



Mayor Greg Stanton

Vice Mayor
District 4
Laura Pastor

District 1
Thelda Williams

District 2
Jim Waring

District 3
Debra Stark

District 5
Daniel Valenzuela

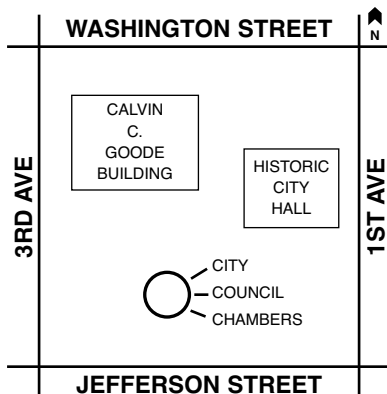
District 6
Sal DiCiccio

District 7
Michael Nowakowski

District 8
Kate Gallego

*Online agendas and
results available at
www.phoenix.gov*

City Council Chambers
200 W. Jefferson St.
Phoenix, AZ 85003



PHOENIX CITY COUNCIL FORMAL AGENDA

WELCOME!

Thank you for participating in the process of representative local government. We welcome your interest and hope you and your neighbors will often attend Phoenix City Council meetings. Democracy cannot endure without an informed and involved electorate.

Phoenix operates under a Council-Manager form of local government. Policy is set by the Mayor and Council, and the City Manager, who is appointed by the Council, directs staff to carry out the policies. This separation of policy-making and policy administration is considered the most economical and efficient form of city government.

FORMAL CITY COUNCIL MEETINGS

The Council generally holds formal meetings at 2:30 p.m. on Wednesdays to take official action on Ordinances, Resolutions, and other items on the agenda. Although the formal agenda is subject to change, all changes to the printed agenda will be available at least 24 hours prior to the meeting. Visit <https://www.phoenix.gov/cityclerk/publicmeetings> to view the agenda and meeting schedule.

The formal meeting may appear to proceed very quickly, with important decisions reached with little discussion. However, councilmembers receive the agenda the week prior to the meeting, giving them the opportunity to study every item and to ask questions of City staff members. If no additional information is presented at the meeting, action may be taken without discussion.

HOW CITIZENS CAN PARTICIPATE

The public may request to address the Council regarding an agenda item by submitting a yellow Request to Speak card at the meeting, or may submit a white card to state their support or opposition to an item for the record without speaking. Individuals should arrive and submit a card by the beginning of the meeting, before action is taken on the item. After action has been taken on an item, cards will not be accepted.

In addition, Citizen Comments are heard for up to 15 minutes at the start of the regular formal meeting and, if necessary, for up to 15 minutes (unless extended by the Chair) before adjournment or recess provided a quorum of the Council is present. Any member of the public will be given three minutes to address the Council on issues of interest or concern to them. Speakers will be called in the order in which requests to speak are received. As mandated by the Arizona Open Meeting Law, officials will not discuss matters raised during the Citizen Comment session, but may respond to personal criticism, and may direct staff to follow-up with the citizen.

If you have an individual concern involving the City, you are encouraged to contact your District councilmember at 602-262-7029 or the City Manager's Office at 602-262-4449. To reach the Mayor's Office, call 602-262-7111. We will do everything possible to be responsive to your individual requests.

REGISTERED LOBBYISTS

Individuals paid to lobby on behalf of persons or organizations other than themselves must register with the City Clerk prior to lobbying or within five business days thereafter and must re-register annually. If you have any questions about registration or whether or not you must register, visit <https://www.phoenix.gov/cityclerk/publicmeetings> or contact the City Clerk's Office at 602-256-3186.

ACCESSIBILITY

An assistive listening system is available in the Council Chambers for individuals with hearing loss. Obtain a headset unit at the entrance table in the Chambers. In addition, the City Clerk's Office will provide sign language interpreting services. Please call 602-256-3186 or Relay 7-1-1 as early as possible to coordinate needed arrangements.

Si necesita asistencia o traducción en español, favor de llamar lo mas pronto posible a la oficina de la Secretaría Municipal de Phoenix al 602-256-3186.

City of Phoenix Council members and district boundaries



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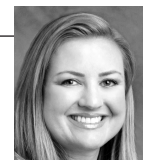
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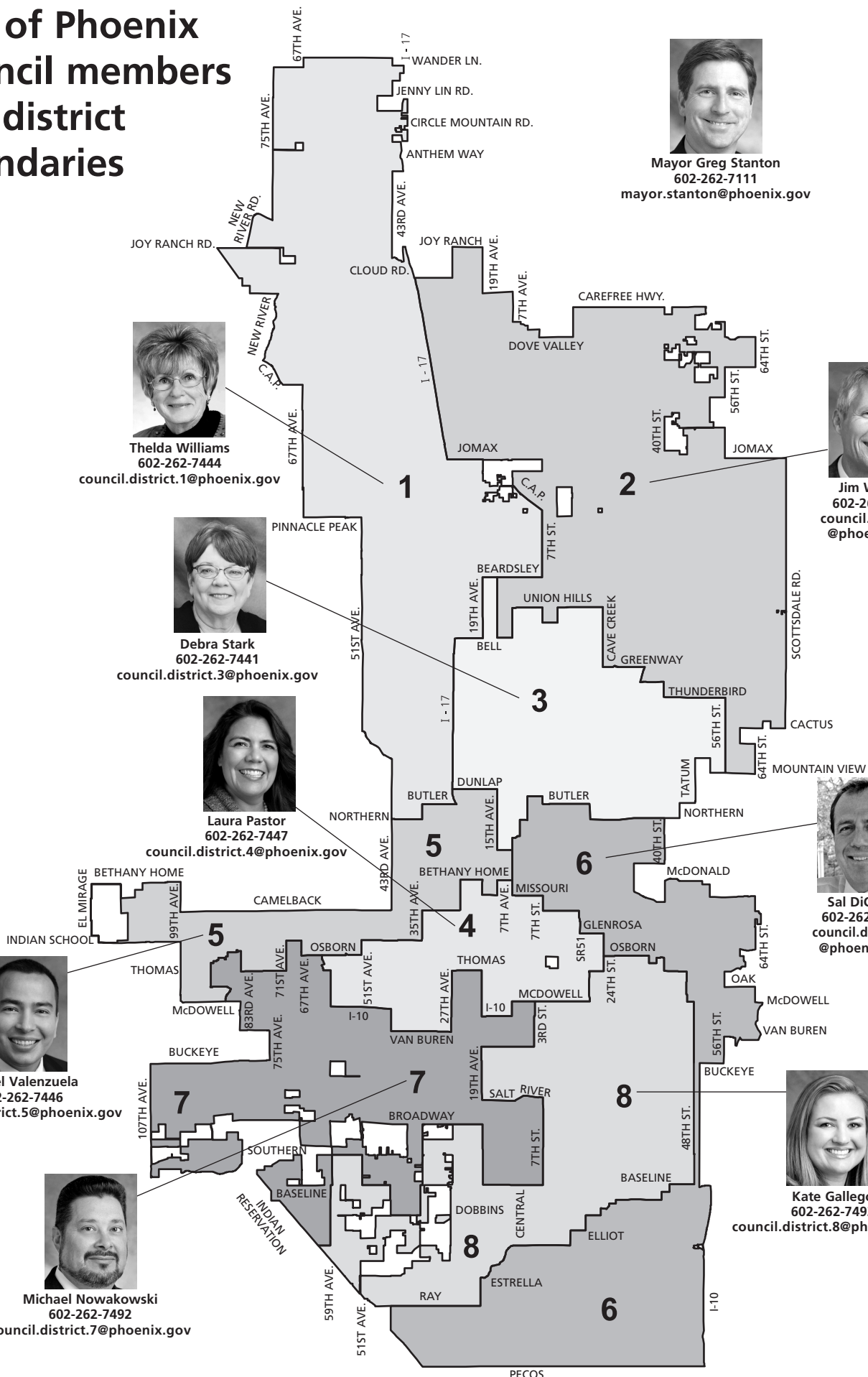
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Agenda

City Council Formal Meeting

Wednesday, February 21, 2018

2:30 PM

phoenix.gov

*****REVISED Feb. 20, 2018*****

Item to be Continued: 36; Item with Additional Information: 36

CALL TO ORDER AND ROLL CALL

CITIZEN COMMENTS

MINUTES OF MEETINGS

- | | | |
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| 1 | (CONTINUED FROM FEB. 7, 2018) - For Approval or Correction, the Minutes of the Special Meeting on Dec. 20, 2017 | Page 13 |
| 2 | For Approval or Correction, the Minutes of the Formal Meeting on Jan. 24, 2018 | Page 14 |

BOARDS AND COMMISSIONS

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| 3 | Mayor's Appointments to Boards and Commissions | Page 15 |
| 4 | City Council Appointments to Boards and Commissions | Page 18 |

LIQUOR LICENSES, BINGO, AND OFF-TRACK BETTING LICENSE APPLICATIONS

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| 5 | (CONTINUED FROM FEB. 7, 2018) - Liquor License - Provision Coffee Bar | District 6 - Page 21 |
| 6 | Liquor License - Special Event - Lump Busters | District 2 - Page 27 |
| 7 | Liquor License - Special Event - 7th Avenue Merchants Association, Inc. | District 4 - Page 28 |
| 8 | Liquor License - Special Event - St. Francis Xavier Roman Catholic Parish Phoenix | District 4 - Page 29 |
| 9 | Liquor License - Special Event - St. Mary's Roman Catholic High School Phoenix | District 4 - Page 30 |

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| 10 | Liquor License - Chevron | District 4 - Page 31 |
| 11 | Liquor License - El Chiltepin Bar & Grill | District 4 - Page 36 |
| 12 | Liquor License - Westside Food & Liquor | District 4 - Page 41 |
| 13 | Liquor License - Special Event - The Johnny O Alzheimer's, Dementia and TBI Awareness Foundation | District 5 - Page 47 |
| 14 | Liquor License - Special Event - McDowell Mountain Music Festival, Inc. | District 7 - Page 48 |
| 15 | Liquor License - Special Event - Phoenix Blues Society | District 7 - Page 49 |
| 16 | Liquor License - Special Event - United Phoenix Fire Fighters Emerald Society, Inc. | District 7 - Page 50 |
| 17 | Liquor License - Pa'La | District 8 - Page 51 |
| 18 | (CONTINUED FROM FEB. 7, 2018) - Liquor License - Bernice Love Amvets Post #86 | District 8 - Page 56 |

PAYMENT ORDINANCE (Items 19-31) (Ordinance S-44258)

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| 19 | Arizona Emergency Products Inc. and Creative Communications Sales & Rentals, Inc. |
| 20 | Reed Business Information, Inc., doing business as RBI, Inc. |
| 21 | University of Arizona Foundation |
| 22 | Avolve Software Corp |
| 23 | Facts on File, Inc., doing business as Infobase Learning |
| 24 | Buckstaff Public Safety, Inc., doing business as Handcuff Warehouse |
| 25 | Municipal Emergency Services, Inc. |
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- 26 Premier Table Linens
- 27 Thermo Scientific Portable Analytical Instruments Inc.
- 28 Various Vendors for Spray Paint, Turf Paint and Painting Supplies
- 29 Attestor Forensics US Inc.
- 30 Various Vendors for Refuse Packer Body Repair
- 31 AZ Wastewater Industries, Inc.

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- 32 Authorization to Award Contract to Moss Adams LLP for Construction Auditing Services (Ordinance S-44279) Citywide - Page 64
 - 33 Proposed Teresa Lane Right-of-Way Annexation (Ordinance S-44286) District 1 - Page 66
 - 34 Request, Accept and Disburse Funds from the Phoenix Industrial Development Authority to Support the Citywide Service Plan (Ordinance S-44295) Citywide - Page 68
 - 35 License Agreement for Art Installation and Maintenance Between City of Phoenix and LMC Central at McDowell, LLC District 4 - Page 70
 - *36 General Police Towing Services - Requirements Contract - RFP 17-182 (Ordinance S-44262) ***REQUEST TO CONTINUE AND ADDITIONAL INFORMATION*** Citywide - Page 72
 - 37 Utilize City of Mesa Contract for Pawnshop Web-based Application Services (Ordinance S-44267) Citywide - Page 75
 - 38 Acceptance of 0.29 Acres For the Zone 9D Booster Pump Station (Ordinance S-44269) District 1 - Page 77
 - 39 Window Treatments and Associated Services - Requirements Contract - IFB 18-128 (Ordinance S-44273) Citywide - Page 78
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| 41 | Acceptance of Easements for Public Utility and Water Purposes (Ordinance S-44280) | District 2 - Page 81
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| 42 | Acceptance and Dedication of a Deed for Roadway, and Easements for Sidewalk and Vehicular Non-Access Purposes (Ordinance S-44281) | District 2 - Page 83
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| 43 | Grounds Maintenance Equipment, Parts, Accessories, Supplies, and Related Services - National Intergovernmental Purchasing Alliance 2017025 (Ordinance S-44287) | Citywide - Page 85 |
| 44 | Paving Materials - Requirements Contract - IFB 12-098A (Ordinance S-44288) | Citywide - Page 87 |
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| 45 | Authorization to Apply for and Accept 2018-2019 Head Start Birth to Five Funds with Delegate Agencies and Child Care Partners (Ordinance S-44282) | Citywide - Page 88 |
| 46 | Phoenix Public Library's Request to Apply, Accept, and Enter an Agreement for Federal Library Services and Technology Act Funds (Ordinance S-44292) | District 4 - Page 93
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| 47 | Intergovernmental Agreement with Laveen School District for Joint Park/School Site | District 8 - Page 95 |
| 48 | Golf Scorecards - Request for Proposals Recommendation (Ordinance S-44274) | Citywide - Page 108 |
| 49 | 2018 National Recreation and Park Association Grants (Ordinance S-44290) | Citywide - Page 110 |
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| 51 | Authorization to Assign and Amend City Contract for Development of 200 W. Monroe St. (Ordinance S-44293) | District 7 - Page 114 |
| 52 | Phoenix Convention Center Department Exclusive Food and Beverage Services - Request to Issue Revenue Contract Solicitation | District 7 - Page 117
District 8 |

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| 54 | West Ground Transportation Center Request for Qualifications and Revenue Contract Solicitation | District 8 - Page 122 |
| 55 | KeyWatcher Key Control System Maintenance for the Aviation Department - Request to Issue an IFB | District 8 - Page 124 |
| 56 | Parking Management Services - Request to Issue RFP | District 8 - Page 126 |
| 57 | Floor Covering Products and Services - AVN RFP 17-035 (Ordinance S-44266) | District 1 - Page 128
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| 58 | Fire Alarm System/Network and Fire Sprinkler/Suppression System Services - AVN RFP 18-007 (Ordinance S-44276) | District 1 - Page 130
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| 59 | Lumacurve Taxiway, Runway Signs and Parts - AVN IFB 18-011 (Ordinance S-44278) | District 1 - Page 132
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| 61 | Terminal 3 Food and Beverage and Retail Revenue Contract Solicitation Award Recommendation (Ordinance S-44289) | District 8 - Page 136 |
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| 63 | Purchase of New Electric Motorcycles (Ordinance S-44264) | District 8 - Page 141 |
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| 66 | Water Services Department Specialized Equipment, Piping, and Infrastructure Coatings Construction Administration and Inspection Services Cave Creek Water Reclamation Plant and 23rd Avenue Wastewater Treatment Plant - WS90200056, WS90200053, WS90300009, WS90400023 (Ordinance S-44261) | District 2 - Page 147
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| 67 | Val Vista Transmission Main Rehabilitation Design Services - WS85500437 (Ordinance S-44263) | Out of City - Page 149 |
| 68 | Amendment to Salt River Project Land Use License for City of Phoenix Project, Grand Canalscape Phase II, Segments 1, 2 and 3 - ST87600114 (Ordinance S-44283) | District 4 - Page 151
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| 69 | 2017 CMAQ Alley Dust Proofing Federal Aid Design-Bid-Build - ST87400253 (Ordinance S-44284) | Citywide - Page 153 |
| 70 | Purchase of Polymers for Water Treatment and Production (Ordinance S-44265) | Citywide - Page 155 |
| 71 | Salt Contract for Water and Wastewater Treatment | Citywide - Page 156 |
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| 72 | Purchase of Microcystin/ADDA ELISA Water Testing Kits (Ordinance S-44270) | Citywide - Page 157 |
| 73 | Purchase Water Meter Security Products (Ordinance S-44271) | Citywide - Page 159 |
| 74 | Water Services Department and Arizona State University Strategic Partnership (Ordinance S-44272) | Citywide - Page 160 |
| 75 | Water Services Department and University of Arizona Strategic Partnership (Ordinance S-44277) | Citywide - Page 162 |
| 76 | Water Main Extension Development Agreement with Mr. William Rodriguez (Ordinance S-44294) | District 7 - Page 164 |

PLANNING AND ZONING MATTERS

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| 77 | Modification of Stipulation Request for Ratification of Jan. 17, 2018 Planning Hearing Officer Action - Z-132-04-2 | District 2 - Page 165 |
| 78 | Modification of Stipulation Request for Ratification of Jan. 17, 2018 Planning Hearing Officer Action - Z-146-80-2(3) | District 3 - Page 169 |
| 79 | Modification of Stipulation Request for Ratification of Jan. 17, 2018 Planning Hearing Officer Action - Z-123-00-7(4) | District 4 - Page 172 |
| 80 | Modification of Stipulation Request for Ratification of Dec. 20, 2017 Planning Hearing Officer Action - Z-114-04-7(8) | District 8 - Page 176 |
| 81 | Final Plat - 24655 North 23rd Avenue - Holiday Inn Express - 170081 | District 1 - Page 180 |
| 82 | Final Plat - Cactus Center - 170107 - Northeast Corner of 28th Drive and Cactus Road | District 1 - Page 181 |
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| 83 | Final Plat - Meridian Crossing - 170063 - North of Baseline Road on the West Side of 27th Avenue | District 8 - Page 182 |
| 84 | Amend City Code - Remove/Replace Zoning District for Telles Annexation - Annexation 485 (Ordinance G-6421) | District 1 - Page 183 |
| 85 | Amend City Code - Ordinance Adoption - Rezoning Application PHO-1-17--Z-SP-4-11-1 - Southwest Corner of Central Avenue and Misty Willow Lane (Ordinance G-6420) | District 1 - Page 189 |
| 86 | Amend City Code - Ordinance Adoption - Rezoning Application PHO-1-17--Z-62-13-7 - Approximately 1,320 Feet South of the Southwest Corner of 59th Avenue and Lower Buckeye Road (Ordinance G-6419) | District 7 - Page 195 |

CITIZEN PETITIONS

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| 87 | Consideration of Citizen Petition that Expeditiously Outlaws the Funding of City Funds, Buildings and Staffing Resources Including Policing for any Future Visits from President Trump | Citywide - Page 204 |
| 88 | Consideration of Citizen Petition that Expeditiously Outlaws Phoenix Police Department Officers to Have Use of Non-Lethal Chemical Weapons Oleoresin Capsicum, and Chloroacetophenone[CS] at Protests and Large Community Events | Citywide - Page 206 |
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REPORTS FROM CITY MANAGER, COMMITTEES OR CITY OFFICIALS

CITIZEN COMMENTS

ADJOURN



(CONTINUED FROM FEB. 7, 2018) - For Approval or Correction, the Minutes of the Special Meeting on Dec. 20, 2017

Summary

This item transmits the minutes of the Special Meeting of Dec. 20, 2017, for review, correction and/or approval by the City Council.

The minutes are available for review in the City Clerk Department, 200 W. Washington St., 15th Floor.

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.



City of Phoenix

City Council Formal Meeting

City Council Report

Agenda Date: 2/21/2018, **Item No.** 2

For Approval or Correction, the Minutes of the Formal Meeting on Jan. 24, 2018

Summary

This item transmits the minutes of the Formal Meeting of Jan. 24, 2018, for review, correction and/or approval by the City Council.

The minutes are available for review in the City Clerk Department, 200 W. Washington St., 15th Floor.

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.



City of Phoenix

City Council Formal Meeting

City Council Report

Agenda Date: 2/21/2018, **Item No.** 3

Mayor's Appointments to Boards and Commissions

Summary

This item transmits the Mayor's recommendations for appointments and reappointments to various city boards and commissions.

Responsible Department

This item is submitted by the Mayor's Office.



City of Phoenix

To: City Council
From: Greg Stanton
Mayor

Date: February 21, 2018

Subject: BOARDS AND COMMISSIONS

The purpose of this memo is to provide recommendations for appointments to the following Boards and Commissions:

Board of Adjustment

I recommend the following individual for appointment:

Tim Eigo

Mr. Eigo is a magazine editor and a resident of District 4. He will serve a full first term, to expire on February 21, 2022.

Community Development Review Committee

I recommend the following individual for appointment:

Jane Dobbs

Ms. Dobbs is the CEO of Canyon State Credit Union and a resident of District 4, she will serve as an at large member. She will serve a first full term, to expire on February 21, 2020.

I recommend the following individuals for reappointment:

Elda Alvidrez

Ms. Alvidrez will serve a second term, to expire on February 21, 2020.

Joyce Kim

Ms. Kim will serve a second term, to expire on February 21, 2020.

Joe Keeper

Mr. Keeper will serve a sixth term, to expire on February 21, 2020.

Jeff Stephens

Mr. Stephens will serve a third term, to expire on February 21, 2020.

Encanto Village Planning Committee

I recommend the following individuals for reappointment:

Ann Cothron

Ms. Cothron will serve a second term to expire on November 19, 2019.

Jayson Matthews

Mr. Matthews will serve a second term to expire on November 19, 2019.

Library Advisory Board

I recommend the following individual for appointment:

John Farry

Mr. Farry works for Valley Metro and is a resident of District 3. He will serve a first full term, to expire on February 21, 2021.

Military Veterans Commission

I recommend the following individuals for reappointment:

John Altman

Mr. Altman will serve his third term, to expire on August 31, 2021.

Virgel Cain

Mr. Cain will serve his third term, to expire on August 31, 2021.

Doreen Hollowell

Ms. Hollowell will serve her third term, to expire on August 31, 2021.

Anthony Irby

Mr. Irby will serve his third term, to expire on August 31, 2021.

Cassie Prink

Ms. Prink will serve her third term, to expire on August 31, 2021.

Phoenix Aviation Advisory Board

I recommend the following individual for appointment:

Andrew Cohn

Mr. Cohn is a resident of District 6 and will serve a first full term, to expire on February 21, 2022.



City of Phoenix

City Council Formal Meeting

City Council Report

Agenda Date: 2/21/2018, **Item No.** 4

City Council Appointments to Boards and Commissions

Summary

This item transmits recommendations from the Council for appointment or reappointment to City Boards and Commissions.

Responsible Department

This item is submitted by the City Council Office.

ATTACHMENT A



City of Phoenix

To: Mayor and Council City Council **Date:** February 21, 2018
From: Penny Parrella
Executive Assistant to the City Council
Subject: BOARDS AND COMMISSIONS- CITY COUNCIL APPOINTEES

The purpose of this memo is to provide recommendations for appointment to the following committees:

Alhambra Village Planning Committee

Councilman Daniel Valenzuela recommends the following individual for reappointment:

Jak Keyser

Mr. Keyser will serve his fourth term, to expire on November 19, 2018.

Central City Village Planning Committee

Vice Mayor Laura Pastor recommends the following individual for reappointment:

Ray Cabrera

Mr. Cabrera will serve a second term, to expire on November 19, 2019.

Encanto Village Planning Committee

Vice Mayor Laura Pastor recommends the following individuals for appointment:

Ryan Harper

Mr. Harper is the Manager of Government Relations for Tenent Healthcare and a resident of District 4. He will serve a first term to expire on November 19, 2018.

Nicole Rodriguez

Ms. Rodriguez is a Natural Resource Specialist for APS and is a resident of District 4. She will serve a first term to expire on November 19, 2018.

Vice Mayor Laura Pastor recommends the following individuals for reappointment:

Alex Acevedo

Mr. Acevedo will serve a second term, to expire on November 19, 2019.

Celina Brun

Ms. Brun will serve a second term, to expire on November 19, 2019.

G.G. George

Ms. George will serve a fifth term, to expire on November 19, 2019.

Brent Kleinman

Mr. Kleinman will serve a second term, to expire on November 19, 2019.

Aaron Searles

Mr. Searles will serve a second term, to expire on November 19, 2019.

Maryvale Village Planning Committee

Vice Mayor Pastor recommends the following individual for reappointment:

Chris DeMarest

Mr. DeMarest will serve a second term, to expire on November 19, 2019.

South Mountain Village Planning Committee

Councilman Sal DiCiccio recommends the following individuals for appointment:

Rhonda Fosenburg

Ms. Fosenburg is a real estate agent and serves on the board of the Talasera Community Association, she is a resident of District 8. She will serve a full first term to expire on November 19, 2020.

Kay Shepard

Ms. Shepard is a real estate agent, a certified land specialist and a resident of District 8. She will serve a full first term to expire on November 19, 2020.



(CONTINUED FROM FEB. 7, 2018) - Liquor License - Provision Coffee Bar

Request for a liquor license. Arizona State License 1207B263.

Summary

Applicant

Daniel Suh, Agent

License Type

Series 12 - Restaurant

Location

4501 N. 32nd St.

Zoning Classification: C-1

Council District: 6

This request is for a new liquor license for a restaurant. This location was not previously licensed for liquor sales and does not have an interim permit. This location requires a Use Permit to allow outdoor dining, outdoor alcohol service, and sales of alcoholic beverages. This business is currently under construction with plans to open in March 2018.

The 60-day limit for processing this application was Feb. 17, 2018.

Pursuant to A.R.S. 4-203, a spirituous liquor license shall be issued only after satisfactory showing of the capability, qualifications and reliability of the applicant and that the public convenience and the best interest of the community will be substantially served by the issuance. If an application is filed for the issuance of a license for a location, that on the date the application is filed has a valid license of the same series issued at that location, there shall be a rebuttable presumption that the public convenience and best interest of the community at that location was established at the time the location was previously licensed. The presumption shall not apply once the licensed location has not been in use for more than 180 days.

Other Active Liquor License Interest in Arizona

The ownership of this business has an interest in other active liquor license(s) in the State of Arizona. This information is listed below and includes liquor license violations on file with the AZ Department of Liquor Licenses and Control and, for locations within the boundaries of Phoenix, the number of aggregate calls for police service within the last 12 months for the address listed.

Provision Coffee Bar (Series 7)

2100 S. Gilbert Road, #22, Chandler

Calls for police service: N/A - not in Phoenix

Liquor license violations: None

Public Opinion

One letter protesting the issuance of this license has been received and is on file in the Office of the City Clerk. The letter is from a local residence that is concerned with the potential impact this liquor license and business may have on their home and neighborhood. They are concerned with potential increased traffic, noise, and trash in the area. Additionally, they are concerned with the proposed location's proximity to schools in the area. They believe there are sufficient liquor licenses in the area and do not support the issuance of this license.

Applicant's Statement

The applicant submitted the following statement in support of this application. Spelling, grammar and punctuation in the statement are shown exactly as written by the applicant on the City Questionnaire.

I have the capability, reliability and qualifications to hold a liquor license because:

"I currently manage and own a coffee, wine, & beer bar in Chandler for nearly 3 years and have several years of food & beverage experience. I have never been in trouble with the law and I take the responsibility to public safety seriously. I have taken all the required certifications to serve and manage and taken proactive steps to properly document and train our staff on responsible serving."

The public convenience requires and the best interest of the community will be substantially served by the issuance of the liquor license because:

"We are offering a safe space for the community to interact and drink high quality coffee and alcoholic beverages. Local patrons enjoy the ability to have community meetings, study, or meet friends and family while having food and drinks that focus on sustainable business practices. Our mission statement is to "build community" and we are passionate in that aim to advocate positive community interaction and provide a forum for communication."

Staff Recommendation

Staff gave careful consideration to the protest letter received, however after reviewing the application in its entirety staff is recommending approval of this application. Staff also notes the applicant must resolve any pending City of Phoenix building and zoning requirements, and be in compliance with the City of Phoenix Code and Ordinances.

Attachments

Liquor License Data - Provision Coffee Bar

Liquor License Map - Provision Coffee Bar

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.

Liquor License Data: PROVISION COFFEE BAR

Liquor License

Description	Series	1 Mile	1/2 Mile
Bar	6	6	0
Beer and Wine Bar	7	4	0
Liquor Store	9	1	0
Beer and Wine Store	10	8	1
Restaurant	12	34	2

Crime Data

Description	Average *	1 Mile Average **	1/2 Mile Average***
Property Crimes	16.34	29.75	14.54
Violent Crimes	2.70	2.99	0.74

*Citywide average per square mile **Average per square mile within 1 mile radius ***Average per square mile within ½ mile radius

Property Violation Data

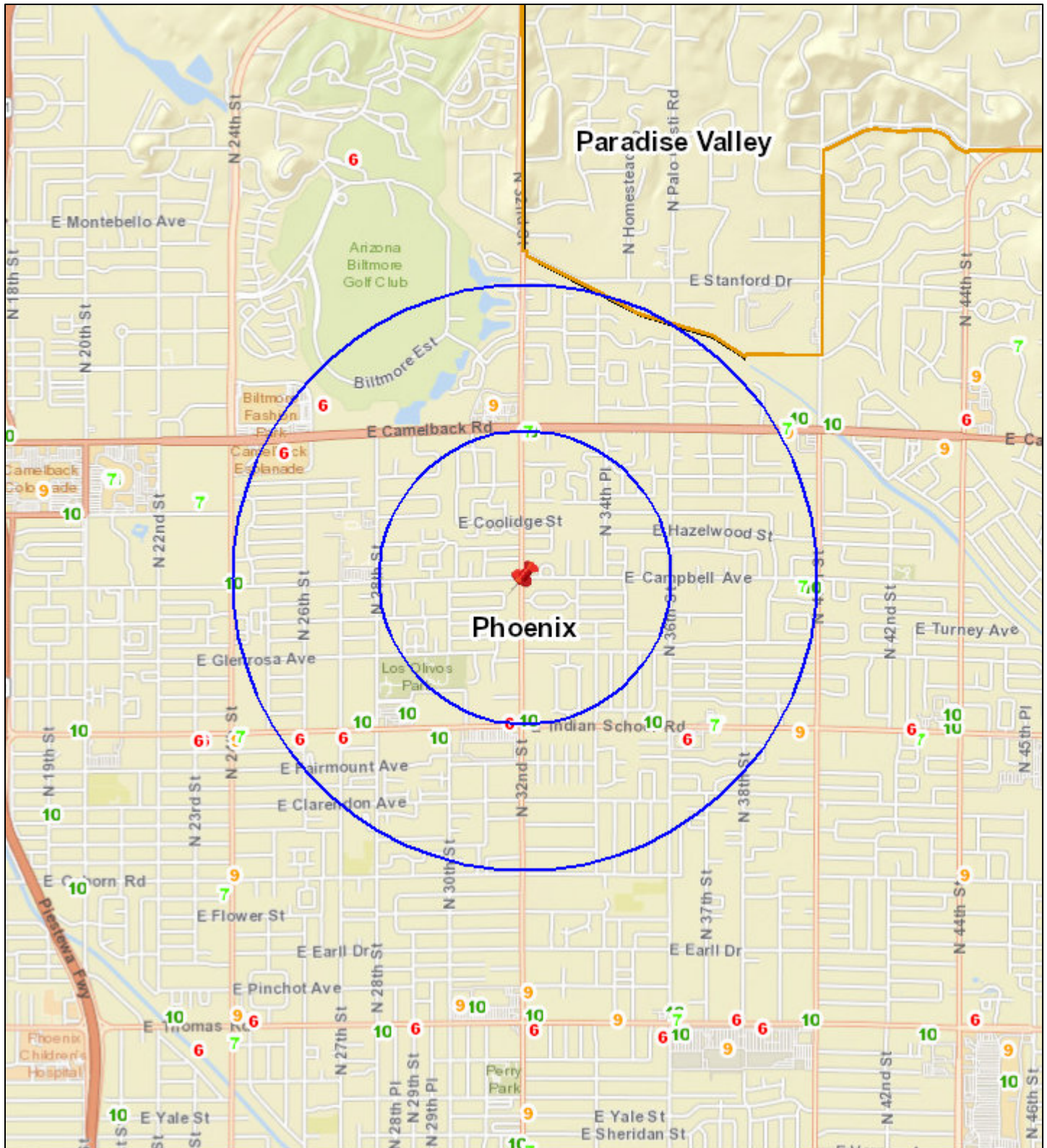
Description	Average	1/2 Mile Average
Parcels w/Violations	73	52
Total Violations	133	88

Census 2010 Data 1/2 Mile Radius

BlockGroup	2010 Population	Owner Occupied	Residential Vacancy	Persons in Poverty
1083012	1221	72 %	5 %	1 %
1083013	982	75 %	18 %	1 %
1083021	1229	70 %	16 %	3 %
1083022	1824	50 %	13 %	4 %
1084001	718	2 %	38 %	46 %
1084002	673	72 %	16 %	3 %
1084004	1641	65 %	7 %	19 %
Average		61 %	13 %	19 %

Liquor License Map: PROVISION COFFEE BAR

4501 N 32ND ST



Date: 12/22/2017

0 0.2 0.4 0.8 1.2 1.6 mi

City Clerk Department



Liquor License - Special Event - Lump Busters

Request for a Series 15 - Special Event liquor license for the temporary sale of all liquors.

Summary

Applicant

Terri Gall

Location

2601 E. Rose Garden Lane
Council District: 2

Function

Dinner

Date(s) - Time(s) / Expected Attendance

April 21, 2018 - 5:30 p.m. to 10:30 p.m. / 200 attendees

Staff Recommendation

Staff recommends approval of this application.

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.



Liquor License - Special Event - 7th Avenue Merchants Association, Inc.

Request for a Series 15 - Special Event liquor license for the temporary sale of all liquors.

Summary

Applicant

Michael Poulton

Location

4601 N. 7th Ave.

Council District: 4

Function

Street Fair

Date(s) - Time(s) / Expected Attendance

March 3, 2018 - 11 a.m. to 5 p.m. / 15,000 attendees

Staff Recommendation

Staff recommends approval of this application.

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.



**Liquor License - Special Event - St. Francis Xavier Roman Catholic Parish
Phoenix**

Request for a Series 15 - Special Event liquor license for the temporary sale of all liquors.

Summary

Applicant

Mary Musgrove

Location

4715 N. Central Ave.

Council District: 4

Function

Festival

Date(s) - Time(s) / Expected Attendance

March 3, 2018 - 9 a.m. to 3 p.m. / 400 attendees

Staff Recommendation

Staff recommends approval of this application.

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.



Liquor License - Special Event - St. Mary's Roman Catholic High School Phoenix

Request for a Series 15 - Special Event liquor license for the temporary sale of all liquors.

Summary

Applicant

Damin Lopez

Location

2525 N. 3rd St.

Council District: 4

Function

Wine Tasting

Date(s) - Time(s) / Expected Attendance

April 21, 2018 - 4 p.m. to 7 p.m. / 350 attendees

Staff Recommendation

Staff recommends approval of this application.

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.



Liquor License - Chevron

Request for a liquor license. Arizona State License 10076960.

Summary

Applicant

Amy Nations, Agent

License Type

Series 10 - Beer and Wine Store

Location

223 E. Indian School Road

Zoning Classification: C-2 TOD-1

Council District: 4

This request is for a new liquor license for a convenience store that sells gas. This location was previously licensed for liquor sales and may currently operate with an interim permit.

The 60-day limit for processing this application is Feb. 25, 2018.

Pursuant to A.R.S. 4-203, a spirituous liquor license shall be issued only after satisfactory showing of the capability, qualifications and reliability of the applicant and that the public convenience and the best interest of the community will be substantially served by the issuance. If an application is filed for the issuance of a license for a location, that on the date the application is filed has a valid license of the same series issued at that location, there shall be a rebuttable presumption that the public convenience and best interest of the community at that location was established at the time the location was previously licensed. The presumption shall not apply once the licensed location has not been in use for more than 180 days.

Other Active Liquor License Interest in Arizona

This applicant does not hold an interest in any other active liquor license in the State of Arizona.

Public Opinion

No protest or support letters were received within the 20-day public comment period.

Applicant's Statement

The applicant submitted the following statement in support of this application. Spelling, grammar and punctuation in the statement are shown exactly as written by the applicant on the City Questionnaire.

I have the capability, reliability and qualifications to hold a liquor license because:
"The new ownership of this Chevron location has had several businesses of this type over the years they have been in business. They have policies in place for training and compliance to prevent violations."

The public convenience requires and the best interest of the community will be substantially served by the issuance of the liquor license because:
"This location has has a liquor license since 2005 to provide a one stop shop location. We would like to continue offering our neighbors the same conveniences they have enjoyed over the past 12 years. A place they can buy gas, grocery items and beer or wine if they would like to."

Staff Recommendation

Staff recommends approval of this application.

Attachments

Liquor License Data - Chevron

Liquor License Map - Chevron

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.

Liquor License Data: CHEVRON

Liquor License

Description	Series	1 Mile	1/2 Mile
Bar	6	15	5
Beer and Wine Bar	7	4	1
Liquor Store	9	6	2
Beer and Wine Store	10	12	5
Hotel	11	4	0
Restaurant	12	21	5

Crime Data

Description	Average *	1 Mile Average **	1/2 Mile Average***
Property Crimes	16.34	51.11	50.21
Violent Crimes	2.70	9.18	13.16

*Citywide average per square mile **Average per square mile within 1 mile radius ***Average per square mile within 1/2 mile radius

Property Violation Data

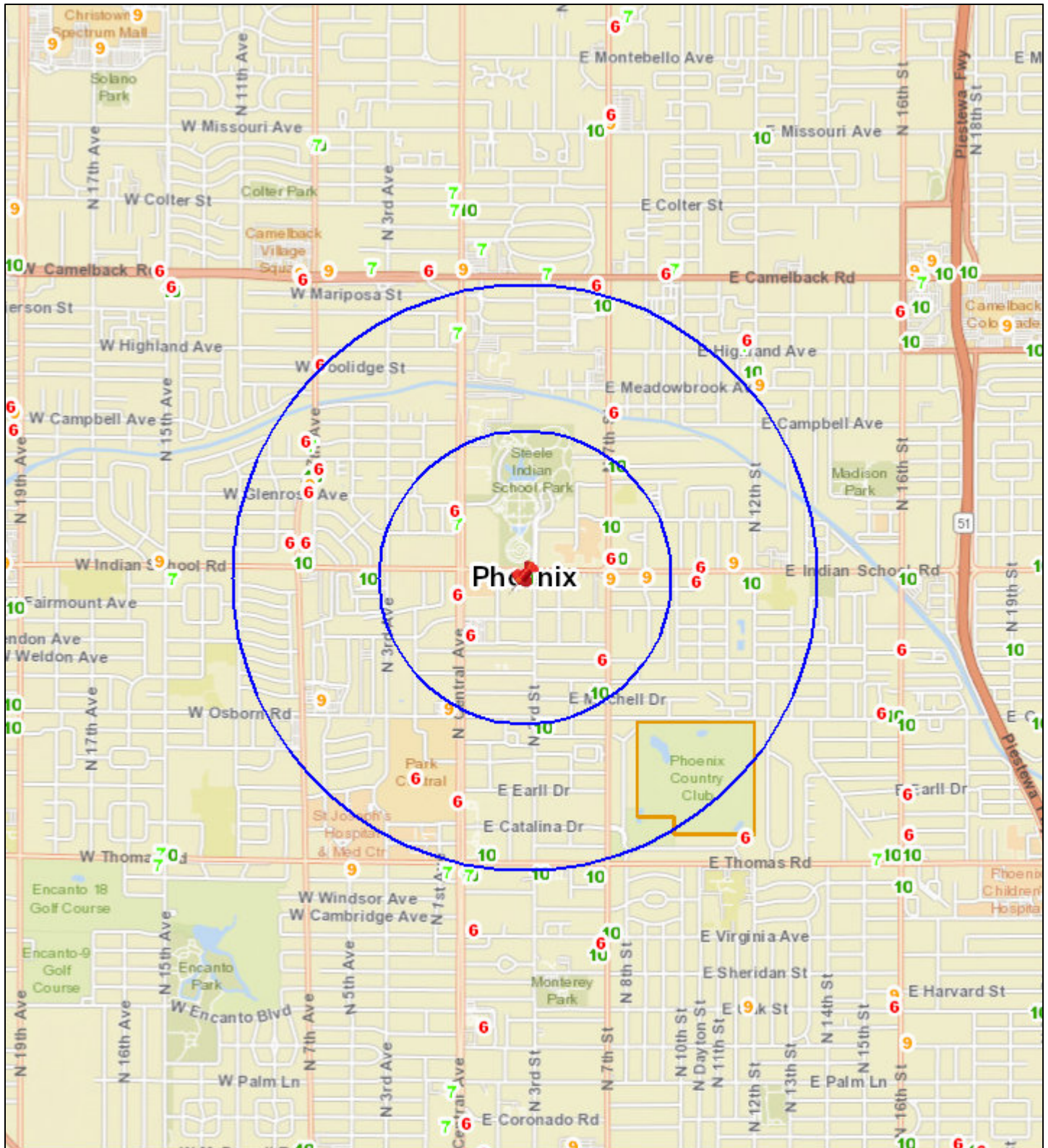
Description	Average	1/2 Mile Average
Parcels w/Violations	73	104
Total Violations	132	206

Census 2010 Data 1/2 Mile Radius

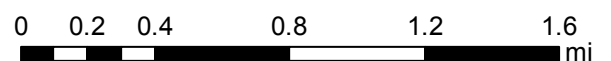
BlockGroup	2010 Population	Owner Occupied	Residential Vacancy	Persons in Poverty
1086011	1374	18 %	29 %	41 %
1086012	1402	58 %	36 %	46 %
1105011	551	49 %	20 %	14 %
1105012	1249	13 %	23 %	11 %
1105021	1057	13 %	34 %	30 %
1105022	1216	28 %	19 %	23 %
1106001	1027	29 %	17 %	34 %
1106003	801	27 %	29 %	49 %
1171001	2126	10 %	15 %	10 %
1171002	703	57 %	27 %	12 %
Average		61 %	13 %	19 %

Liquor License Map: CHEVRON

223 E INDIAN SCHOOL RD



Date: 1/4/2018





Liquor License - El Chiltepin Bar & Grill

Request for a liquor license. Arizona State License 1207B277.

Summary

Applicant

Nancy Loreto Verdugo, Agent

License Type

Series 12 - Restaurant

Location

4402 N. 7th Ave.

Zoning Classification: C-3

Council District: 4

This request is for a new liquor license for a restaurant. This location was previously licensed for liquor sales and may currently operate with an interim permit.

The 60-day limit for processing this application is March 6, 2018.

Pursuant to A.R.S. 4-203, a spirituous liquor license shall be issued only after satisfactory showing of the capability, qualifications and reliability of the applicant and that the public convenience and the best interest of the community will be substantially served by the issuance. If an application is filed for the issuance of a license for a location, that on the date the application is filed has a valid license of the same series issued at that location, there shall be a rebuttable presumption that the public convenience and best interest of the community at that location was established at the time the location was previously licensed. The presumption shall not apply once the licensed location has not been in use for more than 180 days.

Other Active Liquor License Interest in Arizona

This applicant does not hold an interest in any other active liquor license in the State of Arizona.

Public Opinion

No protest or support letters were received within the 20-day public comment period.

Applicant's Statement

The applicant submitted the following statement in support of this application. Spelling, grammar and punctuation in the statement are shown exactly as written by the applicant on the City Questionnaire.

I have the capability, reliability and qualifications to hold a liquor license because:
"Yes, because Im taking the test that the state requires to have the knowledge to handle liquor."

The public convenience requires and the best interest of the community will be substantially served by the issuance of the liquor license because:
"Make the business grow and make more income."

Staff Recommendation

Staff recommends approval of this application.

Attachments

Liquor License Data - El Chiltepin Bar & Grill
Liquor License Map - El Chiltepin Bar & Grill

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.

Liquor License Data: EL CHILTEPIN BAR & GRILL

Liquor License

Description	Series	1 Mile	1/2 Mile
Bar	6	13	6
Beer and Wine Bar	7	9	1
Liquor Store	9	7	1
Beer and Wine Store	10	7	3
Hotel	11	3	0
Restaurant	12	29	8

Crime Data

Description	Average *	1 Mile Average **	1/2 Mile Average***
Property Crimes	16.34	60.03	51.16
Violent Crimes	2.70	9.92	9.55

*Citywide average per square mile **Average per square mile within 1 mile radius ***Average per square mile within 1/2 mile radius

Property Violation Data

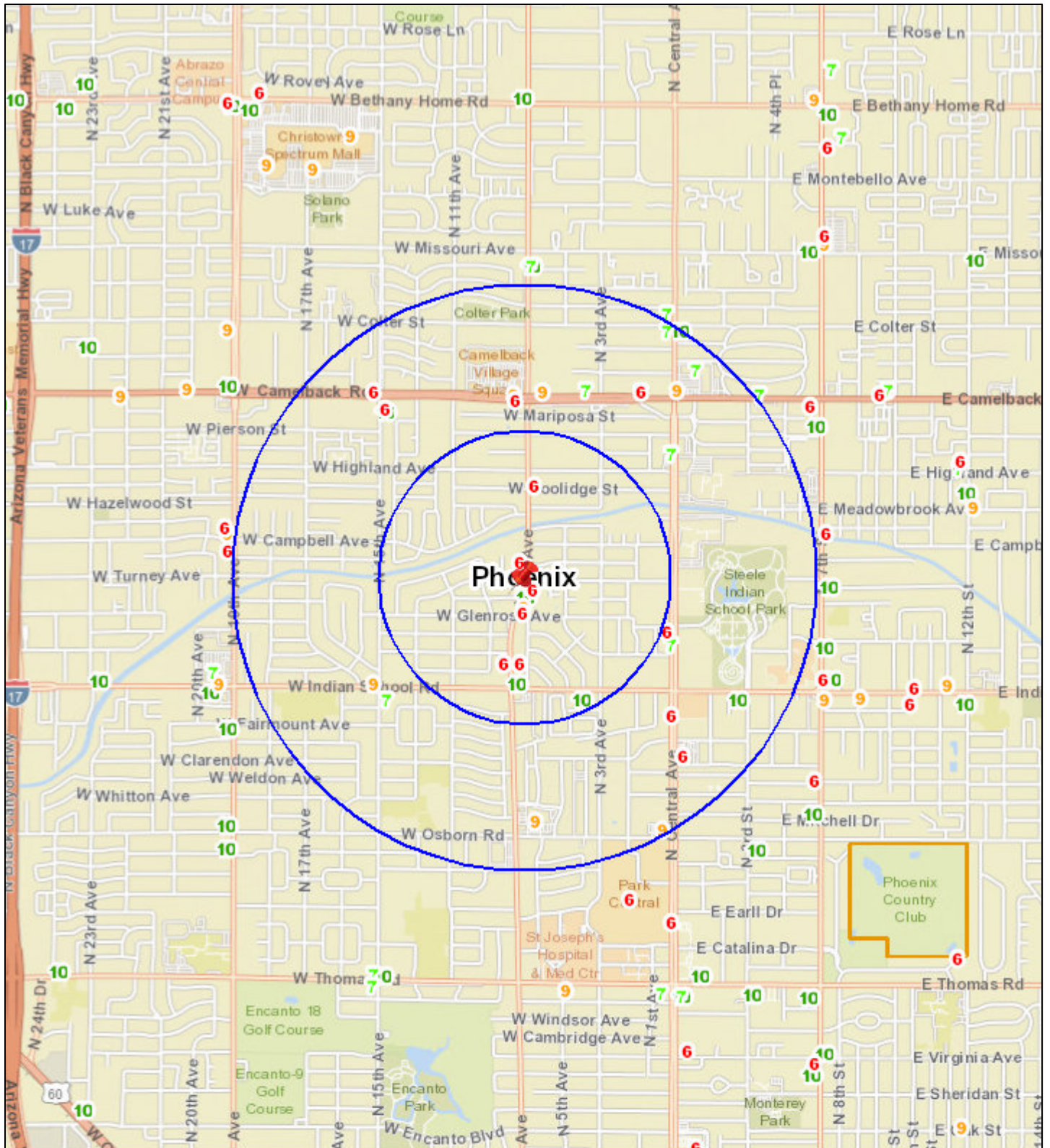
Description	Average	1/2 Mile Average
Parcels w/Violations	70	96
Total Violations	126	169

Census 2010 Data 1/2 Mile Radius

BlockGroup	2010 Population	Owner Occupied	Residential Vacancy	Persons in Poverty
1088021	1456	23 %	32 %	31 %
1089011	988	36 %	15 %	30 %
1089012	1297	31 %	23 %	54 %
1089013	956	82 %	4 %	8 %
1089022	1250	42 %	26 %	22 %
1089023	1072	28 %	3 %	47 %
1089024	1278	46 %	9 %	21 %
1104001	1724	53 %	6 %	33 %
1105011	551	49 %	20 %	14 %
1105012	1249	13 %	23 %	11 %
1171001	2126	10 %	15 %	10 %
1171002	703	57 %	27 %	12 %
Average		61 %	13 %	19 %

Liquor License Map: EL CHILTEPIN BAR & GRILL

4402 N 7TH AVE



Date: 1/9/2018

0 0.2 0.4 0.8 1.2 1.6 mi

City Clerk Department



Liquor License - Westside Food & Liquor

Request for a liquor license. Arizona State License 09070345.

Summary

Applicant

H. J. Lewkowitz, Agent

License Type

Series 9 - Liquor Store

Location

4635 W. Indian School Road

Zoning Classification: C-2

Council District: 4

This request is for an ownership transfer of a liquor license for a liquor store. This location was previously licensed for liquor sales and may currently operate with an interim permit.

The 60-day limit for processing this application is March 4, 2018.

Pursuant to A.R.S. 4-203, a spirituous liquor license shall be issued only after satisfactory showing of the capability, qualifications and reliability of the applicant and that the public convenience and the best interest of the community will be substantially served by the issuance. If an application is filed for the issuance of a license for a location, that on the date the application is filed has a valid license of the same series issued at that location, there shall be a rebuttable presumption that the public convenience and best interest of the community at that location was established at the time the location was previously licensed. The presumption shall not apply once the licensed location has not been in use for more than 180 days.

Other Active Liquor License Interest in Arizona

The ownership of this business has an interest in other active liquor license(s) in the State of Arizona. This information is listed below and includes liquor license violations on file with the AZ Department of Liquor Licenses and Control and, for locations within the boundaries of Phoenix, the number of aggregate calls for police service within the last 12 months for the address listed.

Bell Convenience Market (Series 9)

2945 E. Bell Road, #113, Phoenix

Calls for police service: 37

Liquor license violations: In October 2007, a fine of \$750 was paid for failure to request ID from an underage buyer and selling, giving, or furnishing an underage person with alcohol. In April 2009, a fine of \$750 was paid for failure to request ID from an underage buyer and selling, giving, or furnish an underage person with alcohol.

Public Opinion

No protest or support letters were received within the 20-day public comment period.

Applicant's Statement

The applicant submitted the following statement in support of this application. Spelling, grammar and punctuation in the statement are shown exactly as written by the applicant on the City Questionnaire.

I have the capability, reliability and qualifications to hold a liquor license because:

"Applicant is committed to upholding the highest standards for business and maintaining compliance with applicable laws. Managers and staff will be trained in the techniques of legal and responsible alcohol sales and service."

The public convenience requires and the best interest of the community will be substantially served by the issuance of the liquor license because:

"The previous owner successfully operated the liquor store with a series 9 license for more than 10 years. Applicant will continue to offer customers a clean and safe environment for liquor sales."

Staff Recommendation

Staff recommends approval of this application.

Attachments

Liquor License Data - Westside Food & Liquor

Liquor License Map - Westside Food & Liquor

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.

Liquor License Data: WESTSIDE FOOD & LIQUOR

Liquor License

Description	Series	1 Mile	1/2 Mile
Wholesaler	4	2	2
Government	5	1	0
Bar	6	4	2
Beer and Wine Bar	7	2	2
Liquor Store	9	4	1
Beer and Wine Store	10	5	2
Restaurant	12	7	2

Crime Data

Description	Average *	1 Mile Average **	1/2 Mile Average***
Property Crimes	16.34	50.53	41.50
Violent Crimes	2.70	9.68	11.99

*Citywide average per square mile **Average per square mile within 1 mile radius ***Average per square mile within 1/2 mile radius

Property Violation Data

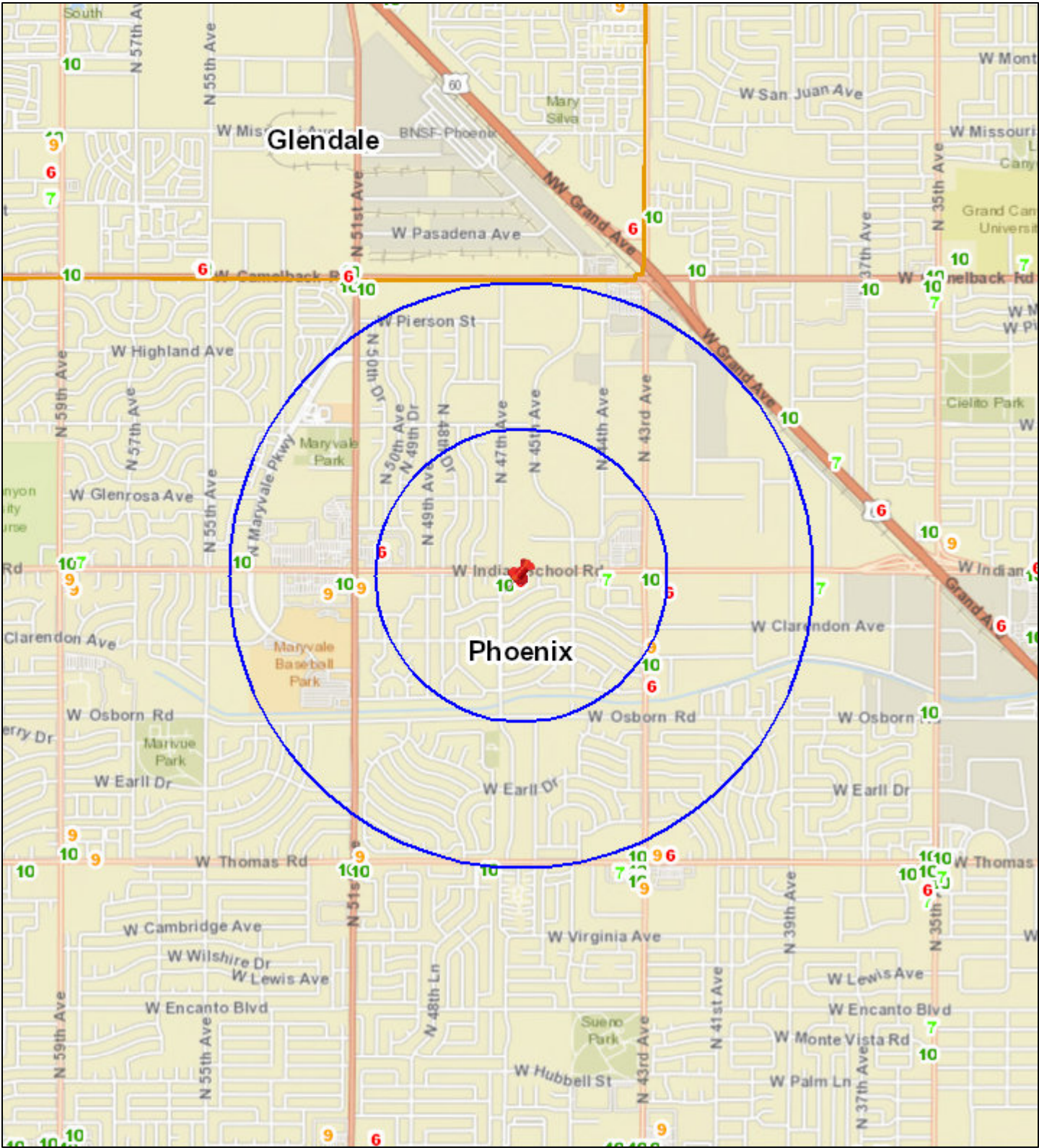
Description	Average	1/2 Mile Average
Parcels w/Violations	73	450
Total Violations	132	757

Census 2010 Data 1/2 Mile Radius

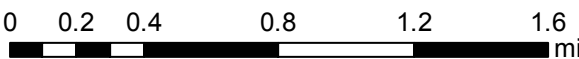
BlockGroup	2010 Population	Owner Occupied	Residential Vacancy	Persons in Poverty
1092003	1593	11 %	26 %	32 %
1093001	1129	74 %	7 %	26 %
1093002	1725	55 %	22 %	30 %
1100011	1818	78 %	8 %	20 %
1100012	1781	69 %	8 %	14 %
1100021	1671	82 %	16 %	11 %
1100022	2566	44 %	6 %	47 %
1101001	1919	16 %	15 %	58 %
Average		61 %	13 %	19 %

Liquor License Map: WESTSIDE FOOD & LIQUOR

4635 W INDIAN SCHOOL RD



Date: 1/5/2018





Liquor License - Special Event - The Johnny O Alzheimer's, Dementia and TBI Awareness Foundation

Request for a Series 15 - Special Event liquor license for the temporary sale of all liquors.

Summary

Applicant

Mark O'Ravitz

Location

4344 W. Indian School Road, Ste. 100

Council District: 5

Function

Concert

Date(s) - Time(s) / Expected Attendance

Feb. 23, 2018 - 7 p.m. to 2 a.m. / 900 attendees

Feb. 24, 2018 - 7 p.m. to 2 a.m. / 900 attendees

Staff Recommendation

Staff recommends approval of this application.

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.



Liquor License - Special Event - McDowell Mountain Music Festival, Inc.

Request for a Series 15 - Special Event liquor license for the temporary sale of all liquors.

Summary

Applicant

John Largay

Location

1202 N. 3rd St.

Council District: 7

Function

Music Festival

Date(s) - Time(s) / Expected Attendance

March 2, 2018 - 2 p.m. to 11 p.m. / 5,000 attendees

March 3, 2018 - 1 p.m. to 11 p.m. / 5,000 attendees

March 4, 2018 - 1 p.m. to 9:30 p.m. / 3,000 attendees

Staff Recommendation

Staff recommends approval of this application.

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.



Liquor License - Special Event - Phoenix Blues Society

Request for a Series 15 - Special Event liquor license for the temporary sale of all liquors.

Summary

Applicant

James Crawford

Location

1202 N. 3rd St.

Council District: 7

Function

Music Festival

Date(s) - Time(s) / Expected Attendance

March 10, 2018 - 11 a.m. to 7 p.m. / 1,500 attendees

Staff Recommendation

Staff recommends approval of this application.

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.



Liquor License - Special Event - United Phoenix Fire Fighters Emerald Society, Inc.

Request for a Series 15 - Special Event liquor license for the temporary sale of all liquors.

Summary

Applicant

Michael MacKenzie

Location

18 W. Monroe St.

Council District: 7

Function

Street Fair

Date(s) - Time(s) / Expected Attendance

March 17, 2018 - 9 a.m. to 2 a.m. / 1,500 attendees

Staff Recommendation

Staff recommends approval of this application.

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.



Liquor License - Pa'La

Request for a liquor license. Arizona State License 1207B276.

Summary

Applicant

Andrea Lewkowitz, Agent

License Type

Series 12 - Restaurant

Location

2107 N. 24th St.

Zoning Classification: C-2

Council District: 8

This request is for a new liquor license for a restaurant. This location was not previously licensed for liquor sales and does not have an interim permit.

The 60-day limit for processing this application is March 6, 2018.

Pursuant to A.R.S. 4-203, a spirituous liquor license shall be issued only after satisfactory showing of the capability, qualifications and reliability of the applicant and that the public convenience and the best interest of the community will be substantially served by the issuance. If an application is filed for the issuance of a license for a location, that on the date the application is filed has a valid license of the same series issued at that location, there shall be a rebuttable presumption that the public convenience and best interest of the community at that location was established at the time the location was previously licensed. The presumption shall not apply once the licensed location has not been in use for more than 180 days.

Other Active Liquor License Interest in Arizona

The ownership of this business has an interest in other active liquor license(s) in the State of Arizona. This information is listed below and includes liquor license violations

on file with the AZ Department of Liquor Licenses and Control and, for locations within the boundaries of Phoenix, the number of aggregate calls for police service within the last 12 months for the address listed.

Paquime Street Food of Mexico (Series 12)
17 E. Dunlap Ave., Phoenix
Calls for police service: 15
Liquor license violations: None

Public Opinion

No protest or support letters were received within the 20-day public comment period.

Applicant's Statement

The applicant submitted the following statement in support of this application. Spelling, grammar and punctuation in the statement are shown exactly as written by the applicant on the City Questionnaire.

I have the capability, reliability and qualifications to hold a liquor license because:
"Applicant is committed to upholding the highest standards for business and maintaining compliance with applicable laws. Managers and staff will be trained in the techniques of legal and responsible alcohol sales and service."

The public convenience requires and the best interest of the community will be substantially served by the issuance of the liquor license because:
"Pa'La is a unique, friendly, popular neighborhood restaurant, and would like to offer guests 21 and over the opportunity to enjoy alcoholic beverages as an incident to the creative meals guests enjoy."

Staff Recommendation

Staff recommends approval of this application.

Attachments

Liquor License Data - Pa'La
Liquor License Map - Pa'La

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.

Liquor License Data: PA'LA

Liquor License

Description	Series	1 Mile	1/2 Mile
Microbrewery	3	1	1
Wholesaler	4	1	0
Bar	6	9	2
Beer and Wine Bar	7	2	1
Liquor Store	9	4	2
Beer and Wine Store	10	12	3
Restaurant	12	8	2

Crime Data

Description	Average *	1 Mile Average **	1/2 Mile Average***
Property Crimes	16.34	40.55	40.23
Violent Crimes	2.70	10.05	8.59

*Citywide average per square mile **Average per square mile within 1 mile radius ***Average per square mile within 1/2 mile radius

Property Violation Data

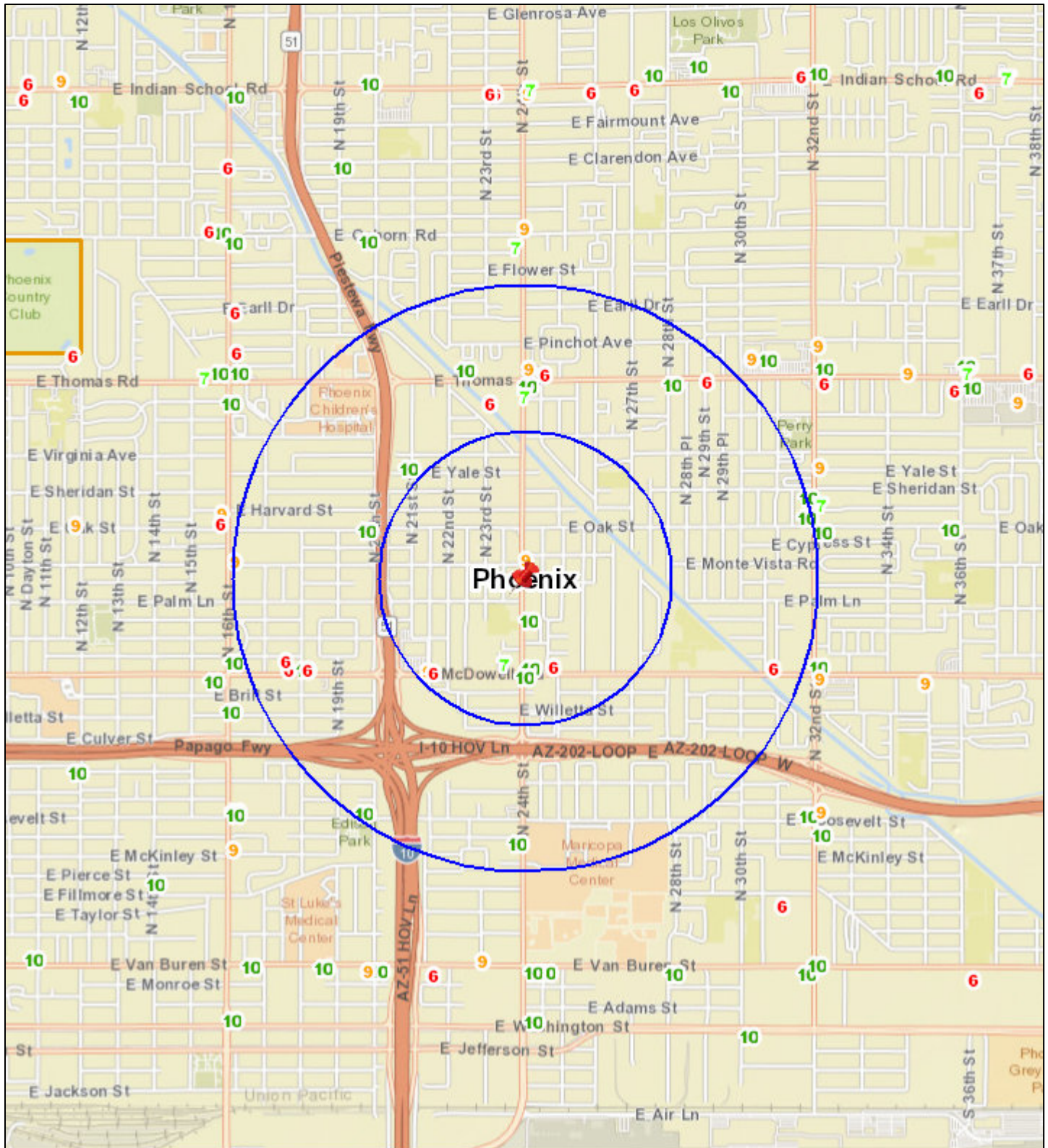
Description	Average	1/2 Mile Average
Parcels w/Violations	73	150
Total Violations	132	335

Census 2010 Data 1/2 Mile Radius

BlockGroup	2010 Population	Owner Occupied	Residential Vacancy	Persons in Poverty
1115011	2020	44 %	16 %	43 %
1115021	1414	46 %	21 %	34 %
1115024	1708	40 %	25 %	53 %
1116011	1492	55 %	13 %	39 %
1116012	1200	65 %	11 %	40 %
1133001	2490	40 %	12 %	49 %
1135012	1738	41 %	26 %	36 %
Average		61 %	13 %	19 %

Liquor License Map: PA'LA

2107 N 24TH ST



Date: 1/9/2018

0 0.2 0.4 0.8 1.2 1.6 mi

City Clerk Department



(CONTINUED FROM FEB. 7, 2018) - Liquor License - Bernice Love Amvets Post #86

Request for a liquor license. Arizona State License 14073088.

Summary

Applicant

Theresa Morse, Agent

License Type

Series 14 - Club

Location

3805 S. 16th St.

Zoning Classification: C-3 RSIOD

Council District: 8

This request is for a new liquor license for a private club. This location was previously licensed for liquor sales and may currently operate with an interim permit.

The 60-day limit for processing this application was Feb. 10, 2018

Pursuant to A.R.S. 4-203, consideration should be given to the applicant's personal qualifications.

Other Active Liquor License Interest in Arizona

This applicant does not hold an interest in any other active liquor license in the State of Arizona.

Public Opinion

No protest or support letters were received within the 20-day public comment period.

Applicant's Statement

The applicant submitted the following statement in support of this application. Spelling, grammar and punctuation in the statement are shown exactly as written by the applicant on the City Questionnaire.

I have the capability, reliability and qualifications to hold a liquor license because:

"I am a veteran and I am a law abiding citizen as well. I have worked approx. 9 yrs in public schools to assist our youth and I am proud to be a charter member of this organization so we can assist others in need within our community. There have been private clubs in south Phoenix which have not abided by the law. As a security officer with the high school I respect the law and that is why I have decided to be a charter member and Sgt of Arms at this private club."

The public convenience requires and the best interest of the community will be substantially served by the issuance of the liquor license because:

"There are very few veteran clubs open in the southern section of Phoenix for retired military. Many have closed down their operation due to poor management and / or deceased members. Those individuals who are charter members have attended certified liquor law training to ensure all laws are enforced by the staff and to identify over service and take proper action to protect the health and safety of AZ citizens. We as members also want to contribute to those families in need of assistance as we are a non-profit facility."

Staff Recommendation

Staff recommends disapproval of this application based on a Police Department recommendation for disapproval. The Police Department disapproval is based on possible hidden ownership and affiliation to gang activity. The applicant has not demonstrated the capability, qualifications and reliability to hold and control a liquor license.

Attachments

Liquor License Police Department Recommendation - Bernice Love Amvets Post #86

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.

Police Department Liquor License Investigative Summary

Application Information

Business Name	BERNICE LOVE AMVETS POST #86	District	8
Business Location	3805 South 16th Street	Series	14
Applicant Name	Theresa Morse		

The Police Department recommends disapproval of this liquor license application for the following reasons:

The applicant's current financial history:

Leon Brookins, Post Commander, has several bankruptcies and large liens currently against him. Several attempts have been made to contact him to discuss the application and he has refused to return telephone calls or meet with us.

Hidden ownership:

On 12/28/2017 we had a meeting to discuss the club with Bennie Washington, the Sergeant in Arms. Mr. Washington stated that he has only been to the club two to three times since our last meeting about the prior application on 11/09/2017. Mr. Washington was unable to answer what involvement Mr. Kerry Love (hidden owner on prior application) still has in the club. Mr. Washington was unable to answer any financial questions about the club. He stated that during a meeting of the club, the week prior, he asked Mr. & Mrs. Love where the financing for the club was coming from and they would not provide an answer. He asked Mr. Love about the financing as he does not believe the club is making enough in dues to operate. Mr. Washington stated that he does not know Mr. Love very well, but has known Mr. Love's wife since she was eleven. This all started when Mr. Love approached both Mr. Brookins and himself at Mr. Love's mother-in-law's residence and asked for veterans to assist in the startup of the club. Both agreed to help Mr. Love, and provided their DD-214, in exchange for no dues at the club.

I showed Mr. Washington photographs from social media sites, that reference the club, and he stated that we could "go to court with that". The photographs and videos, found on social media, show several "improvements" to the club since our first inspection. Mr. Washington was unable to tell me who had done repairs to the club. Several additional post showed gang activity occurring at the club on multiple occasions, all involving the hidden owner, Mr. Love. One post, on Mr. Love's social media, shows him advertising a Title 4 training class and soliciting employees for the club. We informed Mr. Washington that we had attempted to contact Mr. Brookins and he stated that he was not surprised that Mr. Brookins has not made any contact with us to discuss the application. Mr. Washington stated that Mr. Brookins was selected to be the Commander because he would not get involved in the operation of the club.

On 11/09/2017 police and the applicants from the previous application met with Council Woman Gallegos' office to discuss the issue of hidden ownership. During the meeting the applicants agreed to withdraw the application and restructure the organization and reapply. During the meeting the applicants, including Mr. Washington, stated that Mr. Love would be removed from the club and would no longer be involved.

Our investigation found that Mr. Love is still heavily involved in the day to day operations of the club. He was found on social media to be promoting, running, and organizing events for the club. We found photographs and videos from social media documenting this behavior.

This is information we found from the previous application:

LIQUOR LICENSE DISAPPROVAL FORM

Police Department Liquor License Investigative Summary

Application Information

Business Name	BERNICE LOVE AMVETS POST #86	District	8
Business Location	3805 South 16th Street		
Applicant Name	Theresa Morse	Series	14

On 09/13/2017 a liquor inspection was completed and during the inspection Kerry Love identified himself as the manager of the club. On 09/20/2017 an interview with Mr. Briggs (former Post Commander and applicant) was conducted at the AMVETS, during the interview it was learned that Mr. Love was the Vet Organizer and set up the charter for the AMVETS. Mr. Love and his wife are currently financing the club and he is running the day to day operations of the business. Mr. Love was present and assisted Mr. Briggs with the interview. Mr. Love is not listed anywhere on the application as an owner or manager. A background check was completed on Mr. Love and he was found to have been convicted of a felony in 2013.

Additional reasons for disapproval include:

Mr. Love is a documented Hoover Crip, the colors of the Hoover Crip Gang orange and blue are prominently displayed in the remodel as well as the Houston "H". These are all monikers for the gang. On social media Mr. Love is seen in photographs inside and outside of the club wearing a Houston Astros hat and he is seen with several other people wearing orange and "throwing" up gang signs. There is video of Mr. Love "Crip" walking inside the club and he makes reference to being a young Crip. Mr. Love organized a memorial at the club for a fellow gang member that had been killed. Mr. Love gave a video tour of the "improvements" to the club. The video shows that the interior and dance floor of the club have been painted "Hoover Crip orange".

