar Lease with Salt River Project Agricultural Improvement and Power District (Ordinance S-44324)

Request to authorize the City Manager, or his designee, to enter into a corporate aircraft storage hangar lease with Salt River Project Agricultural Improvement and Power District (SRP) for a hangar located at 2601 E. Air Lane at Phoenix Sky Harbor International Airport. Anticipated revenue to the Aviation Department is \$858,756 over the seven-year term, if all options are exercised.

Summary

SRP currently leases a corporate aircraft storage hangar, comprised of approximately 14,484 square feet, located at 2601 E. Air Lane. The hangar lease (Ordinance S-37661) will expire on April 30, 2018, and SRP desires to continue to lease the hangar. The lease may contain other terms and conditions deemed necessary or appropriate by the Aviation Director or his designee.

Contract Term

The term of the lease will be two years, with five one-year options to extend the term, which may be exercised at the sole discretion of the Aviation Director. The City may terminate the lease if the leased premises are needed for airport expansion purposes.

Financial Impact

The initial rental rate will be \$8.47 per square foot per year, plus applicable taxes. The rental rate will be adjusted annually according to the Consumer Price Index throughout the term of the lease. Anticipated revenue to the Aviation Department is \$858,756 over the seven-year term, if all options are exercised.

Concurrence/Previous Council Action

Ordinance S-37661 was adopted by City Council on Feb. 23, 2011.

Location

2601 E. Air Lane
Council District: 8

Responsible Department

This item is submitted by Deputy City Manager Deanna Jonovich and the Aviation Department.



Terminal 2 Contract Extension (Ordinance S-44326)

Request to authorize the City Manager, or his designee, to enter into amendments to the Terminal 2 retail and food and beverage concession leases to extend the terms on a month-to-month basis. The Terminal 2 concession operators are currently paying percentage rent only.

Summary

The Terminal 3 Modernization project will result in closing Terminal 2 and relocating all Terminal 2 airlines into Terminal 3. To accommodate the passengers in Terminal 2 until the anticipated closure, providing food and beverage and retail accommodations is necessary.

The construction schedule for the Terminal 3 Modernization project has now progressed to a point where the impacts on the Terminal 2 concession operators are clear. Therefore, the retail and food and beverage leases are currently in a month-to-month holdover status until the design and construction activities for the Terminal 3 Modernization project are completed. The leases will be amended to include a 90-day notice of closure or early termination provision, which will afford the Aviation Department the greatest flexibility in accommodating the anticipated construction schedule and any potential variations. All other terms and conditions of the leases will remain in effect during the month-to-month extension of the terms.

Contract Term

The Terminal 2 leases that will be extended on a month-to-month basis and amended are listed in Attachment A. The month-to-month extensions are expected through the Terminal 3 Modernization project with an anticipated end date of early 2020.

Financial Impact

The Terminal 2 concession operators are currently paying percentage rent only. In 2017, the seven leases generated \$1,778,828 in revenue to the City.

Location

Phoenix Sky Harbor International Airport, 3400 E. Sky Harbor Blvd.
Council District: 8

Responsible Department

This item is submitted by Deputy City Manager Deanna Jonovich and the Aviation Department.

Attachment A

Concession Operator	Store	Contract #
First Class Concessions, Inc.	Coffee Bean and Tea Leaf	138303
JMJ-LLC	Wendy's	138489
Kind Hospitality Inc.	Paradise Bakery; Premiere Grab & Go	138179
Kind Hospitality Inc.	NYPD, Barrio Avion, OHSO	139294
Paradies Phoenix JV	CNBC, Press Express, Travelmart	119768
Estrella Concessions JV	The Phoenix	119446
Creative Retail JV LLC	Indigenous	119507



Purchase of New Mobitrac Tool and Replacement Parts - Requirements Contract Recommendation (Ordinance S-44302)

Request to authorize the City Manager, or his designee, to enter into a contract with Mobitrac, USA, LLC, for purchase of a new Mobitrac amphibious machine and purchase of parts and specialized training for use and maintenance of the equipment. This contract will have an initial \$127,691 estimated expenditure, with a total aggregate amount not to exceed \$200,000 over the life of the contract. Further request authorization for the City Controller to disburse all funds related to this item.

Summary

The Public Works Department will purchase a Mobitrac Amphibious Tool Carrier on behalf of the Water Services Department. This single-operator, self-propelled powered floating track vehicle will be used to maintain the Tres Rios Wetlands, located adjacent to the 91st Avenue Wastewater Treatment Plant. The vehicle's wide array of quick-connect attachment tools allows it to cut and collect vegetation, excavate, dig, or dredge. It will enable staff to open up waterways, reduce mosquito breeding areas, control sediment, and dredge pond bottoms in areas that are currently inaccessible.

Procurement Information

In accordance with Administrative Regulation 3.10, normal competition was waived as the result of a Special Circumstances Determination Memo citing that there is only one source for this essential equipment.

Contract Term

This contract will begin on or about March 15, 2018, for a seven-year contract term. The unusual nature and origination of the machine from the manufacturer requires a longer than normal contract term for the repair of the unit.

Financial Impact

This contract will have an initial \$127,691 estimated expenditure, with a total aggregate amount not to exceed \$200,000 over the life of the contract. Funds are available in the Water Services Department's budget.

Location

The Tres Rios Wetlands is west of South 91st Avenue and south of West Broadway Road.

Council District: 7

Responsible Department

This item is submitted by Deputy City Manager Karen Peters and the Public Works and Water Services departments.



SR85 Landfill Tarp Contract Recommendation (Ordinance S-44309)

Request to authorize the City Manager, or his designee, to enter into a contract with Better Built Products dba AAA Tarps, to purchase tarps for the State Route 85 (SR85) Landfill in an amount not to exceed \$200,000 over the life of the contract. Further request authorization for the City Controller to disburse all funds related to this item.

Summary

The SR85 Landfill is the City of Phoenix's primary waste disposal landfill, located in Buckeye, Arizona. It operates under a Master Facility Plan approved by the Arizona Department of Environmental Quality (ADEQ) and uses tarps for alternative daily cover at the landfill as approved by ADEQ. Tarps are the preferred alternative daily cover because they save airspace, which in turn, maximizes efficient use of the excavated cell and increases the useful life of the landfill. Periodically, these tarps must be replaced due to normal wear and tear, and degradation by light and heat.

Procurement Information

An Invitation for Bid solicitation was conducted in accordance with Administrative Regulation 3.10. Two offers were received by the City on Jan. 17, 2018. The offers were evaluated based on responsiveness to all specifications, terms and conditions, and lowest bid. The offers for SR85 Landfill Tarp Purchase are as follows based on annual estimated quantity.

Better Built Products dba AAA Tarps: \$34,880
CON-WAL, Inc.: \$35,444

Contract Term

The initial one-year contract term will begin on or about May 1, 2018, and end on April 30, 2019. Provisions of the contract may include an option to extend the term up to four years, in one-year increments, which may be exercised by the City Manager or designee.

Financial Impact

The aggregate contract value will not exceed \$200,000, with an estimated annual expenditure of \$40,000. Funds are available in the Public Works Department's budget.

Location

The SR85 Landfill is located at 28633 W. Patterson Road, Buckeye, Ariz.

Responsible Department

This item is submitted by Deputy City Manager Karen Peters and the Public Works Department.



Miscellaneous Building Repairs - Requirements Contract Recommendation - IFB 18-FMD-038 (Ordinance S-44311)

Request to authorize the City Manager, or his designee, to enter into contracts with Skyline Builders & Restoration, Inc., Simpson Walker Contracting Corporation, Bio Janitorial Service, Inc., BWC Enterprises, Inc., dba Woodruff Construction, Loberg Construction, LLC, Koo Design Build, Diamond Ridge Development Corporation, Hernandez Companies, Inc., and SWABS-AZ, Inc., for incidental building repairs to be used on an as-needed basis in an amount not to exceed \$250,000 over the life of the contracts. Further request the City Controller to disburse all funds related to this item.

Summary

These contracts will be used for commercial maintenance, incidental building repairs and tenant improvement services for over 600 City-owned facilities maintained by the Public Works Department. The services will be used as needed to provide the Facilities Management Division additional support with increased building repairs and tenant improvements for various customer departments, including but not limited to, Fire, Police, Parks and Recreation, Library, Human Services, Street Transportation, Neighborhood Services, and the Office of Arts and Culture.

Procurement Information

An Invitation for Bid for miscellaneous building repairs was conducted in accordance to Administrative Regulation 3.10. There were twelve offers received by the Public Works Procurement Division on Jan. 17, 2018. The offers were evaluated based on price, responsiveness to all specifications, terms and conditions, and the responsibility to provide the required goods and/or services. The offers submitted by Skyline Builders & Restoration, Inc., Simpson Walker Contracting Corporation, Bio Janitorial Service, Inc., BWC Enterprises, Inc., dba Woodruff Construction, Loberg Construction, LLC, Koo Design Build, Diamond Ridge Development Corporation, Hernandez Companies, Inc., and SWABS-AZ, Inc., are deemed to be fair and reasonable based on the market and previous contract.

Contract Term

The initial two-year contract term shall begin on or about May 1, 2018, and end on April 30, 2020. Provisions of the contract include an option to extend the term up to

three years, in one-year increments, which may be exercised by the City Manager or his designee.

Financial Impact

The aggregate contract value including all option years will not exceed \$250,000 (including applicable taxes), with an estimated annual expenditure of \$50,000. Funds are available in the Public Works Department's budget.

Responsible Department

This item is submitted by Deputy City Manager Karen Peters and the Public Works Department.



**HVAC Maintenance and Repair Services - Requirements Contract
Recommendation - IFB 18-FMD-060 (Ordinance S-44312)**

Request to authorize the City Manager, or his designee, to enter into contracts with Adobe Energy Management, United Technologies, Inc., dba Uni-Tech, Artic Air Heating and Cooling, Inc., Service Pros Plumbing Heating and Cooling, Inc., Patriot Mechanical, LLC, Pueblo Mechanical and Controls, Inc., HACI Services, LLC, Chiller Services, Inc., Sysko Services, Inc., and Trane U.S., Inc., to provide Heating, Ventilating, and Air-conditioning (HVAC) maintenance and repair services on an as-needed basis in an amount not to exceed \$4,525,000 over the life of the contract. Further request authorization for the City Controller to disburse all funds related to this item.

Summary

These contracts will be used for equipment diagnostics, repairs, installation and preventative maintenance services to over 600 City facilities maintained by the Public Works Department. The services will be used as needed and are necessary to maintain functional operation and longevity of existing HVAC systems for various customer departments, including but not limited to Fire, Police, Parks and Recreation, Library, Water Services, Human Services, and Information Technology Services.

Procurement Results

An Invitation for Bid was conducted in accordance with Administrative Regulation 3.10. There were 13 offers received by the Public Works Procurement Division on Jan. 24, 2018. The offers were evaluated based on price, responsiveness to all specifications, terms and conditions, and responsibility to provide the required goods and/or services. The offers submitted by Adobe Energy Management, United Technologies, Inc., dba Uni-Tech, Artic Air Heating and Cooling, Inc., Service Pros Plumbing Heating and Cooling, Inc., Patriot Mechanical, LLC, Pueblo Mechanical and Controls, Inc., HACI Services, LLC, Chiller Services, Inc., Sysko Services, Inc., and Trane U.S., Inc., are deemed to be fair and reasonable based on the market and previous contract pricing.

Contract Term

The initial contract term is one year and shall begin on or about July 1, 2018, and end on June 30, 2019. Provisions of the contract include an option to extend the term up to

four years, in one-year increments, which may be exercised by the City Manager or his designee.

Financial Impact

The aggregate value of the contracts will not exceed \$4,525,000 (including applicable taxes), with an estimated annual expenditure of \$905,000. Funds are available in the Public Works Department's budget.

Responsible Department

This item is submitted by Deputy City Manager Karen Peters and the Public Works Department.



Request Authorization to Enter Into Intergovernmental Agreement with Flood Control District of Maricopa County for 27th Avenue and Olney Avenue Storm Drain Project (Ordinance S-44314)

Request authorization for the City Manager, or his designee, to enter into an Intergovernmental Agreement (IGA) with the Flood Control District of Maricopa County (FCDMC) for the 27th Avenue and Olney Avenue Storm Drain Project. Further request authorization for the City Treasurer to accept and the City Controller to disburse all funds related to this item. The estimated project cost is \$6 million, which includes channel rights-of-way, utility relocations, storm drain construction, construction management, post design, and materials testing.

Summary

In late 2015, the FCDMC, in partnership with the City of Phoenix, initiated a study to update the Laveen Area Drainage Master Plan for the South Phoenix/Laveen area using new mapping and comprehensive flood model software. The updated study used data gathered from heavy rains and flooding that occurred in August and September of 2014. The study included analysis of existing regional drainage improvements such as detention basins, channels, storm drains and culverts, much of which had been constructed based on recommendations from earlier versions of the regional drainage master plans. Construction efforts prior to this study focused mainly on the downstream portion of the overall recommended regional system to provide an outfall for future improvements closer to the foothills. The study recommends additional regional drainage facilities extending further up into the watershed area to address neighborhood flooding issues that became more apparent during the 2014 storms.

The regional rainfall-runoff model now covers the entire study area. The new model identifies sources of stormwater flows so mitigation alternatives can be developed. Flood prone areas known as Areas of Mitigation Interest (AoMIs) were identified through the updated study. A total of 11 potential mitigation alternatives were developed and presented at two public meetings held in May of 2017, at which time, comments were received from attendees. After further technical analysis of potential mitigation alternatives, the following alternative component is proposed as one of the recommended drainage master plans for the study area.

27th Avenue and Olney Avenue Storm Drain Project

This area's greatest flooding problems are the major washes north of Olney Avenue east of 27th and 23rd Avenues, overwhelming the drainage infrastructure of existing subdivisions to the north and west. Flooding problems occur downstream from north of the subdivisions because there is no drainage infrastructure to carry stormwater to the recently constructed regional detention basin at 27th Avenue and South Mountain Avenue.

The proposed project will construct a 72-inch diameter storm drain in Olney Avenue from about 24th Drive west to 27th Ave, then north to the existing 27th Avenue and South Mountain Avenue regional basin. This storm drain would have large inlets at multiple locations along Olney Avenue to intercept drainage as well as multiple inlets along 27th Avenue, including a large inlet for the subdivision retention basin just south of the Western Canal. The project also includes a proposed Hazard Mitigation Assistance (HMA) regional drainage basin on about 4.5 acres along 23rd Avenue north of Olney Avenue. The estimated cost for the storm drain project is \$6 million. Re-construction of 27th Avenue between Olney Avenue and Gary Way may be required in conjunction with this proposed storm drain project. Portions of the existing roadway right-of-way remain within the Maricopa County Department of Transportation (MCDOT) jurisdiction. MCDOT may become a cost share partner in the IGA if the proposed project is extended to include roadway improvements to 27th Avenue between Olney Avenue and Gary Way.

Financial Impact

The estimated project cost is \$6 million, which includes channel rights-of-way, utility relocations, storm drain construction, construction management, post design, and materials testing. The terms of the IGA between the City and the FCDMC will jointly cost share for project development and implementation of the 27th Avenue and Olney Avenue Storm Drain Project. The cost-share distribution between the City of Phoenix and FCDMC will maintain an overall 50/50 cost share, which is the standard cost-share allocation for projects funded by FCDMC. The projects included are: (1) Durango Regional Conveyance Channel Project, which was previously approved by the City Council on October 4, 2017, (2) South Phoenix/Laveen Drainage Projects, and (3) Rawhide Wash Project. The City's contribution of up to \$3.0 million dollars is available in the City's five-year Capital Improvement Program (CIP) budget.

Concurrence/Previous Council Action

This item was recommended for approval at the Transportation and Infrastructure Subcommittee meeting on Feb. 13, 2018 by a vote of 4-0.

Location

The project is generally located along Olney Avenue and 27th Avenue going north to the 27th Avenue and South Mountain Avenue Regional Drainage Basin.

Council District: 8

Responsible Department

This item is submitted by Deputy City Managers Mario Paniagua and Karen Peters, and the Street Transportation and Public Works departments.



Request Authorization to Enter into Intergovernmental Agreement with Flood Control District of Maricopa County for 19th Avenue and Dobbins Road Project (Ordinance S-44315)

Request authorization for the City Manager, or his designee, to enter into an Intergovernmental Agreement (IGA) with the Flood Control District of Maricopa County (FCDMC) for the 19th Avenue and Dobbins Road Project. Further request authorization for the City Treasurer to accept and the City Controller to disburse all funds related to this item. The estimated project cost is \$6.5 million, which includes channel rights-of-way, utility relocations, storm drain construction, construction management, post design, and materials testing.

Summary

In late 2015, the FCDMC, in partnership with the City of Phoenix, initiated a study to update the Laveen Area Drainage Master Plan for the South Phoenix/ Laveen area using new mapping and comprehensive flood model software. The updated study used data gathered from heavy rains and flooding that occurred in August and September of 2014. The study included analysis of existing regional drainage improvements such as detention basins, channels, storm drains and culverts, much of which has been constructed based on recommendations from earlier versions of the regional drainage master plans. Construction efforts prior to this study focused mainly on the downstream portion of the overall recommended regional system to provide an outfall for future improvements closer to the foothills. The study recommends additional regional drainage facilities extending further up into the watershed to address neighborhood flooding issues that became more apparent during the 2014 storms.

The regional rainfall-runoff model now covers the entire study area. The new model identifies sources of stormwater flows so mitigation alternatives can be developed. Flood-prone areas known as Areas of Mitigation Interest (AoMIs) were identified. A total of 11 potential mitigation alternatives were developed and presented at two public meetings held in May 2017, at which time, comments were received from attendees. After further technical analysis of potential mitigation alternatives, the following component is proposed as one of the recommended drainage master plans for the study area.

19th Avenue and Dobbins Road Project

Most flooding in this area and the areas to the north and west is associated with very large flows that enter Dobbins Road from the south between 15th Avenue to about 19th Avenue. This combined flow floods Dobbins Road and adjacent properties and ponds along Salt River Project's (SRP) Western Canal. The combined flow passes through the narrow area along Dobbins Road near the Western Canal and continues west, entering the intersection at 19th Avenue and other downstream areas.

The proposed project will construct a regional detention basin on about 5.5 acres at the northeast corner of 15th Avenue and Dobbins Road, east of the existing fire station. The project will include a four-barrel, 54-inch diameter basin inlet culvert under Dobbins Road to intercept flow from the existing Humane Society channel. The project will also construct a storm drain in Dobbins Road from the new regional basin west to 19th Avenue, then north to South Mountain Avenue, then west to the existing regional drainage basin at 27th Avenue and South Mountain Avenue. The storm drain would range in size from 54-inch diameter along Dobbins Road to 72-inch diameter along South Mountain Avenue. In addition to draining the new detention basin, the storm drain would have large inlets along Dobbins Road and numerous smaller inlets along 19th Avenue and South Mountain Avenue.

Financial Impact

The estimated project cost is \$6.5 million, which includes channel rights-of-way, utility relocations, construction, construction management, post design, and materials testing. The terms of the IGA between the City and the FCDMC will jointly cost share for project development and implementation of the 19th Avenue and Dobbins Road Project. The cost-share distribution between the City of Phoenix and FCDMC for this project will maintain an overall 50/50 cost share, which is the standard cost-share allocation for projects funded by FCDMC. The following projects are included: (1) Durango Regional Conveyance Channel Project previously approved October 4, 2017, (2) South Phoenix/Laveen Drainage Projects, and (3) Rawhide Wash Project. The City's contribution of up to \$3.25 million dollars is available in the City's five-year Capital Improvement Program (CIP) budget.

Concurrence/Previous Council Action

This item was recommended for approval at the Transportation and Infrastructure Subcommittee meeting on Feb. 13, 2018 by a vote of 4-0.

Location

The project is generally located along 19th Avenue and along Dobbins Road, along South Mountain Avenue to the 27th Avenue and South Mountain Avenue Regional Drainage Basin.

Council District: 8

Responsible Department

This item is submitted by Deputy City Managers Mario Paniagua and Karen Peters, and the Street Transportation and Public Works departments.



Small Diameter Sanitary Sewer Rehabilitation Program - Construction Administration and Inspection Services - WS90500118 (Ordinance S-44298)

Request to authorize the City Manager, or his designee, to enter into an agreement with Dibble Associates Consulting Engineers, Inc., to provide construction administration and inspection (CA&I) services for the Small Diameter Sanitary Sewer Rehabilitation Program. The fee for services will not exceed \$5,400,000. Further request authorization to execute amendments to the contract as necessary within the Council-approved expenditure authority as provided below, and for the City Controller to disburse all funds related to this item.

Additionally, request authorization for the City Manager, or his designee, to take all action as deemed necessary to execute all utilities-related design and construction agreements, licenses, permits, and request for utility services relating to the development, design, and construction of the project and to include disbursement of funds. Utility services include, but are not limited to: electrical, water, sewer, natural gas, telecommunications, cable television, railroads, and other modes of transportation. This authorization excludes any transaction involving an interest in real property.

Summary

The Small Diameter Sanitary Sewer Rehabilitation Program rehabilitates deteriorated and older sanitary sewers 15-inches in diameter or less in the City of Phoenix wastewater collection system. Rehabilitation primarily includes installation of structural cured-in-place-pipe (CIPP) in existing sewers. Small diameter sewers are normally vitrified clay pipe eight to 15 inches in diameter and make up more than 4,200 of the 5,000 miles of sewers in the City of Phoenix wastewater collection system. The oldest sewers in the system are more than 100 years old. The rehabilitation program work includes multiple locations within the City of Phoenix rights-of-way and easements.

Dibble Associates Consulting Engineers, Inc.'s CA&I services include, but are not limited to: providing oversight of project construction activities, inspecting sites through various stages of construction, reviewing contractor work submittals, and performing field inspections where required for completed repairs.

Procurement Information

Dibble Associates Consulting Engineers, Inc., was chosen for this project using a qualifications-based selection process according to Section 34-603 of the Arizona Revised Statutes (A.R.S.). Pursuant to A.R.S. Title 34, the City is not to release the scoring of proposers until a contract has been awarded. Four firms submitted proposals. The top three rankings follow:

Dibble Associates Consulting Engineers, Inc.: Ranked 1
Project Engineering Consultants: Ranked 2
Consultant Engineering, Inc.: Ranked 3

Contract Term

The term of the contract is for three years, with one two-year option to extend the contract. Contract work scope identified and incorporated into the contract prior to the end of the contract term may be agreed to by both parties, and work may extend past the termination of the contract. No additional contract work scope changes may be executed after the end of the contract term.

Financial Impact

The total fee for contract services will not exceed \$5,400,000, including all subconsultant and reimbursable costs. Staff will execute the initial contract for CA&I services for a fee not to exceed \$3,720,000, including all subconsultant and reimbursable costs. Contract amendments may be executed for CA&I services or other contract services totaling an amount not to exceed the remaining \$1,680,000, and will be reviewed and approved separately by the Budget and Research Department.