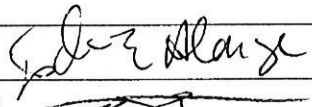

The club financials are currently unknown, all transactions were previously funneled thru Mr. Love's personal bank account. The prior applicant stated that they are waiting for the finalization of the AMVETS charter to open an account.

Concerns with location-the following criminal activity has occurred at the location of this application:

During the last eighteen months there have been 15 calls for service reference 3805 South 16th Street. All of these were reference the prior AMVETS Post #5. There were five fight calls, two shootings, and an aggravated assault all related to the club.

Based on the aforementioned reasons the applicants have failed to show that they are reliable, capable or qualified and transfer of the liquor license for this establishment would not be in the best interest of the community.

This recommendation for disapproval is submitted by: Det. J. Smart #7735

SIGNATURES	
Administrative Licensing Investigator	I Alonge A4289 
Liquor Enforcement Detail Supervisor	Sgt. M. Doty 5785 



City Council Formal Meeting

Agenda Date: 2/21/2018, Item Nos. 19-31

PAYMENT ORDINANCE (Items 19-31) (Ordinance S-44258)

Ordinance S-44258 is a request to authorize the City Controller to disburse funds, up to amounts indicated below, for the purpose of paying vendors, contractors, claimants and others, and providing additional payment authority under certain existing city contracts. This section also requests continuing payment authority, up to amounts indicated below, for the following contracts, contract extensions and/or bids awarded. As indicated below, some items below require payment pursuant to Phoenix City Code Section 42-13.

19 Arizona Emergency Products Inc. and Creative Communications Sales & Rentals, Inc.

For \$55,000.00 in additional payment authority to add the Aviation Department to the Public Works Department's truck/fleet accessories and installation contracts, 134994 and 134996. The contracts are used to purchase parts and accessories, including but not limited to: light bars, light bar controllers, auxiliary lighting, toolboxes and lift gates for City-owned vehicles for the Aviation Department, to include Phoenix Sky Harbor International Airport, Goodyear Airport and Deer Valley Airport.

20 Reed Business Information, Inc., doing business as RBI, Inc.

For \$69,000.00 in payment authority for a new contract, entered on or about March 1, 2018, for a term of three years, to provide airline flight schedule data for the Aviation Department. The airline flight schedule data provided will be posted monthly to the Phoenix Sky Harbor International Airport's website (skyharbor.com) to assist travelers. Travelers will be able to download the flight schedule data and print as necessary. The airline flight data gives travelers the ability to compare flight options, plan trips, and view the scope of destinations available from Phoenix Sky Harbor International Airport.

21 University of Arizona Foundation

For \$35,000.00 in payment authority to purchase a sponsorship for the University of Arizona College of Medicine's Health InnoVention Fab (HIF) program for the Community and Economic Development Department. The City's sponsorship will help fund the implementation of the HIF program on the Phoenix Biomedical Campus, which allows students from multiple disciplines and colleges to collaborate with experts from corporations, regulatory and federal agencies or research partners to explore, cultivate and develop new medical innovations. The purpose of the program is to teach students how to become healthcare innovators and leaders capable of developing global public-private partnerships across multiple industries. The City's sponsorship will expand the services offered on the Phoenix Biomedical Campus, raise the level of notoriety of the biomedical industry in Phoenix and continue supporting the significant investment the City has made in the campus. The sponsorship is purchased with Bio Fund dollars; no General Fund dollars will be used. This item was approved by the Downtown, Aviation, Economy and Innovation Subcommittee on Feb. 7, 2018.

22 Avolve Software Corp

For \$35,000.00 in payment authority to upgrade ProjectDox software for the electronic plan review system used by the Planning and Development Department. Because the software is a critical part of the Planning and Development Department's plan review process, this upgrade will allow department staff to use the most current version of the software and ensure continued support from the vendor.

23 Facts on File, Inc., doing business as Infobase Learning

For \$60,000.00 in payment authority for a new contract, entered on or about Aug. 1, 2018 for a term of three years, for an online subscription to Ferguson's Career Guidance Center Database for the Library Department. The subscription service is for the customers of the Phoenix Public Library to obtain internet-based materials and services on career planning and education, guidance on career paths and future job marketability. The benefit of digital technology is that since printed material is not utilized, it cannot be damaged, mutilated or lost, and no

shelving space is required.

24 Buckstaff Public Safety, Inc., doing business as Handcuff Warehouse

For \$30,000.00 in payment authority for a new contract, entered on or about March 1, 2018, for a term of three years, to purchase hobble straps for the Police Department. The hobble straps securely detain prisoners for detention and transportation and are necessary for citizen and officer safety and are used on a daily basis by police officers. This equipment is a critical part of the Police Department's effort to provide life safety services to the public and for use in critical incidents and complicated scenes.

25 Municipal Emergency Services, Inc.

For \$77,000.00 in payment authority to purchase fire protective brush pants for the Fire Department. The brush pants are a critical part of the personal protective equipment to protect firefighters during life safety efforts in forest, wildland and extrication situations.

26 Premier Table Linens

For \$9,000.00 in payment authority to purchase table skirting in multiple sizes for the Phoenix Convention Center Department. Table skirting is frequently used by clients for conferences, meetings, trade shows and conventions throughout the Phoenix Convention Center and venues.

27 Thermo Scientific Portable Analytical Instruments Inc.

For \$21,100.00 in payment authority to purchase TruNarc, a device used to identify controlled substances for the Police Department. TruNarc has demonstrated acceptable performance in indicating the presence of controlled substances in a wide variety of materials. The lab has used the device to expand the range of drugs the Police Department's Controlled Substances officers can test in the field and submit charging recommendations to the Maricopa County Attorney's Office (MCAO). TruNarc is the only device accepted by the MCAO for field testing and charging.

28 Various Vendors for Spray Paint, Turf Paint and Painting Supplies

For \$45,000.00 in additional payment authority necessary to support a two-month contract extension from Feb. 1, 2018 through March 31, 2018. Additional funds are needed to continue painting services and to purchase painting supplies for various city-owned properties and facilities, including the Fire, Public Works, Parks and Recreation, Water Services, and other citywide departments.

ADCO Enterprises, Inc., doing business as ADCO Paint & Supply,
Contract 132685

Athletic Vantage, Contract 132687

PPG Architectural Finishes Inc., Contract 132694

29 Attestor Forensics US Inc.

For \$25,000.00 in payment authority to purchase the Attestor NINcha M31 System for the Police Department. Attestor is International Organization for Standardization (ISO) 9001 certified and the chamber was designed with the department's ISO 17025 accreditation requirements meeting the critical needs of the Police Department.

30 Various Vendors for Refuse Packer Body Repair

For \$250,000.00 in additional payment authority for the refuse packer body repair contract for the Public Works Department. Until a new contract is executed, the additional funds will allow Public Works to continue to keep the refuse truck fleet, of approximately 256 trucks, repaired and placed back into service.

Arizona Refuse Sales, LLC, Contract 137159

Alliance Refuse Truck, Inc., Contract 137160

American Equipment Service, LLC, doing business as A.E.S., Contract 137157

31 AZ Wastewater Industries, Inc.

For \$60,000.00 in additional payment authority for Contract 138381 to purchase parts, supplies, and maintenance for multi-gas monitors for the Water Services Department. To maintain OSHA compliance, this contract provides monitors for oxygen levels and personnel exposure to hydrogen sulfide, carbon monoxide, chlorine, and combustible gases in hazardous environments including trenches and confined spaces.



Authorization to Award Contract to Moss Adams LLP for Construction Auditing Services (Ordinance S-44279)

Request to authorize the City Manager, or his designee, to enter into a contract with Moss Adams LLP to provide auditing services for two construction contracts for the City Auditor Department. The aggregate contract value will not exceed \$60,500 over the life of the contract. Further request authorization for the City Treasurer to accept, and the City Controller to disburse, all funds related to this item.

Summary

The City Auditor Department is requesting to enter into a contract with Moss Adams LLP to perform construction auditing services.

Procurement Information

A modified RFQ was conducted in accordance with Administrative Regulation 3.10, where staff identified potential consultants, solicited them to submit bids indicating their qualifications, and selected the lowest bid that met the qualifications. Bid solicitation was sent to 16 vendors, including one small business enterprise and 11 off the City Auditor Department's Qualified Vendor List.

Three responses were received. Two responses declined to submit a bid due to either not meeting the qualifications or not believing they could submit a low bid. There was one bid received by the City Auditor Department on Jan. 11, 2018 by the following vendor. This bid met or exceeded the minimum qualifications set within the bid solicitation with a price deemed appropriate by the City Auditor Department.

Moss Adams LLP: \$60,500

The City Auditor recommends that the offer from Moss Adams be accepted as a responsive and responsible offer that is most advantageous to the City.

Contract Term

This contract will begin on or about Feb. 20, 2018 and end on or about July 30, 2018. There will be no extensions beyond the completion of this contract.

Financial Impact

The expenditures against this contract shall not exceed the aggregate amount of \$60,500. Funds are available in the City Auditor's Department budget.

Responsible Department

This item is submitted by City Manager Ed Zuercher and the City Auditor Department.



Proposed Teresa Lane Right-of-Way Annexation (Ordinance S-44286)

An ordinance extending and increasing the corporate limits of the City of Phoenix, Arizona, pursuant to the provisions of Arizona Revised Statutes, section 9-471(N), by annexing thereto a certain tract of land contiguous to and not embraced within the present limits of the City of Phoenix, contingent upon the approval by the Maricopa County Board of Supervisors, designated as Teresa Lane Right-of-Way Annexation, No. 490.

Summary

This annexation process will be in accordance with Arizona Revised Statutes section 9-471(N) which provides that the annexation of County right-of-way may be accomplished by the mutual consent of the governing bodies of the County and City. When the proposed annexation is approved by both bodies at public meetings, and both actions become effective, the annexation is complete.

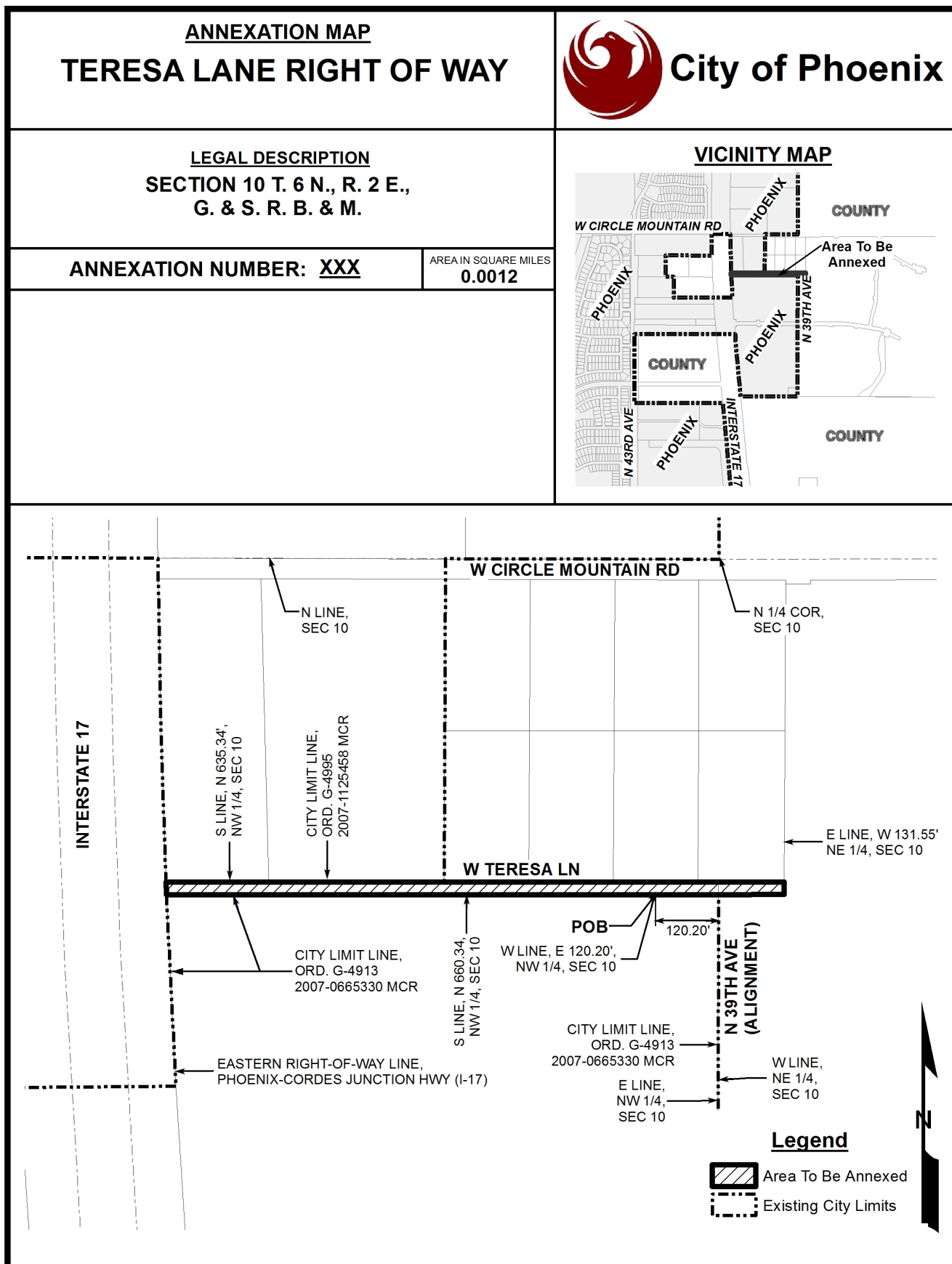
Location

This requested annexation of right-of-way is for the unincorporated right-of-way on Teresa Lane from the Black Canyon Highway east to 1207.7 feet, as recommended by the City of Phoenix Street Transportation Department. The area being annexed is approximately 0.768 acres.

Council District: 1

Responsible Department

This item is submitted by Acting Deputy City Manager Toni Maccarone and the City Clerk Department.





Request, Accept and Disburse Funds from the Phoenix Industrial Development Authority to Support the Citywide Service Plan (Ordinance S-44295)

Request to authorize the City Manager, or his designee, to request, accept and disburse up to \$60,000 from the Phoenix Industrial Development Authority (Phoenix IDA) to support the Citywide Service Plan, which focuses on projects that build capacity in low-income communities, including blight reduction, access to healthy foods, tree shade, youth engagement, senior support, and economic development.

Summary

In 2016, the City of Phoenix was awarded funding from Cities of Service to create a Citywide Service Plan, to align citizen engagement and volunteer efforts across City departments to address priorities of the Mayor, City Council and City Manager, ensuring maximum, measurable impact for our residents. The plan, a first for the City, was developed with direction from the Mayor, City Council, City Manager, as well as City departments, and community partners.

The requested funding will support the implementation and tracking of citywide metrics identified in the plan, increasing the smart use of volunteer recruitment software to maximize citizen engagement efforts and data collection related to volunteering, and provide support and funding for City initiatives, including: Love Your Block, a mini-grant program to promote healthy neighborhoods; Resilient PHX, a program that builds capacity in low-income neighborhoods to address extreme heat, flooding and other stressors; and PHX C.A.R.E.S., supporting people experiencing homelessness while strengthening neighborhoods.

The Phoenix IDA, established in 1981 by the Phoenix City Council, serves as a conduit issuer of private activity bonds, which attract private investment to finance projects that provide a public benefit.

Financial Impact

No matching funds are required.

Concurrence/Previous Council Action

This item is scheduled to be heard at the Sustainability, Housing, Efficiency and Neighborhoods Subcommittee meeting on Feb. 20, 2018.

Responsible Department

This item is submitted by Deputy City Manager Deanna Jonovich and the Chief Service Officer.



License Agreement for Art Installation and Maintenance Between City of Phoenix and LMC Central at McDowell, LLC

Request to authorize the City Manager, or his designee, to enter into a license agreement with LMC Central at McDowell, LLC for installation and maintenance of a mural on the south-facing wall located at 1636 N. Central Ave., for a five-year period with one additional five-year option.

Summary

LMC Central at McDowell, LLC (LMC) owns Muse Apartments located adjacent to City-owned property at 1636 N. Central Ave., occupied by the Arizona Opera. The City consulted with the Arizona Opera in developing the agreement and are in support of the agreement. The wall along the southern property line facing Muse Apartments is currently an unfinished block which occasionally attracts graffiti. LMC wishes to have a mural painted on the wall for a more desirable aesthetic view. A muralist, engaged by LMC, proposed a concept based on cultural themes in the Central Avenue Arts District which was reviewed and approved by representatives of the Office of Arts and Culture and by the Arizona Opera. The proposed agreement between the City and LMC sets forth terms and conditions satisfactory to the City concerning design, installation, maintenance, and removal of the mural. The license fee for use of the south facing wall is nominal, and is offset by the costs of the mural and reduced maintenance and graffiti removal costs by the City. LMC is responsible for all costs related to the art installation and maintenance, including removal.

Contract Term

The term of the agreement will be five years, beginning on the date the agreement is fully executed. There will be one additional five-year option. The contract may be terminated by either party upon receipt of a 30-day written notice.

Location

1636 N. Central Ave.
Council District: 4

Responsible Department

This item is submitted by Deputy City Manager Karen Peters, the Office of Arts and Culture and the Finance Department.



*****REQUEST TO CONTINUE AND ADDITIONAL INFORMATION (SEE ATTACHMENTS)*** - General Police Towing Services - Requirements Contract - RFP 17-182 (Ordinance S-44262)**

Request to authorize the City Manager, or his designee, to enter into contracts with DV Towing, LLC and Western Towing of Phoenix, Inc. to provide the Police Department with general police towing services. Further request authorization for the City Controller to disburse, and City Treasurer to accept, all funds related to this item. The aggregate amount will not exceed \$531,500.

Summary

The Police Department requires general towing services to provide assistance to citizens involved in accidents, towing abandoned vehicles, vehicles left in the roadways, illegally parked vehicles and other law enforcement impoundments. The Police Department also requires auctioning services when vehicles have been lawfully impounded and determined to be abandoned by the Arizona Department of Transportation Motor Vehicle Division (MVD).

The costs associated with this contract will be passed on to the citizens of the City of Phoenix, and the revenue portion allows the Police Department the ability to fund the towing program.

Procurement Information

RFP 17-182, General Police Towing Services was conducted in accordance with Administrative Regulation 3.10. The solicitation was emailed to 68 vendors and was posted on the City's website. Four offers were received by the Procurement Division on July 7, 2017. The proposals were scored by an evaluation panel based on the following criteria:

Capacity / Experience of Offeror	350 points
Cost (Includes Line Item Pricing and % of Sales Proceeds)	350 points
Method of Approach	300 points

Following is a summary of the highest scored offers:

Zone A

DV Towing, LLC 929 Points

Zone B

DV Towing, LLC 940 Points

Zone C

Western Towing of Phoenix, Inc. 1,000 Points

Zone D

Western Towing of Phoenix, Inc. 901 Points

On Oct. 19, 2017, All City Towing submitted a protest of award recommendation. On Nov. 15, 2017, the City denied their protest. On Nov. 27, 2017, ACT submitted an appeal on the protest denial, which was referred to the Office of Administrative Hearing (OAH). On Jan. 10, 2018, the City received a favorable review from OAH and was forwarded to the City Manager's Office for their review and final decision. On Jan. 24, 2018, the City Manager's Office agreed with the OAH and dismissed ACT's appeal and recommends the City Council award four agreements under RFP 17-182 to DV Towing, LLC and Western Towing of Phoenix, Inc.

The Deputy Finance Director recommends the offers from DV Towing, LLC and Western Towing of Phoenix, Inc. be accepted as the highest scored, responsive and responsible offers.

Contract Term

The three-year contract term will begin on or about April 1, 2018 and end on or about March 31, 2021. Provisions of the contract include an option to extend the term for one, two-year contract term of up to five years, which may be exercised by the City Manager or his designee.

Financial Impact

The expenditures against this contract shall not exceed the aggregate amount of \$531,500. Funds are available in the Police Department's budget. This is a revenue contract that allows the Police Department to fund the towing program, however, there are some costs involved for improper tows. The cost submitted by the proposers are passed on to the citizens of the City of Phoenix.

Concurrence/Previous Council Action

The Public Safety and Veterans Subcommittee approved this item on Oct. 12, 2016.

On Nov. 30, 2016, the City Council approved the issuance of RFP 17-182.

Responsible Department

This item is submitted by Assistant City Manager Milton Dohoney, Jr. and the Police Department.



City of Phoenix

To: Ed Zuercher
City Manager

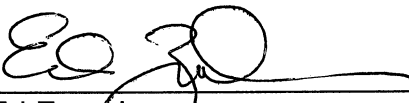
Date: February 20, 2018

From: Denise Olson
Chief Financial Officer

Subject: REQUEST TO CONTINUE ITEM 36 – GENERAL POLICE TOWING SERVICES
RFP 17-182

Request to continue Item 36, General Police Towing Services RFP 17-182, to the March 7, 2018 Formal Meeting. This item has been requested for continuance by Councilman DiCiccio in order to get more information.

Approved by:



Ed Zuercher
City Manager

2/20/18

Date

RFP 17-182 GENERAL POLICE TOWING SERVICES REPORT

DATE: February 20, 2018

TO: Mayor and City Council
Ed Zuercher, City Manager

FROM: Brad Holm, City Attorney
Julie Kriegh, Assistant Chief
Counsel

CC: Denise Olson, Chief Financial Officer
Jim Campion, Deputy Finance Director

BACKGROUND

On May 1, 2017, the City of Phoenix Finance Department issued a Police Department procurement for General Police Towing Services - Request for Proposals (RFP 17-182), to award a three-year contract with one two-year option to extend. This RFP followed the Public Safety and Veterans Subcommittee and full City council direction on procurement method and evaluation points.

The Police Department requires general towing services to aid residents involved in accidents, towing abandoned vehicles, vehicles left in the roadways, illegally parked vehicles, and other law enforcement impoundments. The Police Department also requires auctioning services when vehicles have been lawfully impounded and determined to be abandoned by the Arizona Department of Transportation Motor Vehicle Division (MVD)

RFP 17-182 provides for general police towing services, vehicle storage and auctioning services for four zones to establish four contracts.

Zone	Precincts per Zone
Zone A	(Black Mountain and Cactus Park Precincts)
Zone B	(Desert Horizon and Mountain View Precincts)
Zone C	(Estrella Mountain and Maryvale Precinct)
Zone D	(South Mountain and Central City Precincts)

On July 7, 2017, the following four companies submitted proposals, which were deemed responsive and responsible: All City Towing (ACT), LLC, DV Towing, LLC, First Class Auto Transport, LLC and Western Towing of Phoenix Inc.

EVALUATION COMMITTEE RECOMMENDATION

The final scoring and ranking for each Proposer is shown below:

ZONE A

Proposer	Ranking	Points	3-Year Contract Total
DV Towing	(1)	929	\$569,835.00
All City Towing	(2)	813	\$3,371,769.00

Price difference of \$2,801,934.00 over a 3-year contract term.

ZONE B

DV Towing	(1)	940	\$591,570.00
Western Towing	(2)	918	\$724,026.00
All City Towing	(3)	893	\$1,126,753.50

Price difference of \$132,456.00 from Western Towing over a 3-year contract term.

Price difference of \$535,183.50 from All City Towing over a 3-year contract term.

ZONE C

Western Towing	(1)	1000	\$729,750.00
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ZONE D

Western Towing	(1)	901	\$652,500.00
All City Towing	(2)	884	\$994,527.00

Price difference of \$342,027.00 from All City Towing over a 3-year contract term.

PROTEST AND APPEAL

The City posted its award recommendation on October 11, 2017. On October 19, 2017, ACT Towing timely protested the award recommendation. Procurement staff reviewed the protest and denied it. ACT timely appealed in November. In December, an Administrative Law Judge (ALJ) at the Office of Administrative Hearings reviewed the record and issued a decision on January 9, 2018, see attached *ALJ Decision, Exhibit 1*. The ALJ recommended that the City dismiss ACT's protest and appeal.¹ The City Manager's office issued a January 24, 2018 letter agreeing with the ALJ's recommendation and recommending award of four agreements as proposed. ACT then requested public meetings with City Council under the solicitation transparency clause. Those meetings have raised issues as follows.

¹ *ALJ Decision*, Recommended Order, page 14.

ISSUES:

Table of Contents	Page
1. Requirement in the RFP to Verify Reporting of the Anti-Car Theft Act	3
2. City Experience with the Anti-Car Theft Act.....	3
3. Compliance with the Anti-Car Theft Act.....	4
4. Inclusion of Federal Law Compliance and Solicitation Disqualification.....	4
5. Incomplete Submittals	4
6. Vendor Capabilities (age of fleet, status of fleet)	5
7. Retention Rates.....	5
8. Criteria and Point Scoring – Performance Over Price	5
9. Scoring Regarding Points from One Bidder to Another	6

1. Requirement in the RFP to Verify Reporting of the Anti-Car Theft Act

ACT alleges the City allowed DV and Western post-submittal compliance with Anti-Car Theft Act law. Yet, verification of the federal Anti-Car Theft Act reporting was not an RFP requirement. Therefore, the evaluation panel did not consider compliance with this law. The contract standard terms and conditions, in paragraph 3.10, requires conformance with all federal, state and local laws. But, as the ALJ found, paragraph 3.10 covers contract compliance requirements.² The City requires compliance with all laws before contract award and during the term of the contract. If non-compliance of any law is alleged, the City investigates local compliance, and reports state or federal noncompliance to the appropriate agency. The City does not have authority to determine compliance with state or federal law.

2. City Experience with the Anti-Car Theft Act

In response to concerns that staff were not aware of the Anti-Car Theft Act - Police was aware of state and federal laws requiring reporting of salvage or junk vehicles. Deterring stolen vehicle trafficking is important to the City. Police relies on state and federal agencies for interpretation and enforcement of these

² *ALJ Decision*, Compliance with the Anti-Car Theft Act of 1992, paragraphs 14 & 15: "Section II, Article 3.10 requires compliance with all applicable "laws, regulations, standards, codes and ordinances when performing under this Contract" (Underscore added.). By its plain language, Article 3.10 applies only after the contracts have been awarded. Consequently, even if DV or Western Towing has been in violation of the Act, All City Towing has not shown that they must be disqualified."

laws. The City promptly reported ACT's allegations of violations of the federal law to the Department of Justice (DOJ) and asked DOJ to investigate.

3. Compliance with the Anti-Car Theft Act

Staff is not recommending award to vendors who are non-compliant with federal law, as alleged by ACT. Both DV and Western have consistently reported their acquisition and sale of junk or salvage automobiles to the state; see Western and DV responses as *Exhibit 2*. After the City contacted DOJ, DOJ issued letters to both companies to comply with the Anti-Car Theft Act. Both DV and Western then promptly complied with DOJ's request. DOJ is now satisfied that the law's requirements have been met, see emails from Todd Brighton, DOJ, *Exhibit 3*.³ The ALJ noted that there is no evidence to demonstrate that either DV or Western are in violation of the Anti-Car Theft Act and DOJ is not pursuing any action against DV or Western.⁴

4. Inclusion of Federal Law Compliance and Solicitation Disqualification

ACT alleged the City failed to perform due diligence by not requiring proof of compliance with Anti-Car Theft Act in the solicitation. However, the City does not include solicitation requirements for verification of all local, state or federal law compliance since this requirement puts an undue burden on vendors. Additionally, many compliance documents may contain confidential information (OSHA, equal employment, ADA) the vendors cannot release. Finally, the City cannot make a determination of compliance if the state or federal law preempts. However, the City diligently responds to allegations of non-compliance as a contract enforcement issue and requires vendors' compliance prior to contract award and during the contract term. Here the City did exactly that and reported the allegations to the DOJ to enforce.

5. Incomplete Submittals

ACT alleged that Western did not sign their offer to the City based on receiving an electronic copy, which was unsigned. Western did sign their hard

³ *ALJ Decision, Compliance with the Anti-Car Theft Act of 1992*, paragraphs 16 & 17: "The City's determination that DV's and Western Towing's alleged noncompliance with the Anti-Car Theft Act does not provide a basis on which to vacate the recommended awards is not arbitrary because the City considered the facts and circumstances of this matter in making its determination. Of particular import are: that although the City has been awarding towing contracts for a number of years, this was the first time anyone has raised the issue that towing companies are required to report under the Act; that DV and Western Towing have both agreed to fully comply with the Act (as directed to by DOJ) and that the award recommendations will not be forwarded to the City Council unless there is proof from DOJ that they are in compliance;⁷ and that compliance with the Act was not a requirement during the solicitation and none of the offerors were asked to prove that they were in compliance.⁸ All City Towing has not shown by a preponderance of the evidence that the alleged non-compliance with the Anti-Car Theft Act provides a sufficient basis on which to overturn the award recommendations."

⁴ *ALJ Decision, Compliance with the Anti-Car Theft Act of 1992*, paragraph 11: "The evidence of record does not demonstrate that either DV or Western Towing are in violation of the Anti-Car Theft Act."

copy submittal/offer, please see attached *Exhibit 4*. Therefore, Western followed submittal requirements.

6. Vendor Capabilities (age of fleet, status of fleet)

ACT questioned the City's evaluation of the vendor capabilities. Vendor proposals had to address in their submittals "the ability to meet the number and type of vehicles required . . . during the contract term." Western included a comprehensive list with years of vehicles. DV stated they had a vehicle list available upon request. Vendor responses were considered by the panel.⁵ Performance depends on many variables, including use of subcontractors, types of trucks and the size of the zone, and which zones are awarded. The City's priority is the appropriate number of vehicles for each zone, and response time, see *Exhibit 5*. DV and Western have asked for 30 days from City Council contract approval to start their new contracts to ensure the appropriate fleet is in place. The City will evaluate performance, including the fleet capabilities, for contract compliance prior to, and throughout the term of the contract.

7. Retention Rates

ACT questioned whether the companies supplied retention information in the narrative portion of the submittal. Both DV and Western included comments regarding their employees. The evaluation panel considered all information in their scoring and the panel's decision was neither arbitrary or capricious.⁶

8. Criteria and Point Scoring – Performance Over Price

ACT alleged the City's scoring reflected an evaluation favoring price over performance and method of approach. The Public Safety and Veterans Subcommittee approved issuing RFP 17-182 on October 12, 2016. ACT, DV and Western all spoke at the subcommittee meeting advising the City to value performance over price. The subcommittee considered that the contract costs will be passed on to users of towing services, and the revenue portion funds the Police towing program. In response to public input, the scoring criteria were revised as follows:

	<u>Prior</u>	<u>New</u>
Performance/ Capacity / Experience of Offeror	250	350
Cost (Includes Line Item Pricing and % of Sales Proceeds)	400	350
<u>350 Cost points were divided by:</u>		
Contract Line items/price for types of tows	225	
Sales Proceeds/Revenue sharing	125	
Method of Approach / Scope of Work	300	300

⁵ From the *ALJ Decision*, Conclusions of Law, paragraph 10: "An arbitrary action is an "unreasonable action, without consideration and in disregard for facts and circumstances; where there is room for two opinions, the action is not arbitrary or capricious if exercised honestly and upon due consideration, even though it may be believed that an erroneous conclusion has been reached." *Maricopa County v. Gottsponer*, 150 Ariz. 367, 372, 723 P.2d 716, 721 (App. 1986) (quoting *Petras v. Arizona State Liquor Board*, 129 Ariz. 449, 631 P.2d 1107 (App. 1981))."

⁶ See *ALJ Decision*, cited in endnote #5.

On November 30, 2016, the City Council affirmed and approved the issuance of RFP 17-182 with the revised criteria. The City Council reports and agendas for the meetings are attached as *Exhibit 6*.

As instructed by the City Council, cost and performance were equally weighted. Cost was objectively scored based on lowest price and distance from the lowest price. However, ACT's cost was so high, it generated less points in that weighted category as shown below:

ZONES	CURRENT PRICE	ACT PROPOSED PRICE	AWARDED PRICE
Zone A	\$18	\$129	DV \$15
Zone B	\$29	\$39.50	DV \$15
Zone C	\$60	ACT did not propose	WESTERN \$18
Zone D	\$15	\$39.5	WESTERN \$18

9. Scoring Regarding Points from One Bidder to Another

ACT alleged that its policy of deducting costs for damage claims from their employees' paychecks was noted by the panel for DV providing DV more points. However, this policy was not erroneously listed as belonging to DV since DV also provided submittal information about a policy to deduct damage claims from their employees.⁷ The fact that a similar note was not included as a comment for ACT does not indicate that the panel did not consider ACT's program in awarding points since ACT received the most points in this category.

CONCLUSION

Staff recommends that the City award the four contracts, zones A & B to DV and zones C & D to Western, for the following reasons:

⁷ Under Capacity/Experience Tab, Page 4, paragraph 4, DV states:

"Our drivers undergo extensive training to provide "damage free" towing services. On the rare occasion driver error does occur, drivers are held accountable and justified charges are deducted from their damage fund. Drivers contribute to their damage fund weekly through payroll and all deductions are reviewed, discussed and understood to prevent a re-occurrence."

- An Administrative Judge reviewed ACT's arguments and offered a Decision to the City recommending the City dismiss ACT's protest and appeal.
- DV and Western are in compliance with the Anti-Car Theft Act requirements.
- ACT's proposal scored the lowest and ACT's cost to the consumers was the highest.

EXHIBIT

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No. 17-0002-PHX

ADMINISTRATIVE LAW JUDGE DECISION

City of Phoenix

HEARING: No hearing was conducted; the matter was resolved based on the

APPEARANCES: Julie M. Kriegh, Esq. for the City of Phoenix; Paul M. Levine,

ADMINISTRATIVE LAW JUDGE: Thomas Shedden

FINDINGS OF FACT

1. The City of Phoenix and the Arizona Office of Administrative Hearings

2. The City referred this matter to OAH on December 5, 2017.

3. The basic issue is ACT Towing LLC d.b.a. All City Towing's protest and

4. The City's Finance Department issued RFP-17-182 on behalf of the Police

5. The purpose of the solicitation is to establish four contracts for the supply

1 6. The contracts' costs will be passed on to the users of the towing services,
2 with the revenue portions funding the Police towing program. The City Council's intent
3 was to minimize the cost to residents, rather than to generate income from the service.

4 7. Four companies submitted proposals: All City Towing, DV Towing LLC,
5 First Class Auto Transport, LLC, and Western Towing of Phoenix, Inc.¹

6 8. DV received the recommendation for Zones A and B, and Western Towing
7 for Zones C and D.

8 9. In scoring the proposals, points were awarded in three areas:
9 Capacity/Experience (350 point maximum), Cost (350 point maximum), and Method of
10 Approach (300 point maximum).

11 10. The proposals were scored in a two-part process, with the
12 Capacity/Experience and Method of Approach being evaluated by an Evaluation
13 Committee, and the Cost being scored by the Procurement Officer.

14 11. In scoring for Cost, the 350 points are divided into "contract line item
15 pricing" (225 points) and "percentage of sales and other proceeds that will be paid to the
16 City" (125 points).

17 12. In scoring for the contract line item pricing, the offeror with the lowest cost
18 received all the points, with the others then scored based on their relative distance from
19 the lowest cost. For the sales proceeds (or sales splits), the offeror offering the highest
20 percentage received all the points, with the others scored based on their relative
21 distance from the highest percentage.

22 13. For Zone A, DV received 929 points and All City Towing 813 points.
23 Neither First Class nor Western Towing submitted a proposal for Zone A.

24 14. For Zone B, DV received 940 points, Western Towing 918, and All City
25 Towing 893. First Class did not submit a proposal for Zone B.

26 15. Western Towing made the only submittal for Zone C and was awarded
27 1000 points.

28 16. For Zone D, Western Towing received 901 points, All City Towing 884,
29 and First Class 602. DV did not submit a proposal for Zone D.

30 ¹ All four companies did not submit proposals for all four zones and only Western Towing submitted a bid
for Zone C.

1 17. As the offerors with the highest point totals, DV received the
2 recommendation for Zones A and B, and Western Towing for Zones C and D.

3 18. All City Towing filed with the City a protest dated October 19, 2017 that
4 raised four issues: (1) that neither DV nor Western Towing was in compliance with the
5 Anti-Car Theft Act of 1992,² which All City Towing asserted was a violation of Section II,
6 Article 3.10 of the RFP; (2) that the City's "self-reporting" policy relating to on-scene
7 arrival times raised the possibility that the other companies might be submitting false
8 reports in violation of state law; (3) that the revenue (or sales split) scoring had to be
9 reweighed; and (4) the scoring methodology was arbitrary and inconsistent.³

10 19. After receiving All City Towing's protest, the City contacted DV and
11 Western Towing requesting information about their compliance with the Anti-Car Theft
12 Act. Although DV and Western Towing both asserted that they were either in
13 compliance or exempt from that Act's reporting requirements, both entities agreed to
14 work with the United States Department of Justice to ensure that they were in
15 compliance prior to the award recommendations being sent to the City Council.⁴

16 20. On November 15, 2017, the City issued a Protest Response denying All
17 City Towing's protest in which it found that: (1) compliance with the Anti-Car Theft Act
18 (or lack thereof) was a contract-compliance issue, not a solicitation award issue; (2)
19 reporting on-scene times was not an evaluation criterion; (3) the scoring was within the
20 City's discretion; and (4) the methodology was not arbitrary.

21 21. On November 27, 2017, All City Towing filed its Appeal of Protest
22 Decision. In that Appeal, All City Towing reasserted the four issues raised in its protest,
23 and it raised two new issues: that neither DV nor Western Towing were qualified
24 bidders.

25 22. On November 30, 2017, the City's Finance Director submitted to the City
26 Manager its General Police Towing Services Report summarizing the process.

27 23. On December 13, 2017, (after the matter had been referred to OAH) the
28 City filed letters dated December 12, 2017 from the Department of Justice to DV and

29 ² Codified at 49 U.S.C. § 30501 et seq.

30 ³ In its appeal, All City Towing took the position that the alleged scoring deficiencies were not brought to
its attention until after the award recommendation was made.

⁴ Neither entity concedes that it is out of compliance.

1 Western Towing regarding federal enforcement of the Anti-Car Theft Act's National
2 Motor Vehicle Title Information System's ("NMVTIS") reporting requirements.

3 24. A status conference was conducted on December 14, 2017, at which time
4 issues including the potential import of the DOJ's letters of December 12th were
5 discussed. At that time the Administrative Law Judge ordered the parties to submit
6 briefs addressing what effect (if any) the DOJ letters have on this matter and any issues
7 or concerns regarding the tribunal's adherence to the procedural rules governing this
8 matter.⁵

9 25. On December 28 and 29, 2017, the City, DV, Western Towing, and All
10 City Towing filed their briefs.

11 Compliance with the Anti-Car Theft Act of 1992

12 26. The Anti-Car Theft Act established NMVTIS, the purpose of which "is to
13 assist in efforts to prevent the introduction or reintroduction of stolen motor vehicles into
14 interstate commerce, protect states and individual and commercial consumers from
15 fraud, reduce the use of stolen vehicles for illicit purposes including fundraising for
16 criminal enterprises, and provide consumer protection from unsafe vehicles." 28 C.F.R.
17 § 25.51.

18 27. By no later than March 31, 2009, all junk yards, salvage yards, and auto
19 recyclers were required to comply with NMVTIS. Those junk yards, salvage yards, and
20 auto recyclers that handle five or more junk or salvage automobiles per year are
21 required to make monthly reports providing certain information about those vehicles.

22 28. The United States Department of Justice is charged with enforcing the
23 Anti-Car Theft Act.

24 29. All City Towing asserts that towing companies are among those entities
25 required to report to NMVTIS. Since 2011, All City Towing has used a third party to file
26 reports with NMVTIS and included information regarding NMVTIS Compliance Report
27 with its bid.

28 30. All City Towing asserts that DV and Western Towing have failed to make
29 the required NMVTIS reports.

30 ⁵ At the status conference, the parties agreed to set a December 29, 2017, deadline for filing, based on
the intervening holidays and counsels' schedules related to those holidays.

1 31. All City Towing argues that DV's and Western Towing's failure to report to
2 NMVTIS shows that they are not compliant with RFP Section II, Articles 3.9 (the
3 contractor will be in compliance with all health and safety laws) and 3.10 (contractor
4 agrees to comply with all laws, regulations, standards, codes and ordinances when
5 performing under this Contract).

6 32. All City Towing further argues that this alleged non-compliance means that
7 DV and Western Towing have not demonstrated that they have the ability to perform the
8 service in a responsible manner, as required by RFP Section 1, Article 26.4. (Integrity).
9 As such, according to All City Towing, DV and Western Towing are not responsive,
10 responsible offerors, and their offers must be rejected. In the alternative, All City Towing
11 argues that if DV and Western Towing are not disqualified, their failure to report to
12 NMVTIS should have resulted in lower scores for each.

13 33. All City Towing also takes the position that because the City receives
14 revenue through the sale of salvaged vehicles, it could be subject to civil penalties
15 based on DV's and Western Towing's failure to report.

16 34. All City Towing argues that the cost of its reporting to NMVTIS contributed
17 to the higher costs in its bid and that DV and Western will not be able to make a profit if
18 the cost of compliance is added to their bids.

19 35. After receiving All City Towing's protest, through emails dated October 23,
20 2017 the City requested that DV and Western Towing each provide information related
21 to its compliance with the Anti-Car Theft Act of 1992.

22 36. Western Towing initially responded to the City on October 25, 2017, and
23 DV on October 26, 2017.

24 37. In its October 25th letter to the City, Western Towing informed the City
25 that it was in compliance with the Anti-Car Theft Act by virtue of its reporting to the
26 State. Western Towing also informed the City that if the City wanted it to, Western
27 Towing would implement NMVTIS reporting without modification of the bids in its offer.
28 Western Towing estimated that the cost of NMVTIS reporting would be \$0.33 per car.

29 38. In its October 26th letter to the City, DV took the position that the Anti-Car
30 Theft Act does not apply to towing companies unless the company applies for an
abandoned vehicle title. DV also was of the opinion that even if the Anti-Car Theft Act

1 did apply, DV would be exempt from reporting to NMVTIS based on Arizona's
2 mandatory reporting requirements.

3 39. In the City's November 15th Protest Response, it noted that although it
4 had been awarding towing contracts for many years, this was the first time any
5 company had brought a complaint based on alleged non-compliance with the Anti-Car
6 Theft Act. And although City contracts require compliance with federal, state, and local
7 laws, the City had been unaware that there was any potential issue regarding the Anti-
8 Car Theft Act.

9 40. The City was of the opinion that its duty was limited to confirming with the
10 US DOJ and the Arizona Attorney General's Office that the contractors were in
11 compliance with the applicable federal and state reporting laws. The City had contacted
12 the Todd Brighton of the DOJ who provided its position that there was a misperception
13 among towing companies that compliance with state laws presumes compliance with
14 NMVTIS.

15 41. Through an email dated November 28, 2017, the City requested an
16 update from Western Towing regarding compliance with the DOJ and any fines that it
17 would impose. Western Towing responded on that date, informing the City that after
18 consulting with Mr. Brighton of the NMVTIS program, it had opened an account, once
19 the account was active it would submit to NMVTIS all the required information (by
20 December 31st), and that it did not appear that there would be any fines.

21 42. Through an email dated November 29, 2017, the City informed DV that
22 the DOJ would be sending DV a letter informing DV that it would need to come into
23 compliance within the next thirty days, and that if DV did so it would not be subject to
24 any penalties. The City also informed DV that prior to the matter going before the City
25 Council for the award of contracts, the City would need written proof from DOJ that DV
26 was in compliance. The City also required confirmation that coming into compliance
27 would not affect DV's bid.

28 43. On November 29th DV responded to the City's email informing the City
29 that it had already registered with NMVTIS and made attempts to contact Mr. Brighton,
30 but it now understood that DOJ would be sending a letter providing guidance on how
DV should move forward. DV agreed that it would comply with all NMVTIS reporting

1 requirements for towing companies or other requests from DOJ and that this
2 compliance would not affect DV's prices, nor would it require any other changes to its
3 bid.

4 44. The City's position is that compliance with the laws was not in the RFP
5 Scope or criteria as bid-requirements, that compliance with the laws was not an
6 evaluation criterion, was not part of the scoring, and that none of the offerors were
7 asked (or required) to show that they were in compliance. Instead, compliance with the
8 laws is a contract performance issue and, as such, any alleged non-compliance with the
9 Anti-Car Theft Act is not a disqualifying event. The City will require proof from DOJ that
10 both DV and Western Towing are in compliance before the award recommendations are
11 sent to the City Council. In addition, the City found that the integrity of DV and Western
12 Towing is not an issue in the absence of fraud or a knowing failure to comply.

13 45. In its protest, All City Towing asserts that the alleged non-compliance with
14 NMVTIS increased the chance of a subsequent default, which would trigger Section I,
15 Article 26.4. Responsibility. The City acknowledged that determining responsibility could
16 include a possibility of "subsequent default," but compliance with the laws was not an
17 issue to be considered in making the award recommendations.

18 46. In its Report to the City Manager, the City noted that in its protest, All City
19 Towing cited *Maricopa County v. Gottsponer's* definition of an arbitrary act, but All City
20 did not provide that Court's full statement which is that an arbitrary action is an
21 "unreasoning action, without consideration and in disregard for facts and circumstances;
22 where there is room for two opinions, the action is not arbitrary or capricious if exercised
23 honestly and upon due consideration, even though it may be believed that an erroneous
24 conclusion has been reached." 150 Ariz. 367, 372, , 723 P.2d 716, 721 (App. 1986).

25 47. The City asserted that it had given due consideration to the facts of this
26 issue, including that the information was raised after the award recommendation was
27 made, that DOJ did not find that the City had any duty to report under NMVTIS, that
28 DOJ was working with DV and Western Towing, both of which have agreed to come into
29 compliance before the award recommendations are forwarded to the City Council, and
30 that the City would confirm with DOJ that DV and Western Towing are in compliance

1 before the effective date of the contracts. As such, it concluded that it was in the best
2 interest of the City to move forward with the recommended awards.

3 48. The December 12, 2017 letters from the DOJ to DV and Western Towing
4 are essentially identical, with the only difference being the recipient. The letters warn DV
5 and Western Towing that they might be in violation of the Anti-Car Theft Act and provide
6 that within thirty days, they were each required to report all junk automobiles and
7 salvage automobiles in inventory since March 31, 2009. The letters also provided
8 information about DOJ's authority to issue civil penalties for non-compliance with
9 NMVTIS's reporting requirements.

10 49. In this section of its protest, All City Towing also asserted that "certain
11 towing companies" may be making money from referrals to lawyers or health care
12 providers, which is prohibited under RFP Section V, Article 6. In its Protest Response,
13 the City took the position that this too was a question of contract-compliance and not
14 one related to the solicitation review and award process. The City also cited RFP
15 Section 1, Article 26.1 showing that it retained sole responsibility to determine
16 responsiveness and responsibility.

17 Self-Reporting of Arrival Times

18 50. The City relies on tow truck operators to self-report their on-scene arrival
19 times. Failure to meet the required arrival times can result in liquidated damages to the
20 City of \$75 per call.

21 51. All City Towing uses a proprietary time-coded GPS tracking system to
22 report its arrival times, which it asserts objectively and accurately reports its arrival
23 times.

24 52. All City Towing is of the belief that the other bidders rely on self-reporting
25 and asserts that this could foster false reporting that would limit any damages and allow
26 the other bidders to charge lower rates. All City Towing goes on to assert that any
27 failure to report late arrival times raises questions about whether the bidders are
28 responsible bidders.

29 53. All City Towing asserts that it received fewer points because its bid
30 accounted for these costs and it requests that DV, Western Towing, and First Class
Towing be deemed non-responsive and that their bids be rejected.

1 54. In its Protest Response, the City noted that the RFP does not require GPS
2 tracking for arrival times. As such, it is not a criterion on which the offers can be
3 evaluated. The City also noted that there is no evidence to show that either DV or
4 Western Towing is reporting inaccurate arrival times to the City.

5 55. The City also cites RFP Section 1, Article 26.1 showing that it retained
6 sole responsibility to determine the offerors' responsiveness and responsibility.

7 Reweighing the Scoring for Revenue

8 56. All City Towing argues that the revenue scoring should be reweighed. Of
9 the 125 points available, fifty were assigned to Auction Sales Split, fifty to the General
10 Sales Split, and twenty-five to the Disposal Sales Split.

11 57. All City Towing argues that because General Sales Split and the Disposal
12 Sales Split account for less than 0.1% of the total revenue, it was unreasonable,
13 arbitrary and capricious to allocate 60% of the points to those two categories.

14 58. All City Towing requests that the offers be rescored with the Auction Sales
15 Split category accounting for 99.9% of the 125 total points in this category, which it
16 acknowledges would mean that the other two categories of Sales Split could be
17 disregarded.

18 59. The City Council approved the RFP evaluation criteria in a subcommittee
19 meeting on October 12, 2016 and in a formal council meeting on November 30, 2016.
20 The Council considered public input and after the subcommittee meeting the Deputy
21 Finance Director met with the Arizona Professional Towing & Recovery Association
22 which did not raise any issues regarding the evaluation criteria and scoring.

23 60. The City's position is that how the offers were scored is within the City's
24 discretion and the City Council approved the system that was applied. In addition, All
25 City Towing could have addressed this concern during the question and answer period
26 prior to submitting its offer.

27 61. Although the City did not believe its scoring was defective, it nevertheless
28 noted that even if it were to adopt All City Towing's proposed scoring model, All City
29 Towing would not receive enough points to overcome its proposed pricing. The City
30 found that All City Towing had exceedingly high prices ranging from 52% to 492%
higher than DV's and Western Towing's prices.

The Scoring Methodology

62. The Cost category scoring method awarded the lowest offeror (for each zone) all the contract line item points, with the other offers then scored based on their relative distance from the lowest price.

63. All City Towing asserts that this put it at a competitive disadvantage in the Cost category, but it would have been to All City Towing's advantage if the same method was used to score the other two categories (Capacity and Method of Approach).

64. All City Towing asserts that using two scoring methods appears to be arbitrary and inconsistent and it requests that the Capacity and Method of Approach be rescored using the same method that was used for Cost.

65. The City does not agree that the scoring methodology was arbitrary or inconsistent. Two methods were used in the scoring because the Capacity and Method of Approach categories are subjective, with the evaluation panel discussing and weighing each offer according to the City's best interest, whereas Cost factors are objective and more easily adapted to the sliding scale/relative distance standard.

66. The RFP provides the method for scoring and All City Towing could have presented any questions it had to the City prior to submitting its offer. In addition, the City asserts that this issue should have been raised in a protest prior to the bids being opened, which is necessary to prevent a bidder from adjusting its prices after seeing its competitors' bids.

The New Issues on Appeal

67. In its appeal All City Towing asserts that neither DV nor Western Towing is a qualified bidder. All City Towing acknowledges that these issues were not raised in its protest.

68. All City Towing asserts that the reason these issues were not raised in its protest is that the City did not make available DV's and Western Towing's bids until shortly before the deadline for submitting protests, so All City Towing had insufficient time to review those competing bids. All City Towing also notes that it was "distracted" by the fact that the City had disclosed its bid information to others unlawfully.

69. In its Report to the City Manager, the City notes that All City Towing twice requested the City's procurement file, and that it received the file on October 13th and

again on October 16, 2017. The City extended the protest filing-deadline by two days after All City Towing's second file request, even though it already had the file and the City Code calls for only a one-day extension.

70. City Code Section 43-26 limits appeals to those issues that were raised in the protest.

CONCLUSIONS OF LAW

1. The City has jurisdiction over the subject matter in this case.

2. The Director of the Office of Administrative Hearings is authorized to enter into contracts with political subdivisions of this state for the purpose of providing administrative proceedings. ARIZ. REV. STAT. § 41-1092.01(J).

3. The City contracted with the Office of Administrative Hearings to provide the administrative proceeding in this matter, including the preparation of Findings of Fact, Conclusions of Law, and Recommended Order for action by the City.

4. All City Towing bears the burden of proof. *See Vazzano v. Superior Court*, 74 Ariz. 369, 249 P.2d 837 (1952); ARIZ. ADMIN. CODE § R2-19-119.

5. The standard of proof on all issues is that of a preponderance of the evidence. ARIZ. ADMIN. CODE § R2-19-119.

6. A preponderance of the evidence is:

The greater weight of the evidence, not necessarily established by the greater number of witnesses testifying to a fact but by evidence that has the most convincing force; superior evidentiary weight that, though not sufficient to free the mind wholly from all reasonable doubt, is still sufficient to incline a fair and impartial mind to one side of the issue rather than the other.

BLACK'S LAW DICTIONARY 1373 (10th ed. 2014).

7. This matter is suitable for resolution based on the administrative record, the DOJ's letters of December 12, 2017, and the parties' briefs related to the DOJ letters. *Cf.* Phoenix City Code § 43-26(E) ("If assigned to a hearing officer for fact finding, the appeal may be supplemented in the discretion of the hearing officer,").

8. An "Offeror may protest the contents of a solicitation no later than seven days before the solicitation deadline when the protest is based on an apparent alleged

1 mistake, impropriety or defect in the solicitation.” RFP Section I, Article 17.1; Phoenix
2 City Code § 43-25(A)(1).

3 9. A city’s procurement decision should not be disturbed absent a finding that
4 the decision was “illegal, unfair or arbitrary.” *Brown v. City of Phoenix*, 77 Ariz. 368,
5 377, 272 P.2d 358, 364 (1954).

6 10. An arbitrary action is an “unreasoning action, without consideration and in
7 disregard for facts and circumstances; where there is room for two opinions, the action
8 is not arbitrary or capricious if exercised honestly and upon due consideration, even
9 though it may be believed that an erroneous conclusion has been reached.” *Maricopa*
10 *County v. Gottsponer*, 150 Ariz. 367, 372, 723 P.2d 716, 721 (App. 1986)(quoting
11 *Petrus v. Arizona State Liquor Board*, 129 Ariz. 449, 631 P.2d 1107 (App. 1981)).

12 Compliance with the Anti-Car Theft Act of 1992

13 11. The evidence of record does not demonstrate that either DV or Western
14 Towing are in violation of the Anti-Car Theft Act. Although the DOJ’s December 12,
15 2017 letters show that each entity might be in violation of the Act, those letters do not
16 assert that either entity is actually in violation.⁶

17 12. RFP Section II, Article 3.9 provides that the “Contractor’s products,
18 services and facilities will be in full compliance with all applicable Federal, State and
19 local health, environmental and safety laws”

20 13. Although NMVTIS has as one purpose protecting consumers from unsafe
21 vehicles, when Section II, Article 3.9 is read in its entirety, it does not appear that
22 NMVTIS reporting falls within the scope of this article. Moreover, even if a failure to
23 comply with any required NMVTIS-reporting does fall within this article, the City takes
24 the position that compliance with such laws is a contract issue and, although use of the
25 word “will” signifies a mandatory requirement, by definition, failure to meet such a
26 requirement does not necessitate rejection of an Offer. See RFP Section II, Article 1.

27 14. Section II, Article 3.10 requires compliance with all applicable “laws,
28 regulations, standards, codes and ordinances when performing under this Contract”

29
30 ⁶ All City Towing argues to the effect that the letters show that DV and Western Towing have violated
NMVTIS based on DOJ’s language regarding potential penalties.

1 (Underscore added.). By its plain language, Article 3.10 applies only after the contracts
2 have been awarded.

3 15. Consequently, even if DV or Western Towing has been in violation of the
4 Act, All City Towing has not shown that they must be disqualified.

5 16. The City's determination that DV's and Western Towing's alleged non-
6 compliance with the Anti-Car Theft Act does not provide a basis on which to vacate the
7 recommended awards is not arbitrary because the City considered the facts and
8 circumstances of this matter in making its determination. Of particular import are: that
9 although the City has been awarding towing contracts for a number of years, this was
10 the first time anyone has raised the issue that towing companies are required to report
11 under the Act; that DV and Western Towing have both agreed to fully comply with the
12 Act (as directed to by DOJ) and that the award recommendations will not be forwarded
13 to the City Council unless there is proof from DOJ that they are in compliance;⁷ and that
14 compliance with the Act was not a requirement during the solicitation and none of the
15 offerors were asked to prove that they were in compliance.⁸

16 17. All City Towing has not shown by a preponderance of the evidence that
17 the alleged non-compliance with the Anti-Car Theft Act provides a sufficient basis on
18 which to overturn the award recommendations.

19 Self-Reporting of Arrival Times

20 18. There was no substantial evidence in the record to show that either DV or
21 Western Towing has, or will, submit false on-scene arrival times to the City. The use of
22 a GPS tracking system to report arrival times was not a criterion under the RFP.
23

24 ⁷ All City Towing argues that this undercuts the City's position that compliance with NMVTIS applies only
25 during performance of the contract and not before. There is merit to All City Towing's argument, but DV
26 and Western Towing have agreed to the City's requirement in this regard and it is those entities, not All
27 City Towing that would bear any disadvantage from the City imposing a requirement that is not part of the
RFP. In addition, neither DV nor Western Towing concedes that it is not in compliance, but rather each
entity is acceding to DOJ's interpretation of the Act.

28 ⁸ All City Towing argues that the City has not done an adequate investigation to determine whether DV or
29 Western Towing are responsible bidders, which could be considered an abuse of discretion. But All City
30 Towing's argument is based on the premise that compliance with NMVTIS is a bid requirement rather
than a contract-compliance issue. The City has investigated the matter since All City Towing raised the
issue and it has taken steps to ensure that DV and Western Towing are in compliance before the
contracts are awarded.

1 19. All City Towing has not shown by a preponderance of the evidence that
2 DV's or Western Towing's method of tracking and reporting arrival times is a sufficient
3 basis on which to overturn the award recommendations.

4 Reweighing the Scoring for Revenue

5 20. All City Towing has not shown that the scoring related to revenue did not
6 conform to the method described in the RFP. Moreover, revenue generation was not a
7 priority of the City Council, and even if All City Towing's proposed method was
8 implemented, it would not have changed the award recommendations.

9 21. All City Towing has not shown by a preponderance of the evidence that
10 the method used for the revenue-scoring is a sufficient basis on which to overturn the
11 award recommendations.

12 The Scoring Methodology

13 22. All City Towing has not shown that the scoring methodology did not
14 conform to the method set out in the RFP.

15 23. The City used two methods in the scoring because the Capacity and
16 Method of Approach categories are subjective, whereas the cost factors are objective.
17 All City Towing has not shown that the City's use of two scoring methods was an
18 arbitrary decision.

19 24. All City Towing has not shown by a preponderance of the evidence that
20 the scoring methodology used is a sufficient basis on which to overturn the award
21 recommendations.

22 The New Issues on Appeal

23 25. City Code Section 43-26 limits appeals to those issues that were raised in
24 the protest. Consequently, the two new issues raised in All City Towing's appeal cannot
25 be considered by this tribunal and cannot provide a basis on which to overturn the
26 award recommendations.

27 RECOMMENDED ORDER

28 In view of the foregoing, it is recommended that All City Towing's protest and
29 appeal be dismissed.
30

1 Done this day, January 9, 2018

2
3 /s/ Thomas Shedden
4 Thomas Shedden
5 Administrative Law Judge

6 Transmitted electronically to:

7 Ed Zuercher, City Manager
8 City of Phoenix
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EXHIBIT

2

McCarthy Holthus & Levine, P.C.

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Paul M. Levine AZ CA
Thomas J. Holthus CA NE NV
Kevin R. McCarthy CA

October 26, 2017

Email only: kathryn.small@phoenix.gov

City of Phoenix

Attention: Kathryn Small – Contracts Specialist II

251 W. Washington Street

8th Floor

Phoenix, Arizona 85003

Re: Our Client: DV Towing, LLC
 RFP 1 –182: General Police Towing Services

Dear Ms. Small:

This law firm represents DV Towing, LLC ("DV"). The purpose of this letter is to address an issue raised in the October 19, 2017 Protest of Award Recommendation from ACT Towing, LLC, dba All-City Towing ("ACT") regarding RFP 17–182 and the alleged applicability of the Anti-Car Theft Act and the National Motor Vehicle Title Information System ("NMVTIS") regulations. DV reserves the right to amend or supplement this letter as new information becomes available. As you are aware, DV did not become aware of the ACT protest until the afternoon of Monday, October 23, 2017.

In its protest, ACT claims that it is in compliance with NMVTIS and it has been submitting reports to a third-party reporting service since June 2011. I do not know all of ACT's business and I do not know why it is reporting. However, I am aware that ACT's principles are involved in a number of businesses, including the operation of junk and salvage yards. I am curious if the reporting by ACT is in connection with its towing business or one of its other businesses to which NMVTIS applies.

In its protest, ACT claims that DV and Western Towing of Phoenix, Inc. ("Western") do not comply with NMVTIS. ACT states: "Entities that are in the business of acquiring or reselling salvage or junk automobiles, including towing companies, must report the VIN's of salvaged or junk vehicles to NMVTIS, because they are reporting the 'death' of those VIN's." (Protest, p. 3.) I do not agree that DV (or any other tow company) necessarily sells either salvaged or junk automobiles, as those terms are defined by NMVTIS, just because it is in the towing business, or that the sale of an abandoned vehicle equates to the "death" of either the vehicle or the vehicle VIN. As discussed below, the state of Arizona and Arizona statutes are to the contrary.

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In support of its argument, ACT references a website on NMVTIS reporting requirements for towing companies: https://www.vehiclehistory.gov/Tow_120611.pdf. (Protest, p. 3.) That website produced the Bureau of Justice Assistance – U. S. Department of Justice Policy Clarification (“Clarification”), dated January 27, 2011. The Clarification is attached as Exhibit “A”. In the Clarification, there is only one reference to tow operators and towing companies. The Clarification references the definitions of “junk yard”, “salvage yard”, “junk automobile”, and “salvage automobile”. The Clarification states: “Tow operators and towing companies (and similar businesses) **that meet the statutory and regulatory requirements** must provide monthly reports to NMVTIS.” Obviously, the fundamental question is whether DV (or any other towing company) meets the statutory and regulatory requirements. If it does not, then there is no requirement to provide monthly reports to NMVTIS.

On January 30, 2009, the Department of Justice (“DOJ”) published 28 CFR Part 25, which it calls the “Final rule” (the “Rule”) and “clarifies the various responsibilities of the operator of NMVTIS, states, junk yards, salvage yards, and insurance carriers regarding NMVTIS.” The Rule became effective March 2, 2009. For your convenience, attached as Exhibit “B” is a copy of the Rule.

The Rule is 41 pages and includes background information regarding the Anti-Car Theft Act and public comments and the DOJ’s responses to those comments. Although I have not read the Rule in detail, my initial review indicates that nowhere in the 41 pages is there any mention of tow operators or towing companies.

DV has been in the towing business since 2002. In addition to providing towing services for the City of Phoenix, DV has provided towing services for DPS, MCSO, YCSO, and the Casa Grande, Coolidge and Glendale Police Departments. At no time during the past 15 years has the issue of the Anti-Car Theft Act or NMVTIS ever been raised, and no public entity has ever made inquiry regarding either the applicability of, or compliance with, the Anti-Car Theft Act or NMVTIS. In fact, the City of Phoenix has never raised the issue with any of its contractor tow companies.

At the risk of stating the obvious, the only way that the applicability of either the Anti-Car Theft Act or NMVTIS becomes an issue is when a tow company makes an application for an abandoned vehicle title. Otherwise, the operation of a towing business does not suggest the operation of a “junk yard” or a “salvage yard”.

Arizona law has adopted a statutory framework for abandoned vehicles which applies to DV. A.R.S. §§ 28–4831 et seq. After the statutory requirements have been satisfied, an application for transfer of ownership may be made by the applicant (DV) to MVD. A.R.S. § 28–4842. MVD will issue an “Authorization for Transfer of Ownership” designating the “title brand” as either: (i) dismantle permit, (ii) salvage certificate, (iii) restored salvage, (iv) crush permit, or (v) title. MVD will not issue title to an abandoned vehicle if it does not believe the vehicle could be sold. Otherwise, it would be deemed a “junk vehicle” or a “crush vehicle”.

"Junk vehicle" is defined as "a vehicle that is in such a state of deterioration that it cannot be profitably dismantled or salvaged for parts and cannot be profitably restored." A.R.S. § 28-4881. In the event the vehicle is a "junk vehicle", MVD "shall cause a search of department records to be made, or if the junk vehicle is registered in another state, make inquiry of the vehicle registration agency in that state, to ascertain the name and address of the owner and lienholder, if any, or any other person identified on the department's record." If no interested party is discovered, "The junk vehicle shall not be restored or dismantled for parts for resale but shall be disposed of by vehicle crusher." A.R.S. § 28-4883. In other words, Arizona has its own statutory framework for junk vehicles.

Without conceding that the NMVTIS reporting requirements apply to DV Towing, 49 U.S.C. § 30504(a)(2) states that the reporting requirements do not apply to an entity "required by State law to report the acquisition of junk automobiles or salvage automobiles to State or local authorities if those authorities make that information available to the operator." 49 U.S.C. 30501(6) defines "Operator" as follows: "[T]he individual or entity authorized or designated as the operator of the National Motor Vehicle Title Information System under section 30502(b) of this title, or the Attorney General, if there is no authorized or designated individual or entity."

The Rule (Exhibit "B") confirms that Arizona participates fully in NMVTIS. Arizona is "regularly providing data to the system,... States that participate fully in the system provide data to the system on a daily or real-time basis and make NMVTIS inquiries before issuing a new title on a vehicle from out-of-state and preferably before every title verification, regardless of its origin or reason." (Exhibit "B".) It is DV's position that even assuming, *arguendo*, NMVTIS applies to DV, it is exempt from the reporting requirements pursuant to 49 U.S.C. § 30504(a)(2).

Without prejudice to, or waiver of, the argument set forth above, the fundamental issue is whether NMVTIS applies to DV and its business operations. Pursuant to NMVTIS, the initial determination is whether an automobile towed by DV is either a "junk automobile" or a "salvage automobile". A "junk automobile" means an automobile that: "(A) is incapable of operating on public streets, roads, and roadways; and (B) has no value except as a source of parts or scrap." A "junk yard" means an "entity engaged in the business of acquiring or owning junk automobiles for – (A) resale in their entirety or as spare parts; or (B) rebuilding, restoration, or crushing." 49 U.S.C. § 30501.

Pursuant to these definitions, DV is not a "junk yard" because it is not in the business of either acquiring or owning automobiles that are incapable of operating on public streets, roads or highways. All of the automobiles towed by DV, even if they are re-titled, are sold at public auction. The purchaser at the auction may use the automobile for operation on the road or as a source of parts or scrap. However, DV does not deliver automobiles to auction that are "incapable of operating on public streets,..." If that were the case, Arizona would not issue an abandoned title.

A "salvage automobile" means an automobile that: "is damaged by collision, fire, flood, accident, trespass, or other event, to the extent that its fair salvage value plus the cost of repairing the automobile for legal operation on public streets, roads, and highways would be more than the fair market value of the automobile immediately before the event that caused the damage." A "salvage yard" means an "entity engaged in the business of acquiring or owning salvage automobiles for – (A) resale in their entirety or as spare parts; or (B) rebuilding, restoration, or crushing." With respect to the definition of "salvage automobile", the Rule states as follows: "[A] salvage auction or salvage pool that does not handle any vehicles from or on behalf of insurance carriers is categorically exempted from this rule until such time as they may handle a vehicle from an insurance carrier."

Pursuant to these definitions, DV is not a "salvage yard". DV has no information to determine either the cost of repairing the automobile or the fair market value of the automobile immediately before the event that caused the damage.

Even though you have asked DV to only respond to the issue of the applicability of the Anti-Car Theft Act, with respect to the balance of ACT's protest, it is without merit. All prospective bidders had the opportunity to express their concerns and raise questions about the RFP (including the scoring criteria and the "weight" assigned to the scoring) prior to bid submission. The criteria was very clear in the RFP and if ACT did not think it was fair or reasonable, it should have raised that concern prior to bid submission. As you know, there was an open forum for prospective bidders to ask questions prior to the bid submission. If ACT had a reason to challenge the scoring criteria, it had a full and complete opportunity to do so and should have raised the issue with the City prior to bid submission. Raising this issue post award is unfair to the other bidders.

For all of the reasons discussed above, the Act protest should be denied. The Anti-Car Theft Act and NMVTIS do not apply to DV, or in the alternative, DV is exempt from the regulatory requirements. 49 U.S.C. § 30504(a)(2).

Very truly yours,



Paul M. Levine

PML/srl
Enclosures

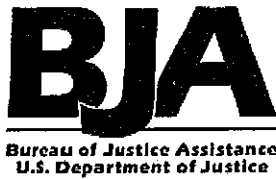
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**Policy Clarification Regarding Tow Operators/Towing Companies Reporting Requirements to the
National Motor Vehicle Title Information System (NMVTIS) Under the Anti Car Theft Acts
Date Issued: January 27, 2011**

This policy clarification is a response to questions from tow operators, towing companies, and similar business entities, and their representatives, regarding application of certain provisions of the Anti Car Theft Acts and NMVTIS regulations.

Pursuant to the Anti Car Theft Act of 1992 (Public Law 102-519), the Anti-Car Theft Improvements Act of 1996 (Public Law 104-152) (collectively "the Anti Car Theft Acts"), a junk yard is defined as "*an individual or entity engaged in the business of acquiring or owning junk automobiles for— 1) Resale in their entirety or as spare parts; or 2) Rebuilding, restoration, or crushing.*" A salvage yard is defined as "*an individual or entity engaged in the business of acquiring or owning salvage automobiles for— 1) Resale in their entirety or as spare parts; or 2) Rebuilding, restoration, or crushing.*" The NMVTIS implementing regulations (28 CFR part 25, published January 30, 2009, 74 FR 5740) make clear that these definitions are understood to include businesses such as vehicle remarketers and vehicle recyclers, including scrap vehicle shredders and scrap metal processors as well as "pull- or pick-apart yards," salvage pools, salvage auctions, and other types of auctions handling salvage or junk vehicles (including vehicles declared by any insurance company to be a "total loss" regardless of any damage assessment).

An entity engaged in the business of acquiring or owning junk or salvage automobiles is one that is engaged in the business of owning, possessing, handling, directing, or controlling such automobiles. See 28 C.F.R. 25.52. Thus, if an entity is so engaged, for the purpose of reselling the junk or salvage automobiles (in their entirety or as spare parts), or for the purpose of rebuilding, restoring, or crushing the junk or salvage automobiles, then such entity is a junk yard or salvage yard for purposes of the Anti Car Theft Acts and the NMVTIS regulations. A junk or salvage yard that handles five or more junk or salvage vehicles per year is required to provide monthly reports to NMVTIS consistent with the Anti Car Theft Acts and NMVTIS regulations.

The NMVTIS regulations define a junk automobile as follows: "*an automobile that— 1) Is incapable of operating on public streets, roads, and highways; and 2) Has no value except as a source of parts or scrap.*" 28 C.F.R. 25.52. The NMVTIS regulations define a salvage automobile as follows: "*an automobile that is damaged by collision, fire, flood, accident, trespass, or other event, to the extent that its fair salvage value plus the cost of repairing the automobile for legal operation on public streets, roads, and highways would be more than the fair market value of the automobile immediately before the event that caused the damage. Salvage automobiles include automobiles determined to be a total loss under the law of the applicable jurisdiction or designated as a total loss by an insurer under the terms of its policies, regardless of whether or not the ownership of the vehicle is transferred to the insurance carrier.*" 28 C.F.R. 25.52 (Please see ATTACHMENT A for additional information to determine if an automobile meets the NMVTIS salvage automobile definition). Vehicles determined to meet the above definitions of junk or salvage automobiles, including vehicles with non-salvage titles, must be reported to NMVTIS. The NMVTIS regulations state that reporting entities must report all junk or salvage automobiles they obtain, including vehicles from or on behalf of insurance carriers, which can be reasonably assumed are total loss vehicles. Such entities, however, are not required to report any automobile that is determined not to meet the NMVTIS definition of junk or salvage after a good-faith physical and value appraisal is conducted by qualified, independent appraisal personnel. 28 C.F.R. 25.56(g).

Tow operators and towing companies (and similar businesses) that meet these statutory and regulatory requirements must provide monthly reports to NMVTIS. That other entities, earlier or later in the automobile-dismantling supply chain, may also have reporting obligations provide no basis to exempt tow operators or towing companies from also reporting.

The monthly reporting to NMVTIS must contain:

1. The name, address, and contact information for the reporting entity.
2. Vehicle Identification Number (VIN) for each junk and salvage automobile.
3. The date the automobile was obtained by the reporting entity.
4. The name of the individual or entity from whom the automobile was obtained.
5. A statement of whether the automobile was crushed or disposed of, for sale or other purposes, to whom it was provided or transferred, and if the vehicle is intended for export out of the United States.

The Anti Car Theft Acts and the NMVTIS implementing regulations do not require towing companies to report automobiles that: 1) do not meet the NMVTIS definition for junk or salvage automobiles or 2) were only transported or stored by the towing company. *The NMVTIS reporting obligation for a towing company occurs when the towing company sells, rebuilds, restores, or crushes five or more junk or salvage automobiles per year.* The Department of Justice recognizes that there are circumstances in which it is not immediately apparent whether the owner of an automobile will re-claim a towed automobile. Therefore, when considering the junk or salvage automobiles that were obtained in a particular month and when reporting the date “the automobile was obtained,” the towing company should report the date, under the law of the applicable jurisdiction, that the towing company obtained the right to determine the disposition (i.e., sell (for parts or in whole), rebuild, restore, or crush) of the automobile (e.g., the date the towing company obtained a salvage certificate or certificate of destruction under the law of the applicable jurisdiction; the date the towing company purchased the vehicle from a private party either for a monetary amount or in lieu of towing and storage costs and the towing company seeks to sell, rebuild, restore, or crush the automobile).

Failure to report to NMVTIS as required is punishable by a civil penalty of \$1,000 **per violation**. Accordingly, for example, a failure to report 100 junk or salvage automobiles could result in a civil penalty of up to \$100,000. NMVTIS Reporting Entities are responsible for ensuring all required information has been reported to NMVTIS accurately and within the timelines required.

The accuracy of the data reported to NMVTIS is essential to the intent and purpose of the System. Law enforcement agencies, state titling agencies, and consumers rely on the accuracy of NMVTIS data. Incorrectly reporting automobiles to NMVTIS that do NOT meet the junk automobile or salvage automobile definitions may significantly diminish the value of those automobiles (particularly when such automobiles may be back on the road) and is not considered compliance. **Entities that acquire junk automobiles and salvage automobiles, in addition to other automobiles, are encouraged to use care so that they are reporting to NMVTIS those junk and salvage automobiles required to be reported, instead of all automobiles.**

The Department of Justice and the NMVTIS operator, the American Association of Motor Vehicle Administrators (AAMVA), partnered with the private sector to provide multiple reporting methods to meet the business needs of reporting entities. Currently, there are four reporting services available, offering individual VIN and batch reporting options. Three service providers offer a **no-cost** per-transaction program. More detailed information on these reporting options may be found at: www.vehiclehistory.gov/nmvtis_auto.html.

The Department of Justice respectfully requests that if any individual or organization disseminates this policy clarification to members and interested parties, then this entire policy clarification document be provided.

For more information on this clarification or NMVTIS, please e-mail nmvtis@usdoj.gov or visit www.vehiclehistory.gov.

ATTACHMENT A

Salvage Automobile Determination Sample Worksheet

NMVTIS Salvage Automobile Formula:

Fair Salvage Value + Cost of Repairing the Automobile for Legal Operation > Fair Market Value
Immediately Before Damage

- A. Fair *Salvage* Value of Automobile (current condition): \$ _____
- B. Cost of Repairing the Automobile for Legal Operation: \$ _____
- C. Total of Line "A" and Line "B": \$ _____
- D. Fair Market Value of Automobile Immediately Before Damage: \$ _____

If the value on line "C" is greater than the value on line "D", then the vehicle meets the definition of "Salvage Automobile" and must be reported to NMVTIS as such.

If a vehicle has been declared a "total loss" by any insurance company or would be considered as such under the law of the applicable jurisdiction, then the above formula and assessment are not necessary, the vehicle meets the definition of "Salvage Automobile" and must be reported to NMVTIS as such.



Federal Register

Friday,
January 30, 2009

Part III

Department of Justice

28 CFR Part 25

National Motor Vehicle Title Information
System (NMVTIS); Final Rule

DEPARTMENT OF JUSTICE

28 CFR Part 25

[Docket No. FBI 117; AG Order No. 3042-2009]

RIN 1110-AA30

National Motor Vehicle Title Information System (NMVTIS)

AGENCY: Department of Justice.

ACTION: Final rule.

SUMMARY: The National Motor Vehicle Title Information System (NMVTIS) has been established pursuant to 49 U.S.C. 30502 and has the participation, or partial participation, of at least 36 states. The purpose of NMVTIS is to assist in efforts to prevent the introduction or reintroduction of stolen motor vehicles into interstate commerce, protect states and individual and commercial consumers from fraud, reduce the use of stolen vehicles for illicit purposes including fundraising for criminal enterprises, and provide consumer protection from unsafe vehicles. This rule implements the NMVTIS reporting requirements imposed on junk yards, salvage yards, and insurance carriers pursuant to 49 U.S.C. 30504(c). This rule also clarifies the process by which NMVTIS will be funded and clarifies the various responsibilities of the operator of NMVTIS, states, junk yards, salvage yards, and insurance carriers regarding NMVTIS.

DATES: *Effective Date:* This rule is effective March 2, 2009.

FOR FURTHER INFORMATION CONTACT: Alissa Huntoon, 810 7th Street, NW., Washington, DC 20531, 202-616-6500, www.NMVTIS.gov.

SUPPLEMENTARY INFORMATION:**Background**

The Anti-Car Theft Act of 1992, Public Law No. 102-519, 106 Stat. 3384, required the Department of Transportation (DOT) to establish an information system intended to enable states and others to access automobile titling information. As part of the Anti-Car Theft Act of 1992, DOT was authorized to designate a third party to operate the system. Since 1992, the American Association of Motor Vehicle Administrators (AAMVA) has acted in the capacity of the operator of the system. AAMVA is a nonprofit, tax exempt, educational association representing U.S. and Canadian officials who are responsible for the administration and enforcement of motor vehicle laws. The requirements of the Anti-Car Theft Act of 1992 were amended by Public Law 103-272 and

the Anti-Car Theft Improvements Act of 1996, Public Law No. 104-152, 110 Stat. 1384. The Anti-Car Theft Improvements Act of 1996 renamed the automobile titling system the "National Motor Vehicle Title Information System" and transferred responsibility for implementing the system from DOT to the Department of Justice (DOJ). Hereinafter, the Anti-Car Theft Act of 1992 and the revisions made by Public Law 103-272 and the Anti-Car Theft Improvements Act of 1996, codified at 49 U.S.C. 30501-30505, are collectively referred to as the "Anti-Car Theft Act" or the "Act."

While the overall purpose of the Anti-Car Theft Act is to prevent and deter auto theft, title II of the Act, which authorizes NMVTIS, is intended to address automobile title fraud. Accordingly, the primary purpose of NMVTIS is to prevent various types of theft and fraud by providing an electronic means for verifying and exchanging title, brand, theft, and other data among motor vehicle administrators, law enforcement officials, prospective and current purchasers (individual or commercial), and insurance carriers.¹ Currently, 37 states are actively involved with NMVTIS, representing nearly 75% of the U.S. motor vehicle population. Specifically, 13 states are participating fully in NMVTIS, 14 states are regularly providing data to the system, and an additional 10 states are actively taking steps to provide data or participate fully.² States that participate fully in the system provide data to the system on a daily or real-time basis and make NMVTIS inquiries before issuing a new title on a vehicle from out of state and preferably before every title verification, regardless of its origin or reason. Participating states also pay user fees to support the system and the services provided to the state.

In 2006, the Integrated Justice Information Systems (IJIS) Institute, a nonprofit membership organization made up of technology companies, was asked by Department of Justice's Bureau

¹ Brands are descriptive labels regarding the status of a motor vehicle, such as "junk," "salvage," and "flood" vehicles.

² There are currently 13 states participating fully in NMVTIS: Arizona, Florida, Indiana, Iowa, Kentucky, Massachusetts, New Hampshire, Nevada, Ohio, South Dakota, Virginia, Washington, and Wisconsin. Fourteen states are providing regular data updates to NMVTIS: Alabama, California, Delaware, Georgia, Idaho, Louisiana, Nebraska, New Jersey, New York, North Carolina, Pennsylvania, Tennessee, Texas, and Wyoming. Ten states are actively taking steps to provide data or participate fully: Arkansas, Michigan, Minnesota, Missouri, Montana, New Mexico, Oklahoma, South Carolina, Vermont, and West Virginia. See www.NMVTIS.gov for a map of current participation status.

of Justice Assistance (BJA) to conduct a full review of the NMVTIS system architecture to identify any technological barriers to NMVTIS implementation and to determine if any potential cost savings was available through emerging technology. The IJIS Institute report found that "the NMVTIS program provides an invaluable benefit to state vehicle administrators and the public community as a whole. Advantages of the program include improving the state titling process, as well as providing key information to consumers and law enforcement agencies." In addition to this study, the Government Accountability Office (GAO) also found NMVTIS to hold benefit potential for states, and a private cost-benefit study also determined that NMVTIS could provide benefits in the range of \$4 to \$11 billion dollars annually if fully implemented. NMVTIS and its benefits to states, law enforcement, consumers, and others have been widely touted by motor vehicle or auto-industry organizations including AAMVA and the National Automobile Dealers Association (NADA), by law enforcement organizations such as the International Association of Chiefs of Police and the National Sheriffs Association, by the North American Export Committee (NAEC), and by the International Association of Auto Theft Investigators. NMVTIS's benefits have also been recognized by national consumer advocacy organizations, and by industry-affiliated groups including the National Salvage Vehicle Reporting Program and many others, as identified in the public comments.

NMVTIS is a powerful tool for state titling agencies. Fully participating state titling agencies are able to use NMVTIS to prevent fraud by verifying the motor vehicle and title information, information on brands applied to a motor vehicle, and information on whether the motor vehicle has been reported stolen—all prior to the titling jurisdiction issuing a new title. In order to perform this check, these states run the vehicle identification number (VIN) against a national pointer file, which provides the last jurisdiction that issued a title on the motor vehicle and requests details of the motor vehicle from that jurisdiction. Using a secure connection, states then receive all required information or the complete title of record from the state of record. States can then use this information to verify information on the paper title being presented.

Verification of this data allows fully participating states to reduce the issuance of fraudulent titles and reduce

odometer fraud. Once the inquiring jurisdiction receives the information, a state is able to decide whether to issue a title. For states fully participating through integrated, online access, if a new title is issued, NMVTIS notifies the last titling jurisdiction that another jurisdiction has issued a title. The old jurisdiction then can inactivate its title record. This action allows fully participating jurisdictions to identify and purge inactive titles on a regular basis and eliminates the need for these agencies to conduct these processes manually. This service provides a measurable benefit to states in terms of cost savings. In 2007, over 18.4 million title-update transactions were initiated and over 45 million messages were generated via NMVTIS, which allows states to work and communicate securely and to perform electronic title transactions between states.

NMVTIS also allows fully participating states to ensure that brands are not lost when a motor vehicle travels from state to state. As noted above, brands are descriptive labels regarding the status of a motor vehicle. Many brands, such as a flood vehicle brand, indicate that a motor vehicle may not be safe for use. Unfortunately, motor vehicles with brands on their titles can have their brands "washed" (i.e., removed) from a title if the motor vehicle is retitled in another state that does not check with the state that issued the previous title and with other states that may have previously issued titles on the vehicle to determine if it has any existing brands not shown on the paper title. Because NMVTIS keeps a history of brands applied by any state to the motor vehicle at any time, it protects individual and corporate consumers by helping ensure full disclosure so that purchasers are not defrauded or placed at risk by purchasing an unsafe motor vehicle. Currently, there are approximately 300,000,000 VINs in NMVTIS with over 40,000,000 brands included. NMVTIS also prevents "clean title" vehicles that are actually a total loss or salvage from being used to generate a paper title that is later attached to a stolen vehicle that is "cloned" to the destroyed "clean title" vehicle. Criminal enterprises seek these "clean title" vehicles, which are low cost to them (because they are destroyed or salvage), because it increases their return when they sell a cloned stolen vehicle. It has been noted that criminal profits in such a case can more than quadruple if a "clean title" vehicle is used for cloning. Even worse, because these cloned vehicles are able to get into the titling systems of the non-

participating states, they often continue to be sold to new and unsuspecting owners. There have been cases involving car dealers who had purchased stolen cloned vehicles and resold them to individual consumers. NMVTIS also provides protections from other types of related theft and fraud that ultimately place lives at risk and cost states, consumers, and the private sectors billions of dollars each year. The proceeds from these illicit activities support additional crime and fraud and even serious and violent crime. For more information on the benefits of NMVTIS, visit www.NMVTIS.gov.

Discussion of Comments

On September 22, 2008, the Department of Justice published a proposed rule to implement various requirements concerning NMVTIS. See National Motor Vehicle Title Information System (NMVTIS), 73 FR 54544 (Sept. 22, 2008). The rule proposed the imposition of reporting requirements on junk yards, salvage yards, and insurance carriers. In addition, the rule clarified the funding process for NMVTIS and the responsibilities of the operator of NMVTIS, states, junk yards, salvage yards, and insurance carriers. The comments and the Department's responses are discussed below:

1. General Comments

Comment: Several commenters suggested that NMVTIS will deter various types of crime and fraud and suggested that since the passage of the Anti-Car Theft Act, the types of crime and fraud, as well as the methods, have evolved. These commenters noted that the purpose of NMVTIS remains to address these types of crime and fraud.

Response: DOJ agrees that since the passage of the Anti-Car Theft Act, crimes and crime techniques have evolved. DOJ, therefore, has updated the stated purpose of NMVTIS to be more reflective of the crime and expansive direct and indirect fraud NMVTIS was intended to address and is addressing today.

Comment: The American Salvage Pool Association (ASPA) commented that junk and salvage yards have an exemption for reporting where and when a non-stolen verification is obtained under 49 U.S.C. 33110, which authorizes a system that has never been implemented. The ASPA commented that this exemption "is telling, however, in linking NMVTIS[s] statutory purpose to theft prevention, as opposed to brand information."

Response: In addition to the fact that title II of the Anti-Car Theft Act

addresses fraud, it is clear that brand information can be directly linked to vehicle theft in addition to fraud. Law enforcement investigations have repeatedly shown that "clean title" total loss vehicles are a preferred commodity among car cloning and car theft rings, as they bring a higher return on investment. The Anti-Car Theft Act exemption, which is in 49 U.S.C. 33111, provides that junk and salvage yards are not required to report on an automobile if they are issued a verification under 49 U.S.C. 33110 stating that the automobile or parts from the automobile are not reported as stolen.

2. Effectiveness

Comment: Several submissions questioned the effectiveness of NMVTIS in eliminating or preventing fraud and theft. Several of these commenters suggested the need for quantitative proof of the system's effectiveness before the law should be followed. At the same time, however, several submissions recognized the value of NMVTIS. As one commenter noted, "NMVTIS would undoubtedly cut down on the number of rebuilt wreck fraud cases." And the State of Texas Department of Transportation noted that "[t]he system provides numerous obvious benefits to titling agencies, law enforcement[,] and vehicle sellers, as well as consumer protection to the buying public."

Response: The Anti-Car Theft Act's participation requirements were established based on analyses presented at the time of the bill's introduction and passing. Further, an extensive cost-benefit analysis and a Government Accountability Office study both have independently determined that NMVTIS will produce a significant public benefit that greatly exceeds the costs of implementing the program. The cost-benefit study found that the system is only as effective as the number of vehicles represented in the system. Non-participating states create "loopholes" where brands can be washed, allowing further fraud in any state—participating or not. Discussions with private-vehicle-history-report providers and ongoing law enforcement investigations at the state, local, and federal levels have shown that non-participating states are targeted for exploitation because their vehicle titling information is not immediately shared with other states and because they have no efficient ability to inquire with all other states that may have previously titled the vehicle.

Feedback from participating states points to other positive outcomes of the program. One state reports a 17%

decrease in motor vehicle thefts; another reports a 99% recovery rate on vehicles identified as stolen; three states have identified cloned vehicles by working together, prior to issuing new titles; and another state reports cracking a car theft ring responsible for cloning more than 250 cars worth \$8 million. Aside from these results, it is clear that if all states comply with the Anti-Car Theft Act requirements, brand washing in the way it is most commonly conducted today will be eliminated because there is no other way to title a vehicle other than going through a state titling process. The same goes for vehicle cloning, which would be virtually eliminated if every state participated as required.

Moreover, Experian Automotive reported that in the first six months of 2008 alone, there have already been more than 185,000 titles that initially were branded in one state, and were then transferred and re-titled in a second state in a way that resulted in a purportedly clean title. Given all these facts, we can be sure that NMVTIS will be effective in eliminating this type of fraud, preventing a significant number of crimes, and potentially saving the lives of citizens who would otherwise purchase unsafe vehicles.

In addition to the system's documented value in reducing theft and fraud in protecting consumers, the system also has been shown to create greater efficiencies within the titling process when the inquiry and response are integrated into the states' titling processes.

Comment: NAEC commented that "the effectiveness [of NMVTIS] can only be truly measured [when] all jurisdictions are participating, because of the holes that are currently in the system due to lack of full participation." The State of California Department of Motor Vehicles seemingly agreed with this comment when it noted that "these beneficial outcomes can only be achieved when all 50 states and the District of Columbia are participating." The Virginia Department of Motor Vehicles commented that "the system provides a great value to participating states, and that value will exponentially increase as each jurisdiction begins fully participating."

Response: DOJ agrees in part with these assessments. As discussed above, partial participation creates loopholes that criminal organizations exploit, and, therefore, measuring the full benefit of a comprehensive NMVTIS is difficult without participation by all states. However, NMVTIS provides significant benefits to participating states even when state participation is not at 100%.

Comment: One commenter asked if the information would have much "practical utility," or whether it would only serve as further documentation of a market that is only broadly related to secondary criminal enterprises. The commenter further noted that "the rule will only spur increased sophistication of organized crime. This increased sophistication must be balanced against the proposed benefits from the small contraction in the secondary criminal market that is assumed to occur under this rule. One of the benefits of the proposed rule is the documentation of salvage pool sales. But this benefit is limited: it will only require criminals to go through more steps, steps that require increased organizational skills. Hence, although the rule may push some criminals out of the market overall (the less sophisticated and organized), it will also indirectly spur increased sophistication and organization of the surviving criminal organizations. Although one of the primary goals of NMVTIS is theft deterrence, there is no data to support the conclusion that this portion of the criminal market will be affected by the proposed rule."

Response: DOJ disagrees with these comments. Substantial evidence, statements, and documentation indicate that NMVTIS will impact vehicle theft and fraud.

Comment: Several commenters, including law enforcement, consumer advocates, industry associations, and state motor vehicle administrators, including California's, noted that NMVTIS is needed and will be effective in addressing the threats of auto theft, cloning, and fraud, and in providing protection for consumers against fraud.

Response: DOJ agrees with these comments and notes that the expected benefits and positive outcomes of NMVTIS have been confirmed not only by government and private research, but also by multiple representatives of every stakeholder community affected by the system, including state titling agencies, state and local law enforcement, consumers, insurance carriers, and junk or salvage-yard operators.

Comment: The NAEC commented that law enforcement successes to date can validate the benefits and costs associated with NMVTIS and that "the NAEC is solid in its belief that NMVTIS is a fundamentally sound approach to 'title washing,' title fraud, vehicle theft[,] and public safety related to the 'branding' of un-road worthy vehicles in this Country." The NAEC provided data from one state that uses NMVTIS and, as a result, has identified and recovered hundreds of stolen vehicles. The NAEC further commented that to suggest that

the system should be cancelled "demonstrates a lack of understanding [of] the magnitude of the vehicle theft problem in North America and Public Safety issues surrounding 'branded' vehicles."

Response: DOJ agrees with the NAEC's assessment of NMVTIS.

Comment: The State of Illinois Motor Vehicle Administration commented that other services have become available since the Anti-Car Theft Act was passed and that NMVTIS should "be put on hold" while an analysis on the need for NMVTIS can be conducted. The Maine Bureau of Motor Vehicles suggested that NMVTIS was not needed because "consumers have other options for checking vehicle title status prior to purchase."

Response: While other fee-based options for checking vehicle title status are available for consumers, the ability of consumers to check NMVTIS for vehicle title status is required by federal law and a federal court order. When fully implemented, NMVTIS will provide assurances that no other option can provide—complete and timely information on all vehicles in the U.S. The Anti-Car Theft Act provided no flexibility for states, insurance carriers, or junk or salvage yards to filter information shared with NMVTIS; thus NMVTIS will be the most-reliable source of information once fully implemented. Several providers of vehicle history information have agreed to make NMVTIS data available as a way of enhancing their products, demonstrating that NMVTIS does have unique value. DOJ is not in a position to put NMVTIS on hold, as recent litigation was based on the complaint that DOJ had waited too long to issue NMVTIS regulations. A court has ordered DOJ to publish these regulations by January 30, 2009. *See Public Citizen, Inc. v. Mukasey*, No. 3:08-cv-00833-MHP, 2008 WL 4532540 (N.D. Cal. Oct. 9, 2008).

Comment: One commenter noted that "it is beyond the scope of the NMVTIS regulations to reform the process by which insurers assign title designations; however having the sales reported in a timely fashion, and by including appropriate identification of both international, domestic (out of state) and domestic (in state) buyers, it will help the Law Enforcement Community in its effort to control crime and protect the public."

Response: It is beyond the scope of NMVTIS and DOJ's intentions to alter insurance carrier policies and procedures in terms of title designations. While transfers of vehicles from insurance carriers to others would

likely be captured in the NMVTIS reporting process due to subsequent reporting by junk and salvage yards, it is unlikely that the names of buyers will be reported or captured in the system because this is not a required data field. Requiring the name of such buyers is of significant value to law enforcement for preventing and investigating automobile theft and fraud. Additionally, as is pointed out elsewhere in these comments, establishing a "chain of possession or custody" is important for effective and efficient law enforcement investigations.

Comment: One commenter noted that "[a]ccording to Experian Automotive, (PR Newswire August 25, 2008 Experian, Schaumburg, IL), in the first 6 months of 2008 alone, there have already been more than 185,000 titles that initially were branded in the first state, and were then transferred and re-titled in a second state in a way that resulted in a 'clean' title. This situation cannot be addressed without much stronger controls and full reporting. There is a great deal of abuse of the title system and we regularly observe severely damaged units that have been given clean title designations to vehicles that have massive damage. As a result, criminals regularly buy these vehicles for the paper, and steal a like vehicle and engage in cloning or VIN swapping."

Response: Once all states comply with the law, NMVTIS will protect against these types of abuses by creating a brand history (a record of the various brands associated with a particular VIN) for every vehicle, which will prevent a future title-issuing agent from being unaware of a vehicle's brand history and will eliminate the possibility of a vehicle being titled in more than one state (a common occurrence today).

Comment: Maine Bureau of Motor Vehicles commented that Maine "already has procedures in place to check for stolen status prior to issuing a title and for carrying forward out-of-state brands."

Response: NMVTIS is designed to provide more than a simple stolen-vehicle check. Further, neither carrying forward out-of-state brands based on paper titles presented, nor checking the paper documentation against a third-party data provider, eliminates brand washing. Washed brands may not appear on paper or in third-party databases. Because states are required to report title transactions to NMVTIS and to check NMVTIS prior to issuing a new title, NMVTIS is the only system that can eliminate such brand washing when fully implemented. No state, except those participating in NMVTIS when

fully implemented, has any ability to fully verify brand histories and carry forward out-of-state brands without manually contacting every state and the District of Columbia prior to issuing a new title.

Comment: One commenter noted that "the benefits of NMVTIS are also not illogical simply because concrete figures do not exist concerning its limited implementation." "Given NMVTIS'[s] [implementation] status, any figures outlining the benefits would prove highly conservative even if found. It is not difficult to imagine though that illegal reselling of salvaged vehicles takes advantage [of] reporting gaps by moving across state lines. Statistics concerning such operations are well-documented even if the benefits of NMVTIS are not." "Being able to verify the success and results of NMVTIS thus depends critically on the provision of information from all states."

Response: DOJ agrees with this comment.

Comment: The Missouri Department of Revenue commented that the system is only as good as the number of jurisdictions participating, and in light of current participation levels, the state is expending resources for data that may not be inclusive or accurate.

Response: As of December 2008, NMVTIS includes nearly 75% of the U.S. vehicle population. At the same time, several states are actively working towards participation in NMVTIS, which will take NMVTIS closer to 100% participation. With the inclusion of insurance and junk- and salvage-yard information, and given that many states report to NMVTIS in "real time," NMVTIS is likely to be as inclusive as any vehicle title history database available, even before 100% state participation. As for accuracy, the system currently includes only data from state motor vehicle administrations, and DOJ is aware of no errors in NMVTIS. As stated in this rule, procedures and safeguards will be put into place to ensure identification and correction of any errors identified. Non-participating states, on the other hand, are expending their resources based on fraudulent information when they issue titles in many situations.

3. Need and Purpose

Comment: One commenter asked "To what extent is consumer protection and the prevention of fraud in the secondary car market domestically and internationally a high priority for the agency?"

Response: The prevention of fraud that affects U.S. citizens, whether it be here or abroad, and consumer protection

are priorities for DOJ and for NMVTIS. DOJ's Strategic Plan includes in its second goal "Strategic Objective 2.5: Combat public and corporate corruption, fraud, economic crime, and cybercrime." *U.S. Department of Justice Strategic Plan, Fiscal Years 2007-2012.*

Comment: One commenter noted that states often sell their vehicle history records to private, third-party organizations who then resell the data. The commenter requested that the final rule spell out that the states own the data and that the operator of the system may not resell the data to other providers without authorization of the states.

Response: While NMVTIS may contain a subset of data on vehicles titled within the U.S., it does not include all of the information a state motor vehicle administration may possess. DOJ agrees that the state-maintained vehicle history databases are the province of the states, and that the intent of the Anti-Car Theft Act was not to create a database of information for bulk resale. The operator of the system, therefore, will not resell the NMVTIS database in its entirety to anyone. Two key goals of the Anti-Car Theft Act, however, are consumer access to the data and a self-funded system. For these reasons, the operator will be allowed to charge consumers for use.

Comment: The State of Illinois motor vehicle administration questioned how NMVTIS will interface with law enforcement data systems within the state that are used to identify and "flag" stolen vehicles.

Response: NMVTIS is not expected to "interface" with law enforcement systems within the state. Information in NMVTIS related to a vehicle's "theft status" or history emanates from one of two places—state brands and the theft file of the National Insurance Crime Bureau (NICB), which is derived from the FBI's National Crime Information Center (NCIC). Law enforcement systems will be able to link or connect to the NMVTIS law enforcement access site, however, which will include all NMVTIS information without restriction. NCIC will always be the primary repository of active theft files for law enforcement. Stolen vehicle information in NMVTIS is provided only for state titling purposes for those states that cannot access NCIC or state-based law enforcement systems.

4. Prospective Purchaser Inquiries

Comment: The Idaho Transportation Department commented that the proposed rules included several data elements in the requirement for prospective-purchaser inquiry responses

or consumer access reports that would effectively eliminate the need for an actual state record to be requested by a consumer or prospective purchaser, thereby reducing state revenues realized from the sale of motor vehicle records.

Response: At a minimum, NMVTIS will provide the following pieces of information in response to an inquiry, if that data is present in NMVTIS: (a) The current state of title; (b) the brand history of the vehicle; (c) the latest reported odometer reading; and (d) information about the vehicle's reported appearance in the inventory of a covered junk or salvage yard or on any insurance carrier determination of total loss related to that vehicle. There are several reasons, however, why states are likely to continue to experience demand for their full title records. First, states often possess additional information that is not anticipated to be within NMVTIS but that is of interest to many purchasers. This information may include ownership information, lienholder information, registration information, safety-inspection data, and other details that the states may have but are not required to report to NMVTIS. Second, by providing consumers with the current state of title, NMVTIS actually serves as a nationwide pointer that will result in an increase in requests for state records. And DOJ will direct the operator to ensure that all consumer access portal providers provide consumers with a link to the state's site or to the state's designated vehicle history report access point, enabling consumers to purchase the full state record. Third, states are eligible to become portal providers, thereby capturing an opportunity to increase revenues by providing access to NMVTIS data and to the states' records for a state-determined fee.

Comment: The State of Nevada Department of Motor Vehicles commented that "Nevada will not allow the unauthorized release of the title data we send to NMVTIS. Nevada statutes limit what data can be released and to whom. Will AAMVA have the capability and assume the responsibility of prescreening those who want to access Nevada title data to ensure the disclosure complies with Nevada statutes? Will AAMVA have the capability of collecting and forwarding the fees currently charged for accessing and receiving Nevada's title records without Nevada becoming a third party?"

Response: Neither NMVTIS nor the operator will be releasing any state's vehicle title records. The information that will be shared via NMVTIS is not a state's vehicle title record and is

generated from the index maintained by NMVTIS, with limited information on the identified vehicle, as authorized and directed by the Anti-Car Theft Act. This federal statute provides the necessary authorization and direction concerning what information will be shared, how it will be shared, and to whom it can be shared. After providing the NMVTIS information in response to a consumer inquiry, NMVTIS, through the third-party portal providers, will offer consumers the ability to be directed to the state of record's Web site in order to purchase the state's full vehicle title record from the current state of record. Once that "handoff" occurs, any decision by consumers to purchase the state's title record will be governed by applicable state statutes, policies, and processes, and by the state's vehicle-history-report provider's policies and processes. NMVTIS prospective purchaser inquiry was designed in this way in an effort to point consumers to state Web sites for state vehicle title histories from that state should they be desired and available, thus enabling consumers to purchase the full record and generating revenues for the states.

Comment: Several motor vehicle administration agencies and other organizations commented that if personal information is released by NMVTIS to non-government organizations, it may be in conflict with the provisions of the Driver's Privacy Protection Act of 1994 (DPPA). Several of these commenters recommended that this information only be available to law enforcement or government organizations, while others indicated that they would be prohibited from sharing personal information with prospective purchasers.

Response: According to the DPPA, 18 U.S.C. 2721(b)(2), permitted uses of information protected by the DPPA include "[f]or use in connection with matters of motor vehicle or driver safety and theft; motor vehicle emissions; motor vehicle product alterations, recalls, or advisories; performance monitoring of motor vehicles, motor vehicle parts and dealers; motor vehicle market research activities, including survey research; and removal of non-owner records from the original owner records of motor vehicle manufacturers." In addition, 18 U.S.C. 2721(b)(3) provides additional authorizations "[f]or use in the normal course of business by a legitimate business or its agents, employees, [or] contractors." These exceptions include sufficient authorization for states to provide access to personal identifying information, and many commenters agreed. Nonetheless, NMVTIS includes

personal information primarily for the benefit of law enforcement agencies, including governmental regulatory and compliance-monitoring agencies that may not have immediate access to such data or to state motor vehicle-history files. NMVTIS will not provide personal information in the NMVTIS central file to individual prospective purchasers and may not provide access to any other type of user without securing DOJ approval of such access.

Comment: Several commenters, notably from the consumer-advocacy community, encouraged DOJ to "minimize, to the greatest extent possible[,] any cost to consumers for accessing the data base."

Response: By statute, the fees NMVTIS charges will not be more than the costs of operating the system. Although NMVTIS does not control what portal providers will charge for consumer access to the data, by making that data available to all potential portal providers at the same price, it will be difficult for any provider to charge too high a premium for access to that data.

Comment: One commenter noted that NMVTIS will make it possible for users to understand either what a state-issued brand (i.e., statement of the condition or prior use of a vehicle) means or to which state they need to go to understand the brand's meaning. "Even if in some circumstances NMVTIS can say nothing more than 'branded in jurisdiction X,' at least the NMVTIS user will know which [state] jurisdiction to consult."

Response: Because neither the Anti-Car Theft Act nor NMVTIS creates universal brands, DOJ will direct the NMVTIS operator to ensure that consumer-access portal providers provide a link to brand definitions and any available related explanations, so that consumers can be aware of how brands may be defined. One of NMVTIS's benefits is that it will identify which states have branded a vehicle, informing consumers of which jurisdiction to consult for further information.

Comment: The State of Alaska commented that neither DOJ nor the NMVTIS operator should be permitted to discount transaction fees for volume purchasers. This commenter stated that not discounting the price will maximize revenue collected to offset NMVTIS operational costs, resulting in reduced rates charged to the states.

Response: The volume discounts established by the current operator have been more effective in securing consumer-access portal providers than the non-discounted rates. DOJ will continue to monitor the fee structure to

ensure that it is effective in securing participating providers without increasing reliance on state fees. Fees generated through the portal providers will offset the financial impact on states.

Comment: One commenter noted that the NMVTIS prospective-purchaser inquiry is redundant of similar services that already exist.

Response: A significant number of consumer advocacy, law enforcement, and other organizations submitted comments arguing that NMVTIS's prospective-purchaser inquiry is not redundant with existing services. For example, NMVTIS receives certain state data more frequently than some of the third-party databases, and the data NMVTIS receives includes information that some of the third-party databases do not have.

Comment: The Institute of Scrap Recycling Industries, Inc. (ISRI) argued that the law does not give DOJ the authority to expand NMVTIS data collection to further the interests of a particular group of stakeholders. The ISRI expressed concern that certain stakeholders would promise smooth and easy implementation of the rule if DOJ were to demand collection of additional data for NMVTIS.

Response: No individual or entity has made such claims or promises, and DOJ has not expanded the scope of data to be collected beyond that which was intended or demonstrated to be necessary to accomplish the program's goals as set forth in statute.

5. Privacy

Comment: One commenter noted that "[t]here are provisions in law in regards to privacy of individual identity that do not appear to be satisfactorily addressed in this document." Another commenter noted that it will not send any names to NMVTIS because names do not validate a title and because of concerns over compliance with the DPPA. The Virginia Department of Motor Vehicles commented that NMVTIS was intended as a pointer system, and it is not necessary for that pointer system to include all data fields, particularly private information. AAMVA also recommended against requiring owner name in the NMVTIS central file for privacy and cost reasons.

Response: DOJ takes these concerns very seriously and agrees that privacy interests must be protected. While names may not be needed to validate a title, names are relevant and necessary from a law enforcement perspective, and in certain other situations. To ensure the protection of privacy, however, DOJ has amended the rule to provide that no privacy fields shall be

available without DOJ approval to any NMVTIS user, other than state-titling, law enforcement, or other government agency. Additionally, the operator shall ensure that no individual prospective purchaser has access to any personal information. DOJ will require that the operator of NMVTIS have an approved privacy policy in place that describes how the operator will ensure adequate privacy protections, consistent with the DPPA and other relevant statutes.

Comment: NAEC noted that data privacy fields should be available for law enforcement purposes.

Response: DOJ agrees with this comment.

Comment: The Automotive Recyclers Association (ARA) and ISRI both emphasized that confidential business information, such as the number and type of automobiles processed by individual junk and salvage yards in a given period of time, the sources of those vehicles, and related information, should not be released to the public or other data providers.

Response: The operator will not disseminate this type of information to any non-governmental entity or individual, and this information will not be available to prospective purchasers. DOJ will closely monitor this aspect of the system to ensure that access to sensitive or personal data only proceeds with DOJ approval.

Comment: Several commenters requested clarification in the final rule on any liability or immunity for providing data to NMVTIS as the Anti-Car Theft Act requires.

Response: The Anti-Car Theft Act grants certain immunity for those reporting data to the system. The scope of this immunity is described in the Act at 49 U.S.C. 30502(f) and does not require clarification.

Comment: Several commenters recommended maintaining provisions for accessing personal information to qualified DPPA commercial consumers, so that entities that currently work with the states to access this information could continue to do so, which would benefit the states and NMVTIS.

Response: Providing continued access to these entities may facilitate effective and efficient service to the states, but such access may only occur with DOJ approval, and may also require compliance with state application and certification processes and procedures. In most cases, these entities will only use NMVTIS as a pointer to connect with and access the state's data, including personal information, if the state provides for that access.

6. Timely Reporting

Comment: Several commenters, including several national consumer-advocacy organizations, requested that dispositions by insurance, junk, or salvage sales to other entities be reported at the time of the sale and include the identity of the buyer, which would support law enforcement investigations into fraud and theft. The National Salvage Vehicle Reporting Program also commented that salvage pools should be required to report sales within one business day of the sale in order to reduce fraud and theft.

Response: The reporting of dispositional information is critical and needs to be timely, but the DOJ cannot require that the reporting be anything other than monthly in accordance with the requirements of the Anti-Car Theft Act. DOJ has added a requirement for such entities to report the name of the primary buyer of such vehicles.

Comment: ARA and ISRI commented that junk- and salvage-yard operators have an interest in reporting efficiency and recommended that such entities be permitted to report the ultimate intended disposition of the vehicle at the time of initial reporting. ASPA also reported that requiring an entity to continuously report that a vehicle is in its inventory is inefficient and pointless.

Response: In cases where the ultimate disposition is known with certainty, junk- and salvage-yard operators now will be permitted to report disposition in their initial report. The reporting entity is responsible for ensuring that the vehicle is disposed of in the manner reported or for filing an updated report to account for a different disposition. In response to concerns of reporting inefficiency, DOJ notes that entities report once when the vehicle enters the inventory and are only required to report again on that vehicle if they need to update the record. Should the disposition be known at the time of initial reporting (e.g., "sale"), the entity would only be reporting once on each vehicle.

Comment: One state motor vehicle administration and other commenters asked that insurance carriers report more frequently. That state motor vehicle administration noted that "if a vehicle is damaged on the 5th day of the month and the insurance carrier has already sent [its] file for the month, the state will not know of the damage until the following month's update." Several commenters representing nearly every stakeholder group noted that it was important for the reporting into NMVTIS to be timely, ideally in "real time." Experian Automotive commented

that a monthly reporting requirement would be slower than the current industry practice for insurers.

Response: The 16-year-old language of the Anti-Car Theft Act is no longer consistent with business practices in an electronic age. Nonetheless, the language of the Anti-Car Theft Act provides no flexibility with regard to this reporting requirement. DOJ does strongly encourage, however, that all reporters provide data to the system as quickly as possible, preferably within 24 hours of acquisition, determination, or other reporting trigger. DOJ expects to highlight such reporting efficiencies and stakeholder participation on its official NMVTIS site, www.NMVTIS.gov.

7. Third-Party Reporting and Reporting Exceptions

Comment: Two commenters argued that an exception allowing junk- and salvage-yard reporting to occur through a state titling agency was flawed. One of these commenters suggested that all junk and salvage yards should be required to report directly into NMVTIS. The NADA also commented that allowing this exemption would only serve to create a loophole, particularly in cases of conflicting definitions among the states and between states and the Anti-Car Theft Act. Instead, NADA suggested allowing an exemption in cases where an insurance carrier reports to a third party that has no definitional restrictions, such as the NICB, that can transmit the information to NMVTIS without concern for conflicting definitions.

Response: While DOJ will take steps to ensure data integrity and quality, it would be unreasonable to prevent third-party reporting. Ultimately, insurance carriers and junk and salvage yards are responsible for their compliance with the Act, including the reporting of required information. These reporters must ensure that they are compliant with the reporting requirements for every vehicle handled. If such reporters cannot be certain of a third party's ability to provide the required information into NMVTIS, the reporter must report through a different third-party provider. Additionally, certain states require this reporting, and therefore, a duplicate reporting structure would continue to exist even if DOJ did not allow junk or salvage yards to report through states. For purposes of clarification, however, the Anti-Car Theft Act does not provide a specific exemption for insurance carriers to report through states, as it does for junk- and salvage-yard operators. Instead, DOJ has provided an exemption for insurance carriers to report to NMVTIS

through an identified third party that is approved by the system operator. DOJ and the operator have attempted to identify potential third parties that can report to NMVTIS who already receive this type of information from insurance carriers and junk- and salvage-yard operators.

Comment: ARA commented that pursuant to the Act, "junk and salvage yard operators are not required to report on a vehicle when they are issued a verification stating that the automobile or parts from the automobile are not reported as stolen." ARA argued against the exemption's implement on the grounds that the exemption is "completely unworkable" without time limits on the verification and other controls, and because the exemption creates a "significant loophole that could foster additional illegal activity."

Response: Pursuant to the Anti-Car Theft Act, a junk or salvage yard that is issued a verification under 49 U.S.C. 33110 stating that an automobile or parts from that automobile are not reported as stolen is not required to report to NMVTIS. Therefore, the Department has retained this exemption from NMVTIS reporting in these regulations.

Comment: The ARA commented that it appreciates attempts to exempt reporting by junk and salvage yards that already report to a third-party organization that is sharing its information with NMVTIS. The ARA further commented, however, that yards not currently participating with a cooperating third party will need a separate reporting mechanism that is labor efficient and economical in order to report NMVTIS information.

Response: DOJ agrees. The operator will designate at least three third-party organizations that have expressed a willingness to share with NMVTIS information that they receive from insurers and junk and salvage yards. In addition, DOJ will endeavor to identify a reporting mechanism that is "sector" and "stakeholder" neutral. Third-party providers need to be identified who will provide the information to the stakeholders or allow such third-party providers to charge a nominal fee for collecting and reporting the information on behalf of junk and salvage yards. DOJ hopes to identify providers that do not charge fees, but this is difficult with sector- or stakeholder-neutral providers.

Comment: Several state motor vehicle administrations commented on the third-party exemptions provided in the proposed rule. One state motor vehicle administration commented that it currently has some but not all of the information required for junk and

salvage reporting. The state suggested that it does not have the resources available to accept and report all of the information required from junk and salvage yards. Another state motor vehicle administration made a similar point and stated that the requirements effectively establish an inefficient dual-reporting requirement. Another suggested that the phrase "or cause to be provided on its behalf" be clarified so that it is clear that states do not have a responsibility to report insurance, junk, or salvage information to NMVTIS on behalf of these organizations. The State of New York commented that it receives reports from junk and salvage yards in paper, that it does not process all of the reports received, and that the processing time may be beyond the reporting timeframes required of junk and salvage yards. Another asked that entities reporting to states as their chosen method of compliance be required to certify that they are meeting their reporting requirements by reporting to a specific state or states.

Response: A state's willingness to make such alterations to accommodate third-party reporting is strictly voluntary. Junk and salvage yards in states that cannot accommodate third-party reporting as required by the Anti-Car Theft Act and the rules will have other options for compliance reporting. While DOJ is committed to avoiding inefficient processes, DOJ is not able to eliminate data fields for the sake of efficiency alone and is not willing to impose additional requirements on the states to expand data collection and reporting on behalf of junk- and salvage-yard operators.

Comment: ASPA commented that while the proposed rule allows states to share junk and salvage information with NMVTIS, the inclusion of this data in state title information systems would be based on the state's definition of "salvage" and "junk" vehicles. ASPA questioned how the state would report data that it may not have because that state does not require submission of that data.

Response: The rule requires that junk- and salvage-yard reporting by or through states must include all of the data that junk- and salvage-yard operators are required to report. State definitions of "salvage" or "junk" do not alter a junk- or salvage-yard operator's responsibility to report vehicles in its inventory. If junk- and salvage-yard operators are not reporting all of the required data to the state, or the state is not able to report all of the data to NMVTIS as required of the yard, the junk or salvage yard must report independently of the state.

Comment: ASPA contended that the provisions of the proposed rule with regard to the direct-reporting exemptions for junk or salvage yards that already report inventories to the states appear to conflict with the wording of the statute that ASPA described as "only requir[ing] the reporting of acquisition" of such vehicles.

Response: The Act specifically spells out what information is to be reported by junk and salvage yards and requires junk and salvage yards to report more than the mere acquisition of the vehicle.

8. Total Loss Definition/Fair Salvage Value

Comment: One commenter expressed concern at the reference to "fair salvage value." Any vehicle with a high salvage value will be totaled with a lower damage appraisal, and any vehicle with a low salvage value will be totaled with a high damage appraisal. The commenter noted that without uniformity as to the assignment of the salvage declaration, consumer protection cannot be guaranteed. The commenter argued for a more uniform definition of total loss that is not driven by the salvage value, noting that "[t]his proposed market assessment of the vehicle value can either make or break the rule." Others commented positively on the use of a "value-based" definition.

Response: DOJ used this reference because it was required by the Anti-Car Theft Act. DOJ understands that there are different ways or bases for determining total loss, and that different stakeholders may argue for different standards based on their interests.

Comment: Nationwide Mutual Insurance Company commented that Congress specifically granted the DOJ authority to collect information from insurers on vehicles that such insurers have "obtained possession of" and determined to be "junk automobiles or salvage automobiles." Nationwide further commented that "[i]t is not logical that declaring a vehicle a total loss should trigger reporting of the total loss automobiles as salvage and/or junk. The determination of [a] vehicle as a total loss can be based upon other economic considerations not reflective solely on the actual cost of reporting the vehicle. Therefore, we assert that the inclusion of total loss information in the proposed rule is inconsistent with our understanding of the intent of the statute."

Response: DOJ disagrees. DOJ is mandated to require reporting of "salvage" vehicles, which DOJ has determined to include those vehicles determined to be a "total loss." DOJ

recognizes that, in certain circumstances, the decision to declare a vehicle a "total loss" may be based on other determinations, such as the fact that a vehicle has been stolen. To address this issue, insurance carriers are strongly encouraged to include with "total loss" reporting the primary reason for the determination. Doing so not only would provide a better position for insurance carriers, but it also would allow the consumer to be aware of the specific circumstances for the determination. DOJ does not agree that "obtained" should be defined in such a limited way to include only ownership.

Comment: Nationwide Mutual Insurance Company commented that DOJ should clarify the definitions of junk and salvage by requiring insurers to report on those automobiles titled as "junk" or "salvage" under the laws of the state where the insurer obtains title to the motor vehicle.

Response: DOJ disagrees and notes that not even half of the states require such titles or brands (see Texas's comment below). Such a definition, therefore, would create a significant loophole that would be counter to the consumer-protection intentions of the Anti-Car Theft Act.

Comment: The State of Texas Department of Transportation commented that "'Total loss' is not a term used in Texas salvage motor vehicle law and has no bearing on whether a vehicle is determined to be a salvage vehicle. A vehicle can be considered a 'total loss' by an insurance company, but not be branded as salvage because the vehicle does not meet the definition of salvage in the title state. * * * Use of this term could be problematic if NMVTIS shows a vehicle as a total loss and the Texas records indicate nothing."

Response: The requirement for insurance carriers to report "total loss" information is put in place for exactly this reason—vehicles that are salvage may not be branded as salvage by many states. To resolve this discrepancy, NMVTIS blends reported information from multiple sources so that prospective purchasers are aware of the vehicle's true history and can avoid being defrauded and placed in an unsafe vehicle. The presence of "total loss" information in the absence of a state salvage brand will need to be explained by portal providers, so that prospective purchasers (and others) are aware of what the apparent discrepancy means, and how it occurs. DOJ does not expect states to take any action based on this information that is not authorized in state law and does not believe that it

was the intention of the Anti-Car Theft Act to require them to do so.

Comment: Several insurance-related associations commented that "[t]he statute requires that insurers report junk and salvage automobiles, yet the regulation would require reporting of 'total losses,' a term that would include some automobiles that are not junk or salvage. It is axiomatic that a regulation cannot expand the limits of a statute, and especially if in doing so, the regulation imposes added burdens and costs. Not only is such expansion inconsistent with the underlying statute but there is also nothing in the Court's order in *Public Citizen et al. v. Michael Mukasey* that mandates or authorizes any such expansion of the statutory definition of automobiles to be reported."

These commenters further noted "that the statutory definitions of 'junk' and 'salvage' in 49 U.S.C. 30501 are not used by most state or insurance carriers. To enable consistency with the existing state laws and data systems and thereby to expeditiously implement NMVTIS, we request that the last sentence of Section 25.55(a) be amended to read in the final regulation: 'An insurance carrier shall report on any automobile that it has determined to be a junk or salvage automobile under the law of the applicable jurisdiction.' This approach makes sense because since the Congress enacted this statute in 1992, most states have defined the meaning of 'junk' or 'salvage.' These state laws represent the best understanding of these terms today. Requiring their use by regulation would implement the spirit of the law in a practical way. Data reported by insurers in this manner will also be consistent with data reported by the states."

Opposing this view, consumer-advocate litigators commented that "[t]he Insurers comment that 'any expansion via regulation of the categories of automobiles for which reporting is mandated * * * would be unauthorized. * * *' However, they do not suggest that it is outside the scope of the Department's authority to provide construction for such terms in the statutes. It is obviously the duty and the province of the Department to use its broad discretion in construing these terms." The consumer-advocate litigators further commented that the rule's enabling of electronic reporting through third parties that may already have access to the data addresses the need for reporting in the least-burdensome and least-costly fashion. These commenters further argued that "[t]he Insurers take issue with the Department's proposal to provide that a vehicle treated as a total loss is deemed

a salvage vehicle. However, it is squarely with the Department's province to make the determination that the fact that a vehicle has been treated as a total loss indeed is evidence that it is a 'salvage' vehicle, and that both legally and practically the vehicle is a 'salvage' vehicle. Similarly, it is necessary, in carrying out the clear protective purposes of the statutes, that this construction be given to these terms. * * * The Insurers next propose amending the last line of § 25.55(a) to state 'An insurance carrier shall report on any automobile that it has determined to be a junk or salvage automobile under the law of the applicable jurisdiction.' Such a change would incorporate the limitation they seek of disregarding total loss vehicles. It also appears to be an attempt to require that state definitions of 'junk' or 'salvage' be substituted for the definitions in the statutes, rather than additional to and supplementary of them. That would be entirely improper, of course, defeating the central purpose of providing a national definition of 'salvage' that sets a floor for reporting, not a ceiling." These commenters further noted the "extraordinary patchwork of state laws regarding title 'brands' and even the terms used for labeling 'salvage' or 'total loss' vehicles. The uniform minimal reporting standard provided by the NMVTIS statutes is of critical importance."

Response: DOJ agrees that it possesses authority and responsibility to provide the definition of these terms. Additionally, in order to meet the requirements of the Act with regard to providing prospective purchasers with the information needed to make an informed purchase decision, and in order to inform state title administrations and law enforcement of that vehicle's history, full disclosure of total-loss information is needed regardless of a state's action or inaction on that vehicle.

Comment: Several insurance-related organizations and associations commented that "[s]ection 25.55(a) states that the insurer must report automobiles that it has obtained 'possession of and has decided are junk automobiles or salvage automobiles.' The term possession is not clear. To be workable, 'possession' should be construed as 'the titled owner' as represented on the certificate of title, because insurers would only be able to report on those automobiles to which they are titled owners. Otherwise, they do not record 'possession' of automobiles and could not report them."

The insurance-related organizations further commented that "[r]eplacing 'possession' in the regulation with 'titled owner' would also be workable and consistent with the remainder of the sentence which requires that insurers must report automobiles which they possess and have decided they are junk or salvage automobiles. Both the 'possession' and 'decision' are manifested by re-titling, which is reportable by insurers in an efficient manner. Therefore, the language would read, 'a report that contains an inventory of all automobiles of the current model year or any of the four prior model years, that the carrier during the past month is the titled owner and has decided are junk automobiles or salvage automobiles.'"

Opposing this view, several consumer-advocate litigators commented that while the term is not clear and needs construction in furtherance of the protective purposes of the statute, they disagreed with the insurers' proposed substitution of "is the titled owner of" for "has obtained possession of" in section 25.55(a). These commenters further noted that the effect of the insurers' comments would be to "eliminate any reporting requirement of salvage vehicles by insurance carriers whatsoever for all but those vehicles that they do in fact actually title in their name. There are innumerable reasons why, and methods by which, they may legally in many instances not obtain titles to salvage vehicles in their names under the existing hole-laden patchwork of state laws. In addition, if this change were made, and if they blatantly violated a state law by failing to get a salvage title issued in their names, they would appear not to be in violation of the federal law by not reporting to NMVTIS, because they would not have been the 'titled owner.' The opposite construction of 'possession' is crucial. In fact, the very example they provide of a salvage vehicle that comes into their possession but that they do not title shows how NMVTIS *should* work to be effective: They should report such vehicles. If there are multiple reports on the same vehicle, there is no harm done; but if such salvage vehicles are not reported, there is every harm done." Other consumer advocates commented that "possession" should be defined to include both actual and constructive possession and should include exercising control over an automobile directly or indirectly.

Response: Limiting insurance reporting to those vehicles owned by insurance companies would create a large loophole through which total-loss or salvage vehicles would remain under

"clean title." Such a loophole was clearly not intended to exist under NMVTIS, and in order to provide consumer protection against fraud, insurance carriers must be required to report on all vehicles that they determine to be a total loss.

Comment: Several insurance-related organizations and associations commented that "[s]ection 25.55(b) sets forth the mandatory data elements. We believe that applying the following interpretations will allow a reporting system to be put in place that complies with all aspects of the statute, including the 'least burdensome and costly' directive and that can reasonably meet the Court's deadline in *Public Citizen et al. v. Mukasey*."

"a. VIN. This can be reported.

"b. The date on which the automobile was obtained or designated as a junk or salvage automobile. Again, interpreting this requirement to mean the date on which the automobile was re-titled 'junk' or 'salvage' comports with legal and practical considerations and would be most cost effective.

"c. The name of the individual or entity from whom the automobile was obtained or who possessed it when the automobile was designated as a junk or salvage automobile. Again, as set forth above, the only cost effective way for insurers to meet this obligation is to construe it to mean the name of the insurer when the automobile was re-titled. Providing the name of the individual or entity from whom the automobile was obtained does not provide useful information to law enforcement or consumers.

"d. The name of the owner of the automobile at the time of the filing of the report. In most instances, this will be the buyer of the salvage or junk automobile, or the insurance company when the insurance company retains ownership, for instance to crush a junk vehicle."

Opposing this view, several consumer-advocate litigators commented that the insurers suggest 'that the regulations should provide that they do not have to report the name of the person from whom a salvage vehicle was obtained. This is directly contrary to 49 U.S.C. 30504(b)(3). The ownership trail of all of these vehicles is critical for law enforcement and consumer investigative purposes, and Congress noted that by writing it into law."

The consumer-advocate litigators further commented that "[t]he Insurers also suggest that the 'owner of the automobile at the time of the filing of the report' would normally be the buyer of the salvage vehicle, and would only be the insurance carrier if it retained

ownership to crush a vehicle, I submit that it is important that both the buyer and the insurance carrier be identified under the regulations."

Response: DOJ agrees with the comments of the consumer-advocacy organizations and has retained the total-loss reporting requirements that were included in the proposed rule.

Comment: Several commenters, including the NADA, ARA, Experian Automotive, the National Salvage Vehicle Reporting Program, insurance services organizations, consumer advocate attorneys, and others, expressed strong support for DOJ's "modernization and clarification of language found in the Anti-Car Theft Act related to salvage and junk vehicles, to include within this the requirement to report on all total loss vehicles, including those recognized by the state and those not recognized by the state but determined a total loss by an insurance carrier." Several of these commenters also pointed out that many total-loss vehicles do not receive salvage brands due to varied and unreliable state definitions and criteria. Relying on state definitions of "salvage," therefore, would be highly inconsistent, would perpetuate fraud and theft, and would fail to accomplish the objective. Comments submitted by Amica Mutual Insurance Co. underscore the need to collect "total loss" data. Such data provides additional consumer protection, potentially decreases fraudulent activity, and reduces the number of unsafe vehicles in the marketplace.

Response: DOJ agrees with these comments.

Comment: The NADA, ARA, National Salvage Vehicle Reporting Program, several national consumer-advocacy organizations, and other organizations commented that the proposed rules fail to require insurance carriers to report all vehicles that they declare a total loss, including those retained by insureds. Often, individuals who retain possession of their "total loss" vehicle can avoid disclosure, or they may not apply for salvage titles. The NADA commented that the final rule should be revised to eliminate the concept of possession and instead focus on those insured motor vehicles that the insurance company declares, or the applicable jurisdiction defines, to be a "total loss."

Response: DOJ disagrees that the proposed rule puts such a limitation in place. DOJ requires that insurance carriers who declare a vehicle a total loss and allow the insured to retain the vehicle must still be required to report such declarations.

Comment: The NADA commented that "total loss" should be defined broadly to capture all total-loss vehicles. "The final rule should not define 'total loss' in Section 25.52, but rather should define 'total loss motor vehicle' as 'those motor vehicles determined to be a total loss under the laws of the applicable jurisdictions and those designated as a total loss by each insurance company under the terms of its policies.'"

Response: DOJ appreciates this clarification and agrees that "total loss" includes all total-loss vehicles.

Comment: ASPA commented that "[w]hen an automobile is classified as a total loss by an insurance company, it does not necessarily mean that the automobile is a 'salvage automobile.' On page 54546 of the Federal Register, in Section 2 'Insurance Carriers,' the explanation of the Proposed Rule expands the definition of 'salvage automobiles' when it states: 'For purposes of clarification, the Department of Justice has determined that this definition [salvage automobiles] includes all automobiles found to be a total loss under the laws of the applicable jurisdiction or designated as a total loss by the insurance carrier under the terms of its policies.'"

"In common usage, 'salvage' is not synonymous with 'total loss.' There are many circumstances in which an insurance company may declare a vehicle a 'total loss,' but the vehicle does not meet the 'salvage' definition of the relevant state. If a stolen vehicle is not recovered quickly, the insured may be paid for the missing vehicle. If the vehicle is later recovered in a largely undamaged condition, the vehicle, although a 'total loss' due to its late recovery, may not meet the relevant 'salvage' definition and, often, is sold by the insurer with a 'clear' (i.e., not branded) title. The definition in the Proposed Rule lumps this undamaged theft recovery into the 'salvage' definition, thus devaluing the vehicle and, again, creating confusion about the applicability of the laws of the relevant state."

ASPA further commented that "[m]ore generally, pursuant to 49 U.S.C. 30501(7), 'salvage automobile' is clearly defined as 'an automobile that is damaged by collision, fire, flood, accident, trespass, or other event, to the extent that its fair salvage value plus the cost of repairing the automobile for legal operation on public streets, roads, and highways would be more than the fair market value of the automobile immediately before the event that caused the damage.' This definition is both clear and unambiguous on its face

and, therefore, requires no 'clarification.'"

"In the Proposed Rule, the DOJ is attempting to expand the definition of salvage automobile '[f]or purposes of clarification' to include automobiles determined to be a total loss under the law of the applicable jurisdiction or designated as a total loss by the insurer under the terms of its policies. We contend that this significant expansion of the definition is not necessary, and that the proposed definition actually contradicts accepted custom and usage within the insurance and salvage industries.

"The DOJ's proposed amendment to the definition of salvage automobile would subject many clear title automobiles to the reporting requirements of NMVTIS. This is problematic, and is clearly not what Congress envisioned when it created the definition for salvage automobile. In *Chevron U.S.A., Inc. v. Natural Resources Defense Council, Inc.*, 467 U.S. 837 (1984), the Court implemented a two-part analysis to determine the appropriate standard of review towards a government agency that attempts to amend statutory language. Here, since the current definition of salvage automobile is not ambiguous, the proposed 'clarification' by the DOJ is not based on a permissible construction of the statute and should not be allowed."

Response: DOJ disagrees. Total-loss vehicles are just that—a total loss—at the time the determination is made. Total-loss vehicles fall within the definition of "salvage" and must be reported. In response to other comments, DOJ notes that insurance carriers are strongly encouraged by the final rule to report to NMVTIS the primary reason for the determination of total loss, addressing this commenter's concerns specifically and providing much-improved disclosure for consumers.

Comment: One submission argues for "the necessity of all states to adhere to the Uniform Certificate of Title Act." "If the state has a different definition of a Salvage vehicle the branding now becomes an arbitrary issue."

Response: The Uniform Certificate of Title Act and the benefits of uniform titling procedures aside, the Anti-Car Theft Act does not require States to adopt standard brand labels or definitions. NMVTIS has a process in place to record each state's unique brand label and to relate it to one of the 78 brand types used in the NMVTIS database. The state's brand labels and definitions remain unchanged in NMVTIS.

9. Chain of Custody/Names of Those Who Provided/Those Who Purchased

Comment: One commenter noted that "[t]he reporting requirement of the junk and salvage yards may need some change. There are many different routes for a vehicle to come into a yard, very often it is not by the 'owner of record' or the titled owner. A more definitive approach to recording the information of the entity placing the vehicle into the salvage yard should be taken, more identifying information regarding the entity placing the vehicle into the salvage yard should be captured. * * * How does the system handle this in a manner that will notify the title State of a cancel record and provide a bona-fide chain of events leading to the yard?"

Response: The reporting requirement for junk and salvage yards applies to every vehicle regardless of what "route" it took into the yard or who brought in the vehicle. Further, it is the responsibility of the junk or salvage yard to provide, among other data, the name of the individual or entity from whom the automobile was obtained. The NMVTIS reporting requirements do not affect existing state-level requirements for junk- and salvage-yard operators to provide states with a notice of title or record cancellation and any data fields required in such notifications. NMVTIS will not issue such notifications to states, but states will be able to view the reported salvage- or junk-yard status of any vehicle at any time. With the cumulative vehicle histories constructed in NMVTIS, states and law enforcement can identify the "chain of events" with reliability once there is full system participation.

Comment: One commenter noted that "stolen" designations or notifications sometimes are not made when a vehicle is first reported stolen. In these instances, the commenter suggested that law enforcement may receive a false negative response on a stolen check due to this delay. The commenter suggested that the system provide a notification to law enforcement officers filing a report on a stolen vehicle that a prior stop and "stolen" check was made on the vehicle, providing notification and an investigative lead to the reporting officer of where the vehicle was stopped and who made the stolen inquiry. Another commenter noted that stolen-vehicle information is not required to be in NMVTIS, and nothing in the regulations requires a state to check NCIC before issuing a title.

Response: NMVTIS is not intended or expected to replace the information or services available to law enforcement

through NCIC. NCIC is and will remain the primary system used and relied upon by local law enforcement to check the "stolen" status of a vehicle. NMVTIS's capturing of "stolen" status and history information is to inform state titling agencies and others who may not have access to NCIC that a vehicle was at one time reported as "stolen." Stolen vehicle information is included in NMVTIS via NICB so that states that do not have access to NCIC can be apprised of a vehicle's questionable status before issuing a new title.

Comment: The National Auto Auction Association commented that "NMVTIS should include lien holder names and license plate numbers" for various reasons.

Response: While DOJ will authorize the operator to seek additional information for NMVTIS as may be necessary to accomplish program goals, DOJ will not require these data fields to be included in NMVTIS.

Comment: The National Auto Auction Association commented that DOJ should clarify in the final rule whether data maintained in the NMVTIS central file is to be considered the official legal record of a jurisdiction's data.

Response: The official record for any vehicle will be determined by the state. However, NMVTIS is expected to be a reliable source of title information that users can rely on to make decisions.

10. Brand Definitions

Comment: One commenter asked, "[h]ow is the branding procedure determined? Is there a preexisting national standard for what brands exist and how a vehicle is classified under such brands or is the determination made on a state-by-state basis? If the standard is national (which would make sense given the national objective), maybe a list of definitions of the applicable brands should be placed in the rule's definition section." Another commenter noted that the development of standardized definitions and brands for all states would be extremely beneficial in ensuring that the intent of NMVTIS is fully recognized. Several state motor vehicle administrations pointed out that the definitions of "salvage" and "total loss" in the proposed rule are different from state definitions. Another commenter noted that to add information based on the definitions in the proposed rule will conflict with State definitions of brands, compromise the integrity of the NMVTIS database, and reduce the value of the information in the database.

Response: NMVTIS does not affect state branding procedures, and the Anti-

Car Theft Act did not require a national standard for branding. Although differing definitions may create complexity in deciphering a vehicle's brand history, NMVTIS will accept any official state brand and will share that brand with other states, thereby relating that brand to a brand type or "NMVTIS Brand." Users of NMVTIS will notice state brands as well as a separate category for insurance, junk, and salvage information, if any is available. The differences in these reporting streams also will be defined so that users will know if a vehicle has been or is a junk or salvage automobile by virtue of a state brand indicating such, or by an insurer's determination that the vehicle was a total loss. Consumers and others also will be advised if a vehicle has been in the possession of a junk or salvage yard. Information is reported by multiple data sources and is reported in a segregated fashion with links for explanations.

Comment: ASPA provided the following example as evidence of the problems that would be created by the proposed rule: "Michigan's salvage law covers current model year passenger vehicles and those of the preceding five model years. Therefore, a 2002 passenger motor vehicle does not become a 'salvage vehicle' or a 'scrap vehicle' in Michigan, regardless of the fact that the vehicle has been damaged and 'totaled' by an insurance carrier. In this situation, Michigan, when reporting to NMVTIS, presumably would not include the car in the state's branded title submissions. An insurance carrier reporting to NMVTIS presumably would not include the car because it is outside of the age limitations applicable to insurance carriers. However, a salvage yard or junk yard, using the definitions in the Proposed Rule, presumably would report the vehicle as a 'salvage automobile' or a 'junk automobile,' when reporting to NMVTIS. So, for a state or other inquirer of NMVTIS, NMVTIS will show that the vehicle has a salvage or junk history. This occurs regardless of the fact that the relevant state did not deem the vehicle salvage or scrap."

Response: This comment offers an excellent example of how NMVTIS reporting will fill the holes that currently allow salvage or junk vehicles to remain unbranded, creating opportunities for theft and consumer fraud.

11. Brand Washing

Comment: One commenter asked "if brand information is already collected by states, how exactly would brand 'washing' occur? If the retitling state

checks the title of the previous state wouldn't that information be included with the title?" Another commenter recommended that NMVTIS retain a prior state's brand history even when a state does not accept a previous state's brand.

Response: Brand histories or designations are not always carried forward by the states. Retitling states do not necessarily check with the previous states before issuing a new title. In some states, the paper title from the previous state of record is accepted as the basis for the new title to be issued. Because of the reliance in some states on paper titles as evidence of prior titling history, and because not all states check with the prior states of record, brand washing occurs regularly. NMVTIS will create a nationwide brand history for every vehicle, requiring that all states check with NMVTIS rather than simply relying on paper documentation. Brand washing will be significantly reduced, if not eliminated. A state's decision not to acknowledge a prior state's branding will not affect the NMVTIS brand history.

12. Self Insurers Included in the Definition

Comment: Several commenters expressed disappointment that self insurers were left out of the rule. One commenter noted that the definitions should encompass a "self insurer," be it a municipality, lease company, or large corporation, and that this is a current "hole" in the system.

Response: DOJ agrees that the Anti-Car Theft Act's definition of "insurance carrier" includes entities that underwrite their own insurance, such as certain rental car companies. The definition, however, excludes any organization that does not underwrite its own insurance.

13. Salvage Automobile Defined

Comment: One commentator noted that the definition of a "salvage automobile" should also include any automobile that an insurance company has taken ownership of in settlement of a claim and any vehicle that a state has issued a title to an insurer for. Another commenter noted that "[t]he responsibilities of the insurance carriers should include, in the area of the reporting, if the insurance company obtained a title from the state in their name, the state in which they obtained it and the type of title." Several consumer-advocacy organizations commented that every automobile obtained by a salvage yard or junk yard that the salvage yard or junk yard knows, or has reason to know, has come

from an insurance carrier, or from any person or entity in connection with the resolution of insurance claims, should be deemed as a salvage automobile or junk automobile and must be reported as such. These commenters suggested that the rules should provide for a presumption that any automobile obtained or sold by a salvage or junk yard, and that has known unrepaired wreck or flood damage, is either a salvage automobile or junk automobile, and that such a vehicle must be reported as such. Similarly, the rules should include a presumption that any automobile obtained or sold by a salvage yard or junk yard, without knowledge as to the automobile's physical condition, is either a salvage automobile or junk automobile, and must be reported as such. This would prevent salvage yards or junk yards from maintaining an "empty head" to avoid compliance. The commenters suggested that "these presumptions (as to automobiles not obtained from insurers) can be overcome if and only if the salvage or junk yard has qualified appraisal personnel employees or others acting solely on its behalf, entirely independent of any other persons or entities, perform a good-faith physical and value appraisal of the automobile and determine that the automobile does not meet the definition of 'salvage' or 'junk.'"

Response: Based on the proposed rule, a "salvage auto" is defined as "an automobile that is damaged by collision, fire, flood, accident, trespass, or other event, to the extent that its fair salvage value plus the cost of repairing the automobile for legal operation on public streets, roads, and highways would be more than the fair market value of the automobile immediately before the event that caused the damage." 49 U.S.C. 30501(7).

For purposes of clarification, the Department of Justice has determined that this definition includes all automobiles found to be a total loss under the laws of the applicable jurisdiction or designated as a total loss by the insurance carrier under the terms of its policies. By definition, this would mean that every automobile obtained by a salvage yard or junk yard that the salvage yard or junk yard knows, or has reason to know, has come from an insurance carrier, or from any person or entity in connection with the resolution of insurance claims, should be deemed as a salvage automobile or junk automobile and must be reported as such. DOJ does not agree that any automobile with unknown damage or any automobile obtained without knowledge of its physical condition

should be considered a junk or salvage automobile. DOJ agrees that a junk or salvage yard may be excepted from reporting any vehicle that a qualified independent appraiser determines does not meet the definition of a salvage or junk automobile. This determination by the appraiser must be in writing and made after performing a good-faith physical and value appraisal. Although not required, the Department recommends that junk and salvage yards retain the reports and written appraisals for a period of ten years from the date of the report. Additionally, a salvage auction or salvage pool that does not handle any vehicles from or on behalf of insurance carriers is categorically exempted from this rule until such time as they may handle a vehicle from an insurance carrier.

Comment: One commenter noted that the lack of common terms will undermine the clarity and usefulness of the information provided: "How will NMVTIS reconcile the differences in law as to what constitutes a 'total loss?' How will this undermine or effect achievement of NMVTIS's goals? How will NMVTIS reconcile the differences amongst insurance company policies as to what constitutes a 'total loss?' How will this undermine or effect achievement of NMVTIS's goals?" The West Virginia Department of Transportation also commented that the rule should establish a standard for establishing total loss as opposed to relying on the rules of insurance carriers and states.

Response: NMVTIS will not attempt to "reconcile" differences in definitions. Rather, NMVTIS recognizes that different definitions and criteria are in place within different insurance companies and states. NMVTIS accepts these "native" determinations and notifies users that "X company" or "X state" has made a determination that the vehicle is a "total loss," "salvage vehicle," etc. NMVTIS will provide all users with full disclosure and explanation on the differences in definitions and determinations and how this may or may not affect a vehicle. NMVTIS's mandate is to notify users of the determinations made in a vehicle's history, not to make such determinations uniform or conforming.

14. Junk Yard Definition

Comment: ISRI commented that it objects to the presumption in the rule that vehicle recyclers operate only one of two things, a "junk yard" or a "salvage yard," and suggests that DOJ clarify the full scope of entities to be included under the general heading of "junk or salvage yards."

Response: While DOJ relied upon the language in the Anti-Car Theft Act to describe the category of required entities, DOJ acknowledges that the terms do not adequately reflect the professional and varied nature of the vehicle-recycling industry. In general terms, any entity that owns, controls, handles, or acquires salvage vehicles is included in the reporting requirements of this rule, which is consistent with current business practices. Similarly, scrap-vehicle shredders, scrap-metal processors, "pull- or pick-apart yards," salvage pools, salvage auctions, and other types of auctions handling salvage vehicles (including vehicles declared a "total loss") are included in the definition of "junk or salvage yards."

Comment: ISRI also requested that new definitions of "scrap vehicle," "scrap-vehicle shredder," and "scrap-metal processor" be added to the rule to exclude these entities from the reporting requirement.

Response: DOJ has clarified the rule, but rather than eliminate the reporting requirements for these entities, DOJ revised the regulations to establish an exemption that would cover prohibitive reporting circumstances that these entities face.

Comment: One commenter argued that the definition of "junk yard" is too broad and may unnecessarily include used car dealers and others who may rebuild vehicles with the intention of reselling them. The commenter suggested that having such entities report these vehicles into NMVTIS would potentially label these vehicles as "junk or salvage" and preclude the vehicles from being retitled in some states.

Response: One of the main purposes of NMVTIS is to provide prospective purchasers and others with reliable histories of a vehicle's previous and current condition as it relates to salvage and loss. Vehicles reported as having been in the possession of a "junk" or "salvage yard" may not be viewed in the same way that vehicles with a "junk" or "salvage" brand may be viewed in state titling processes. Each state will continue to make its own determinations regarding vehicle titling based on state law. Although any individual or business engaged in the business of acquiring "junk" or "salvage" automobiles (which includes motor vehicles determined by an insurance carrier to be a "total loss") generally must by law report such vehicles to NMVTIS, there are two exceptions to this requirement. First, an automobile that is determined to not meet the definition of salvage or junk after a good-faith physical and value

appraisal conducted by a qualified independent appraiser is not required to be reported. Second, DOJ has added a clarification that individuals and entities that handle less than five salvage or total-loss vehicles per year need not report under the salvage-yard requirements, which is consistent with existing standards that used car dealers are familiar with.