Funding is available in the Water Services Department's Capital Improvement Program budget. Contract payments may be made up to contract limits for all rendered contract services, which may extend past the contract termination.

Responsible Department

This item is submitted by Deputy City Managers Karen Peters and Mario Paniagua, the Water Services Department, and the City Engineer.



Aeration Membrane Diffuser Testing (Ordinance S-44327)

Request to authorize the City Manager, or his designee, to enter into a contract with Redmon Engineering Company to provide aeration membrane diffuser testing services for the Water Services Department. Expenditures are not to exceed \$100,000 over the life of the contract. Further request authorization for the City Controller to disburse all funds related to this item.

Summary

Aeration membrane diffusers facilitate oxygen transfer during the aeration process at the wastewater treatment plants located at 23rd Avenue and at 91st Avenue. Testing services document the performance of existing aeration membrane diffusers. These tests are used by treatment plant staff to make aeration membrane diffuser replacement decisions and to minimize energy usage during the aeration process. Regular aeration membrane diffuser testing confirms that the correct amounts of dissolved oxygen are transferred during the aeration process to ensure permitting compliance.

Procurement Information

Solicitation RFP-1718-WWT-88 was conducted in accordance with Administrative Regulation 3.10. Three offers were received; one of which was determined non-responsive to the solicitation requirements. The two responsive offers, listed below, were evaluated by a four-member evaluation panel based on each firm's company history, qualifications, experience and method of approach to the testing, as well as the pricing schedule. The evaluations had a maximum possible score of 1,000 points. The Offeror's final scores are as follows:

- Redmon Engineering Company: 820 points
- Environmental Dynamics International: 516 points

The Water Services Department Director recommends that the offer from Redmon Engineering Company be accepted as the best value, the most responsive and responsible Offeror, and most advantageous to the City.

Contract Term

The contract term shall begin on or about March 1, 2018, for a five-year term, with an end date of Feb. 28, 2023.

Financial Impact

Expenditures are not to exceed \$100,000 over the life of the contract. Funds are available in the Water Services Department's operating budget.

Responsible Department

This item is submitted by Deputy City Manager Karen Peters and the Water Services Department.



Salt River Valley Water Users' Association and Salt River Project Agricultural Improvement and Power District Well Capacity Agreement (Ordinance S-44332)

Request authorization for the City Manager, or his designee, to enter into an agreement with the Salt River Valley Water Users' Association and the Salt River Project Agricultural Improvement and Power District (SRP) for use of SRP groundwater wells for a total not to exceed \$12,300,000. Further request authorization for the City Controller to disburse all funds related to this item.

Summary

The Water Services Department (WSD) continues to undertake efforts to ensure reliable water deliveries during extreme drought and shortage conditions on the Colorado River. WSD will secure the rights to use SRP groundwater wells to recover long-term storage credits that Phoenix has stored within the SRP system. During the term of the agreement SRP shall provide Phoenix up to a maximum of 20,000 acre-feet of water per year pumped from SRP's wells located within the Salt River Reservoir District. The legal nature of the pumped water shall be long-term storage credits owned by Phoenix created from storage of water within the Salt River Reservoir District. Phoenix shall be entitled to use such water anywhere within its water service area. Phoenix shall pay SRP a one-time fee of \$12,300,000 for reservation of pumping capacity in SRP's wells. In addition, Phoenix shall pay SRP \$55.82 for each acre-foot up to 100,000 acre-feet and \$151.17 for each acre-foot above 100,000 acre-feet pumped by SRP for Phoenix during the term of the agreement. Such prices shall be adjusted annually for inflation.

Contract Term

The term of this agreement shall begin on July 1, 2018, and shall be for 40 years.

Financial Impact

The initial cost to the City of Phoenix to fund this agreement is \$12,300,000. Funding is available in the Water Services Capital Improvement Program budget. Payments may be made up to the agreement limits for all rendered services, which may extend past the agreement termination. Additional spending authority will be sought in the future to cover per-acre-foot pumping charges during years in which WSD intends to employ SRP's pumping capacity under this agreement.

Responsible Department

This item is submitted by Deputy City Manager Karen Peters and the Water Services Department.



Final Plat - Lots 7, 8, 84 and 140 and Tracts Z and AA - 170083 - West of 19th Avenue and North of Happy Valley Road

Plat: 170083

Project: 15-3108

Name of Plat: Lots 7, 8, 84 and 140 and Tracts Z and AA

Owner(s): US Relp Norterra East 1, LLC

Engineer(s): Wood, Patel & Associates, Inc.

Request: A 4 Lot 2 Tract Single Family Residential Plat

Reviewed by Staff: Feb. 7, 2018

Final Plat requires Formal Action Only

Summary

Staff requests that the above plat be approved by the City Council and certified by the City Clerk. Recording of the plat dedicates the streets and easements as shown to the public. This plat needs to record concurrently with Abandonment V170068A.

Location

Generally located west of 19th Avenue and north of Happy Valley Road.

Council District: 1

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Planning and Development Department.



Final Plat - Kingston Place - 170094 - East of 41st Avenue and South of Rose Garden Lane

Plat: 170094
Project: 16-3188
Name of Plat: Kingston Place
Owner(s): Cal Atlantic Homes of Arizona, Inc.
Engineer(s): Hubbard Engineering
Request: A 47 Lot Residential Subdivision Plat
Reviewed by Staff: Feb. 2, 2017
Final Plat requires Formal Action Only

Summary

Staff requests that the above plat be approved by the City Council and certified by the City Clerk. Recording of the plat dedicates the streets and easements as shown to the public.

Location

Generally located east of 41st Avenue, south of Rose Garden Lane.
Council District: 1

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Planning and Development Department.



**Abandonment of Easement - V170068A - 20th Drive and Andalusian Trail
(Resolution 21616)**

Abandonment: V170068A

Project: 15-3108

Applicant: AWH Construction, Inc.

Request: To abandon the 1-foot Vehicular Non-access Easements adjacent to Tract Z and Tract AA on Lots 83, 84, 140, and 141 as dedicated in the plat "Norterra PUD Phase 1" in Book 1334, Page 40 with the Maricopa County Recorder; along with the west 1-foot of the Drainage Easements on Tract Z and Tract AA of the same plat.

Date of Decision: Nov. 20, 2017

Summary

The resolution of the abandonment and the subdivision plat "Lots 7, 8, 84 and 140 and Tracts Z and AA", Plat 170083, are to be recorded together with the Maricopa County recorder on the same day, at the same time. The sequence of recording to be followed is that the resolution is recorded first, then the plat is recorded second.

Location

20th Drive and Andalusian Trail

Council District: 1

Financial Impact

Pursuant to Phoenix City Code Art. 5, Sec. 31-64 (e) as the City acknowledges the public benefit received by the generation of additional revenue from the private tax rolls and by the elimination of third-party general liability claims against the city, maintenance expenses, and undesirable traffic patterns, also replatting of the area with alternate roadways and new development as sufficient and appropriate consideration in this matter.

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Planning and Development Department.



**Abandonment of Right-of-Way - V160053A - 17th Street and Indian School Road
(Resolution 21615)**

Abandonment: V160053A

Project: 03-2641

Applicant: Katsenes Enterprises, Limited Liability Company

Request: To abandon the 17th Street right-of-way located between the parcels addressed 1655 and 1701 E. Indian School Road (APN 119-29-001A and 119-29-022B.)

Date of Hearing: Nov. 9, 2016

Location

17th Street and Indian School Road

Council District: 4

Financial Impact

A fee was also collected as part of this abandonment in the amount of \$3,000.

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Planning and Development Department.



Amend City Code - Ordinance Adoption - Rezoning Application Z-73-17-3 - Approximately 180 Feet North of the Northwest Corner of 22nd Avenue and Carolina Drive (Ordinance G-6434)

Request to authorize the City Manager to amend the Phoenix Zoning Ordinance, Section 601, the Zoning Map of the City of Phoenix, by adopting Rezoning Application Z-73-17-3 and rezone the site from to RE-35 to R1-6 to allow for Single-Family Residential.

Summary

Current Zoning: RE-35

Proposed Zoning: R1-6

Acreage: 2.37 acres

Proposed Use: Single-Family Residential

Owner: Aijaz Ansari and Srinivas Nemani

Applicant: Lou Turner, Hillstone Homes

Representative: David Maguire, Land Solutions, Inc.

Staff Recommendation: Approval, subject to stipulations.

VPC Action: The Deer Valley Village Planning Committee heard this case on Jan. 18, 2018, and recommended approval per staff's recommendation by a 7-0 vote.

PC Action: The Planning Commission heard this case on Feb. 1, 2018, and recommended approval as recommended by the Deer Valley Village Planning Committee, with an additional stipulation as read into the record, with a 6-0 vote.

Location

Approximately 180 feet north of the northwest corner of 22nd Avenue and Carolina Drive

Council District: 3

Parcel Address: 15638 N. 22nd Ave.

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Planning and Development Department.

ATTACHMENT A

**THIS IS A DRAFT COPY ONLY AND IS NOT AN OFFICIAL COPY OF THE FINAL,
ADOPTED ORDINANCE**

ORDINANCE G-

AN ORDINANCE AMENDING THE ZONING DISTRICT MAP ADOPTED PURSUANT TO SECTION 601 OF THE CITY OF PHOENIX ORDINANCE BY CHANGING THE ZONING DISTRICT CLASSIFICATION FOR THE PARCEL DESCRIBED HEREIN (CASE Z-73-17-3) FROM RE-35 (SINGLE-FAMILY RESIDENCE DISTRICT) TO R1-6 (SINGLE-FAMILY RESIDENCE DISTRICT).

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PHOENIX, as follows:

SECTION 1. The zoning of an approximately 2.37 acre property located at approximately 180 feet north of the northwest corner of 22nd Avenue and Carolina Drive in a portion of Section 1, Township 3 North, Range 2 East, as described more specifically in Exhibit "A", is hereby changed from RE-35 (Single-Family Residence District) to R1-6 (Single-Family Residence District).

SECTION 2. The Planning and Development Director is instructed to modify the Zoning Map of the City of Phoenix to reflect this use district classification change as shown in Exhibit "B".

SECTION 3. Due to the site's specific physical conditions and the use district applied for by the applicant, this rezoning is subject to the following stipulations,

violation of which shall be treated in the same manner as a violation of the City of Phoenix Zoning Ordinance:

1. All sidewalks shall be detached with a minimum five-foot wide landscaped strip located between the sidewalk and back of curb, and shall include minimum two-inch caliper shade trees planted a minimum of 20 feet on center or equivalent groupings along both sides of the sidewalk, as approved by the Planning and Development Department. The landscape strip shall be installed by the developer and maintained by adjacent property owners.
2. The developer shall construct all streets within and adjacent to the development with paving, curb, gutter, sidewalk, curb ramps, streetlights, median islands, landscaping and other incidentals as per plans approved by the Planning and Development Department. All improvements shall comply with all ADA accessibility standards.
3. The property owner shall record a Notice to Prospective Purchasers of Proximity to Airport in order to disclose the existence, and operational characteristics of Phoenix Deer Valley Airport to future owners or tenants of the property. The form and content of such documents shall be according to the templates and instructions provided which have been reviewed and approved by the City Attorney.
4. In the event archaeological materials are encountered during construction, the developer shall immediately cease all ground disturbing activities within a 33-foot radius of the discovery, notify the City Archaeologist, and allow time for the Archaeology Office to properly assess the materials.
5. Prior to preliminary site plan approval, the landowner shall execute a Proposition 207 Waiver of Claims in a form approved by the City Attorney's Office. The Waiver shall be recorded with the Maricopa County Recorder's Office and delivered to the City to be included in the rezoning application file for record.

SECTION 4. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions hereof.

PASSED by the Council of the City of Phoenix this 7th day of March, 2018.

MAYOR

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

REVIEWED BY:

City Manager

- Exhibits:
A – Legal Description (1 Page)
B – Ordinance Location Map (1 Page)

DRAFT

EXHIBIT A

LEGAL DESCRIPTION FOR Z-73-17-3

A PORTION OF THE SOUTHEAST QUARTER OF SECTION 1, TOWNSHIP 3 NORTH, RANGE 2 EAST OF THE GILA AND SALT RIVER MERIDIAN, MARICOPA COUNTY, ARIZONA.

MORE SPECIFICALLY, LOT 20, OF SIERRA PRIETA ESTATES, ACCORDING TO THE PLAT OF RECORD IN THE OFFICE OF THE COUNTY RECORDER OF MARICOPA COUNTY, ARIZONA, RECORDED IN BOOK 112 OF MAPS, PAGE 24.

TOGETHER WITH THAT PART OF THE EAST HALF OF THE ABANDONED ALLEY AS SET FORTH IN DOCKET 13604, PAGE 944, LYING WEST OF AN ADJACENT TO AND NEAREST IN PROXIMITY OF SAID LOT 20; AND

TOGETHER WITH THAT PORTION LYING BETWEEN THE NORTHERLY PROLONGATION OF THE WEST LINE OF THE EAST HALF OF THE ALLEY ABANDONED IN DOCKET 13604, PAGE 944 AND THE NORTHERLY PROLONGATION OF THE EAST LINE OF SAID LOT 20 AS ABANDONED IN PART NO. 1 OF RESOLUTION NO. 19756 RECORDED IN DOCUMENT NO. 2002-210025; AND

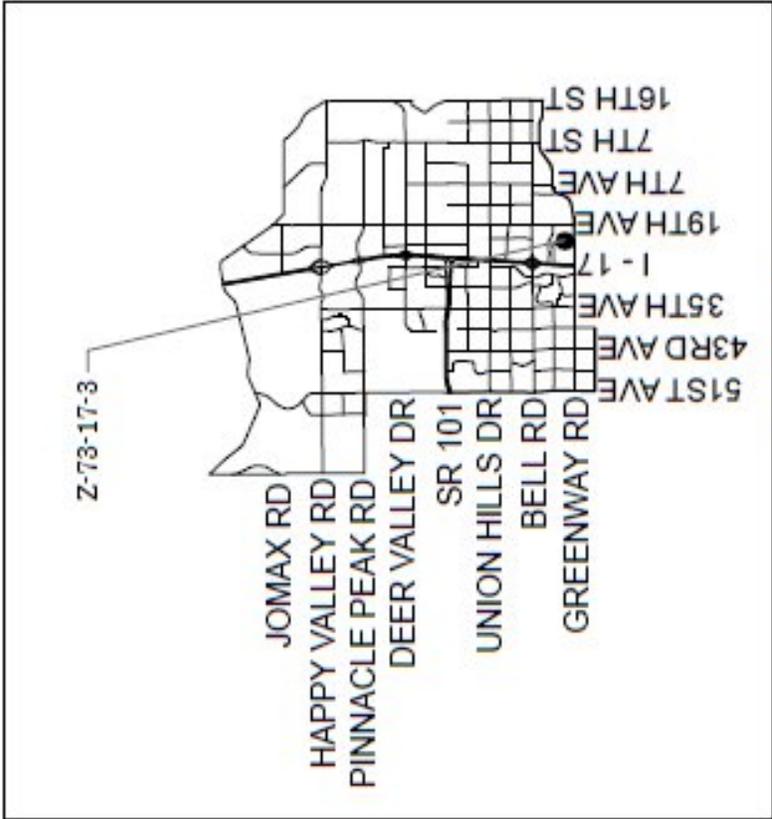
TOGETHER WITH THAT PORTION OF 22ND AVENUE, AS SHOWN ON AND DEDICATED BY SIERRA PRIETA ESTATES, ACCORDING TO THE PLAT OF RECORD IN THE OFFICE OF THE COUNTY RECORDER OF MARICOPA COUNTY, ARIZONA, RECORDED IN BOOK 112 OF MAPS, PAGE 24 LYING WITHIN THE NORTH 99.37 FEET AS ABANDONED IN PART NO. 2 OF RESOLUTION NO. 19756 RECORDED IN DOCUMENT NO. 2002-210025.

ORDINANCE LOCATION MAP

EXHIBIT B

Zoning Case Number: Z-73-17-3
 Zoning Overlay: N/A
 Planning Village: Deer Valley

ZONING SUBJECT TO STIPULATIONS: *
 SUBJECT AREA: ■ ■ ■ ■ ■



NOT TO SCALE



Drawn Date: 2/1/2018

R:\IG_Team\Care_Functions\Zoning\SuppMaps_OrdMaps\2018_Ord\3-7-18\Z-73-17-3.mxd



Amend City Code - Ordinance Adoption - Rezoning Application Z-74-17-3 - Southeast Corner of 22nd Avenue and Waltann Lane (Ordinance G-6435)

Request to authorize the City Manager to amend the Phoenix Zoning Ordinance, Section 601, the Zoning Map of the City of Phoenix, by adopting Rezoning Application Z-74-17-3 and rezone the site from to RE-35 to R1-6 to allow for Single-Family Residential.

Summary

Current Zoning: RE-35

Proposed Zoning: R1-6

Acreage: 2.54 acres

Proposed Use: Single-Family Residential

Owner: International Church Foursquare Gospel

Applicant: Lou Turner, Hillstone Homes

Representative: David Maguire, Land Solutions, Inc.

Staff Recommendation: Approval, subject to stipulations.

VPC Action: The Deer Valley Village Planning Committee heard this case on Jan. 18, 2018, and recommended approval per staff's recommendation by a 7-0 vote.

PC Action: The Planning Commission heard this case on Feb. 1, 2018, and recommended approval as recommended by the Deer Valley Village Planning Committee, with an additional stipulation as read into the record by a 6-0 vote.

Location

Southeast corner of 22nd Avenue and Waltann Lane

Council District: 3

Parcel Address: 15441 N. 22nd Ave.

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Planning and Development Department.

ATTACHMENT A

**THIS IS A DRAFT COPY ONLY AND IS NOT AN OFFICIAL COPY OF THE FINAL,
ADOPTED ORDINANCE**

ORDINANCE G-

AN ORDINANCE AMENDING THE ZONING DISTRICT MAP ADOPTED PURSUANT TO SECTION 601 OF THE CITY OF PHOENIX ORDINANCE BY CHANGING THE ZONING DISTRICT CLASSIFICATION FOR THE PARCEL DESCRIBED HEREIN (CASE Z-74-17-3) FROM RE-35 (SINGLE-FAMILY RESIDENCE DISTRICT) TO R1-6 (SINGLE-FAMILY RESIDENCE DISTRICT).

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PHOENIX, as follows:

SECTION 1. The zoning of an approximately 2.54-acre property located at southeast corner of 22nd Avenue and Waltann Lane in a portion of Section 1, Township 3 North, Range 2 East, as described more specifically in Exhibit "A", is hereby changed from "RE-35" (Single-Family Residence District) to "R1-6" (Single-Family Residence District).

SECTION 2. The Planning and Development Director is instructed to modify the Zoning Map of the City of Phoenix to reflect this use district classification change as shown in Exhibit "B".

SECTION 3. Due to the site's specific physical conditions and the use district applied for by the applicant, this rezoning is subject to the following stipulations,

violation of which shall be treated in the same manner as a violation of the City of Phoenix Zoning Ordinance:

1. All sidewalks shall be detached with a minimum five-foot wide landscaped strip located between the sidewalk and back of curb, and shall include minimum two-inch caliper shade trees planted a minimum of 20 feet on center or equivalent groupings along both sides of the sidewalk, as approved by the Planning and Development Department. The landscape strip shall be installed by the developer and maintained by adjacent property owners.
2. The developer shall construct all streets within and adjacent to the development with paving, curb, gutter, sidewalk, curb ramps, streetlights, median islands, landscaping and other incidentals as per plans approved by the Planning and Development Department. All improvements shall comply with all ADA accessibility standards.
3. The property owner shall record a Notice to Prospective Purchasers of Proximity to Airport in order to disclose the existence, and operational characteristics of Phoenix Deer Valley Airport to future owners or tenants of the property. The form and content of such documents shall be according to the templates and instructions provided which have been reviewed and approved by the City Attorney.
4. In the event archaeological materials are encountered during construction, the developer shall immediately cease all ground disturbing activities within a 33-foot radius of the discovery, notify the City Archaeologist, and allow time for the Archaeology Office to properly assess the materials.
5. Prior to preliminary site plan approval, the landowner shall execute a Proposition 207 Waiver of Claims in a form approved by the City Attorney's Office. The Waiver shall be recorded with the Maricopa County Recorder's Office and delivered to the City to be included in the rezoning application file for record.

SECTION 4. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions hereof.

PASSED by the Council of the City of Phoenix this 7th day of March, 2018.

MAYOR

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

REVIEWED BY:

City Manager

- Exhibits:
A – Legal Description (1 Page)
B – Ordinance Location Map (1 Page)

DRAFT

EXHIBIT A

LEGAL DESCRIPTION FOR Z-74-17-3

A PORTION OF THE SOUTHEAST QUARTER OF SECTION 1, TOWNSHIP 3 NORTH, RANGE 2 EAST OF THE GILA AND SALT RIVER MERIDIAN, MARICOPA COUNTY, ARIZONA.

MORE SPECIFICALLY, LOT 11, SIERRA PRIETA ESTATES, ACCORDING TO BOOK 112 OF MAPS, PAGE 24, RECORDS OF MARICOPA COUNTY, ARIZONA.