Comment: Many commenters, including Iowa Attorney General Thomas J. Miller, noted that the inclusion of salvage pools in the reporting requirements for junk and salvage yards "will help close a significant loophole" and will "further deter fraudulent used car sales, vehicle theft," and other crimes.

Response: Requiring salvage pools or auto auctions to report on salvage or insurance claim vehicles will increase the effectiveness of the program, ensuring that consumers and others are not defrauded by sellers who conceal salvage or "total loss" histories.

Comment: Several commenters, including the ISRI, the Virginia Department of Motor Vehicle Administrators, and other industry associations and representatives, commented that the proposed rules do not clearly indicate that scrap-metal processors, shredders, pull-apart yards, and others who often receive and demolish many end-of-life vehicles are included in the reporting requirements.

Response: The regulations have been revised to clarify that the definition of junk and salvage yards includes not only salvage pools, but also scrap-metal processors, shredders, pull-apart yards, and others who handle or control total-loss, junk, or salvage automobiles, otherwise described as end-of-life vehicles.

Comment: ASPA commented that DOJ should recognize that VIN inspections conducted in most states would make a salvage automobile an unattractive choice for criminals, and that cloning a salvage vehicle would result in the cloned vehicle having a "salvage" branded title.

Response: DOJ recognizes that some states require vehicle inspections upon retitling, and some states place a "brand" on salvage vehicles. In these states, a salvage vehicle may not make an attractive choice for VIN cloning. However, not every state has these requirements, and VIN inspections typically do not inspect or verify hidden VINs. As a result, cloned vehicles go undetected. Even electronic diagnostic modules that would otherwise display the VIN can be defeated, allowing the clone to be virtually undetectable. Most often, the criminal activity that DOJ

referred to in the proposed rule is related to total-loss or "end-of-life" vehicles that are purchased because they have a "clean title" that is then fraudulently connected with a stolen vehicle, which "clones" the stolen vehicle to the non-stolen, "clean title" vehicle. Because the non-stolen vehicle was destroyed and sold to an individual, it no longer appears on the road and no notification of its destruction may be made to the current state of title.

Comment: Copart, Inc. argued that because salvage pools do not own the vehicles sold at salvage pools or auto auctions, and therefore by definition do not "resell" them, they do not meet the definition of salvage yard and are therefore not required to report. Copart further contended that salvage pools should be required to report only those vehicles that they purchase for resale, and that any other interpretation goes beyond the plain language of the statute.

Response: DOJ disagrees with this interpretation and notes that salvage pools do in fact handle and cause to be resold (on behalf of their current owner, who "bought" the vehicle from another) salvage and total-loss vehicles.

Comment: Copart, Inc. argued that salvage pools do not typically have access to the information needed to determine whether a vehicle meets the NMVTIS definition of junk vehicle or salvage vehicle. Copart further contended that junk and salvage yards should only be required to report to NMVTIS those vehicles sold on a salvage or junk certificate under applicable state law.

Response: Allowing junk and salvage yards to report only on vehicles with salvage titles would perpetuate the problems described elsewhere, including fraud and theft. Nonetheless, DOJ has addressed this issue in the definition of a "salvage auto" that now includes exceptions for vehicles that are not salvage, including total-loss vehicles.

Comment: Copart, Inc. argued that requiring salvage pools to report to NMVTIS is wasteful and duplicative because they function as an intermediary between other entities that are required to report, such as insurance carriers, dismantlers, and scrap-metal processors.

Response: Criminal organizations exploit salvage-pool services, purchasing total-loss vehicles with "clean titles" to facilitate the cloning and resale of stolen vehicles. To address this issue, law enforcement and other organizations require information on the vehicles handled by salvage pools. Additionally, many if not most vehicles

sold by salvage pools do not end up in a junk or salvage yard, and not all vehicles sold by salvage pools, including those with significant damage, are determined to be a total loss by insurance carriers. For these reasons, it is essential that salvage pools report to NMVTIS.

Comment: Copart, Inc. argued that DOJ should interpret "junk yard" and "salvage yard" to include all vehicle auction companies so as not to discriminate against "salvage pools" that sell both clean-titled and salvage vehicles.

Response: All vehicle auction companies should not be required to report on all vehicles handled or in their inventory. Instead, those organizations that handle or resell vehicles on behalf of insurance carriers after a determination of total loss, regardless of salvage title, should be required to report. This should hold true regardless of whether the entity operates as a "salvage pool" or refers to itself as an "auto auction," "salvage auction," "abandoned-vehicle auction," "tow-lot auction," "scratch-and-dent" sale or auction, etc. As the National Salvage Vehicle Reporting Program noted, "the recommended guideline for determining that an entity is required to report * * * should be if the entity owns or acquires, [or handles] total loss/salvage vehicles in whole or in part." Under such circumstances, it should be required to report all vehicles to NMVTIS. DOJ will clarify this requirement in the final rule.

15. Salvage Brand

Comment: One commenter noted that "[i]f the NMVTIS project is to succeed it would be a reasonable assumption to require a uniform approach to the assignment of the 'salvage' brand by any member state. The system is only as good as the data in it, if the data is not applicable to uniform situations there will always be discrepancies."

Response: A uniform approach to branding would be advantageous in many respects. The Anti-Car Theft Act, however, does not provide the authority for DOJ to develop or mandate uniform branding, which would be a significant and potentially costly change for states to implement. As each state makes its own determinations, and NMVTIS relates state brands to an aggregated brand or brand category within NMVTIS, the non-uniform approach does not create an insurmountable problem. DOJ will ensure that those who access NMVTIS information have the opportunity to learn about the different state brands that exist and the impact of other reporting on these

brands to create greater awareness and understanding of their meaning.

16. Definition of Automobile

Comment: NAEC argued that the rule should require the inclusion of "trucks, SUVs and other non-automobiles as prescribed by the Federal Anti-Car Theft Act for Parts Marking" because of their popularity with vehicle thieves. Other organizations, including the Idaho Transportation Department, contended that "NMVTIS records should also include all vehicles that a state may title, and not be limited to standard types of vehicles." The Minnesota Department of Public Safety stated that if it is required to report on all vehicles in its database, "it might well grind to a halt," and costs would increase considerably.

Response: Although DOJ cannot extend the Act's definition to include all motor vehicles, it is important to note that many states currently include such vehicles in their reporting to NMVTIS. DOJ strongly encourages this continued reporting practice in light of supporting comments, the value to law enforcement, and the need to protect citizens against fraud and theft. Moreover, it may be more costly or burdensome for states to filter out those vehicles not meeting the statutory requirement than to submit all motor vehicles to NMVTIS.

Comment: One commenter recommended that DOJ clarify when a vehicle is no longer a vehicle for purposes of reporting, especially in junk or salvage yards that often do not receive a complete vehicle.

Response: DOJ offers two clarifications in response to this comment. First, a vehicle is thought to be present for reporting purposes when a vehicle frame is present. Similarly, in cases where questions as to the "true VIN" of a vehicle arise, DOJ has determined that the true VIN for NMVTIS's purposes is the VIN on the frame of the vehicle.

State Responsibilities

17. Start Dates

Comment: In reference to the proposed June 1, 2009, start date for state reporting and inquiries into the system, several states and AAMVA noted that the states would have difficulty meeting this date. One state commented that "[t]he requirement to budget, upgrade and work to complete compliance requirements for NMVTIS cannot be met by this timeline—it is simply not doable even with the political will and funds available. To arbitrarily select a date that is not

workable in any manner is unfair and unrealistic." Other commenters noted that it would take time to accomplish the necessary statutory and regulatory changes that may be required, and that their states had not budgeted for NMVTIS and could not pay NMVTIS fees in light of current economic circumstances. AAMVA further commented that DOJ should establish a process for approving "temporary exemptions from the deadline where a reasonable timeline for compliance is presented and approved by the Department." The State of California proposed a "phasing in" of participants. The dates proposed by states as alternative start dates ranged from 2010 to "1 year from the date funding is secured" by the state.

Response: Although DOJ has worked closely with the system operator to reduce the need for state system modifications, and although the requirements of the Act have been in place since 1992, DOJ understands that it will take time for states to implement some provisions of the regulation. To provide relief in this regard, DOJ has elected to extend the compliance date for states not yet participating to January 1, 2010. By this date, all states and the District of Columbia will be required to provide daily title transaction updates to NMVTIS, make inquiries into NMVTIS before issuing a title on a vehicle coming in from out-of-state, and paying any user fees that may be billed by the operator. The Department believes that the states can comply by that date. Similarly, DOJ has decided against a "phasing in" approach to state participation commencement because there is no equitable way of selecting phasing dates and participants in each phase. DOJ points out that most of the provisions required to be implemented by January 1, 2010, are essentially the same requirements that have been a part of the Anti-Car Theft Act since either 1992 or 1996, and states, therefore, have had at least 12 years to implement the provisions of the Act. Thirteen states have already done so without regulations in place.

Comment: One commenter noted that the proposed start date is just prior to an AAMVA-announced decision to continue as the operator of the system and therefore creates a conflict for states should AAMVA decide not to continue as the operator.

Response: AAMVA has assured DOJ that should a decision be made in August of 2009 to discontinue its role as the operator, AAMVA will continue to provide transition services and continuity until a new operator is identified and is able to assist states that

rely on NMVTIS in their daily operations.

Comment: One commenter asked how the proposed start date had been determined and has requested justification for the date. The commenter wrote that in the absence of this justification, the date appears arbitrary. The State of Illinois motor vehicle administration maintained that "the proposed timeframe for implementing the NMVTIS program under these rules is unrealistic to the point of being absurd." Although that Illinois agency conceded that the start date was likely driven by ongoing litigation and a court order, the commenter noted "that [the] order is either currently under appeal and a stay of enforcement should be sought pending appeal, or the Department of Justice [may have] chose[n] not to seek an appeal."

Response: The proposed start date was chosen after an analysis of historical timelines to provide batch data to the system, the number of states that currently have implementation funding from DOJ either directly or through AAMVA, the number of states that have indicated previously that they were working towards implementation already, and an expected release of stand-alone access to facilitate title verifications. As noted previously, however, the Anti-Car Theft Act has been in place for over 16 years, and many states have already implemented the provisions beyond the minimum specifications. Finally, the court order does not affect the state-implementation date in any way, and in fact is not even mentioned in that order.

Comment: Several state motor vehicle administrations asked what penalties are in place for states that do not implement prior to the required start date and what provisions will be made for jurisdictions that are in process or intend to implement at a later date.

Response: While DOJ will place its priority on supporting state implementation, DOJ would review state refusals to participate to determine the proper response. DOJ also will work with state officials in support of NMVTIS to encourage state compliance. This outreach could include contacts with state legislatures, governors, consumer-action networks, and law enforcement associations.

Comment: One commenter suggested that DOJ publish a map of participating and non-participating states, so that citizens can observe the participation status of every state.

Response: DOJ will make this map available on www.NMVTIS.gov and also will notify every consumer that accesses

the site which states are not participating.

Comment: The State of Alaska commented that "there should be a process in place that allows states to continue to issue titles when NMVTIS is not operational during states' normal business days and hours." Alaska recommended that states be permitted to "issue titles when NMVTIS is not operational, hold the inquiries in a queue and submit the queued inquiries when NMVTIS is operational. If a problem is detected with a title, it would be revoked." The State of Illinois commented that standards of performance should be established to address these issues.

Response: While NMVTIS is typically only down for various reasons between 1 a.m. and 6 a.m. Eastern Time and one Sunday morning each month, there are processes in place for unexpected down time during state business hours. While specific processes vary by state according to state business processes, there are methods of continuing offline, such as mailing the new title at a later time, issuing a temporary title, etc. DOJ cannot alter the Anti-Car Theft Act's requirement to make a NMVTIS inquiry prior to issuing a new title. Therefore, new titles should not issue when NMVTIS is unavailable. Current system response time is less than three seconds per inquiry, and the number of unexpected system down times has been minimal. DOJ notes that the NMVTIS connection has not been "down" for 30 minutes or more at any time during the last three years, demonstrating that it is a reliable connection and service.

Comment: A state motor vehicle administration agency suggested that the requirement for an "instant title verification check" is problematic for states that do not issue titles over-the-counter. The commenter suggested that the word "instant" be removed from the final rule.

Response: Some states do not issue titles "instantly." The "instant title verification check," therefore, may take place after the customer has left the title administration agency but before a new title is issued. In these cases, states may make the NMVTIS inquiry when appropriate in the titling process, so long as the inquiry is made and title verified before a new permanent title issues.

Comment: One commenter asked if a title-verification check would need to be performed on a state title that was being reassigned after being purchased from an out-of-state dealer.

Response: It is unclear from the comment if the commenter was referring

to a title being transferred out-of-state or into the state. States are required to check incoming titles related to vehicles from out-of-state. States are not required to check titles being transferred out of the state. With regard to the need to verify titles during dealer reassignment or the transfer of vehicles from one dealer to another, the Act requires that states verify the title of any automobile coming from another state, which DOJ has determined includes dealer reassignments when involving dealers in different states.

Comment: One commenter argued that the system should provide state motor vehicle titling agencies with sufficient information to resolve discrepancies during the title-verification process.

Response: NMVTIS provides state motor vehicle-title administrations with all relevant data in the system and a seamless and secure electronic connection to other online state title records. NMVTIS will make available any additional information within NMVTIS that may be needed to resolve such discrepancies. In the last year alone, the system generated 45 million secure messages and notifications and made 18.4 million update transactions.

Comment: One commenter noted that information gleaned from a state's "instant title verification," such as reports of prior removal of a vehicle from the vehicle population by export, destruction, reported existence in a salvage or junk yard, or other indication that the vehicle should not be present, should result in a physical inspection of the vehicle to determine the validity of the title and the vehicle.

Response: While DOJ agrees that such reports or results will flag for states the title transactions and vehicles that should be further reviewed prior to undertaking a new title transaction, DOJ cannot require such inspections. It is each state's responsibility to institute policies and procedures for resolving such concerns. This comment does illustrate how NMVTIS can "flag" for states those vehicles and transactions that should be carefully reviewed to prevent fraud and theft.

Comment: One state motor vehicle administration asked how NMVTIS will obtain data from the insurance companies and junk and salvage yards.

Response: Insurance carriers, junk yards, and salvage yards are required to report the data enumerated in the Act and regulations. The operator will identify more than one reporting mechanism for electronic reporting, in a format prescribed by the operator. AAMVA and DOJ will identify the

official reporting mechanisms and processes via www.NMVTIS.gov.

Comment: The Nevada Department of Motor Vehicles complained that requiring states to provide "the date the vehicle was obtained is an expensive and time consuming process" and that states should be permitted to continue sending the title-issue date instead.

Response: There is no requirement proposed for states to submit the date a vehicle was obtained. This requirement is in relation to insurance carrier and junk and salvage reporting.

Comment: The Oregon Department of Motor Vehicles commented that it currently only collects odometer information on those vehicles subject to federal odometer requirements and would be burdened to collect such information on all vehicles. The National Salvage Vehicle Reporting Program argued that states and insurers should be required to include mileage reporting in their data provided to NMVTIS.

Response: States are only required to provide odometer information on those vehicles subject to federal odometer requirements, 49 U.S.C. 32705, and not on all vehicles unless already recorded by the state. States are required to provide to NMVTIS the most recent odometer reading for such vehicles and any later odometer information contained within state title records. DOJ strongly encourages all reporting entities to include odometer readings where available.

Comment: One commenter recommended that the final rules spell out what is actually required from the states and how (*i.e.*, in which format) this information is to be provided. Another commenter, the California State Motor Vehicle Title Administration, recommended that the rule be revised to require information that is consistently available across all states and that only information held by state titling agencies be subject to reporting requirements.

Response: DOJ will clarify what is required of each state and will describe format issues to the extent practical and appropriate. DOJ cannot simply choose to use only information that is available in every state consistently for purposes of populating the system, as doing so would limit the included data and significantly reduce the system's value.

Comment: One commenter recommended that DOJ require that the operator be responsible for developing at least two approaches for NMVTIS inquiries and that DOJ should prepare a cost study relating to the expenses associated with the fully integrated, online approach to compliance.

Response: There are already at least two approaches for state compliance with NMVTIS: (1) A fully integrated, online approach, whereby a state's title information system automatically queries NMVTIS, and NMVTIS provides real-time updates to both states involved in the transaction; and (2) a stand-alone approach, whereby title clerks send inquiries to NMVTIS via a web access point, and their state sends daily updates through a batch upload. A third option, serving central site states, entailing a process whereby verifications are performed via batch inquiry, will be explored and may be implemented soon. However, DOJ disagrees with the need to prepare a cost study because an extensive cost-benefit study of this issue already exists, and cost data from other state implementations is already available for estimation purposes.

Comment: The NADA and at least one state motor vehicle administration commented that DOJ should clarify that states are required to submit all brands to NMVTIS for all automobiles titled within the state.

Response: DOJ agrees and has clarified this requirement under 25.54(a)(2), consistent with statutory requirements.

Comment: The Minnesota Department of Public Safety argued that states should be required to provide title numbers, "since it would be nearly impossible to establish the 'validity and status' of purported titles without them."

Response: Participating states already have access through NMVTIS to observe the full title of record, including the title numbers and other information needed to establish the validity and status of titles presented. However, DOJ encourages the states to voluntarily submit that information to NMVTIS with the approval of the operator and the Department.

Comment: The Minnesota Department of Public Safety commented that "the proposed rule also would require states to provide '[t]he name of the state that issued the most recent certificate of title' and '[t]he name of the individual or entity to whom [it] was issued' when making an inquiry to NMVTIS. This information is not, and cannot be, recorded in MnDVS' current title information system."

Response: This language was taken from the Anti-Car Theft Act to describe what information would be needed in order for states to make an inquiry into NMVTIS. Since the passage of the Anti-Car Theft Act, and with the very recent development of a standalone access model that only requires a VIN to

search, these requirements have changed and this information is no longer needed. At the present time, only the VIN is needed to make an inquiry. This update will be reflected in the final rule.

Comment: The West Virginia Department of Transportation argued that some states exempt vehicles that reach a certain age from the requirements of titling, and that these vehicles should be exempt from reporting.

Response: The rule requires states to report on all automobiles included in the states' titling systems, regardless of age. However, if state law exempts certain vehicles from titling, those vehicles need not be reported to NMVTIS. The state should make the operator aware of these exceptions, however, so that consumers in the state and in other states are advised of this exception, which they may take into account when checking the history of vehicles through NMVTIS.

18. Unfunded Mandate

Comment: Commenters argued that the mandate for NMVTIS has not been funded, and that the requirement for compliance has not been applied or enforced for the 15 years of this process. On the other hand, one commenter noted that NMVTIS is not an unfunded mandate in view of DOJ's investment of over \$15 million in the system since its inception and in view of DOJ grants to states to support system participation.

Response: The Anti-Car Theft Act explicitly requires that user fees, rather than federal funding, sustain NMVTIS. Although no funds have been appropriated to DOJ for NMVTIS, DOJ has invested over \$15 million in NMVTIS, with a substantial portion going to states to assist them with compliance. The U.S. Department of Transportation previously provided funding during the period it was responsible for the system, which ended in 1996.

Comment: One commenter noted that DOJ's determination that the rule does not meet the threshold cost or burden requirements of the Unfunded Mandate Reform Act of 1995 is not sufficient in and of itself to satisfy the legal responsibilities. Specifically, the commenter noted that "[t]he fact that the Department of Justice (DOJ) has decided that it is a small enough amount of money that the Unfunded Mandate Reform Act of 1995 does not apply, or that the DOJ has determined that per Executive Order 13132, the cost imposed does not provide sufficient cause for a Federalism issue, is not sufficient."

Response: The Department of Justice, based on its own analysis, made appropriate determinations based on law and regulation. The White House Office of Management and Budget reviewed and approved this analysis.

Comment: The City and County of Honolulu Division of Motor Vehicle, Licensing and Permits disagreed with the aggregate amount estimated by DOJ in the "Unfunded Mandates Reform Act of 1995" section of the proposed rule "because their estimate is based on the less expensive standalone web solution which operationally degrades customer service and increases the work of our over-the-counter staff." The commenter further noted that the aggregate amount should "factor in the development and deployment of the much more costly integrated on-line solution option that will ultimately be the final solution that states will move towards" and should include the additional costs that will result "from the increased load on the system to each jurisdiction when all jurisdictions, insurance companies, salvage yards, consumers, law enforcement, etc. are given access to the system." The commenter concluded by stating that using this methodology, the aggregate costs will "easily exceed the \$100 million resulting in the applicability of the Unfunded Mandates Reform Act."

Response: The methodology employed to calculate the aggregate costs of the program uses the minimum requirements for system participation. DOJ sees no purpose in using a level of participation not required by DOJ as the basis for the cost calculations. While states ultimately may move towards an integrated, online solution for efficiency, and although this method of participation does benefit NMVTIS, DOJ does not require it for compliance. It is DOJ's responsibility to determine the least-costly, most-effective way for implementing the solution, and that is the methodology used in the proposed rule. Further, a fully implemented system, with all jurisdictions, insurance carriers, junk and salvage yards, consumers, and law enforcement personnel accessing and reporting, does not translate directly into an increase in costs for states. In fact, it could very well decrease state costs through offset fees.

Comment: The City and County of Honolulu Division of Motor Vehicle, Licensing and Permits further maintained that because the combined city/county government is a "small" government, it is uniquely impacted by the regulations and is entitled to relief. Additionally, this commenter contended that the operator's

requirements for extracting and mapping the required data are burdensome, and that should the operator undertake these responsibilities, batch data submission would be much easier to achieve.

Response: The Unfunded Mandates Reform Act and 5 U.S.C. 601(5) define "small governmental jurisdiction" generally as rural jurisdictions, those with populations under 50,000, and areas of limited revenues. Based on this definition, the city/county identified by the commenter would not appear to qualify as a "small governmental jurisdiction." In terms of the operator's requirements and the burden associated with such requirements, DOJ will continue to direct the operator to provide as much flexibility in requirements as is feasible, and DOJ will continue to provide technical assistance upon request to identify alternative solutions where necessary.

19. Inquiring Into NMVTIS Versus Other Systems

Comment: More than one state motor vehicle administration commented that NMVTIS will not provide a more substantial benefit than checking third-party vehicle history databases which some states already check. One state motor vehicle administration suggested that the law was unclear as to whether the Anti-Car Theft Act required states to check NMVTIS or another third-party database, stating that "[t]he previous intent was to provide a system that a state may utilize to verify title before titling a vehicle. This left open the use of other systems, such as Carfax, to research titles. The requirement to mandate use of NMVTIS to verify titles is unrealistic, unworkable and unfair. The intent of the process is to protect citizens against fraud. NMVTIS is not the only system that supports this intent. Limiting research to this system could also lead to misinformation and misapplication of process."

Response: The Anti-Car Theft Act requires states to verify titles through NMVTIS. No other system, public or private, can provide the same level of assurance as NMVTIS once full compliance is reached. DOJ also points to comments submitted by several organizations that highlighted concerns with the reliability of third-party databases. States wishing to provide increased protections for consumers are encouraged to continue to check such private databases in addition to making the NMVTIS inquiry as required by federal law.

Comment: One commenter noted that "the fully implemented system * * * will also provide consumers with a

source of comprehensive information. Current services such as Carfax have partially filled the need for information, but these providers do not offer as current and complete titling information as the proposed NMVTIS system."

Response: NMVTIS provides a unique service in terms of the source of its data, its comprehensiveness, and its timeliness. Services such as CARFAX will continue to provide information to the public that is not intended to be included in NMVTIS, such as vehicle repair histories, etc. For this reason, these private services will continue to offer unique and beneficial services.

20. Time Lags

Comment: Several commenters noted that allowing states to upload data (e.g., batch uploading) may create a "time lag" that could impact law enforcement investigations and impede the ability of the system to accomplish its goals. One commenter suggested that it would be better to wait until states secure the necessary funding before proceeding with implementation.

Response: DOJ has examined this issue closely with the system operator and with third-party vehicle-history providers. While many third-party databases experience lag time of several weeks or months in getting state updated data, NMVTIS is designed to significantly reduce or eliminate the lag time entirely to provide reliable information to users. For this reason, states choosing the stand-alone method of participation and batch uploads will be required after initial set-up to establish batch updates at least every 24 hours. This requirement will greatly diminish the possibility of exploitation of lag time and provide a more up-to-date vehicle history check than is currently available. States do have the option of implementing in fully online mode where data transmission is in real time. DOJ does not have the flexibility to delay implementation until states have funding to implement the fully online mode. Pursuant to a federal district court order, DOJ is required to have the rules published and system available by January 30, 2009.

Comment: One state motor vehicle administration noted that when using the stand-alone method of making inquiries before issuing a new title on out-of-state vehicles, an impact on customer service is expected. Specifically, the commenter stated that an additional "three to five minutes of processing time" is expected due to the fact that title clerks in this administration are using a mainframe that does not allow simultaneous internet access, and that to make such

a check, the clerk would have to log out, make the NMVTIS inquiry, and log back in to the mainframe for each out-of-state title transfer.

Response: The lower cost stand-alone method of participation is not as timely as the fully integrated online method. DOJ is committed to working with states and the operator to identify new alternative methods to reduce or eliminate such inefficiencies, such as dedicating one internet-capable PC that could be available to all clerks with the NMVTIS page continuously running. With system response time currently at three seconds or less, this alternative may impact customer service less. Ultimately, however, although the stand-alone method of making inquiries is far less costly for states to implement, it may be less efficient than the fully integrated, online method.

Comment: One state motor vehicle administration recommended that "all surrendered titles should be verified when being transferred[,] and the rule should not limit this requirement only to 'purchased' vehicles. Without verifying all surrendered titles it is not known whether the title surrendered is the latest title issued[,] and there are many reasons titles are transferred other than through a sale."

Response: DOJ agrees with this recommendation and notes that the final rule clarifies that the requirement to make verifications pertains to any title or vehicle coming in from another state, including transfers. States are also strongly encouraged to perform such verifications on every title transaction, which is most effective when implementing via the online, integrated approach.

Comment: One state motor vehicle administrator asked if manufacturers' certificates of origin (MCOs) must be verified as well.

Response: Because MCOs are not vehicle titles per se, states are not required to verify MCOs in NMVTIS. However, DOJ strongly recommends that state motor vehicle administrators make inquiries on all title transactions, including initial registration of an MCO, to identify and eliminate fraud and to protect consumers.

Insurance Carriers

21. Reporting on Recent-Year Vehicles

Comment: One commenter asked "[w]hat is the reason to require insurance carriers to report only vehicles manufactured within the past five model years that they consider junk or salvage? If these vehicles will always go directly to junk or salvage yards, won't the vehicle be reported there

anyway? Conversely if there is an opportunity for other disposal of the vehicles, shouldn't the insurance carriers be required to report all vehicles since the VINs could still be stolen for swapping?" Other commenters noted that vehicles older than five years are often involved in consumer fraud and encouraged provisions for the database to cover the same ten-year age range as is used for odometer reporting.

Response: The Anti-Car Theft Act only required insurance carriers to report vehicles in the current and four prior model years. DOJ is not able to reverse or alter this limitation by increasing the reporting parameters. Junk and salvage yards later may report some vehicles that insurance carriers are not required to report. The Department, however, encourages insurance carriers to report older vehicles.

Comment: ASPA commented that section 25.55(b)(3) of the proposed rule requires insurance carriers to report "the name of the individual or entity from whom the automobile was obtained or who possessed it when the automobile was designated as a junk or salvage automobile," which would seem to be two different individuals or entities in most cases. Further, ASPA notes that it is unclear if the insurance carrier would know the name of the owner when it files the report.

Response: Although the proposed rule required reporting of the name of the individual or entity either from whom the automobile was obtained or who possessed it when the automobile was designated as a junk, salvage, or total-loss automobile, the Anti-Car Theft Act specifically states that both names are required. Reporting both names is necessary to establish a "chain of custody" and for other law enforcement and consumer-protection purposes. DOJ changed this language in the final rule to require both names pursuant to the Anti-Car Theft Act. In reference to the concern that insurers may not know the name of the owner, most carriers do possess this information, as this would be the owner of the automobile at the time the vehicle was determined a total loss, salvage, or junk.

Comment: Farmers Insurance commented that the "trigger" for insurance-carrier reporting should be when the insurance carrier sells the vehicle or when the customer determines it will retain ownership of the vehicle, because such dispositions may not be known for as much as 90 days after the loss occurs.

Response: Because disposition may not be known at the time of initial reporting, this rule allows the insurance carrier to file a supplemental

disposition or update. Many comments emphasized the importance of timely reporting, even when the named owner in the initial report is the insurance company.

Comment: Farmers Insurance suggested that a 12-month grace period should be granted for insurance reporting to begin in light of "proper system upgrades" that may be required.

Response: DOJ is not able to provide a grace period, as the court has ordered the reporting to begin by March 31, 2009. Additionally, because DOJ aims to enable third-party reporting through organizations that may already receive such data from insurance carriers, the burden of any system changes should be minimal.

22. Non-Required Data

Comment: One commenter argued that "[t]he proposed rule overstates the benefits provided to consumers. Particularly, the fact that insurance carriers are only 'strongly encouraged to provide * * * other information relevant to a motor vehicle's title' undermines the broad benefits implied by the rule." "The type of information not reported includes the reason why the insurance carrier may have obtained possession of the motor vehicle—flood, water, collision, fire damage, or theft." The NADA further recommended that the rule should require insurers to report the reasons they obtained possession of the vehicle to prevent brand washing and fraud. Additionally, this information would assist in cases where a vehicle is considered a total loss for purely economic reasons (e.g., theft). Several insurance-related organizations contended that for any voluntary reporting that may be contemplated, immunity provisions must apply to this voluntary reporting as well.

Response: DOJ disagrees that the rule overstates the benefits of NMVTIS. DOJ does agree, however, that the reason for the total-loss or salvage designation by insurance carriers may be of importance to a prospective purchaser and to others. Not only does this protect the consumer's interest, but the additional reporting criteria also benefit insurance carriers. Therefore, the Department strongly encourages insurance carriers to report this data element.

Comment: AAMVA commented that unless the rule requires "junk and salvage dealers" to report the percentage of damage sustained by each vehicle in their inventories to the states, the states would not be able to consider applying a state junk or salvage brand on these vehicles.

Response: States will not be in a position to make such judgments based on junk- and salvage-yard operator reporting. Insurance carriers have ready access to this information, which is the typical basis for a state's designation. Although the reporting of junk- and salvage-yard inventories was likely not intended to support state-branding decisions, reporting of junk- and salvage-yard inventories may be helpful to states in making brand decisions, but likely not conclusive. Although such vehicles may not end up branded by the states, consumers and other states have the benefit of knowing that the vehicle was in the possession of a junk or salvage yard and therefore may wish to inspect the vehicle or to require an inspection before making purchase or titling decisions. DOJ is not in a position to require reporting of the percentage of damage. However, insurance carriers and others are encouraged to report this information.

Comment: One commenter asked "[h]ow will DOJ know which states, junk, salvage, and insurance companies are reporting information and reporting all the information that is required? Will someone audit their reports? I recommend that the system operator and the DOJ both make a list of who is reporting and publish that list * * * and audit reporting compliance." The commenter also suggested that DOJ require entities to report the company name, address, and phone number for any reports submitted. Another commenter asked who would inform insurance carriers and junk and salvage yards of the requirement to report information to NMVTIS, and who would identify those organizations required to report.

Response: DOJ will instruct the operator to publish and maintain a list of the entities reporting information to NMVTIS. The list will include the name of the reporting entity, city and state of the reporting entity, the date that data was last submitted by the entity, and any contact information for the reporting entity. With regard to who would inform reporting entities of the requirements, DOJ will work with the operator, state-licensing authorities, and affected associations and advocacy organizations to ensure proper outreach and education.

Comment: Several state motor vehicle administrations argued that DOJ should limit what non-required data the operator could ask for and receive (e.g., address of the vehicle owner). Another believed that the value of encouraging non-required data is unknown, and that reporting may only increase the number of discrepancies or errors. ISRI

contended that DOJ should limit the ability of the operator to request additional, non-required data, because the current operator would be encouraged to request additional information that would generate revenues to the benefit of the association and its members, creating a conflict of interest. The Minnesota Department of Vehicle Services (MnDVS) argued that the provisions of section 25.53(c), which allow the providers of non-required data to query the system if beneficial in addressing motor vehicle theft, "exceeds the authority conferred by Congress, is overly broad, and as such represents an arbitrary and capricious exercise of rulemaking power." Other commenters, however, reported that other data may be needed for specific purposes and argued in support of this flexibility.

Response: It would be difficult to describe what data the operator is restricted from asking for or accepting, other than social security number, dates of birth, and addresses. DOJ points out that states need not provide data that is not specifically required in these regulations or the Act, and DOJ will need to approve the acceptance of non-required data. Moreover, the non-required data that is readily available would add great value to some consumers, to law enforcement, and to others (e.g., NICB flood vehicle database, vehicle export data, other North American vehicle history records, NICB theft file, etc.). While more data always increases the chances of discrepancies, DOJ does not want to discourage this voluntary reporting. While the current operator does have the best interests of its membership in mind, however, it also has expressed concern for others affected by the rule and will represent the concerns of all stakeholders, not as a trade association, but as the operator of a DOJ system. In response to MnDVS's comment, DOJ is of the opinion that if not in violation of the Anti-Car Theft Act or other federal privacy statutes, such cooperation is necessary and not arbitrary or capricious.

Comment: Several commenters, including at least one from the state motor vehicle administration community, encouraged the inclusion of lien-holder information in the data provided to NMVTIS in light of the difficulty of obtaining this information on out-of-state titles and the associated budget impact on states. Other commenters, including insurance-related organizations, Assurant Solutions, and the NADA, suggested that additional data (including lien-holder information) will provide a

crosscheck of information, close up loopholes, and improve NMVTIS.

Response: This comment demonstrates the importance of allowing the operator of the system to request and accept additional information beyond the NMVTIS requirements. While states and others are not required to comply, there may be good reason to do so that would result in cost savings among the stakeholders. In terms of lien-holder information, while DOJ is not in a position to require that lien-holder information be included in the central file, DOJ notes that the existing secure network could be used in conjunction with the NMVTIS central-file information to query the current state of record and to access lien-holder information in that state's title record through the secure network provided by the current operator. Queries of and access to the actual state records should only be permitted when a state has agreed to provide such access, when any state application or certification procedures are completed, and when such access is in conformance with the Anti-Car Theft Act, the DPPA, etc.

Comment: One commenter suggested that DOJ include registration information in the list of required data as a means to ensure accurate tracking of vehicle ownership.

Response: Including registration information is beyond the scope of NMVTIS. Although it may be useful, DOJ cannot require such information.

Comment: The National Salvage Vehicle Reporting Program commented that insurance-carrier reporting should commence on or before March 31, 2009, as required by the federal district court, and that initial reporting by all covered entities should include historical data to the extent available, so that NMVTIS is complete beginning on March 31. Several insurance-related organizations or associations reported that "[t]he start date for insurers should be clarified. We believe the best approach is to provide that the system applies to automobiles declared junk or salvage on or after April 1, 2009, [and that] the system must be established by March 31, 2009. However, we prefer that more time is provided for insurers to comply."

Response: DOJ will require that all vehicles declared junk or salvage (including "total loss") on or after April 1, 2009, be reported to NMVTIS. However, DOJ strongly encourages insurance carriers and junk- and salvage-yard operators to provide data on vehicles that were declared junk, salvage, or total loss before that date and as far back as 1992, if such data is available.

Comment: The National Salvage Vehicle Reporting Program commented that "NSVRP strongly endorses the inclusion in the rules of 3rd party enhanced standards that allow for data generators to report to NMVTIS more completely and more frequently than minimally specified in the rules."

Response: While DOJ is not in a position to articulate data-reporting requirements or standards regarding data that is not statutorily or otherwise required, DOJ notes that the National Salvage Vehicle Reporting Program has worked with nearly every stakeholder group affected by NMVTIS to develop standards for voluntary reporting to NMVTIS that would benefit states, law enforcement, consumers, and others. DOJ applauds the National Salvage Vehicle Reporting Program and strongly encourages the operator to adopt these standards as suggested voluntary compliance standards. While the standards cannot be mandated on any reporting entity, those entities that adopt the standards and report voluntarily in a manner that is consistent with the standards will be providing a significant public benefit.

Comment: The National Salvage Vehicle Reporting Program commented that NMVTIS must support the electronic MCO process and should serve as a catalyst for implementation of the electronic MCO system nationwide.

Response: DOJ is in favor of supporting an electronic MCO process as a way of eliminating and preventing fraud and reducing theft. In addition to NMVTIS, the use of the secure AAMVAnet communications network for states would likely be necessary, and it would be AAMVA's responsibility to authorize its use for this purpose.

Junk Yards and Salvage Yards

23. Salvage Pools

Comment: Several law enforcement and related commenters strongly agreed with the assessment that Salvage Pools are one of the most significant sources used by criminal groups as a source of paperwork and as a way to fund their operations. These commenters agree that Salvage Pools must report vehicles to NMVTIS both when they receive vehicles for sale, and when they sell those vehicles. These commenters further noted that such salvage pools have sophisticated technological capabilities and should not have any problem meeting the reporting requirements. Several of these commenters noted that in some cases, individuals purchase severely damaged units at or via these pools and then steal a similar make and model for cloning

purposes. For this reason, these commenters also recommended reporting the buyer's name for these vehicles. Several national consumer-advocacy organizations also supported the constructive definition including salvage pools and the requirement to add buyer name in the reporting requirements.

Response: DOJ reaffirms its determination to include "salvage pools" and "salvage auctions" in the definition of junk or salvage yards, thereby requiring them to comply with the corresponding reporting requirements. The name of the buyer is not reported elsewhere despite being very valuable for law enforcement and other purposes. DOJ, therefore, added the name of the buyer as required data to report. Because many of the purchasers are reportedly international buyers, some of whom have been linked to fraud and theft rings that purchase such vehicles for clean paper to use on stolen vehicles in the U.S., DOJ also will add to the requirements an indication whether the vehicle is intended for export.

Comment: The Nevada Department of Motor Vehicles commented that by statute, Nevada requires wreckers and salvage pools to apply and transfer their salvage titles, junk certificates, and non-repairable certificates within 10 to 30 days. Nevada suggested that these organizations should be exempt from reporting because the DMV already sends this data to NMVTIS.

Response: Junk and salvage yards, including salvage pools, are not required to report data to NMVTIS if the state already reports the required junk- and salvage-yard information to NMVTIS pursuant to this regulation.

Comment: One commenter asked whether "the definitions of junk yard and salvage yard, which include even a single individual, [are] a substantial overstep?" Several consumer-protection organizations also suggested that, with respect to the definition of "in the business of," junk and salvage yards should be defined as any entity or individual meeting the description in the definition that acquires or owns five or more salvage or junk automobiles within the preceding 12 months, which is analogous to other similar reporting standards.

Response: DOJ modified the final rule consistent with the comment from the consumer-protection organizations. The qualifier of five or more vehicles is taken from federal odometer law, and its definition of "car dealers" from 49 U.S.C. 32702(2).

Comment: One commenter (CARS of Wisconsin) argued that "information

about who owned the vehicle prior to it being junked is unnecessary." The Wisconsin Department of Transportation contended that requiring junk and salvage yards to report the name of the vehicle supplier is unnecessary, as is the disposition of such vehicles. Wisconsin DOT commented that because these vehicles are scrapped or destroyed by these entities and cannot be returned to road use, it is unnecessary to report this information.

Response: Comments from law enforcement entities on the proposed rule demonstrates that this information is of significant value. Additionally, even when a vehicle cannot return to the road, the VIN can be used to clone a stolen vehicle. In states that do not have the same junk-branding requirements as Wisconsin, a junked vehicle can "live on" through a cloned stolen vehicle, which will only cease once NMVTIS is fully implemented.

Comment: The Virginia Department of Motor Vehicles expressed concern that the proposed rule seemed to encourage junk- and salvage-yard operators to submit data via FTP or facsimile that potentially would include personal identifying information.

Response: DOJ encourages all reporters to report electronically whenever possible. In cases where electronic reporting is not an option, DOJ will direct the operator to identify a reporting procedure to accommodate the situation. Regardless of the reporting method, DOJ and the operator will ensure that all possible safeguard measures are taken, including secure FTP wherever possible.

Comment: One commenter requested that DOJ require the operator to accept junk- and salvage-yard data from any junk or salvage yard directly or through a third party on their behalf to minimize administrative burden.

Response: DOJ has provided the operator with flexibility in identifying the specific methods of reporting to NMVTIS. It is not in the system's best interest for all required reporters to report directly into the system, due to technical and business reasons. The operator is expected to identify three or more different methods of transmitting information to NMVTIS and will make this information available via its Web site, as will DOJ via www.NMVTIS.gov.

Comment: Several commenters have noted that, similar to insurance-carrier reporting, junk and salvage reporting of vehicle presence in inventory on a 30-day basis leaves a significant amount of time for fraud and theft to occur. These commenters recommended that DOJ require reporting of not only presence in

inventory, but also disposition of the vehicle. The recommendations for the revised reporting timeline varied in the recommendations from immediately to several business days.

Response: The Anti-Car Theft Act defines the reporting timeline, and, therefore, DOJ can only require reporting on a monthly basis. DOJ does strongly encourage all reporters to report data as soon as possible or on a daily basis.

Comment: ASPA commented that "while 'salvage pools' were not included by Congress in the 'Anti-Car Theft Act of 1992' as an entity with reporting requirements, the DOJ sweeps our industry into the group which has these reporting requirements. * * * The salvage pool industry wants to be helpful in combating vehicle theft, but we want to insure that any reporting requirements imposed on our industry are reasonable, in light of the fact that Congress did not specifically place reporting requirements on salvage pools."

Response: DOJ appreciates ASPA's declaration and will work to ensure that reporting requirements on every industry are reasonable. The reporting requirements proposed for salvage pools are the same requirements placed on salvage yards, which also handle salvage vehicles. Because a salvage pool is in the business of acquiring (constructively defined to include handling or controlling on behalf of) salvage automobiles for resale, it fits well within the statutory definition of salvage yards.

Comment: ASPA commented that because salvage pools generally serve as "agents" for insurance carriers, salvage pools should only be subject to the reporting requirements of insurance carriers as they relate to the age of automobile to be reported.

Response: DOJ disagrees with this recommendation because salvage pools are included in the definition of salvage yards, as opposed to insurance carriers.

Comment: ISRI and the National Salvage Vehicle Reporting Program both suggested an exemption from reporting for vehicles acquired from an entity that is obligated to meet the reporting requirements of the Act and rule. They argued that this exemption is necessary, not because of the burden of double reporting, but because, in the case of the scrap-metal-recycling industry, many vehicles are acquired after being flattened or crushed to an extent that a VIN cannot be reasonably obtained.

Response: Many scrap-metal processors and shredders do receive flattened and bundled vehicles and vehicle parts. In those cases, recording

a VIN for every vehicle is nearly impossible. Both ISRI and the National Salvage Vehicle Reporting Program assert that such entities are at the "end of the line" in handling end-of-life vehicles, and almost always receive vehicles from those who are required to report on the vehicle before it is crushed or bundled. Additionally, with scrap-metal processors and shredders, there is no possibility that the vehicle will be subsequently purchased for operation on public roads by an unsuspecting consumer. However, cloning and destruction of stolen vehicles remain a threat. For these reasons, DOJ created an exception for reporting to NMVTIS in cases where a scrap-metal processor or shredder confirms that the vehicle supplier reported the required data to NMVTIS. Scrap-metal processors and shredders that receive automobiles for recycling in a condition that prevents identification of the VINs need not report the vehicles to the operator if the source of each vehicle has already reported the vehicle to NMVTIS. In cases where a supplier's compliance with NMVTIS cannot be ascertained, however, scrap-metal processors and shredders must report these vehicles to the operator based on a visual inspection, if possible. If the VIN cannot be determined based on this inspection, scrap-metal processors and shredders may rely on primary documentation (i.e., title documents) provided by the vehicle supplier.

Lenders and Automobile Dealers

Comment: Iowa Attorney General Thomas J. Miller supported the DOJ proposal that lenders and auto dealers have access to NMVTIS in order to further NMVTIS's goals of reducing crime, especially fraud.

Response: Commercial consumers will have access to NMVTIS.

Comment: Assurant Solutions argued that lenders and dealers need not only the ability to query NMVTIS for information, but also need the ability to communicate and electronically exchange motor vehicle information to achieve greater efficiencies in title processing, and to limit the number and type of paper-based transactions as a strategy to significantly decrease fraud. Specifically, the commenter suggested that lenders and dealers communicate errors or changes to NMVTIS.

Response: Communication to and from NMVTIS is currently facilitated through the use of the current operator's secure and proprietary network, AAMVAnet. This network is not a component of NMVTIS *per se*, and therefore the operator governs use of this network for communication

between NMVTIS and its users. In terms of providing lenders and dealers with the ability to make corrections and changes, DOJ notes that it has concerns with authorizing any user other than a state motor vehicle administration or its agents (where applicable) to make corrections directly or changes to NMVTIS data. However, DOJ directed the operator to develop a process for reporting possible errors and requesting changes that may also be used by lenders and dealers.

Responsibilities of the Operator of NMVTIS

24. Consumer Access Methods

Comment: One commenter argued that "[t]he Web-based access should be open to private individuals who wish to check the status of a prospective purchase." And the NADA supported the provisions in the proposed rule allowing dealers to access NMVTIS as prospective purchasers, which is likely to help thwart motor vehicle-title fraud. A consumer-advocate attorney commented that if this information becomes widely and readily available, the vehicle-fraud industry will be significantly reduced.

Response: Prospective purchasers (including dealers who purchase vehicles for resale) are required to have access to information necessary to make an informed purchase decision, and DOJ will require that consumer access be available by January 30, 2009.

Comment: Experian Automotive argued that DOJ should not overlook the significant costs involved in marketing and distributing vehicle-history information, and suggested that these costs are beyond what the operator can provide.

Response: These costs are significant. Under the model of third-party portal providers (as opposed to a single, operator-provided consumer access model), the third parties, not the operator or DOJ, will bear the most significant marketing and distribution costs. It is partly because of these costs that the third-party model was selected.

Comment: Experian Automotive argued that NMVTIS is not chartered to provide the level of information and support that Experian or other private vehicle-history report companies provide.

Response: DOJ has no intention of competing with private vehicle-history-report companies. Those private services possess data that NMVTIS does not intend to provide (e.g., vehicle repair and service histories). NMVTIS is simply intended as a government-sponsored service to verify the title and

brand history of a vehicle reliably, thereby preventing fraud and theft.

Comment: Several motor vehicle administrations and one services organization argued that the operator should not be permitted to sell bulk vehicle data from any state, which would effectively allow private information resellers to bypass contractual agreements and seek the state's database from the NMVTIS operator. Additionally, at least one state motor vehicle administration suggested that the operator should conduct regular program and security audits and should screen potential access providers.

Response: The operator will not sell the NMVTIS central file or any particular state's dataset (*i.e.*, all VINs from a particular state). All information provided will be in response to VIN queries, except in cases of law enforcement queries, which could include searches of NMVTIS by reporting entity name, names associated with reports, location, etc. Data provided to NMVTIS will remain in the possession of the operator and any contractors supporting the operator (*i.e.*, data center hosting or backup). Consumer-access providers are restricted from downloading and storing bulk NMVTIS data for resale or reuse and must use data in accordance with the Anti-Car Theft Act. Any entity using NMVTIS data in a manner inconsistent with these regulations may not be covered under the Act's immunity provisions. The operator shall conduct regular reviews and audits of security arrangements and program compliance and shall work with DOJ to establish access-provider standards to ensure that the access providers are professional and reputable, and that information and access are provided according to the Act.

Comment: One commenter argued that "[t]he responsibilities of the operator of the NMVTIS system are confusing in subsection (b)(3) and (b)(5), [as] they appear to have the same meaning and impact."

Response: These subsections describe what the operator of NMVTIS is statutorily required to provide to users of the system, including information regarding a vehicle's current or past status as a junk or salvage vehicle. In other words, NMVTIS will make information about vehicle history available to consumers, state titling agencies, law enforcement, and others through an electronic (*e.g.*, Web-based) inquiry. Although subsections (b)(3) and (b)(5) overlap somewhat, it is possible that the operator may have information indicating that a vehicle has been branded a junk or salvage that did not

arise from a report submitted by a junk or salvage yard or insurance carrier.

Comment: One commenter noted that "[w]ith the expected low implementation costs for this consumer system, there are major benefits to centralizing the system within a government Web site in order to reduce further consumer misinformation. In the alternative, a detailed scheme prohibiting third-parties from charging certain fees for accessing the system" would be desirable. The commenter further emphasized the importance of regulating third-party involvement.

Response: Third-party involvement will be regulated and monitored by the operator and DOJ. DOJ believes that this is the most sensible manner of implementing consumer access. DOJ has established www.NMVTIS.gov as a central source of reliable information concerning NMVTIS, providers, requirements, etc.

Comment: One commenter suggested that the operator be required to establish a data-quality plan that may rely on technological tools to scan for and flag errors in VINs that may be reported to the system.

Response: DOJ agrees with this comment and will direct the operator to adopt all reasonable strategies and techniques for ensuring data quality.

Comment: In response to DOJ's request for comments on methods of NMVTIS access, several commenters agreed that third-party providers may be better suited for handling information access than a single provider. The Minnesota Department of Public Safety argued, however, that private third parties should not be permitted to have access to NMVTIS data in the manner proposed, with little oversight, or to generate profit from the data contributed by the states. Additionally, the commenter stated that this would violate the provisions of the Anti-Car Theft Act that restrict the operator from taking a profit from its role as the NMVTIS operator.

Response: The third-party providers are not given open access to NMVTIS data. Rather, they are only provided access to that data that the Anti-Car Theft Act requires to be available to prospective purchasers. Additionally, the operator will maintain much more than "little" oversight over these contractors. Last, while the Anti-Car Theft Act restricts the operator from making a profit, the Anti-Car Theft Act provides no restrictions on third-party contractors, including states that wish to be a portal provider. DOJ will move forward with a third-party provider approach to consumer access.

Comment: The NADA commented on the importance of providing access to NMVTIS information for the wholesale vehicle market: "If wholesale auctions have access to NMVTIS data, fraudulently titled vehicles could be easily flagged and reported to law enforcement officials expeditiously and efficiently. * * * Transparency at the wholesale level will only help to deter motor vehicle title fraud and enhance the NMVTIS system."

Response: DOJ agrees and notes that enabling this type of access also will assist in generating revenues to sustain the system and possibly offset or eliminate state fees. So long as this access is on an inquiry basis, and NMVTIS data is not sold in bulk as previously described, DOJ will authorize and direct the operator to provide such access to dealers and other commercial consumers, consistent with the Anti-Car Theft Act.

Comment: Several commenters expressed concern that the operator must provide robust security protections for the information to be included in NMVTIS.

Response: DOJ will ensure that the operator relies on industry-standard security and related protections, including any relevant policy recommendations of the Global Justice Information Sharing Initiative that relate to security and privacy protections of information systems used in the criminal-justice environment.

Comment: ISRI argued that DOJ's authorization for the operator to identify third-party organizations to receive and provide data to NMVTIS in lieu of allowing all required entities to report directly to NMVTIS is problematic. ISRI believes that allowing third-party organizations to handle the information creates a security risk, provides an opportunity for market participants to access confidential business information, and could create a cost burden for reporting entities. ISRI recommended additional security protections and restrictions that would prevent these potential problems.

Response: The current operator's information architecture is not designed to allow hundreds, and possibly thousands, of reporting entities to report directly to NMVTIS. In light of this, and because many of the covered reporting entities are already reporting to third-party entities, such as the Insurance Services Office (ISO), allowing a third party to receive and provide the required information is effective and reduces burden on reporting entities by allowing their current reporting to be used in NMVTIS compliance. DOJ will require the operator to designate at least

three third-party organizations for reporting purposes, so that covered entities can choose which third party they are most comfortable with. Additionally, any third-party organization that develops a reporting application at the operator's request will agree to terms and conditions restricting the sale or use of the data, consistent with the Anti-Car Theft Act.

Comment: Auto Data Direct, Inc. suggested creating a policy to prevent free dissemination of prospective-purchaser-inquiry data by any entity and suggested charging all consumer-access providers the same fees in order to maintain a level playing field.

Response: DOJ agrees and will direct the operator to ensure that all consumer-access portal providers are charged the same fees for NMVTIS information, notwithstanding volume discounts. Consumer-access providers, however, are currently not restricted in what they can charge the end user (prospective purchaser) for an inquiry, as DOJ has determined that the "market" can determine this better than any artificial caps or minimums.

Comment: The Minnesota Department of Public Safety commented that section 30504 of the Act requires DOJ to prescribe by regulation the procedures and practices to facilitate reporting to NMVTIS. The commenter suggests that DOJ is merely placing this burden on the operator to circumvent the DOJ's own responsibilities.

Response: DOJ strongly disagrees with this assessment. Requiring that these procedures, which are subject to change and modification as technology advances, be published in federal regulations is unwise and inefficient and would only serve to restrict the states and other covered participants from working with the operator to improve reporting practices. It is in everyone's best interest that such detailed procedures are not codified in regulation beyond the procedures and practices that are described herein (i.e., third-party reporting, reporting via batch upload or realtime, etc.).

Comment: AAMVA asserted that it cannot support the development and implementation of a third-party reporting mechanism to support insurance, junk, and salvage reporting. AAMVA reports that to establish this connection with the required two or three third-party organizations would require \$1 million to \$1.5 million in development costs and up to \$400,000 in annual operating costs from federal funds to implement this provision.

Response: DOJ is under court order to establish this mechanism by March 31, 2009. DOJ has recently provided

AAMVA with federal funds of nearly \$300,000, and AAMVA expects to receive approximately \$1,500,000 in user fees by end of year 2008. Much of these funds are spent on other activities, including and especially support for currently participating states. DOJ expects to work with AAMVA on cost controls and to intervene to ensure that the basic connection is established as required by the court. The Anti-Car Theft Act specifies that NMVTIS will not depend on federal funds and is to be supported by user fees.

Comment: The National Salvage Vehicle Reporting Program commented that commercial consumers such as auto dealers would desire the ability to inquire on multiple VINs at the same time in a "batch" format at an appropriate cost. Consumer-advocate attorney Bernard Brown commented that "such broad access to NMVTIS data should be provided for all of these businesses and entities to level the playing field" in the competitive market place. Other consumer-advocacy organizations commented that such commercial consumers should not be permitted to provide the NMVTIS vehicle history to other consumers without also notifying such consumers of the NMVTIS disclaimers and warnings.

Response: Similar to the need for central-issue states to inquire against multiple VINs at the same time, commercial consumers should have the same service available at a cost commensurate with the service. Because DOJ is directing the operator to make such a batch-inquiry process available for central-issue states, this same service should be available to dealers and other commercial consumers. DOJ points out, however, that these searches will require a VIN for each vehicle to be searched. That is, no bulk data will be made available to any consumers. DOJ will require the operator to require all third-party portal providers to make a NMVTIS Notice and Disclaimer available to all consumers accessing the system. Additionally, DOJ has collaborated with the Federal Trade Commission on its Used Car Buyers Guide regulations to ensure that the FTC is aware of NMVTIS and the accompanying notice and disclaimer.

Comment: Several commenters, including the National Salvage Vehicle Reporting Program, stated that the inclusion of specific disclaimers for limitations to the data reported by the system is essential for consumer protection purposes.

Response: DOJ agrees and will work collaboratively with the operator and

others to ensure that appropriate notices and disclaimers are in place.

Comment: One commenter noted the need for proactive efforts by DOJ and the operator in the areas of public awareness and education on NMVTIS and the issues it addresses.

Response: DOJ will work with the operator and the various stakeholder communities to develop and distribute information through www.NMVTIS.gov and other means.

Comment: Several consumer-advocacy organizations argued that consumers should be provided access either at no cost or nominal cost without onerous access requirements and allowed to make multiple inquiries for a fixed price. Similarly, these organizations contended that consumers who have completed vehicle purchases should be able to verify their vehicles' history, and that the Department should take into account consumers' lack of access to credit and the "digital divide."

Response: DOJ agrees that consumers should be able to access NMVTIS at nominal cost, that there should be no onerous access requirements, and that any consumer—including those who recently purchased a vehicle and those who may be considering purchasing a vehicle in the future—should be permitted access. DOJ will take into account the comments on pricing structures and the issues of credit access and "digital divide" while working with the operator to establish the consumer-access provisions.

25. Operator Accountability

Comment: Several state departments of Motor Vehicle Administration argued that the operator must provide a reasonable and timely process for correction and amendment of records that contain errors, and that the operator must take responsibility for notifying users of the erroneous information. Another asked who would be responsible for working with insurance carriers and junk and salvage yards when their data is questionable or incorrect. The commenter also asked how the data would be corrected.

Response: DOJ agrees that an error-verification and correction process is vital to the success of the program. However, in some circumstances, it may be impossible to fully verify the facts of some situations (e.g., vehicles disposed of). The operator will be required to work with data reporters to identify and resolve potential data errors, to note within the central file any discrepancies reported or the findings of any investigations of errors, and to notify those who accessed the information of any confirmed erroneous information.

No entity, including the operator, may remove any data reported by another organization, and only state motor vehicle-title administrations can unilaterally change their data, which will update in NMVTIS. Insurance carriers and junk- and salvage-yard operators do not have access to modify data in the system, but are required to notify the operator immediately of erroneous information that they previously reported and to immediately report corrected information, which will be flagged or noted in the system as an update. Although the erroneous information may be retained in the file, it will be noted as corrected via update, and the updated, correct information will be available. In releasing insurance, junk, or salvage information, the operator may include the name of the reporting organization and its contact information, so that anyone questioning the validity of the report can go directly to the source of the information. It is important to point out that while NMVTIS is authorized to serve as a data repository and data provider, NMVTIS was not expected to serve as an arbitrator of questionable or even conflicting information. It is the responsibility of the data reporters (including states and insurance, junk, and salvage organizations) to provide correct information, and to provide updates and corrections as soon as they are identified. Although the operator should not remove previously reported information, the operator can add a "note" to the record regarding the corrected information, along with the corrected information. Additionally, DOJ added a section to the regulation (section 25.57) that provides for error correction in exceptional circumstances.

Comment: One commenter stated that "[t]he GAO report stated that there have been problems with funding NMVTIS through AAMVA, including: excessive consultant fees; lack of documentation for payments; failing to maintain records supporting financial reports; and failing to adequately administer contractual arrangements with the states. GAO report at 10. How has the track record for management of NMVTIS improved since then? What type of financial oversight is expected for the system? And what type of compensation structure does NMVTIS propose for its labor costs?"

Response: Because the current operator (AAMVA) has received grant funding from DOJ, the operator is responsible for complying with all grant requirements, including financial and programmatic requirements relating to contracting, documentation, and performance. Also, DOJ will play an

active role in overseeing the administration of the system. DOJ also has added requirements for the operator to publish an annual report to include revenues and expenses by category. DOJ leaves operator labor cost structures up to the operator to determine what is most advantageous and cost-effective while complying with DOJ financial requirements. DOJ also has added a requirement (should DOJ not be the operator) for an annual independent audit of NMVTIS revenues and expenses, the results of which will be publicly available. DOJ also may terminate the operator status of any organization (if not the Department of Justice) for cause, should that be necessary. DOJ also has coordinated with another federal agency, the Office of the Inspector General (OIG), which recently completed audits of the operator's financial recordkeeping and practices and will continue to monitor these issues. DOJ also notes that the GAO study was completed many years ago, and that AAMVA has undergone many changes since that time.

Comment: One commenter asked "to what extent is the potential for corruption of those who manage the system a concern? What internal controls will be implemented? Is this why access provided by the operator to users of NMVTIS must be approved by the Department of Justice? § 25.53(d)."

Response: DOJ has no basis for any concerns of corruption. The internal controls in place to protect the integrity of the system are many and varied, including technological controls, transparency, and oversight from a variety of stakeholders.

Comment: One commenter noted that "[t]he estimates in the regulations give the impression that the operator doesn't know exactly how much the system costs to operate[.] The estimates provided all seem pretty high. Why does it cost so much to operate the system? Is DOJ sure that the operator has the experience and ability to run the system well?"

Response: DOJ is very concerned about current system costs. DOJ will continue to monitor and encourage cost-saving options and will look to the annual independent audits to inform the operator and DOJ of additional cost-saving strategies. DOJ notes that the current operator, AAMVA, already administers other federal-state systems successfully. DOJ will continue to encourage AAMVA to seek cost savings by outsourcing technological solutions as appropriate and by adopting current and less-costly technological solutions.

Comment: One commenter asked "[h]ow will DOJ oversee the program

and the operator? Because these questions are obvious and because others have already asked questions about the same issues, I recommend that DOJ create some kind of governance model to oversee the project. The current operator has close ties to the states, but other groups required to participate don't have a seat at the table. A board of governors that has people from the groups that use the system or need the system is definitely needed." Similarly, one state motor vehicle administration noted that "the proposed rules and the options AAMVA is willing to provide do not match. The lack of flexibility on the part of AAMVA results in many options set forth in the proposed rule not actually being available to the states." The California motor vehicle administration commented that a board or commission made up of state representatives, DOJ, and the operator should be engaged to discuss and agree upon the requirements relating to consumer access. Other commenters also recommended the establishment of a steering committee to govern operation of NMVTIS outside of the rules.

Response: It is DOJ's responsibility to oversee the program and make or approve all policy decisions regarding the implementation of NMVTIS. To ensure input from all stakeholders, the Department may establish a NMVTIS Advisory Board to make recommendations to DOJ regarding the system and its operation.

Comment: Several commenters recommended that DOJ publish the NMVTIS system budget on an annual basis for review as a part of an annual report, and another commented that the operator should be required to provide quarterly reports on the number of vehicles reported on during each quarter, along with dispositional information, in order to give better insight into the effectiveness and compliance rates within the system. Another state motor vehicle-title administration recommended that the operator be required to have procured an independent audit of the fees generated and expenses incurred on an annual basis.

Response: DOJ will require the operator (if not the Department of Justice) to prepare and publish electronically a detailed annual report that includes many of these items, and DOJ also will require an annual independent audit of NMVTIS revenues, costs, expenditures, and financial controls and practices, which shall also be available.

Comment: The California motor vehicle administration suggested that

DOJ should identify its responsibility for oversight of the system and operator performance, and that specific performance measures should be established along with a minimum-performance period such as a year. The commenter further suggested that the review of operator performance should include solicited comments from the various system stakeholders.

Response: As previously stated in these comments, the Anti-Car Theft Act provides that NMVTIS is a DOJ system over which DOJ has sole responsibility and control. As necessary, DOJ will enter into an Memorandum of Understanding (MOU) with the operator that addresses these issues in greater detail.

Comment: Several commenters noted the need to require the operator to provide information to reporters and others on its compliance and the compliance of others in the program.

Response: DOJ will work with the operator to establish the specific compliance monitoring, management-control functions, and administrative-dashboard features that will be required. In its annual report, the operator will provide compliance data and information on which states, insurance carriers, and junk- and salvage-yard entities are reporting to the system and participating, if available.

User Fees

26. Per Transaction

Comment: Several commenters noted that the user fees should be based on a "per transaction" basis: "The fee structure based on a pro-rata share to states based on the number of registered vehicles is not an equitable structure. States put information into the system and all the states involved in the system benefit from this. Under a pro-rata system, states that have a low number of title transfers but a high number of vehicles ha[ve] to pay in more for the system for marginal benefit. Other states, for example states that act as dealer hubs and have a large number of title transfers but a small number of registered vehicles[,] would be benefitting disproportionately. For those reasons, the fees should be applied on a per transaction basis."

Response: Several commenters, including state motor vehicle-title administrations, noted that fees based on a "transaction" basis could serve as a disincentive for states to participate and to make NMVTIS inquiries, which would leave consumers and others vulnerable. Additionally, several commenters noted that fees based on a *pro rata* basis provided the ability to

know fees in advance, which would assist in budget planning and requests. Finally, a transaction-based fee structure would require the operator of NMVTIS to revise its billing process and would likely be more costly to implement. For these reasons primarily, DOJ has determined that state user fees will be based on the number of motor vehicles titled or registered as reported by the U.S. Department of Transportation's Federal Highway Administration through its Highway Statistics Program and reports. With full state participation mandated beginning January 1, 2010, the operator will invoice all states regardless of their level of participation. State fees shall be reviewed biennially and announced to the states as soon as possible, preferably more than one year in advance of becoming effective.

Comment: Experian Automotive commented that some aspects of the proposed rule could be read to allow the establishment of a fee beyond what would be reasonable for the records, which would be essentially the same as prohibiting the disclosure of information outright.

Response: The current inquiry fee used in consumer-access pricing is based on market assessments, and with volume discounts included, has been effective in securing consumer-access provider-organization agreements. However, DOJ will carefully monitor consumer access pricing to ensure that the average consumer is not "priced out."

Comment: AAMVA and the States of California, New York, and Alaska commented that user fees based on the number of vehicles registered in the state are the preferred basis, as this will enable states to determine the fees in advance, which will support budget planning. At the same time, states such as Texas, Oregon, South Carolina, and Hawaii have recommended a fee structure other than the number of registered vehicles because of the high number of registered vehicles in some states. The State of California recommended that the fees be the subject of a separate, future rulemaking, that the operator be required to make its expenses publicly available, and that a stakeholder group comprising the operator, DOJ, and states provide input into the fees.

Response: DOJ agrees with AAMVA and several states in making the basis for state fees the number of vehicles registered or titled. DOJ cannot defer rulemaking on fees because the operator has indicated extensively that funding for NMVTIS is critical. In fact, in the operator's public comments on this rule, it acknowledges that it cannot

implement key aspects of NMVTIS in accordance with a federal court's order without critical funding. For these reasons, DOJ must resolve this issue now. DOJ agrees that all expenses and revenues for NMVTIS be made publicly available annually.

Comment: More than one commenter argued that "[c]harging a 'user fee' to a state for the information they are required to upload to the system is simply unfair. If anything, the states are providing this information as a courtesy to enable the NMVTIS process to function. As such, a state should not be charged a fee for providing data. Rather, anyone, including a state, which uses the system to process requests, should pay fees for system use."

Response: The user fee is not charged to a state solely for sharing its data with the system and other states. The user fees are assessed in light of the states' use of the system overall as is required by law, including making inquiries into the system, relying on the system to maintain a national brand history, and facilitating the secure exchange of title information and updates between states to protect the states' consumers. Additionally, all states receive a level of added protection from fraud via participation by other states.

Comment: The State of South Carolina Department of Motor Vehicles suggested that "states could be charged for inquiries prior to the issuance of a new jurisdictional title based on an out-of-state title; however, states should be reimbursed for these charges based on the number of third-party inquiries that the system receives. If such a model is not developed, then states will take a double hit: the cost of full participation in the program, as well as the loss of revenue resulting from third parties being able to obtain current jurisdictional data through alternative means."

Response: Regardless of the fee model, DOJ has taken steps with the operator of the system to ensure that impact on states is minimized. In fact, the model that South Carolina proposes is very similar to the model being considered by DOJ and the operator. The model DOJ is proposing for generating revenue includes a component designed to "point" consumers to the full title history in the state of record, thereby potentially generating additional revenues for the state, and the model includes a strategy of using revenue to cover system operational costs as well as offsetting state user fees. Once system operational costs are covered, DOJ anticipates offsetting or eliminating state fees entirely with revenues generated by the

system. Should NMVTIS ever reach the point where an unexpected surplus of user fee revenue exists, DOJ could direct the operator to reduce user fees the following year or could use the funds to support state upgrades to motor vehicle title information systems. This latter use of funds would be directed by DOJ exclusively.

Comment: The State of Illinois motor vehicle administration commented that in order for NMVTIS to be effective, NMVTIS should purchase vehicle-history data from the state, "mark up" the price of the data, and sell the data to third parties. Illinois suggested that "with this model, everyone wins," and that "consumers win because they can rely on the complete, consistent, and efficient flow of information about motor vehicles."

Response: While this concept may be appealing to some, the concept has several major flaws. First, the Anti-Car Theft Act does not authorize or even suggest that DOJ should purchase state data. Had this been contemplated by Congress, funds would have to have been appropriated or at least authorized to make the purchases. Additionally, government agencies are not in a position to engage in speculative purchases. Consumers would not win under this scenario because they would be left to pay high prices for vehicle-history information, which many cannot afford and should not have to do to be protected. Last, this is not what is required under the Anti-Car Theft Act.

Comment: The State of California recommended that the states be charged a flat fee for participation that would cover NMVTIS operating expenses, and that all revenues generated from consumer access be returned to the states.

Response: DOJ believes that, based on the arguments presented by the states in response to the proposed rule, there is no equitable way to charge a flat fee due to variances in the number of vehicles in the states, number of title transactions, number of out-of-state transfers into the states, etc. DOJ believes that the fees must be based on a factor that is correlated to a state's required use of the system. In terms of returning revenues generated from consumer access to the states, this is not too dissimilar to what DOJ has proposed—offsetting state fees (potentially entirely) with revenues from consumer access once system operating costs are covered.

Comment: One commenter stated that "states should not be charged simply for submitting their title data to NMVTIS. States that choose to use NMVTIS

should not be charged for assisting the DOJ."

Response: States are not charged for simply submitting data to NMVTIS. States are required to use NMVTIS for inquiries prior to issuing new titles for out-of-state vehicles, and NMVTIS can provide real-time updates and corrections as well as a secure method of sharing title information between states. In fact, for the 13 states currently online, 45 million messages or exchanges have been processed by NMVTIS, and the State of California has commented that NMVTIS is an "integral part of state operational activities," demonstrating that NMVTIS does provide services to the states. The purpose of NMVTIS is not to assist DOJ, and DOJ has limited use for the data in NMVTIS. NMVTIS is a service to states that provides greater consumer protection, reduces crime, and can improve titling process efficiencies, all three of which ultimately reduce costs to the states overall as well as to consumers.

Comment: One commenter noted that "the Department of Justice does possess a legitimate interest in incentivizing full state participation in NMVTIS." All states receive a benefit from NMVTIS. "Title washing and rebranding of vehicles remain a national problem, not somehow confined merely within state borders. Providing information to NMVTIS allows law enforcement agencies to confront crimes that may have originated or affected states outside of their jurisdiction."

Response: DOJ agrees with this comment.

Commenter: One commenter expressed disappointment regarding state concerns over user fees and system costs and recommended that DOJ pursue enforcement against non-participating states.

Response: DOJ appreciates the concern and will monitor state compliance with the Anti-Car Theft Act and the NMVTIS rules.

Comment: One commenter noted that the fee structure should be based on the activities generating the most costs, such as storing vehicle data, performing verifications, etc.

Response: DOJ agrees that the fees should match the costs of the system. In asking for comments on the fee structure, however, DOJ was attempting to solicit input from the field regarding the most equitable manner of developing the fees and applying them to all states. As for costs, the majority of current expenses are for supporting online states and states in the process of implementation and data storage.

Comment: The State of New York Department of Motor Vehicles commented that a transaction-based fee could serve as a disincentive to states to query the system often. The state further commented that a flat fee may be more effective.

Response: DOJ appreciates this input and assumes that the commenters' reference to a "flat fee" could include a tiered fee structure, such as what is in place today, as this results in a flat fee for the states in each tier.

Comment: One commenter noted that "[w]e remain convinced that if this is a program that is as effective as it is pronounced to be, if it will truly accomplish all of the goals it is said to have, then it should be fully funded and supported by the Department of Justice. Otherwise, it should be funded by fees charged for those states, individuals and organizations who request data from the system, based on a transaction fee as determined by AAMVA to sustain the system. If that is not possible and the DOJ will not fund it, it should be cancelled."

Response: The Anti-Car Theft Act explicitly states that NMVTIS should not be dependent on federal funds for operation. DOJ has awarded over \$15 million to NMVTIS and participating states, in addition to the funds awarded by the Department of Transportation prior to 1996. Since 1992, no more than \$2 million has been collected in user fees by the operator. DOJ will comply with the Anti-Car Theft Act in requiring a system of user fees to support system development, operation, and maintenance. Because the Anti-Car Theft Act requires that DOJ implement the system so that it is sustained by user fees, DOJ has no ability to "cancel" the program.

27. Tier Structure

Comment: Several commenters, including AAMVA, noted that a tiered structure is the most workable structure from a budgeting perspective, given that this type of basis or structure will lessen the need for annual changes to fees, which are unworkable for states with biennial budgets. However, some states, such as Oregon, Virginia, Alaska, Minnesota, and others, noted that a non-tiered structure is preferred.