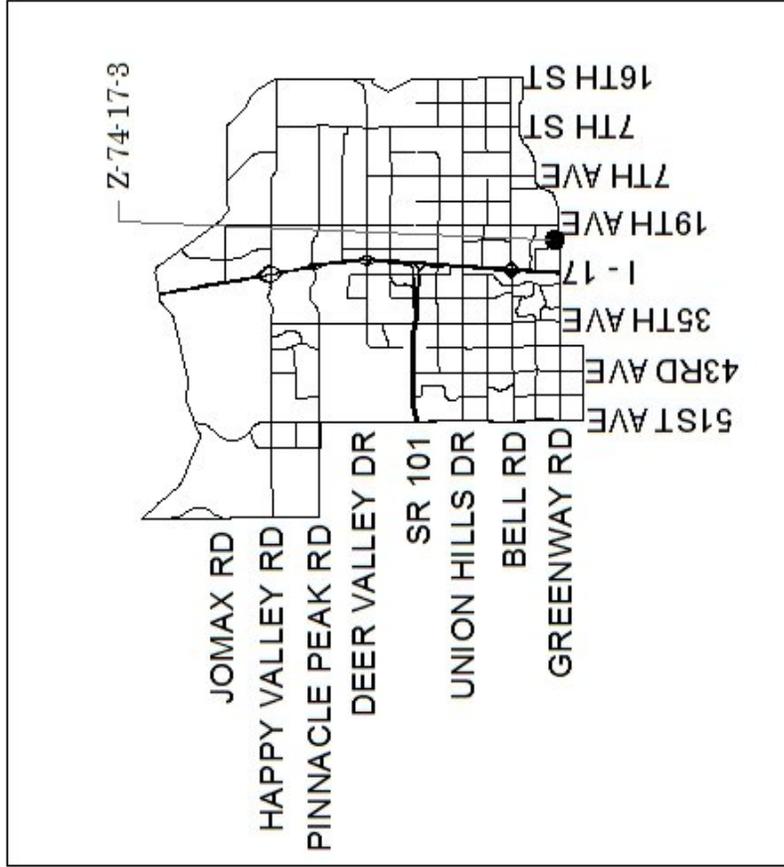
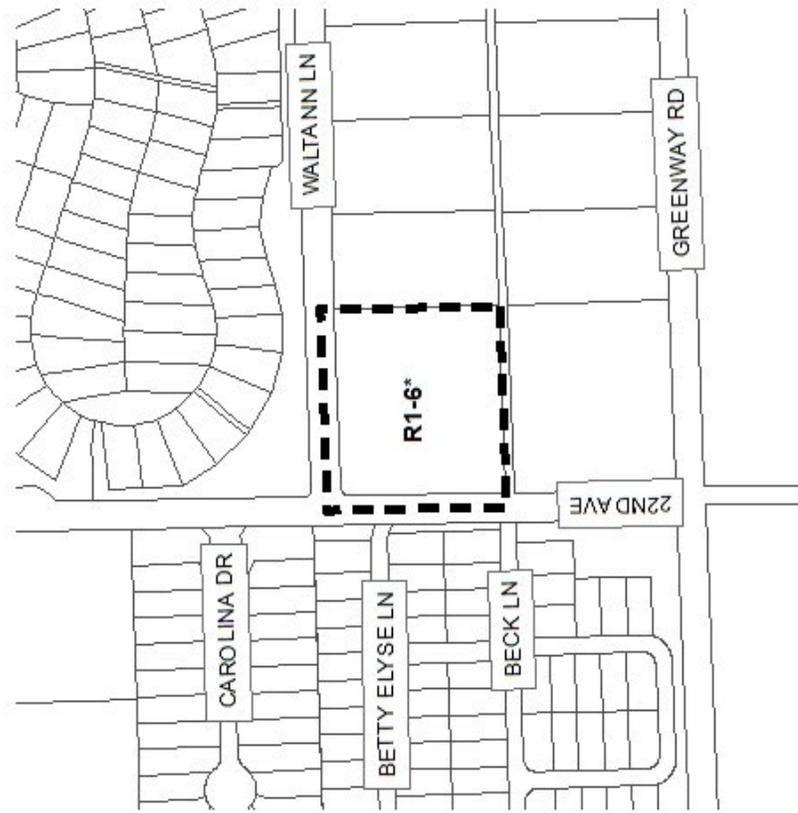
DRAFT

ORDINANCE LOCATION MAP

EXHIBIT B

Zoning Case Number: Z-74-17-3
 Zoning Overlay: N/A
 Planning Village: Deer Valley

ZONING SUBJECT TO STIPULATIONS: *
 SUBJECT AREA: - - - - -



NOT TO SCALE

Drawn Date: 2/14/2018



Amend City Code - Ordinance Adoption - Rezoning Application Z-80-17-4 - Northwest Corner of 43rd Avenue and I-10 Freeway (Ordinance G-6425)

Request to authorize the City Manager to amend the Phoenix Zoning Ordinance, Section 601, the Zoning Map of the City of Phoenix, by adopting Rezoning Application Z-80-17-4 and rezone the site from C-2 to C-2 HGT/WVR to allow a health fitness center with a height waiver up to 40 feet.

Summary

Current Zoning: C-2

Proposed Zoning: C-2 HGT/WVR

Acreage: 2.57 acres

Proposed Use: Health fitness center with a height waiver up to 40 feet

Owner: Southwest Regional Council of Carpenters

Applicant: Kevin Kelly - Planet Fitness

Representative: Stephen C. Earl - Earl, Curley & Lagarde

Staff Recommendation: Approval, subject to stipulations.

VPC Action: The Maryvale Village Planning Committee heard the request on Jan. 10, 2018 and recommended approval, per staff's recommendation by a 10-0 vote.

PC Action: The Planning Commission heard the request on Feb. 1, 2018 and recommended approval, per the Maryvale Village Planning Committee recommendation, with an additional stipulation as read into the record by a 6-0 vote.

Location

Northwest corner of 43rd Avenue and I-10 freeway

Council District: 4

Parcel Address: 1350 N. 43rd Ave.

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Planning and Development Department.

ATTACHMENT A

**THIS IS A DRAFT COPY ONLY AND IS NOT AN OFFICIAL COPY OF THE FINAL,
ADOPTED ORDINANCE**

ORDINANCE G-

AN ORDINANCE AMENDING THE ZONING DISTRICT MAP ADOPTED PURSUANT TO SECTION 601 OF THE CITY OF PHOENIX ORDINANCE BY CHANGING THE ZONING DISTRICT CLASSIFICATION FOR THE PARCEL DESCRIBED HEREIN (CASE Z-80-17-4) FROM C-2 (INTERMEDIATE COMMERCIAL DISTRICT) TO C-2 HGT/WVR (INTERMEDIATE COMMERCIAL DISTRICT WITH A HEIGHT WAIVER UP TO 40 FEET).

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PHOENIX, as follows:

SECTION 1. The zoning of an approximately 2.57-acre property located at the northwest corner of 43rd Avenue and I-10 freeway in a portion of Section 4, Township 1 North, Range 2 East, as described more specifically in Exhibit "A", is hereby changed from "C-2" (Intermediate Commercial District), to "C-2 HGT/WVR" (Intermediate Commercial District with a Height Waiver up to 40 feet).

SECTION 2. The Planning and Development Director is instructed to modify the Zoning Map of the City of Phoenix to reflect this use district classification change as shown in Exhibit "B".

SECTION 3. Due to the site's specific physical conditions and the use district applied for by the applicant, this rezoning is subject to the following stipulations,

violation of which shall be treated in the same manner as a violation of the City of

Phoenix Zoning Ordinance:

1. The maximum building height shall be two stories and 40 feet.
2. The developer shall work with the Planning and Development Department to determine a type of tree appropriate for the 43rd Avenue street frontage which will provide shade and thermal comfort to pedestrians.
3. A minimum of two inverted-U bicycle racks for employees or visitors shall be provided on site, located near a publicly accessible entrance to the building, and installed per the requirements of Section 1307.H.4 of the Zoning Ordinance, as approved by the Planning and Development Department.
4. The property owner shall record documents that disclose the existence, and operational characteristics of Phoenix Sky Harbor International Airport (PHX) to future owners or tenants of the property. The form and content of such documents shall be according to the templates and instructions provided which have been reviewed and approved by the City Attorney.
5. In the event archaeological materials are encountered during construction, the developer shall immediately cease all ground-disturbing activities within a 33-foot radius of the discovery, notify the City Archaeologist, and allow time for the Archaeology Office to properly assess the materials.
6. Prior to preliminary site plan approval, the landowner shall execute a Proposition 207 Waiver of Claims in a form approved by the City Attorney's Office. The Waiver shall be recorded with the Maricopa County Recorder's Office and delivered to the City to be included in the rezoning application file for record.

SECTION 4. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions hereof.

PASSED by the Council of the City of Phoenix this 7th day of March,
2018.

MAYOR

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

REVIEWED BY:

City Manager

Exhibits:
A – Legal Description (1 Page)
B – Ordinance Location Map (1 Page)

DRAFT

EXHIBIT A

LEGAL DESCRIPTION FOR Z-80-17-4

A portion of the northeast quarter of Section 4, Township 1 North, Range 2 East of the Gila and Salt River Base and Meridian, Maricopa County, Arizona, more particularly described as follows.

Lot 7, Rusty Spur Ranch, according to the plat of record in the office of the County Recorder of Maricopa County, Arizona, in Book 628 of Maps, Page 18, together with the following described ADOT Right of Way.

Commencing at the southeast corner of said Lot 7, Rusty Spur Ranch, said point being the Point of Beginning;

Thence S01°38'15"W a distance of 25.00 feet;

Thence N88°21'45"W a distance of 189.48 feet;

Thence N01°38'15"E a distance of 25.00 feet;

Thence S88°21'45"E a distance of 189.48 feet to the Point of Beginning.

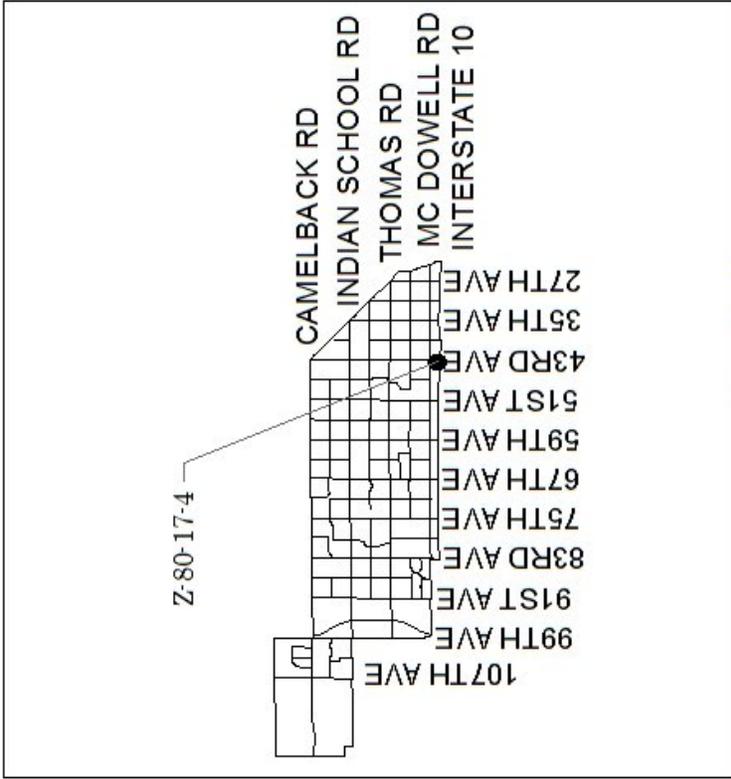
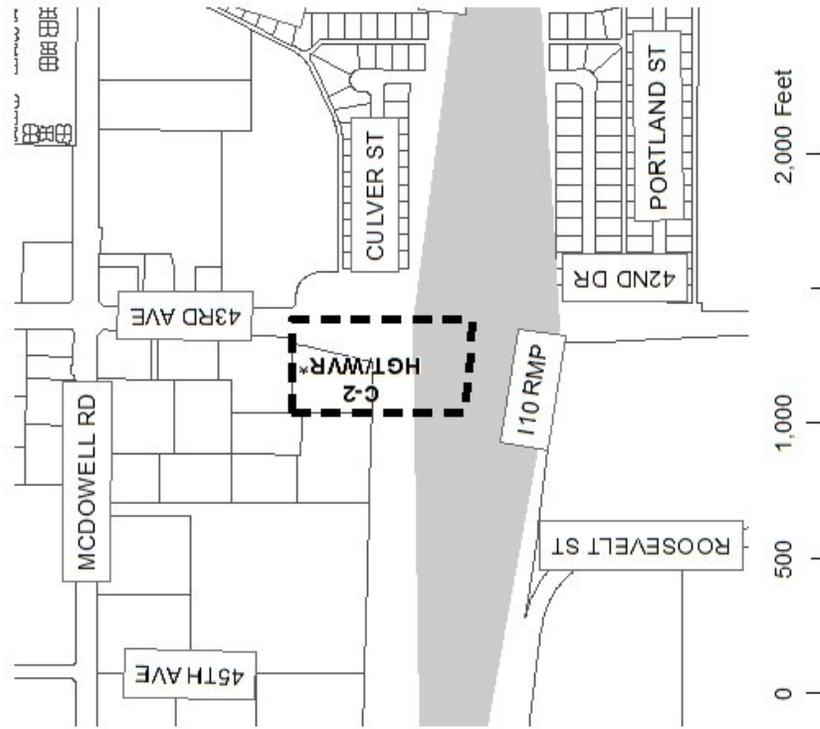
Said parcel contains 71,595.06 square feet, or 1.64 acres more or less.

ORDINANCE LOCATION MAP

EXHIBIT B

Zoning Case Number: Z-80-17-4
 Zoning Overlay: N/A
 Planning Village: Maryvale

ZONING SUBJECT TO STIPULATIONS: *
 SUBJECT AREA: - - - - -



NOT TO SCALE



Drawn Date: 2/5/2018

\\one\pdd\Shared\Department Share\Information Systems\PLGIS\IS_Team\Core_Functions\Zoning\SuppMaps_Ord\Maps\2018_Ord\3-7-18\Z-80-17-4.mxd



Amend City Code - Ordinance Adoption - Rezoning Application Z-83-17-4 - Approximately 500 Feet North of the Northeast Corner of 19th Avenue and Camelback Road (Ordinance G-6424)

Request to authorize the City Manager to amend the Phoenix Zoning Ordinance, Section 601, the Zoning Map of the City of Phoenix, by adopting Rezoning Application Z-83-17-4 and rezone the site from C-2 TOD-1 to WU Code T5:5 SL to allow multifamily housing.

Summary

Current Zoning: C-2 TOD-1

Proposed Zoning: WU Code T5:5 SL

Acreage: 0.99 acres

Proposed Use: Multifamily housing

Owner: Newport Southwest, LLC

Applicant: Doug McCord, Architectural Resource Team

Representative: Jong Limb

Staff Recommendation: Approval, subject to stipulations.

VPC Action: The Alhambra Village Planning Committee heard the request on Jan. 23, 2018 and recommended approval, per the staff's recommendation by a 9-1 vote.

PC Action: The Planning Commission heard the request on Feb. 1, 2018 and recommended approval, per the Alhambra Village Planning Committee recommendation by a 6-0 vote.

Location

Approximately 500 feet north of the northeast corner of 19th Avenue and Camelback Road

Council District: 4

Parcel Addresses: 5039, 5041, 5043, and 5045 N. 19th Ave.

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Planning and Development Department.

ATTACHMENT A

**THIS IS A DRAFT COPY ONLY AND IS NOT AN OFFICIAL COPY OF THE FINAL,
ADOPTED ORDINANCE**

ORDINANCE G-

AN ORDINANCE AMENDING THE ZONING DISTRICT MAP ADOPTED PURSUANT TO SECTION 601 OF THE CITY OF PHOENIX ORDINANCE BY CHANGING THE ZONING DISTRICT CLASSIFICATION FOR THE PARCEL DESCRIBED HEREIN (CASE Z-83-17-4) FROM C-2 TOD-1 (INTERMEDIATE COMMERCIAL DISTRICT, INTERIM TRANSIT-ORIENTED ZONING OVERLAY DISTRICT ONE) TO WU CODE T5:5 SL (WALKABLE URBAN CODE, TRANSECT 5:5 DISTRICT, TRANSIT SOLANO CHARACTER AREA).

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PHOENIX, as follows:

SECTION 1. The zoning of an approximately 0.99-acre property located approximately 500 feet north of the northeast corner of 19th Avenue and Camelback Road in a portion of Section 18, Township 2 North, Range 3 East, as described more specifically in Exhibit "A", is hereby changed from "C-2 TOD-1" (Intermediate Commercial District, Interim Transit-Oriented Zoning Overlay District One), to "WU Code T5:5 SL" (Walkable Urban Code, Transect 5:5, Transit Solano Character Area).

SECTION 2. The Planning and Development Director is instructed to modify the Zoning Map of the City of Phoenix to reflect this use district classification change as shown in Exhibit "B".

SECTION 3. Due to the site's specific physical conditions and the use district applied for by the applicant, this rezoning is subject to the following stipulations, violation of which shall be treated in the same manner as a violation of the City of Phoenix Zoning Ordinance:

1. The developer shall work with the Planning and Development Department to determine a frontage type appropriate for the 19th Avenue street frontage which will also provide the shade required by the Walkable Urban Code.
2. The developer shall (re)construct sidewalk and landscape improvements to comply with Section 1312.E. of the Zoning Ordinance, as approved by the Planning and Development Department.
3. The required minimum bicycle parking spaces shall be secured and provided on site, as approved by the Planning and Development Department.
4. A minimum of four inverted-U bicycle racks for guests shall be provided on site, located near an entrance to the ground floor lobby, and installed per the requirements of Section 1307.H.4. of the Zoning Ordinance, as approved by the Planning and Development Department.
5. The developer shall construct all streets within and adjacent to the development with paving, curb, gutter, sidewalk, curb ramps, streetlights, median islands, landscaping and other incidentals as per plans approved by the Planning and Development Department. All improvements shall comply with all ADA accessibility standards.
6. In the event archaeological materials are encountered during construction, the developer shall immediately cease all ground-disturbing activities within a 33-foot radius of the discovery, notify the City Archaeologist, and allow time for the Archaeology Office to properly assess the materials.

SECTION 4. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions hereof.

PASSED by the Council of the City of Phoenix this 7th day of March, 2018.

MAYOR

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

REVIEWED BY:

City Manager

- Exhibits:
A – Legal Description (1 Page)
B – Ordinance Location Map (1 Page)

DRAFT

EXHIBIT A

LEGAL DESCRIPTION FOR Z-83-17-4

APN 156-37-047

A PART OF LOT 9, BLOCK 3 OF NILE TRACT SUBDIVISION, AS RECORDED IN BOOK 14 OF MAPS, PAGE 9 AND LOCATED IN THE SOUTHWEST (SW $\frac{1}{4}$) OF SECTION 18, TOWNSHIP 2 NORTH, RANGE 3 EAST OF THE GILA AND SALT RIVER MERIDIAN, MARICOPA COUNTY, ARIZONA.

APN 156-37-043

A PART OF LOT 9, BLOCK 3 OF NILE TRACT SUBDIVISION, AS RECORDED IN BOOK 14 OF MAPS, PAGE 9 AND LOCATED IN THE SOUTHWEST QUARTER (SW $\frac{1}{4}$) OF SECTION 18, TOWNSHIP 2 NORTH, RANGE 3 EAST OF THE GILA AND SALT RIVER BASE MERIDIAN, MARICOPA COUNTY, ARIZONA.

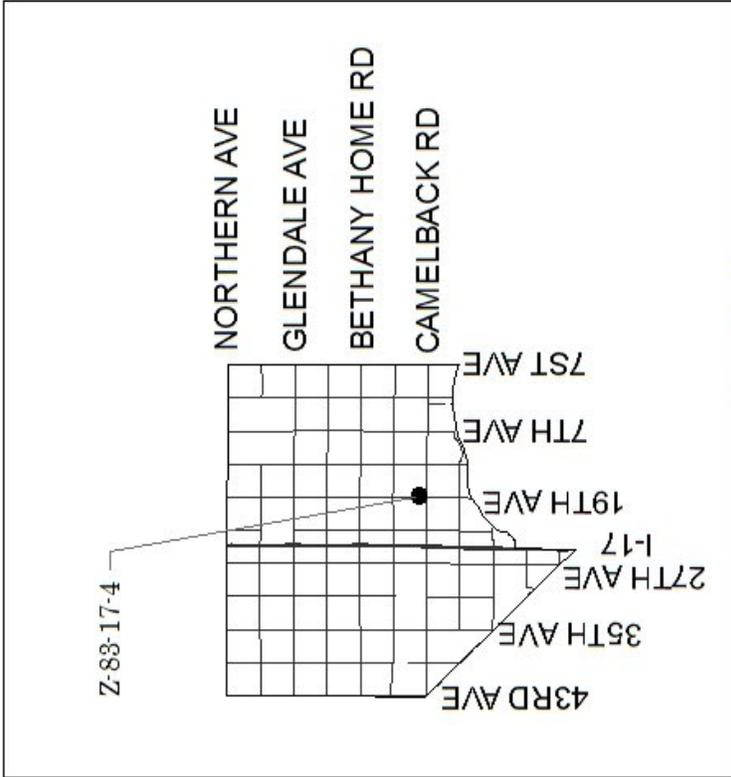
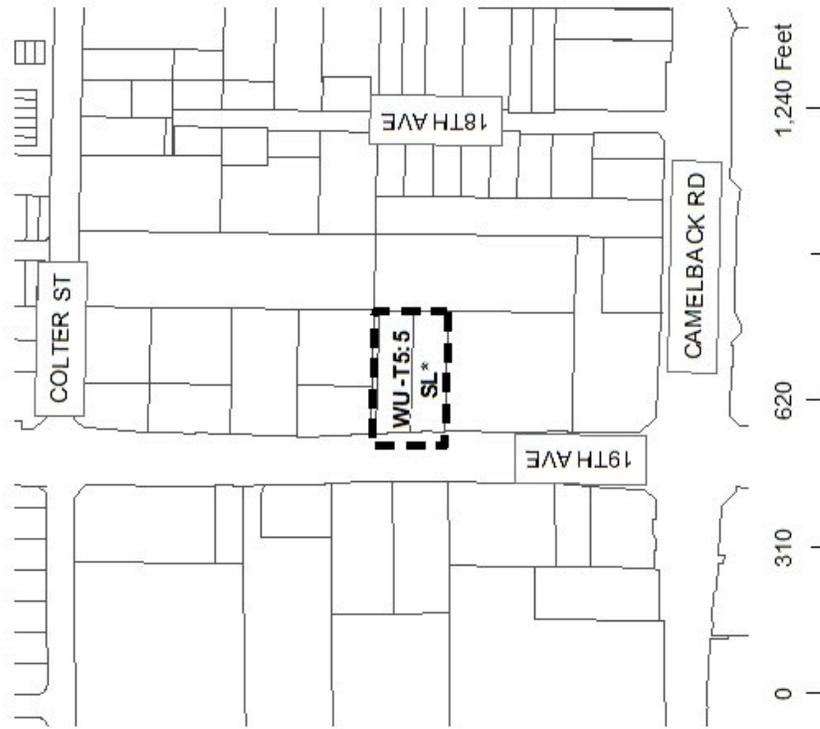
DRAFT

ORDINANCE LOCATION MAP

EXHIBIT B

Zoning Case Number: Z-83-17-4
Zoning Overlay: TOD District - Solano
Planning Village: Alhambra

ZONING SUBJECT TO STIPULATIONS: *
SUBJECT AREA: - - - - -



NOT TO SCALE



Drawn Date: 2/5/2018



Amend City Code - Ordinance Adoption - Rezoning Application Z-90-17-4 - Southeast Corner of 19th Avenue and Colter Street (Ordinance G-6423)

Request to authorize the City Manager to amend the Phoenix Zoning Ordinance, Section 601, the Zoning Map of the City of Phoenix, by adopting Rezoning Application Z-90-17-4 and rezone the site from C-2 TOD-1 to WU Code T5:5 SL to allow multifamily housing and commercial.

Summary

Current Zoning: C-2 TOD-1

Proposed Zoning: WU Code T5:5 SL

Acreage: 4.97 acres

Proposed Use: Multifamily housing and commercial

Owner/Applicant: Steve Capobres, Housing for Hope Inc.

Representative: Doug McCord, Architectural Resource Team

Staff Recommendation: Approval, subject to stipulations.

VPC Action: The Alhambra Village Planning Committee heard this case on Jan. 23, 2018 and recommended approval, per the staff recommendation by a 9-1 vote.

PC Action: The Planning Commission heard the case on Feb. 1, 2018 and recommended approval, per the Alhambra Village Planning Committee recommendation by a 6-0 vote.