Response: DOJ appreciates this input and has elected to keep the tier structure in place. While there is still disparity between small and large states, and between those states that have significant differences in the number of titled vehicles, the tiered structure does help in reducing disparities between states of similar size. Additionally, the tier structure allows the per-vehicle

basis fee structure to remain relatively stable, rather than fluctuating constantly, and because it acts as a stabilizer, it results in a stable fee that states can budget for appropriately. Last, the tier structure is the structure that the AAMVA Board has adopted as a workable method for establishing fees.

Comment: AAMVA commented that in addition to retaining the tiered fee structure, DOJ should modify the final rule to allow changes to the fee structure to be determined through a mutual agreement between DOJ and the operator.

Response: DOJ firmly believes that issues such as the structure of mandatory fee systems should be addressed in a public manner, as opposed to handled informally and without input from stakeholders.

28. Per Vehicle

Comment: More than one commenter noted that user fees should be based on the number of "automobiles" titled versus the number of "motor vehicles" titled in a particular state.

Response: While DOJ understands the comment and agrees in principle, the "basis" for calculating such fees has no impact when fees are adjusted to cover system costs. In other words, charging a user fee of \$0.02 based on the number of "motor vehicles," versus \$0.04 based on number of "automobiles," is academic. Because NMVTIS already includes and services titles on all motor vehicles that a state may provide data on, many stakeholders and DOJ encourage states to make verifications on all motor vehicle transactions. States have been paying fees based on number of motor vehicles, and because the number of motor vehicles (a more comprehensive figure) is easier to calculate for states and the operator, DOJ authorizes the operator to continue the practice of charging user fees based on the number of motor vehicles titled in the states.

29. Charging Non-Participants

Comment: Several commenters, including the current operator, expressed concern with charging fees to all states regardless of participation. The North Dakota Department of Transportation noted that the proposal to allow the operator to charge the user fee to all states, even if a state is not a current participant in NMVTIS, is "unfair" and that there has been no evidence provided that demonstrates the enhanced effectiveness of NMVTIS when all states participate. That commenter also argued that there is no evidence that criminals have targeted non-participating states. The commenter

noted that "paying for the privilege of participating * * * is patently unfair and simply ludicrous." Another commenter stating the same conclusion described the system as "an unfunded mandate where the particular costs to states are vague, and the total costs ill-defined." The State of Texas commented that this would not represent a true "user fee," and the State raised the possibility of "constitutional problems" in paying such a fee.

Response: DOJ disagrees with each of these comments. Because all states are required to participate fully in NMVTIS and all states receive benefits from the system, all states must pay the user fees. There is no option for states to not participate in NMVTIS, which includes paying user fees to support the system as required by the Anti-Car Theft Act. Existing research demonstrates NMVTIS's effectiveness. Moreover, state and local law enforcement organizations, as well as automotive insurance experts, agree that non-participating states are being targeted for exploitation. It is important to note that the operator of the system has no discretion with regard to charging user fees, as this is the economic model established by the Anti-Car Theft Act. The operator has been steadfast in ensuring that DOJ understands and appreciates the perspective of its members and has worked closely with DOJ to identify ways of lessening the burden of implementation on state agencies. Additionally, states have multiple options for implementation in order to best manage the costs of participation, and certain cost-saving and potential state-revenue-enhancing features have been established or planned.

Comment: The State of California commented that "we agree with the recommendation to charge all states. If the fee is charged to all states regardless of participation, there will likely be greater participation by all states. This could increase the value of the database, generating additional consumer transactions, which can then be used to offset the user fees charged to states."

Response: DOJ agrees that by charging all states a user fee in light of the requirement for all states to participate and the benefits all receive, any disincentive to make title verifications or use the system in the manner required is eliminated.

Comment: One commenter noted that his or her state "will not voluntarily pay user fees."

Response: User fees will not be voluntary. Because the Anti-Car Theft Act requires that NMVTIS be self-sustaining through user fees, the final

rule requires the operator to issue invoices and charge users of the system a user fee based on system operating costs and other factors that affect the costs, such as necessary upgrades or enhancements. Payment of the user fee is required for compliance with Federal law.

Comment: One commenter noted that all users of the system should be charged user fees, including entities reporting data.

Response: At this time, DOJ is not in favor of this recommendation because of the increased financial burden it would place on junk and salvage yards and insurance carriers, and the disincentive it would impose on their reporting of data.

30. Enforcement

Comment: Several commenters from various stakeholder groups asked who would be responsible for enforcement of the provisions of the rule and how enforcement responsibilities will be conducted.

Response: Responsibility for enforcement of this rule resides with the Department of Justice overall. Within DOJ, several component organizations (including the Bureau of Justice Assistance, the Federal Bureau of Investigation, and the Civil Division's Federal Programs Branch) will collaborate with each other, with the operator, and with state and local law enforcement to ensure compliance and to respond to allegations of non-compliance.

Comment: ARA commented that an "amnesty period" should be provided because most automotive recyclers will depend on inventory-management vendors to provide a reporting mechanism.

Response: While an "amnesty period" *per se* is not established, DOJ will work closely with the ARA and other organizations including the operator (if not the Department of Justice) to ensure that the commencement of reporting is not impeded. During the initial period of reporting, DOJ will be focused on implementation as opposed to purely enforcement.

Comment: Several insurance carriers suggested language for clarifying the enforcement aspects of the rule, recommending that a "violation" be defined as "an act in flagrantly and in conscious disregard of this chapter" and that the rule include a statement limiting liability of insurance carriers for what is reported and not reported.

Response: DOJ will not define "violation" in this regulation because such a definition is unnecessary. The Anti-Car Theft Act provides DOJ with

sufficient discretion to seek and assess penalties, including a requirement that DOJ consider the size of the business of the person charged and the gravity of the violation.

Comment: The National Salvage Vehicle Reporting Program commented that any penalties levied against a required reporter should be determined in a way that will result in a material fine that could force a modification in behavior. This comment was supported by comments from consumer-advocate attorneys who noted that "[t]he Department should construe the enforcement provisions of the statutes to make them as strong as possible with respect to any potential deliberate violations by insurance carriers or salvage yards."

Response: DOJ will carefully consider any penalties applied as required by the Anti-Car Theft Act.

Comment: The National Salvage Vehicle Reporting Program commented that "the establishment of regular document procedures by an entity to provide compliance should be considered a mitigating factor to demonstrate good intent."

Response: The Department did not propose any regulations governing its enforcement efforts in the proposed rule. At this time, the Department believes that enforcement concerns are adequately addressed by the Anti-Car Theft Act and other applicable statutes and regulations.

Comment: Several insurance-related organizations or associations commented that "49 U.S.C. 40505 sets forth a \$1000 civil penalty for 'each violation of the chapter.' With millions of data points reported from and to many sources, there needs to be an interpretation of this provision that makes clear that good faith efforts to comply would be enough to avoid the penalty. For example, we request that the Department include language along these lines in the final regulation: 'A violation for purposes of 49 U.S.C. 30505 means an act that is committed flagrantly and in conscious disregard of this chapter.'"

Opposing this view, several national consumer organizations commented that "the Department should flatly reject the American Insurance Association's proposal that its enforcement authority be limited by a 'flagrant disregard' standard. Nothing in the Anti-Car Theft Act authorizes or contemplates such a standard, and the AIA does not adequately explain why such a standard is necessary, or how it would be satisfied. Consistent with congressional intent, the Department should preserve its full enforcement authority with

respect to the reporting requirements of the Anti-Car Theft Act and its implementing regulations."

Response: As a matter of policy, DOJ will preserve its full enforcement authority and discretion, including the ability to determine what constitutes a violation of the Act. As noted above, the Department believes that enforcement concerns are adequately addressed by the Anti-Car Theft Act and other applicable statutes and regulations.

31. Liability

Comment: Several commenters requested that DOJ clarify liability and immunity protections for all users of the system—those using the data to make decisions and those providing the data to the NMVTIS. At least one of these commenters indicated that without such clarification, some data reporters may be hesitant to comply. Some commenters requested that DOJ clarify protections from both criminal and civil liability.

Response: DOJ does not believe that the applicable immunity provisions require clarification. Pursuant to 49 U.S.C. 30502(f): "Any person performing any activity under this section or sections 30503 or 30504 in good faith and with the reasonable belief that such activity was in accordance with this section or section 30503 or 30504, as the case may be, shall be immune from any civil action respecting such activity which is seeking money damages or equitable relief in any court of the United States or a State."

32. System Operating Costs

Comment: One commenter noted that the operator should examine its financial records and projections more closely in order to narrow the estimated system operating cost projections of \$3,000,000 to \$5,000,000 annually. Such examination would create greater reliability and equity in determining user fees. The commenter further suggested that "an outside bidding process should be enacted to shift the entire program onto a contractor."

Response: Because the system has not yet been fully implemented, and because costs are driven in part by system usage, the annual operating costs vary annually and therefore are estimates at this time. DOJ agrees, however, that it is imperative that more robust and tighter financial procedures and controls be put in place, and that transparency be encouraged through an annual publication of an operator report of progress and costs, as well as budget projections for the coming years. DOJ will ensure that these goals are reflected in the requirements of the system

operator. While the operator is free to consider outsourcing opportunities for operational components (e.g., technology, financial oversight, etc.), the Anti-Car Theft Act requires that the operator of the system, if it is not the DOJ, be an organization that represents the interests of the states. The Act also restricts the ability of the operator to make any profit from the operation of the system. Based on the current operator's statements regarding continued participation as the operator, DOJ is currently exploring outside bidding processes that could result in moving the program to another operator or to DOJ.

33. Concerns With Cost-Benefit Study

Comment: Several commenters noted concerns with the cost-benefit study cited in the proposed rule and completed by Logistics Management Institute (LMI). Concerns include overstatement of the benefits of NMVTIS, lack of details regarding the study's methodology, vague presentation of findings and issues, and a noted possibility that underreported costs were not well addressed. One commenter argued that "the LMI study is thoroughly unconvincing, and its methodology is not sufficiently revealed as to permit rebuttal."

Response: The LMI study was commissioned in 1999 by the National Institute of Justice (NIJ). The reports cited are the only reports available to DOJ at this time. Although more details may be desirable, the LMI study's findings clearly indicate that NMVTIS's benefits outweigh the costs. Comparing an individual state's cost estimates for implementation with the financial benefits of eliminating even a modest number of thefts and brand washings demonstrates the same thing. Moreover, the LMI study likely overestimated the costs of participation because the only method of participation known at the time of the study was the fully integrated method, which required a state to reconfigure title information systems to integrate NMVTIS inquiries and updates into their automated title processes. With a new "stand alone" method of participation available, the most costly aspect of known participation at that time (i.e., major modifications to title information systems) has been eliminated as a requirement.

Comment: One commenter noted that "many improvements will remain theoretical without full participation. The expected benefits however are not illogical; states will only fully gain from NMVTIS once most states are full participants." "The best interests of

states, through their consumers, lies with full participation in NMVTIS." In agreement with this, the Virginia Department of Motor Vehicles commented that "the system provides a great value to participating states and that value will exponentially increase as each jurisdiction begins fully participating."

Response: NMVTIS will not achieve its full value until there is 100% state participation. However, some states, such as California, have commented very favorably on the benefits of the system, even though all states do not yet participate.

34. Cost Calculations

Comment: One commenter noted that "[t]here are specific examples of laxity in the cost-accounting figures for this rule. For instance, although the proposed rule states that average fees charged to states by the operator should be less than 3 cents per vehicle, it goes on to say that 'states that choose to integrate the NMVTIS processes of data provision and inquiry into their titling process generally incur one-time upgrade costs to establish these connections.' It would seem that * * * a ballpark figure for this 'one-time upgrade' is needed. Further, the cost of this 'one-time upgrade' may not be insignificant, as suggested by the fact that 'states can lower their upgrade costs by choosing to integrate the NMVTIS reporting and inquiry requirements into their business rules but not into their electronic titling processes.' This would bring with it, however, a definite loss in efficiency."

Response: It is important to note that there is no requirement in this rule or otherwise that states integrate NMVTIS processes into their title-information systems. Because doing so would be strictly and totally voluntary on the part of the states, DOJ does not see the need to attempt to estimate the costs for this type of implementation. Requests from states for DOJ grant funds have ranged from \$17,000 to nearly \$500,000 to implement various aspects of NMVTIS, e.g., data provision only, full implementation, etc. While implementing NMVTIS through the stand-alone method eliminates the need for nearly all system modifications, DOJ agrees that this approach may still affect business processes and could therefore impact overall operating costs. However, given that NMVTIS inquiries are only required on out-of-state vehicles coming into the state, and given that system response time is less than three seconds on average, we can reasonably estimate that the cost is minimal for a title clerk to enter the

VIN, wait approximately 3 seconds for the response, and review the response (a process estimated to take as little as 60 seconds or as much as 3 minutes). DOJ has included this estimation in the costs described in the proposed rule. Clearly, if discrepancies are found, the time required to process the transaction could increase substantially. However, DOJ notes that this is not a new cost, but a cost that states already have today.

Comment: One commenter asked "has the agency considered the day-to-day cost of requiring a title clerk to 'switch to an internet enabled PC to perform a Web search of NMVTIS via a secure virtual private network' for every single title check of every single day? (Section 25.54(c) requires that each state shall perform an instant title verification check through NMVTIS before issuing a certificate of title.) Is this additional cost something an underfunded state is supposed to bear simply because it is underfunded? What is the actual cost of having a clerk provide such a search based on the total number of title checks that a state will do in a year?" A state motor vehicle administration commented on the need to provide a "batch" verification method via stand-alone access, so that many title verifications can be conducted as part of a "back room" operation.

Response: The estimated costs for this function have been included in the overall cost calculations for the system as described in the response above. It is important to point out, however, that a state is only required to check NMVTIS when an out-of-state title is presented. Although states are encouraged to make NMVTIS inquiries before all transactions, it is only required in these limited instances. Additionally, states that determine that this process is unworkable may make a one-time system modification to automate the NMVTIS inquiry function. While most states may opt to use the individual title-verification method for over-the-counter operations, DOJ will encourage the operator to make available a "batch" verification method as quickly as possible to make compliance more flexible for central-issue states.

Comment: One commenter asked "what are the anticipated costs of causing an insurance carrier to provide the requested information 'in a format acceptable to the operator?' § 25.55(a). Where is the study indicating this cost? How was this cost determined? And was this cost balanced against the benefit of consumer protection? This rule will increase insurance costs." The commenter also asked why insurance carriers should have to provide the information at its own cost. If the

information was being collected under the "guise" of consumer protection, when it will provide "any real benefit?"

Response: DOJ estimated the costs to insurance companies and presented these costs and a description of how they were determined in the proposed rule. These costs were not balanced against the benefit of consumer protection. For insurance carriers already reporting to a third party that provides the required information to NMVTIS, no additional costs will be incurred. Amica Mutual Insurance and other insurance organizations that have begun reporting this information on their own have publicly stated the benefits of such reporting. The benefits of NMVTIS in terms of consumer protection are well founded and common sense.

Comment: The State of Illinois motor vehicle administration commented that compliance in the first year of the program would cost the state an estimate \$3,700,000, including start-up costs, user fees, and the loss of approximately \$2,600,000 in annual sales of vehicle information. Illinois commented that these costs and the model being implemented by the operator is "nonsensical." Other states estimated their costs at approximately \$200,000. The NADA added that "[a]ny state claims of excessive reporting costs should be weighed against the huge costs associated with vehicles with hidden histories entering the stream of used vehicle commerce."

Response: DOJ disagrees with Illinois's assessment of start-up costs. Because the proposed rule did not prescribe a specific user-fee model, Illinois's estimate of \$700,000 in user fees is not reliable. Additionally, organizations that typically purchase state motor vehicle records have signaled that they will continue to purchase state data, as they are unable to purchase the bulk state data from or through NMVTIS. For this reason, Illinois's assertion that it will lose \$2,600,000 in revenues likely is unfounded. The only place these organizations can purchase bulk vehicle data from Illinois is from Illinois—NMVTIS will not sell data in this manner. While DOJ is not in a position to address Illinois's estimate of start-up costs, DOJ issued a solicitation in fiscal years 2007 and 2008 to provide funds to states to support NMVTIS start-up costs and encouraged states to apply under other unrestricted, eligible funding programs as well. For many years between FY 1997 and FY 2004, AAMVA also offered funding support to states based on DOJ grant awards to the operator.

Comment: AAMVA contended that although the Anti-Car Theft Act states that NMVTIS should be self sustaining, NMVTIS represents an unfunded mandate that has serious impact on states. AAMVA went on to assert that to achieve full implementation and long-term success, federal funding of the remaining development work and support for system operation is needed.

Response: The Anti-Car Theft Act requires NMVTIS to be self-sustaining and "not dependent on federal funds" for its operation. To date, DOJ has invested more than \$15 million in NMVTIS development, combined with investments from the U.S. Department of Transportation, as well as a reported \$30 million investment from AAMVA. Since 1992, less than \$2 million has been collected from user fees. DOJ is concerned that additional investments of federal funds will be used to support the required "services to states" and will not lead to additional development of the system. Additionally, DOJ notes that much of the federal funds provided to states through AAMVA remains unexpended even years after being provided to facilitate participation. From 2003 to date, AAMVA and the states have strongly encouraged DOJ to implement the rules for NMVTIS as a necessary step to system implementation. With rules now published, system operation and user fees established, and third-party providers generating additional user fees, it is DOJ's hope that additional federal funding may not be needed, and that the system can begin to be self sustaining as originally envisioned.

Comment: AAMVA commented that its Board of Directors recently concluded that AAMVA will not be able to continue as the system operator if it must subsidize the ongoing development and operation costs of NMVTIS. As a result, AAMVA expects a decision by August 2009 from its Board of Directors as to its continued participation as the operator of the system.

Response: DOJ acknowledges AAMVA's position and, in response, developed a Request for Information (RFI) that was published to identify prospective new operators and organizations that could support DOJ should DOJ become the operator. DOJ expects that any new operator, if not DOJ, will comply with the same provisions of this rule and will work with DOJ, AAMVA, and the NMVTIS stakeholders to perform a seamless transition. The results from the RFI are being used to identify new ideas and capabilities to accomplish the program

objectives while minimizing the burden on states.

Provisions of This Rule

The continued implementation of NMVTIS and its effectiveness depend on the participation and cooperation of a number of parties. According to the cost-benefit study conducted by the Logistics Management Institute: "The way NMVTIS is implemented—piecemeal, regionally, or nationally—will affect how criminals respond. Criminals are highly mobile and may avoid NMVTIS states until most of the country is covered by the system. Criminals use technology to their advantage, both to identify potential theft targets and to camouflage stolen vehicles." As a result, any states not fully participating in NMVTIS and their citizens may be disproportionately targeted by criminals committing vehicle crimes. This finding has been repeatedly confirmed by law enforcement at the local, state, and federal levels, and by national anti-theft organizations based on experience and active investigations. Even private vehicle-history providers have agreed that criminals exploit these and similar weaknesses in the vehicle-titling system in the U.S., particularly the lack of communication between state motor vehicle title and registration agencies. The Anti-Car Theft Act also referred to the "weakest link" in referring to this problem as it relates to brand washing. See Public Law No. 102–519, section 140(a)(1).

Participation in NMVTIS must be expanded to all states. In addition, insurance carriers, junk yards, and salvage yards also need to provide certain information relevant to the life-cycle of an automobile in order for NMVTIS to function properly and achieve the intended benefits. The Anti-Car Theft Act requires junk yards, salvage yards, and insurance carriers to report at least monthly to NMVTIS on all junk and salvage automobiles they obtain. Pursuant to 49 U.S.C. 30504(c), the Attorney General is authorized to issue regulations establishing procedures and practices to facilitate reporting the required information in the least-burdensome and costly fashion.

Accordingly, this rule implements the reporting requirements imposed on junk yards, salvage yards, and insurance carriers pursuant to 49 U.S.C. 30504(c). In addition, this rule clarifies, consistent with section 202(a)(1) of the Act, the title and related information to be included in the system to determine its adequacy, timeliness, reliability, and capability of aiding in efforts to prevent

theft and fraud. The rule also clarifies the various responsibilities of the operator of NMVTIS, states, junk yards, salvage yards, and insurance carriers under the Anti-Car Theft Act to help ensure its effectiveness. Finally, this rule provides a means by which user fees will be imposed to fund NMVTIS, consistent with the requirements of the Anti-Car Theft Act and its requirement that NMVTIS be self sustaining and "not dependent on Federal funds."

1. State Responsibilities

The effectiveness of NMVTIS increases as more states fully participate. NMVTIS will only be as good as the quality and quantity of information it contains. Consequently, all non-participating states are strongly urged to comply with their obligations under the Anti-Car Theft Act and to begin title verifications and reporting title information to NMVTIS as soon as possible. While the immediate requirement of this rule is to, at a minimum, have all states make verifications on incoming, out-of-state titles and provide regular (at least daily) data updates to NMVTIS, the ultimate goal is for all states to participate in the system via an integrated, online method that provides real-time data updates, making inquiries into NMVTIS prior to issuing new titles on vehicles coming from out-of-state, and sharing other information and data electronically, via NMVTIS. All states must be fully participating as required by the Act and this rule by January 1, 2010. However, for purposes of continuity and to ensure that there is no degradation of services currently provided by NMVTIS, the final rule requires all states to maintain at least the level of participation (data provision, title verifications, remitting fees) that they had established as of January 1, 2009 for the remainder of that year and until the full compliance date for all states arrives on January 1, 2010.

In accordance with 49 U.S.C. 30502, NMVTIS must provide a means of determining whether a title is valid, where the automobile previously was titled, the automobile's reported mileage, if the automobile is titled as a junk or salvage automobile in another state, and whether the automobile has been reported as a junk or salvage automobile under 49 U.S.C. 30504. Each state is required to make its titling information available to NMVTIS. 49 U.S.C. 30503(a). Each state also is required "to establish a practice of performing an 'instant' title verification check before issuing a certificate of title." 49 U.S.C. 30503(b). This rule clarifies the procedures for verifying title information and the information

states must report to NMVTIS pursuant to the Anti-Car Theft Act, and the procedures and practices that states must follow to provide this needed information. Pursuant to 49 U.S.C. 30503(a), states are required to perform an "instant" title verification check before issuing a certificate of title to an individual or entity bringing a vehicle into the state. Because several states are "central issue" states where titles are produced at a central location after an application for title has been made, "instant" is considered to mean at any point before a permanent title is issued. The primary purpose of the verification is to determine the validity and status of a document purporting to be a certification of title, to determine whether the automobile has been a junk or salvage vehicle or has been reported as such, to compare and verify the odometer information presented with that reported in the system, and to determine the validity of other information presented (e.g., lien-holder status, etc.). While the laws and regulations of the receiving state will prevail in determining the status of the vehicle (e.g., branding, title type, or status), the information in NMVTIS should be used by the state to identify inconsistencies, errors, or other issues, and to follow state procedures and policies for their resolution. Because NMVTIS can prevent many types of fraud in addition to simple brand washing, states are encouraged to use NMVTIS for verifications on all transactions whenever possible. This verification includes in-state title transactions, dealer reassignments, lender and dealer verifications, updates, corrections, and other types of title transactions. This business process is made possible through the integrated, online method of state participation and is strongly encouraged by law enforcement, consumer protection groups, and private sector entities.

States are also required under 49 U.S.C. 30503(a) to make selected titling information they maintain available for use in NMVTIS. Specifically, states are required to report: (1) An automobile's VIN; (2) any description of the automobile included on the certificate of title, including all brand information; (3) the name of the individual or entity to whom the title certificate was issued; and (4) information from junk or salvage yard operators or insurance carriers regarding their acquisition of junk automobiles or salvage automobiles, if this information is being collected by the state. The Anti-Car Theft Act also requires that the operator of NMVTIS make available the odometer mileage

that is disclosed pursuant to 49 U.S.C. 32705 on the date the certificate of title was issued and any later mileage information, if in the state's title record for that vehicle. Accordingly, the rule requires states to provide such mileage information to NMVTIS. States shall provide new title information and any updated title information to NMVTIS at least once every 24 hours.

In addition, with the approval of DOJ, the operator, and the state, the rule will allow the state to provide any other information that is included on a certificate of title or that is maintained by the state in relation to the certificate of title.

The Anti-Car Theft Act specifically covers "automobiles" as defined in 49 U.S.C. 32901(a). That definition, which is part of the fuel economy laws, was most recently amended by the Energy Independence and Security Act of 2007, Public Law No. 110-140, and generally covers four-wheel vehicles that are rated at less than 10,000 pounds gross vehicle weight, but excludes vehicles that operate on rails, certain vehicles manufactured in different stages by two or more manufacturers, and certain work trucks. Participating states, however, have been providing information to NMVTIS on other types of motor vehicles³ possessing VINs, such as motorcycles and various work trucks. Information on these other types of motor vehicles is very useful to the users of NMVTIS, and law enforcement organizations including DOJ have strongly encouraged states to continue to provide information on such vehicles in order to reduce the theft of such vehicles. Therefore, while states only are required to report on automobiles, they are strongly encouraged to continue reporting to NMVTIS information on all motor vehicles possessing VINs in their state titling systems.

2. Insurance Carriers

The Anti-Car Theft Act authorized the Attorney General to issue regulations establishing procedures by which insurance companies must report monthly to NMVTIS on the junk and salvage automobiles they obtain. 49 U.S.C. 30504(c). Accordingly, this rule clarifies the reporting requirements imposed on insurance carriers regarding junk and salvage automobiles. The Anti-Car Theft Act defines a salvage automobile to mean "an automobile that is damaged by collision, fire, flood,

accident, trespass, or other event, to the extent that its fair salvage value plus the cost of repairing the automobile for legal operation on public streets, roads, and highways would be more than the fair market value of the automobile immediately before the event that caused the damage." 49 U.S.C. 30501(7). For purposes of clarification, the Department of Justice has determined that this definition includes all automobiles found to be a total loss under the laws of the applicable state, or designated as a total loss by the insurance carrier under the terms of its policies, regardless of whether an insurance carrier retitles the vehicle into its name or allows the owner to retain the vehicle.

As a practical matter, the determination that an automobile is a total loss (i.e., that the automobile has been "totaled") is the logical event that shall trigger reporting to NMVTIS by an insurance carrier. Insurance carriers are required under this rule to provide NMVTIS with: (1) The VIN of such automobiles; (2) the date on which the automobile was obtained or designated as a junk or salvage automobile; (3) the name of the individual or entity from whom the automobile was obtained (owner name or lien-holder name) and who possessed the automobile when it was designated a junk or salvage automobile; and (4) the name of the owner of the automobile at the time of the filing of the report with NMVTIS (either the insurance company or the owner, if owner-retained). DOJ strongly encourages insurers to include the primary reason for the insurance carrier's designation of salvage or total loss in this reporting as well. In accordance with 49 U.S.C. 30504(b), the report must provide such information on "all automobiles of the current model year or any of the 4 prior model years that the carrier, during the prior month, has obtained possession of and has decided are junk automobiles or salvage automobiles."

In addition, although not specifically required by the Anti-Car Theft Act or this rule, this rule will permit insurance carriers to provide the NMVTIS operator with information on other motor vehicles, including older model automobiles, and other information relevant to a motor vehicle's title, including the disposition of such automobiles, and the name of the individual or entity that takes possession of the vehicle. The reporting of this information by insurance carriers will help reduce instances in which thieves use the VINs of junk or salvage motor vehicles on stolen motor vehicles and will assist in preventing and

³ Pursuant to 49 U.S.C. 30102(a)(6), a "motor vehicle" means a vehicle driven or drawn by mechanical power and manufactured primarily for use on public streets, roads, and highways, but does not include a vehicle operated only on a rail line.

eliminating fraud. Accordingly, the Department of Justice strongly encourages insurance carriers to report such additional information to the operator.

3. Junk and Salvage Yards and Auto Recyclers

Under this rule, junk yards and salvage yards are required to provide NMVTIS with the VIN, the date the automobile was obtained, the name of the individual or entity from whom the automobile was obtained, and a statement of whether the automobile was crushed or disposed of, for sale or other purposes. Such entities must also report whether the vehicle is intended for export out of the United States, which will assist law enforcement in investigations related to the export and cloning of exported vehicles. The reporting of this information will be limited to junk yards and salvage yards located within the United States. Pursuant to the Anti-Car Theft Act, junk and salvage yards are defined as individuals or entities engaged in the business of acquiring or owning junk or salvage automobiles for resale in their entirety or as spare parts or for rebuilding, restoration, or crushing. See 49 U.S.C. 30501(5), (8). "Rebuilding, restoration, and crushing" is reflective of the varied nature of entities that meet this definition. Included in this definition are scrap-vehicle shredders and scrap-metal processors, as well as "pull- or pick-apart yards," salvage pools, salvage auctions, and other types of auctions, businesses, and individuals that handle salvage vehicles (including vehicles declared a "total loss"). A salvage pool is an entity that acquires junk and salvage automobiles from a variety of parties and consolidates them for resale at a common point of sale. The pooling of junk and salvage automobiles attracts a large number of buyers. It is the belief of the Department of Justice and the state and local law enforcement community that a significant number of these buyers purchase junk and salvage automobiles at salvage pools in order to acquire VINs or titles that can be used on stolen motor vehicles or to create cloned motor vehicles for other illicit purposes.

Such entities must report all salvage or junk vehicles they obtain, including vehicles from or on behalf of insurance carriers, that can reasonably be assumed to be total-loss vehicles. Such entities are not required to report any vehicle that is determined not to meet the definition of salvage or junk after a good-faith physical and value appraisal conducted by qualified appraisal personnel entirely independent of any

other persons or entities. Second, DOJ has added a clarification that individuals and entities of this type that handle fewer than five vehicles per year that are determined to be salvage or total loss are not required to report under the salvage yard requirements, consistent with requirements for automobile dealers, *see* 49 U.S.C. 32702(2).

Pursuant to 49 U.S.C. 30504(a)(2), junk yards and salvage yards will not be required to submit reports to NMVTIS if they already report the required information to the state in which they are located and that state makes available to the operator the information required by this rule of junk and salvage entities. Because some junk or salvage yards may hold vehicles for several months or years before a final disposition (e.g., crushed, sold, rebuilt, etc.) is known, some junk and salvage yards may need to provide a supplemental or additional report at the time of disposition or within 30 days of the date of disposition. Nothing in this rule shall preclude a junk or salvage yard from reporting the disposition of a vehicle at the time of first reporting, if such a disposition is known with certainty. Junk and salvage yards are responsible for ensuring the accuracy and completeness of their reporting and for providing corrected information to the system should the disposition be changed from what was initially reported.

4. Lenders and Automobile Dealers

The Anti-Car Theft Act requires that the operator make NMVTIS information available to prospective purchasers, including auction companies and entities engaged in the business of purchasing new or used automobiles. The Department believes that the scope of prospective purchasers also includes lenders who are financing the purchase of automobiles and automobile dealers. Lenders and dealers are integral components of the automobile purchasing and titling process who also can be the victims of fraud. This rule allows the operator to permit public and private entities involved in the purchasing and titling of automobiles to access NMVTIS if such access will assist in efforts to prevent the introduction or reintroduction of stolen motor vehicles and parts into interstate commerce and to prevent fraud. For purposes of clarification, this rule permits commercial consumers to access and verify NMVTIS information at the time of purchases, as well as at any time during the ownership of or involvement with such vehicles (i.e., lender verifications). States are strongly encouraged to work with lenders and

others in using NMVTIS as an electronic means of performing title transactions and verifications. Conducting such efforts in an electronic fashion will eliminate a major source of fraud—paper-based title exchanges, updates, lien releases, etc.

5. Responsibilities of the Operator of NMVTIS

In accordance with 49 U.S.C. 30502, NMVTIS must provide a means of determining whether a title is valid, where the automobile is currently titled, the automobile's reported mileage, if the automobile is titled as a junk or salvage automobile in another state, and whether the automobile has been reported as a junk or salvage automobile under 49 U.S.C. 30504. Further, the operator of NMVTIS must make relevant information available to states, law enforcement officials, prospective and current purchasers (individual and commercial), and prospective and current insurers. This rule clarifies that the operator of NMVTIS will be responsible for collecting the required information and providing the necessary access to all permitted users.

The Department will instruct the operator that if it is not receiving reporting entity data directly, then it must identify at least three third-party organizations willing to receive reports from reporting entities (junk, salvage, insurance) and to share such data with NMVTIS. The operator also will take steps to ensure data quality to the extent possible and take steps as described in this rule to correct reported data, if not reported by a state, which has the authority to make changes via updates.

The operator will be using the National Information Exchange Model or any successor information-sharing model for all new information exchanges established, and DOJ may require the operator to use Web services for all new connections to NMVTIS.

Services to State Motor Vehicle Title Administrations

The operator will:

- Make available to state motor vehicle title administrations at least two methods of interacting with NMVTIS. States will have the option of participating via "stand alone" access, which is a basic Internet site that allows a state to enter a VIN and receive the results of the search. States currently have the option of fully integrating the NMVTIS search function into their title-information systems. This method of access allows state systems to perform the search seamlessly and without specific effort of the titling staff. This method allows updates made after the

title transaction to be shared with the prior state of title and allows real-time updates to NMVTIS as well. The operator also will make available a modified stand-alone access process (that allows for batch inquiries) to central-issue states to support their efficient title administration needs.

- Share with states any and all information in NMVTIS, including any intended export criteria, junk and salvage history, and any other information obtained by the operator (e.g., title history information from other North American title administrations, etc.).

- Provide the states with the greatest amount of flexibility in such things as data standards, mapping, and connection methodology.

Services to Law Enforcement

In particular, the operator of NMVTIS will be responsible for ensuring that state and local law enforcement agencies have access to all title information in or available through NMVTIS, including personal information collected by NMVTIS for law enforcement purposes. A thief can take a stolen, cloned vehicle to a non-participating state and get a valid title by presenting the clone and matching fraudulent ownership documentation to the new state. Thieves often switch the VIN plate (and sometime other VIN stickers) of a stolen motor vehicle with one from a junked car in order to get a valid title for the stolen car. These activities were possible because the states had no instantly updated, reliable way of validating the information on the ownership documentation prior to issuing the new title. Investigations have shown that sophisticated criminal organizations typically employ fraud schemes involving multiple state-title processes and either target non-participating states as the new title-issuing agent or use fraudulent or counterfeit title documents from a non-participating state in order to effect brand washing or cloning. Exported vehicles also have become a key source for cloning activities. NMVTIS will provide law enforcement agencies with access to make inquiries to further their investigations of motor vehicle theft and fraud—including fraud committed against consumers, businesses, and states. This access will allow law enforcement agencies to better identify stolen motor vehicles, enhance their ability to identify vehicle theft rings, identify cases of public corruption, and identify other criminal enterprises involving vehicles. NMVTIS will reduce the ability of organized criminal organizations to obtain fraudulent

vehicle registrations by linking state and local authorities with real-time verification of information. This system also will provide an additional tool to identify and investigate international organized criminal and terrorist activity. NMVTIS will assist investigations of vehicles involved in violent crimes, smuggling (narcotics, weapons, undocumented aliens, and currency), and fraud. In addition to providing access to NMVTIS based on a VIN inquiry, the operator also will allow law enforcement agencies to make inquiries based on other search criteria in the system, including the organizations reporting data to the system, individuals owning, supplying, purchasing, or receiving such vehicles (if available), and export criteria.

Services in Support of Consumer Access

The operator of NMVTIS is responsible for ensuring that a means exists for allowing insurers and purchasers to access information, including information regarding brands, junk and salvage history, and odometer readings. Such access shall be provided to individual consumers in a single-VIN search arrangement and to commercial consumers in a single-, multiple-, or batch-VIN search arrangement. As noted above, motor vehicles that incur significant damage are considered “junk” or “salvage.” Fraud occurs when junk or salvage motor vehicles are presented for sale to purchasers without disclosure of their real condition or history. Not only are unsuspecting purchasers paying more than the motor vehicle is worth, but they do not know if the damaged vehicles have been adequately repaired and are safe to drive. For example, during Hurricane Katrina, thousands of motor vehicles were completely flooded, and many remained under water for weeks before flood waters subsided. Many of these flooded motor vehicles were taken to other states where they were cleaned and sold as purportedly undamaged used cars, despite the damage caused by the flood, which jeopardizes the motor vehicles’ electrical and safety systems. In several reported cases, consumers purchased vehicles that had previously been involved in a collision, and airbags were not reinstalled. These consumers were later killed in a collision where the airbags could not deploy because they were no longer present. This fraud has serious consequences, not only for commerce and law enforcement, but also for highway and citizen safety.

The cost for Web-based prospective-purchaser inquiries for individuals shall be nominal and take into consideration

the potential that consumers may lack credit cards or Internet access. Consumer-access fees charged by the operator may be in addition to fees that may be charged by other public or private entities participating in providing the service. While this rule does not establish minimum or maximum fees for such consumer access in order to allow it to remain “market-driven” and flexible, the Department requires that all consumer-access fees and methods be approved by the Department prior to enactment.

The Department anticipates that the operator will implement a Web-based method of permitting prospective purchasers to access NMVTIS information as required by the Act. Consumer access shall be available to individual and commercial consumers who are considering purchasing a vehicle or who have recently purchased a vehicle. Consumers accessing NMVTIS shall receive an indication of and link to the current state of title, the brand history (name of brand/brand category), the most recent odometer information in the system, and any reports on the subject vehicle from junk or salvage yards.

Privacy and Security Protections for NMVTIS

The operator may not release any personal information to individual prospective purchasers. The operator also will develop a privacy policy that will address the release of this information as well. The operator also will ensure that NMVTIS and associated access services (*i.e.*, secure networks used to facilitate access to personal information included in NMVTIS) meet or exceed technology industry security standards, most notably any relevant Global Justice Information Sharing Initiative standards and recommendations.

Accountability and Transparency

The operator shall publish an annual report describing the performance of the system during the preceding year and shall include a detailed report of NMVTIS expenses and all revenues received as a result of NMVTIS operation. Additionally, the operator (if not the Department of Justice) shall be required to procure an independent financial audit of NMVTIS expenses and revenues during the preceding year. Both the annual performance and budget report and the independent audit report shall be publicly available via www.NMVTIS.gov.

Although DOJ has primary enforcement responsibility for the provisions of this rule, the operator

shall conduct regular reviews of reporting compliance by all reporters to assess the extent to which reporting entities are reporting appropriately, documentation is in place, and other requirements of reporting are being met. The operator shall provide the results of such information to DOJ. The operator shall also maintain a publicly available, regularly updated listing of all entities reporting to NMVTIS. Such listing shall include the name of the reporting entity, city/state, contact information, and last-data-reported date.

6. User Fees

Pursuant to 49 U.S.C. 30502(c), NMVTIS is to be "paid for by user fees and should be self-sufficient and not be dependent on amounts from the United States Government. The amount of fees the operator collects and keeps * * * subject to annual appropriations laws, excluding fees the operator collects and pays to an entity providing information to the operator, may be not more than the costs of operating the System." Rather than charge states user fees based on the number of transactions they place with NMVTIS, AAMVA (the operator of NMVTIS) currently employs a ten-tiered fee structure. The fee a particular state is charged depends on the tier in which that state is placed based on the number of currently titled motor vehicles in that state. As a result of the great disparity between the states in their total number of titled motor vehicles, the per-vehicle fee currently charged by the operator of NMVTIS ranges from less than 1 cent per vehicle in the states with the most titled motor vehicles to nearly 7 cents per vehicle in the state with the lowest number of titled motor vehicles. This fee structure was developed by AAMVA and approved by its Board of Directors, comprising state motor vehicle administrators. As noted above, AAMVA is a nonprofit, tax-exempt, educational association representing U.S. and Canadian officials who are responsible for the administration and enforcement of motor vehicle laws.

This rule requires the operator (if not the Department of Justice) to continue to charge user fees to all states based on the total number of motor vehicles titled in the state and to continue the tiered structure. Such a pro rata fee structure simplifies billing for both the states and the operator of NMVTIS. In addition, a state would not be subject to a significant change in user fees if it moves from one tier to another. Last, a pro rata fee structure eliminates any disincentive for states to make title verifications and encourages all states to

participate in order to receive the benefits of the system they are funding.

In addition, the Department of Justice requires that the operator charge user fees to all states, even if a state is not a current participant in NMVTIS. In accordance with 49 U.S.C. 30503(a) and (b), each state is required to participate in the system, which includes making titling information available to NMVTIS, conducting title-verification checks before issuing a title, and paying any user fees. Because all states are required to participate in NMVTIS, this rule requires that the operator charge user fees to all states, regardless of their current level of participation. Further, this rule requires that the operator notify states at least one year in advance of user fees and invoice every state at least once per year. This schedule shall remain in place until modified by agreement with DOJ.

Under this rule, and consistent with the Anti-Car Theft Act, users, such as purchasers, insurers, consumers, and other non-governmental entities, may be charged a fee for inquiries they make to NMVTIS. Because of the varying levels of participation by the states, the Department has decided to eliminate the proposed provision prohibiting the operator from charging transaction fees for consumer transactions performed by fully participating states. However, the Department retains the authority to allow the operator to discount such fees for fully participating states. The operator shall not charge any user fees or transaction fees for inquiries made by law enforcement agencies. The operator shall ensure that all third-party providers of NMVTIS information are eligible for the same prices and discounts, based on the product implemented or provided (e.g., single VIN lookup, batch lookup, etc.). The operator shall require that all providers and methods of consumer access include a visible notice and disclaimer, or a link to such a notice or disclaimer, that provides consumers with accurate information on what NMVTIS includes and any limitations in the database. The names of all noncompliant states shall be disclosed to each consumer for purposes of awareness. Providers and methods of consumer access also will include a link to operator-provided information that explains to consumers how NMVTIS works, such as how different reporting streams may explain variances or seemingly conflicting information. Those providers and methods of consumer access also will provide a link to a state's brand definitions if those brands are displayed and the information is available.

The expenses to be recouped by the operator of NMVTIS through its fees will consist of labor costs, data center operations costs, the cost of providing access to authorized users, annual functional-enhancement costs (including labor and hardware), the cost of technical upgrades, costs to comply with the provisions of this rule, and other costs as approved by the Department of Justice in advance of the expense. The operator is authorized to develop a system-enhancement reserve that does not exceed 50% of the annual cost of operating the system for use in ensuring that critical upgrades can be implemented on an emergency basis as necessary. AAMVA currently estimates that the annual cost of operating NMVTIS is approximately \$5,650,000. According to DOT's 2005 Highway Statistics, 241,193,974 vehicles were titled in the United States in 2005. Therefore, the cost to fund NMVTIS will average less than 3 cents per motor vehicle title, although states in different tiers may pay slightly different rates. The operator of NMVTIS will inform the states of the applicable fees either through publication in the **Federal Register** or by direct notice or invoicing to the states.

The operator will be required to recalculate its fees on at least a biennial (every two years) basis at least one year in advance of their effective date. Any fees charged to the states would be offset by transaction fees received by the operator. In addition, the total fees charged to the states would be reduced by future funds awarded by the U.S. Government to the operator to assist in implementing the system. Any fees imposed by the operator in connection to NMVTIS must be approved by the Department of Justice.

Notwithstanding individual and batch lookups or inquiries, the operator shall not, under any circumstances, sell a state's entire data set in bulk or sell the entire NMVTIS data set in bulk.

Since Fiscal Year 1997, the Department of Justice, through BJA, has provided over \$15 million to AAMVA for NMVTIS implementation. In Fiscal Years 2007–2009, BJA invited states to apply for direct funding from DOJ to support initial NMVTIS implementation. In fiscal years 2007 and 2008, less than six states applied for funds each year. BJA awarded funds to five states in fiscal year 2007 and one state in 2008 to support system implementation. BJA also invited AAMVA, the system operator, to apply for direct funding from BJA in fiscal years 2007 and 2008, to supplement state participation fees received by AAMVA, as authorized under the Anti-

Car Theft Act, and encouraged states to apply through its other funding programs to enhance NMVTIS participation. As a result of these solicitations, funding was awarded to AAMVA to assist with NMVTIS implementation in fiscal years 2007 and 2008. As noted above, funds awarded to the operator of NMVTIS will reduce the amount of user fees that must be imposed to implement NMVTIS once all states are participating.

7. Governance

The Department of Justice may establish a NMVTIS Advisory Board to provide input and recommendations from stakeholders on NMVTIS operations and administration. If created, the Advisory Board's costs would be supported by the operator after approval of the Department of Justice.

Regulatory Flexibility Act

The Attorney General, in accordance with the Regulatory Flexibility Act, 5 U.S.C. 605(b), has reviewed this regulation and by approving it certifies that this regulation will not have a significant economic impact on a substantial number of small entities.

Although the reporting requirements imposed by the Anti-Car Theft Act will apply to all small insurance companies and small junk and salvage yard operators that handle junk or salvage automobiles, the Department believes that the incremental cost for these entities to collect VINs and the other required information will be minimal and that the rule will not have a significant economic impact on them. Many insurance companies and junk and salvage yards already capture VINs as a means of positively identifying automobiles and tracking inventory. The additional cost to insurance companies, junk yard operators, and salvage yard operators to report the collected information electronically to NMVTIS is not expected to exceed 1 cent per motor vehicle for most entities after the first year. In the first year only, start-up investments increase this per-vehicle cost to approximately 4 cents per vehicle. For the estimated small number of non-automated reporting entities, a manual reporting process may be required, in which case the additional cost is estimated at 96 cents per vehicle annually. In the first year only, the cost for these entities is estimated at \$1.86 per vehicle due to initial investment or start-up needs. Indeed, these costs may be significantly lower or possibly even eliminated altogether if insurance, salvage, and junk data is provided through a third party that may already

have access to the data and may be in a position to establish a data-sharing arrangement with NMVTIS in order to reduce the reporting burden on these entities.

Moreover, insurance companies will not be required to provide data on automobiles older than the four previous model years. In addition, junk and salvage yards will not be required to report if they already report the required information to the state and the state makes that information available to the operator. The Department has attempted to minimize the impact of the rule on small businesses by allowing them to use third parties to report the statutorily required information to NMVTIS. In addition, the monthly reporting requirements of this rule only apply to automobiles obtained by the business within the prior month or in cases where an update or correction to previously reported data is needed.

Paperwork Reduction Act

This information collection has been submitted to the Office of Management and Budget (OMB) for review in accordance with the procedures of the Paperwork Reduction Act of 1995, Public Law No. 104-13, 109 Stat. 163. If additional information is required contact: Lynn Bryant, Department Clearance Officer, United States Department of Justice, Justice Management Division, Policy and Planning Staff, Patrick Henry Building, Suite 1600, 601 D Street, NW., Washington, DC 20530.

Unfunded Mandates Reform Act of 1995

This rule will not result in the expenditure by state, local, and tribal governments, in the aggregate, or by the private sector, of \$100 million or more in any one year, and it will not significantly or uniquely affect small governments. Therefore, no actions were deemed necessary under the provisions of the Unfunded Mandates Reform Act of 1995.

Small Business Regulatory Enforcement Fairness Act of 1996

This rule is not a major rule as defined by section 251 of the Small Business Regulatory Enforcement Fairness Act of 1996, 5 U.S.C. 804. This rule will not result in a major increase in costs or prices or have significant adverse effects on competition, employment, investment, productivity, innovation, or on the ability of United States-based companies to compete with foreign-based companies in domestic and export markets.

Executive Order 12866

This regulation has been drafted and reviewed in accordance with Executive Order 12866, "Regulatory Planning and Review," section 1(b), Principles of Regulation. The Department of Justice has determined that this rule is a "significant regulatory action" under Executive Order 12866, section 3(f). Accordingly, this rule has been reviewed by the Office of Management and Budget.

Regulatory Impact Assessment

In 1999, the GAO conducted a review of NMVTIS. The GAO report found that a life-cycle cost and benefits analysis should be performed to determine if further federal funding of NMVTIS was warranted. Accordingly, at the request of the Department of Justice, the Logistics Management Institute conducted such an analysis. The 2001 LMI report found that NMVTIS would achieve significant net benefits if it is fully implemented in all 50 states and the District of Columbia. In addition, the 2006 IJIS Institute report found that: "the NMVTIS program provides an invaluable benefit to state vehicle administrators and the public community as a whole. Advantages of the program include improving the state titling process, as well as providing key information to consumers and law enforcement agencies." Based on these reviews of NMVTIS and the Department's experience with automobile theft and fraud, the Department believes that the full implementation of NMVTIS should reduce the market for stolen motor vehicles, enhance public safety, and reduce fraud. This rule will serve to enhance the efficacy of NMVTIS by implementing the statutory reporting requirements imposed on junk and salvage yards and insurance carriers and clarifying the obligations of the states and the operator of NMVTIS.

The operator of the NMVTIS is entitled to receive revenues from user fees to support the system. Currently, these fees generate approximately \$1.5 million annually. AAMVA, however, estimates the annual operating cost of the system to be approximately \$5,650,000—depending on necessary system upgrades that may be required and user volume. Therefore, the current AAMVA fee structure under-funds NMVTIS by \$4,150,000 according to its estimates. According to the Department of Transportation's 2005 Highway Statistics, 241,193,974 vehicles were titled in the United States in 2005. Therefore, the total cost to the operator to fund NMVTIS ranges from 1 cent to

2.3 cents per motor vehicle title titled in the U.S.

Consequently, the average fees charged to the states by the operator under this proposed rule should be less than 3 cents per vehicle. In most cases, states that choose to integrate the NMVTIS processes of data provision and inquiry into their titling process generally incur one-time upgrade costs to establish these connections. In nearly every case, once a connection to the system is established, data transmission for uploads and inquiries is automated and occurs without recurring costs. With these one-time costs and state fees considered, the costs to states are estimated at 6 cents per vehicle. This scenario includes making the data available to NMVTIS via real-time updates and making inquiries into the system prior to issuing new titles. While the frequency of reporting does not impact costs under this scenario, states can lower their upgrade costs by choosing to integrate the NMVTIS reporting and inquiry requirements into their business rules but not into their electronic titling processes. In these cases, states would see lower costs by establishing a regular reporting/data upload process but not re-engineering their own title-information systems for real-time updates. Under this scenario, instead of a state's title-information system automatically making the NMVTIS inquiry, the title clerk would switch to an internet-enabled PC to perform a web search of NMVTIS via a secure virtual private network (VPN). In addition, the cost is minimized because a state is only required to check out-of-state titles. Moreover, because this type of search is internet-based versus state-title-information system-based, no

changes to the state's title-information system is required and therefore there is no cost for this aspect of compliance. For the reporting aspect however (i.e., programming an automated batch upload process via file transfer protocol (FTP)), it is anticipated that states would incur reporting costs of less than 1 cent per vehicle. Assuming the reporting costs for states are 0.005 cents per vehicle and that 241,193,974 vehicles are titled in the United States, the Department estimates that the reporting costs for states is approximately \$1,205,970.

The incremental cost to insurance companies and junk- and salvage-yard operators that handle junk or salvage automobiles also is expected to be low. Many insurance companies and junk and salvage yards already capture VINs as a means of positively identifying automobiles and tracking inventory. Additionally, for both the insurance sector and the junk/salvage industry, many companies are already reporting much of the required data to independent third parties who have indicated a willingness to pass this data on to DOJ for NMVTIS use.

According to the NICB, it is estimated that there are approximately 321 insurance groups representing approximately 3,000 insurers that report an estimated 2.4 million salvage and total-loss records annually (based on the most recent three-year average). Furthermore, based on 2007 insurance data, over 60% of these motor vehicles will originate from the ten largest insurance groups. These 3,000 insurers would then be responsible for reporting this total-loss information to NMVTIS if not already reported to a third party that agrees to provide the data to NMVTIS.

In those cases where the data is already reported to a state or to a cooperating third party, there is no additional cost to insurance carriers. In cases where this data is not currently reported to a cooperating third party, the carrier would be required to report the data to NMVTIS. With the assumption that the data is already collected in an exportable format, and assuming that NMVTIS would establish a reporting mechanism involving a simple FTP-based solution, the cost to insurance carriers is similar to the state reporting costs of less than 1 cent per vehicle. The FBI previously has estimated that approximately 10.5 million junk and salvage vehicles are handled each year. Assuming that it costs insurance carriers approximately 0.005 cents per vehicle to report and that the insurance carriers are required to report on all 10.5 million junk and salvage vehicles, then the reporting costs to insurance carriers will be approximately \$52,500 annually.

Similarly, junk and salvage yard operators that already are reporting to cooperating third parties would not be required to report separately. Thus, NMVTIS would impose no additional burden. For those entities not voluntarily reporting to a cooperating third party, a separate reporting mechanism would be established. Depending on the type of mechanism established (e.g., FTP-based solution, form-fax solution, etc.), the costs will vary. It is assumed that all junk and salvage yard operators already collect much of the information required under the rule, and therefore, it is only the transmission of this data to NMVTIS that will result in costs. The table below summarizes these cost estimates.

Yard size	Reporting method	Initial investment costs	Annual ongoing labor costs	Annual vehicle volume *	Total annual average labor costs per vehicle (cents)	Total first year costs (includes initial investment costs and annual labor costs)
Small (non-automated)	Fax	\$90	12 hours per year/ \$96.00.	1-200	96	\$1.86.
Small (automated)	FTP	0	24 minutes per year/ \$3.12.	1-200	3	3 cents.
Medium	FTP	0	24 minutes per year/ \$3.12.	201-500	<1	<1 cent.
Large	FTP	250	24 minutes per year/ \$3.12.	501-7,800	<1	6 cents.

(* Note: Per-vehicle costs based on an average annual vehicle volumes.)

While it is difficult to estimate how many junk and salvage yards are not automated, the National Salvage Vehicle Reporting Program and other industry representatives estimate that nearly all have some form of data collection even

if they do not have automation in place. The National Salvage Vehicle Reporting Program has discussed with many of the inventory-management vendors the assistance that can be made available to establish reliable reporting protocols

through its voluntary and independent efforts within the industry. If such assistance is available from these vendors, nearly all junk and salvage yards will have some form of automation and be capable of exporting

and sending monthly reports electronically.

In cases in which small junk and salvage yards have no form of automation or computerized files, the Department assumes that a fax or other data-transmittal process would be needed. This paper-based process would likely incur additional labor costs that would bring the estimated per-vehicle costs for this small number of businesses to approximately 0.96 cents per vehicle (annual labor costs). However, according to industry representatives, the number of junk and salvage yards of this size is relatively small (estimated at 20% of licensed junk and salvage yards) and the number of businesses without any automation is even lower (expected to be less than 1,700 licensed businesses in the U.S.). These businesses would not incur these costs if already reporting this data to a state or another cooperating third party.

Assuming that small junk and salvage yards handle approximately 170,000 vehicles annually (at \$0.96 per vehicle annual labor costs) and that the remaining junk and salvage yards handle 10,330,000 vehicles annually (at an average labor cost of 1 cent per vehicle), then the Department estimates that their annual reporting costs will be approximately \$266,500.

The Department anticipates that the cost for web-based prospective-purchaser inquiries will be nominal. Similarly, the cost to law enforcement to access NMVTIS also is expected to be minimal because law enforcement will not be charged any direct transaction costs. Law enforcement will access NMVTIS through their existing infrastructure. The only cost will be to the operator of the system based on the number of inquiries received from law enforcement. The expected cost to the operator is less than 12 cents per inquiry.

The Department of Justice also considered possible alternatives to those proposed in the rule. Indeed, pursuant to 49 U.S.C. 30504(c), the Attorney General was required to establish "procedures and practices to facilitate reporting in the least burdensome and costly fashion" on insurance carriers and junk and salvage yards. Because of the statutory requirements imposed by the Anti-Car Theft Act, however, the Department of Justice did not have many options regarding the information that must be provided and the scope of the entities that must report the required information. In particular, the information required to be reported by the proposed rule is mandated by the Anti-Car Theft Act. The Department also considered various alternatives for

funding NMVTIS, such as a tiered-based fee structure and a transaction-based fee structure. Based on the comments to the proposed rule, the Department believes that a tiered fee structure based on the total number of motor vehicles titled in a state is preferable to these alternatives because it complies with the Anti-Car Theft Act and minimizes any burden imposed on reporting entities.

With regard to all sector reporting requirements, in most cases reducing the reporting timelines from monthly to semi-annually or less will not significantly reduce costs due to the benefits of automated processes. Additionally, the costs that this reduced reporting would incur by enabling theft and fraud to continue far outweighs the benefits. Consumers, states, law enforcement, and others need to know as soon as possible when a vehicle is reported as totaled or salvage to prevent the vehicle from being turned over to another state or consumer with a clean title. Moreover, a monthly reporting cycle is expressly required by statute.

Executive Order 13132

In accordance with section 6 of Executive Order 13132, the Department of Justice has determined that this rule does not have sufficient federalism implications to warrant a federalism summary impact statement. The rule does not impose substantial direct compliance costs on state and local governments and does not preempt state law. In formulating this rule, the Department has worked closely with AAMVA regarding the implementation of NMVTIS.

Executive Order 12988

This rule meets the applicable standards set forth in sections 3(a) and 3(b)(2) of Executive Order 12988, Civil Justice Reform.

List of Subjects

28 CFR Part 25

Crime, Law enforcement, Motor vehicles safety, Motor vehicles, Reporting and recordkeeping requirements, Transportation.

■ Accordingly, by virtue of the authority vested in me as Attorney General, including 5 U.S.C. 301 and 28 U.S.C. 509 and 510 and, for the reasons set forth in the preamble, part 25 of chapter I of title 28 of the Code of Regulations is amended as follows:

PART 25—DEPARTMENT OF JUSTICE INFORMATION SYSTEMS

■ 1. The Authority citation for part 25 is revised to read as follows:

Authority: Public Law 103–159, 107 Stat. 1536, 49 U.S.C. 30501–30505; Public Law 101–410, 104 Stat. 890, as amended by Public Law 104–134, 110 Stat. 1321.

■ 2. Add a new subpart B to read as follows:

Subpart B—National Motor Vehicle Title Information System (NMVTIS)

Sec.

25.51 Purpose and authority.

25.52 Definitions.

25.53 Responsibilities of the operator of NMVTIS.

25.54 Responsibilities of the States.

25.55 Responsibilities of insurance carriers.

25.56 Responsibilities of junk yards and salvage yards and auto recyclers.

25.57 Erroneous junk or salvage reporting.

Subpart B—National Motor Vehicle Title Information System (NMVTIS)

§25.51 Purpose and authority.

The purpose of this subpart is to establish policies and procedures implementing the National Motor Vehicle Title Information System (NMVTIS) in accordance with title 49 U.S.C. 30502. The purpose of NMVTIS is to assist in efforts to prevent the introduction or reintroduction of stolen motor vehicles into interstate commerce, protect states and individual and commercial consumers from fraud, reduce the use of stolen vehicles for illicit purposes including fundraising for criminal enterprises, and provide consumer protection from unsafe vehicles.

§25.52 Definitions.

For purposes of this subpart B:

Acquiring means owning, possessing, handling, directing, or controlling.

Automobile has the same meaning given that term in 49 U.S.C. 32901(a).

Certificate of title means a document issued by a state showing ownership of an automobile.

Insurance carrier means an individual or entity engaged in the business of underwriting automobile insurance.

Junk automobile means an automobile that—

- (1) Is incapable of operating on public streets, roads, and highways; and
- (2) Has no value except as a source of parts or scrap.

Junk yard means an individual or entity engaged in the business of acquiring or owning junk automobiles for—

- (1) Resale in their entirety or as spare parts; or
- (2) Rebuilding, restoration, or crushing.

Motor vehicle has the same meaning given that term in 49 U.S.C. 3102(6).

NMVTIS means the National Motor Vehicle Title Information System.

Operator means the individual or entity authorized or designated as the operator of NMVTIS under 49 U.S.C. 30502(b), or the office designated by the Attorney General, if there is no authorized or designated individual or entity.

Purchaser means the individual or entity buying an automobile or financing the purchase of an automobile. For purposes of this subpart, purchasers include dealers, auction companies or entities engaged in the business of purchasing used automobiles, lenders financing the purchase of new or used automobiles, and automobile dealers.

Salvage automobile means an automobile that is damaged by collision, fire, flood, accident, trespass, or other event, to the extent that its fair salvage value plus the cost of repairing the automobile for legal operation on public streets, roads, and highways would be more than the fair market value of the automobile immediately before the event that caused the damage. Salvage automobiles include automobiles determined to be a total loss under the law of the applicable jurisdiction or designated as a total loss by an insurer under the terms of its policies, regardless of whether or not the ownership of the vehicle is transferred to the insurance carrier.

Salvage yard means an individual or entity engaged in the business of acquiring or owning salvage automobiles for—

- (1) Resale in their entirety or as spare parts; or
- (2) Rebuilding, restoration, or crushing.

Note to definition of "Salvage yard": For purposes of this subpart, vehicle remarketers and vehicle recyclers, including scrap vehicle shredders and scrap metal processors as well as "pull-or pick-apart yards," salvage pools, salvage auctions, and other types of auctions handling salvage or junk vehicles (including vehicles declared a "total loss"), are included in the definition of "junk or salvage yards."

State means a state of the United States or the District of Columbia.

Total loss means that the cost of repairing such vehicles plus projected supplements plus projected diminished resale value plus rental reimbursement expense exceeds the cost of buying the damaged motor vehicle at its pre-accident value, minus the proceeds of selling the damaged motor vehicle for salvage.

VIN means the vehicle identification number;

§ 25.53 Responsibilities of the operator of NMVTIS.

(a) By no later than March 31, 2009, the operator shall make available:

(1) To a participating state on request of that state, information in NMVTIS about any automobile;

(2) To a Government, state, or local law enforcement official on request of that official, information in NMVTIS about a particular automobile, junk yard, or salvage yard;

(3) To a prospective purchaser of an automobile on request of that purchaser, information in NMVTIS about that automobile; and

(4) To a prospective or current insurer of an automobile on request of that insurer, information in NMVTIS about the automobile.

(b) NMVTIS shall permit a user of the system to establish instantly and reliably:

(1) The validity and status of a document purporting to be a certificate of title;

(2) Whether an automobile bearing a known VIN is titled in a particular state;

(3) Whether an automobile known to be titled in a particular state is or has been a junk automobile or a salvage automobile;

(4) For an automobile known to be titled in a particular state, the odometer mileage disclosure required under 49 U.S.C. 32705 for that automobile on the date the certificate of title for that automobile was issued and any later mileage information, if noted by the state; and

(5) Whether an automobile bearing a known VIN has been reported as a junk automobile or a salvage automobile under 49 U.S.C. 30504.

(c) The operator is authorized to seek and accept, with the concurrence of the Department of Justice, additional information from states and public and private entities that is relevant to the titling of automobiles and to assist in efforts to prevent the introduction or reintroduction of stolen motor vehicles and parts into interstate commerce. The operator, however, may not collect any social security account numbers as part of any of the information provided by any state or public or private entity. The operator may not make personally identifying information contained within NMVTIS, such as the name or address of the owner of an automobile, available to an individual prospective purchaser. With the approval of the Department of Justice, the operator may allow public and private entities that provide information to NMVTIS to query the system if such access will assist in efforts to prevent the introduction or reintroduction of stolen

motor vehicles and parts into interstate commerce.

(d) The operator shall develop and maintain a privacy policy that addresses the information in the system and how personal information shall be protected. DOJ shall review and approve this privacy policy.

(e) The means by which access is provided by the operator to users of NMVTIS must be approved by the Department of Justice.

(f) The operator shall biennially establish and at least annually collect user fees from the states and users of NMVTIS to pay for its operation, but the operator may not collect fees in excess of the costs of operating the system. The operator is required to recalculate the user fees on a biennial basis. After the operator establishes its initial user fees for the states under this section, subsequent state user fees must be established at least one year in advance of their effective date. Any user fees established by the operator must be established with the approval of the Department of Justice. The operator of NMVTIS will inform the states of the applicable user fees either through publication in the **Federal Register** or by direct notice or invoice to the states.

(1) The expenses to be recouped by the operator of NMVTIS will consist of labor costs, data center operations costs, the cost of providing access to authorized users, annual functional enhancement costs (including labor and hardware), costs necessary for implementing the provisions of this rule, the cost of technical upgrades, and other costs approved in advance by the Department of Justice.

(2) User fees collected from states should be based on the states' pro rata share of the total number of titled motor vehicles based on the Highway Statistics Program of the Federal Highway Administration, U.S. Department of Transportation, except in cases where states did not report to that program, in which case the states shall make available the most recent statistics for motor vehicle title registrations.

(3) All states, regardless of their level of participation, shall be charged user fees by the operator.

(4) No fees shall be charged for inquiries from law enforcement agencies.

(g) The operator will establish procedures and practices to facilitate reporting to NMVTIS in the least burdensome and costly fashion. If the operator is not the Department of Justice, the operator must provide an annual report to the Department of Justice detailing the fees it collected and how it expended such fees and other

funds to operate NMVTIS. This report must also include a status report on the implementation of the system, compliance with reporting and other requirements, and sufficient detail and scope regarding financial information so that reasonable determinations can be made regarding budgeting and performance. The operator shall procure an independent financial audit of NMVTIS revenues and expenses on an annual basis. The Department of Justice will make these reports available for public inspection.

§ 25.54 Responsibilities of the States.

(a) Each state must maintain at least the level of participation in NMVTIS that it had achieved as of January 1, 2009. By no later than January 1, 2010, each state must have completed implementation of all requirements of participation and provide, or cause to be provided by an agent or third party, to the designated operator and in an electronic format acceptable to the operator, at a frequency of once every 24 hours, titling information for all automobiles maintained by the state. The titling information provided to NMVTIS must include the following:

- (1) VIN;
- (2) Any description of the automobile included on the certificate of title (including any and all brands associated with such vehicle);
- (3) The name of the individual or entity to whom the certificate was issued;
- (4) Information from junk or salvage yard operators or insurance carriers regarding the acquisition of junk automobiles or salvage automobiles, if this information is being collected by the state; and
- (5) For an automobile known to be titled in a particular state, the odometer mileage disclosure required under 49 U.S.C. 32705 for that automobile on the date the certificate of title for that automobile was issued and any later mileage information, if noted by the state.

(b) With the approval of the operator and the state, the titling information provided to NMVTIS may include any other information included on the certificates of title and any other information the state maintains in relation to these titles.

(c) By no later than January 1, 2010, each state shall establish a practice of performing a title verification check through NMVTIS before issuing a certificate of title to an individual or entity claiming to have purchased an automobile from an individual or entity in another state or in cases of title transfers. The check will consist of—

(1) Communicating to the operator the VIN of the automobile for which the certificate of title is sought;

(2) Giving the operator an opportunity to communicate to the participating state the results of a search of the information and using the results to determine the validity and status of a document purporting to be a certification of title, to determine whether the automobile has been a junk or salvage vehicle or has been reported as such, to compare and verify the odometer information presented with that reported in the system, and to determine the validity of other information presented (e.g., lien-holder status, etc.).

(d) By January 1, 2010, those states not currently paying user fees will be responsible for paying user fees as established by the operator to support NMVTIS.

§ 25.55 Responsibilities of Insurance carriers.

(a) By no later than March 31, 2009, and on a monthly basis as designated by the operator, any individual or entity acting as an insurance carrier conducting business within the United States shall provide, or cause to be provided on its behalf, to the operator and in a format acceptable to the operator, a report that contains an inventory of all automobiles of the current model year or any of the four prior model years that the carrier, during the past month, has obtained possession of and has decided are junk automobiles or salvage automobiles. An insurance carrier shall report on any automobiles that it has determined to be a total loss under the law of the applicable jurisdiction (i.e., state) or designated as a total loss by the insurance company under the terms of its policies.

(b) The inventory must contain the following information:

- (1) The name, address, and contact information for the reporting entity (insurance carrier);
- (2) VIN;
- (3) The date on which the automobile was obtained or designated as a junk or salvage automobile;
- (4) The name of the individual or entity from whom the automobile was obtained and who possessed it when the automobile was designated as a junk or salvage automobile; and
- (5) The name of the owner of the automobile at the time of the filing of the report.

(c) Insurance carriers are strongly encouraged to provide the operator with information on other motor vehicles or other information relevant to a motor

vehicle's title, including the reason why the insurance carrier obtained possession of the motor vehicle. For example, the insurance carrier may have obtained possession of a motor vehicle because it had been subject to flood, water, collision, or fire damage, or as a result of theft and recovery. The provision of information provided by an insurance carrier under this paragraph must be pursuant to a means approved by the operator.

(d) Insurance carriers whose required data is provided to the operator through an operator-authorized third party in a manner acceptable to the operator are not required to duplicate such reporting. For example, if the operator and a private third-party organization reach agreement on the provision of insurance data already reported by insurance to the third party, insurance companies are not required to subsequently report the information directly into NMVTIS.

§ 25.56 Responsibilities of junk yards and salvage yards and auto recyclers.

(a) By no later than March 31, 2009, and continuing on a monthly basis as designated by the operator, any individual or entity engaged in the business of operating a junk yard or salvage yard within the United States shall provide, or cause to be provided on its behalf, to the operator and in a format acceptable to the operator, an inventory of all junk automobiles or salvage automobiles obtained in whole or in part by that entity in the prior month.

(b) The inventory shall include the following information:

- (1) The name, address, and contact information for the reporting entity (junk, salvage yard, recycler);
- (2) VIN;
- (3) The date the automobile was obtained;
- (4) The name of the individual or entity from whom the automobile was obtained;
- (5) A statement of whether the automobile was crushed or disposed of, for sale or other purposes, to whom it was provided or transferred, and if the vehicle is intended for export out of the United States.

(c) Junk and salvage yards, however, are not required to report this information if they already report the information to the state and the state makes the information required in this rule available to the operator.

(d) Junk and salvage yards may be required to file an update or supplemental report of final disposition of any automobile where final disposition information was not available at the time of the initial report

filing, or if their actual disposition of the automobile differs from what was initially reported.

(e) Junk and salvage yards are encouraged to provide the operator with similar information on motor vehicles other than automobiles that they obtain that possess VINs.

(f) Junk- and salvage-yard operators whose required data is provided to the operator through an operator-authorized third party (e.g., state or other public or private organization) in a manner acceptable to the operator are not required to duplicate such reporting. In addition, junk and salvage yards are not required to report on an automobile if they are issued a verification under 49 U.S.C. 33110 stating that the automobile or parts from the automobile are not reported as stolen.

(g) Such entities must report all salvage or junk vehicles they obtain, including vehicles from or on behalf of insurance carriers, which can be reasonably assumed are total loss vehicles. Such entities, however, are not required to report any vehicle that is

determined not to meet the definition of salvage or junk after a good-faith physical and value appraisal conducted by qualified appraisal personnel, so long as such appraisals are conducted entirely independent of any other interests, persons or entities. Individuals and entities that handle less than five vehicles per year that are determined to be salvage, junk, or total loss are not required to report under the salvage-yard requirements.

(h) Scrap metal processors and shredders that receive automobiles for recycling where the condition of such vehicles generally prevent VINs from being identified are not required to report to the operator if the source of each vehicle has already reported the vehicle to NMVTIS. In cases where a supplier's compliance with NMVTIS cannot be ascertained, however, scrap metal processors and shredders must report these vehicles to the operator based on a visual inspection if possible. If the VIN cannot be determined based on this inspection, scrap metal processors and shredders may rely on

primary documentation (i.e., title documents) provided by the vehicle supplier.

§ 25.57 Erroneous junk or salvage reporting.

(a) In cases where a vehicle is erroneously reported to have been salvage or junk and subsequently destroyed (i.e., crushed), owners of the legitimate vehicles are encouraged to seek a vehicle inspection in the current state of title whereby inspection officials can verify via hidden VINs the vehicle's true identity. Owners are encouraged to file such inspection reports with the current state of title and to retain such reports so that the vehicle's true history can be documented.

(b) To avoid the possibility of fraud, the operator may not allow any entity to delete a prior report of junk or salvage status.

Dated: January 23, 2009.

Mark Filip,

Acting Attorney General.

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October 25, 2017

By Email and Personal Delivery

Ms. Kathryn Small
Procurement Officer
City of Phoenix
251 West Washington Street
Phoenix, AZ 85003
Kathryn.small@phoenix.gov

RE: Western Towing
Protest of Award Recommendation Solicitation: RFP 17-182
General Police Towing Services

Dear Ms. Small:

We are counsel to Western Towing.

This letter is in response to your letter of October 19, 2017 concerning the "protest" by counsel for ACT Towing, LLC, d.b.a. "All City Towing."

Western Towing is committed to compliance with all State and Federal laws and regulations. It is currently and has been in compliance with the Anti-Theft Act of 1992. Pursuant to 49 U.S.C.A Sec. 30504 Reporting requirements:

"an individual or entity engaged in the business of operating a junk yard or salvage yard shall file a monthly report with the operator of the System. The report shall contain an inventory of all junk automobiles or salvage automobiles obtained by the junk yard or salvage yard during the prior month. The inventory shall contain--

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- (A) the vehicle identification number of each automobile obtained;
- (B) the date on which the automobile was obtained;
- (C) the name of the individual or entity from whom the automobile was obtained; and
- (D) a statement of whether the automobile was crushed or disposed of for sale or other purposes.

(2) Paragraph (1) of this subsection does not apply to an individual or entity--

- (A) required by State law to report the acquisition of junk automobiles or salvage automobiles to State or local authorities if those authorities make that information available to the operator; or
- (B) issued a verification under section 33110 of this title stating that the automobile or parts from the automobile are not reported as stolen" (emphasis added).

Paragraph (1) does not apply to Western Towing because it reports the acquisition/sale of junk automobiles or salvage automobiles to the State. This exception is also stated on the website for the National Motor Vehicle Title Information System: "Junk and salvage yards will not be required to submit reports to NMVTIS if they already report the required information to the state in which they are located and that state provides the required information for the junk and salvage entities to NMVTIS. Junk and salvage yards are responsible for ensuring that the state is reporting the required information to NMVTIS" (https://www.vehiclehistory.gov/nmvtis_auto.html#auto).

Arizona is a fully participating NMVTIS State. If the City of Phoenix would prefer Western to implement additional NMVTIS reporting, it would oblige at no addition to, and without modification to the rates offered in its bid. Western Towing has systems and trained staff in place to facilitate any reporting required. It calculates additional cost at \$0.33 per vehicle to directly report to NMVTIS in addition to the State. And, as stated, it would provide this service at zero cost to the City or public. As Western Towing is in compliance with NMVTIS requirements, it does not view this as a material issue in granting Western Towing the contracts as recommended for award.

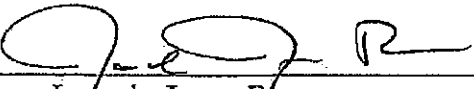
October 25, 2017

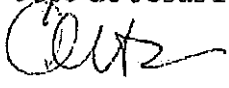
Page 3

Any questions, or if you require additional information, please do not hesitate to contact us.

Very truly yours,

MILLER, PITT, FELDMAN & McANALLY, PC

By 
Jose de Jesus Rivera

By 
Gerald Maltz

cc: Client

EXHIBIT

3

Julie Kriegh

From: Brighton, Todd J. (OJP) <Todd.Brighton@usdoj.gov>
Sent: Thursday, January 18, 2018 1:15 PM
To: Julie Kriegh
Cc: Ean White
Subject: RE: DV and Western Towing compliance

I have now sent confirmation emails to both companies. We do not send notices that officially absolve businesses from potential nonreporting penalties. However, DOJ is not at this time planning to pursue civil penalties against either business for the VINs in question, unless there is demonstrated noncompliance in the future. Then past nonreporting would be considered as part of our enforcement protocol.

Todd

Todd Brighton
Senior Policy Advisor/Enforcement Coordinator
NMVTIS Program
Bureau of Justice Assistance
U.S. Department of Justice
(202) 616-3879



From: Julie Kriegh [mailto:Julie.Kriegh@phoenix.gov]
Sent: Thursday, January 11, 2018 9:39 AM
To: Brighton, Todd J. (OJP) <Todd.Brighton@ojp.usdoj.gov>
Cc: Ean White <ean.white@phoenix.gov>
Subject: DV and Western Towing compliance

Mr. Brighton,
It appears that both of these companies have completed the reporting required by DOJ; see attached.
Is DOJ going to issue a formal letter of compliance to the companies; the City needs verification of compliance before contract award.
We appreciate your assistance.

sincerely,
Julie Kriegh, Assistant Chief Counsel
City of Phoenix Law Department
Public Services Section
200 W. Washington St.
Phoenix, Arizona 85003-1611
telephone: (602) 262-6761
Facsimile: (602) 534-9866
7-1-1 Friendly

Julie Kriegh

From: Ean White
Sent: Monday, January 08, 2018 11:06 AM
To: Jessica M Rothschild; Jim Campion; Claudia Ruiz; Julie Kriegh; Kathryn Small
Subject: Fwd: FW: NMVTIS Current reporting
Attachments: Western Towing of Phoenix Response NMVTIS 12 27 17.pdf

----- Forwarded message -----

From: "Brighton, Todd J. (OJP)"
Date: Jan 8, 2018 11:03 AM
Subject: FW: NMVTIS Current reporting
To: Ean White
Cc:

FYI

From: Brighton, Todd J. (OJP)
Sent: Monday, January 08, 2018 12:58 PM
To: 'Wesley Graff'
Subject: RE: NMVTIS Current reporting
Importance: High

Dear Mr. Graff,

Thank you for your efforts to come into compliance with required Federal NMVTIS reporting requirements. I have confirmed your company's reporting status as having gone back and inputted past records to get up to date (9,761 VINs in total). Going forward please note that NMVTIS is a monthly reporting requirement (at a minimum). If your company chooses to report more often than once every 30 days that is fine, just not less than monthly if junk or salvage vehicles had been obtained in the past 30 days.

Thanks again for your attention to this matter.

Todd

Todd Brighton

Senior Policy Advisor/Enforcement Coordinator

NMVTIS Program

Bureau of Justice Assistance

U.S. Department of Justice

(202) 616-3879



From: Wesley Graff [<mailto:wesley.graff@roadonewest.com>]
Sent: Tuesday, December 26, 2017 3:30 PM
To: Brighton, Todd J. (OJP) <Todd.Brighton@ojp.usdoj.gov>
Subject: NMVTIS Current reporting

Mr. Brighton,

Please see the attached letter of compliance per our phone conversation. Please respond with conformation of compliance as discussed as requested by the City of Phoenix. Thank you for your time with this matter.

Wesley Graff

President

Julie Kriegh

From: Kathryn Small
Sent: Thursday, January 11, 2018 7:06 AM
To: Julie Kriegh; Ean White; Jessica M Rothschild; Claudia Ruiz; Jim Campion
Subject: FW: NMVTIS Nonreporting Letter
Attachments: NMVTIS compliance report Jan 2018 _000036.pdf

FYI..

Thank you, Kathy

Kathryn Small

Contracts Specialist II
P 602-261-8778
F 602-534-1933

City of Phoenix
251 W. Washington Street
8th Floor
Phoenix, AZ 85003

"Our time is short..shorter than we think - and we can't take anything with us when this life is over except the souls we have invested in"

From: randydv towing@aol.com [mailto:randydv towing@aol.com]
Sent: Thursday, January 11, 2018 6:53 AM
To: Todd.Brighton@usdoj.gov
Cc: Kathryn Small
Subject: Re: NMVTIS Nonreporting Letter

Good morning,

Please see attached NMVTIS compliance report from Auto Data Direct for the December 2017 and January 2018.

This constitutes all DV Towing salvage sales from 2009 to current.

If you require any additional information just let me know.

Thank you for your assistance.

Randy Shipley
DV Towing
623-516-8700 main
623-582-1012 fax
randydv towing@aol.com

Randy Shipley
DV Towing
623-516-8700 main
623-582-1012 fax
randydv towing@aol.com

-----Original Message-----

From: Brighton, Todd J. (OJP) (OJP) <Todd.Brighton@usdoj.gov>
To: randydv towing <randydv towing@aol.com>
Sent: Tue, Dec 12, 2017 10:08 am
Subject: NMVTIS Nonreporting Letter

Mr. Shipley,

Please see the attached NMVTIS Nonreporting Letter and call me should you have any questions.

Thank you,

Todd Brighton
Enforcement Coordinator/Senior Policy Advisor
NMVTIS Program
Bureau of Justice Assistance
U.S. Department of Justice
(202) 616-3879



EXHIBIT

4



SECTION VI – SUBMITTALS

CITY OF PHOENIX

other person acting on behalf of that person or entity, is prohibited from contacting city officials and employees regarding the contract after a solicitation has been posted.

- ☒ This “no-contact” provision only concludes when the contract is awarded at a City Council meeting. If contact is required with City official or employees, the contact will take place in accordance with procedures by the City. Violation of this prohibited contacts provision, set out in City Code Sections 2-190.4 and 43-36, by respondents, or their agents, will lead to **disqualification**.

10. Fraud Prevention and Reporting Policy

I acknowledge that the City has a fraud prevention and reporting policy and takes fraud seriously. I will report fraud, suspicion of fraud, or any other inappropriate action to: telephone no. 602-261-8999 or 602-534-5500 (TDD); or aud.integrity.line@phoenix.gov.

The purpose of the fraud policy is to maintain the City's high ethical standards. The policy includes a way for our business partners to report wrongdoing or bad behavior. Suspected fraud should be reported immediately to the Phoenix Integrity Line. The City has adopted a zero-tolerance policy regarding fraud.

OATH

I affirm that the statements contained in this form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.

Should any of the answers to the above questions change during the course of the contract, particularly as it relates to any changes in ownership, applicant agrees to update this form with the new information within 30 days of such changes. Failure to do so may be deemed a breach of contract.

Randy Shipley

Managing Member

PRINT NAME

TITLE

SIGNATURE

DATE

DV Towing, LLC

COMPANY (CORPORATION, LLC, ETC.) NAME and DBA

EXHIBIT

5

Violations - 2/1/2013 - 1/31/2018
Past 20 minute response time light duty

All City - Precinct 4	495
All City - Precinct 5	144
Total	639

All City - Precinct 6	536
All City - Precinct 7	350
Total	886

DV Precinct 2	94
DV Precinct 9	121
Total	215

Western - Precinct 3	424
Western - Precinct 8	412
	836

EXHIBIT

6

**Phoenix City Council
Public Safety and Veterans Subcommittee
Summary Minutes
Tuesday, September 27, 2016**

2016 NOV -9 PM 1:13
CITY CLERK DEPT.

City Council Subcommittee Room
Phoenix City Hall, Assembly Rooms A, B and C
200 W. Washington St.
Phoenix, Ariz.

Subcommittee Members Present

Councilman Michael Nowakowski, Chair
Vice Mayor Kate Gallego
Councilwoman Thelda Williams
Councilwoman Laura Pastor

Subcommittee Members Absent**Staff Present**

Karen Peters
Penny Parrella
Tracee Crockett
Carmen Ronan
Jeff Alexander
Kelvin Barteo
Jill Celaya
Mark Faulkner
Moises Gallegos
Tim Gammage
Heidi Gilbert
Cheryl Griemsmann
Dave Harvey
Vicki Hill
Jonathan Howard
Shelly Jamison
Lisa Jones
Kevin Kalkbrenner

Staff Present

Scott Krushak
Mike Kurtenbach
Enedine Lanzo
Brian Lee
Lisa Ligocki
David Leinenveber
Amy Offenber
Denise Olson
Wes Patterson
Mary Roberts
Elisa Rodriguez
Keith Rogers
Jessica Rothschild
Cynthia Segovia
Danny Seville
Melissa Sweinhagen
Don Taylor
Scott Walker

Public Present

Brianna Bradley
Ashli Digiambattista
Hartha Gil
Ashlee Larrison

Public Present

Claude Mattox
German Murcia
Carissa Wigginton

1. Call to Order

Chairman Nowakowski called the Public Safety and Veterans Subcommittee meeting to order at 9:09 a.m., with Councilmembers Williams and Pastor present.

2. Approval of minutes for May 11, 2016

Councilwoman Williams made a motion to approve the minutes from the May 11, 2016, Public Safety and Veterans Subcommittee meeting. Councilwoman Pastor seconded the motion, which passed 3 to 0.

3. Call to the Public

None.

4. Zika Virus Update

Vice Mayor Gallego asked if there should be funding available for the State of Arizona to combat the Zika virus. City of Phoenix public health subject matter expert David Leinenveber said Arizona is receiving funding, but it is a small amount. He explained the funding moved from the state health department to the county health department. Vice Mayor Gallego said she is optimistic Arizona will have additional funding shortly and Phoenix can utilize its share of the funding. Mr. Leinenveber said the city is poised to partner with the county health department.

Emergency Management Director Lisa Jones said the City will add a request for increased Zika funding to its 2017 federal agenda.

5. National Homeland Annual Security Conference

Item was for information only; no questions were asked.

6. Veterans Navigation Services Procurement

Item was for information only; no questions were asked.

7. Domestic Violence Fatality Review Team Report

Item was for information only; no questions were asked.

8. Phoenix Final Four Planning Activities

Lisa Jones, Director of Homeland Security and Emergency Management, introduced the item.

Roxann Favors, Special Projects Administrator at the Phoenix Convention Center, gave an overview of the large-scale events that would be coming to Phoenix surrounding the NCAA Final Four men's basketball championship from March 30 through April 3, 2017. She also provided information about the event planning process and the various working groups.

Assistant Fire Chief Scott Walker described regional coordination efforts to manage the event. He offered details about emergency support functions of the City of Phoenix Incident Management Team, and Fire Department supports within the incident command structure.

Commander Jeffery Alexander provided information about the law enforcement branch of the incident command structure and plans for a multi-agency coordination center to support incident management. He also reviewed the intelligence work flow process.

Vice Mayor Gallego joined the meeting telephonically.

Councilwoman Pastor inquired about the level of manpower from the Police and Fire departments required to support the event. Commander Alexander replied manpower would fluctuate to support the needs of the events, details of which are still being finalized. He noted reserve resources and civilian employees will be utilized as well.

Chairman Nowakowski welcomed Ms. Jones to her new position.

9. Police Hiring Update

Police Chief Joseph Yahner introduced the item.

Commander Brian Lee provided an overview of Police hiring, which will allow for the hiring of more than 500 positions through fiscal year 2018-2019, including a projected 200 sworn positions in the current fiscal year. He stipulated that not all hired recruits will become fully-fledged Police Officers, due in large part to the lengthy and rigorous police academy and field training processes. He described recruitment and community outreach efforts, and reviewed demographics of current sworn officers and recruits hired.

Councilwoman Williams inquired about the effect of attrition from the police academy on hiring. Chief Yahner said police recruits who fall out of the academy are replaced. He confirmed the department is gaining more officers than they are losing.

10. Fire Department Hiring Update

Chief Danny Seville introduced the item.

Deputy Chief Wes Patterson reviewed recruitment and hiring numbers for the Fire Department and presented demographics of the department and 2016 hired recruits.

Chief Seville described recruitment and outreach efforts. He announced the \$9 million SAFER grant award from FEMA, which will help fund Firefighter positions over the next two years.

Vice Mayor Gallego wondered if there were any members of the current recruit classes from The Franklin Academy. Chief Seville was unsure.

Vice Mayor Gallego asked if the percentage of new recruits who are veterans has been tracked. Chief Seville replied the information could be provided through the City Manager's Office.

Councilwomen Pastor and Williams asked how the SAFER grant affects hiring numbers. Chief Seville said the SAFER grant provides funding for the first 50 positions, and the department will determine how many more to hire after the first 50, based on attrition. He added the department is working with Budget and Research to make sure their minimum staffing number is met. Chairman Nowakowski requested clarification from Budget and Research regarding the relationship between SAFER-funded positions and city-funded positions.

Budget and Research Director Jeff Barton said the Fire Department can maintain 1,615 sworn positions with existing resources; and the intent of the SAFER grant is to prevent the minimum number of staff from dipping significantly below 1,615 by advance hiring to offset large numbers of individuals leaving the department.

Councilwoman Pastor asked if the SAFER grant would be used to hire additional recruits. Mr. Barton said the original hiring plan would have utilized specialty funds; instead the SAFER grant will pay for allocated positions for two years, allowing the city to hire at a faster rate and save money in specialty funds.

Chairman Nowakowski suggested the Fire Department look into how to recruit more females and Hispanics and the Police Department look into recruiting more African Americans.

11. Towing Request for Proposals

Denise Olson, Finance Department CFO, introduced the item. She said since 2012 police towing has had three contracts in place covering four towing zones, and these contracts will be valid through July 2017, with an opportunity to extend through January 2018. She added the Finance department recommends reissuing the towing solicitation at this time due to requests from the industry on fee structuring and also because of decreases in the scrap metal market. She offered service considerations to take into account in evaluating contracts, including cost, convenience, and response time.

Procurement Manager Jim Campion provided an overview of procurement options: 1) issuing an RFP with the current process (including four towing zones), 2) third party towing management, and 3) bidding the entire city as one contract.

Ms. Olson said the Police and Finance departments recommend the first procurement option because they believe it will result in the best pricing and minimal wait times. Ms. Olson also outlined recommended RFP evaluation criteria.

Councilwoman Pastor inquired about historical changes in the towing contract from one vendor to multiple vendors. Chairman Nowakowski replied in 2012 some of the city's vendors were going bankrupt, so there was a push for multiple vendors per contract as a safeguard. Councilwoman Williams explained the four zones were created because some areas of the city required traveling longer distances to get to the nearest tow yard, so the cost difference was reflected in separate zones. Both Chairman Nowakowski and Councilwoman Williams said they would be open to having one vendor for all four zones, provided they had the capacity to perform well. Ms. Olson described the advantages of having multiple towing companies, including: better chances of having tow yards nearby incidents, options in the event there are issues with one vendor, and ability to compare service levels.

Vice Mayor Gallego asked how data about response times is gathered. Jessica Rothschild, Management Assistant II, said each tow is tracked, which allows the city to calculate average response times. Vice Mayor Gallego wondered if response times

were consistent across the city. Ms. Rothschild said there is a little variation in response times depending on the area. The Vice Mayor observed it might be easier to manage one towing operator.

Councilwoman Pastor requested confirmation that a provider could bid for all four zones or just one zone; Mr. Campion confirmed. He added the city could build in requirements to the RFP to make sure vendors have tow yards in each area of the city.

Councilmember Williams asked if towing prices vary between zones, and if the current system of multiple vendors is working well. Ms. Rothschild said prices vary slightly depending on the part of the city you are towed from. Police Chief Joseph Yahner said the current system is working well, produces better response times, and he recommends continuing with it. He added the city went to multiple vendors due to difficulty with one vendor.

Chairman Nowakowski said he did not see a problem with having a single vendor if they met requirements. Chairman Nowakowski and Councilwoman Pastor inquired about the pricing differential between zones. Ms. Rothschild said prices between zones differ based on bids that came in during the procurement process.

Vice Mayor Gallego made a motion to approve Option 3, bidding the entire city as one contract, with consistent service levels, nearby facilities, and pricing across the city. Chairman Nowakowski seconded the motion.

Councilwoman Pastor said she would be comfortable with Option 1, provided one vendor has the ability to bid for all four zones.

Chairman Nowakowski said his research revealed the state and county do fixed pricing. He asked if fixed pricing could be added to the motion; Vice Mayor Gallego accepted the change. Councilwoman Williams said she could support the motion if it allowed for four zones.

Vice Mayor Gallego inquired if changes in precincts might affect zones. Chief Yahner replied precincts do not affect zones. He noted Police Officers radio to request tows, so they do not have to worry about how to reach the corresponding tow company. Chairman Nowakowski asked if a vendor could have yards in all four zones; Chief Yahner affirmed. Councilwoman Pastor offered because Police Officers must wait until tow trucks arrive at the scene on an incident, fast response times help free up Police Officers to move on to help other citizens.

Chairman Nowakowski believed the RFP should be altered to evaluate bidders on community involvement. Mr. Campion warned the Law Department views a community involvement evaluation criterion as a potential violation of gift policies. Chief Assistant City Attorney Dan Brown said his understanding is the city can request, but cannot compel, information about community involvement as part of the criteria to determine the award. The concern is compelling a company to provide free service could

potentially violate the gift clause. Following further discussion, he said he would go back to understand previous advice of the Law Department and follow up with the subcommittee.

Councilwoman Pastor made a substitute motion to approve Option 1 with a modification to allow one vendor to propose citywide. Councilwoman Williams seconded the motion.

The subcommittee came to a general consensus that more information was needed on fixed pricing and community involvement criteria. Councilwoman Pastor withdrew the substitute motion. Councilwoman Williams made a motion to continue the item until the next meeting. Vice Mayor Gallego seconded the motion. The motion to continue passed 4-0. Councilwoman Williams requested information on DPS and the Sheriff's Office's rates at the next meeting.

12. Public Safety Budget Update

Councilwoman Pastor exited the meeting.

Jill Celaya, Police Department Administrator, provided an overview of the department's budget, year to date spending, top 10 expenditures by type, and revenues collected.

Kenneth Leake of the Fire Department provided an overview of the department's budget, year to date spending, top 10 expenditures by type, and revenues collected.

Chief Presiding Judge Don Taylor of the Phoenix Municipal Court provided an overview of the department's budget, year to date spending, top 10 expenditures by type, and revenues collected. He also provided an update on the court's Compliance Assistance Program, which has more than 8,500 participants. He said the program is having a better long-term compliance rate, and to date approximately \$4.1 million has been collected.

Judge Taylor further noted he was appointed by the Chief Justice of the Arizona Supreme Court to a task force called Fair Justice for All, which looks at pretrial detention practices and costs as well as the effects fines and fees have on people's lives. He noted many of the task force's recommendations promote practices the City of Phoenix is already carrying out. He added Phoenix's practices were well-received at a Department of Justice summit on fines and fees reform in Washington, D.C.

13. Future Agenda Items

Councilwoman Williams requested a briefing on the Adobe Mountain adult re-entry center.

Chairman Nowakowski requested an update on domestic violence, as well as plans for the Fire Department to recruit more Hispanics and females and the Police Department to recruit more African Americans and veterans.

Vice Mayor Gallego requested information about pretrial detention practices.

14. Adjournment

Chairman Nowakowski adjourned the meeting at 11:07 a.m.

Respectfully submitted,
Carmen Ronan
Management Intern

CITY COUNCIL REPORT

TO: Ed Zuercher
City Manager

Milton Dohoney, Jr.
Assistant City Manager

FROM: Denise Olson
Chief Financial Officer

Joseph Yahner
Police Chief

SUBJECT: APPROVAL OF TOWING REQUEST FOR PROPOSALS PROCESS

This report requests the Public Safety and Veterans Subcommittee recommend City Council approval of the General Services Towing Contract Request for Proposals (RFP) process.

THE ISSUE

In 2012, the City Council approved changing the City's former practice of contracting with one sole tow vendor to provide towing services for the entire City to contract with no more than four vendors in four established tow zones. The change proved to be beneficial to vehicle owners, provided logistical advantages of having tow vendors closer to the storage lots served and increased competition. This practice promotes competitive pricing and allows for more opportunities for local business to participate in the process.

Currently, three vendors provide general services towing in four zones of the City:

Zone	Police Precincts	Vendor
A	Black Mountain and Cactus Park	DV Towing
B	Desert Horizon and Mountain View	All City Towing
C	Estrella Mountain and Maryvale	Western Towing
D	South Mountain and Central City	All City Towing

The Police and Finance departments recommends following the same procurement method and seeking open competition in the next contract process. This will allow all interested vendors of varying sizes; an equal opportunity compete in the bidding process.

Additionally, the same practice will ensure one tow vendor does not control or set tow pricing for the entire City of Phoenix. Instead, this competitive practice will help facilitate and promote quality towing services at the lowest possible cost.

OTHER INFORMATION

Established in 2006, Phoenix's Vehicle Impound Unit collects a \$150 administrative fee for every vehicle towed. Fees collected are placed into a special account for the sole purpose of implementing the Vehicle Impound Unit program as pursuant to ARS 28-3511 and ARS 28-3513. The PPD Unit is responsible for monitoring and auditing contracts and conduct monthly site visits to ensure contractor compliance. The contracts allow the PPD to provide general towing services to individuals under the following circumstances:

- Traffic accidents;
- Towing abandoned vehicles;
- Vehicles left in the roadways;
- Illegally parked vehicles; and
- Other law enforcement impoundments

Under state law, towing services must occur within 20 minutes from the time PPD dispatches a towing service provider. The City's averages 11 to 14 minutes wait time which is well below the 20 minute response time. Contractors are also required to provide auctioning services when vehicles have been lawfully impounded by Police and determined to be abandoned by the Arizona Department of Transportation, Motor Vehicle Division.

Currently, fees for towing (which are paid by the owner of the vehicle) range from \$18.00 to \$29.00 and are based on the size of the vehicle. In fiscal year 2015-16, the City recovered approximately \$2.1 million through towing fees and auction. With an additional \$34,000 proceeds recovered from the vendors for breaches.

Next Steps

The Phoenix Police Department seeks to modify the current scope of work to enhance public and traffic safety and ensure the safety of emergency personnel. Staff proposes changes to the RFP that include additional safeguard measures against excessive price increases, ensuring coverage for special events in downtown Phoenix and additional services for roadside assistance options at the request of a Police Officer.

Proposals will be evaluated based on the following criteria:

Evaluation Criteria	Points
Pricing	400
Conformance with Scope of Work and	300

Method of Approach	
Capacity, Experience and Past Performance	300
TOTAL	1,000

ALTERNATIVES

Staff also reviewed an alternative option of using a towing management company to be considered for the new solicitation of towing contracts. Towing management companies are contracted to dispatch tow companies and administer towing contracts. Cities who currently contract with a tow management solution use dozens of tow providers for towing services and several impound providers to manage impounds and vehicle disposal processes. Tow providers float throughout the city to await a tow request alert and the nearest tow truck responds and the vehicle is towed on the basis of which provider arrives first.

City staff identified two potential benefits for using a towing management company, including the use of an electronic towing application which could potentially reduce tow truck wait times for Police Officers and could benefit from real time search option for towed vehicles. Staff did note that using a towing management company substantial increase tow fees which would be passed directly onto vehicle owners. The chart below illustrates a towing charge comparison for a towing management in other cities compared to the Phoenix's existing model.

Level 1 Tow – Regular passenger size vehicle	
City	Price
Phoenix, AZ	\$18 - \$29
Indianapolis, IN	\$130
San Diego, CA	\$178
Austin, TX	\$193
Las Vegas, NV	\$200 - \$300
San Francisco, CA	\$208

*Note:
above
include
fees or

Pricing
does not
storage

additional fees associated with the type of tow.

Some other disadvantages include the lack of contract oversight, no city involvement/representation under this model and the towing administration management is handled by a private for-profit company. Under this model, there is a range of service

options that can be implemented; ranging from the use of an online towed vehicle search portal, mobile application or complete third party administration.

RECOMMENDATION

Staff request the Public Safety and Veterans Subcommittee recommend City Council approval of the General Services Towing Contract Request for Proposals (RFP) process.

Phoenix City Council
Public Safety and Veterans Subcommittee
Summary Minutes
Tuesday, October 12, 2016

2016 NOV -9 PM 1:13

CITY CLERK DEPT.

City Council Subcommittee Room
 Phoenix City Hall, Assembly Rooms A, B and C
 200 W. Washington St.
 Phoenix, Ariz.

Subcommittee Members Present

Councilman Michael Nowakowski, Chair
 Vice Mayor Kate Gallego
 Councilwoman Thelda Williams
 Councilwoman Laura Pastor

Subcommittee Members Absent**Staff Present**

Milton Dohoney
 Penny Parrella
 Kweilin Waller
 Carmen Ronan
 Mark Angle
 Wilhelmina Bakker
 Mark Borzych
 Jessica Breedlove
 James Burgett
 Jim Campion
 Mark Faulkner
 Vicki Hill
 Jonathan Howard

Staff Present

Shelly Jamison
 Lisa Jones
 Scott Krushak
 Mike Kurtenbach
 Harry Markley
 Denise Olson
 Mary Roberts
 Jessica Rothschild
 Danny Seville
 Phoebe Volk
 Scott Walker
 Jeri Williams
 Joseph Yahner

Public Present

Jeff Dunn
 Conor Gleason
 Jay Lenne
 Claude Mattox
 Ronald McClure

Public Present

Ann O'Brien
 Gwen Reilly
 Dan Rush
 Randy Shipley

1. Call to Order

Chairman Nowakowski called the Public Safety and Veterans Subcommittee meeting to order at 9:05 a.m. with Councilmembers Gallego, Williams, and Pastor present.

2. Call to the Public

None.

3. Arizona Department of Corrections Maricopa Reentry Center

Assistant Police Chief Mary Roberts described the genesis of the Arizona Department of Corrections' (DOC) Adobe Mountain Reentry Center, a halfway house that opened in July 2016.

Councilwoman Williams said she has written to the Governor describing her issues with the center. She commented it has brought many homeless people into the area, and the nearby

shopping center, employment center, and Park and Ride facilities have been experiencing problems.

Ann O'Brien, who lives near the reentry center, said the surrounding community needs to know what to expect from the Phoenix Police Department when they report crimes. She observed the center does not have nearby public transportation and affordable housing to support it.

Chairman Nowakowski wondered if sex offenders had been removed from the facility, and if so, where they were relocated. Assistant Chief Roberts said there are less than 20 sex offenders at the center, and they are being transitioned by DOC to adequate housing that meets requirements concerning their registration. Chairman Nowakowski expressed concern ex-sex offenders are often dropped off at Central Arizona Shelter Services (CASS) in Downtown Phoenix, which adds to the large homeless population there. He suggested following up with DOC to see where they are dropping off sex offenders.

Chairman Nowakowski expressed his support for programs that reacclimate formerly incarcerated individuals into society, but believed other cities should host the programs, in addition to Phoenix.

Councilwoman Williams noted she and Councilman Waring had conversations with DOC and state legislators representing the area emphasizing the City of Phoenix should not be the only city absorbing relocation efforts. She desired to continue relocation conversations with the legislature and the Governor's Office.

Vice Mayor Gallego reiterated other cities throughout the county should assist in finding social services solutions, adding better outcomes are possible when individuals have services near where they have historical ties.

Councilwoman Pastor wondered if there were similar successful programs in Arizona and if the City is keeping performance data on the effectiveness of these programs. Ms. Roberts replied the DOC oversees the program.

Harry Markley provided information about Phoenix's activities regarding the facility. He said the City expanded their notification area to let residents in proximity of the facility know, they are going to community meetings and reaching out to business owners, and they are in conversations with the facility to better understand its characteristics.

Chairman Nowakowski encouraged the City to come together to find the right solution for the community.

4. Animal Hoarding

Vicki Hill, City Prosecutor, reviewed details of an ordinance to make it a Class 1 misdemeanor to hoard animals. The ordinance would make it so a person who has 10 or more animals treated in a substandard way, i.e., abandoned, kept in unsanitary conditions, or not appropriately fed or hydrated, would be ordered to have a mental

health evaluation, pay for the animal's cost of care, and could be prevented from owning animals in the future.

Councilwoman Williams observed the ordinance would help investigators.

Vice Mayor Gallego wished to know how this would affect police training. Ms. Hill said they have investigators who are well trained and experienced in this type of investigation, and they also bring in expert witnesses from the Arizona Humane Society for assistance.

Vice Mayor Gallego asked for clarification about what constitutes a companion animal. Ms. Hill said all animals except fish and rodents.

Chairman Nowakowski clarified under the ordinance residents would still be allowed to have more than 10 animals, but they could not treat them in a substandard way.

Councilwoman Williams thanked Police Chief Joseph Yahner for his work to combat animal cruelty and improve associated police training.

Councilwoman Williams made a motion to approve the item. Chairman Nowakowski seconded the motion, which passed 4-0.

5. Approval of Towing Request for Proposals Process.

Denise Olson, Chief Financial Officer, gave an overview of the item. She described the City's current contract, which has four towing zones, with fees varying by zone, and three vendors.

Jessica Rothschild, Management Assistant II, described the difference between the current competitive pricing model and a fixed pricing model, which would be more expensive. She compared towing and daily storage fees in neighboring jurisdictions, then described fixed rate pricing models for the Arizona Department of Public Safety (DPS) and Maricopa County Sheriff's Office (MCSO).

Procurement Manager Jim Campion stated the four towing zones maximize competition, and a tow provider is required to have a storage facility in the zone.

Joseph Yahner, Police Chief, proclaimed his satisfaction with the current configuration. He highlighted problems with wait times under the previous system, which takes officers away from patrolling, as they must remain at an incident until the tow truck shows up.

Mr. Campion presented the recommendation to stay with current model with a three-year contract term and one, two-year option to extend. He provided recommended RFP evaluation criteria.

Vice Mayor Gallego noted her interest in hearing from members of the towing industry regarding the addition of roadside, or, "other services," i.e., tire change, jumpstart, lockout, fuel refill, to the RFP evaluation criteria.

Claude Mattox of Molera Alvarez advocated for the fixed pricing model, which he said promotes competition based on service, not price; eliminates variable prices for drivers around the City; simplifies audits due to a single vendor; and allows for economies of scale for the vendor. He stated his approval for acknowledging vendors with strong community involvement. He concluded by asserting the unfairness of holding current providers responsible for performance issues of the former single vendor and distributing a DPS model pricing sheet.

Randy Shipley of DV Towing asserted safety and on-time performance should be weighted more than pricing. Vice Mayor Gallego asked about factors that drive on-time performance. He said trucks must be staged throughout the zones to meet response time standards; this creates a large capital cost which needs to be recouped. Vice Mayor Gallego requested his input on roadside services; he was not in favor.

Jeff Dunn of All City Towing stated the DPS/MCSO model has been in place 10 years, and was the result of a full market study. He contended the contract should not be built on price, and reiterated the high cost of meeting 11 to 14-minute response times, including paying for trucks and employee benefits. He concurred regarding not wanting to provide roadside services.

Ron McClure of Unique Towing commented the cost of providing towing has gone up and Phoenix's prices are too low, as they are not reflective of the cost of an actual tow. He noted DPS bases its tow rate on the average tow rate of high-performing vendors. He remarked the contract should weigh capacity and past performance more than pricing, and he advocated for multiple vendors. He was also concerned about the legality of revenue sharing and was opposed to providing roadside services.

Chairman Nowakowski asked how the price of scrap metal going down affects the industry. Chairman Nowakowski clarified if your car is abandoned, it goes to auction or is sold for scrap metal. Mr. McClure said selling scrap metal is one of the main businesses in the industry, and when the price of scrap metal goes down, towing companies get less money for abandoned or totaled cars, which has hurt their bottom line. He also described auction income, which the City gets a 34 percent cut of, and he noted the costs to prepare a car to go to auction are high.

Councilwoman Williams asked what percent of towed vehicles go to auction. Mr. McClure said about 20 percent.

Conor Gleason, President of the Arizona Professional Towing and Recovery Association (APTRA) said he was opposed to providing roadside services. He emphasized the cost to deliver a tow continues to rise, and pricing should not carry the biggest weight in the contract because service delivery is more important. He added

APTRA is working with DPS to determine the total cost of a tow. He expressed dissatisfaction with auction revenue sharing because these costs are often passed on to users.

Councilwomen Williams and Pastor and Chairman Nowakowski asked staff for clarification about auction revenue sharing. Mr. Campion said it is part of the pricing criteria in the RFP. Ms. Rothschild explained when a vehicle is abandoned, the towing company can auction it, and a portion of that comes back to the City. Mr. Gleason noted DPS does not require revenue sharing, and towing companies often do not recover much cost due to the cost of storing the vehicle.

Councilwoman Pastor inquired about total costs in revenue sharing scenarios. Ms. Rothschild said she did not have a pricing model. Mr. Gleason noted AFTRA could provide cost information.

Councilwoman Williams wondered how much towing income the city receives annually. Ms. Rothschild explained the vehicle owner pays the vendor directly for towing and storage fees. She said the City does cost recovery of \$150 on 30-day impounds to fund the program and administration, including detectives who inspect vehicles and customer service staff. Councilwoman Williams asked if the program counts on the cost recovery for its funding; Chief Yahner affirmed.

Councilwoman Williams wished to know the role of inspectors. Ms. Rothschild replied they check if there is an incorrect VIN number or stolen vehicle, because if the City towed a vehicle and did not notify the correct owner, per state law the City pays for that. Councilwoman Williams asked how often this type of fraud happens; Ms. Rothschild said approximately twice a month.

Vice Mayor Gallego queried if other cities do revenue sharing and when AFTRA's report on the cost of a tow would be done. Mr. Gleason said Phoenix charges more than other cities, and he could not say when the study would be done.

Vice Mayor Gallego asked if other City departments go through the Police Department for towing. Ms. Rothschild affirmed.

Councilwoman Pastor requested clarification on the RFP pricing evaluation criteria. Ms. Rothschild responded pricing is based on daily storage fees and the amount to tow each vehicle based on the gross vehicle weight.

Mr. Campion said pricing includes revenue sharing. He noted DPS is interested in looking at Phoenix's model because their customers sometimes shop around to private providers for better rates.

Dan Rush of All City Towing contended less weight should be put on pricing because the current prices don't reflect the full cost to tow a vehicle. He did not want to provide roadside service.

Councilwoman Pastor said she needed clarity around what total cost of a tow is to understand pricing.

Chief Yahner said provider concerns could be addressed during the RFP process when scrap metal concerns and other particulars are negotiated, but first the high-level contract parameters need to be defined.

Mr. Campion said the current contract was based off of the then-Council's preference to have low prices for vehicle owners. He added contracts have been renegotiated based on the price of scrap metal in the past, and suggested the Council could remove roadside services from the evaluation criteria and add more weight to other categories.

Ms. Olson said vendors would have to submit a pricing sheet delineating the breakdown of their prices.

Chairman Nowakowski felt there were mixed messages about what a tow actually costs and how much the industry gets. He said he would like to see performance outweigh pricing in terms of evaluation points. He approved of continuing with four zones and allowing for multiple tow companies.

Councilwoman Williams made a motion to continue with the current model of four towing zones where proposers can be awarded one or more zones, and changing the RFP evaluation criteria to allocate 350 points to pricing; 300 to conformance with the scope of work and method of approach; 350 to capacity, experience, and performance; with removal of the other (roadside) services criteria category. Councilwoman Pastor seconded the motion, which passed 4-0.

Chairman Nowakowski asked if living wage requirements are built into the terms and conditions. Mr. Campion affirmed.

Assistant City Manager Milton Dohoney asked if the Subcommittee wanted another report from staff before they execute the RFP process. The Subcommittee said no.

6. Future Agenda Items

The Subcommittee reviewed a listing of future agenda items, and Chairman Nowakowski asked if a Domestic Violence Court update could be added.

7. Adjournment

All Councilmembers welcomed incoming Police Chief Jeri Williams and thanked Chief Joseph Yahner for his leadership and accomplishments during his tenure. Chairman Nowakowski adjourned the meeting at 10:44 a.m.

Respectfully submitted,
Carmen Ronan
Management Intern

198167

Public Safety and Veterans Subcommittee, October 12, 2016, item 5

CITY COUNCIL REPORT

TO: Ed Zuercher
City Manager

Milton Dohoney, Jr.
Assistant City Manager

FROM: Denise Olson
Chief Financial Officer

Joseph Yahner
Police Chief

SUBJECT: APPROVAL OF TOWING REQUEST FOR PROPOSALS PROCESS

This report requests the Public Safety and Veterans Subcommittee recommend City Council approval of the General Services Towing Contract Request for Proposals (RFP) process.

THE ISSUE

On September 27, 2016 staff presented procurement options for General Towing services for the Police Department to the Public Safety and Veterans Subcommittee. At that meeting, Council requested more information on fixed pricing options and comparisons with other governments in the local area.

OTHER INFORMATION

In 2012, the City Council approved changing the City's former practice of contracting with one sole tow vendor to provide towing services for the entire City to contract with no more than four vendors in four established tow zones. The change proved beneficial to vehicle owners, provided logistical advantages of having storage lots located throughout the City and increased competition. By comparison, when the City contracted with one vendor time response violations occurred at a higher rate:

One tow vendor for entire city

- Assessed 2,398 violations to single vendor resulting in an **average 40 per month**

Three vendors, four established zones

- Assessed 1,284 violations under the existing contracts with vendors resulting in an **average 30 per month**

The existing practice promotes competitive pricing and allows for more opportunities for local business to participate in the process. The Police and Finance departments

recommend following the same procurement method and seeking open competition in the next contract process. This will allow all interested vendors of varying sizes an equal opportunity compete in the bidding process. Additionally, the same practice will ensure one tow vendor does not control or set tow pricing for the entire City of Phoenix. Instead, this competitive practice will help facilitate and promote quality towing services at the lowest possible cost.

The existing contracts for the four towing zones allow the PPD to provide general towing services to individuals under the following circumstances:

- Traffic accidents, owner assists
- Abandoned vehicles
- Illegally parked vehicles
- Stolen recoveries
- Mandatory 30-day hold tows, and
- Other law enforcement impoundments

The Code Enforcement Unit is responsible for monitoring and auditing contracts and conducting monthly site visits to ensure contractor compliance. Under the existing contracts, towing services must occur within 20 minutes from the time PPD dispatches a towing service provider. The City averages 11 to 14 minutes wait time which is well below the 20 minute response time. Contractors are also required to provide auctioning services when vehicles have been lawfully impounded by Police and determined to be abandoned by the Arizona Department of Transportation, Motor Vehicle Division.

Currently, three vendors provide general services towing in four zones of the City:

Zone	Police Precincts	Vendor	Towing Fees
A	Black Mountain and Cactus Park	DV Towing	\$18.00
B	Desert Horizon and Mountain View	All City Towing	\$29.00
C	Estrella Mountain and Maryvale	Western Towing	\$18.00
D	South Mountain and Central City	All City Towing	\$15.00

As shown above fees for towing a vehicle (which are paid by the owner of the vehicle) range from \$15.00 to \$29.00 and are based on the size of the vehicle. In fiscal year 2015-16, the City recovered approximately \$2.1 million through administrative fees and auction, with an additional \$34,000 in proceeds recovered from the vendors for breaches.

For the upcoming procurement staff recommends accepting bids for the four zones and proposals will be evaluated based on the following criteria:

Evaluation Criteria	Points
Pricing	400
Conformance with Scope of Work and Method of Approach	300
Capacity, Experience and Past Performance	300
TOTAL	1,000

ALTERNATIVES

Staff also reviewed an alternative option of using a towing management company to be considered for the new solicitation of towing contracts. Towing management companies are contracted to dispatch tow companies and administer towing contracts. In some jurisdictions tow providers float throughout the city to await a tow request alert and the nearest tow truck responds and the vehicle is towed on the basis of which provider arrives first. Staff did note that using a towing management company will substantially increase tow fees which would be passed directly onto vehicle owners. Another disadvantage includes the lack of contract oversight, no city involvement/representation under this model and the towing administration management is handled by a private for-profit company.

Another alternative is to do a procurement for citywide towing services. The advantage of doing a citywide towing procurement is it will result in a flat rate citywide towing fee, one contract for the Police Department and one contract to administer. Some of the requirements of this procurement include having multiple yards located throughout the city to ensure the towing storage facility is relatively close to where the vehicle was originally towed. A citywide service provider would also require capital, including:

- 56 trucks citywide
- 24 hours service and associated drivers
- Storage facilities within each zone
- Minimum of 2 ½ acres of property storage
- Special equipment for underwater vehicles
- 20 minute response time for priority police-ordered tows

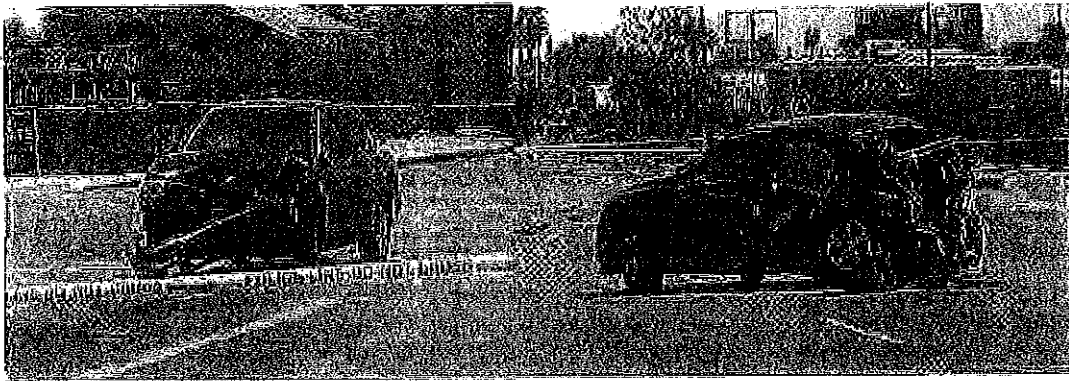
There is concern with staff that these requirements do limit the number of vendors who will be able to compete or participate in the procurement process.

CONSIDERATIONS

The Subcommittee also requested more information on a fixed-cost pricing model. As stated above, soliciting for a citywide towing service will result in one price for towing

services. Staff is not able to predict if a citywide approach would result in lower prices as compared to the prices set using four towing zones.

Staff was also asked to do pricing comparisons to other local governments. The Police Department did a comparison based on a scenario. The scenario is a recent crash occurring near 3500 West Roosevelt Street in the South Mountain Precinct that resulted in two disabled vehicles. A southbound vehicle slowed to turn at an intersection, was struck by a second vehicle and disabled in the middle of the road causing a hazard for passersby.



In this situation and under the current contract the driver of the struck vehicle is required to pay a \$15 towing fee and from \$15 and \$32.50 for daily storage. For five days storage the approximate price for the no fault vehicle ranges from **\$90.00 - \$162.50** under the rates set in the current General Services contract.

Under a fixed rate pricing the struck vehicle is required to pay \$69 - \$75 hook fee plus \$4 mileage and daily storage from \$15 - \$30 per day. For five days storage and an approximate 10 miles travel the no fault vehicle charges range from **\$169 - \$265**.

Pricing Comparison with neighboring jurisdictions:

	Towing Fee	Daily Storage
Scottsdale PD (1 vendor)	\$0.01	\$32.50 per day
Mesa PD (4 zones, 3 vendors)	\$10 - \$32.45	\$12.50 - \$16.78 per day
Glendale PD (1 provider)	\$25 per hour	\$15 per day
MCSO (14 zones, 45 providers)	\$75 fixed rate plus \$4 per mile	\$15 - \$25 per day
DPS (3 districts, up to 25 providers per district)	\$69 fixed rate plus \$4 per mile	\$25 - \$30 per day
Phoenix PD (4 zones, 3 providers)	\$15 - \$29 hook fee	\$15 - \$32.50 per day

As shown in the price comparisons above, there are various towing models being utilized by local governments. In the case of Department of Public Safety (DPS), there is one fee

but it varies depending on the number of miles the vehicle is towed. The DPS model does not utilize one tow company but rotates through 45 providers for each of the three districts.

Higher towing fees impact to lower income citizens is a genuine concern. City staff's concern is for the citizens of the community and a need to maintain favorable police community relations. Currently, officers respond to traffic accidents and tow disabled vehicles from the roadway to remove the hazard and restore traffic flow. The unintended consequence of abandoning a vehicle at a tow yard results in a \$500 fine assessed by the Arizona Motor Vehicle Division that must be paid before the owner can register another vehicle.

RECOMMENDATION

Staff request the Public Safety and Veterans Subcommittee recommend City Council approval of the General Services Towing Contract Request for Proposals (RFP) process utilizing the existing towing services model including four towing zones.

November 30, 2016

The RFP will be issued no later than December 2016. A formal recommendation for award of a new contract will be presented to City Council in the spring of 2017.

The evaluation panel will consist of a minimum of five people, which will include one representative from three departments outside of PCC and two PCC personnel.

Advertising for the RFP will be placed in the City's contracted newspaper, Arizona Business Gazette. In addition, advertising will be placed in the following publications and website: Record Reporter, Arizona Informant, Prensa Hispana, Trade Journals, Bid Source, and City webpage.

Concurrence

This item was recommended for approval by the Downtown, Aviation, Economy and Innovation Subcommittee by a vote of 4-0 on Nov. 2, 2016.

ITEM 40

CITYWIDE

**ISSUE RFP FOR GENERAL
POLICE TOWING SERVICES**

The Council heard request to authorize the City Manager, or his designee, to issue a Request for Proposals (RFP) for the General Police Towing Services for the Phoenix Police Department.

The Phoenix Police Department required general towing services to provide assistance for citizens involved in accidents, towing abandoned vehicles, vehicles left in the roadways, illegally parked vehicles, and other law enforcement impoundments. Towing services were required within 20 minutes from the time police calls the provider. The Police Department also required auctioning services when vehicles have been lawfully impounded and determined to be abandoned by the Arizona Department of Transportation Motor Vehicle Division (MVD).

The General Police Towing Services contract covered over 500 square miles which was currently divided into four zones. Last year the Police Department requested more than 33,000 tows citywide.

Currently, there were three separate contracts representing four zones for the General Police Towing Services contract. In order to allow adequate time for a new solicitation, all three towing vendors agreed to a six-month extension with fixed pricing through July 31, 2017.

November 30, 2016

The RFP process will select vendors to provide towing services in the existing four zones for three years with one, two-year extension option for a contract term of up to five years. Vendors might propose on one or more zones.

The evaluation criteria and corresponding points will be as follows:

Pricing (tow fee, storage, outside city limit, dry run, auction sales split, disposal sales split)	350 Points
Conformance with Scope of Work and Method of Approach	300 Points
Capacity, Experience and Past Performance	350 points

Concurrence/Previous Council Action

This item was recommended for approval by the Public Safety and Veterans Subcommittee on Oct. 12, 2016.

ITEM 41

CITYWIDE

**ORDINANCE S-43026 -
RFA 07/081D MMCAP-MEDICAL
& PHARMACY SUPPLIES -
REQUIREMENTS CONTRACT**

The Council heard request to authorize the City Manager, or his designee, to extend the use of the State of Arizona Cooperative Contract ADSPO14-068468 with Minnesota Multistate Contract Alliance (MMCAP) for Medical & Pharmacy Supplies through the State of Arizona and enter into agreements with Physician Sales & Service, Cardinal Distribution, McKesson, Glaxo Smith, Sanofi Pasteur, Inc., and Meridian Medical Technologies. This contract will provide pharmacy and medical supplies used by EMS and Fire personnel on an as-needed basis through March 30, 2020. This contract was approved by formal action on Dec. 14, 2011. It was further requested the City Controller be authorized to disburse all funds related to this item.

The MMCAP was a voluntary group purchasing organization (GPO) operated and managed by the State of Minnesota's Department of Administration for government agencies. The State of Arizona Procurement Office utilized MMCAP contracts as a purchasing cooperative under ARS Title 41-2632 as authorized by the Arizona Procurement Code.

By utilizing the State Cooperative Agreement, the City benefited from the government pricing, volume discounts and economies of scale.

Contract Term

The City will begin accessing the State of Arizona Cooperative Contract on or about Jan. 1, 2017 with a maximum end date of March 30, 2020.

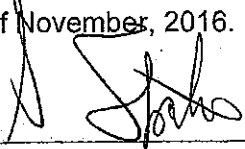
November 30, 2016

The City Council therefore finds and hereby certifies and declares that none of the candidates in said Special Council Election for District 3 gained a majority of all the votes cast, and therefore, a Runoff Election will be held on March 14, 2017 between the following two candidates, having received the most votes in the Special Council Election:

DISTRICT 3

Christopher M. DeRose
Debra Stark

IN WITNESS WHEREOF, the Council of the City of Phoenix hereby declares the attached results to be the official results of said Special Council Election, this 30th day of November, 2016.



Greg Stanton
Mayor



City Clerk
SEAL





Utilize City of Mesa Contract for Pawnshop Web-based Application Services (Ordinance S-44267)

Request to authorize the City Manager, or his designee, to access the City of Mesa contract 2016122 and enter into a contract with LeadsOnline, LLC for pawnshop web-based application services. Further request authorization for the City Controller to disburse all funds related to this item. The aggregate contract value will not exceed \$643,000 (including applicable taxes), with an estimated annual expenditure of \$128,600.

Summary

This contract will allow the City of Phoenix (COP) Police Department Pawnshop Detail the ability to report pawnshop and second-hand dealer transactions to the Maricopa County Sheriff's Office (MCSO) as required by Arizona Revised Statute 44-1625, in addition to tracking and collecting transaction fees from pawnshops and second-hand dealers as required by City Ordinance 19-40. The Pawnshop Detail receives monthly regulatory fees that result in approximately \$1.2 million revenue dollars each year from pawnshops and second-hand dealer transactions. Additionally, the Police Department Pawnshop Detail assists in numerous investigations and recovers hundreds of thousands in stolen property for victims each year. The new web-based system will allow functions, including but not limited to, consolidation of all reporting of transactions by stakeholders including the City to MCSO, billing for transaction fees, property release hearing requests and inspections and investigative queries by detectives. Utilizing the new web-based system will increase staff productivity, improve business relationships with pawnshops and second-hand dealers and is in alignment with current COP business practices and technical requirements. Currently, many agencies within Arizona use LeadsOnline, which makes the web-based application an advantageous system conversion.

This item has been reviewed and approved by the Information Technology Services Department.

Procurement Information

In accordance with Administrative Regulation 3.10, a participating agreement is required when the City uses a cooperative agreement from another public agency. The

contract was awarded through a competitive process consistent with the City's procurement processes, as set forth in the Phoenix City Code, Chapter 43. The City of Mesa contract was awarded on Dec. 5, 2016.

Contract Term

The five-year contract term shall retroactively begin on or about Feb. 1, 2018.

Financial Impact

The aggregate contract value will not exceed \$643,000 (including applicable taxes), with an estimated annual expenditure of \$128,600. Funds are available in the Police Department's budget.

Responsible Department

This item is submitted by Assistant City Manager Milton Dohoney, Jr. and the Police Department.



Acceptance of 0.29 Acres For the Zone 9D Booster Pump Station (Ordinance S-44269)

Request to authorize the City Manager, or his designee, to accept the conveyance of an approximate 0.29-acre site from Lennar Arizona, Inc., its successors and assigns, for the Zone 9D Booster Pump Station located at the southeast corner of W. Palace Station Road and N. 41st Drive.

Summary

Lennar Arizona, Inc. constructed a large capacity booster pump station within the Circle Mountain Ranch Subdivision pursuant to Contract 146081. The booster pump station will have the capacity to serve future development in the area in addition to the Circle Mountain Ranch Subdivision. All requirements set forth in the development agreement have been met for acceptance of the improved booster pump station site.

Location

Southeast corner of W. Palace Station Road and N. 41st Drive, identified by Maricopa County Assessor parcel number 202-23-594.

Council District: 1

Concurrence/Previous Council Action

Contract 146081 was approved by Ordinance S-42949 at the Oct. 19, 2016 Formal Council meeting.

Responsible Department

This item is submitted by Deputy City Manager Karen Peters and the Water Services and Finance departments.



Window Treatments and Associated Services - Requirements Contract - IFB 18-128 (Ordinance S-44273)

Request to authorize the City Manager, or his designee, to enter into a contract with Coyote Blind Company, Inc., to provide window treatments and associated services for City facilities. Further request the City Controller to disburse all funds related to this item. The five-year aggregate value of the contract will not exceed \$330,000, with an annual estimated expenditure of \$66,000.

Summary

This contract will provide all labor, materials, equipment, and transportation, to supply and install roller shades, mini-blinds, honeycomb and cellular shades, vertical blinds, and exterior sun shades in various Fire, Public Works, and Parks and Recreation Department facilities. The Fire Department is the largest user of this service and has identified several projects which will be completed under this agreement.

Procurement Information

Invitation for Bid 18-128 was conducted in accordance with Administrative Regulation 3.10. There were four offers received by the Finance Department's Procurement Division on Dec. 15, 2017. The following are the three lowest-priced offers received:

Coyote Blind Company, Inc. - \$10 Hourly Labor Rate

Blue Dog Home Services, LLC, dba, Eclipse Window Coverings - \$20 Hourly Labor Rate

Ardy's Mini-Blind Service, Inc. - \$35 Hourly Labor Rate

The Deputy Finance Director recommends that the offer from Coyote Blind Company, Inc., be accepted as the lowest-priced, responsive and responsible offer.

Contract Term

The five-year contract term shall begin on or about April 1, 2018.

Financial Impact

The aggregate value of the contract will not exceed \$330,000 over the life of the contract, with an annual estimated expenditure of \$66,000. Funds are available in Fire, Public Works, and Parks and Recreation departments' budgets.

Responsible Department

This item is submitted by Assistant City Manager Milton Dohoney, Jr., Deputy City Managers Karen Peters and Deanna Jonovich, and the Fire, Public Works, and Parks and Recreation departments.



Authorization to Relinquish a Portion of a Service Road Easement Near Mayo Boulevard and 68th Street by Quitclaim Deed (Ordinance S-44275)

Request to authorize the City Manager, or designee, to relinquish a portion of a service road easement located along the south side of Mayo Boulevard, approximately 450 feet west of 68th Street, by quitclaim deed to JLB Mayo, LLC, its successor or assigns.

Summary

The service road easement was originally assigned to the City of Phoenix on Dec. 11, 2013 at no cost to the City by Arizona State Land Department's applicant PR4E, LLC. The service road easement allows the City to access and maintain drainage culverts on adjacent property. A portion of the easement not needed for access will be relinquished by quitclaim deed for use by the property owner. The City will continue to have adequate access along the portion of the service road easement being retained.

Location

Along the south side of Mayo Boulevard, approximately 450 feet west of 68th Street, identified by assessor parcel number 215-05-301.

Council District: 2

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Street Transportation and Finance departments.



Acceptance of Easements for Public Utility and Water Purposes (Ordinance S-44280)

Request for the City Council to accept easements for public utility and water purposes; further ordering the ordinance recorded.

Summary

Accepting the property interests below will meet the Planning and Development Department's Single Instrument Dedication Process requirement prior to releasing any permits to applicants.

Easement (a)

Applicant: Michael R. Widmaier, its successor and assigns

Purpose: Public Utilities

Location: 4344 E. Dale Lane

File: FN 170116

Council District: 2

Easement (b)

Applicant: Western Imperial 2000, LLC, its successor and assigns

Purpose: Public Utilities

Location: 1302 W. Indian School Road

File: FN 170117

Council District: 4

Easement (c)

Applicant: Copper Developments, LLC, its successor and assigns

Purpose: Public Utilities

Location: 13th Avenue and Indian School Road

File: FN 170117

Council District: 4

Easement (d)

Applicant: MKC Builders Corporation, its successor and assigns

Purpose: Public Utilities

Location: 1815 E. Myrtle Ave.

File: FN 170114

Council District: 6

Easement (e)

Applicant: Woodside Homes Sales AZ, LLC, its successor and assigns

Purpose: Water

Location: 3422 W. Baseline Road

File: FN 170124

Council District: 8

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Planning and Development and Finance departments.



Acceptance and Dedication of a Deed for Roadway, and Easements for Sidewalk and Vehicular Non-Access Purposes (Ordinance S-44281)

Request for the City Council to accept and dedicate a deed for roadway purposes, and easements for sidewalk and vehicular non-access purposes; further ordering the ordinance recorded.

Summary

Accepting and dedicating the property interests below will meet the Planning and Development Department's Single Instrument Dedication Process requirement prior to releasing any permits to applicants.

Deed (a)

Applicant: Michael R. Widmaier, its successor and assigns

Purpose: Roadway

Location: 4344 E. Dale Lane

File: FN 170116

Council District: 2

Easement (b)

Applicant: Emerald Senior Living, LP, its successor and assigns

Purpose: Sidewalk

Location: 4114 E. Greenway Road

File: FN 170120

Council District: 2

Easement (c)

Applicant: Emerald Senior Living, LP, its successor and assigns

Purpose: Vehicular Non-Access

Location: 4114 E. Greenway Road

File: FN 170120

Council District: 2

Easement (d)

Applicant: HUB 317, LLC, its successor and assigns

Purpose: Sidewalk

Location: 317 S. 48th St.

File: FN 170119

Council District: 6

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Planning and Development and Finance departments.



Grounds Maintenance Equipment, Parts, Accessories, Supplies, and Related Services - National Intergovernmental Purchasing Alliance 2017025 (Ordinance S-44287)

Request to authorize the City Manager, or his designee, to allow the use of the National Intergovernmental Purchasing Alliance (National IPA) contract with The Toro Company to provide mid-sized lawnmowers and associated maintenance. Further request authorization for the City Controller to disburse all funds related to this item. The aggregate contract value will not exceed \$1,074,100 over the life of the contract.

Summary

The Parks and Recreation Department is undertaking an effort to phase out the current fleet of gang mowers and replace it with leased mid-sized mowers. This change will increase efficiency and reduce costs by ensuring less equipment downtime and lower repair costs. The contract will provide for the 48-month lease of mid-sized mowers, including a service plan to cover maintenance. The Parks and Recreation Department's current fleet of 15 gang mowers, as eligible for replacement, will be replaced with leased mid-sized mowers. Every two gang mowers that are eliminated provide funding for three mid-sized mowers and it is anticipated that the entire fleet will be replaced over the contract term.

Procurement Information

In accordance with Administrative Regulation 3.10, a participating agreement is required when the City uses a cooperative agreement. The City of Phoenix is a member of National IPA and this contract was awarded through a competitive process, consistent with the City's procurement processes, as set forth in the Phoenix City Code, Chapter 43. Utilization of this agreement allows the City to benefit from national governmental pricing and volume discounts.

Contract Term

The four-year contract term will begin on or about March 15, 2018 and provisions of the contract include an option to extend the term up to one additional year.

Financial Impact

The aggregate contract value will not exceed \$1,074,100 over the life of the contract.

Funds are available in the Parks and Recreation Department's operating budget.

Responsible Department

This item is submitted by Deputy City Manager Deanna Jonovich and the Finance and Parks and Recreation departments.



Paving Materials - Requirements Contract - IFB 12-098A (Ordinance S-44288)

Request to authorize the City Manager, or his designee, to extend Contract 132785 with Vulcan Materials Co. to continue to provide paving materials for citywide departments. Further request authorization for the City Controller to disburse all funds related to this item.

Summary

This contract provides various types of paving materials and is primarily utilized by the Street Transportation, Water Services, and Aviation departments. Additional time is needed to re-solicit a new citywide procurement, therefore a month-to-month extension is requested, for up to six additional months.

Contract Term

This extension will continue this contract through no later than Aug. 31, 2018.

Financial Impact

An additional amount of \$888,000 is needed, and the revised aggregate value will not exceed \$14,063,700. Funds are available in the various departments' budgets.

Concurrence/Previous Council Action

This contract is a result of IFB 12-098, awarded on Feb. 1, 2012.

Responsible Department

This item is submitted by City Manager Ed Zuercher and the Finance Department.



Authorization to Apply for and Accept 2018-2019 Head Start Birth to Five Funds with Delegate Agencies and Child Care Partners (Ordinance S-44282)

Request to authorize the City Manager, or his designee, to apply for Fiscal Year 2018-2019 Head Start Birth to Five program grant funds from the U.S. Department of Health and Human Services (DHHS) for up to a total of \$33,459,691 and to enter into contracts with Delegate Agencies and Child Care Partners upon successful award of the grant. Further request authorization to amend contracts to move one-time monies to Delegate Agencies and Child Care Partners for necessary health and safety items, provide direct and administrative services to Head Start Birth to Five families, or enter into collaborative contracts or other related agreements required for Head Start services. One-time funding additions to Delegate Agency and Child Care Partner contracts will be approved by the governing board before award. Further request authorization for the City Treasurer to accept and the City Controller to disburse all funds related to this item if awarded.

Summary

The Phoenix Head Start Birth to Five program currently provides comprehensive education and social services through three service delivery models. There are 300 families, including infant and toddler children, served through a home-based model with an additional 188 served in center-based classrooms and 2,963 preschoolers served in a center-based program. Many services are provided through contractors designated by the Office of Head Start as Delegate Agencies and Child Care Partners. See Attachment A for Delegate funding amounts.

The Delegate Agencies are as follows:

- Alhambra Elementary School District.
- Booker T. Washington Child Development Center.
- Deer Valley Unified School District.
- Fowler Elementary School District No. 45.
- Greater Phoenix Urban League.
- Murphy Elementary School District No. 21.
- Roosevelt Elementary School District.
- Washington Elementary School District.

- Wilson School District No. 7.

The grant supports the partnership of Early Head Start programs with child care providers. The partnership allows programs to leverage their funds to provide more high quality early learning slots in their community. The Child Care Partners are as follows:

- Kids Kampus
- Out of This World Childcare
- Cactus Kids
- Robin's Nest

Contract Term

The Grantee is entering into the fifth year of a five-year grant for the Head Start preschool and Early Head Start Home-Based programs and the new contract term is July 1, 2018 to June 30, 2019. The Early Head Start - Child Care Partnership (EHS-CCP) grant is a separate application and will be in its fourth year of a four-year grant, the new contract term is July 1, 2018 to June 30, 2019. The contracts will be renewed for the remaining year, conditioned upon approval of the annual refunding applications, new budgets, and updated program information.

Financial Impact

Out of the total \$33,459,691 grant, \$16,723,795 is allocated to the Delegate Agencies, approximately \$2,162,725 to the Child Care Partners, and \$14,573,171 to provide direct and administrative services to Head Start Birth to Five children and families.

Early Head Start Child Care Partners are funded based on enrollment. The funding per day varies depending on whether children are receiving child care subsidies. The funding breakdown and the Partners are listed in Attachment B.

A 25 percent match required by the grant is generated by the contractors, City in-kind services, and community volunteers. No additional General Funds are needed to operate the Head Start Birth to Five program.

Concurrence/Previous Council Action

The Head Start Birth to Five Parent Policy Council approved this item on Jan. 8, 2018. The Parks, Arts, Education and Equality Subcommittee approved this item on Jan. 24, 2018 by a vote of 4-0.

Responsible Department

This item is submitted by Deputy City Manager Deanna Jonovich and the Human Services Department.

Head Start Birth to Five Delegate Agencies and funding amounts for 2018-2019

Delegate Agency	Base	Training and Technical Assistance	*Supplemental Duration	Total
Alhambra	\$2,417,243	\$23,923	\$162,000	\$2,603,166
Booker T Washington	\$989,366	\$9,796	\$224,000	\$1,223,162
Deer Valley	\$807,927	\$8,208	\$0	\$816,135
Fowler	\$1,007,616	\$9,977	\$134,400	\$1,151,993
Greater Phoenix Urban League	\$3,769,514	\$37,321	\$676,000	\$4,482,835
Murphy	\$699,162	\$6,922	\$224,000	\$930,084
Roosevelt	\$2,038,264	\$20,180	\$0	\$2,058,444
Washington	\$2,841,478	\$0	\$248,400	\$3,089,878
Wilson	\$364,489	\$3,608	\$0	\$368,097
Subtotal - Delegate Agency Contracts	\$14,935,059	\$119,935	\$1,668,800	\$16,723,794

Attachment B

Early Head Start Child Care Funding and Partners

Funding Description	Funding
Child under 1 with subsidy	\$23.44
Child 1-3 years with subsidy	\$20.56
Child 0-3 without subsidy	\$54.49
Early Head Start Child Care Partner	Slots
Cactus Kids	72
Kids Kampus	52
Out of This World Childcare	32
Robin's Nest	32



Phoenix Public Library's Request to Apply, Accept, and Enter an Agreement for Federal Library Services and Technology Act Funds (Ordinance S-44292)

Phoenix Public Library (PPL) requests authorization for the City Manager, or his designee, to apply for, accept and enter into an agreement for funds up to the amount of \$50,000, to be used to create an early language (age birth to three years) development partnership program for low-income families, from the Federal Library Services and Technology Act in FY 2018-2019. This also requests authorization for the City Controller to disburse all funds related to this item.

Summary

Phoenix Public Library (PPL), Phoenix Head Start, and Southwest Human Development (SWHD) will use grant funds to create a pilot partnership program to promote early language development for low-income families with children age birth to three years. Funds will be used to purchase Starling Digital Word Counters (imagine a Fitbit™ for words) which will be used across three different service delivery platforms: Phoenix Public Library "Smart Talk" series, Early Head Start Home Visits and child care partnerships, and SWHD "Raising a Reader" programs. Families will use the devices in their homes for up to eight weeks and receive real time feedback on the amount of words the child is hearing during the course of a day. Data from the devices, as well as participant surveys will be utilized to evaluate impact and provide a foundation of measurement in which to determine a potential for an expanded deployment.

Research shows that the quality of a child's experiences in the first few years of life--positive or negative--help shape his or her brain development and ability to learn and succeed in school and in life. Research also tells us that a child's success in school is linked to the quality and quantity of words spoken to the child in the first three years of life.

This item has been reviewed and approved by the Information Technology Services Department.

Financial Impact

The amount of the grant (up to \$50,000) will be expended in FY2018-2019 and no matching funds are required.

Concurrence/Previous Council Action

This item was recommended for approval at the Parks, Arts, Education and Equality Subcommittee meeting on Jan. 24, 2018 by a vote of 4-0.

Location

This pilot partnership program will be implemented in Council Districts 4, 5, and 7.

Responsible Department

This item is submitted by Deputy City Manager Deanna Jonovich and Phoenix Public Library.



Intergovernmental Agreement with Laveen School District for Joint Park/School Site

Request to authorize the City Manager, or his designee, to enter into an Intergovernmental Agreement (IGA) with the Laveen School District to jointly develop a 17.8-acre joint school/park site located northeast of 55th Avenue and Carver Road.

Summary

In 2016, the Parks and Recreation Department was approached by Taylor Morrison Home Builders and the Laveen School District regarding a 2007 development agreement that required the donation of 17.8 acres to the Parks and Recreation Department for a future park site. The 17.8-acre site, located northeast of 55th Avenue and Carver Road, was planned to be developed through the impact fee program as a neighborhood park.

Taylor Morrison Home Builders had also provided a designated site to the Laveen School District for a future school. With the extension of the Loop 202 (South Mountain Freeway), the school property was absorbed into the freeway improvements, which left the school district and the neighborhood without a site for a future school.

The Parks and Recreation Department was approached with a shared-site idea that would combine the park and a school.

The Parks and Recreation Department, the Laveen School District and Taylor Morrison Home Builders have come together and developed a preliminary plan to develop the existing 17.8-acre park site into a shared use facility. The site will include a neighborhood park and a school facility. The preliminary plan is as follows:

- The City will allow eight acres of the site to be developed with a school facility (building and parking).
- The City and the Laveen School District will enter into an IGA for use of the fields and courts developed for the school.
- The remaining 9.8 acres of the site will be improved into a shared park/fenced sports field area. The park (0.5 acres) will remain open to the public daily and the

fenced sports field area (9.3 acres) for the school will be open to the public at the end of each school day.

- Maintenance of all improvements will be the responsibility of the Laveen School District.
- The City will program use of the neighborhood park during non-school hours.
- Taylor Morrison Home Builders will be responsible for the development of the new facility and will work with the Parks and Recreation Department to ensure that the improvements meet City park standards.
- The Parks and Recreation Department and Taylor Morrison Home Builders will work with the Planning and Development Department to utilize impact fee credits to assist in the funding of the site improvements.
- Taylor Morrison Home Builders will receive impact fee credit for eligible costs incurred for park site improvements. Staff is currently working with Taylor Morrison on a cost-sharing proposal for park development costs to bring to City Council at a future date. Any contribution by the City toward park development would likely come from impact fee funds that are available to the Parks and Recreation Department.

The proposed plan is expected to benefit the community by allowing a school facility to be built in the area and providing an improved park site ahead of schedule. By providing for construction and maintenance, the plan also maximizes City resources and taxpayer dollars.

Financial Impact

The only financial impact to the City would be from future ongoing maintenance/energy costs related to lighting and programming of the park.

Concurrence/Previous Council Action

This item was recommended for approval at the Parks, Arts, Education and Equality Subcommittee meeting on Dec. 6, 2017 by a vote of 4-0.

Location

17.8-acre site, located northeast of 55th Avenue and Carver Road.

Council District: 8

Responsible Department

This item is submitted by Deputy City Managers Deanna Jonovich and Mario Paniagua, and the Parks and Recreation and Planning and Development departments.

ATTACHMENT A
INTERGOVERNMENTAL AGREEMENT
BETWEEN
CITY OF PHOENIX
AND
LAVEEN ELEMENTARY SCHOOL DISTRICT NO. 59
FOR
JOINT USE AND MAINTENANCE OF A SCHOOL/PARK SITE

This INTERGOVERNMENTAL AGREEMENT is made and entered into this ____ day of _____ 2017 by and between the CITY OF PHOENIX, a municipal corporation of the State of Arizona, hereinafter referred to as "CITY" and the LAVEEN ELEMENTARY SCHOOL DISTRICT NO. 59, hereinafter referred to as "DISTRICT" for the use and maintenance of a 17.8-acre joint school/park site located at the northeast corner of 55th Avenue and Carver Road in Phoenix, Arizona.