Location

Southeast corner of 19th Avenue and Colter Street

Council District: 4

Parcel Addresses: 5103, 5107, 5119, 5151 N. 19th Ave.; and 1823 W. Colter St.

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Planning and Development Department.

ATTACHMENT A

**THIS IS A DRAFT COPY ONLY AND IS NOT AN OFFICIAL COPY OF THE FINAL,
ADOPTED ORDINANCE**

ORDINANCE G-

AN ORDINANCE AMENDING THE ZONING DISTRICT MAP ADOPTED PURSUANT TO SECTION 601 OF THE CITY OF PHOENIX ORDINANCE BY CHANGING THE ZONING DISTRICT CLASSIFICATION FOR THE PARCEL DESCRIBED HEREIN (CASE Z-90-17-4) FROM C-2 TOD-1 (INTERMEDIATE COMMERCIAL DISTRICT, INTERIM TRANSIT-ORIENTED ZONING OVERLAY DISTRICT ONE) TO WU CODE T5:5 SL (WALKABLE URBAN CODE, TRANSECT 5:5 DISTRICT, TRANSIT SOLANO CHARACTER AREA).

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PHOENIX, as follows:

SECTION 1. The zoning of an approximately 4.97-acre property located at the southeast corner of 19th Avenue and Colter Street in a portion of Section 18, Township 2 North, Range 3 East, as described more specifically in Exhibit "A", is hereby changed from "C-2 TOD-1" (Intermediate Commercial District, Interim Transit-Oriented Zoning Overlay District One), to "WU Code T5:5 SL" (Walkable Urban Code, Transect 5:5 District, Transit Solano Character Area).

SECTION 2. The Planning and Development Director is instructed to modify the Zoning Map of the City of Phoenix to reflect this use district classification change as shown in Exhibit "B".

SECTION 3. Due to the site's specific physical conditions and the use district applied for by the applicant, this rezoning is subject to the following stipulations, violation of which shall be treated in the same manner as a violation of the City of Phoenix Zoning Ordinance:

1. Conceptual site plan and elevations, for all future phases of development after the proposed 72-unit Multifamily development, shall be reviewed and approved by the Planning Hearing Officer through the public hearing process for stipulation modification prior to preliminary site plan approval with specific regard to the inclusion of the below elements. This is a legislative review for conceptual purposes only. Specific development standards and requirements will be determined by the Planning Hearing Officer and the Planning and Development Department.
 - A. A minimum landscape setback of 12 feet shall be required along the west property line to allow trees to be placed between the buildings and sidewalk along the 19th Avenue frontage, as approved by the Planning and Development Department.
2. The developer shall work with the Planning and Development Department to determine a frontage type appropriate for the 19th Avenue street frontage which will also provide the shade required by the Walkable Urban Code.
3. The developer shall (re)construct sidewalk and landscape improvements to comply with Section 1312.E. of the Zoning Ordinance, as approved by the Planning and Development Department.
4. The required minimum bicycle parking spaces shall be secured and provided on site, as approved by the Planning and Development Department.
5. A minimum of four inverted-U bicycle racks for guests shall be provided on site, located near an entrance to the ground floor lobby, and installed per the requirements of Section 1307.H.4. of the Zoning Ordinance, as approved by the Planning and Development Department.
6. The developer shall construct all streets within and adjacent to the development with paving, curb, gutter, sidewalk, curb ramps, streetlights, median islands, landscaping and other incidentals as per plans approved by the Planning and

Development Department. All improvements shall comply with all ADA accessibility standards.

7. In the event archaeological materials are encountered during construction, the developer shall immediately cease all ground-disturbing activities within a 33-foot radius of the discovery, notify the City Archaeologist, and allow time for the Archaeology Office to properly assess the materials.

SECTION 4. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions hereof.

PASSED by the Council of the City of Phoenix this 7th day of March, 2018.

MAYOR

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

REVIEWED BY:

City Manager

Exhibits:

- A – Legal Description (5 Pages)
- B – Ordinance Location Map (1 Page)

EXHIBIT A

LEGAL DESCRIPTION FOR Z-90-17-4

APN 156-37-001A

The North quarter of Lots 1 and 2, Block 3, of NILE TRACT, according to Book 14 of Maps, page 9, records of Maricopa County, Arizona;
EXCEPT the West 7 feet of Lot 1 conveyed to Maricopa County in Quit-Claim Deed recorded in Docket 2009, page 427; and
EXCEPT that portion of Lot 1 conveyed to the City of Phoenix in Special Warranty Deed in Recording No. 20060409049 and in Re-Recording No. 2006-1283238.

APN 156-37-008

The North quarter of Lots 1 and 2, Block 3, of NILE TRACT, according to Book 14 of Maps, page 9, records of Maricopa County, Arizona;
EXCEPT the West 7 feet of Lot 1 conveyed to Maricopa County in Quit-Claim Deed recorded in Docket 2009, page 427; and
EXCEPT that portion of Lot 1 conveyed to the City of Phoenix in Special Warranty Deed in Recording No. 20060409049 and in Re-Recording No. 2006-1283238.

APN 156-37-003D

South half (1/2) of the North half (1/2) and the North 16 feet of the North half (1/2) of the South half (1/2) of Lots One (1) and Two (2), Block Three (3), NILE TRACT, according to the plat of record in the office of the Maricopa County Recorder in Book 14 of Maps, page 9.
EXCEPT the West 7 feet of the South half of the North half of Lot 1, Block 3, NILE TRACT, according to the plat of record in the office of the County Recorder of Maricopa County, Arizona, in Book 14 of Maps, page 9, and the West 7 feet of the North 16 feet of the North half of the South half of Lot 1.

APN 156-37-007B

South half (1/2) of the North half (1/2) and the North 16 feet of the North half (1/2) of the South half (1/2) of Lots One (1) and Two (2), Block Three (3), NILE TRACT, according to the plat of record in the office of the Maricopa County Recorder in Book 14 of Maps, page 9.
EXCEPT the West 7 feet of the South half of the North half of Lot 1, Block 3, NILE TRACT, according to the plat of record in the office of the County Recorder of Maricopa County, Arizona, in Book 14 of Maps, page 9, and the West 7 feet of the North 16 feet of the North half of the South half of the Lot 1.

APN 156-37-005D

The North half of the South half of Lots 1 and 2, Block 3, NILE TRACT, according to the plat recorded in Book 14 of Maps, page 9, records of Maricopa County, Arizona;
EXCEPT the West 7 feet thereof conveyed to the City of Phoenix in the Warranty Deed recorded in Docket 11081, page 313, records of Maricopa County, Arizona; and

EXCEPT The North 16 feet of the North half of the South half thereof described as follows:

BEGINNING at the Southwest corner of the South half of the North half of Lot 1;
THENCE Easterly along the South line of the South half of the North half of Lots 1 and 2 to the Southeast corner of the South half of the North half of Lot 2;
THENCE Southerly along the East line of Lot 2, a distance of 16 feet;
THENCE Westerly along and parallel with the south line of the South half of the North half of Lots 1 and 2 to a point in the West line of Lot 1;
THENCE North along the West line of Lot 1, 16 feet to the POINT OF BEGINNING;
AND EXCEPT:

That part of Lot 1, Block 3, NILE TRACT, according to the plat recorded in Book 14 of Maps, page 9, records of Maricopa County, Arizona, described as follows:

COMMENCING at the intersection of 19th Avenue and Colter Street;
THENCE South 00 degrees 42 minutes 47 seconds West, along the centerline of said 19th Avenue, a distance of 345.81 feet;
THENCE South 88 degrees 50 minutes 49 seconds East, a distance of 40.00 feet to the POINT OF BEGINNING;
THENCE continuing South 88 degrees 50 minutes 49 seconds East, a distance of 15.18 feet;
THENCE South 01 degrees 56 minutes 19 seconds West, a distance of 112.15 feet;
THENCE South 88 degrees 03 minutes 41 seconds East, a distance of 1.00 feet;
THENCE South 01 degrees 56 minutes 19 seconds West, a distance of 45.00 feet;
THENCE North 88 degrees 50 minutes 46 seconds West, a distance of 12.82 feet;
THENCE North 00 degrees 42 minutes 47 seconds East, a distance of 157.16 feet to the POINT OF BEGINNING.

Parcel No.2:

That part of Lots 1 and 2, Block 3, NILE TRACT, according to the plat recorded in Book 14 of Maps, page 9, records of Maricopa County, Arizona, described as follows:

BEGINNING at the intersection of the centerlines of Colter Street and 19th Avenue;
THENCE South 89 degree 33 minutes 28 seconds East, along said centerline of Colter Street, a distance of 40 feet;
THENCE South, along the Easterly right of way line of said 19th Avenue, a distance of 345.82 feet to the POINT OF BEGINNING;
THENCE South 89 degrees 33 minutes 44 seconds East, a distance of 237.31 feet;
THENCE South 00 degrees 42 minutes 08 seconds West, a distance of 15.50 feet;
THENCE North 89 degrees 33 minutes 44 seconds East, a distance of 237.31 feet to a point on said Easterly right of way line of 19th Avenue;
THENCE North, along said Easterly right of way line of 19th Avenue, a distance of 15.50 feet to the POINT OF BEGINNING;

EXCEPT the West 7 feet thereof conveyed to the City of Phoenix in the Warranty Deed recorded in Docket 11082, page 968, records of Maricopa County, Arizona; and

EXCEPT that part thereof described as follows:

That part of Lot 1, Block 3, NILE TRACT, according to the plat recorded in Book 14 of Maps, page 9, records of Maricopa County, Arizona, described as follows:

COMMENCING at the intersection of 19th Avenue and Colter Street;

THENCE South 00 degrees 42 minutes 47 seconds West, along the centerline of said 19th Avenue, a distance of 345.81 feet;
THENCE South 88 degrees 50 minutes 49 seconds East, a distance of 40.00 feet to the POINT OF BEGINNING;
THENCE continuing South 88 degrees 50 minutes 49 seconds East, a distance of 15.18 feet;
THENCE South 01 degrees 56 minutes 19 seconds West, a distance of 112.15 feet;
THENCE South 88 degrees 03 minutes 41 seconds East, a distance of 1.00 feet;
THENCE South 01 degrees 56 minutes 19 seconds West, a distance of 45.00 feet;
THENCE North 88 degrees 50 minutes 46 seconds West, a distance of 12.82 feet;
THENCE North 00 degrees 42 minutes 47 seconds East, a distance of 157.16 feet to the POINT OF BEGINNING.

APN 156-37-002A

The South one-quarter of Lots 1 and 2, and the North one-quarter of Lots 9 and 10, Block 3, Nile Tract, according to Book 14 of Maps, page 9, records of Maricopa County, Arizona;

Except the South 145 feet of the North one-quarter of Lots 9 and 10; also

Except the West 7 feet; also

Except any portion lying within the following description:

That portion of Lot 9, Block 3 Nile Tract, according to Book 14 of Maps, page 9, records of Maricopa County, Arizona, located in the Southwest quarter of Section 18, Township 2 North, Range 3 East of the Gila and Salt River Base and Meridian, Maricopa County, Arizona, more particularly described as follows:

Commencing at the intersection of 19th Avenue and Colter Street;

Thence South 00 degrees 42 minutes 47 seconds West, along the centerline of said 19th Avenue, a distance of 502.97 feet;

Thence South 88 degrees 50 minutes 46 seconds East, a distance of 12.82 feet;

Thence South 01 degrees 56 minutes 19 seconds West, a distance of 1.00 feet;

Thence North 88 degrees 03 minutes 41 seconds West, a distance of 1.00 feet;

Thence South 01 degrees 56 minutes 19 seconds West, a distance of 7.24 feet to a point on a non-tangent curve whose 5158.00 foot radius bears North 88 degrees 23 minutes 47 seconds East and distance Northeasterly;

Thence Southeasterly, along said curve, through a central angle of 00 degrees 51 minutes 20 seconds, a distance of 77.02 feet;

Thence South 02 degrees 27 minutes 57 seconds East, a distance of 32.22 feet;

Thence North 87 degrees 32 minutes 03 seconds East, a distance of 1.00 feet;

Thence South 02 degrees 27 minutes 57 seconds East, a distance of 46.00 feet;

Thence South 87 degrees 32 minutes 03 seconds West, a distance of 1.00 feet;

Thence South 02 degrees 27 minutes 57 seconds East, a distance of 6.38 feet;

Thence North 88 degrees 0 minutes 37 seconds West, a distance of 20.02 feet;

Thence North 00 degrees 42 minutes 47 seconds East, a distance of 169.56 feet to the Point of Beginning.

APN 156-37-006

The South one-quarter of Lots 1 and 2, and the North one-quarter of Lots 9 and 10, Block 3, Nile Tract, according to Book 14 of Maps, page 9, records of Maricopa County, Arizona;

Except the South 145 feet of the North one-quarter of Lots 9 and 10; also

Except the West 7 feet; also

Except any portion lying within the following description:

That portion of Lot 9, Block 3, Nile Tract, according to Book 14 of Maps, page 9, records of Maricopa County, Arizona, located in the Southwest quarter of Section 18, Township 2 North, Range 3 East of the Gila and Salt River Base and Meridian, Maricopa County, Arizona, more particularly described as follows:

Commencing at the intersection of 19th Avenue and Colter Street;

Thence South 00 degrees 42 minutes 47 seconds West, along the centerline of said 19th Avenue, a distance of 502.97 feet;

Thence South 88 degrees 50 minutes 46 seconds East, a distance of 40.00 feet to the Point of Beginning;

Thence continuing South 88 degrees 50 minutes 46 seconds East, a distance of 12.82 feet;

Thence South 01 degrees 56 minutes 19 seconds West, a distance of 1.00 feet;

Thence North 88 degrees 03 41 seconds West, a distance of 1.00 feet;

Thence South 01 degrees 56 19 seconds West, a distance of 7.24 feet to a point on a non-tangent curve whose 5158.00 foot radius bears North 88 degrees 23 minutes 47 seconds East and distance Northeasterly;

Thence Southeasterly, along said curve, through a central angle of 00 degrees 51 minutes 20 seconds, a distance of 77.02 feet;

Thence South 02 degrees 27 minutes 57 seconds East, a distance of 32.22 feet;

Thence North 87 degrees 32 minutes 03 seconds East, a distance of 1.00 feet;

Thence South 02 degrees 27 minutes 57 seconds East, a distance of 46.00 feet;

Thence South 87 degrees 32 minutes 03 seconds West, a distance of 1.00 feet;

Thence South 02 degrees 27 minutes 57 seconds East, a distance of 6.38 feet;

Thence North 88 degree 50 minutes 38 seconds West, a distance of 20.02 feet;

Thence North 00 degrees 42 minutes 47 seconds East, a distance of 169.56 feet to the Point of Beginning.

APN 156-37-048A

The South one-quarter of Lots 1 and 2, and the North one-quarter of Lots 9 and 10, Block 3, Nile Tract, according to Book 14 of Maps, page 9, records of Maricopa County, Arizona;

Except the South 145 feet of the North one-quarter of Lots 9 and 10; also

Except the West 7 feet; also

Except any portion lying within the following description:

That portion of Lot 9, Block 3, Nile Tract, according to Book 14 of Maps, page 9, records of Maricopa County, Arizona, located in the Southwest quarter of Section 18, Township 2 North, Range 3 East of the Gila and Salt River Base and Meridian, Maricopa County, Arizona, more particularly described as follows:

Commencing at the intersection of 19th Avenue and Colter Street;

Thence South 00 degrees 42 minutes 47 seconds West, along the centerline of said 19th Avenue, a distance of 502.97 feet;
Thence South 88 degrees 50 minutes 46 seconds East, a distance of 40.00 feet to the Point of Beginning;
Thence continuing South 88 degrees 50 minutes 47 seconds East, a distance of 12.82 feet;
Thence South 01 degrees 56 minutes 19 seconds West, a distance of 1.00 feet;
Thence North 88 degrees 03 minutes 41 seconds West, a distance of 1.00 feet;
Thence South 01 degrees 56 minutes 19 seconds West, a distance of 7.24 feet to a point on a non-tangent curve whose 5158.00 foot radius bears North 88 degrees 23 minutes 47 seconds East and distance Northeasterly;
Thence Southeasterly, along said curve, through a central angle of 00 degrees 51 minutes 20 seconds, a distance of 77.02 feet;
Thence South 02 degrees 27 minutes 57 seconds East, a distance of 32.22 feet;
Thence North 87 degrees 32 03 seconds East, a distance of 1.00 feet;
Thence South 02 degrees 27 minutes 57 seconds East, a distance of 46.00 feet;
Thence South 87 degrees 32 minutes 03 seconds West, a distance of 1.00 feet;
Thence South 02 degrees 27 minutes 57 seconds East, a distance of 6.38 feet;
Thence North 88 degrees 50 minutes 38 seconds West, a distance of 20.02 feet;
Thence North 00 degrees 42 minutes 47 seconds East, a distance of 169.56 feet to the Point of Beginning.

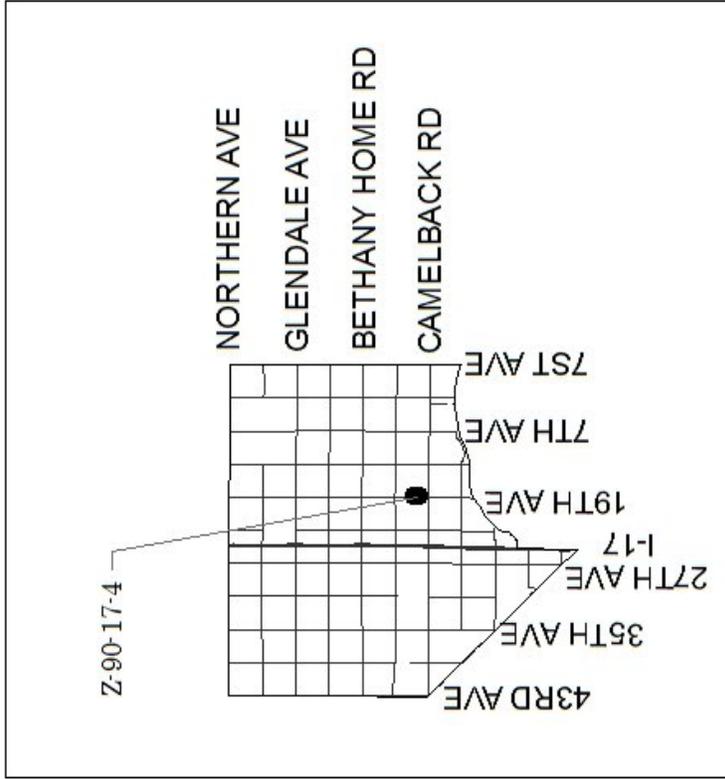
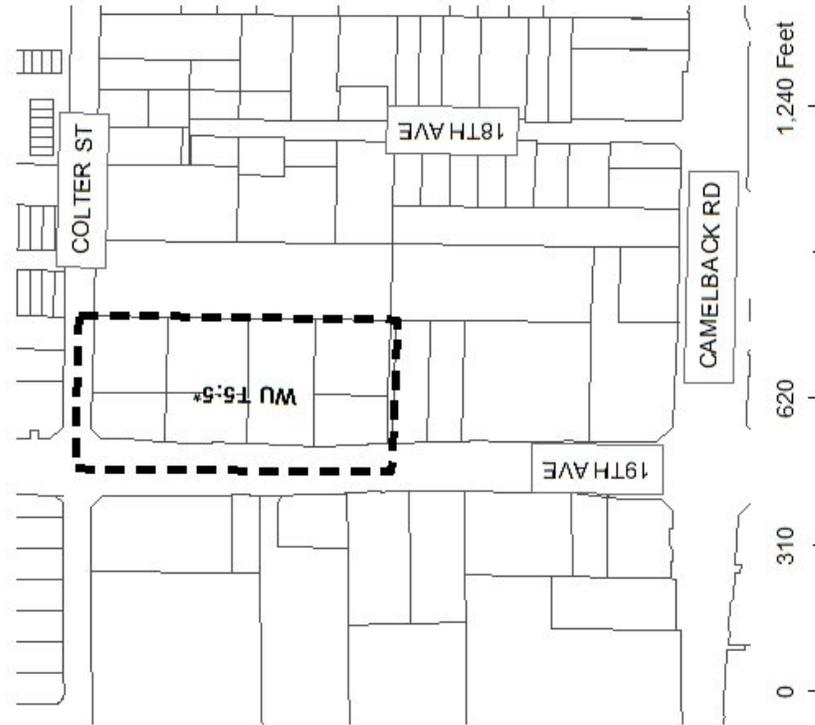
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EXHIBIT B

ORDINANCE LOCATION MAP

Zoning Case Number: Z-90-17-4
Zoning Overlay: TOD District - Solano
Planning Village: Alhambra

ZONING SUBJECT TO STIPULATIONS: *
SUBJECT AREA: - - - - -



NOT TO SCALE



Drawn Date: 2/5/2018

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Amend City Code - Ordinance Adoption - Rezoning Application Z-SP-14-17-6 - Approximately 350 Feet North of the Northwest Corner of 7th Street and Bethany Home Road (Ordinance G-6426)

Request to authorize the City Manager to amend the Phoenix Zoning Ordinance, Section 601, the Zoning Map of the City of Phoenix, by adopting Rezoning Application Z-SP-14-17-6 and rezone the site from C-2 to C-2 SP to allow a self-storage and all underlying C-2 uses.

Summary

Current Zoning: C-2

Proposed Zoning: C-2 SP

Acreage: 1.29 acres

Proposed Use: Self-storage and all underlying C-2 uses

Owner: PGS Property Managers, LLC, et al.

Applicant: Wentworth Property Company

Representative: George Pasquel, Withey Morris, PLC

Staff Recommendation: Approval, subject to stipulations.

VPC Action: The Alhambra Village Planning Committee heard this case on Jan. 23, 2018, and recommended approval per staff's recommendation by an 11-0 vote.

PC Action: The Planning Commission heard this case on Feb. 1, 2018, and recommended approval as recommended by the Alhambra Village Planning Committee with an additional stipulation as read into the record by a 6-0 vote.

Location

Approximately 350 feet north of the northwest corner of 7th Street and Bethany Home Road

Council District: 6

Parcel Address: 6040 N. 7th St.

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Planning and Development Department.

ATTACHMENT A

**THIS IS A DRAFT COPY ONLY AND IS NOT AN OFFICIAL COPY OF THE FINAL,
ADOPTED ORDINANCE**

ORDINANCE G-

AN ORDINANCE AMENDING THE ZONING DISTRICT MAP ADOPTED PURSUANT TO SECTION 601 OF THE CITY OF PHOENIX ORDINANCE BY CHANGING THE ZONING DISTRICT CLASSIFICATION FOR THE PARCEL DESCRIBED HEREIN (CASE Z-SP-14-17-6) FROM C-2 (INTERMEDIATE COMMERCIAL DISTRICT) TO C-2 SP (INTERMEDIATE COMMERCIAL DISTRICT, SPECIAL PERMIT).