WHEREAS, through a Development Plan, Taylor Morrison Home Builders has obtained approval for a master planned mixed use community Planned Community District (PCD) known as Tierra Montana in 2005 and;

WHEREAS, Tierra Montana's approved uses included single and multi-family residential, a park, two school sites, and places of worship and;

WHEREAS, Taylor Morrison Home Builders wishes to modify the approved Development Plan to eliminate one of the required school sites and to combine the remaining school site with the park site, and;

WHEREAS, the CITY and the DISTRICT are amenable to the development of a joint school/park site on property dedicated to the DISTRICT by Taylor Morrison Home Builders.

NOW THEREFORE, the DISTRICT and the CITY in consideration of the foregoing and of the mutual undertakings contained herein, hereby agree as follows:

I. PURPOSE

The purpose of this Agreement is to set forth requirements for joint use and maintenance of the park/school site ("SITE") owned and operated by the DISTRICT on behalf of the City.

II. DURATION

This Agreement shall commence when it has been executed by both parties. This Agreement shall remain in effect through September 30, 2042 unless it is terminated sooner pursuant to its terms. This Agreement may be renewed with a written notice sent to the other party a minimum of thirty (30) calendar days prior to the expiration of this Agreement or prior to the expiration of any duly authorized renewal of this Agreement. Any such renewal shall be in writing and may be signed on behalf of the DISTRICT by its Superintendent and on behalf of the CITY by its Parks and Recreation Director.

III. The DISTRICT agrees to:

- A. Construct an elementary school on a portion of the SITE (9.3 acres more or less) as depicted on Exhibit A.
- B. Work in partnership with the CITY and Taylor Morrison Home Builders to plan, design and construct the neighborhood park that will share the SITE with the elementary school. A preliminary site plan is depicted in Exhibit B.
- C. Pay for any DISTRICT-desired upgrades to the neighborhood park, should any portion of the equipment to be installed by the CITY not meet the standards required by the DISTRICT.
- D. Provide parking and public access to all areas of the neighborhood park when not being used by the DISTRICT during school hours or for afterschool activities.
- E. Provide the CITY with an annual schedule of afterschool activities by August 31st of each year. Afterschool activities are limited to those activities directly administered by the DISTRICT.
- F. For the term of this Agreement, maintain landscaping and irrigation on the SITE to DISTRICT standards.
- G. For the term of this Agreement, repair or replace all recreational amenities, park infrastructure and park furniture on the SITE that are located within the school secure (fenced) area as needed and in consultation with the CITY. The DISTRICT will not maintain, repair or replace sports lighting anywhere on the SITE.
 - i. Recreational amenities include but are not limited to playgrounds, picnic ramadas, sport courts, and soccer goals.
 - ii. Park infrastructure includes but is not limited to: irrigation system, turf, trees and other landscape, walkways, fencing and parking lots.
 - iii. Park furniture includes but is not limited to: picnic tables, drinking fountains, benches, signage.
- H. For the term of this Agreement, place water utilities in the DISTRICT's name and pay water bills associated with the SITE.
- I. Upon completion of construction of the elementary school or upon completion of the neighborhood park, whichever comes first, appoint a liaison representative to coordinate use of the park with school operations.

IV. The CITY agrees to:

- A. Construct or cause to be constructed neighborhood park facilities on a portion of the SITE (8.5 acres more or less) as depicted on Exhibit A.

- B. Work in partnership with the DISTRICT and Taylor Morrison Home Builders to plan, design and construct the fields surrounding the elementary school that will share the SITE with the neighborhood park. A preliminary site plan is depicted in Exhibit B.
- C. Program and schedule use of the neighborhood park during non-school operating hours; and at any other time when the DISTRICT does not have scheduled use as provided by the annual schedule of afterschool activities.
- D. For the term of this Agreement, place electric utilities for sports lighting and any ramadas or other areas for non-school use in the CITY's name and pay all bills associated with operating the sports lights.
- E. Provide the DISTRICT with first priority scheduling of the athletic fields at no charge for after school activities, including but not limited to intramural sports based on the annual schedule of afterschool activities provided by the DISTRICT. The CITY may assess a fee in accordance with its fee schedule for sports lighting, and any additional out of pocket-costs, if applicable.
- F. For the term of this Agreement, repair or place all recreational amenities and park furniture on the SITE that are located outside the school secure (fenced) area as needed and in consultation with the DISTRICT. The CITY shall maintain, repair or replace all sports lighting at the SITE.
 - iv. Recreational amenities include but are not limited to playgrounds and picnic ramadas.
 - v. Park furniture includes but is not limited to picnic tables, drinking fountains, benches, and signage.
- G. Upon completion of construction of the elementary school or upon completion of the neighborhood park, whichever comes first, appoint a liaison representative to coordinate use of the park with school operations.

V. DEFAULT

If either party is at any time in default of any of the terms of this Agreement for a period greater than sixty (60) days after receiving written notice from either party, the Party in default shall have up to one hundred twenty (120) days to cure the default.

VI. TERMINATION

If any of the defaults cannot be cured within the specified time frame, the non-defaulting party may terminate this Agreement by providing the other party a thirty (30) calendar day written notice. Upon such termination, title to any CITY installed equipment located within school secure (fenced) area shall become the property of the DISTRICT.

VII. INSURANCE; INDEMNITY

Both parties shall carry adequate self-insurance and/or insurance to cover any claims and/or lawsuits which may arise out of the activities contemplated by this Agreement. The DISTRICT will carry liability and property damage insurance and include the CITY as an additional

insured. The CITY is self-insured up to its self-retained limits. The CITY has purchased insurance for claims over its self-retained limits. The CITY'S self-insurance and insurance covers public liability and property damage. Both parties will be liable for their respective employees' negligence, and will agree, to the extent permitted by law, to indemnify, defend and hold harmless the other party in any claims and/or lawsuits arising out of the activities contemplated by this Agreement when the damage or injury, including death, is due to the sole negligence of its employee(s).

VIII. GENERAL PROVISIONS

- A. Entire Agreement; Integration; Amendments. This Agreement constitutes the full and complete understanding and agreement of the Parties as to its subject matter. This Agreement supersedes any and all previous representations, understandings, and agreements relating to its subject matter. This Agreement may not be modified except in writing signed by both Parties.
- B. E-Verify, Records and Audits. To the extent applicable under A.R.S. § 23-214, the parties warrant their compliance with all federal immigration laws and regulations that relate to their employees and compliance with the E-verify requirements under A.R.S. § 23-214. A party's breach of the above-mentioned warranty shall be deemed a material breach of the Agreement and may result in the termination of the Agreement by either party under the terms of 'this Agreement. The parties each retain the legal right to randomly inspect the papers and records of the other party to ensure that the other party is complying with the above-mentioned warranty. The parties warrant to keep their respective papers and records open for random inspection during normal business hours by the other party. The parties shall cooperate with the other party's random inspections including granting the inspecting party entry rights onto their respective properties to perform the random inspections and waiving their respective rights to keep such papers and records confidential.
- C. Severability. This Agreement shall remain in full force and effect even if one or more of its terms or provisions have been held to be invalid or unenforceable, the term found invalid will be ineffective without invalidating the remaining terms and provisions of this Agreement.
- D. Termination for Conflict of Interest. The Parties acknowledge that this Agreement is subject to cancellation pursuant to A.R.S. § 38-511.
- E. Notices. Any notice required under this Agreement shall be delivered or sent via Certified Mail, Return Receipt Requested to the following persons and shall be effective upon delivery. The designated representatives for notice purposes may be changed by written notice to the other Party.

For the DISTRICT: Kevin Hegarty
Executive Director, Business and Operations
5001 West Dobbins
Laveen, Arizona 85339

For the CITY: Inger Erickson
Parks and Recreation Director
200 West Washington Street, 16th Floor

- F. **Dispute Resolution.** In the event of a dispute between the parties to this Agreement regarding a provision of this Agreement, a party's performance of its obligations as stated in this Agreement or any other matter governed by the terms of this Agreement, the parties will meet in good faith to attempt to resolve the dispute. If such a meeting fails to resolve the dispute, then the parties agree that such dispute may be resolved through mediation, if mediation is agreed to by the parties. The parties shall mutually agree upon the services of one (1) mediator whose fees and expenses shall be borne equally by the parties. If the dispute is not resolved within a reasonable time, the parties shall be free to use other remedies available to them to resolve the dispute. In the event of any litigation or arbitration arising out of this Agreement, the substantially prevailing party in such litigation or arbitration shall be entitled to recover its attorney's fees, expert witness fees and other taxable costs of litigation.
- G. **Books and Records.** All books, accounts, reports, files, and other records relating to this Agreement shall be subject at all reasonable times to inspection by either party during the time this Agreement is in effect and for three (3) years after termination of this Agreement.
- H. **Governing Law.** This Agreement shall be governed by, and construed and interpreted in accordance with the laws of the State of Arizona as in effect from time to time, without giving effect to conflicts of law principles. Any litigation related to this Agreement shall be commenced in the courts of the State of Arizona.
- I. **Binding Agreement; No Assignment.** This Agreement shall be binding upon the successors and assigns of the Parties. The Parties may not assign this Agreement or any of its rights, or delegate any performance under this Agreement without the prior written consent of the other Party.
- J. **No Discrimination.** The parties shall not unlawfully discriminate, either in the provision of services or employment against any person on the basis of race, color, sex, gender identity, sexual orientation, religion, national origin, age, disability or veteran status.
- K. **No partnership, Employer or Joint Venture Relationship.** In forming this Agreement, the parties are exercising their respective separate powers. It is hereby expressly understood and agreed that this Agreement does not in any way or for any purpose create or intend to create the relationship of agent, servant, employee, partnership, joint venture or association as between the parties at any time during the term of this Agreement or any renewal thereof.
- L. **Adoption by Mayor and Council; Authority to Execute Minor Amendments.** This Agreement is subject to adoption by the Phoenix City Council. Upon execution of this Agreement, the Mayor and Council authorize the City Manager or designee to sign other documents or amendments, including renewals, of this Agreement as may be necessary to effectuate this Agreement and further authorize said City Manager or designee to act upon any other matters not presently contemplated but which may arise and require CITY action in order to effectuate the purpose of this Agreement.
- M. **Adoption by Governing Board of District.** This Agreement is subject to adoption by the District's Governing Board. Upon execution of this Agreement, the Governing Board authorizes the District's Superintendent or designee to sign other documents or

amendments, including renewals, of this Agreement as may be necessary to effectuate this Agreement and further authorize said Superintendent or designee to act upon any other matters not presently contemplated but which may arise and require DISTRICT action in order to effectuate the purpose of this Agreement.

- N. No Israel Boycott. By entering into this contract, the parties certify that they are not currently engaged in, and agree for the duration the Agreement to not engage in, a boycott of Israel.

SIGNATURES ON FOLLOWING PAGE

DRAFT

IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year first written above.

LAVEEN ELEMENTARY SCHOOL DISTRICT

BY _____
SCHOOL DISTRICT SUPERINTENDENT

CITY OF PHOENIX, a municipal corporation

BY _____
CITY MANAGER OR DESIGNEE

ATTEST

CITY CLERK

APPROVED AS TO FORM:

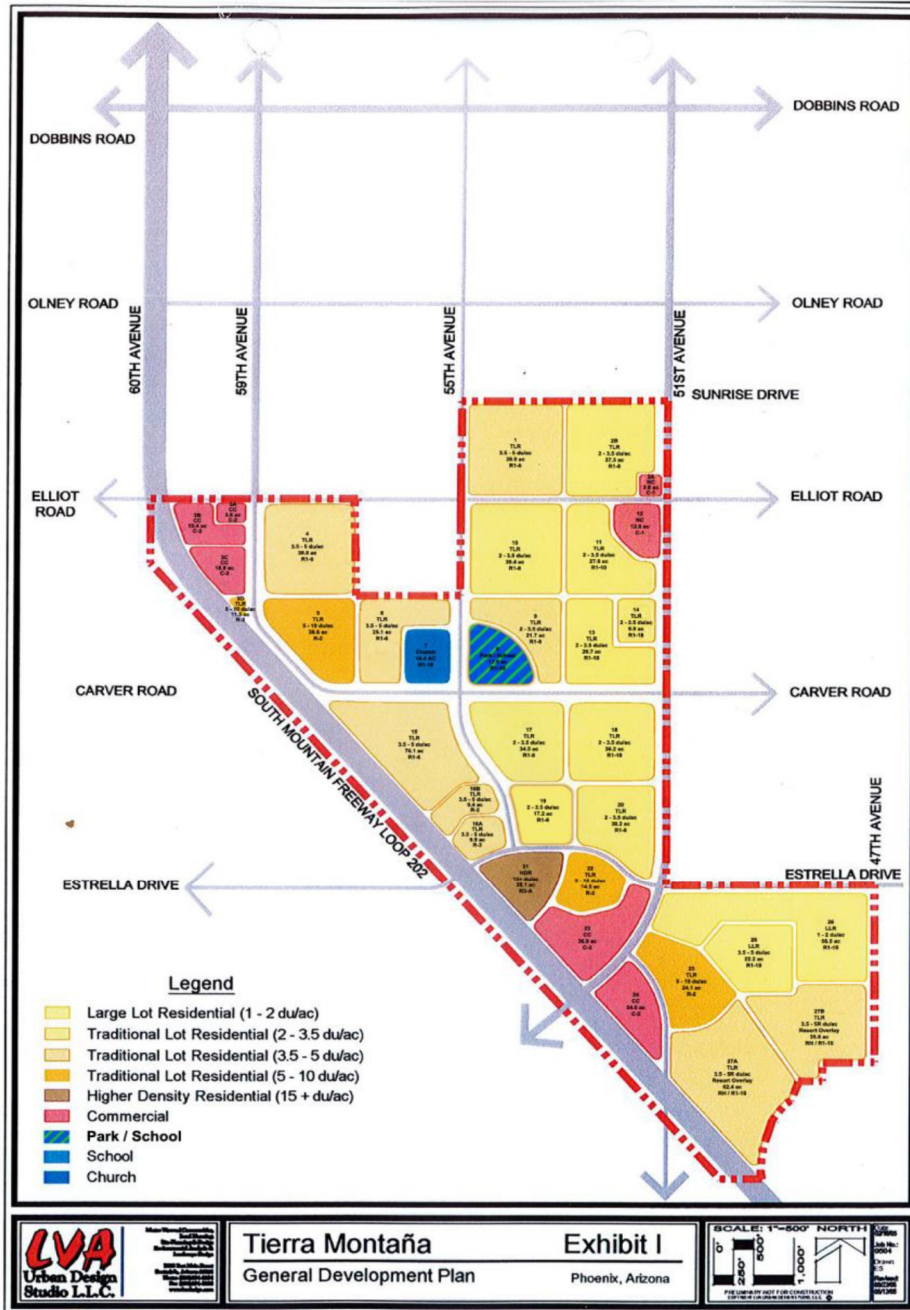
ACTING CITY ATTORNEY

APPROVED AS TO FORM:

LAVEEN ELEMENTARY SCHOOL
DISTRICT LEGAL COUNSEL

EXHIBIT A JOINT SCHOOL PARK SITE

COMBINED SCHOOL/PARK SITE



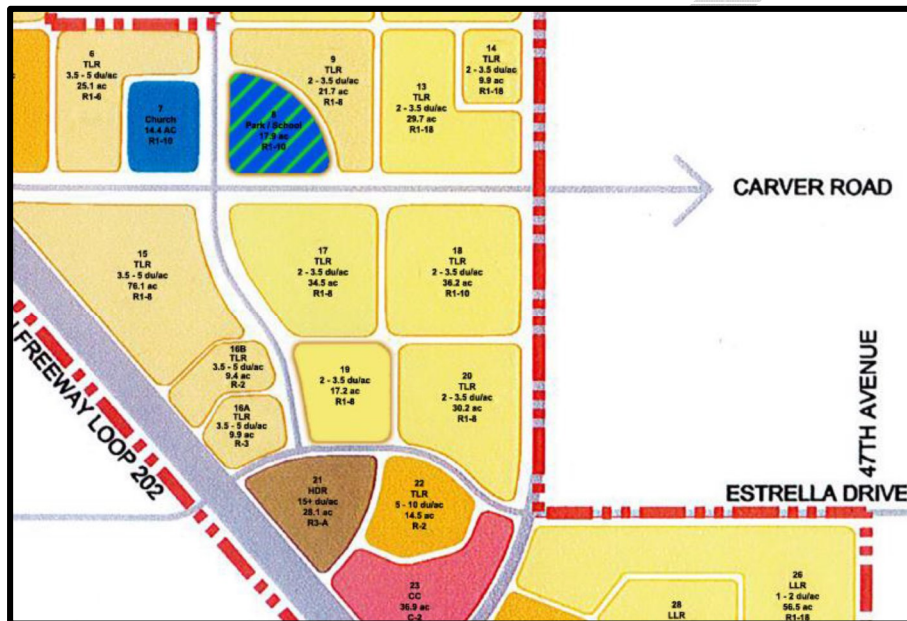


EXHIBIT B
PRELIMINARY PLAN FOR JOINT SCHOOL/PARK SITE



EXHIBIT C
LAVEEN SCHOOL DISTRICT MAINTENANCE STANDARDS

TO BE PROVIDED

DRAFT



Golf Scorecards - Request for Proposals Recommendation (Ordinance S-44274)

Request to authorize the City Manager, or his designee, to enter into an agreement with Transportation Media, Inc., dba Bench Craft Company, to provide scorecards, benches, tee signs and ball washers, for each of the City-managed golf courses, at no cost to the City.

Summary

Transportation Media, Inc., dba Bench Craft Company, will provide scorecards, benches, tee signs and ball washers at each of the City-managed golf courses: Aguila, Cave Creek, Encanto 9 and 18 and Palo Verde. Bench Craft Company will provide the specified golf products and related services, including the removal of current products where they exist and the replacement with new products, which will contain advertising.

Procurement Information

On Oct. 10, 2017, the Parks and Recreation Department issued a Request for Proposals (RFP) for golf scorecards (PKS10102017). Proposals were due on Nov. 7, 2017. In the RFP, the City requested that all items for advertisement at the City's golf courses be provided at no cost to the City for the duration of the contract term.

One proposal was received:

- Transportation Media, Inc., dba Bench Craft Company

Contract Term

The contract term shall be three years, commencing on March 1, 2018 and ending on Feb. 28, 2021.

Financial Impact

There will be no cost to the City under this contract. The Parks and Recreation Department will receive the following revenue from the contract:

- Year 1: \$10,000
- Year 2: \$12,000
- Year 3: \$15,000

Responsible Department

This item is submitted by Deputy City Manager Deanna Jonovich and the Parks and Recreation Department.



2018 National Recreation and Park Association Grants (Ordinance S-44290)

Request to authorize the City Manager, or his designee, to apply for and, if awarded, accept and enter into agreements for up to \$95,000 in 2018 National Recreation and Park Association (NRPA) grants. Further request authorization for the City Treasurer to accept, and for the City Controller to disburse, any grant monies awarded.

Summary

Staff is seeking City Council authorization to submit applications for these grant opportunities, contingent upon the information received about the grant requirements and commitments received from partners. The Parks and Recreation Department is seeking to submit applications for the following projects.

- Up to \$30,000 for a 2018 NRPA Meet Me at the Park Play Spaces Grant to add fitness equipment to a segment of the Laveen Area Conveyance Channel, which is a multi-use path that runs from 43rd Avenue and Southern Avenue to approximately 83rd Avenue. This 13-mile trail, which the Parks and Recreation Department maintains, provides opportunities for fitness, health and wellness and active living. This project proposes the addition of family-friendly fitness equipment to be purchased and installed along the Rogers Ranch segment, between 43rd Avenue and 51st Avenue. The installation of fitness equipment for this community will activate an open, public space and provide an avenue for families to exercise together, improving flexibility, boosting balance and increasing cardiovascular health.
- Up to \$25,000 for a 2018 NRPA Commit to Health Healthy Out-of-School Time Grant to expand the FitPHX Energy Zones Program to Phoenix After School Center (PAC) sites. FitPHX Energy Zones are a library-based afterschool program that provide nutrition education and physical activity to underserved Phoenix youth ages 10-14. The program focuses on physical activity and nutrition because of their importance in promoting health and preventing obesity as well as cancers, cardiovascular disease, diabetes, depression and other chronic diseases. Trained undergraduate student interns will be responsible for delivering the program and serving as near-peer mentors to participating youth. In addition to leading lessons

and activities, they create an environment supportive of healthy choices, model physical activity and healthy eating, and provide positive reinforcement to participants. FitPHX Energy Zones also complement existing afterschool and health education programs in the area, expanding reach in Phoenix's communities of need.

- Up to \$40,000 for a 2018 NRPA 10-Minute Walk Technical Assistance Grant. If successful, the City would receive \$40,000 to work alongside NRPA, The Trust for Public Land and the Urban Land Institute to develop a measurable commitment to the 10-Minute Walk Campaign, a campaign to increase access to high-quality parks within a 10-minute walk.

NRPA's goal matches the City's goal to ensure everyone has access to a great park. To help achieve this goal, NRPA provides the park and recreation community with grant opportunities to fund projects that matter to local communities.

Financial Impact

The combined amount of these grant applications is a total of up to \$95,000.

Concurrence/Previous Council Action

Due to the February meeting of the Parks, Arts, Education and Equality Subcommittee being canceled and the early March application deadlines, this item was not heard previously.

Responsible Department

This item is submitted by Deputy City Manager Deanna Jonovich and the Parks and Recreation Department.



Authorization to Issue Request for Proposals for Sale and Development of Two City-Owned Properties at 36 W. Holly St. and 42 W. Holly St.

Request authorization for the City Manager, or his designee, to issue a Request for Proposals (RFP) to select a development team and begin negotiations for the sale and urban infill development of two City-owned properties located at 36 W. Holly St. and 42 W. Holly St.

Summary

The City owns two vacant parcels in Midtown's Central Corridor, comprising approximately 24,000 square feet, or 0.56 acres, at 36 W. Holly St. and 42 W. Holly St. (the Site). The Site was purchased by the Human Services Department in 2006 as part of the purchase of the Central Avenue office building home to the Family Advocacy Center and Childhelp for future development of parking.

The need for additional parking has not materialized and staff is recommending disposal of the property. An RFP process is necessary to facilitate compatible infill development and sale of the Site. The parcels are zoned P-2, which will only allow for a parking garage. If the successful proposer's intended use requires a change in zoning, the successful proposer will be responsible for complying with the City's rezoning application process.

The proposed solicitation will be for the sale and development of the Site. Staff has commissioned an appraisal of the Site, which will be posted with the RFP. The RFP will include a minimum purchase price and require each proposer to provide a proposal guarantee with its proposal.

The RFP will include standard terms, conditions and other necessary requirements, and will include the following evaluation criteria:

- Concept to Activate the Site (0-375 points).
- Return to the City (0-325 points).
- Proposer's Qualifications and Experience (0-300 points).

The return to the City will be based on fair market value and other payments and consideration that provide public benefit.

The RFP will be issued after City Council approval and will remain open for at least 60 days. Responsive proposals will be evaluated by a diverse panel, including City staff and community representatives. Following negotiations with the recommended proposer, business terms will be presented to City Council for approval prior to entering into an agreement.

Financial Impact

This action will have no impact on the General Fund.

Concurrence/Previous Council Action

This item was provided to the Sustainability, Housing, Efficiency and Neighborhoods Subcommittee for information Jan. 16, 2018, and approval was recommended by the Downtown, Aviation, Economy and Innovation Subcommittee on Jan. 17, 2018, by a vote of 4-0.

Public Outreach

Staff presented to the Midtown Neighborhood Association on Dec. 6, 2017, and the Willo Neighborhood Association on Dec. 14, 2017. Residents expressed interest in a development that blends well with the historic neighborhood to the west and serves as a transition to the intense uses along Central Avenue. Building height, traffic and density were concerns.

Location

The City-owned parcels are located at 36 and 42 W. Holly St., located in Midtown Phoenix, near the Willo Neighborhood.

Council District: 4

Responsible Department

This item is submitted by Deputy City Manager Deanna Jonovich and the Community and Economic Development and Human Services departments.



Authorization to Assign and Amend City Contract for Development of 200 W. Monroe St. (Ordinance S-44293)

Request to authorize the City Manager, or his designee, to assign City Contract 135145 ("Agreement"), a development agreement with 211 W. Monroe Holdings, LLC, and amend the scope and certain terms of the agreement. The amendment will not impact the General Fund.

Summary

200 W. Monroe St. is an entire city block ("Site") which is owned by 211 W. Monroe Holdings, LLC, an affiliate of Golub Real Estate Corporation ("Golub") out of Chicago, Illinois. In July of 2012, City Council authorized business terms for Golub to develop a high rise tower which would include approximately 350,000 square feet of office space, 900 structured parking stalls, 3,500 square feet of public incubator space for emerging business enterprises or collegiate education, ground floor commercial space and a commitment to provide parking for Orpheum Theatre events on weekends. The City and Golub entered into an Agreement in December 2012 in accordance with that authorization which initiated certain performance benchmarks for Golub. Unfortunately, due to the market and economic impacts of the recession on the office market for an office tower of this size, Golub has been unsuccessful in advancing the original plan. Golub has been working with another Chicago development group, XSC 200 W. Monroe Acquisition, LLC, ("Developer") to acquire the site and development agreement.

Golub has reached terms with the Developer to acquire the site and development rights to develop a dense, urban, mixed-use, high-rise development on the Site. If approved by City Council, this amendment will take the Site from an underutilized parcel with surface parking and a vacant automotive repair shop, to a productive redeveloped property. In order to facilitate the development of the Site, staff recommends the following revised terms to be incorporated into an amended development agreement.

- The project scope will be amended to be a two phase, mixed-use, high-rise project with two towers with approximately 600 residential units, 40,000 square feet of commercial space, 1,000 structured parking stalls, and associated streetscape

improvements ("Project").

- The Project will be developed in two phases with each phase consisting of an approximately 275-foot tower with:
 - *Phase 1, 300 rental residential units, 650 structured parking stalls, and 20,000 square feet of commercial space.
 - *Phase 2, 300 rental residential units, 350 structured parking stalls, and 20,000 square feet of commercial space.
- The performance benchmarks, and commencement of separate 25-year lease terms, for each phase are modified as follows:
 - *Phase 1, Commence Construction within 24 months of signing the amended Agreement, subject to one 12-month extension.
 - *Phase 1, Complete Construction and enter into Phase 1 Lease by Dec. 16, 2022.
 - *Phase 2, Enter into Phase 2 Lease by Dec. 16, 2022.
 - *Phase 2, Commence Construction within 24 months of entering into Phase 2 Lease, subject to one 12-month extension.
 - *Phase 2, Complete Construction within 36 months.
- Developer agrees to forfeit the \$10,000 Performance Deposit to the City.
- The Net Rent provisions of the Agreement will be split equally between the phases and the First Sale provision will end after completion of Phase 2.
- The public incubator space may be used for office, retail or restaurant purposes at a rental rate at or below market.
- The Orpheum Theatre parking commitment will be modified to include all of the public having access to available parking spaces.
- If Golub and the Developer fail to complete the assignment within three months of Council approval of the amendment, the Agreement will terminate.
- Developer shall provide to the Community and Economic Development Department, at least one month prior to their submittal of Preliminary Plans, a site plan and elevations. These documents will be assessed by Community and Economic Development and Planning and Development Departments within 2 weeks so that additional feedback related to code impacts may be provided to Developer prior to submission of Preliminary Plans for formal review.

All other terms and conditions of Agreement will remain the same. This includes the previously authorized GPLET treatment of the lease and eight years of abatement of the excise tax after receiving the certificate of occupancy. Redevelopment of the Site will bring 600 new residential living options to downtown, approximately \$283,000 per

year in net new residential and commercial rental tax revenues to the City, approximately \$2,000,000 in construction sale tax revenues, and \$200,000,000 in new capital investment in downtown.

Contract Term

The amendment will not change the 25-year lease term previously approved by City Council in 2012. Additionally, pursuant to state law, the Developer must enter into the lease within 10 years of the original development agreement approval date of Dec. 20, 2012.

Financial Impact

This amendment will not impact the General Fund.

Concurrence/Previous Council Action

The development agreement was originally authorized by City Council on July 3, 2012 through Ordinance S-39053. The request to Assign and Amend City Contract 135145 was recommended for approval by the Downtown, Aviation, Economy and Innovation Subcommittee on Feb. 7, 2018 by a vote of 4-0.

Location

200 W. Monroe St.
Council District: 7

Responsible Department

This item is submitted by Deputy City Manager Deanna Jonovich and the Community and Economic Development Department.



Phoenix Convention Center Department Exclusive Food and Beverage Services - Request to Issue Revenue Contract Solicitation

Request to authorize the City Manager, or his designee, to issue a Revenue Contract Solicitation (RCS) for an exclusive Food and Beverage Service provider for the Phoenix Convention Center Department (PCCD).

Summary

PCCD's food and beverage (F&B) catering and concessions program is a critical component of the department's overall operations. An important goal of the PCCD is to maintain its distinctive brand by offering premium level F&B services.

PCCD entered into a contract with ARAMARK Sports and Entertainment Services, LLC, (dba Aventura Catering) to provide exclusive F&B services on April 1, 2008, for a period of five years, with one, five-year contract extension. Subsequently, PCCD obtained approval to extend the existing contract until Dec. 23, 2018, to avoid impacting an international convention booked at the PCCD. In addition, PCCD retained a consultant with F&B expertise in the convention industry to provide an analysis of the marketplace, industry best practices, and assist with the development of the scope of work. The consultant will provide services throughout the evaluation process leading to contract award.

PCCD F&B services are being requested to support the three Convention Center facilities and two performing arts theaters located downtown. The successful offeror will provide F&B services, sell alcoholic beverages under certain conditions, operate pantry and other food production/storage areas, operate fixed and mobile concession stands, restaurants, cafes and bistros, cater food and beverages to meetings, banquets, and special functions, and vend various refreshments and other items as approved by the PCCD. The successful offeror will, generally, conduct all catered and retail F&B operations at the Phoenix Convention Center, Symphony Hall and Orpheum Theatre. In addition, PCCD will require the successful offeror to make a capital investment in F&B facilities. The successful offeror will provide PCCD with commissions from all activity generating revenue that is conducted at PCCD or utilizes PCCD equipment or facilities for the rights of exclusivity for providing F&B services.

Procurement Information

With approval, PCCD will conduct an RCS to select an exclusive food and beverage provider. Responsive and responsible respondents will be evaluated according to the following evaluation criteria:

- Investment and Financial Return to the City - Capital investments and commission structure offered (0-275 points available).
- Qualifications of Proposer - Experience and performance history of proposing firm in the public assembly industry (0-225 points available).
- Business Plan - Sales and marketing approach, retail outlets/concessions proposed, local business participation, off premise catering, use of technology (0-200 points available).
- Operations Plan - Quality and service standards, sustainability efforts, staffing plan, staff training, ADA compliance (0-200 points available).
- Management Team - Qualifications and experience of proposed on-site managers (0-100 points available).

Proposals will be evaluated by a diverse panel including City staff and community representatives consisting of two representatives from PCCD, two representatives from the tourism and hospitality community, and one representative from another City department. The highest-ranked respondent will be recommended for the exclusive Food and Beverage services award.

Contract Term

This agreement will have a primary term of 10 years, with one, five-year renewal option to be exercised at the sole discretion of the Phoenix Convention Center Director.

Financial Impact

Revenue will be realized in the form of a Minimum Annual Guarantee (MAG) or a percentage of sales, whichever is greater. This agreement also will provide for additional commission payments based upon achievement of certain gross receipts milestones. Additionally, the agreement will require an initial capital investment of a minimum of \$5 million to be used for the renovation or new construction of food and beverage systems and equipment.

Concurrence/Previous Council Action

The Downtown, Aviation, Economy and Innovation Subcommittee recommended this item on Feb. 7, 2018, by a vote of 4-0.

Location

Phoenix Convention Center Department, 100 N. 3rd St.
Council Districts: 7 and 8

Responsible Department

This item is submitted by Assistant City Manager Milton Dohoney, Jr. and the Phoenix Convention Center Department.



Request to Issue Professional Services RFP for Comprehensive Airport Security Action Plan Consulting Services

Request to authorize the City Manager, or his designee, to issue a Request for Proposals (RFP) for the development of a comprehensive airport security action plan at Phoenix Sky Harbor International Airport, Phoenix Deer Valley Airport, and Phoenix Goodyear Airport (Airports), and the facilities at the Airports.

Summary

The security section of the Public Safety and Security Division of the Aviation Department maintains the Phoenix Sky Harbor Airport Security Program, which consists of measures that comply with 49 Code of Federal Regulations (C.F.R.) Part 1542. The last action plan was conducted in 2004 and updated in 2009. Many projects have been implemented and helped to maintain compliance with the Airport Security Program.

However, with the continuously evolving safety and security threats and Transportation Security Administration regulatory requirement changes facing the aviation industry, this is a request for a new comprehensive airport security action plan to identify **highly sensitive safety and security** risks and vulnerabilities at Phoenix Sky Harbor International Airport, Phoenix Deer Valley Airport, and Phoenix Goodyear Airport. This contract will require a firm to analyze, assess, and develop detailed security threat and vulnerability assessments for the Airports. The firm will provide risk assessments; a mitigation plan; and analysis and recommendation of available technology and resources for the Airport's security, physical security, technology, and cyber security. Due to the sensitivity of identifying risks and vulnerabilities at the Airports, the products of this contract will be identified and held as Sensitive Security Information (SSI) in accordance with 49 C.F.R. Part 1520.

The plans and deliverables provided by the successful proposer will allow the Aviation Department to improve and enhance the overall safety and security of the Airports, as well as to prioritize future capital and operating budget security enhancement projects.

Procurement Information

The RFP evaluation criteria, with the corresponding points (up to 1,000 points are available), are as follows:

- Company History, Qualifications and Experience (0-200 points).
- Key Personnel Qualifications and Experience (0-300 points).
- Method of Approach (0-300 points).
- Pricing (0-200 points).

It is anticipated that this professional services RFP will be issued immediately after City Council approval.

Contract Term

The term of the contract will be two years. The contract will include three, one-year options to extend the term at the Aviation Director's discretion.

Concurrence/Previous Council Action

This item was recommended for approval at the Downtown, Aviation, Economy and Innovation Subcommittee meeting on Feb. 7, 2018.

Location

Phoenix Sky Harbor International Airport, located at 3400 E. Sky Harbor Blvd., Phoenix
Deer Valley Airport, located at 702 W. Deer Valley Road; and Phoenix Goodyear
Airport, located at 1654 S. Litchfield Road, Goodyear, Ariz.

Council Districts: 1, 8, and Out of City

Responsible Department

This item is submitted by Deputy City Manager Deanna Jonovich and the Aviation Department.



West Ground Transportation Center Request for Qualifications and Revenue Contract Solicitation

This report provides an update on a potential development opportunity at Phoenix Sky Harbor International Airport (Airport) associated with the future West Ground Transportation Center (West GTC) of the PHX Sky Train (Train) extension and requests City Council authorization to issue a Request for Qualifications and a subsequent Revenue Contract Solicitation.

Summary

The East Economy lot and garages contain nearly 9,500 of the Airport's 11,000 economy parking spaces. The East Economy parking facility is served by the Train and offers affordable parking rates and convenient access to the Airport terminals. The facility regularly fills to capacity due to high demand. By contrast, the West Economy lot has just over 1,500 surface parking spaces with neither bus nor Train service. With 86 percent of the parking inventory, the Airport's economy parking options are heavily weighted to the east end of the Airport. This disproportionality causes approximately half of the 800,000 economy parkers living on the west side of the Airport to drive past their terminal each year in order to park. This condition will be further magnified by the closure of Terminal 2 and the associated West Economy lot by 2021.

In October 2016, the Phoenix City Council authorized the Airport to proceed with the completion of the Train. Construction of this final stage of the Train will extend the system's transit access to the Rental Car Center, a future West GTC, and make provisions for a station at a future west terminal location.

It is anticipated that new commercial development opportunities will be created around the new West GTC station. This station is expected to provide an opportunity to better serve the parking and ground transportation needs of Phoenix residents who live west of the Airport. With its strategic location near 24th Street and Buckeye Road, the West GTC station could potentially be a dense, multi-modal hub including a new West Economy parking garage, commercial ground transportation options, hotel, office, and other commercially viable development. This location would be particularly convenient for Phoenix residents in the central and western parts of the city who could easily access a West Economy parking garage using Interstate 10, or Buckeye Road. With

its connection to the METRO Light Rail at 44th Street and Washington, the first stage of the Train leveraged the public's investment in mass transit. The second stage will further leverage the Airport's close proximity to the downtown area and freeway access to the rest of the City.

A Request for Information (RFI) was issued on May 5, 2017 to developers interested in development on the West GTC station site. Six responses were received by the July 14, 2017 due date. The respondents supported the need for additional parking on the west side of the airport, and expressed interest in building a new West Economy garage and associated commercial development. The respondents also sought the city's consideration of a long-term lease of all of the Airport's parking facilities. This lease structure would require the developer to make an up-front payment and provide ongoing lease payments to the city in exchange for the right to operate the Airport's parking lots and structures.

Based upon the results of the RFI submissions, staff requests City Council authorization to issue a Request for Qualifications and subsequent Revenue Contract Solicitation for a comprehensive development agreement that would include a new West Economy parking garage and a commercial development on the West GTC site, and a long-term Airport parking concession.

Concurrence/Previous Council Action

This report was reviewed by the Business and Development Subcommittee on Oct. 5, 2017, by the Phoenix Aviation Advisory Board on Oct. 19, 2017, and by the Downtown, Aviation, Economy and Innovation Subcommittee on Feb. 7, 2018.

Public Outreach

The Airport held a public pre-response meeting to discuss the RFI process with interested developers on May 22, 2017.

Location

Phoenix Sky Harbor International Airport, 3400 E. Sky Harbor Blvd.
Council District: 8

Responsible Department

This item is submitted by Deputy City Manager Deanna Jonovich and the Aviation Department.



KeyWatcher Key Control System Maintenance for the Aviation Department - Request to Issue an IFB

Request to authorize the City Manager, or his designee, to issue an Invitation for Bid (IFB) for a new maintenance agreement for the Morse Watchmans KeyWatcher Key Control System for the Aviation Department. The five-year aggregate value of the contract will not exceed \$425,000 over the life of the contract.

Summary

The Aviation Department is seeking a vendor to service and maintain the existing Morse Watchmans KeyWatcher Electronic Key Control and Management System. The key control system consists of computerized key boxes that secure and manage the vehicle and building keys for all of the Aviation Department. This will be a parts and labor agreement that will be utilized as needed to service and maintain the key control system. Additionally, the agreement will be utilized to add, upgrade, and replace hardware as needed at various buildings/facilities throughout Phoenix Sky Harbor International Airport.

The current agreement expires June 30, 2018.

This item has been reviewed and approved by the Information Technology Services Department.

Procurement Information

Offers will be reviewed for responsiveness and responsibility in accordance with the requirements set forth in the IFB. The contract will be awarded to the lowest responsive and responsible offeror.

Contract Term

The term of the contract will be five years from July 1, 2018, through June 30, 2023.

Financial Impact

The aggregate value of the contract will not exceed \$425,000 over the life of the contract. Funding for the contract is available in the Aviation Department's budget.

Concurrence/Previous Council Action

This item was recommended for approval by the Downtown, Aviation, Economy and Innovation Subcommittee on Feb. 7, 2018, by a vote of 4-0.

Location

Phoenix Sky Harbor International Airport, 3400 E. Sky Harbor Blvd.
Council District: 8

Responsible Department

This item is submitted by Deputy City Manager Deanna Jonovich and the Aviation Department.



Parking Management Services - Request to Issue RFP

Request to authorize the City Manager, or his designee, to issue a Request for Proposals for parking management services at Phoenix Sky Harbor International Airport.

Summary

The Aviation Department is seeking a vendor to manage, administer, and operate parking facilities at Phoenix Sky Harbor International Airport (PHX). The current vendor's agreement will expire Oct. 7, 2018. PHX parking is comprised of over 22,000 spaces, operates 24 hours per day, 365 days per year, and generates annual gross revenue of approximately \$87 million.

The RFP will be issued to ensure a fair and competitive process, with the goal of selecting a vendor with extensive experience operating a large airport parking portfolio that will deliver innovative strategies to improve customer service, increase market penetration, and grow parking revenue.

The successful Respondent will be required to:

- Manage, administer, staff, and operate parking facilities.
- Operate the Airport's Parking Access and Revenue Control System.
- Operate circulator vehicles.
- Provide and operate an online booking system.
- Coordinate the yield management program.
- Coordinate the marketing program.

Procurement Information

Responsive and responsible Respondents will be evaluated according to the following evaluation criteria:

- Qualifications and Experience (0-200 points).
 - Operations (0-175 points).
 - Marketing (0-175 points).
-

- Yield Management (0-150 points).
- Online Booking System (0-150 points).
- Financial (0-150 points).

The highest ranked Respondent will be recommended for contract award.

Contract Term

The initial term will be three years, with three, one-year extension options, which shall be exercised at the sole discretion of the Aviation Director.

Financial Impact

The annual expenditure under the current contract is approximately \$9,284,580. Respondents to this RFP will be required to submit their estimated annual costs for evaluation. Aviation Department funds are available.

Concurrence/Previous Council Action

This item was recommended for approval by the Downtown, Aviation, Economy and Innovation Subcommittee on Feb. 7, 2018 by a vote of 4-0.

Location

Phoenix Sky Harbor International Airport, 3400 E. Sky Harbor Blvd.
Council District: 8

Responsible Department

This item is submitted by Deputy City Manager Deanna Jonovich and the Aviation Department.



Floor Covering Products and Services - AVN RFP 17-035 (Ordinance S-44266)

Request to authorize the City Manager, or his designee, to enter into a contract with Continental Flooring Company (Continental) to provide floor covering products and services at Phoenix Sky Harbor International Airport, Goodyear Airport, and Deer Valley Airport and their maintained facilities. Further request authorization for the City Controller to disburse all funds related to this item. The total aggregate contract value will not exceed \$3,250,000 for the five-year aggregate contract term.

Summary

The contractor will provide floor covering products, design services, removal/installation, on-site support, cleaning and maintenance instructions, and warranty services for the City's three airports.

Procurement Information

Request for Proposals (RFP) AVN RFP 17-035 Floor Covering Products and Services was conducted in accordance with Administrative Regulation 3.10. Two proposals were received by the Contracts and Services Division on Nov. 2, 2017.

The offers were evaluated and scored by a five-member evaluation committee, and interviews conducted on Nov. 28, 2017. The proposals were evaluated based on the following criteria:

- Qualifications/Experience (0-100 points).
- Methodology (0-200 points).
- Maintenance (0-250 points).
- Product/Yarn Construction (0-250 points).
- Recyclability/Environmental Factors (0-100 points).
- Cost (0-100 points).

The proposers and their scores are as follows:

- Continental Flooring Company: 790 points
- Norcon Industries Inc.: 672.50 points

Contract Term

The initial three-year contract term will begin on or about March 1, 2018. Provisions of the contract include two, one-year extension options, which shall be exercised at the sole discretion of the Aviation Director, for an aggregate term of five years.

Financial Impact

The total aggregate contract value will not exceed \$3,250,000 for the five-year aggregate contract term. Funds are available in the Aviation Department's budget.

Location

Phoenix Sky Harbor International Airport, located at 3400 E. Sky Harbor Blvd.; Phoenix Deer Valley Airport, located at 702 W. Deer Valley Road; Phoenix Goodyear Airport, located at 1658 S. Litchfield Road, Goodyear, Ariz.

Council Districts: 1, 8, Out of City

Responsible Department

This item is submitted by Deputy City Manager Deanna Jonovich and the Aviation Department.



Fire Alarm System/Network and Fire Sprinkler/Suppression System Services - AVN RFP 18-007 (Ordinance S-44276)

Request to authorize the City Manager, or his designee, to enter into a contract with Climatec, LLC for the fire alarm system/network and fire sprinkler/suppression system services at Phoenix Sky Harbor International Airport, Deer Valley Airport, and Goodyear Airport (Airports) for an amount not to exceed \$5,500,000 for the five-year aggregate term. Further request authorization for the City Controller to disburse all necessary funds relating to this item.

Summary

This contract will provide testing, inspection, and repair services for the fire alarm system and the fire sprinkler/suppression systems at the Airports. These services are essential for the efficient and successful operation of the fire life/safety systems, and to ensure code compliance and safety of the Airports' employees and the traveling public.

Procurement Information

Solicitation AVN RFP 18-007 was conducted in accordance with Administrative Regulation 3.10. Three offers were received on Jan. 8, 2018. All offers were found to be responsive and responsible. The offers were evaluated and interviews were conducted on Jan. 17, 2018. The offers were evaluated based on the following criteria:

- Method of Approach (0-400 points).
- Company Qualifications/Experience (0-300 points).
- Personnel Qualifications (0-200 points).
- Cost (0-100 points).

The evaluation panel's recommendation was reached by consensus in consideration of the above criteria. The proposers and their scores are as follows:

- Climatec, LLC: 872.80 points
- Honeywell Building Solutions: 542.40 points
- Southwest Integrated Solutions, Inc.: 493.00 points

Climatec, LLC is the recommended proposer.

Contract Term

The initial term of the contract is two years commencing on or about March 1, 2018 and includes three one-year extension options.

Financial Impact

The total aggregate contract value will not exceed \$5,500,000 for the five-year aggregate term. Funds are available in the Aviation Department's budget.

Location

The locations for this contract are Phoenix Sky Harbor International Airport, located at 3400 E. Sky Harbor Blvd.; Deer Valley Airport, located at 702 W. Deer Valley Road; and Goodyear Airport, located at 1658 S. Litchfield Road, Goodyear, Ariz.

Council Districts: 1, 8, Out of City

Responsible Department

This item is submitted by Deputy City Manager Deanna Jonovich and the Aviation Department.



Lumacurve Taxiway, Runway Signs and Parts - AVN IFB 18-011 (Ordinance S-44278)

Request to authorize the City Manager, or his designee, to enter into a contract with Standard Signs, Inc., for lumacurve taxiway, runway signs and parts at Phoenix Sky Harbor International Airport, Phoenix Deer Valley Airport, and Phoenix Goodyear Airport (Airports) for an amount not to exceed \$1,500,000 for the five-year aggregate contract term. Further request authorization for the City Controller to disburse all funds related to this item.

Summary

The airfield lighted signs are experiencing accelerated deterioration, color fade, and delamination. For the Aviation Department to remain compliant with Federal Aviation Administration (FAA) standards, the airfield signs must be replaced when required.

The signage plays a critical role in the safe transition of aircraft to and from the runways and gates. Per the FAA advisory circular, airports are required to use Original Equipment Manufacturer (OEM) parts in order to make repairs to the equipment. These repairs can be time critical, and the ability to transition aircraft, along with maintaining arrival and departure rates, can become mission critical to the FAA Air Traffic Controllers. This contract is for the repair and replacement of parts as required to ensure proper operation of the existing and planned runway and taxiway signage at the Airports.

Procurement Information

Solicitation AVN IFB 18-011 Lumacurve Taxiway, Runway Signs and Parts was conducted in accordance with Administrative Regulation 3.10. One bid was received on Thursday, Dec. 28, 2017.

Standard Signs, Inc. was the offeror deemed responsive and responsible.

Contract Term

This contract is for five-years and will commence on or about March 1, 2018.

Financial Impact

The aggregate contract value will not exceed \$1,500,000 for the five-year term and will be paid using Aviation funds.

Location

Phoenix Sky Harbor International Airport, located at 3400 E. Sky Harbor Blvd.; Phoenix Deer Valley Airport, located at 702 W. Deer Valley Road; and Phoenix Goodyear Airport, located at 1658 S. Litchfield Road, Goodyear.

Council Districts: 1, 8, Out of City

Responsible Department

This item is submitted by Deputy City Manager Deanna Jonovich and the Aviation Department.



Ground Transportation Dispatch and Curb Monitoring Services - Requirements Contract - RFP 18-009 (Ordinance S-44285)

Request to authorize the City Manager, or his designee, to enter into a contract with Ace Parking III, LLC, dba Ace Parking, to provide ground transportation and curb monitoring services for the Aviation Department at Phoenix Sky Harbor International Airport, in an amount not to exceed \$10,875,000 for the aggregate five-year term. Further request authorization for the City Controller to disburse all funds related to this item.

Summary

The Aviation Department is seeking a qualified company to provide ground transportation (GT) dispatch and curb monitoring services at various curbside loading points and designated GT waiting areas at Phoenix Sky Harbor International Airport. The dispatch and curb monitoring services provide world class customer service to the Airport's arriving passengers by ensuring passengers are being transported by permitted operators and to meet customer demand at the terminal pick-up locations.

Procurement Information

Request for Proposal (RFP) 18-009 was conducted in accordance with Administrative Regulation 3.10. Three proposals were received on Dec. 22, 2017.

The proposals were scored by a three-member evaluation committee based on the following criteria:

- Method of Approach (500 points).
- Company Experience and Qualifications (300 points).
- Pricing (200 points).

The proposers and their rankings are as follows:

Ace Parking III, LLC: 813 Points

ABM Aviation, Inc.: 750 Points

SP+ Corporation: 533 Points

Contract Term

The initial three-year contract term will begin on or about March 1, 2018, and includes two one-year extension options for an aggregate five-year term.

Financial Impact

The aggregate contract value will not exceed \$10,875,000 including applicable taxes, with an estimated annual expenditure of \$2,175,000. Funds are available in the Aviation Department's operating budget.

Location

Phoenix Sky Harbor International Airport, 3400 E. Sky Harbor Blvd.
Council District: 8

Responsible Department

This item is submitted by Deputy City Manager Deanna Jonovich and the Aviation Department.



Terminal 3 Food and Beverage and Retail Revenue Contract Solicitation Award Recommendation (Ordinance S-44289)

Request to authorize the City Manager, or his designee, to enter into Food and Beverage and Retail Concession Agreements at Phoenix Sky Harbor International Airport. The gross sales for all Agreements are estimated to produce \$400 million over the 10-year term, resulting in approximately \$51.6 million in revenue to the City.

Summary

On May 10, 2017, Phoenix City Council authorized the issuance of a Revenue Contract Solicitation (RCS) for four Concession Agreements (Agreement) opportunities in Terminal 3, two Food and Beverage and two Retail. The goals of the solicitation were to encourage competition, reflect the region and include national, regional, local brands and concepts, optimize sales and revenue, increase opportunity for local and small business participation, raise quality and uniqueness of souvenir and gifts merchandise, and phase implementation to coincide with the Terminal 3 Modernization construction schedule.

The four Agreement opportunities were designed to achieve a diverse and balanced concession program. The opportunities consist of nine Food and Beverage locations and eleven Retail locations. Successful respondents may only be awarded one Food and Beverage Agreement and one Retail Agreement. Each Agreement will include an Employee Retention Policy, which will require the successful Respondent to hire current Terminal 3 Food and Beverage and Retail concession employees and retain those employees for at least 120 days in a similar job classification.

The RCS was issued on May 18, 2017, with responses due on Aug. 1, 2017.

Procurement Information

Eleven responses were received and reviewed for minimum qualifications; all responses were found to be responsive and responsible. The evaluation panel interviewed all Respondents on Dec. 4, 5, and 6, 2017. The panel members evaluated the responses based on the following criteria established in the RCS:

- Proposed Concepts, Menus or Merchandise Plan (0-250 points).

- Design and Quality of Tenant Improvements (0-225 points).
- Management, Marketing and Operations Plans (0-225 points).
- Experience and Qualifications of Respondent and Partners, if any (0-200 points).
- Proposed Business Plan (0-100 points).

The evaluation panel recommendations were reached by consensus in consideration of the above criteria. The following Respondents are recommended for award to enter into an Agreement:

- Food and Beverage - Package 1 (4 units): Host International, Inc.
- Food and Beverage - Package 2 (5 units): SSP America, Inc.
- Retail - Package 1 (6 units): HG PHX T3 Retailers 2017 JV
- Retail - Package 2 (5 units): Stellar Retail Group PHX, LLC

Tenant construction dates will coincide with the opening of Terminal 3 - Phase 2 Modernization project, which includes the new south concourse.

The City Transparency policy is in effect until all Agreements from this RCS are awarded.

Public Outreach

In collaboration with the Equal Opportunity Department (EOD), staff conducted two local and industry outreach meetings, one Fast-Pitch event, and an RCS pre-response meeting to generate interest and participation in this solicitation. This offering was advertised in both local and national industry publications.

Contract Term

Each Agreement will have a 10 year term, commencing when all units have been constructed and are open; the commencement date of each Agreement will align with the opening of Terminal 3.

Financial Impact

For each Agreement, the Tenant will pay Minimum Annual Guarantee (MAG) or percentage rent, whichever is greater. The gross sales for all Agreements are estimated to produce \$400 million over the 10-year term, resulting in approximately \$51.6 million in revenue to the City.

Concurrence/Previous Council Action

This item was recommended for approval by the Downtown, Aviation, Economy and Innovation Subcommittee on Feb. 7, 2018 by a vote of 4-0.

Location

Phoenix Sky Harbor International Airport, 3400 E. Sky Harbor Blvd.

Council District: 8

Responsible Department

This item is submitted by Deputy City Manager Deanna Jonovich and the Aviation Department.



Preventative Maintenance and Repair Services for ADB Safegate Airfield Lighting Controls and Monitoring Systems - AVN IFB 18-022 (Ordinance S-44291)

Request to authorize the City Manager, or his designee, to enter into a contract with ADB Safegate Americas LLC (ADB Safegate) to provide preventative maintenance and repair services for ADB Safegate's airport lighting control and monitoring system (ALCMS) at Phoenix Sky Harbor International Airport, Phoenix Goodyear Airport, and Phoenix Deer Valley Airport. Further request authorization for the City Controller to disburse all funds related to this item. The total aggregate cost of the contract will not exceed \$400,000.

Summary

The Aviation Department is required to maintain compliance with the requirements set forth in Federal Aviation Regulation (FAR) Part 139 and Federal Aviation Administration (FAA) Advisory Circular (150/5345-56) on the airport lighting equipment certification program. There are currently two ALCMS--one at Phoenix Sky Harbor International Airport and one at Phoenix Deer Valley Airport. An additional ALCMS will be added at Phoenix Goodyear Airport.

Procurement Information

Solicitation AVN IFB 18-022 was conducted in accordance with Administrative Regulation 3.10. One bid was received on Jan. 19, 2018 from ADB Safegate. The bid was determined to be responsive and ADB Safegate was determined to be responsible. The bid was evaluated on years of experience, certification, and price. The Aviation Department determined that it was in the best interests of the City to award a contract to ADB Safegate, which was the only responsive and responsible bidder.

Contract Term

The term of the contract is five years and will begin on or about March 1, 2018. The contract will not contain any option to extend the term.

Financial Impact

The total aggregate cost of the contract will not exceed \$400,000. Funds are available in the Aviation Department's budget.

Location

Phoenix Sky Harbor International Airport is located at 3400 E. Sky Harbor Blvd., Phoenix Deer Valley Airport is located at 702 W. Deer Valley Road, and Phoenix Goodyear Airport is located at 1658 S. Litchfield Road, Goodyear, Ariz.
Council Districts: 1, 8, Out of City

Responsible Department

This item is submitted by Deputy City Manager Deanna Jonovich and the Aviation Department.



Purchase of New Electric Motorcycles (Ordinance S-44264)

Request to authorize the City Manager, or his designee, to enter into a contract with Phoenix MV Agusta for purchase of two Zero Motorcycles, model DSRP, for the Aviation Police Department in an amount not to exceed \$50,000 over the life of the contract. Further request authorization for the City Controller to disburse all funds related to this item.

Summary

Zero Motorcycles is the sole manufacturer of an all-electric motorcycle built with a police package for both on-road and off-road use. The sole local provider of Zero Motorcycles is Phoenix MV Agusta Motorcycles, LLC. The motorcycle is equipped with emergency lighting, siren, and all other required equipment for police use. The motorcycles will be used for patrolling the airport terminals and outlying areas of the Phoenix Sky Harbor International Airport. These all-electric DSRP models minimize maintenance cost and eliminates fuel costs and emissions.

Procurement Information

In accordance with Administrative Regulation 3.10, normal competition was waived as the result of a Determination Memo citing there is only one source for the necessary goods and services.

Contract Term

This contract will begin on or about March 1, 2018, for the one-time purchase of two Zero Motorcycle DSRP model motorcycles.

Financial Impact

Expenditure shall not exceed \$50,000 over the life of the contract. Funds are available in the Aviation Department's budget.

Location

Phoenix Sky Harbor International Airport, 3400 E. Sky Harbor Blvd.
Council District: 8

Responsible Department

This item is submitted by Deputy City Managers Karen Peters and Deanna Jonovich, and the Public Works and Aviation departments.



Purchase of New Front Loader/Backhoe Tractors (Ordinance S-44259)

Request to authorize the City Manager, or his designee, to enter into a contract with Titan Machinery, Inc., for purchase of new front loader/backhoe tractors, in an amount not to exceed \$5,000,000 over the life of the contract. Further request authorization for the City Controller to disburse all funds related to this item.

Summary

This contract will be used to purchase replacement front loader/backhoe tractors for Public Works, Water Services, Street Transportation, Parks and Recreation, Fire, and Aviation departments. Front loader/backhoe tractors are used for a variety of tasks including small demolition work, light transportation of building materials, excavating holes, landscaping, and road maintenance.

Procurement Information

Invitation for Bids 18-FSD-018 was conducted in accordance with Administrative Regulation 3.10. One offer was received by the City on Oct. 11, 2017. The offer, from Titan Machinery, Inc., was evaluated on price, responsiveness to all specifications, terms and conditions and responsibility to provide the required goods and/or services. This offer was deemed fair and reasonable based on the market.

Titan Machinery, Inc.: \$78,840 base price per machine

Contract Term

The initial one-year contract term will start on or about March 1, 2018, with four option years in increments of up to one year, with a total contract option term of five years.

Financial Impact

This contract will have an estimated annual expenditure of \$1,000,000, with a total aggregate amount not to exceed \$5,000,000 over the life of the contract. Funds are available within the Public Works, Water Services, Street Transportation, Parks and Recreation, Fire, and Aviation departments' budgets.

Responsible Department

This item is submitted by Assistant City Manager Milton Dohoney, Jr.; Deputy City Managers Karen Peters, Mario Paniagua and Deanna Jonovich; and the Public Works, Water Services, Street Transportation, Parks and Recreation, Fire, and Aviation departments.



Steel Tank Rehabilitation Program - Construction Manager At Risk Design Phase Services Amendment - WS85050023 (Ordinance S-44260)

Request to authorize the City Manager, or his designee, to execute an amendment to Contract 141497 with Felix Construction Company to provide additional Construction Manager at Risk (CMAR) design phase services in support of the Steel Tank Rehabilitation Program. Fees for these services will not exceed \$20,542. Further request authorization for the City Controller to disburse all funds related to this item.

Summary

The purpose of the Steel Tank Rehabilitation Program is to assess, rehabilitate, and prevent deterioration of 41 steel tanks located throughout the City that serve as potable water storage or pressure surge protection facilities within the City's water production and distribution system. Felix Construction Company has previously provided design phase CMAR services for six steel tanks in Groups H and I, and this amendment will expand the scope of their services to include Group J steel tanks at Tramonto (7B-ES1) and Well 235 West (3C-GS1-2). These services will include: project scheduling and phasing, construction document review, developing construction management plans, and cost estimation for the two steel tank sites.

Contract Term

The term of this amendment is for one year. Contract work scope identified and incorporated into the contract prior to the end of the contract may be agreed to by the parties, and work may extend past the termination for work in progress. No additional contract work scope changes may be executed after the end of the contract term.

Financial Impact

The initial contract value was for a not-to-exceed amount of \$24,286. Amendment 1 further increased the contract amount by \$21,586, and Amendment 2 will increase the contract amount by an additional \$20,542, for a total contract value of \$66,414. Funding is available in the Water Services Department Capital Improvement Program budget. Contract payments may be made up to contract limits for all rendered contract services which may extend past the contract termination.

Concurrence/Previous Council Action

The City Council approved the Steel Tank Rehabilitation Program CMAR design phase services Contract 141497 on Sept. 30, 2015, and Amendment 1 on Feb. 1, 2017.

Location

7B-ES1 (Tramonto): 34701 N. 19th Ave.

3C-GS1-2 (Well 235 West): 6026 E. Caballo Dr., Paradise Valley, Ariz.

Council Districts: 2 and Out of City

Responsible Department

This item is submitted by Deputy City Managers Karen Peters and Mario Paniagua, the Water Services Department, and the City Engineer.



Water Services Department Specialized Equipment, Piping, and Infrastructure Coatings Construction Administration and Inspection Services Cave Creek Water Reclamation Plant and 23rd Avenue Wastewater Treatment Plant - WS90200056, WS90200053, WS90300009, WS90400023 (Ordinance S-44261)

Request to authorize the City Manager, or his designee, to enter into separate agreements with Arcadis U.S., Inc., and RFI Consultants, LLC, to provide construction administration and inspection services for the Specialized Equipment, Piping and Infrastructure Coatings project. The fee for services will not exceed \$1.14 million for all contracts. Further request authorization for the City Controller to disburse all funds related to this item.

Additionally, request authorization for the City Manager, or his designee, to take all action as deemed necessary to execute all utilities-related design and construction agreements, licenses, permits, and requests for utility services relating to the development, design, and construction of the project and to include disbursement of funds. Utility services include, but are not limited to: electrical, water, sewer, natural gas, telecommunications, cable television, railroads, and other modes of transportation. This authorization excludes any transaction involving an interest in real property.

Summary

The City of Phoenix has equipment, pipe manholes and other structures at various facilities throughout the wastewater system infrastructure that have coatings applied to help protect the infrastructure from the harsh wastewater environment. In order for these coatings to be effective, they require routine maintenance. The continual upkeep of protective coatings enhances and extends the life of the infrastructure.

Arcadis U.S., Inc.'s and RFI Consultants, LLC's services will include but are not limited to: evaluation of coating systems, testing of existing coatings, project review and document preparation for selected coating systems, cost estimates for various coating options, including long-term maintenance programs, inspection and testing services, and additional services as needed.

Procurement Information

Arcadis U.S., Inc., and RFI Consultants, LLC, were chosen for this project using a qualifications-based selection process according to section 34-604 of the Arizona Revised Statutes (A.R.S.). Pursuant to A.R.S. title 34, the City is not to release the scoring of proposers until a contract has been awarded. Two firms submitted. The ranking follows:

Arcadis U.S., Inc.: Ranked 1
RFI Consultants, LLC: Ranked 2

Contract Term

The term of each contract will be for five years starting on or around July 1, 2018. Contract work scope identified and incorporated into the contract prior to the end of the contract term may be agreed to by the parties, and work may extend past the termination of the contract. No additional contract work scope changes may be executed after the end of the contract term.

Financial Impact

Arcadis U.S., Inc.'s fees will not exceed \$320,000 and RFI Consultants, LLC's fees will not exceed \$820,000 for each contract, including all subconsultants and reimbursable costs. Funding is available in the Water Services Department Capital Improvement Program budget. Contract payments may be made up to contract limits for all rendered contract services, which may extend past the contract termination.

Location

22841 N. Cave Creek Road
2470 S. 22nd Ave.
Council Districts: 2, 7

Responsible Department

This item is submitted by Deputy City Managers Karen Peters and Mario Paniagua, the Water Services Department, and the City Engineer.



**Val Vista Transmission Main Rehabilitation Design Services - WS85500437
(Ordinance S-44263)**

Request to authorize the City Manager, or his designee, to enter into an agreement with Wilson Engineers, LLC, to provide design services, prepare a complete set of construction documents, and provide any necessary special documents for rehabilitation of the Val Vista Transmission Main. Wilson Engineers, LLC's fee for the design services will not exceed \$180,000, including all subconsultant and reimbursable costs. Further request authorization to execute amendments to the contract as necessary within City Council approved expenditure authority as provided below, and for the City Controller to disburse all funds related to this item.

Additionally, request authorization for the City Manager, or his designee, to take all action as deemed necessary to execute all utilities-related design and construction agreements, licenses, permits, and requests for utility services relating to the development, design, and construction of the project and to include disbursement of funds. Utility services include, but are not limited to: electric, water, sewer, natural gas, telecommunications, cable television, railroad, and other modes of transportation. This authorization excludes any transaction involving an interest in real property.

Summary

The Val Vista Transmission Main was constructed 46 years ago and is critical to water service delivery for Phoenix residents. Rehabilitation on sections of the main began in 2004, to prevent deterioration due to corrosion. Construction plans for rehabilitation of the entire pipeline were prepared in 2007. These construction plans require updating to reflect current conditions and specifications.

Scoping analysis and design prepared by Wilson Engineers, LLC, in 2016, under project WS85500444, determined that the remaining 29,000 linear feet of the Val Vista Transmission Main needing rehabilitation should be re-scoped. This was confirmed during a January 2017 re-inspection of the main.

The scope of this contract will include, but is not limited to: updating construction plans and documents to reflect current conditions; performing internal and external agency permit coordination and preparing necessary contract documents needed for

construction; conducting advanced outreach to impacted stakeholders; and conducting cost model reviews and participating in value engineering evaluations.

Wilson Engineers, LLC, has the experience, resources, and historical knowledge of the Val Vista Transmission Main necessary to provide engineering design for the steel structural liner required for this rehabilitation project. Approximately half of the design for the next construction phase has been designed by Wilson Engineers, LLC, which will assist in the next design phase of the rehabilitation project.

Procurement Information

Wilson Engineers, LLC, was chosen to provide the design for this project using a direct-select process according to section 34-103 of the Arizona Revised Statutes.

Contract Term

The term of the contract is for two years. Contract work scope identified and incorporated into the contract prior to the end of the contract may be agreed to by the parties, and work may be extended past the termination of the contract. No additional contract work scope changes may be executed after the end of the contract term.

Financial Impact

Wilson Engineers, LLC's fee for the design services will not exceed \$180,000, including all subconsultant and reimbursable costs. Funding is available in the Water Services Department's Capital Improvement Program budget. Contract payments may be made up to the contract limits for all rendered contract services, which may extend past the contract termination.

Location

Construction will take place in the following areas:

- Rio Salado Parkway and Tempe Canal;
- Center Street and E. Inglewood Street;
- Bass Pro Drive and N. Alma School Road;
- Mesa Drive and Juniper Street; and
- Jensen Street and Gilbert Road.

Council District: Out of City

Responsible Department

This item is submitted by Deputy City Managers Karen Peters and Mario Paniagua, the Water Services Department, and the City Engineer.



Amendment to Salt River Project Land Use License for City of Phoenix Project, Grand Canalscape Phase II, Segments 1, 2 and 3 - ST87600114 (Ordinance S-44283)

Request to authorize the City Manager, or his designee, to amend a Land Use License with Salt River Project (SRP). The license agreement is for the City of Phoenix Canalscape project on the Grand Canal bank from Interstate 17 (I-17) south of Indian School Road to 56th Street south of Washington Street, Project ST87600114, Phase II.

Summary

The purpose of the amendment is to add 10 signalized pedestrian crossings to Section 2 ("Purpose") of the License. The amendment will also correct an error in the legal description called out in Section 3 of the License ("Licensed Property").

Indemnification

The SRP license agreement includes authorization pursuant to Phoenix City Code Section 42-20 (B) to indemnify, release and hold harmless SRP for: (A) acts of omissions of the City, its agents, officers, directors or employees; (B) the City's use of occupancy of the licensed property for the purposes contemplated by the license, including but not limited to claims by third parties who are invited or permitted onto the licensed property, either expressed or implied by the City or by nature of the City's improvement or other use of the licensed property pursuant to this license; and (C) the City's failure to comply with or fulfill its obligations established by the license or by laws. Per City of Phoenix Code, indemnification of another public entity requires approval from the City Council.

Location

Grand Canal at West Indian School Road
Grand Canal at Osborn Road
Grand Canal at 20th Street
Grand Canal at Thomas Road
Grand Canal at 24th Street
Grand Canal at Oak Street
Grand Canal at McDowell Road
Grand Canal at 32nd Street

Grand Canal at 44th Street
Grand Canal at 48th Street
Council Districts: 4, 6, and 8

Concurrence/Previous Council Action

This license was approved by ordinance S-43517, adopted on May 10, 2017.

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Street Transportation Department.



**2017 CMAQ Alley Dust Proofing Federal Aid Design-Bid-Build - ST87400253
(Ordinance S-44284)**

Request to authorize the City Manager, or his designee, to accept Cactus Transport, Inc., as the lowest-priced, responsive, and responsible bidder and to enter into an agreement with Cactus Transport, Inc., for construction services for the 2017 Congestion Mitigation and Air Quality (CMAQ) Alley Dust Proofing project. The fee for construction services will not exceed \$2,157,516. Further request authorization for the City Controller to disburse all funds related to this item.

Summary

The purpose of this contract is to aid the City of Phoenix in meeting the requirements of the Federal Clean Air Act, which is designed to improve air quality throughout the City. Through the use of surface treatments, the City is able to reduce Particulate Matter (PM) emissions which place Maricopa County at risk of decreased air quality and exceedances of the PM-10 standard, identified by the Environmental Protection Agency (EPA). These exceedances can result in EPA imposed sanctions, including the loss of Federal Highway User Revenue Fund (HURF) money and a Federally imposed implementation plan for corrective action.

The City administers this program Citywide on an annual basis, based upon Federal funding and anticipates completion in 2020. Location determinations are made in response to the evaluation of air quality data obtained from PM-10 monitors throughout the City.

Cactus Transport, Inc.'s services will include approximately 205,325 square yards of clearing, grubbing, and subgrade preparation, including removal, hauling, and disposal of deleterious materials and degraded asphalt millings; 188,215 square yards of single application of MC-800TR and pre-coated fractured aggregate; weed control; traffic control; and other miscellaneous items in various alleys within the City of Phoenix.

Procurement Information

Three bids were received according to section 34-201 of the Arizona Revised Statutes by the Street Transportation Department on Dec. 12, 2017. The bids were sent to the Equal Opportunity Department for review to determine subcontractor eligibility and

general contractor responsiveness in demonstrating compliance with the project's Disadvantaged Business Enterprise (DBE) goal. A DBE goal of 5.84 percent has been established for this project. All bidders were deemed responsive.

The bids ranged from a low of \$2,157,516 to a high of \$2,342,145. The Engineer's estimate and the three lowest responsive, responsible bidders are listed below:

Engineer's Estimate: \$2,600,780.02
Cactus Transport, Inc.: \$2,157,516.00
VSS International, Inc.: \$2,257,000.00
Cholla Pavement Maintenance, Inc.: \$2,342,145.00

Contract Term

The term of the contract is 180 calendar days from the date of issuance of the Notice to Proceed. Contract work scope identified and incorporated into the contract prior to the end of the contract term may be agreed to by the parties, and work may extend past the termination for the contract. No additional contract work scope changes may be executed after the end of the contract term.

Financial Impact

The contract amount for this project will not exceed \$2,157,516. The bid award amount is within the total budget for this project. Funding is available in the Street Transportation Department's Capital Improvement Program budget. Contract payments may be made up to contract limits for all rendered contract services, which may extend past the contract termination.

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua, the Street Transportation Department, and the City Engineer.



Purchase of Polymers for Water Treatment and Production (Ordinance S-44265)

Request to authorize the City Manager, or his designee, to enter into a contract with Polydyne, Inc., to provide polymers to the Water Services Department. Expenditures are not to exceed \$25,000,000 over the life of the contract. Further request authorization for the City Controller to disburse all funds related to this item.

Summary

The Wastewater Treatment and Water Production plants use polymers to enhance coagulation and filtration, allowing small particles of organic matter to clump together and be removed during the water and wastewater treatment processes.

Procurement Information

The solicitation was completed in accordance with Administrative Regulation 3.10. One offer was received by the Water Services Department; the offer was evaluated based on price, responsiveness to all specifications, terms, conditions, and responsibility to provide the required goods. The offer submitted by Polydyne, Inc., is deemed to be responsive to the solicitation requirements.

Contract Term

The contract term will be for five years, effective March 1, 2018, through Feb. 28, 2023.

Financial Impact

Expenditures are not to exceed \$25,000,000 over the life of the contract. Funding for the contract is available in the Water Services Department's operating budget.

Responsible Department

This item is submitted by Deputy City Manager Karen Peters and the Water Services Department.



Salt Contract for Water and Wastewater Treatment Process (Ordinance S-44268)

Request to authorize the City Manager, or his designee, to enter into a contract with Charlie Pepper, Inc., to provide salt for the Water Services Department. Expenditures are not to exceed \$502,597 over the life of the contract. Further request authorization for the City Controller to disburse all funds related to this item.

Summary

The Water Services Department has two wastewater treatment plants, four water production plants, and nine remote facilities that use salt during the water and wastewater treatment process. Salt is used in some water system disinfection and to produce soft water necessary for chemical dilution.