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PHOENIX, as follows:

SECTION 1. The zoning of an approximately 1.29-acre property located approximately 350 feet north of the northwest corner of 7th Street and Bethany Home Road in a portion of Section 8, Township 2 North, Range 3 East, as described more specifically in Exhibit "A", is hereby changed from "C-2" (Intermediate Commercial District), to "C-2 SP" (Intermediate Commercial District with a Special Permit to allow self-storage and all underlying C-2 uses).

SECTION 2. The Planning and Development Director is instructed to modify the Zoning Map of the City of Phoenix to reflect this use district classification change as shown in Exhibit "B".

SECTION 3. Due to the site's specific physical conditions and the use district applied for by the applicant, this rezoning is subject to the following stipulations, violation of which shall be treated in the same manner as a violation of the City of Phoenix Zoning Ordinance:

1. The development shall be in general conformance with the site plan date stamped November 14, 2017, with specific regard to a minimum 30-foot setback for single story buildings along the west property line, as approved by the Planning and Development Department.
2. The landscape setback along the west property line shall be planted with a minimum 50% two-inch caliper trees, minimum 25% three-inch caliper or multi-trunk and minimum 25% four-inch caliper or multi-trunk, as approved by the Planning and Development Department.
3. A sidewalk easement totaling 10 feet shall be dedicated for the west half of 7th Street, as approved by the Planning and Development Department.
4. The developer shall construct all streets within and adjacent to the development with paving, curb, gutter, sidewalk, curb ramps, streetlights, median islands, landscaping and other incidentals as per plans approved by the Planning and Development Department. All improvements shall comply with all ADA accessibility standards.
5. The developer shall construct a minimum six-foot-wide detached sidewalk along 7th Street with a minimum five-foot-wide landscaped strip located between the sidewalk and back of curb and shall include minimum two-inch caliper shade trees planted a minimum of 20 feet on center or equivalent groupings staggered along both sides of the sidewalk, as approved by the Planning and Development Department.
6. A minimum of one inverted-U bicycle rack for employees shall be provided on site, located near an entrance to the office, and installed per the requirements of Section 1307.H.4 of the Zoning Ordinance, as approved by the Planning and Development Department.
7. In the event archaeological materials are encountered during construction, the developer shall immediately cease all ground-disturbing activities within a 33-foot radius of the discovery, notify the City Archaeologist, and allow time for the Archaeology Office to properly assess the materials.
8. The building elevations shall be in general conformance with the Conceptual Rendering date stamped November 14, 2017, as approved by the Planning and

Development Department.

SECTION 4. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions hereof.

PASSED by the Council of the City of Phoenix this 7th day of March, 2018.

MAYOR

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

REVIEWED BY:

City Manager

Exhibits:

A – Legal Description (1 Page)

B – Ordinance Location Map (1 Page)

EXHIBIT A

LEGAL DESCRIPTION FOR Z-SP-14-17-6

THE SOUTH HALF OF THE NORTH HALF OF LOT 7, BLOCK 1, ORANGEWOOD,
LOCATED WITHIN SECTION 8, TOWNSHIP 2 NORTH, RANGE 3 EAST,
ACCORDING TO THE PLAT OF RECORD IN THE OFFICE OF THE COUNTY
RECORDER OF MARICOPA COUNTY, ARIZONA, IN BOOK 2 OF MAPS, PAGE 50:
EXCEPT THE EAST 7 FEET; AND
EXCEPT THE WEST 21.3 FEET THEREOF

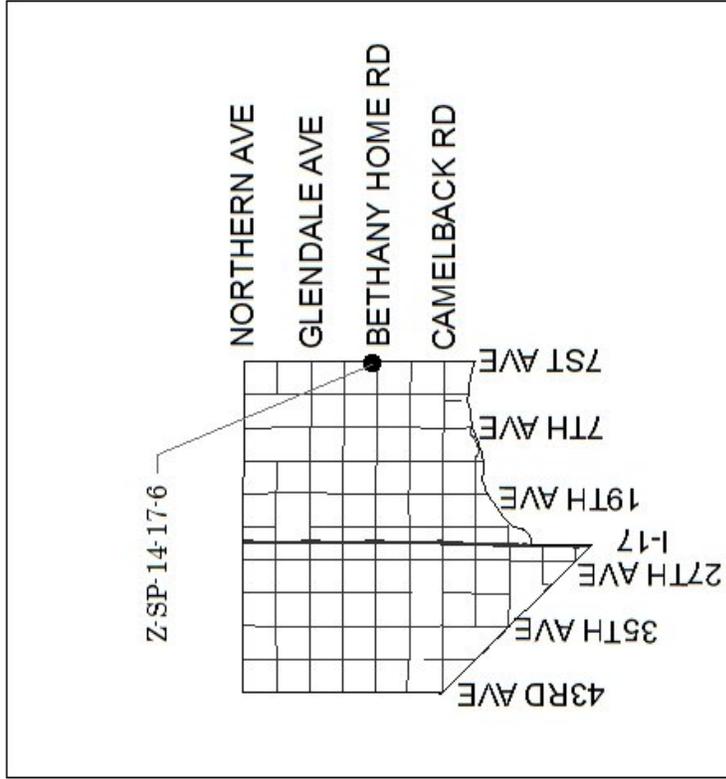
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ORDINANCE LOCATION MAP

EXHIBIT B

Zoning Case Number: Z-SP-14-17-6
Zoning Overlay: N/A
Planning Village: Alhambra

ZONING SUBJECT TO STIPULATIONS: *
SUBJECT AREA: - - - - -



Drawn Date: 2/5/2018

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**Amend City Code - Ordinance Adoption - Rezoning Application Z-68-17-7-
Approximately 1,180 Feet East of the Southeast Corner of 59th Avenue and
Roosevelt Street(Ordinance G-6433)**

Request to authorize the City Manager to amend the Phoenix Zoning Ordinance, Section 601, the Zoning Map of the City of Phoenix, by adopting Rezoning Application Z-68-17-7 and rezone the site from R-3A to A-2 to allow the expansion of A-2 zoning to the east to develop industrial or commerce park uses.

Summary

Current Zoning: R-3A

Proposed Zoning: A-2

Acreage: 1.40

Proposed Use: Expansion of A-2 zoning to the east to develop industrial or commerce park uses.

Owner: Tom Tait, Southern Cross, LLC

Applicant: Stephen Earl, Earl, Curley & Lagarde, PC

Representative: Stephen Earl, Earl Curley & Lagarde, PC

Staff Recommendation: Approval, subject to stipulations.

VPC Action: The Estrella Village Planning Committee heard this case on Jan. 16, 2018, and recommended approval per staff's recommendation, with a 7-0 vote.

PC Action: The Planning Commission heard this case on Feb. 1, 2018, and recommended approval as recommended by the Estrella Village Planning Committee, with a 6-0 vote.

Location

Approximately 1,180 feet east of the southeast corner of 59th Avenue and Roosevelt Street

Council District: 7

Parcel Address: N/A

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Planning and Development Department.

**THIS IS A DRAFT COPY ONLY AND IS NOT AN OFFICIAL COPY OF THE FINAL,
ADOPTED ORDINANCE**

ORDINANCE G-

AN ORDINANCE AMENDING THE ZONING DISTRICT MAP ADOPTED PURSUANT TO SECTION 601 OF THE CITY OF PHOENIX ORDINANCE BY CHANGING THE ZONING DISTRICT CLASSIFICATION FOR THE PARCEL DESCRIBED HEREIN (CASE Z-68-17-7) FROM R-3A (MULTIFAMILY RESIDENCE DISTRICT) TO A-2 (INDUSTRIAL DISTRICT).

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PHOENIX, as follows:

SECTION 1. The zoning of an approximately 1.40-acre property located approximately 1,180 feet east of the southeast corner of 59th Avenue and Roosevelt Street in a portion of Section 5, Township 1 North, Range 2 East, as described more specifically in Exhibit "A", is hereby changed from "R-3A" (Multifamily Residence District), to "A-2" (Industrial District).

SECTION 2. The Planning and Development Director is instructed to modify the Zoning Map of the City of Phoenix to reflect this use district classification change as shown in Exhibit "B".

SECTION 3. Due to the site's specific physical conditions and the use district applied for by the applicant, this rezoning is subject to the following stipulations, violation of which shall be treated in the same manner as a violation of the City of Phoenix Zoning Ordinance:

1. Trees along Roosevelt Street on the south side of the sidewalk shall be planted adjacent to the sidewalk to provide shade/ thermal comfort for pedestrians, as approved by the Planning and Development Department.
2. The developer shall provide a pedestrian access point to the site from Roosevelt Street if this site remains a standalone parcel. If the subject site is combined with the adjacent parcel to the east, then this pedestrian access point on Roosevelt Street may be located on the adjacent parcel, as approved by the Planning and Development Department.
3. The developer shall construct all streets within and adjacent to the development with paving, curb, gutter, sidewalk, curb ramps, streetlights, landscaping and other incidentals as per plans approved by the City. All improvements shall comply with all ADA accessibility standards.
4. In the event archaeological materials are encountered during construction, the developer shall immediately cease all ground disturbing activities within a 33-foot radius of the discovery, notify the City Archaeologist, and allow time for the Archaeology Office to properly assess the materials

SECTION 4. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions hereof.

PASSED by the Council of the City of Phoenix this 7th day of March, 2018.

MAYOR

ATTEST:

City Clerk

APPROVED AS TO FORM:

_____ City Attorney

REVIEWED BY:

_____ City Manager

Exhibits:

A – Legal Description (1 Page)

B – Ordinance Location Map (1 Page)

DRAFT

EXHIBIT A

LEGAL DESCRIPTION FOR Z-68-17-7

A part of the NW1/4 of the SW1/4 of Section 5, T1N, R2E, G&SRB&M, Maricopa County, Arizona, being more particularly described as follows:

Commencing at the SW corner of said Section 5;

Thence N 00°21'45" E, along the west line of the SW1/4 of said Section 5, a distance of 1328.96 feet;

Thence S 88°33'54" E, a distance of 40.01 feet, to the True Point of Beginning;

Thence N 00°21'45" E parallel to, and 40.00 feet east of the west line of the SW1/4 of said Section 5, a distance of 2.00 feet;

Thence N 88°47'31" E, a distance of 1226.93 feet;

Thence N 02°19'25" E, a distance of 691.37 feet to a point on the north line of said Parcel 2;

Thence S 88°33'54" E, along said north line of Parcel 2, a distance of 35.14 feet to the NE corner of said Parcel 2;

Thence S 00°15'47" W, along the east line of the said Parcel 2, a distance of 750.03 feet to the SE corner of said Parcel 2;

Thence N 88°33'54" W, along the south line of said Parcel 2, a distance of 1286.79 feet back to the True Point of Beginning.

The above described area contains 1.689 Acres or 73,560 Square Feet.

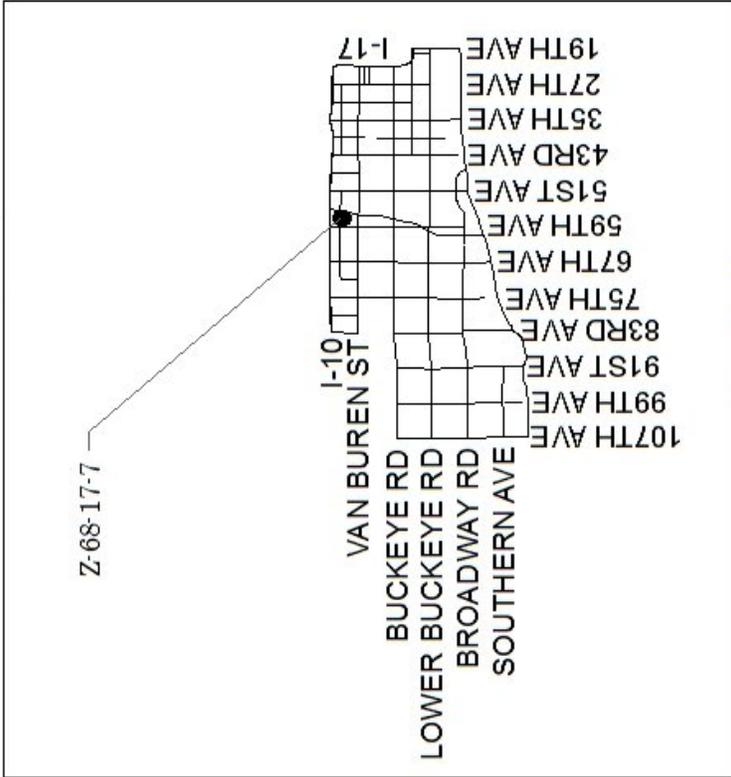
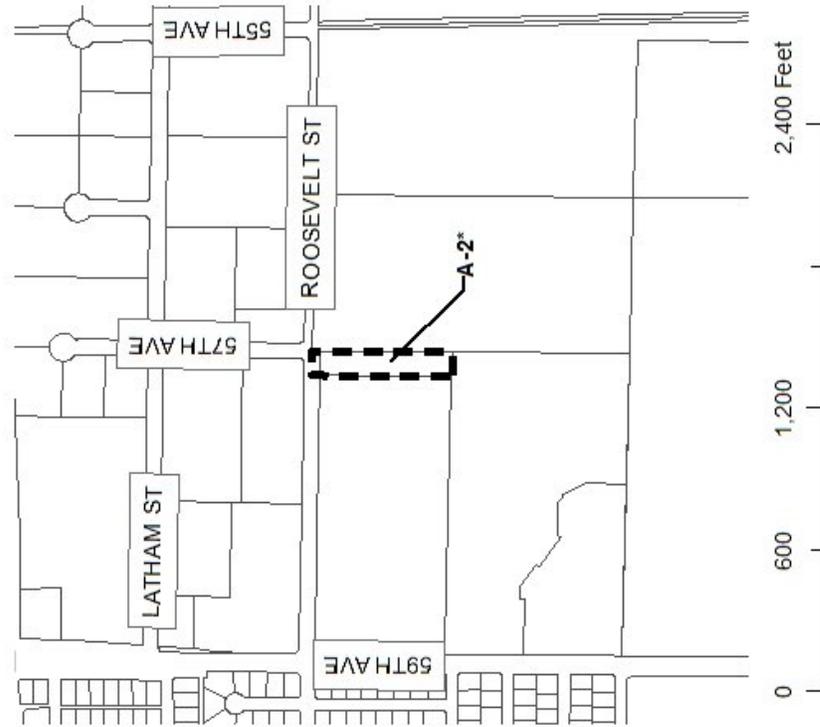
ORDINANCE LOCATION MAP

EXHIBIT B

Zoning Case Number: Z-68-17-7
 Zoning Overlay: N/A
 Planning Village: Estrella

ZONING SUBJECT TO STIPULATIONS: *

SUBJECT AREA: - - - - -



NOT TO SCALE

Drawn Date: 2/13/2018

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**Amend City Code - Ordinance Adoption - Rezoning Application Z-70-17-7-
Northeast Corner of 99th Avenue and Jones Avenue (Ordinance G-6436)**

Request to authorize the City Manager to amend the Phoenix Zoning Ordinance, Section 601, the Zoning Map of the City of Phoenix, by adopting Rezoning Application Z-70-17-7 and rezone the site from S-1 to R1-6 to allow for single-family development.

Summary

Current Zoning: S-1

Proposed Zoning: R1-6

Acreage: 79.37

Proposed Use: Single-family residential

Owner: Jaquelynn Accomazzo, Trustee

Applicant: Westwood Professional Services

Representative: Richard Jellies, The Lead Group, LLC

Staff Recommendation: Approval, subject to stipulations.

VPC Action: The Estrella Village Planning Committee heard this case on Jan. 16, 2018, and recommended approval per staff's recommendation by a 7-0 vote.

PC Action: The Planning Commission heard this case on Feb. 1, 2018, and recommended approval as recommended by the Estrella Village Planning Committee by a 6-0 vote.

Location

Northeast corner of 99th Avenue and Jones Avenue

Council District: 7

Parcel Address: 3825 S. 99th Ave.

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Planning and Development Department.

ATTACHMENT A

**THIS IS A DRAFT COPY ONLY AND IS NOT AN OFFICIAL COPY OF THE FINAL,
ADOPTED ORDINANCE**

ORDINANCE G-

AN ORDINANCE AMENDING THE ZONING DISTRICT MAP ADOPTED PURSUANT TO SECTION 601 OF THE CITY OF PHOENIX ORDINANCE BY CHANGING THE ZONING DISTRICT CLASSIFICATION FOR THE PARCEL DESCRIBED HEREIN (CASE Z-70-17-7) FROM S-1 (RANCH OR FARM RESIDENCE DISTRICT) TO R1-6 (SINGLE-FAMILY RESIDENCE DISTRICT).

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PHOENIX, as follows:

SECTION 1. The zoning of an approximately 79.37-acre property located at the northeast corner of 99th Avenue and Jones Avenue in a portion of Section 21, Township 1 North, Range 1 East, as described more specifically in Exhibit "A", is hereby changed from "S-1" (Ranch or Farm Residence District), to "R1-6" (Single-Family Residence District).

SECTION 2. The Planning and Development Director is instructed to modify the Zoning Map of the City of Phoenix to reflect this use district classification change as shown in Exhibit "B".

SECTION 3. Due to the site's specific physical conditions and the use district applied for by the applicant, this rezoning is subject to the following stipulations,

violation of which shall be treated in the same manner as a violation of the City of

Phoenix Zoning Ordinance:

1. The developer shall provide detached sidewalks along 99th Avenue, Jones Avenue and Illini Street, with a minimum five-foot wide landscaped strip located between the sidewalk and back of curb, and shall include minimum 2-inch caliper shade trees planted a minimum of 20 feet on center, or equivalent groupings, along both sides of the sidewalk, as approved by the Planning and Development Department.
2. The following right-of-way dedications shall be provided, as approved by the Planning and Development Department:
 - a. A total of 55 feet shall be dedicated for the east half of 99th Avenue;
 - b. 30 feet shall be dedicated for the west half of 95th Avenue; and
 - c. 15 feet shall be dedicated for the north half of Jones Avenue.
3. The development shall comply with the Estrella Village Arterial Landscaping Program, as approved by the Planning and Development Department.
4. The developer shall dedicate right-of-way and construct a bus stop pad along northbound 99th Avenue north of Jones Avenue. The bus stop pad should be built according to City of Phoenix Standard Detail P1262 with a depth of at least 10 feet and placed approximately 60 to 100 feet north of the intersection.
5. The developer shall underground and relocate, outside of right-of-way, all associated Salt River Project (SRP) and private irrigation facilities, as approved by the Planning and Development Department.
6. The applicant shall submit a Traffic Impact Statement (TIS) to include a traffic signal warrant analysis to the City for this development. No preliminary approval of plans shall be granted until the statement is reviewed and approved by the City. Contact the Street Transportation Department to set up a meeting to discuss the requirements of the statement. Upon completion of the TIS, the developer shall submit the completed TIS to the Planning and Development Department counter with instruction to forward the study to the Street Transportation Department, Design Section.
7. The developer shall provide a 33-foot by 33-foot visibility triangle at the intersection of 99th Avenue and Jones Avenue and at 95th Avenue and Jones Avenue, as approved by the Planning and Development Department.
8. The developer shall provide a 10-foot by 20-foot visibility triangle at all entries into the subdivision, as approved by the Planning and Development Department.

9. The developer shall provide 24 feet of paving, from the face of curb to the centerline, on Jones Avenue for the length of the project, as approved by the Planning and Development Department.
10. The developer shall update all streets adjacent to the development with paving, curb, gutter, sidewalk, curb ramps, streetlights, median islands, landscaping and other incidentals as per plans approved by the Planning and Development Department. All improvements shall comply with all ADA accessibility standards.
11. If determined necessary by the Phoenix Archaeology Office, the applicant shall conduct Phase I data testing and submit an archaeological survey report of the development area for review and approval by the City Archaeologist prior to clearing and grubbing, landscape salvage, and/or grading approval.
12. If Phase I data testing is required, and if, upon review of the results from the Phase I data testing, the City Archaeologist, in consultation with a qualified archaeologist, determines such data recovery excavations are necessary, the applicant shall conduct Phase II archaeological data recovery excavations.
13. In the event archaeological materials are encountered during construction, the developer shall immediately cease all ground disturbing activities within a 33-foot radius of the discovery, notify the City Archaeologist, and allow time for the Archaeology Office to properly assess the materials.

SECTION 4. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions hereof.

PASSED by the Council of the City of Phoenix this 7th day of March,
2018.

MAYOR

ATTEST:

_____ City Clerk

APPROVED AS TO FORM:

_____ City Attorney

REVIEWED BY:

_____ City Manager

Exhibits:

A – Legal Description (1 Page)

B – Ordinance Location Map (1 Page)

DRAFT

EXHIBIT A

LEGAL DESCRIPTION FOR Z-70-17-7

THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER, SECTION 21,
TOWNSHIP 1 NORTH, RANGE 1 EAST OF THE GILA AND SALT RIVER BASE AND
MERIDIAN, MARICOPA COUNTY, ARIZONA.

DRAFT



Amend City Code - Ordinance Adoption - Rezoning Application Z-77-17-7 - Approximately 275 Feet West of the Southwest Corner of 20th Avenue and Jefferson Street (Ordinance G-6437)

Request to authorize the City Manager to amend the Phoenix Zoning Ordinance, Section 601, the Zoning Map of the City of Phoenix, by adopting Rezoning Application Z-77-17-7 and rezone the site from R-3 CMOD to R-3 CMOD HP to allow Historic Preservation (HP) zoning overlay for St. Claire-Ames House at 2021 W. Jefferson St.

Summary

Current Zoning: R-3 CMOD

Proposed Zoning: R-3 CMOD HP

Acreage: 0.23 acres

Proposed Use: Historic Preservation (HP) zoning overlay for St. Claire-Ames House at 2021 W. Jefferson St.

Owner: JP Maintenance & Landscaping, LLC

Applicant: City of Phoenix, Historic Preservation Commission

Representative: Kevin Weight, City of Phoenix, Historic Preservation

Staff Recommendation: Approval

VPC Action: The Central City Village Planning Committee did not make a recommendation due to a lack of quorum.

Historic Preservation Commission Action: The Historic Preservation Commission heard the case on Dec. 18, 2017 and recommended approval by an 8-0 vote.

PC Action: The Planning Commission heard the case on Feb. 1, 2018 and recommended approval as recommended by the Historic Preservation Commission by a 6-0 vote.

Location

Approximately 275 feet west of the southwest corner of 20th Avenue and Jefferson Street

Council District: 7

Parcel Addresses: 2017, 2019 and 2021 W. Jefferson St.

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Planning and Development Department.

ATTACHMENT A

**THIS IS A DRAFT COPY ONLY AND IS NOT AN OFFICIAL COPY OF THE FINAL,
ADOPTED ORDINANCE**

ORDINANCE G-

AN ORDINANCE AMENDING THE ZONING DISTRICT MAP ADOPTED PURSUANT TO SECTION 601 OF THE CITY OF PHOENIX ORDINANCE BY CHANGING THE ZONING DISTRICT CLASSIFICATION FOR THE PARCEL DESCRIBED HEREIN (CASE Z-77-17-7) FROM R-3 CMOD (MULTIFAMILY RESIDENCE DISTRICT, CAPITOL MALL OVERLAY DISTRICT) TO R-3 CMOD HP (MULTIFAMILY RESIDENCE DISTRICT, CAPITOL MALL OVERLAY DISTRICT, HISTORIC PRESERVATION).

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PHOENIX, as follows:

SECTION 1. The zoning of an approximately 0.23 acre property located approximately 275 feet west of the southwest corner of 20th Avenue and Jefferson Street in a portion of Section 12, Township 1 North, Range 2 East, as described more specifically in Exhibit "A", is hereby changed from "R-3 CMOD" (Multifamily Residence District, Capitol Mall Overlay District) to "R-3 CMOD HP" (Multifamily Residence District, Historic Preservation, Capitol Mall Overlay District).

SECTION 2. The Planning and Development Director is instructed to modify the Zoning Map of the City of Phoenix to reflect this use district classification change as shown in Exhibit "B".

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions hereof.

PASSED by the Council of the City of Phoenix this 7th day of March, 2018.

MAYOR

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

REVIEWED BY:

City Manager

Exhibits:

A – Legal Description (1 Page)

B – Ordinance Location Map (1 Page)

EXHIBIT A

LEGAL DESCRIPTION FOR Z-77-17-7

A PARCEL OF LAND SITUATED WITHIN THE NORTHEAST QUARTER OF SECTION 12, TOWNSHIP 1 NORTH, RANGE 2 EAST OF THE GILA AND SALT RIVER MERIDIAN, MARICOPA COUNTY, ARIZONA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

LOT 6, BLOCK 38, OF CAPITOL ADDITION, ACCORDING TO THE PLAT OF RECORD IN THE OFFICE OF THE COUNTY RECORDER OF MARICOPA COUNTY, ARIZONA, IN BOOK 2 OF MAPS, PAGE 13.

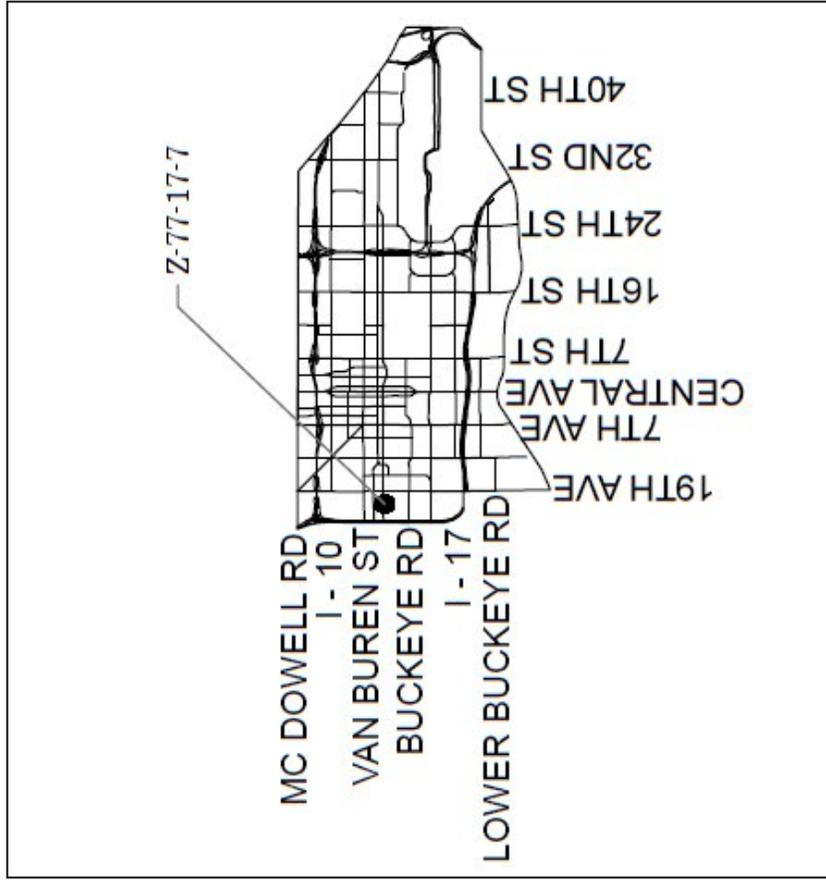
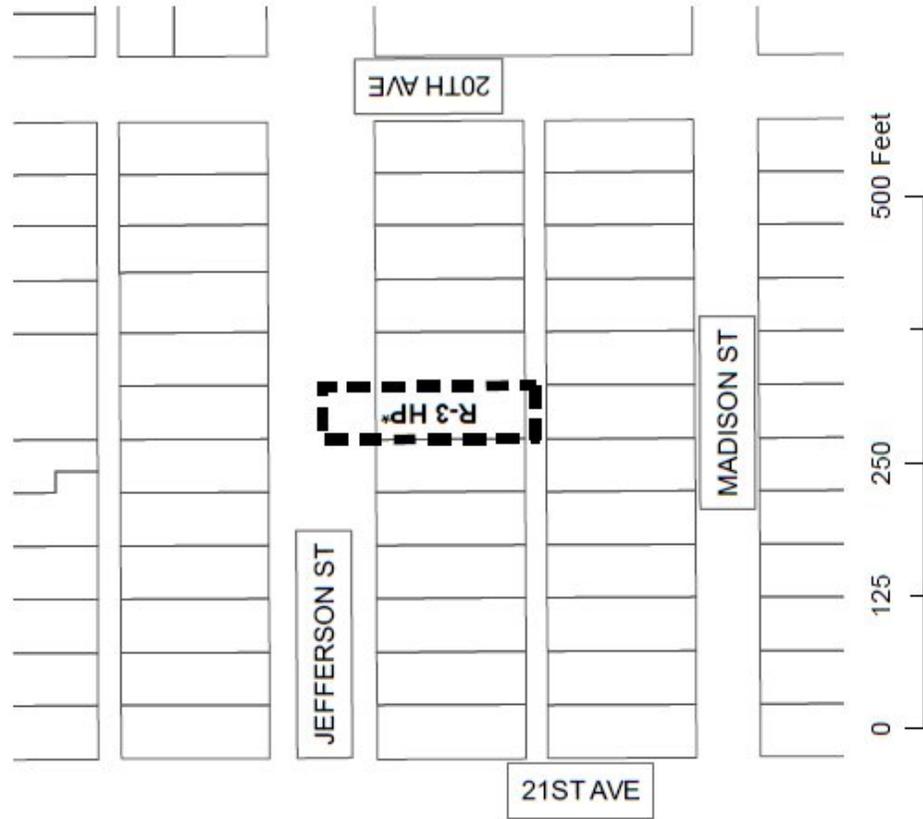
DRAFT

EXHIBIT B

ORDINANCE LOCATION MAP

Zoning Case Number: Z-77-17-7
Zoning Overlay: Capitol Mall Overlay District
Planning Village: Central City

ZONING SUBJECT TO STIPULATIONS: *
SUBJECT AREA: ■■■■■



NOT TO SCALE



Drawn Date: 2/12/2018



Amend City Code - Ordinance Adoption - Rezoning Application Z-82-17-7 - Southeast Corner of Central Avenue and Sunland Avenue (Ordinance G-6430)

Request to authorize the City Manager to amend the Phoenix Zoning Ordinance, Section 601, the Zoning Map of the City of Phoenix, by adopting Rezoning Application Z-82-17-7 and rezone the site from C-2 SPVTABDO to PUD SPVTABDO to allow a Planned Unit Development for multifamily senior housing.

Summary

Application: Z-82-17-7

Current Zoning: C-2 SPVTABDO

Proposed Zoning: PUD SPVTABDO

Acreage: 2.56 acres

Proposal: Planned Unit Development to allow multifamily senior housing

Owner: Mazahr & Shahinda Siddiqui

Applicant: Bethel Development, Inc.

Representative: Ben Graff, Aday Graff, PC

Staff Recommendation: Approval, subject to stipulations.

VPC Action: The South Mountain Village Planning Committee heard this case on Jan. 9, 2018, and recommended approval per staff's recommendation by a 14-0 vote.

PC Action: The Planning Commission heard this case on Feb. 1, 2018, and recommended approval as recommended by the South Mountain Village Planning Committee by a 6-0 vote.

Location

Southeast corner of Central Avenue and Sunland Avenue

Council District: 7

Parcel Addresses: 5609 S. Central Ave.

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Planning and Development Department.

ATTACHMENT A

**THIS IS A DRAFT COPY ONLY AND IS NOT AN OFFICIAL COPY OF THE FINAL,
ADOPTED ORDINANCE**

ORDINANCE G-

AN ORDINANCE AMENDING THE ZONING DISTRICT MAP ADOPTED PURSUANT TO SECTION 601 OF THE CITY OF PHOENIX ORDINANCE BY CHANGING THE ZONING DISTRICT CLASSIFICATION FOR THE PARCEL DESCRIBED HEREIN (CASE Z-82-17-7) FROM C-2 SPVTABDO (INTERMEDIATE COMMERCIAL, SOUTH PHOENIX VILLAGE TARGET AREA B DESIGN OVERLAY) TO PUD SPVTABDO (PLANNED UNIT DEVELOPMENT, SOUTH PHOENIX VILLAGE TARGET AREA B DESIGN OVERLAY).

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PHOENIX, as follows:

SECTION 1. The zoning of an approximately 2.56-acre property located at the southeast corner of Central Avenue and Sunland Avenue in a portion of Section 29, Township 1 North, Range 3 East, as described more specifically in Exhibit "A", is hereby changed from "C-2 SPVTABDO" (Intermediate Commercial, South Phoenix Village Target Area B Design Overlay) To "PUD SPVTABDO" (Planned Unit Development, South Phoenix Village Target Area B Design Overlay).

SECTION 2. The Planning and Development Director is instructed to modify the Zoning Map of the City of Phoenix to reflect this use district classification change as shown in Exhibit "B".

SECTION 3. Due to the site's specific physical conditions and the use district applied for by the applicant, this rezoning is subject to the following stipulations, violation of which shall be treated in the same manner as a violation of the City of Phoenix Zoning Ordinance:

1. An updated Development Narrative for the Sunland Senior Living PUD reflecting the changes approved through this request shall be submitted to the Planning and Development Department within 30 days of City Council approval of this request. The updated Development Narrative shall be consistent with the Development Narrative date stamped December 29, 2017, as modified by the following stipulations:
 - a. Page 7: Add new Section C.4 as follows: "Archaeology: The site is identified as being in an archaeologically sensitive area. Data testing of the area may be necessary if no previous archaeological projects have been conducted in this area."
2. The property owner shall record a Notice to Prospective Purchasers of Proximity to Airport in order to disclose the existence, and operational characteristics of Phoenix Sky Harbor International Airport to future owners or tenants of the property.
3. The developer shall update all existing off-site street improvements (sidewalks, curb ramps and driveways) to current ADA guidelines, as approved by the Planning and Development Department.
4. The developer shall show a 33-foot by 33-foot visibility triangle at the public intersection at Central Avenue and Sunland Avenue and a 10-foot by 20-foot visibility triangle at each driveway per City of Phoenix Zoning Ordinance.
5. A 25-foot by 25-foot right-of-way triangle shall be dedicated at the southeast corner of Central Avenue and Sunland Avenue.
6. Right-of-way totaling 55 feet shall be dedicated for the east half of Central Avenue.
7. Right-of-way totaling 25 feet shall be dedicated for the south half of Sunland Avenue.
8. The developer provide paving for Sunland Avenue. Improvements shall include paving, curb, gutter, sidewalk, street lights and other necessary incidentals as required, as approved by the Street Transportation and Planning and Development Departments.

9. Prior to submittal of the site plan for a Development Preapplication review, the developer shall contact the Street Transportation Department at 602-256-3409, to determine the Sunland Avenue geometric alignment of the road connections.
10. The developer shall submit a traffic impact statement to the Street Transportation Department and the Planning and Development Department concurrent with the Development Preapplication Submittal. Review and approval of the traffic impact statement is required prior to Development Preliminary Site Plan Review. The developer shall be responsible for any dedications and required improvements as recommended by the approved Traffic Impact Statement, as approved by the Planning and Development and Street Transportation Departments.
11. The applicant shall conduct Phase I data testing and submit an archaeological survey report of the development area for review and approval by the City Archaeologist prior to clearing and grubbing, landscape salvage, and/or grading approval.
12. The applicant shall conduct Phase II archaeological data recovery excavations if, upon review of the results from the Phase I data testing, the City Archaeologist, in consultation with a qualified archaeologist, determines such data recovery excavations are necessary.
13. In the event archaeological materials are encountered during construction, the developer shall immediately cease all ground-disturbing activities within a 33-foot radius of the discovery, notify the City Archaeologist, and allow time for the Archaeology Office to properly assess the materials.

SECTION 4. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions hereof.

PASSED by the Council of the City of Phoenix this 7th day of March,
2018.

MAYOR

ATTEST:

_____ City Clerk

APPROVED AS TO FORM:

_____ City Attorney

REVIEWED BY:

_____ City Manager

Exhibits:

A – Legal Description (1 Page)

B – Ordinance Location Map (1 Page)

DRAFT

EXHIBIT A

LEGAL DESCRIPTION FOR Z-82-17-7

The North half of the North half of the Northwest quarter of the Southwest quarter of the Southeast quarter of Section 29, Township 1 North, Range 3 East of the Gila and Salt River Base and Meridian, Maricopa County, Arizona;
EXCEPT that part of the North half of the North half of the Northwest quarter of the Southwest quarter of the Southeast quarter of said Section 29, lying Westerly of a line parallel with and 46 feet Easterly of the monument line of Central Avenue, and also that part described as follows:

BEGINNING at the intersection of the North line of said North half with the said 46 foot parallel line;

Thence Easterly along said North line 37 feet;

Thence Southwesterly to the intersection of the South line of the North line parallel with and 58 feet Easterly of said monument line;

Thence Westerly parallel with said North line 9 feet;

Thence Southwesterly-to a point on said 46 foot parallel line which is 28 feet Southerly of the point of beginning;

Thence Northerly the POINT OF BEGINNING; and

EXCEPT that part Quit Claimed to the City Phoenix in Docket 13033, page 101, described as follows:

BEGINNING at the intersection of the North line of the Northwest quarter of the Southwest quarter of the Southeast quarter of said Section 29 with the West line of the East 331 feet thereof;

Thence Easterly along said North line to the Northeast corner of said Northwest quarter of the Southwest quarter of the Southeast quarter;

Thence Southerly along the East line of said Northwest quarter of the Southwest quarter of the Southeast quarter to the South line of the North 40 feet thereof;

Thence Northwesterly to the intersection of the South line of the North 25 feet of said Northwest quarter of the Southwest quarter of the Southeast quarter with the West line of the East 200 feet thereof;

Thence Westerly along the South line of the North 25 feet of said Northwest quarter of the Southwest quarter of the Southeast quarter to the West line of the East 331 feet thereof;

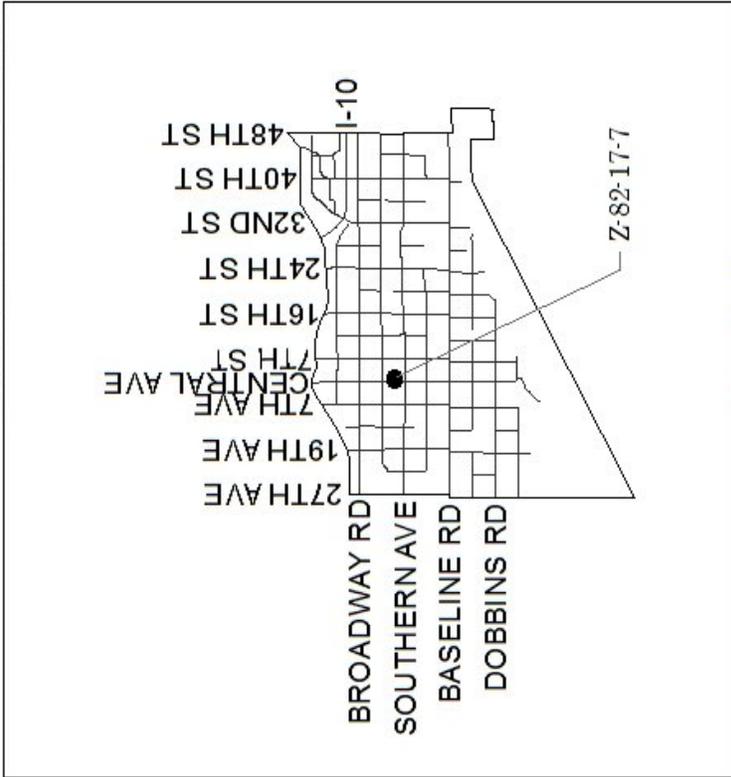
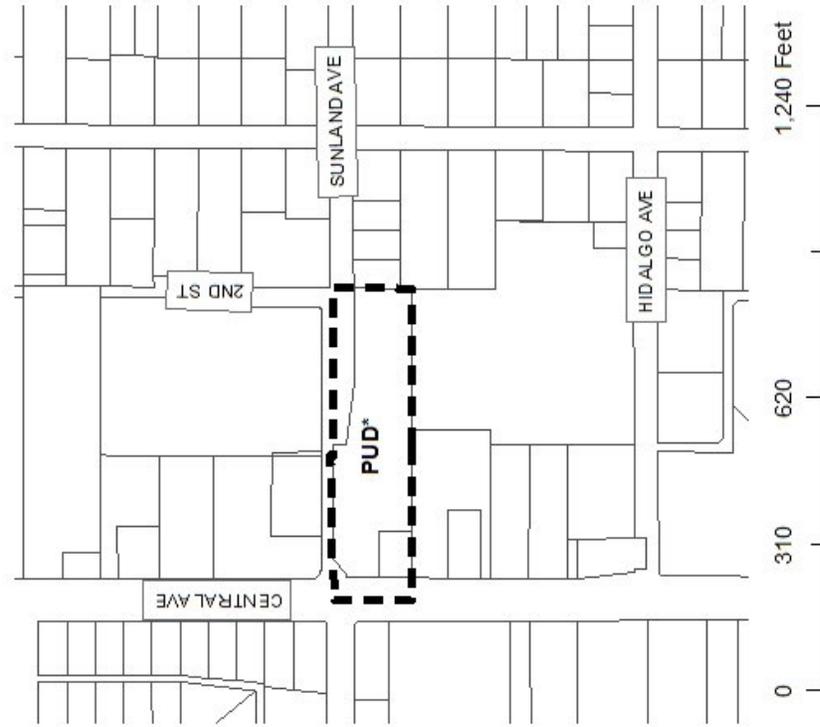
Thence to the POINT OF BEGINNING.

ORDINANCE LOCATION MAP

EXHIBIT B

Zoning Case Number: Z-82-17-7
 Zoning Overlay: South Phoenix
 Village and Target Area B Design
 Planning Village: South Mountain

ZONING SUBJECT TO STIPULATIONS: *
 SUBJECT AREA: - - - - -



NOT TO SCALE

Drawn Date: 2/5/2018



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Amend City Code - Ordinance Adoption - Rezoning Application Z-69-17-8 - Approximately 240 Feet South of the Southwest Corner of 16th Street and Wier Avenue (Ordinance G-6427)

Request to authorize the City Manager to amend the Phoenix Zoning Ordinance, Section 601, the Zoning Map of the City of Phoenix, by adopting Rezoning Application Z-69-17-8 and rezone the site from R-5 SPVTABDO and C-1 SPVTABDO to C-2 SPVTABDO and A-2 SPVTABDO to allow C-2 commercial uses and to allow existing A-2 uses.

Summary

Application: Z-69-17-8

Current Zoning: R-5 SPVTABDO and C-1 SPVTABDO

Proposed Zoning: C-2 SPVTABDO and A-2 SPVTABDO

Acreage: 1.06 acres

Proposal: C-2 commercial uses and to allow existing A-2 uses

Owner: ISL Services, LLC/INTERTCHOB, LLC

Applicant: ISL Services, LLC/INTERTCHOB, LLC

Representative: Rick Mcgee, Urban Rebuild Inc.

Staff Recommendation: Approval, subject to stipulations.

VPC Action: The South Mountain Village Planning Committee heard this case on Jan. 9, 2018, and recommended approval per staff's recommendation by a 9-5 vote.

PC Action: The Planning Commission heard this case on Feb. 1, 2018, and recommended approval as recommended by the South Mountain Village Planning Committee by a 6-0 vote.

Location

Approximately 240 feet south of the southwest corner of 16th Street and Wier Avenue

Council District: 8

Parcel Addresses: 4816, 4820, and 4828 S. 16th St.

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Planning and Development Department.

ATTACHMENT A

**THIS IS A DRAFT COPY ONLY AND IS NOT AN OFFICIAL COPY OF THE FINAL,
ADOPTED ORDINANCE**

ORDINANCE G-

AN ORDINANCE AMENDING THE ZONING DISTRICT MAP ADOPTED PURSUANT TO SECTION 601 OF THE CITY OF PHOENIX ORDINANCE BY CHANGING THE ZONING DISTRICT CLASSIFICATION FOR THE PARCEL DESCRIBED HEREIN (CASE Z-69-17-8) FROM R-5 SPVTABDO (MULTIFAMILY RESIDENCE DISTRICT, SOUTH PHOENIX VILLAGE TARGET AREA B DESIGN OVERLAY) AND C-1 SPVTABDO (NEIGHBORHOOD RETAIL, SOUTH PHOENIX VILLAGE TARGET AREA B DESIGN OVERLAY) TO C-2 SPVTABDO (INTERMEDIATE COMMERCIAL DISTRICT, SOUTH PHOENIX VILLAGE TARGET AREA B DESIGN OVERLAY) AND A-2 SPVTABDO (INDUSTRIAL DISTRICT, SOUTH PHOENIX VILLAGE TARGET AREA B DESIGN OVERLAY).

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PHOENIX, as follows:

SECTION 1. The zoning of an approximately 1.06-acre property located approximately 240 feet south of the southwest corner of 16th Street and Wier Avenue in a portion of Section 28, Township 1 North, Range 3 East, as described more specifically in Exhibit "A", is hereby changed from 0.18-acres of "R-5 SPVTABDO" (Multifamily Residence District, South Phoenix Village Target Area B Design Overlay) and 0.88-acres of "C-1 SPVTABDO" (Neighborhood Retail District, South Phoenix Village Target

Area B Design Overlay) to 0.80-acres of “C-2 SPVTABDO” (Intermediate Commercial District, South Phoenix Village Target Area B Design Overlay) and 0.26-acres of “A-2 SPVTABDO” (Industrial District, South Phoenix Village Target Area B Design Overlay).

SECTION 2. The Planning and Development Director is instructed to modify the Zoning Map of the City of Phoenix to reflect this use district classification change as shown in Exhibit “B”.

SECTION 3. Due to the site’s specific physical conditions and the use district applied for by the applicant, this rezoning is subject to the following stipulations, violation of which shall be treated in the same manner as a violation of the City of Phoenix Zoning Ordinance:

1. If a gate or gates are utilized for drive aisles between the C-2 and A-2 portions of the site, the gate(s) shall be wrought iron, as approved by the Planning and Development Department.
2. The developer shall install all C-2 required landscaping in required landscape setbacks prior to the issuance of any tenant improvement permits for a C-2 use or building permits for any new buildings or additions, as approved by the Planning and Development Department.
3. The developer shall provide a 10-foot sidewalk easement for the west half of 16th Street, as approved by the Planning and Development Department.
4. The developer shall provide a 30-foot P1255-1 driveway on 16th Street, as approved by the Planning and Development Department.
5. The developer shall construct all streets within and adjacent to the development with paving, curb, gutter, sidewalk, curb ramps, streetlights, landscaping and other incidentals as per plans approved by the City. All improvements shall comply with all ADA accessibility standards.
6. The applicant shall conduct Phase I data testing and submit an archaeological survey report of the development area for review and approval by the City Archaeologist prior to clearing and grubbing, landscape salvage, and/or grading approval.
7. The applicant shall conduct Phase II archaeological data recovery excavations if, upon review of the results from the Phase I data testing, the City Archaeologist, in

consultation with a qualified archaeologist, determines such data recovery excavations are necessary.

8. In the event archaeological materials are encountered during construction, the developer shall immediately cease all ground disturbing activities within a 33-foot radius of the discovery, notify the City Archaeologist, and allow time for the Archaeology Office to properly assess the materials.

SECTION 4. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions hereof.

PASSED by the Council of the City of Phoenix this 7th day of March, 2018.

MAYOR

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

REVIEWED BY:

City Manager

Exhibits:

A – Legal Description (2 Pages)
B – Ordinance Location Map (1 Page)

DRAFT

EXHIBIT A

LEGAL DESCRIPTION FOR Z-69-17-8

That part of the Southeast Quarter of the Northeast Quarter of Section 28, Township 1 North, Range 3 East of the Gila and Salt River Base and Meridian, Maricopa County, Arizona, Described as follows;

Commencing at the point of Intersection of the Centerline of Wier Avenue with the East Line of the Northeast Quarter of Section 28 from which the Northeast Corner of Section 28 bears North (Assumed Bearing) 1207.72 feet and from which the East Quarter of Section 28 bears South 1431.88 feet;

Thence South along said East Line of the Northeast Quarter of Section 28, a distance of 375.25 feet;

Thence South 89 Degrees 16 Minutes West along a line 25 feet North of and Parallel with the North line of that certain Parcel of Land described in Docket 8332 page 763, a distance of 40.0 feet To the Point of Beginning of the Parcel of Land here in described and the Southeast Corner Thereof;

Thence South 89 Degrees 16 Minutes West, 229.00 feet to a Corner of that certain Parcel of Land Heretofore described by Instrument recorded in Docket 10666, page 625, Hereinafter referred to as the American Legion Property;

Thence North along a Line of said American Legion Property 131.21 feet;

Thence North 89 Degrees 16 Minutes East along a Line of said American Legion Property 229.00 Feet;

Thence South along the West line of the East 40.00 feet of the Northeast Quarter of Section 28 a distance of 131.21 feet To the Point of Beginning.

(And including the NORTH 25 FOOT STRIP OF PARCEL NUMBER 113-54-016A)

Thence commencing at the Point of Beginning of Parcel Number 113-54-008A South along the West line of the East 40.00 feet of the Northeast Quarter of Section 28 a distance of 25.0 feet;

Thence South 89 Degrees 16 Minutes West a distance of 389.85 feet;

Thence North 00 Degrees 00 Minutes West a distance of 25.0 feet;

Thence North 89 Degrees 16 Minutes East a distance of 389.84 feet To the Point of Beginning of Parcel Number 113-54-008A

Or More correctly described (the NORTH 25 FOOT STRIP OF PARCEL NUMBER 113-54-016A) as

That portion of the North half of the Southeast Quarter of the Northeast Quarter of Section 28, Township 1 North, Range 3 East of the Gila and Salt River Base and Meridian, Maricopa County, Arizona, described as follows;

Beginning at the intersection of 16th Street and Roeser Road;

Thence North 00 Degrees 00 Minutes West 988.00 feet;

Thence South 89 Degrees 16 Minutes West 40.00 feet to the true point of beginning of the NORTH 25 FOOT STRIP OF PARCEL NUMBER 113-54-016A;

Thence South 89 Degrees 16 Minutes West 389.85 feet;

Thence North 00 Degrees 00 Minutes West 25.00 feet;

Thence North 89 Degrees 16 Minutes East 389.84 feet;

Thence South 00 Degrees 00 Minutes West 25.00 feet back to the True Point of Beginning of the NORTH 25 FOOT STRIP OF PARCEL NUMBER 113-54-016A;

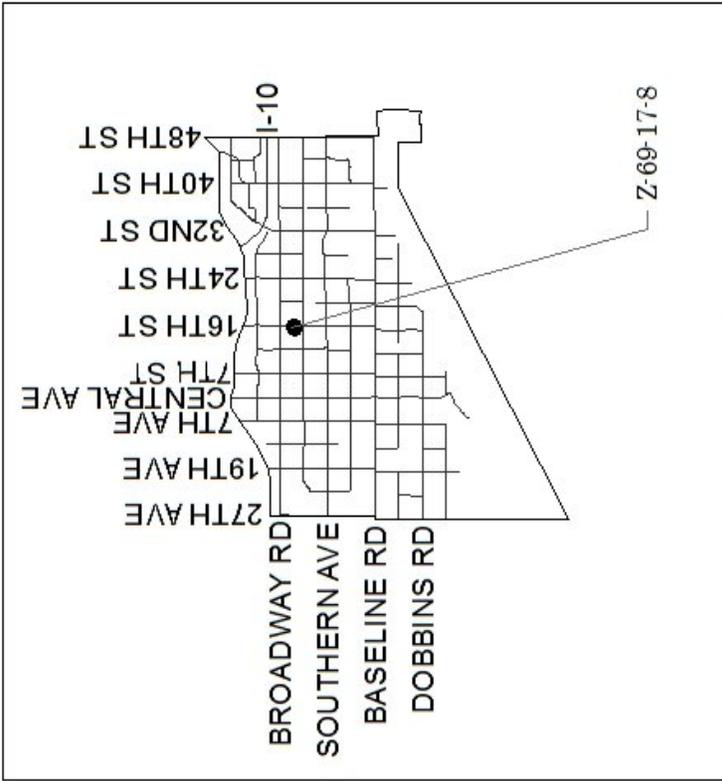
DRAFT

ORDINANCE LOCATION MAP

EXHIBIT B

Zoning Case Number: Z-69-17-8
 Zoning Overlay: South Phoenix Village
 and Target Area B
 Planning Village: South Mountain

ZONING SUBJECT TO STIPULATIONS: *
 SUBJECT AREA: - - - - -



NOT TO SCALE



Drawn Date: 2/13/2018

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Amend City Code - Ordinance Adoption - Rezoning Application Z-SP-12-17-8 - Approximately 240 Feet South of the Southwest Corner of 16th Street and Wier Avenue (Ordinance G-6429)

Request to authorize the City Manager to amend the Phoenix Zoning Ordinance, Section 601, the Zoning Map of the City of Phoenix, by adopting Rezoning Application Z-SP-12-17-8 and rezone the site from R-5 SPVTABDO (Pending C-2 SPVTABDO) and C-1 SPVTABDO (Pending C-2 SPVTABDO) to C-2 SP SPVTABDO to allow a Special Permit for automobile retail sales and all underlying C-2 uses.

Summary

Application: Z-SP-12-17-8

Current Zoning: R-5 SPVTABDO (Pending C-2 SPVTABDO) and C-1 SPVTABDO (Pending C-2 SPVTABDO)

Proposed Zoning: C-2 SP SPVTABDO

Acreage: 0.80

Proposal: Special Permit to allow automobile retail sales and all underlying C-2 uses

Owner: ISL Services, LLC

Applicant: ISL Services, LLC

Representative: Rick Mcgee, Urban Rebuild Inc.

Staff Recommendation: Approval, subject to stipulations.

VPC Action: The South Mountain Village Planning Committee heard this case on Jan. 9, 2018, and recommended approval per staff's recommendation by a 10-4 vote.

PC Action: The Planning Commission heard this case on Feb. 1, 2018, and recommended approval as recommended by the South Mountain Village Planning Committee by a 6-0 vote.

Location

Approximately 240 feet south of the southwest corner of 16th Street and Wier Avenue

Council District: 8

Parcel Addresses: 4816 and 4820 S. 16th St.

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Planning and Development Department.

ATTACHMENT A

**THIS IS A DRAFT COPY ONLY AND IS NOT AN OFFICIAL COPY OF THE FINAL,
ADOPTED ORDINANCE**

ORDINANCE G-

AN ORDINANCE AMENDING THE ZONING DISTRICT MAP ADOPTED PURSUANT TO SECTION 601 OF THE CITY OF PHOENIX ORDINANCE BY CHANGING THE ZONING DISTRICT CLASSIFICATION FOR THE PARCEL DESCRIBED HEREIN (CASE Z-SP-12-17-8) FROM R-5 SPVTABDO (PENDING C-2 SPVTABDO) (MULTIFAMILY RESIDENCE DISTRICT, SOUTH PHOENIX VILLAGE TARGET AREA B DESIGN OVERLAY, PENDING INTERMEDIATE COMMERCIAL DISTRICT, SOUTH PHOENIX VILLAGE TARGET AREA B DESIGN OVERLAY) AND C-1 SPVTABDO (PENDING C-2 SPVTABDO) (NEIGHBORHOOD RETAIL DISTRICT, SOUTH PHOENIX VILLAGE TARGET AREA B DESIGN OVERLAY, PENDING INTERMEDIATE COMMERCIAL DISTRICT, SOUTH PHOENIX VILLAGE TARGET AREA B DESIGN OVERLAY) TO C-2 SP SPVTABDO (INTERMEDIATE COMMERCIAL DISTRICT, SPECIAL PERMIT, SOUTH PHOENIX VILLAGE TARGET AREA B DESIGN OVERLAY) TO ALLOW A SPECIAL PERMIT FOR AUTOMOBILE RETAIL SALES AND ALL UNDERLYING C-2 USES.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PHOENIX, as

follows:

SECTION 1. The zoning of an approximately 0.80-acre property located approximately 240 feet south of the southwest corner of 16th Street and Wier Avenue in a portion of Section 28, Township 1 North, Range 3 East, as described more specifically in Exhibit "A", is hereby changed from 0.07-acres of "R-5 SPVTABDO (Pending C-2

SPVTABDO)” (Multifamily Residence District, South Phoenix Village Target Area B Design Overlay, Pending Intermediate Commercial District, South Phoenix Village Target Area B Design Overlay) and 0.73-acres of “C-1 SPVTABDO (Pending C-2 SPVTABDO)” (Neighborhood Retail District, South Phoenix Village Target Area B Design Overlay, Pending Intermediate Commercial District, South Phoenix Village Target Area B Design Overlay) to 0.80-acres of “C-2 SP SPVTABDO” (Intermediate Commercial District, Special Permit to allow automobile retail sales and all underlying C-2 uses, South Phoenix Village Target Area B Design Overlay).

SECTION 2. The Planning and Development Director is instructed to modify the Zoning Map of the City of Phoenix to reflect this use district classification change as shown in Exhibit “B”.

SECTION 3. Due to the site’s specific physical conditions and the use district applied for by the applicant, this rezoning is subject to the following stipulations, violation of which shall be treated in the same manner as a violation of the City of Phoenix Zoning Ordinance:

1. If a gate or gates are utilized for drive aisles between the C-2 SP and A-2 portions of the site, the gate(s) shall be wrought iron, as approved by the Planning and Development Department.
2. The developer shall install all C-2 required landscaping in required landscape setbacks prior to the issuance of any tenant improvement permits for a C-2 use or building permits for any new buildings or additions, as approved by the Planning and Development Department.
3. The developer shall provide a 10-foot sidewalk easement for the west half of 16th Street, as approved by the Planning and Development Department.
4. The developer shall provide a 30-foot P1255-1 driveway on 16th Street, as approved by the Planning and Development Department.
5. The developer shall construct all streets within and adjacent to the development

with paving, curb, gutter, sidewalk, curb ramps, streetlights, landscaping and other incidentals as per plans approved by the City. All improvements shall comply with all ADA accessibility standards.

6. The applicant shall conduct Phase I data testing and submit an archaeological survey report of the development area for review and approval by the City Archaeologist prior to clearing and grubbing, landscape salvage, and/or grading approval.
7. The applicant shall conduct Phase II archaeological data recovery excavations if, upon review of the results from the Phase I data testing, the City Archaeologist, in consultation with a qualified archaeologist, determines such data recovery excavations are necessary.
8. In the event archaeological materials are encountered during construction, the developer shall immediately cease all ground disturbing activities within a 33-foot radius of the discovery, notify the City Archaeologist, and allow time for the Archaeology Office to properly assess the materials.

SECTION 4. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions hereof.

PASSED by the Council of the City of Phoenix this 7th day of March, 2018.

MAYOR

ATTEST:

City Clerk

APPROVED AS TO FORM:

_____ City Attorney

REVIEWED BY:

_____ City Manager

Exhibits:

A – Legal Description (1 Page)

B – Ordinance Location Map (1 Page)

DRAFT

EXHIBIT A

LEGAL DESCRIPTION FOR Z-SP-12-17-8

That part of the Southeast Quarter of the Northeast Quarter of Section 28, Township 1 North, Range 3 East of the Gila and Salt River Base and Meridian, Maricopa County, Arizona, described as follows;

Commencing at the point of Intersection of the Centerline of Wier Avenue with the East Line of the Northeast Quarter of Section 28 from which the Northeast Corner of Section 28 bears North (Assumed Bearing) 1207.72 feet and from which the East Quarter of Section 28 bears South 1431.88 feet;

Thence South along said East Line of the Northeast Quarter of Section 28, a distance of 375.25 feet;

Thence South 89 Degrees 16 Minutes West along a line 25 feet North of and Parallel with the North line of that certain Parcel of Land described in Docket 8332 page 763, a distance of 40.0 feet To the Point of Beginning of the Parcel of Land here in described and the Southeast Corner Thereof;

Thence South 89 Degrees 16 Minutes West, 229.00 feet to a Corner of that certain Parcel of Land Heretofore described by Instrument recorded in Docket 10666, page 625, Hereinafter referred to as the American Legion Property;

Thence North along a Line of said American Legion Property 131.21 feet;

Thence North 89 Degrees 16 Minutes East along a Line of said American Legion Property 229.00 Feet;

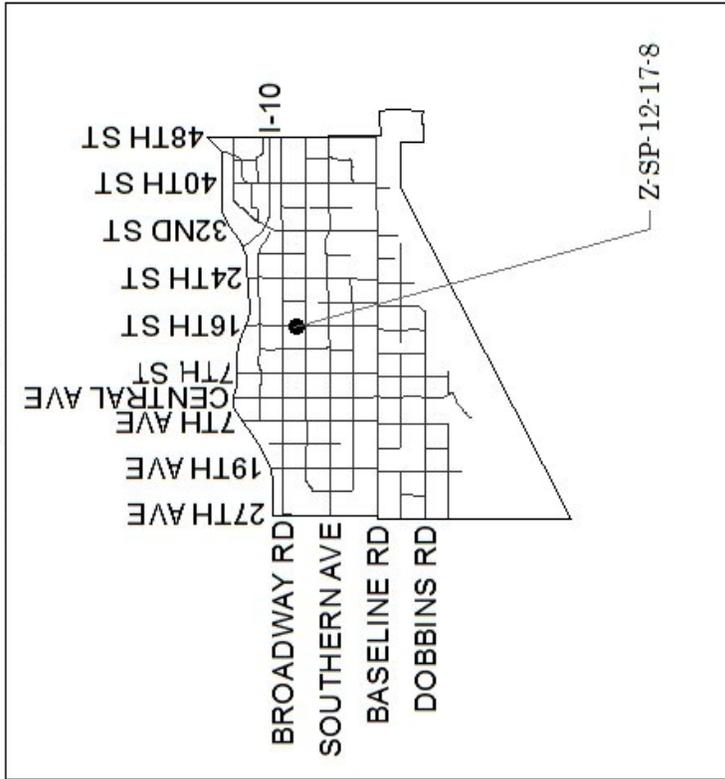
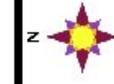
Thence South along the West line of the East 40.00 feet of the Northeast Quarter of Section 28 a distance of 131.21 feet To the Point of Beginning.

EXHIBIT B

ORDINANCE LOCATION MAP

Zoning Case Number: Z-SP-12-17-8
Zoning Overlay: South Phoenix Village and
Target Area B Design Overlay Distr
Planning Village: South Mountain

ZONING SUBJECT TO STIPULATIONS: *
SUBJECT AREA: - - - - -



NOT TO SCALE

Drawn Date: 2/13/2018

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Amend City Code - Ordinance Adoption - Rezoning Application Z-79-17-8 - Southeast Corner of 28th Place and Thomas Road (Ordinance G-6428)

Request to authorize the City Manager to amend the Phoenix Zoning Ordinance, Section 601, the Zoning Map of the City of Phoenix, by adopting Rezoning Application Z-79-17-8 and rezone the site from C-1 and C-2 to C-2 HGT/WVR to allow commercial uses with a height waiver for up to 3 stories and 30 feet.

Summary

Current Zoning: C-1 and C-2

Proposed Zoning: C-2 HGT/WVR

Acreage: 1.86 acres

Proposed Use: Commercial uses with a height waiver for up to 3 stories and 30 feet

Owner: EJM Investments, LLC

Applicant: Rincon Partners, LLC

Representative: Manjula M. Vaz, Gammage & Burnham

Staff Recommendation: Approval, subject to stipulations.

VPC Action: The Camelback East Village Planning Committee heard this case on Jan. 9, 2018, and did not provide a recommendation.

PC Action: The Planning Commission heard this case on Feb. 1, 2018, and recommended approval, as recommended by the Addendum B Staff Report, with a 6-0 vote.

Location

Southeast corner of 28th Place and Thomas Road

Council District: 8

Parcel Address: 2829 E. Thomas Road

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Planning and Development Department.

ATTACHMENT A

**THIS IS A DRAFT COPY ONLY AND IS NOT AN OFFICIAL COPY OF THE FINAL,
ADOPTED ORDINANCE**

ORDINANCE G-

AN ORDINANCE AMENDING THE ZONING DISTRICT MAP ADOPTED PURSUANT TO SECTION 601 OF THE CITY OF PHOENIX ORDINANCE BY CHANGING THE ZONING DISTRICT CLASSIFICATION FOR THE PARCEL DESCRIBED HEREIN (CASE Z-79-17-8) FROM C-1 (NEIGHBORHOOD RETAIL DISTRICT) AND C-2 (INTERMEDIATE COMMERCIAL DISTRICT) TO C-2 HGT/WVR (INTERMEDIATE COMMERCIAL DISTRICT WITH HEIGHT WAIVER).

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PHOENIX, as follows:

SECTION 1. The zoning of an approximately 1.86-acre property located at the southeast corner of 28th Place and Thomas Road in a portion of Section 35, Township 2 North, Range 3 East, as described more specifically in Exhibit "A", is hereby changed from 0.80-acres of "C-1" (Neighborhood Retail District) and 1.06-acres of "C-2" (Intermediate Commercial District) to 1.86-acres of "C-2 HGT/WVR" (Intermediate Commercial District with Height Waiver up to three stories and 30 feet).

SECTION 2. The Planning and Development Director is instructed to modify the Zoning Map of the City of Phoenix to reflect this use district classification change as shown in Exhibit "B".

SECTION 3. Due to the site's specific physical conditions and the use district applied for by the applicant, this rezoning is subject to the following stipulations, violation of which shall be treated in the same manner as a violation of the City of Phoenix Zoning Ordinance:

1. The maximum building height shall be limited to 3 stories and 30 feet.
2. All sidewalks shall be detached with a minimum five-foot-wide landscaped strip located between the sidewalk and back of curb, and shall include minimum 2-inch caliper shade trees planted a minimum of 20 feet on center or equivalent groupings staggered along both sides of the sidewalk, as approved by the Planning and Development Department.
3. Vehicular access, ingress and egress, shall be limited to the Thomas Road frontage only, as approved by the Planning and Development Department.

STREET

4. A sidewalk easement totaling 10 feet shall be dedicated for the south half of Thomas Road, as approved by the Planning and Development Department.
5. The developer shall update and construct all streets adjacent to the development with paving, curb, gutter, minimum 5-foot sidewalk, curb ramps, streetlights, landscaping and other incidentals as per plans approved by the Planning and Development Department. All improvements shall comply with all ADA accessibility standards.

ARCHAEOLOGY

6. In the event archaeological materials are encountered during construction, the developer shall immediately cease all ground-disturbing activities within a 33-foot radius of the discovery, notify the City Archaeologist, and allow time for the Archaeology Office to properly assess the materials.
7. The property owner shall record documents that disclose the existence, and operational characteristics of Phoenix Sky Harbor International Airport (PHX) to future owners or tenants of the property. The form and content of such documents shall be according to the templates and instructions provided which have been reviewed and approved by the City Attorney.

SECTION 4. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the

decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions hereof.

PASSED by the Council of the City of Phoenix this 7th day of March, 2018.

MAYOR

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

REVIEWED BY:

City Manager

Exhibits:
A – Legal Description (1 Pages)
B – Ordinance Location Map (1 Page)

EXHIBIT A

LEGAL DESCRIPTION FOR Z-79-17-8

THE PORTION OF SECTION 35, TOWNSHIP 2 NORTH, RANGE 3 EAST OF THE GILA AND SALT RIVER BASE AND MERIDIAN IN MARICOPA COUNTY, ARIZONA DESCRIBED AS:

LOT 1, BERNARD HOWARD TRACT, ACCORDING TO BOOK 605 OF MAPS, PAGE 15 OF RECORDS OF MARICOPA COUNTY, ARIZONA

DRAFT

EXHIBIT B

ORDINANCE LOCATION MAP

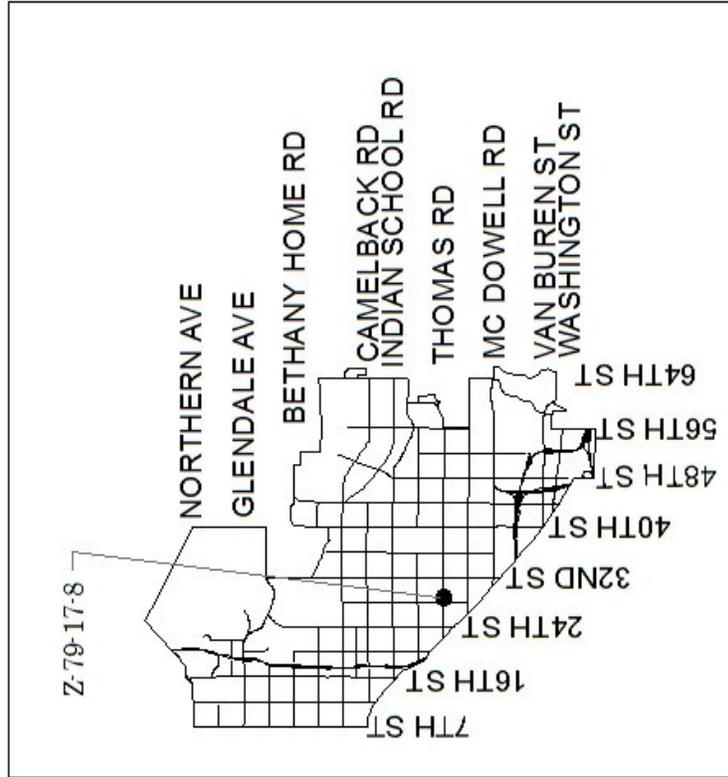
Zoning Case Number: Z-79-17-8

Zoning Overlay: N/A

Planning Village: Camelback East

ZONING SUBJECT TO STIPULATIONS: *

SUBJECT AREA: - - - - -



NOT TO SCALE



Drawn Date: 2/5/2018

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Amend City Code - Ordinance Adoption - Rezoning Application Z-SP-13-17-8 - Southeast Corner of 28th Place and Thomas Road (Ordinance G-6432)

Request to authorize the City Manager to amend the Phoenix Zoning Ordinance, Section 601, the Zoning Map of the City of Phoenix, by adopting Rezoning Application Z-SP-13-17-8 and rezone the site from C-1 (Pending C-2 HGT/WVR) and C-2 (Pending C-2 HGT/WVR) to C-2 HGT/WVR SP to allow self-storage and all underlying C-2 uses with a height waiver for up to 3 stories and 30 feet.

Summary

Current Zoning: C-1 (Pending C-2 HGT/WVR) and C-2 (Pending C-2 HGT/WVR)

Proposed Zoning: C-2 HGT/WVR SP

Acreage: 1.86 acres

Proposed Use: Self-storage and all underlying C-2 uses with a height waiver for up to 3 stories and 30 feet

Owner: EJM Investments, LLC

Applicant: Rincon Partners, LLC

Representative: Manjula M. Vaz, Gammage & Burnham

Staff Recommendation: Denial as filed, approval for self-storage only, subject to stipulations.

VPC Action: The Camelback East Village Planning Committee heard this case on Jan. 9, 2018, and recommended denial, with a 10-5 vote.

PC Action: The Planning Commission heard this case on Feb. 1, 2018, and recommended denial as filed, as recommended by the Addendum B Staff Report, with a 6-0 vote.

Location

Southeast corner of 28th Place and Thomas Road

Council District: 8

Parcel Address: 2829 E. Thomas Road

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Planning and Development Department.

ATTACHMENT A

**THIS IS A DRAFT COPY ONLY AND IS NOT AN OFFICIAL COPY OF THE FINAL,
ADOPTED ORDINANCE**

ORDINANCE G-

AN ORDINANCE AMENDING THE ZONING DISTRICT MAP ADOPTED PURSUANT TO SECTION 601 OF THE CITY OF PHOENIX ORDINANCE BY CHANGING THE ZONING DISTRICT CLASSIFICATION FOR THE PARCEL DESCRIBED HEREIN (CASE Z-SP-13-17-8) FROM C-1 (PENDING C-2 HGT/WVR) (NEIGHBORHOOD RETAIL DISTRICT) (PENDING INTERMEDIATE COMMERCIAL DISTRICT, HEIGHT WAIVER)) AND C-2 (PENDING C-2 HGT/WVR) (INTERMEDIATE COMMERCIAL DISTRICT (PENDING INTERMEDIATE COMMERCIAL DISTRICT, HEIGHT WAIVER)) TO C-2 HGT/WVR SP (INTERMEDIATE COMMERCIAL DISTRICT WITH A HEIGHT WAIVER AND SPECIAL PERMIT).

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PHOENIX, as follows:

SECTION 1. The zoning of an approximately 1.86-acre property located at the southeast corner of North 28th Place and East Thomas Road in a portion of Section 35, Township 2 North, Range 3 East, as described more specifically in Exhibit "A", is hereby changed from 0.80-acres of "C-1 (Pending C-2 HGT/WVR)" (Neighborhood Retail District (Pending Intermediate Commercial District with a height waiver)) and 1.06-acres of "C-2 (Pending C-2 HGT/WVR)" (Intermediate Commercial District) (Pending Intermediate Commercial District with a height waiver) to 1.86-acres of "C-2

HGT/WVR SP” (Intermediate Commercial District with Height Waiver for up to three stories and 30 feet and Special Permit to allow self-storage only).

SECTION 2. The Planning and Development Director is instructed to modify the Zoning Map of the City of Phoenix to reflect this use district classification change as shown in Exhibit “B”.

SECTION 3. Due to the site’s specific physical conditions and the use district applied for by the applicant, this rezoning is subject to the following stipulations, violation of which shall be treated in the same manner as a violation of the City of Phoenix Zoning Ordinance:

1. The building shall be in general conformance with the elevations date stamped December 19, 2017 with specific regard to the proposed stucco, paint finishes, and window locations, proportion of building articulation, and vertical and horizontal elements, as approved by the Planning and Development Department.
2. A minimum landscape setback of 25 feet shall be required along the south property line, as approved by the Planning and Development Department.
3. A minimum of one inverted-U bicycle rack for employees or visitors shall be provided on site, located near a publicly accessible entrance to the building, and installed per the requirements of Section 1307.H.4 of the Zoning Ordinance, as approved by the Planning and Development Department.
4. The development shall be in general conformance with the site plan date stamped February 1, 2018, as approved by the Planning and Development Department.

SECTION 4. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions hereof.

PASSED by the Council of the City of Phoenix this 7th day of March, 2018.

MAYOR

ATTEST:

_____ City Clerk

APPROVED AS TO FORM:

_____ City Attorney

REVIEWED BY:

_____ City Manager

- Exhibits:
A – Legal Description (1 Pages)
B – Ordinance Location Map (1 Page)

DRAFT

EXHIBIT A

LEGAL DESCRIPTION FOR Z-SP-13-17-8

THE PORTION OF SECTION 35, TOWNSHIP 2 NORTH, RANGE 3 EAST OF THE GILA AND SALT RIVER BASE AND MERIDIAN IN MARICOPA COUNTY, ARIZONA DESCRIBED AS:

LOT 1, BERNARD HOWARD TRACT, ACCORDING TO BOOK 605 OF MAPS, PAGE 15 OF RECORDS OF MARICOPA COUNTY, ARIZONA

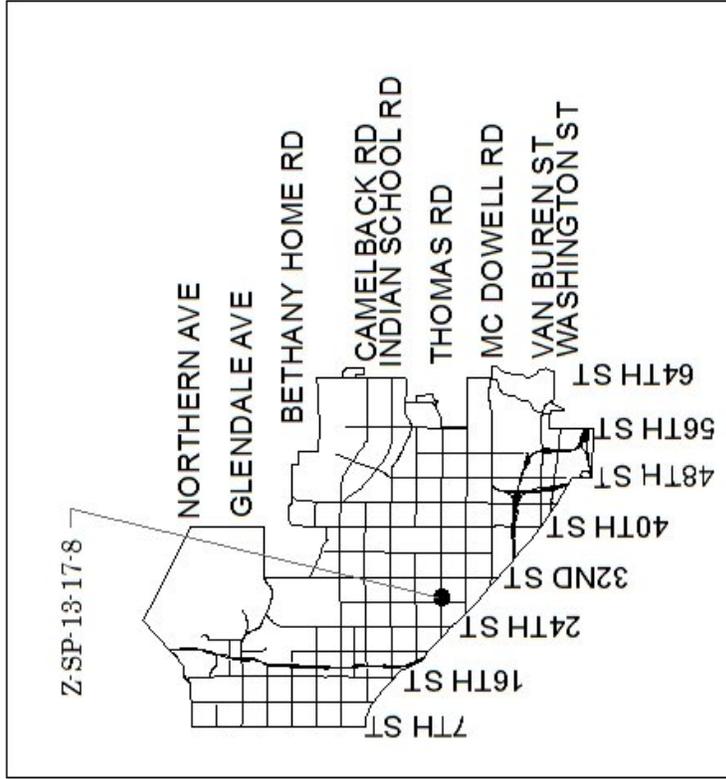
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ORDINANCE LOCATION MAP

EXHIBIT B

Zoning Case Number: Z-SP-13-17-8
 Zoning Overlay: N/A
 Planning Village: Camelback East

ZONING SUBJECT TO STIPULATIONS: *
 SUBJECT AREA: - - - - -



NOT TO SCALE



Drawn Date: 2/5/2018

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*****REQUEST TO WITHDRAW (SEE ATTACHED MEMO)*** Amend City Code - Ordinance Adoption - Rezoning Application Z-78-17-8 - Southwest Corner of 13th Street and Roosevelt Street (Ordinance G-6438)**

Request to authorize the City Manager to amend the Phoenix Zoning Ordinance, Section 601, the Zoning Map of the City of Phoenix, by adopting Rezoning Application Z-78-17-8 and rezone the site from R-5 ACSBO HP to R-5 ACSBO to allow removal of Historic Preservation (HP) overlay for Bobo House/Craftsman Bungalow at 1241 East Roosevelt Street.

Summary

Current Zoning: R-5 ACSBO HP

Proposed Zoning: R-5 ACSBO

Acreage: 0.51 acres

Proposed Use: Removal of Historic Preservation (HP) zoning overlay for Bobo House/Craftsman Bungalow at 1241 East Roosevelt Street

Owner: Miriam Hayenga

Applicant: City of Phoenix, Historic Preservation Commission

Representative: Kevin Weight, City of Phoenix, Historic Preservation

Staff Recommendation: Approval

VPC Action: The Central City Village Planning Committee did not make a recommendation due to a lack of quorum.

Historic Preservation Commission Action: The Historic Preservation Commission heard the case on Dec. 18, 2017 and recommended approval by an 8-0 vote.

PC Action: The Planning Commission heard the case on Feb. 1, 2018 and recommended approval as recommended by the Historic Preservation Commission by a 6-0 vote.

Location

Southwest corner of 13th Street and Roosevelt Street

Council District: 8

Parcel Addresses: 1241 E. Roosevelt St.

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Planning and Development Department.



City of Phoenix
PLANNING & DEVELOPMENT DEPARTMENT

To: Mario Paniagua
Deputy City Manager

Date: March 2, 2018

From: Alan Stephenson *AS*
Planning and Development Director

Subject: WITHDRAWAL OF ITEM 96 ON THE MARCH 7, 2018 FORMAL AGENDA -
ORDINANCE ADOPTION OF Z-78-17-8 (G-6438)

Item 96, Rezoning Application Z-78-17-8 and Ordinance G-6438 is a request to rezone 0.51 acres located at the southwest corner of 13th Street and Roosevelt Street from R-5 RI ACSBO HP to R-5 RI ACSBO to allow removal of Historic Preservation (HP) overlay for Bobo House/Craftsman Bungalow at 1241 East Roosevelt Street.

Staff is requesting that this item be withdrawn to allow readvertising and update the posting of the property. This case will come back to City Council on the April 18, 2018 agenda.

Approved: *Mario Paniagua* *3/2/18*
Mario Paniagua, Deputy City Manager Date



Amend City Code - Ordinance Adoption - Rezoning Application Z-85-17-8 - Northeast Corner of 7th Street and Southern Avenue (Ordinance G-6431)

Request to authorize the City Manager to amend the Phoenix Zoning Ordinance, Section 601, the Zoning Map of the City of Phoenix, by adopting Rezoning Application Z-85-17-8 and rezone the site from C-2 SPVTABDO to C-2 HGT/WVR DNS/WVR SPVTABDO to allow multifamily senior housing with a height waiver for up to 3 stories and 38 feet, and a density waiver for up to the R-3A zoning district standards.

Summary

Application: Z-85-17-8

Current Zoning: C-2 SPVTABDO

Proposed Zoning: C-2 HGT/WVR DNS/WVR SPVTABDO

Acreage: 5.01 acres

Proposal: Multifamily senior housing with a height waiver for up to 3 stories and 38 feet, and a density waiver for up to the R-3A zoning district standards.

Owner: United Group LLC

Applicant: Ben Graff, Aday Graff, PC

Representative: Ben Graff, Aday Graff, PC

Staff Recommendation: Approval, subject to stipulations.

VPC Action: The South Mountain Village Planning Committee heard this case on Jan. 9, 2018, and recommended approval per staff's recommendation, with a 13-1 vote.

PC Action: The Planning Commission heard this case on Feb. 1, 2018, and recommended approval as recommended by the South Mountain Village Planning Committee, with a 6-0 vote.

Location

Northeast corner of 7th Street and Southern Avenue

Council District: 8

Parcel Addresses: 706 and 724 E. Southern Ave.

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Planning and Development Department.

ATTACHMENT A

**THIS IS A DRAFT COPY ONLY AND IS NOT AN OFFICIAL COPY OF THE FINAL,
ADOPTED ORDINANCE**

ORDINANCE G-

AN ORDINANCE AMENDING THE ZONING DISTRICT MAP ADOPTED PURSUANT TO SECTION 601 OF THE CITY OF PHOENIX ORDINANCE BY CHANGING THE ZONING DISTRICT CLASSIFICATION FOR THE PARCEL DESCRIBED HEREIN (CASE Z-85-17-8) FROM C-2 SPVTABDO (INTERMEDIATE COMMERCIAL, SOUTH PHOENIX VILLAGE TARGET AREA B DESIGN OVERLAY) TO C-2 HGT/WVR DNS/WVR SPVTABDO (INTERMEDIATE COMMERCIAL, HEIGHT WAIVER, DENSITY WAIVER, SOUTH PHOENIX VILLAGE TARGET AREA B DESIGN OVERLAY).

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PHOENIX, as follows:

SECTION 1. The zoning of an approximately 5.01-acre property located at the northeast corner of 7th Street and Southern Avenue in a portion of Section 28, Township 1 North, Range 3 East, as described more specifically in Exhibit "A", is hereby changed from "C-2 SPVTABDO" (Intermediate Commercial, South Phoenix Village Target Area B Design Overlay) To "C-2 HGT/WVR DNS/WVR SPVTABDO" (Intermediate Commercial, Height Waiver for up to 3 stories and 38 feet, Density Waiver for up to the R-3A zoning district standards, South Phoenix Village Target Area B Design Overlay).

SECTION 2. The Planning and Development Director is instructed to modify the Zoning Map of the City of Phoenix to reflect this use district classification change as shown in Exhibit "B".

SECTION 3. Due to the site's specific physical conditions and the use district applied for by the applicant, this rezoning is subject to the following stipulations, violation of which shall be treated in the same manner as a violation of the City of Phoenix Zoning Ordinance:

1. The development shall be in general conformance with the site plan date stamped December 21, 2017 with specific regard to the following, as approved by the Planning and Development Department:
 - a. Provision of a multi-use trail along the interior property lines. The multi-use trail shall be constructed per City of Phoenix MAG Supplemental Details, except that the minimum width is 5 feet.
 - b. Provision of resident access doors located at the northwest and southeast ends of the building.
2. The development shall be in general conformance with the elevations date stamped December 4, 2017 with specific regard to the following, as approved by the Planning and Development Department:
 - a. Provision of balconies to provide outdoor space for all residents. Balconies shall be a minimum of 13 feet in width and 7 feet in depth for individual units. Ground level balconies shall vary in building material and color from balconies on higher floors.
 - b. Provision of window awnings with a minimum depth of 18 inches.
3. The maximum building height shall be 3 stories and 38 feet.
4. The maximum density for the project shall not exceed 18 dwelling units per acre.
5. Perimeter fences on 7th Street and Southern Avenue, between the sidewalk and the building, shall consist of 100% open view fencing, as approved by the Planning and Development Department.
6. Perimeter fences on 7th Street and Southern Avenue, between the sidewalk and the building, shall provide pedestrian access points aligned with all building entries

and transit pads along these perimeters at a minimum, as approved by the Planning and Development Department.

7. Mirrored and reflective glass are prohibited.
8. Public access through the interior of the building shall be provided from the parking area to the corner of 7th Street and Southern Avenue, as approved by the Planning and Development Department.
9. The sidewalk along 7th Street shall be detached with a minimum 10-foot wide landscaped strip located between the sidewalk and back of curb, as approved by the Planning and Development Department.
10. The sidewalk along Southern Avenue shall be detached with a minimum 5-foot wide landscaped strip located between the sidewalk and back of curb, as approved by the Planning and Development Department.
11. The developer shall dedicate right-of-way and construct a bus bay (City of Phoenix Standard Detail P1256) and bus pad with a minimum depth of 10 feet (City of Phoenix Standard Detail P1261) along northbound 7th Street, north of Southern Avenue, as approved by the Public Transit Department.
12. The developer shall construct all streets within and adjacent to the development with paving, curb, gutter, sidewalk, curb ramps, streetlights, median islands, landscaping and other incidentals as per plans approved by the Planning and Development Department. All improvements shall comply with all ADA accessibility standards.
13. The developer shall provide a 30-foot P1255-1 driveway on 7th Street and Southern Avenue.
14. The applicant shall conduct Phase I data testing and submit an archaeological survey report of the development area for review and approval by the City Archaeologist prior to clearing and grubbing, landscape salvage, and/or grading approval.
15. The applicant shall conduct Phase II archaeological data recovery excavations if, upon review of the results from the Phase I data testing, the City Archaeologist, in consultation with a qualified archaeologist, determines such data recovery excavations are necessary.
16. In the event archaeological materials are encountered during construction, the developer shall immediately cease all ground-disturbing activities within a 33-foot radius of the discovery, notify the City Archaeologist, and allow time for the Archaeology Office to properly assess the materials.

SECTION 4. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions hereof.

PASSED by the Council of the City of Phoenix this 7th day of March, 2018.

MAYOR

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

REVIEWED BY:

City Manager

Exhibits:

A – Legal Description (1 Page)

B – Ordinance Location Map (1 Page)

EXHIBIT A

LEGAL DESCRIPTION FOR Z-85-17-8

That portion of Farm Unit "A", according to the FARM UNIT PLAT, or the Southwest quarter of the Southwest quarter of Section 28, Township 1 North, Range 3 East of the Gila and Salt River Base and Meridian, Maricopa County, Arizona, more particularly described as follows:

BEGINNING at the Southwest corner of said Section 28;

THENCE North along the West line of said Section 412.5 feet to the Southwest corner of Suburban Gardens, recorded in Book 35 of Maps, page 28, records of Maricopa County, Arizona;

THENCE East, along the South line of said Suburban Gardens, 530 feet to a point in the West line of Brookside Acres, recorded in Book 119 of Maps, page 28, records of Maricopa County, Arizona;

THENCE South, along the West line of said Brookside Acres, 412.5 feet to the Southwest corner thereof;

THENCE West, along the South line of said Section 28, a distance of 530 feet to the TRUE POINT OF BEGINNING;

EXCEPT the South 40 feet thereof.

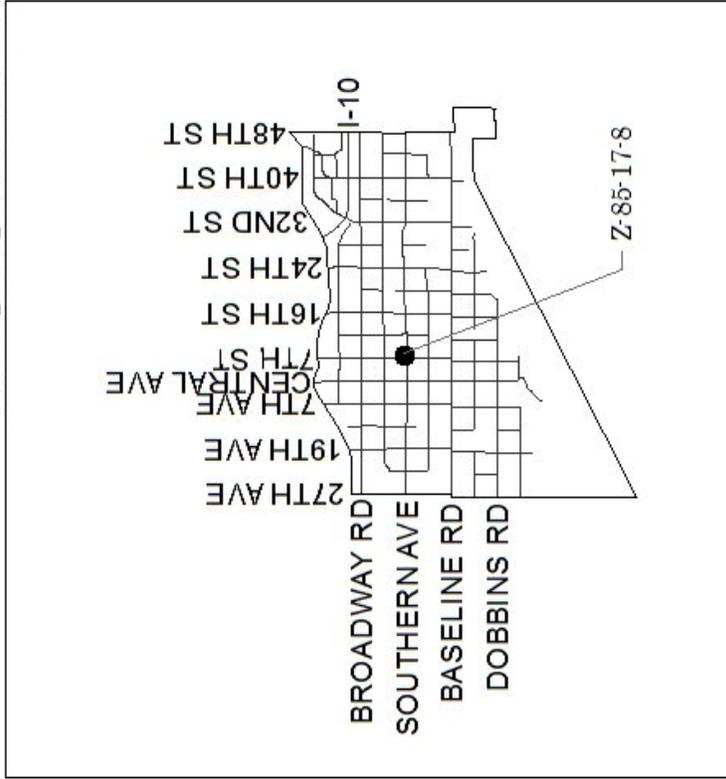
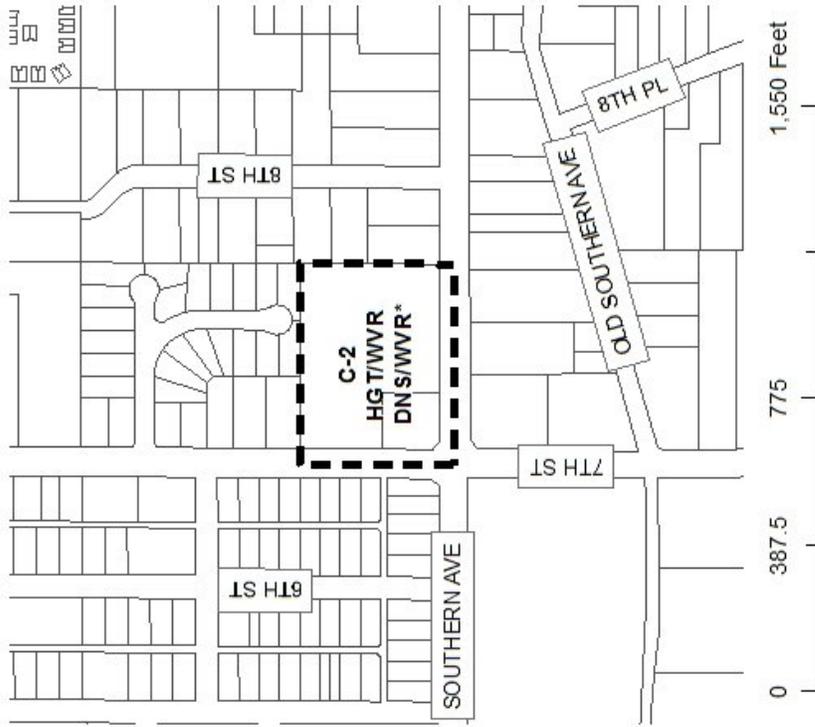
ORDINANCE LOCATION MAP

EXHIBIT B

Zoning Case Number: Z-85-17-8
 Zoning Overlay: South Phoenix
 Village and Target Area B Design
 Planning Village: South Mountain

ZONING SUBJECT TO STIPULATIONS: *

SUBJECT AREA: - - - - -



NOT TO SCALE

Drawn Date: 2/5/2018



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