Procurement Information

A solicitation was completed in accordance with City of Phoenix Administrative Regulation 3.10. The Water Services Department received two bids, with only one bid determined to be responsive to the solicitation requirements. The offer submitted by Charlie Pepper, Inc., is deemed to be fair and reasonable based on the market conditions.

Contract Term

The contract term will be for five years effective March 1, 2018, through Feb. 28, 2023.

Financial Impact

Expenditures are not to exceed \$502,597 over the life of the contract. Funding for the contract is available in the Water Services Department's operating budget.

Responsible Department

This item is submitted by Deputy City Manager Karen Peters and the Water Services Department.



Purchase of Microcystin/ADDA ELISA Water Testing Kits (Ordinance S-44270)

Request to authorize the City Manager, or his designee, to enter into a contract with Abraxis, Inc., to provide enzyme-linked immunosorbent assay (ELISA) kits for the Water Services Department. Further request authorization for the City Controller to disburse all funds related to this item. The aggregate contract value, including all option years, will not exceed \$25,000 (including applicable taxes).

Summary

The Water Services Department uses ELISA kits to meet Environmental Protection Agency and Safe Drinking Water Act requirements. Beginning January 2018, the Safe Drinking Water Act requires monitoring of public water systems for 30 chemical contaminants through December 2020. This monitoring provides a basis for future regulatory actions to protect public health.

Procurement Information

RFQ 1718-63 Microcystin/ADDA ELISA Kits was conducted in accordance with Administrative Regulation 3.10. One offer was received by the Water Services Department on Sept. 13, 2017. The offer was evaluated based on price, responsiveness to all specifications, terms, conditions, and responsibility to provide the required goods. The offer submitted by Abraxis, Inc. is deemed to be fair and reasonable based on the market conditions.

Contract Term

The initial contract term shall begin on or about March 1, 2018, and end on Feb. 28, 2020. Provisions of the contract may include an option to extend the term of the contract up to three additional years.

Financial Impact

The aggregate contract value including all option years will not exceed \$25,000 (including applicable taxes). Funds are available in the Water Services Department's operating budget.

Responsible Department

This item is submitted by Deputy City Manager Karen Peters and the Water Services Department.



Purchase Water Meter Security Products (Ordinance S-44271)

Request to authorize the City Manager, or his designee, to enter into a contract with Fullerform Systems, Inc., to provide water meter security products for the Water Services Department. Further request authorization for the City Controller to disburse all funds related to this item. The aggregate contract value will not exceed \$61,460 (including applicable taxes).

Summary

When the Water Services Department must turn off water service due to non-payment and it is determined that there may be unauthorized water usage, a water service locking device is installed at the water meter to prevent any unauthorized water usage. This contract will provide water service locking devices and water meter security devices.

Procurement Information

RFQ 1718-WDD-87 was conducted in accordance with Administrative Regulation 3.10. One offer was received by the Water Services Department on Nov. 21, 2017. The offer was evaluated based on price, responsiveness to all specifications, terms, conditions and responsibility to provide the required goods. The offer submitted by Fullerform Systems, Inc., is deemed to be fair and reasonable based on the market and previous contract pricing.

Contract Term

The initial contract term shall begin on or about April 1, 2018, and end on March 31, 2023.

Financial Impact

The aggregate contract value will not exceed \$61,460 (including applicable taxes).

Responsible Department

This item is submitted by Deputy City Manager Karen Peters and the Water Services Department.



Water Services Department and Arizona State University Strategic Partnership (Ordinance S-44272)

Request authorization for the City Manager, or his designee, to enter into an Intergovernmental Agreement with Arizona State University for a total not to exceed \$750,000. Further request authorization for the City Controller to disburse all funds related to this item.

Summary

The City of Phoenix Water Services Department (WSD) partners with Arizona State University on various research and university-related initiatives related to its water and wastewater utilities. Topics may include, but are not limited to: water conservation education and outreach, water consumption patterns, water demand forecasting, water quality, water resource management, climate change and its impacts on water quality and quantity, water and wastewater treatment techniques, energy usage in water and wastewater utilities, statistical analysis of large data sets, industrial water use, workforce planning and development, warehousing and inventory management, asset management, riparian restoration, capital improvement project procurement methods, water education and outreach, construction engineering, industrial discharge, drinking water aesthetics, wetland management, growth and land use, premise plumbing, and watershed management. WSD wishes to streamline these various efforts into one funding and partnership agreement and to establish an annual internship program through which students work directly with WSD on these and other initiatives.

Contract Term

The term of this Intergovernmental Agreement shall be for three years. Provisions of this agreement include two options to extend the term for one additional year each, which may be exercised by the City Manager or designee.

Financial Impact

The cost to the City of Phoenix to fund this Agreement is \$750,000. Funding is available in the Water Services Department's operating budget. Payments may be made up to the agreement limits for all rendered services, which may extend past the agreement termination.

Responsible Department

This item is submitted by Deputy City Manager Karen Peters and the Water Services Department.



**Water Services Department and University of Arizona Strategic Partnership
(Ordinance S-44277)**

Request authorization for the City Manager, or his designee, to enter into an Intergovernmental Agreement with the University of Arizona for a total not to exceed \$500,000. Further request authorization for the City Controller to disburse all funds related to this item.

Summary

The City of Phoenix Water Services Department (WSD) partners with the University of Arizona on various research and university-related initiatives related to its water and wastewater utilities. Topics may include, but are not limited to: water conservation education and outreach, water consumption patterns, water demand forecasting, water quality, water resource management, climate change and its impacts on water quality and quantity, water and wastewater treatment techniques, energy usage in water and wastewater utilities, statistical analysis of large data sets, industrial water use, workforce planning and development, warehousing and inventory management, asset management, riparian restoration, capital improvement project procurement methods, water education and outreach, construction engineering, industrial discharge, drinking water aesthetics, wetland management, growth and land use, premise plumbing, and watershed management. WSD wishes to streamline these various efforts into one funding and partnership agreement and to establish an annual internship program through which students work directly with WSD on these and other initiatives.

Contract Term

The term of this Intergovernmental Agreement shall be for three years. Provisions of this agreement include two options to extend the term for one additional year each, which may be exercised by the City Manager or his designee.

Financial Impact

The cost to the City of Phoenix to fund this Agreement is \$500,000. Funding is available in the Water Services Department's operating budget. Payments may be made up to the agreement limits for all rendered services, which may extend past the agreement termination.

Responsible Department

This item is submitted by Deputy City Manager Karen Peters and the Water Services Department.



Water Main Extension Development Agreement with Mr. William Rodriguez (Ordinance S-44294)

Request authorization for the City Manager, or his designee, to enter into a development agreement with Mr. William Rodriguez (Developer). The agreement would allow the Developer to make payment to the City of the estimated costs associated with installing a new 12-inch water main. Further request authorization for the City Treasurer to accept, and for the City Controller to disburse, all funds related to this item.

The Developer is required by the Water Services Department (WSD) to upsize approximately 100 linear feet of 6-inch water main along his project's frontage on Roosevelt Street. WSD's Design Standard Manual for Water and Wastewater Systems requires developers within the City's Downtown Core to upsize 6-inch diameter and smaller mains to 12-inch mains. This development agreement would allow the Developer to make payment to WSD in lieu of installing the new main and associated improvements. WSD will use this money to construct this water main at a later date.

Financial Impact

The Developer will pay the City for all estimated costs associated with installing a new 12-inch water main along this development's frontage along Roosevelt Street. This agreement will not impact the City of Phoenix General Fund.

Location

Southeast corner of 7th Avenue and Roosevelt Street.
Council District: 7

Responsible Department

This item is submitted by Deputy City Manager Karen Peters and the Water Services Department.



Modification of Stipulation Request for Ratification of Jan. 17, 2018 Planning Hearing Officer Action - Z-132-04-2

Request authorization for the City Manager, or his designee, to approve Planning Hearing Officer's recommendation without further hearing by the City Council on matters heard by the Planning Hearing Officer on Jan. 17, 2018. This ratification requires formal action only.

Summary

Application: PHO-4-17- Z-132-04-2

Current Zoning: CP/GCP

Acreage: 4.14

Applicant: Sun State Builders

Owner: 3005 Rose Garden LLC

Representative: Matthew Holly

Proposal:

1. Modification of Stipulation 1 regarding general conformance to site plan and elevations date stamped January 6, 2006.
2. Modification of Stipulation 7 regarding bay doors.
3. Technical correction to Stipulations 2, 3, 5 and 8.

Location

Approximately 624 feet west of the southwest corner of 32nd Street and Rose Garden Lane.

Council District: 2

Parcel Address: N/A

Concurrence

Village Planning Committee (VPC) Recommendation: The Paradise Valley Village Planning Committee recommended approval by a 11-0 vote on Jan. 8, 2018.

Planning Hearing Officer Recommendation: The Planning Hearing Officer recommended approval on Jan. 17, 2018.

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Planning and Development Department.

Attachment A- Stipulations- PHO-4-17_Z-132-04-2

Location: Approximately 624 feet west of the southwest corner of 32nd Street and Rose Garden Lane

Stipulations:

GENERAL

1. ~~That~~ The development shall be in general conformance to the site plan DATE STAMPED DECEMBER 19, 2017 and elevations date stamped January 6, 2006 NOVEMBER 30, 2017 as approved or modified by the PLANNING AND Development ~~Services~~ Department.

LANDSCAPE AND SCREENING

2. ~~That~~ Master landscape plans shall be submitted to the PLANNING AND Development ~~Services~~ Department for review and approval of the entire site at the time of preliminary site plan approval for the first building. There shall be no more than two ground mounted monument style signs with a maximum height of 10 feet (one for each parcel) as approved by the PLANNING AND Development ~~Services~~ Department.
3. ~~That~~ The outdoor area on the south half of Lot 1 used as dog-runs for the pet-care facility shall provide shade over a minimum of 15% of that area using either 2-inch diameter large canopy drought tolerant shade trees or shade structures as approved and/or modified by the PLANNING AND Development ~~Services~~ Department.

OUTDOOR STORAGE

4. ~~That~~ Any outdoor storage shall be located at least 100 feet from Rose Garden Lane and shall be fully screened so that it is not visible from the street or adjacent residential properties. Areas devoted to outdoor storage or use shall not exceed 20% of the net lot area.

INFRASTRUCTURE

5. ~~That~~ The applicant shall extends the 12-inch waterline from 32nd Street in Rose Garden Lane to the property boundary along the street frontage as approved and/or modified by the PLANNING AND Development ~~Services~~ Department. If this water main is constructed by others there may be a repayment agreement which will be required to be met in order to provide service to the property.
6. ~~That~~ The applicant shall extend the sewer line located in Rose Garden Lane west of 28th Street to the point of need in order to provide sewer service.

DESIGN

7. ~~That~~ Bay doors shall not face Rose Garden Lane or adjacent residential properties.

RIGHT-OF-WAY

8. ~~That~~ The developer shall be responsible for full improvements within their property including curb gutter, sidewalk, streetlights and landscaping, as per plans approved

by the PLANNING AND Development ~~Services~~ Department. All improvements shall comply with all ADA accessibility standards.

OTHER

9. ~~That~~ Trash facilities shall be located in areas that will least impact adjacent residential uses.
10. ~~That~~ The applicant shall contact the City Archaeology Office at 602-495-0901 if any archaeological materials are encountered during construction.
11. ~~That~~ Prior to final site plan approval, the property owner shall record documents as approved by the City of Phoenix Law Department that disclose to purchasers of property within the development the existence and operational characteristics of Phoenix Deer Valley Airport.



Modification of Stipulation Request for Ratification of Jan. 17, 2018 Planning Hearing Officer Action - Z-146-80-2(3)

Request authorization for the City Manager, or his designee, to approve Planning Hearing Officer's recommendation without further hearing by the City Council on matters heard by the Planning Hearing Officer on Jan. 17, 2018. This ratification requires formal action only.

Summary

Application: PHO-1-17- Z-146-80-2(3)

Current Zoning: PAD-10

Acreage: 30.3

Applicant: Rod Jarvis

Owner: MHC Sunrise Heights, LLC

Representative: Greg Loper

Proposal:

1. Deletion of Stipulation 1 regarding development of mobile home subdivision in accordance with Section 108-K of the Zoning Ordinance.
2. Modification of Stipulation 2 regarding substantial compliance with the site plan and rendering.

Location

Northeast corner of 16th Street and Grovers Avenue.

Council District: 3

Parcel Address: N/A

Concurrence

Village Planning Committee (VPC) Recommendation: The Paradise Valley Village Planning Committee recommended approval by a 11-0 vote on Jan. 8, 2018.

Planning Hearing Officer Recommendation: The Planning Hearing Officer recommended denial as filed and approved with an additional stipulation on Jan. 17, 2018.

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Planning and Development Department.

Attachment A- Stipulations- PHO-1-17_Z-146-80-2(3)

Location: Northeast corner of 16th Street and Grovers Avenue

Stipulations:

1. This rezoning is conditioned upon the development of the mobile home subdivision in accordance with Section 108-K of the Zoning Ordinance within 18 months of the final approval of the change of zone by the City Council.
2. Development SHALL be in substantial compliance with the site plan ~~and rendering~~ AND AMENDED SETBACKS EXHIBIT DATE STAMPED NOVEMBER 13, 2017.
3. There is to be a limit of 200 units.
4. Further sufficient right-of-way to be dedicated by the property owner within one year of final City Council action to provide the following:
 1. A 40-foot half street for 16th Street.
 2. A 30-foot half street for Grovers Avenue.
 3. A 25-foot half street for Michigan Avenue.
 4. An 18'x18' triangle at 16th Street and Grovers Avenue.
 5. A 12-foot tangent at 16th Street and Michigan Avenue.
5. This application requires site plan approval.
6. THE DEVELOPER SHALL RECORD A NOTICE TO PROSPECTIVE PURCHASERS OF PROXIMITY TO AIRPORT IN ORDER TO DISCLOSE THE EXISTENCE AND OPERATIONAL CHARACTERISTICS OF PHOENIX DEER VALLEY AIRPORT (DVT) TO FUTURE OWNERS OR TENANTS OF THE PROPERTY.



Modification of Stipulation Request for Ratification of Jan. 17, 2018 Planning Hearing Officer Action - Z-123-00-7(4)

Request authorization for the City Manager, or his designee, to approve Planning Hearing Officer's recommendation without further hearing by the City Council on matters heard by the Planning Hearing Officer on Jan. 17, 2018. This ratification requires formal action only.

Summary

Application: PHO-5-17- Z-123-00-7(4)

Current Zoning: C-2

Acreage: 2.80

Applicant: Planet Fitness, Kevin Kelly

Owner: Southwest Regional Council of Carpenters

Representative: Stephen C. Earl - Earl, Curley & Lagarde

Proposal:

1. Modification of Stipulation 4 regarding comprehensive sign plan.
2. Deletion of Stipulation 5 regarding signage not exceeding 10 feet in height.
3. Technical correction to Stipulation 6.

Location

Approximately 760 feet south of the southwest corner of 43rd Avenue and McDowell Road.

Council District: 4

Parcel Address: N/A

Concurrence

Village Planning Committee (VPC) Recommendation: The Maryvale Village Planning Committee recommended approval by a 10-0 vote on Jan. 10, 2018.

Planning Hearing Officer Recommendation: The Planning Hearing Officer recommended approval with additional stipulations on Jan. 17, 2018.

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Planning and Development Department.

Attachment A- Stipulations- PHO-5-17_Z-123-00-7(4)

Location: Approximately 760 feet south of the southwest corner of 43rd Avenue and McDowell Road

Stipulations:

1. ~~That~~ The continuous access through the site shall be provided to 43rd Avenue for properties located to the west. If provided by a drive aisle such as one that would be included in parking scheme, that aisle shall be a minimum of 40 feet in width in general conformance with site plan dated January 8, 2001.
2. ~~That~~ The perimeter screen walls and all landscaping for the entire site shall be installed with the Quik Trip phase of the development.
3. ~~That~~ All uses on the entire site shall be linked via an internal shaded pedestrian network to be installed when the remainder of the site is developed.
4. A comprehensive sign plan for the ~~entire~~ UNDEVELOPED PARCELS GOVERNED UNDER Z-123-00 site shall be developed and submitted to THE PLANNING AND Development ~~Services~~ Department prior to final site plan approval.
- ~~5. That signage shall be of a monument design, not to exceed 10' in height.~~
56. ~~That~~ The entire development shall utilize a unifying architectural theme by employing consistent texture, color palette and finish treatments to each structure, as approved by the PLANNING AND Development ~~Services~~ Department.
67. ~~That~~ Use of Corporate colors for the entire site, specifically but not limited to those typically associated with chain/franchise establishments shall be used only as an accent.
78. ~~That~~ The pump island canopy shall be constructed to match the proposed retail building(s) in terms of color and materials. The maximum height of the canopy shall be 19 feet as measured from finished grade to the tallest point of the canopy structure.
89. ~~That~~ The pump island canopy columns shall be clad to match the retail building(s) in terms of color and materials. The construction is to extend completely to the canopy ceiling and leave no gaps.
910. ~~That~~ All light fixtures mounted in or on the ceiling of the pump island canopy shall be fully recessed and directed downward.
1044. ~~That~~ The developer shall construct all streets within and adjacent to the development with paving, curb, gutter, sidewalk, curb ramps, streetlights, landscaping and other incidentals as per plans approved by the city. All improvements shall comply with all ADA accessibility standards.
11. THE DEVELOPER SHALL RECORD A NOTICE TO PROSPECTIVE PURCHASERS OF PROXIMITY TO AIRPORT IN ORDER TO DISCLOSE THE EXISTENCE AND OPERATIONAL CHARACTERISTICS OF PHOENIX SKY HARBOR INTERNATIONAL AIRPORT (PHX) TO FUTURE OWNERS OR TENANTS OF THE PROPERTY.

12. PRIOR TO PRELIMINARY SITE PLAN APPROVAL, THE LANDOWNER SHALL EXECUTE A PROPOSITION 207 WAIVER OF CLAIMS IN A FORM APPROVED BY THE CITY ATTORNEY'S OFFICE. THE WAIVER SHALL BE RECORDED WITH THE MARICOPA COUNTY RECORDER'S OFFICE AND DELIVERED TO THE CITY TO BE INCLUDED IN THE REZONING APPLICATION FILE FOR RECORD.



Modification of Stipulation Request for Ratification of Dec. 20, 2017 Planning Hearing Officer Action - Z-114-04-7(8)

Request authorization for the City Manager, or his designee, to approve Planning Hearing Officer's recommendation without further hearing by the City Council on matters heard by the Planning Hearing Officer on Dec. 20, 2017. This ratification requires formal action only.

Summary

Application: PHO-2-17- Z-114-04-7(8)

Current Zoning: S-1, Approved R-3A

Acreage: 10.1

Applicant: Gehan Homes of Arizona, LLC

Owner: Laveen Gardens, LLC (Allen R. Marsh)

Representative: EPS Group, Inc.

Proposal:

1. Modification of Stipulation 1.a regarding general conformance to site plan date stamped April 25, 2005.
2. Deletion of Stipulation 1.b regarding general conformance to elevations date stamped April 28, 2005.
3. Modification of Stipulation 2 regarding additional passive and active recreational amenities.
4. Modification of Stipulation 9 regarding CPTED and multi-housing crime free housing requirements.
5. Technical correction to Stipulations 4, 8 and 10.

Location

Approximately 360 feet north of the northwest corner of 27th Avenue and Vineyard Drive alignment.

Council District: 8

Parcel Address: N/A

Concurrence

Village Planning Committee (VPC) Recommendation: The Laveen Village Planning Committee recommended approval with additional stipulations by a 9-0 vote on Oct. 16, 2017.

Planning Hearing Officer Recommendation: The Planning Hearing Officer took the case under advisement. The Planning Hearing Officer took the case out from under advisement on Jan. 8, 2018 and recommended denial as filed and approved with modified stipulations and additional stipulations.

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Planning and Development Department.

Attachment A- Stipulations- PHO-2-17_Z-114-04-7(8)

Location: Approximately 360 feet north of the northwest corner of 27th Avenue and Vineyard Drive alignment

Stipulations:

1. That the development shall be in general conformance with the following as approved or modified by the PLANNING AND Development ~~Services~~ Department.
 - a. Site plan date stamped ~~April 25, 2005~~ DECEMBER 20, 2017, WITH SPECIFIC REGARD TO THE VIEW FENCING ALONG THE NORTHERN BOUNDARY OF THE SITE BEGINNING AT THE CENTER OF THE CUL-DE-SAC AND ENDING AT THE REAR LOT LINE OF LOT 4.
 - b. Elevations date stamped ~~April 28, 2005~~ NOVEMBER 7, 2017.
2. ~~THE That additional passive and active recreational amenities, such as sport courts, exercise stations, ramadas, and picnic facilities shall be provided in the open space areas, as approved by the PLANNING AND Development Services Department.~~

Street Transportation

3. That right-of-way totaling 50 feet shall be dedicated for the west half of 27th Avenue.
4. That the developer shall construct all streets within and adjacent to the development with paving, curb, gutter, sidewalk, curb ramps, streetlights, median islands, landscaping and other incidentals as per plans approved by the PLANNING AND Development ~~Services~~ Department. All improvements shall comply with all ADA accessibility standards.
5. That the applicant shall submit paving plans for all arterial streets within and adjacent to the development, to the Street Transportation Department for review.
6. That the applicant shall complete and submit the Developer Project Information Form for the MAG Transportation Improvement Program to the Street Transportation Department. Information regarding the submittal may be obtained from the Street Transportation Department. This form is a requirement of the EPA to meet clean air quality requirements.

Aviation

7. That the developer shall notify prospective owners/occupants of the proposed development of the proximity of the property to Phoenix Sky Harbor International Airport (Airport). The notification, to be reviewed and approved by the City Attorney, shall include the following information:
 - a. The Airport is considered a busy hub airport.
 - b. Forecasts predict that Airport operations will increase in the future.
 - c. Extended flight tracks and traffic patterns may extend several miles beyond the Airport boundary.

Other

8. That a mixture of colors and textures shall be used on the exteriors, as approved by the PLANNING AND Development ~~Services~~ Department.
- ~~9. That the project shall meet all CPTED and multi-housing crime free housing requirements.~~
940. That all landscaping at 27th Avenue and along the main entryway shall be trees of at least two-inch caliper, as approved by the PLANNING AND Development ~~Services~~ Department.
10. LOTS 1-4 AND 52, WHICH ARE ADJACENT TO 27TH AVENUE, SHALL BE LIMITED TO ONE-STORY AND 25-FEET IN HEIGHT, AS APPROVED BY THE PLANNING AND DEVELOPMENT DEPARTMENT.
11. IN THE EVENT THAT ARCHAEOLOGICAL MATERIALS ARE ENCOUNTERED DURING CONSTRUCTION; THE DEVELOPER SHALL IMMEDIATELY CEASE ALL GROUND DISTURBING ACTIVITIES WITHIN A 33-FOOT RADIUS OF THE DISCOVERY, NOTIFY THE CITY ARCHAEOLOGIST, AND ALLOW TIME FOR THE ARCHAEOLOGIST TO PROPERLY ASSESS THE MATERIALS.



Final Plat - 24655 North 23rd Avenue - Holiday Inn Express - 170081

Plat: 170081

Project: 11-4002

Name of Plat: 24655 North 23rd Ave Holiday Inn Express

Owner(s): 23 WW, LLC

Engineer(s): Hunter Engineering, Inc.

Request: A 1 Lot Commercial Subdivision Plat

Reviewed by Staff: Jan. 26, 2018

Summary

Staff requests that the above plat be approved by the City Council and certified by the City Clerk. Recording of the plat dedicates the streets and easements as shown to the public.

Location

24655 N. 23rd Ave.

Council District: 1

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Planning and Development Department.



Final Plat - Cactus Center - 170107 - Northeast Corner of 28th Drive and Cactus Road

Plat: 170107
Project: 13-1412
Name of Plat: Cactus Center
Owner(s): Cactus Center, LLC
Engineer(s): CEG Applied Sciences
Request: A 3 Lot Commercial Subdivision Plat
Reviewed by Staff: Jan. 25, 2018

Summary

Staff requests that the above plat be approved by the City Council and certified by the City Clerk. Recording of the plat dedicates the streets and easements as shown to the public.

Location

Generally located at the northeast corner of 28th Drive and Cactus Road.
Council District: 1

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Planning and Development Department.



Final Plat - Meridian Crossing - 170063 - North of Baseline Road on the West Side of 27th Avenue

Plat: 170063
Project: 14-1201
Name of Plat: Meridian Crossing
Owner(s): Calatlantic Homes of Arizona, Inc.
Engineer(s): Rick Engineering Company
Request: A 71 Lot Residential Plat
Reviewed by Staff: Jan.18, 2018
Final Plat requires Formal Action Only

Summary

Staff requests that the above plat be approved by the City Council and certified by the City Clerk. Recording of the plat dedicates the streets and easements as shown to the public.

Location

Generally located 652 feet +/- north of Baseline Road on the west side of 27th Avenue.
Council District: 8

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Planning and Development Department.



Amend City Code - Remove/Replace Zoning District for Telles Annexation - Annexation 485 (Ordinance G-6421)

Request to authorize the City Manager to amend the Code of the City of Phoenix, Arizona, Part II, Chapter 41, Phoenix Zoning Ordinance, Section 601, the Zoning Map of the City of Phoenix, by removing the Maricopa County Rural 43 zoning district and replacing it with the City of Phoenix S-1 (Ranch or Farm Residence) zoning district on properties located east of the Black Canyon Highway and north of Circle Mountain Road, parcels 202-22-003F, 202-22-003K, 202-22-003J, which were annexed into the City of Phoenix on Jan. 24, 2018 by Ordinance S-44238 (Telles Annexation - Annexation 485).

Location

Located east of Black Canyon Highway and north of Circle Mountain Road.
Council District: 1

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Planning and Development Department.

**THIS IS A DRAFT COPY ONLY AND IS NOT AN OFFICIAL COPY OF THE FINAL,
ADOPTED ORDINANCE**

ORDINANCE G-

AN ORDINANCE AMENDING THE CODE OF THE CITY OF PHOENIX, ARIZONA, PART II, CHAPTER 41, THE ZONING ORDINANCE OF THE CITY OF PHOENIX, BY AMENDING SECTION 601, THE ZONING MAP OF THE CITY OF PHOENIX, BY CHANGING THE ZONING DISTRICT CLASSIFICATION FOR THE ANNEXED PARCEL DESCRIBED HEREIN (TELLES ANNEXATION, NO. 485) FROM COUNTY RURAL 43 TO CITY'S S-1 (RANCH OR FARM RESIDENCE).

WHEREAS, on January 24, 2018, via Ordinance S-44238, the City of Phoenix annexed an approximately 9.085-acre property located east of the Black Canyon Highway and north of Circle Mountain Road, in a portion of Section 3, Township 6 North, Range 2 East, as described more specifically in "Exhibit A" and incorporated herein by this reference; and,

WHEREAS, as required by A.R.S. § 9-471.L, the city of Phoenix is required to adopt zoning districts on the subject parcel to permit uses and densities no greater than those allowed by the prior County zoning district; and,

WHEREAS, immediately prior to annexation the zoning applicable to this territory was RU-43 zoning district; and

WHEREAS, the City's S-1 (Ranch or Farm Residence) zoning district is equivalent to Maricopa County's Rural-43 zoning district;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PHOENIX, as follows:

SECTION 1. The approximately 9.085-acre property located east of the Black Canyon Highway and north of Circle Mountain Road, in a portion of Section 3, Township 6 North, Range 2 East, East of the Gila and Salt River Base and Meridian of Maricopa County, Arizona, which is described in “Exhibit A” and depicted in “Exhibit B” has been annexed to the City of Phoenix, and the present corporate limits of the City have been extended and increased to include such property.

SECTION 2. Pursuant to A.R.S. §9-471(L), the property depicted in Exhibit B is hereby removed from Maricopa County's Rural-43 zoning district and placed into the City's S-1 (Ranch or Farm Residence) zoning district. This zoning designation shall take effect thirty days after this Ordinance is adopted, without further action by the City Council, and

SECTION 3. The City Clerk shall cause a copy of this Ordinance, together with “Exhibits A” and “Exhibit B” to be filed and recorded in the Records of the Office of the Maricopa County Recorder, and

SECTION 4. The Planning and Development Director is instructed to modify The Zoning Map of the City of Phoenix to reflect this use district classification change as shown in “Exhibit B”.

SECTION 5. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions hereof.

PASSED by the Council of the City of Phoenix this February 21, 2018.

MAYOR

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

REVIEWED BY:

City Manager

Exhibits:

A – Legal Description (1 Page)

B – Ordinance Location Map (1 Page)

TELLES ANNEXATION
Exhibit A

LEGAL DESCRIPTION FOR
ANNEXATION 485

That part of the Southwest quarter of Section 3, Township 6 North, Range 2 East, G&SRB&M, described as follows:

BEGINNING at the intersection of the North line of the South 1,864.72 feet of said Southwest quarter of Section 3 and the North-South mid-Section line of said Section 3, being also a point in the boundary line of the area annexed to the City of Phoenix by its Ordinance No. G-4995, recorded in Document No. 2007-1125458, records of Maricopa County, Arizona;

thence Westerly along said boundary line, a distance of 1,039.28 feet to a point in the East right of way line of the Black Canyon Highway, being also a point in a non-tangent circular curve concave Easterly and having a radius of 22,714.32 feet;

thence Northerly along said Easterly right of way line and the arc of said curve, through a central angle of 00° 13' 26" a distance of 88.73 feet;

thence North 04° 10' 33" East along said Easterly right of way line, a distance of 298.38 feet to a point in the boundary line of the City of Phoenix;

thence Easterly along said boundary line of the City of Phoenix, a distance of 1,010.27 feet to a point in the North-South mid-Section line;

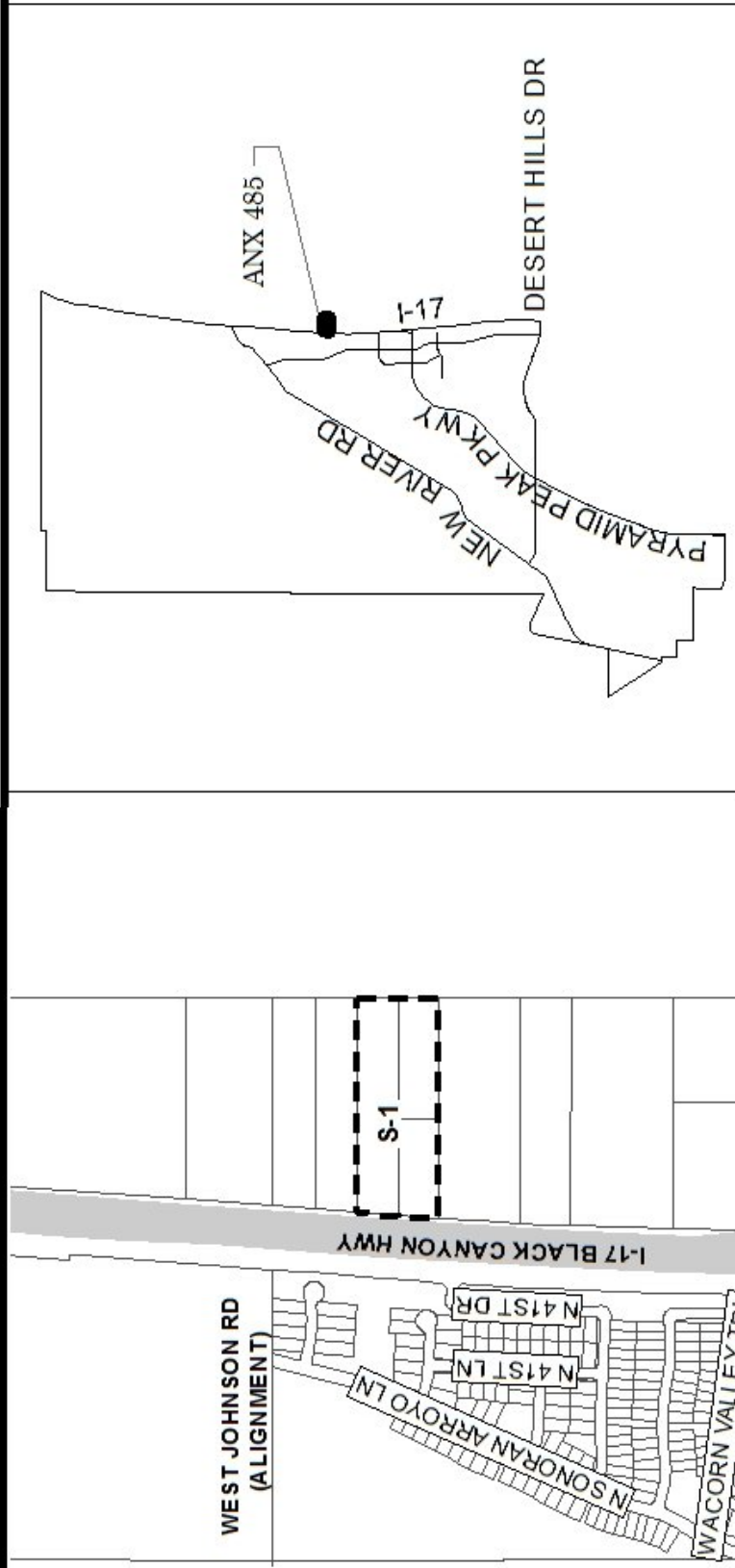
thence South 00° 09' 00" East along last said North-South mid-Section line, a distance of 386.11 feet to the POINT OF BEGINNING.

ORDINANCE LOCATION MAP

EXHIBIT B

Zoning Case Number: ANX 485
Zoning Overlay: N/A
Planning Village: Rio Vista

ZONING SUBJECT TO STIPULATIONS: *
SUBJECT AREA: ■■■■■



NOT TO SCALE



Drawn Date: 1/24/2018



Amend City Code - Ordinance Adoption - Rezoning Application PHO-1-17--Z-SP-4-11-1 - Southwest Corner of Central Avenue and Misty Willow Lane (Ordinance G-6420)

Request authorization for the City Manager, or his designee, to approve Planning Hearing Officer's recommendation without further hearing by the City Council on matters heard by the Planning Hearing Officer on Jan. 17, 2018.

Summary

Application: PHO-1-17--Z-SP-4-11-1

Existing Zoning: A-1 DVAO SP

Acreage: 37.21

Applicant: Nick Wood, Esq., Snell & Wilmer LLP

Owner: Airpark 30 LLC

Representative: Nick Wood, Esq., Snell & Wilmer LLP

Proposal:

1. Modification of Stipulation 1 regarding expiration of special permit.

Location

Southwest corner of Central Avenue and Misty Willow Lane.

Council District: 1

Parcel Address: 23472 N. Central Ave.

Concurrence

Village Planning Committee (VPC) Recommendation: The Deer Valley Village Planning Committee recommended approval by a 9-0 vote on Dec. 21, 2017.

Planning Hearing Officer Recommendation: The Planning Hearing Officer recommended approval on Jan. 17, 2018.

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Planning and Development Department.

ATTACHMENT A

**THIS IS A DRAFT COPY ONLY AND IS NOT AN OFFICIAL COPY OF THE FINAL,
ADOPTED ORDINANCE**

ORDINANCE G-

AN ORDINANCE AMENDING THE STIPULATIONS APPLICABLE TO
REZONING APPLICATION Z-SP-4-11-1 PREVIOUSLY APPROVED BY
ORDINANCE G-5636.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PHOENIX, as
follows:

SECTION 1. The zoning stipulations applicable located at the southwest corner of Central Avenue and Misty Willow Lane in a portion of Section 8, Township 4 North, Range 3 East, as described more specifically in Attachment "A", are hereby modified to read as set forth below.

STIPULATIONS:

1. The Special Permit for the mining operation and associated batch plants shall expire ~~ten years from City Council approval~~ ON DECEMBER 31, 2027. No mining excavation shall be done below the average surrounding at-grade property elevation.
2. Prior to redevelopment of the site and submittal for development review, a reuse plan shall be approved by the Planning and Development Department.
3. A completed Form 7460-1 shall be submitted to the FAA and receive a "No Hazard Determination". Documentation that shows a "No Hazard Determination" shall be provided prior to issuance of a building permit.
4. The property owner shall record documents that disclose the existence and operational characteristics of the Deer Valley Airport to future owners or tenants of the property. The form and content of such documents shall be according to the templates and instructions provided which have been reviewed and approved by the City Attorney.

5. That an aggregate surface with an approved binding material shall be placed at minimum 3-inch depth on a minimum 24-foot roadway along the south half Street of Misty Willow Lane to connect into the existing pavement approximately 1,300 feet west of the subject site. The applicant shall enter into a private maintenance agreement that will be on file with the Street Transportation Department for the full term of the operation. Upon termination of the site operations, that the aggregate material shall be removed within the 80-foot right-of-way easement as approved by the Street Transportation Department.
6. PRIOR TO PRELIMINARY SITE PLAN APPROVAL, THE LANDOWNER SHALL EXECUTE A PROPOSITION 207 WAIVER OF CLAIMS IN A FORM APPROVED BY THE CITY ATTORNEY'S OFFICE. THE WAIVER SHALL BE RECORDED WITH THE MARICOPA COUNTY RECORDER'S OFFICE AND DELIVERED TO THE CITY TO BE INCLUDED IN THE REZONING APPLICATION FILE FOR RECORD.

SECTION 2. Due to the site's specific physical conditions and the use district granted pursuant to Ordinance G-5636, this portion of the rezoning is now subject to the stipulations approved pursuant to Ordinance G-5636 and as modified in Section 1 of this Ordinance. Any violation of the stipulation is a violation of the City of Phoenix Zoning Ordinance. Building permits shall not be issued for the subject site until all the stipulations have been met.

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions hereof.

PASSED by the Council of the City of Phoenix this 21st day of February , 2018.

MAYOR

ATTEST:

_____ City Clerk

APPROVED AS TO FORM:

_____ City Attorney

REVIEWED BY:

_____ City Manager

Exhibits:

A - Legal Description (1 Page)

B - Ordinance Location Map (1 Page)

DRAFT

EXHIBIT A

LEGAL DESCRIPTION FOR Z-SP-4-11-1

The East Half of the North Half of the Southwest Quarter of Section 8, Township 4 North, Range 3 East of the Gila and Salt River Base and Meridian, Maricopa county, Arizona;

EXCEPT the North 40 feet;

EXCEPT the East 40 feet;

EXCEPT the West 55 feet;

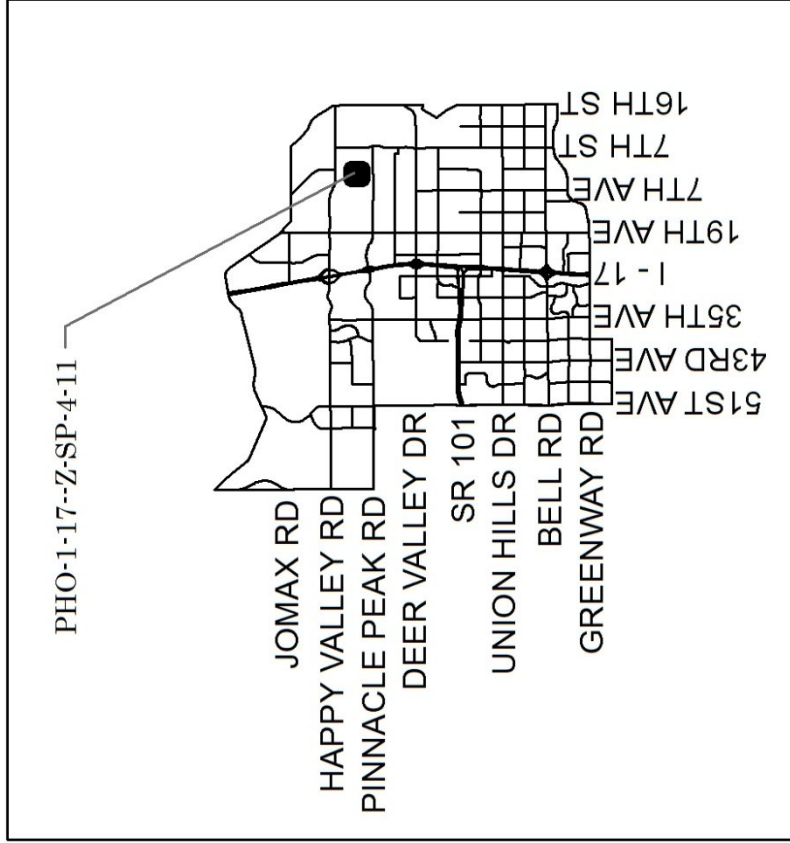
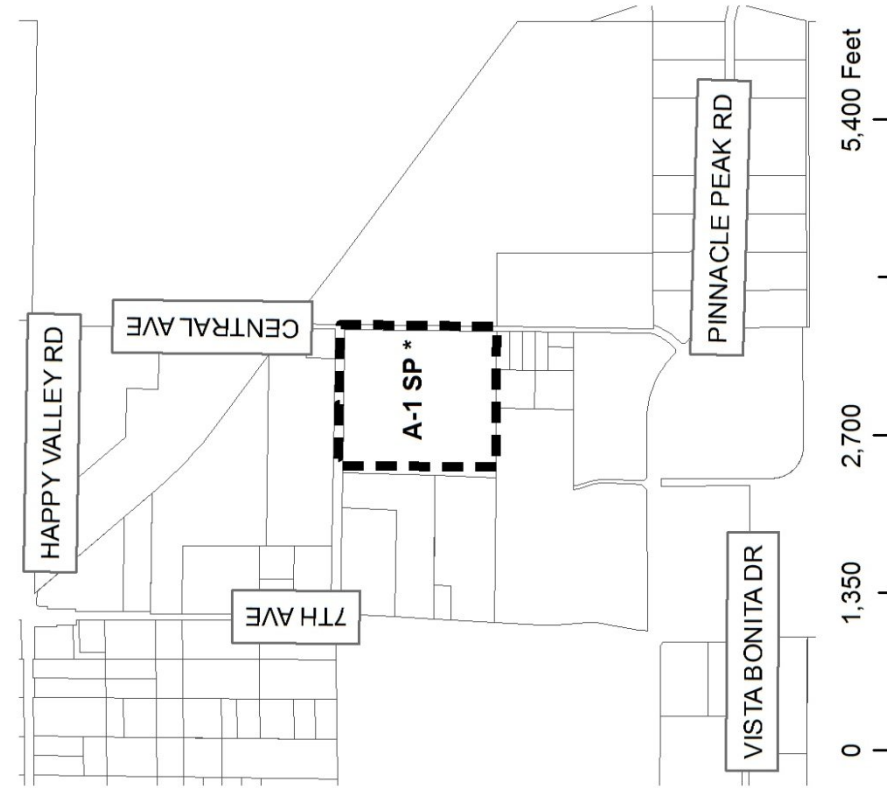
EXCEPT an undivided 1/16 of all oil, gases, and other hydrocarbon substances, coal, stone, metals, minerals, fossils and fertilizer of every name and description and except all uranium, thorium, or any other material which is or may be determined by the laws of the State of Arizona, the United states of America, or decisions of courts to be peculiarly essential to the production of fissionable materials, whether or not of commercial value, as reserved in section 37-231 Arizona Revised statutes.

ORDINANCE LOCATION MAP

EXHIBIT B

Zoning Case Number: PHO-1-17--Z-SP-4-11
 Zoning Overlay: Deer Valley Airport Overlay District (DVAO)
 Planning Village: Deer Valley

ZONING SUBJECT TO STIPULATIONS: *
 SUBJECT AREA: ■ ■ ■ ■ ■



NOT TO SCALE



Drawn Date: 1/23/2018

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Amend City Code - Ordinance Adoption - Rezoning Application PHO-1-17--Z-62-13-7 - Approximately 1,320 Feet South of the Southwest Corner of 59th Avenue and Lower Buckeye Road (Ordinance G-6419)

Request authorization for the City Manager, or his designee, to approve Planning Hearing Officer's recommendation without further hearing by the City Council on matters heard by the Planning Hearing Officer on Dec. 20, 2017.

Summary

Application: PHO-1-17--Z-62-13-7

Existing Zoning: A-1

Acreage: 35.0

Applicant: Red River 647 Holdings, LLC dba 59LBR

Owner: Newport Groups 22, LLC

Representative: Teresa Harvey

Proposal:

1. Modification of Stipulation 1 regarding general conformance with site plan and landscape plans date stamped Feb. 27, 2017.
 2. Modification of Stipulation 2 regarding a minimum 75-foot building setback along the west and south property lines.
 3. Modification of Stipulation 3 regarding a minimum 75-foot building setback along the west and east property lines.
 4. Deletion of Stipulation 5 regarding an 8-foot decorative wall.
 5. Deletion of Stipulation 6 regarding perimeter wall material and textural differences.
 6. Modification of Stipulation 8 regarding outdoor storage within 250 feet of the north, south and west property lines.
 7. Deletion of Stipulation 9 regarding a one-foot non-vehicular access easement along the west property line.
 8. Deletion of Stipulation 10 regarding right-of-way dedication for the south half of Lower Buckeye Road.
 9. Deletion of Stipulation 13 regarding right-of-way dedication for the 63rd Avenue Alignment.
 10. Deletion of Stipulation 14 regarding right-of-way dedication for the proposed 63rd Avenue from Florence Avenue to Lower Buckeye Road.
-

- 11. Deletion of Stipulation 15 regarding right-of-way dedication for the east half of 63rd Avenue.
- 12. Deletion of Stipulation 16 regarding contacting Bruce Littleton.
- 13. Technical correction to Stipulations 18 and 19.

Location

Approximately 1,320 feet south of the southwest corner of 59th Avenue and Lower Buckeye Road.

Council District: 7

Parcel Address: N/A

Concurrence

Village Planning Committee (VPC) Recommendation: The Laveen Village Planning Committee recommended approval with modified stipulations by a 8-0 vote on Oct. 17, 2017.

Planning Hearing Officer Recommendation: The Planning Hearing Officer took the case under advisement. The Planning Hearing Officer took the case out from under advisement on Jan. 8, 2018 and recommended denial as filed and approved with modified stipulations and an additional stipulation.

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Planning and Development Department.

ATTACHMENT A

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ADOPTED ORDINANCE**

ORDINANCE G-

AN ORDINANCE AMENDING THE STIPULATIONS APPLICABLE TO
REZONING APPLICATION Z-62-13-7 PREVIOUSLY APPROVED BY
ORDINANCE G-5930.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PHOENIX, as
follows:

SECTION 1. The zoning stipulations applicable located approximately 1320
feet south of the southwest corner of 59th Avenue and Lower Buckeye Road in a portion
of Section 19, Township 1 North, Range 2 East, as described more specifically in
Attachment "A", are hereby modified to read as set forth below.

STIPULATIONS:

1. The development shall be in general conformance with the site plan and landscape plans date stamped ~~February 27, 2014~~, SEPTEMBER 20, 2017 as approved by the Planning and Development Department.
2. A minimum 75-foot landscape setback shall be provided along the ~~west and~~ south property lines and shall utilize the Commerce Park/General Commerce Park landscape standards for plant types, quantity and spacing, as approved by the Planning and Development Department.
3. COMMERCE PARK/GENERAL COMMERCE PARK DEVELOPMENT STANDARDS A ~~minimum 75-foot building setback~~ shall be provided along the ~~west and~~ east property lines, as approved by the Planning and Development Department.
4. A minimum 125-foot building setback shall be provided along the south property line, as approved by the Planning and Development Department.

- ~~5. An eight-foot high decorative wall shall be constructed and set back a minimum of 75 feet from the west property line, as approved by the Planning and Development Department.~~
- ~~6. The perimeter walls adjacent to Lower Buckeye Road and 63rd Avenue shall include material and textural differences, such as stucco and/or split face block with a decorative element, such as tile, glass insets, or stamped designs, as approved by the Planning and Development Department.~~
- 57. Building height shall be limited to a maximum of 48 feet within 150 feet of the south property line, as approved by the Planning and Development Department.
- 68. Outdoor storage shall not be permitted within 250 feet of the north, south and west property lines, EXCEPT FOR THE TRAILER STORAGE SHALL NOT BE LOCATED CLOSER THAN 200 FEET, as approved by the Planning and Development Department.
- ~~9. A one-foot non-vehicular access easement shall be provided along the west property line, as approved by the Planning and Development Department.~~
- 10. Right-of-way totaling 55 feet shall be dedicated for the south half of Lower Buckeye Road. Provide full improvements consisting of curb, gutter, sidewalk, curb ramps, streetlights, landscaping and incidentals for the length of the project.
- 744. Submit amended Traffic Impact Study Analysis updated to proposed development use. Additional improvements may be stipulated based upon study findings.
- 842. Right-of-way totaling 55 feet shall be dedicated for the west half of 59th Avenue. Provide curb, gutter, paving, sidewalk, curb ramps, streetlights, landscaping and incidentals for the length of the project.
- ~~13. Right-of-way totaling 50 feet shall be dedicated for the existing 63rd Avenue Alignment with a minimum 25-foot pavement section to service Williams Street. Provide curb, gutter, sidewalk, paving and incidentals for the length of the project.~~
- ~~14. Right-of-way totaling 60 feet shall be dedicated for the proposed 63rd Avenue from Florence Avenue to Lower Buckeye Road. Provide curb, gutter, paving, sidewalk, curb ramps, streetlights, landscaping and incidentals for the length of the project.~~
- ~~15. Right-of-way 30 feet shall be dedicated for the east half of 63rd Avenue. Provide curb, gutter, paving, sidewalk, curb ramps, streetlights, landscaping and incidentals for the length of the project.~~
- 16. Contact Bruce Littleton (602-262-4690) for potential conduit and junction boxes at Lower Buckeye Road and 63rd Avenue for future signal equipment for the intersection. Submittal will be made as a separate document that shows the entire intersections with existing conduit runs and junction boxes. The Developer will submit the approved plan to the Civil Plans Coordinator as part of

~~the civil engineering plan set. All work related to the construction or reconstruction of the signal, conduit runs and junction box installation is the responsibility of the Developer.~~

- 947. The developer shall update all existing off-site street improvements (sidewalks, curb ramps and driveways) to current ADA guidelines.
- 1048. Complete a Red Border Letter to notify ADOT of development adjacent to its freeway corridor and submit it to ~~Alan Hilty~~ in the Street Transportation Department ~~602-262-6193~~, with a copy to the Traffic Engineer and Civil Plans Reviewer.
- 1149. Provide underground street light circuits, poles and fixtures on all public streets in locations approved by the Street Transportation Department. Submit one copy of the approved site plan with three copies of the streetlight plans to the 2nd floor of City Hall to be routed to Street Lighting Section reviewer, ~~Diane Gomez 602-262-7223~~.
- 1220. The developer shall construct all streets within and adjacent to the development with paving, curb, gutter, setback sidewalk, curb ramps, streetlights, landscape and other incidentals as per plans approved by the Planning and Development Department. All improvements shall comply with all ADA accessibility standards.
- 13. IN THE EVENT ARCHAEOLOGICAL MATERIALS ARE ENCOUNTERED DURING CONSTRUCTION, THE DEVELOPER SHALL IMMEDIATELY CEASE ALL GROUND DISTURBING ACTIVITIES WITHIN A 33-FOOT RADIUS OF THE DISCOVERY, NOTIFY THE CITY ARCHAEOLOGIST, AND ALLOW TIME FOR THE ARCHAEOLOGY OFFICE TO PROPERLY ASSESS THE MATERIALS.

SECTION 2. Due to the site's specific physical conditions and the use district granted pursuant to Ordinance G-5930, this portion of the rezoning is now subject to the stipulations approved pursuant to Ordinance G-5930 and as modified in Section 1 of this Ordinance. Any violation of the stipulation is a violation of the City of Phoenix Zoning Ordinance. Building permits shall not be issued for the subject site until all the stipulations have been met.

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions hereof.

PASSED by the Council of the City of Phoenix this 21st day of February ,
2018.

MAYOR

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

REVIEWED BY:

City Manager

Exhibits:

A - Legal Description (2 Pages)

B - Ordinance Location Map (1 Page)

EXHIBIT A

LEGAL DESCRIPTION FOR PHO-1-17-- Z-62-13-7

A-1 Zoning

A portion of the Northeast quarter of Section 19, Township 1 North, Range 2 East of the Gila and Salt River Base and Meridian, Maricopa County, Arizona more particularly described as follows:

Commencing at the North quarter corner of said Section 19;

Thence South 88 degrees 49 minutes 28 seconds East a distance of 967.82 feet to the **Point of Beginning**;

Thence continuing South 88 degrees 49 minutes 28 seconds East a distance of 378.98 feet to the Northeast corner of said Northwest quarter of the Northeast quarter of Section 19;

Thence South 00 degrees 13 minutes 47 seconds West a distance of 1319.20 feet to the Southeast corner of said Northwest quarter of the Northeast quarter of Section 19;

Thence South 88 degrees 46 minutes 48 seconds East a distance of 337.98 feet;

Thence North 00 degrees 10 minutes 28 seconds East a distance of 1319.49 feet to a point on the North line of said Northeast quarter of Section 19;

Thence along said North line, South 88 degrees 49 minutes 28 seconds East a distance of 336.70 feet;

Thence South 00 degrees 07 minutes 08 seconds West a distance of 1319.77 feet to a point on the South line of the Northeast quarter of said Northeast quarter of Section 19;

Thence South 88 degrees 46 minutes 48 seconds East a distance of 675.96 feet to the Southeast corner of said Northeast quarter of the Northeast quarter of Section 19;

Thence South 00 degrees 00 minutes 30 seconds West a distance of 1320.35 feet to the East quarter corner of said Section 19;

Thence along the South line of said Northeast quarter of Section 19, North 88 degrees 44 minutes 09 seconds West a distance of 1736.03 feet;

Thence North 00 degrees 13 minutes 47 seconds East a distance of 2637.82 feet to the **Point of Beginning**.

Note: The above described parcel contains 3,232,013 square feet or 74.1968 acres, more or less.

GCP Zoning

Thence North 40 degrees 35 minutes 05 seconds East a distance of 154.76 feet to the beginning of a tangent curve whose center bears North 49 degrees 24 minutes 55 seconds West a distance of 500.00 feet; A portion of the Northeast quarter of Section 19, Township 1 North, Range 2 East of the Gila and Salt River Base and Meridian, Maricopa County, Arizona more particularly described as follows:

Commencing at the North quarter corner of said Section 19;

Thence South 88 degrees 49 minutes 28 seconds East a distance of 336.70 feet to the **Point of Beginning**;

Thence continuing South 88 degrees 49 minutes 28 seconds East a distance of 631.12 feet

Thence South 00 degrees 13 minutes 47 seconds West a distance of 2637.82 feet to a point on the South line of said Northeast quarter of Section 19;

Thence along the South line of said Northeast quarter of Section 19, North 88 degrees 44 minutes 09 seconds West a distance of 793.89 feet to a point on the East line of that certain Quit Claim Deed as recorded in Document No. 2002-0425032, records of Maricopa County, said point also being a point on the arc of a non-tangent curve whose center bears North 88 degrees 44 minutes 51 seconds West a distance of 362.66 feet;

Thence Northwesterly along the arc of said curve through a central angle of 35 degrees 40 minutes 01 seconds and an arc length of 225.76 feet;

Thence North 34 degrees 24 minutes 52 seconds West a distance of 114.21 feet to the beginning of a tangent curve whose center bears North 55 degrees 35 minutes 08 seconds East a distance of 299.66 feet;

Thence Northwesterly along the arc of said curve through a central angle of 34 degrees 51 minutes 57 seconds and an arc length of 182.35 feet to a point on the West line of said Northeast quarter of Section 19;

Thence along said West line, North 00 degrees 27 minutes 05 seconds East a distance of 1281.31 feet to the beginning of a tangent curve whose center bears South 89 degrees 32 minutes 55 seconds East a distance of 500.00 feet;

Thence Northeasterly along the arc of said curve through a central angle of 40 degrees 08 minutes 00 seconds and an arc length of 350.23 feet;

Thence Northeasterly along the arc of said curve through a central angle of 39 degrees 24 minutes 33 seconds and an arc length of 343.91 feet;

Thence North 01 degrees 10 minutes 32 seconds East a distance of 119.24 feet to the **Point of Beginning**.

Note: The above described parcel contains 2,353,191 square feet or 54.0218 acres, more or less.

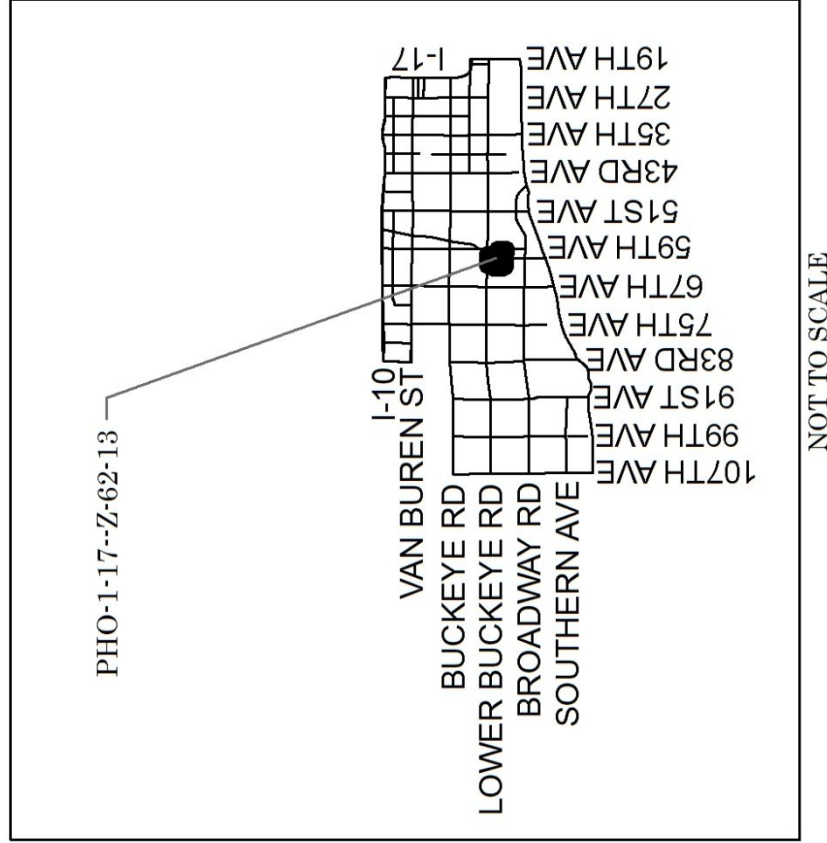
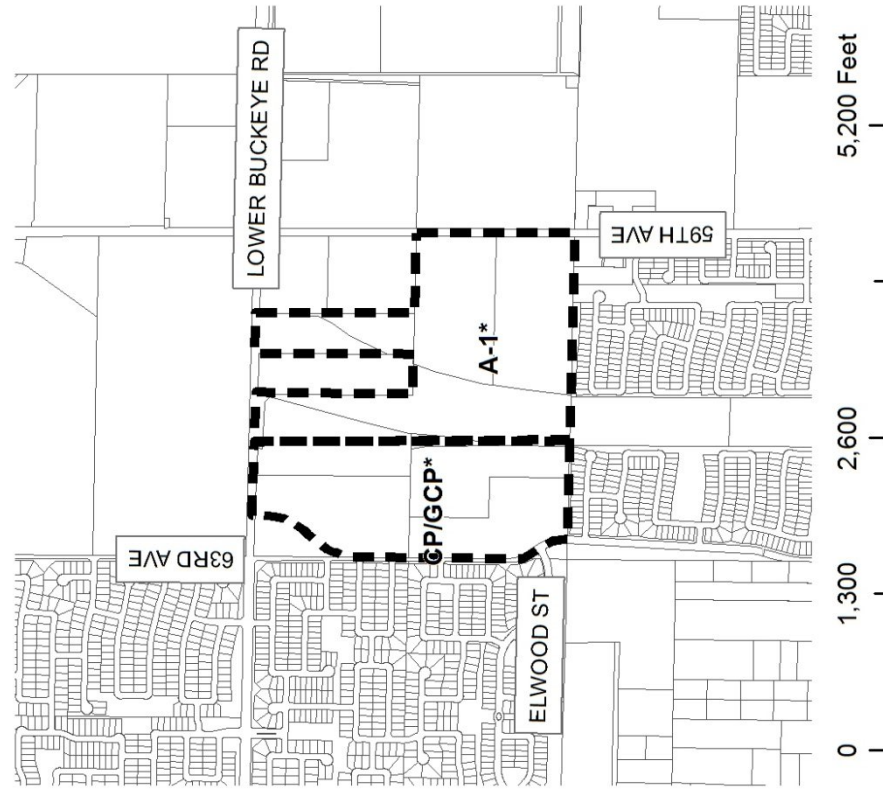
ORDINANCE LOCATION MAP

EXHIBIT B

Zoning Case Number: PHO-1-17--Z-62-13
 Zoning Overlay: N/A
 Planning Village: Estrella

ZONING SUBJECT TO STIPULATIONS: *

SUBJECT AREA: ■■■■■



Drawn Date: 1/23/2018



Consideration of Citizen Petition that Expeditiously Outlaws the Funding of City Funds, Buildings and Staffing Resources Including Policing for any Future Visits from President Trump

This report provides the City Council with information in response to a citizen petition submitted by Viridiana Hernandez at the Feb. 7, 2018 Formal City Council meeting (Attachment A).

Summary

The petitioner requests the City Council to "expeditiously outlaw the funding of city funds, buildings and staffing resources including policing for any future visits from President Trump."

The City of Phoenix has a responsibility to provide security and a police presence for the community and dignitaries up to and including the President of the United States when they are in the City of Phoenix.

Staff recommends denying this petition.

Responsible Department

This item is submitted by Assistant City Manager Milton Dohoney, Jr. and the Police Department.

ATTACHMENT A

CITY CLERK DEPT.

To the Mayor and Council of the City of Phoenix
Arizona A Citizen Petition

2018 FEB 27 PM 5:08

WHEREAS,

On the night of Tuesday, August 22nd, 2017, Phoenix Police Department officers deployed chemical weapons on a large crowd of over 1,000 protesters between 2nd St. and Monroe, 3rd St. and Monroe, 3 St. and Washington, 3 St. and Van Buren. Over 5,000 protesters gathered across the street of the Phoenix Convention Center to protest President Trump's campaign visit in Arizona.

WHEREAS,

Phoenix Police Department officials failed to provide warning or official order to disperse the protesters prior to deploying rounds of chemical weapons, concussion grenades, and flash grenades. Between 8:32 PM to 9:03 PM Phoenix Police officers shot an immense amount of chemical weapons as a tactic to end the protest and force protesters to go home.

WHEREAS,

Hundreds of protesters were subjected to chemical weapons, stun grenades and other weapons. Young children, elderly people, people with disabilities, and people with pre-existing cardiopulmonary illness were subjected to chemical weapons without cause.


WHEREAS,

Trump's campaign visit to Phoenix made national news on both the Phoenix Police Department's escalated actions towards protestors and the outrageous cost to assist the president and his staff for a campaign rally. President Trump's August 22nd visit cost the City and its taxpayers over \$570,000. Moreover, cost of Policing alone of both the Phoenix Convention Center and the surrounding free speech protest areas cost the city \$477,226 and \$83,156 for fire department.

THEREFORE

Pursuant to Chapter IV, Section 22 of the City of Phoenix Charter, I, Viridiana Hernandez, a resident of the City of Phoenix, hereby, petition the Mayor and Council, to consider and enact within 15 days a resolution, ordinances, or measure that expeditiously outlaws the funding of City funds, buildings, and staffing resources including policing for any future visits from President Trump.

Respectfully Submitted,
Wednesday, February 7, 2018


Viridiana Hernandez



Consideration of Citizen Petition that Expeditiously Outlaws Phoenix Police Department Officers to Have Use of Non-Lethal Chemical Weapons Oleoresin Capsicum, and Chloroacetophenone[CS] at Protests and Large Community Events

This report provides the City Council with information in response to a citizen petition submitted by Carlos Garcia at the Feb. 7, 2018 Formal City Council meeting that "expeditiously outlaws Phoenix Police Department officers to have use of non-lethal chemical weapons Oleoresin Capsicum and Chloroacetophenone[CS] at protests and large community events" (Attachment A).

Summary

In reviewing the petition, the Police Department noted some inaccuracies contained in the petition, which have been clarified (Attachment B). The following information is provided in response to the outcome requested by the petition.

From a public safety perspective, chemical agents for crowd management curtail civil disobedience, create distance between officers and eliminate the need for officers to physically contact persons while maximizing efficiency and safety. Without chemical agents, the remaining non-lethal options available to law enforcement include foam impact projectiles, hard impact tools (batons) or stun equipment (like Tasers). However, these other non-lethal options only address one rioter at a time and are ineffective on large crowds, particularly when crowds vastly outnumber police. Chemical agents are used by police departments nationally for crowd management because they are an effective option that is both non-lethal and deployable in large crowd settings.

The Phoenix Police Department's Downtown Operations Unit responds to an average of 15 marches/protests/rallies a year. As a testament to its restraint, the Phoenix Police Department has deployed gas munitions and/or impact rounds only three times in the past 10 years. The first occasion was on Nov. 11, 2010, at the National Socialist Movement March where approximately 100 counter-protesters blocked the march route and began throwing rocks and bricks. The second occasion was on July 18, 2016, when approximately 300-500 marchers attempted to close the freeway by marching onto Interstate 10 at 7th Street and throwing rocks and concrete. The third

occasion is the event prompting this petition during the Aug. 22, 2017 Presidential visit where water bottles and gas canisters were thrown at police, and protesters tried to break the police line. Violence and damage during all three occasions was avoided, in part, due to the availability of chemical agents as a non-lethal, effective crowd management option.

Per the Police Department's policies, the deployment of tactical chemical agents outlined in this petition is limited to those officers and supervisors specifically trained and authorized in their use. Additionally, only supervisors from the Department's tactical units may authorize the use of these agents. These levels of training, permission and policy help to ensure restrained deployment of chemical agents.

Berkeley, California recently changed its policy to allow the use of Oleoresin Capsicum (pepper spray) as a crowd control technique following the volatile protest events that occurred last year, which resulted in injuries and property damage. The Berkeley protests demonstrated that the inability to deploy chemical agents for crowd control can have severe consequences to life and property. The effectiveness of chemical agents is in their ability to stop dangerous situations before severe violence and destruction occurs.

In contrast, when law enforcement fails to intervene, the violence potential can escalate rapidly as seen last year in Charlottesville, Virginia. Officers were removed from the area where protesters gathered for a period of time. The absence of law enforcement, coupled with the failure to create safety zones and maintain distance between opposing groups, are key factors that led to the tragedy that resulted in deaths.

Options for Council Action

- A. Accept the petition.
- B. Deny the petition.
- C. Other direction to staff.

Staff recommends this petition be denied, thereby preserving the use of chemical agents as non-lethal, effective crowd management tools for the Phoenix Police Department to maintain public safety and order.

Responsible Department

This item is submitted by Assistant City Manager Milton Dohoney, Jr. and the Police Department.

To the Mayor and Council of the **City of Phoenix**
Arizona A Citizen Petition

2018 FEB 27 PM 5:08

WHEREAS,

On the night of Tuesday, August 22nd, 2017, Phoenix Police Department officers deployed chemical weapons on a large crowd of over 1,000 protesters between 2nd St. and Monroe, 3rd St. and Monroe, 3 St. and Washington, 3 St. and Van Buren. Over 5,000 protesters gathered across the street of the Phoenix Convention Center to protest President Trump's campaign visit in Arizona.

WHEREAS,

Phoenix Police Department officials failed to provide warning or official order to disperse the protesters prior to deploying rounds of chemical weapons, concussion grenades, and flash grenades. Between 8:32 PM to 9:03 PM Phoenix Police officers shot an immense amount of chemical weapons as a tactic to end the protest and force protesters to go home. Chemical Weapons deployed by Phoenix Police on August 22, 2017 included, but were not necessarily limited to, the use of pepper bullets, 522 pepper balls were shot between this period (Oleoresin capsicum [OC]), pepper spray canisters (Oleoresin capsicum [OC]), and tear gas (Chloroacetophenone[CN]/2-Chlorobenzalmalononitrile [CS]).

WHEREAS,

The use of tear gas (Chloroacetophenone[CN]/2-Chlorobenzalmalononitrile [CS]) during warfare was banned as part of the 1993 Chemical Weapon Convention.

WHEREAS,

Hundreds of protesters were subjected to chemical weapons, stun grenades and other weapons. Young children, elderly people, people with disabilities, and people with pre-existing cardiopulmonary illness were subjected to chemical weapons without cause. Phoenix Police fired onto several medical tent areas and onto first aid volunteers treating injured protestors on the scene. Police Riot units even shot pepper balls at a peaceful candlelight vigil held at St Mary's Basilica resulting in the injury of over a dozen elderly citizens.

WHEREAS,

Phoenix Police Department's overuse of chemical weapons, flash grenades, and concussion grenades resulted in the serious injury of dozens of people. The most serious injuries reported are open cuts to legs and face from pepper balls, heavy bruising in the abdominal area and chest of protesters, asthma attacks, and one concussion. Over 500 protesters, 250 of them City of Phoenix residents, have filed complaints against the Phoenix Police Department to Puente Arizona, Center for Neighborhood Leadership, and the ACLU AZ.

THEREFORE,

Pursuant to Chapter IV, Section 22 of the City of Phoenix Charter, I, Carlos Garcia, a resident of the City of Phoenix, hereby, petition the Mayor and Council, to consider and enact within 15 days a resolution, ordinances, or measure that expeditiously outlaws Phoenix Police Department officers to have use off non-lethal chemical weapons Oleoresin capsicum, Oleoresin capsicum [OC], and Chloroacetophenone[CN]/2-Chlorobenzalmalononitrile [CS] at protests and large community events.

Respectfully Submitted,
Wednesday, February 7, 2018



Carlos Garcia

ATTACHMENT A
To the Mayor and Council of the **City of Phoenix**
Arizona A Citizen Petition

The removal of non-lethal chemical weapons listed in petition should not be replaced with Chemical weapons used against citizens in other jurisdictions include the aforementioned in addition to:

Benzyl bromide
Bromomethyl ethyl ketone
Chloromethyl chloroformate
CTS Aerial flashbangs
CTS frangible impact OC powder
CTS sponge spin stabilized impact round
Dibenzoxazepine (CR)
Ethyl iodoacetate
Trichloromethyl chloroformate
PAVA spray (nonivamide)
Phenacyl chloride (CN)
Xylyl bromide
Ethyl bromoacetate
Bromobenzyl cyanide
Bromoacetone

Attachment B – Addressing Inaccuracies in the Petition

“Phoenix Police Department officials failed to provide warning or official order to disperse the protesters prior to deploying rounds of chemical weapons, concussion grenades and flash grenades.”

- Announcements to the crowd were given at 7:15 p.m., 7:28 p.m., and intermittently between 8:00-8:25 p.m. to stop throwing items. At approximately 8:33 p.m. police deployed chemical agents and crowd control tactics in response to unlawful activities. Police may issue warnings/commands to disperse/stop unlawful activity; however for safety reasons, police do not announce or telegraph their tactical plans.

“Chemical weapons deployed by Phoenix Police on August 22, 2017 included, but were not necessarily limited to, the use of pepper bullets...”

- One of the chemical munitions used by the Police Department was pepper balls, not pepper bullets.

“The use of tear gas (Chloroacetophenone [CN]/2-Chlorobenzalmalononitrile [CS]) during warfare was banned as part of the 1993 Chemical Weapon Convention.”

- The 1993 Chemical Weapon Convention applies only during warfare and does not apply to law enforcement use within the U.S.

“Phoenix Police fired onto several medical tent areas and onto first aid volunteers treating injured protestors on the scene. Police riot units even shot pepper balls at a peaceful candlelight vigil held at St. Mary’s Basilica resulting in the injury of over a dozen elderly citizens.”

- There were no medical tents known of in the area. One unintended consequence was the movement of the airborne chemical munitions that permeated the grounds of St. Mary’s Basilica.

“Over 500 protesters, 250 of them City of Phoenix residents, have filed complaints against the Phoenix Police Department to Puente Arizona, Center for Neighborhood Leadership and the ACLU AZ.”

- To date, the Phoenix Police Department has received 10 complaints and 81 commendations reference the Aug. 22, 2017 protest. If attendees from the Aug. 22 event still wish to file a complaint, they can do so by contacting the Department’s Professional Standards Bureau (602) 262-4580 or online at: <https://www.phoenix.gov/police/commendation-complaint-form>.



Consideration of Citizen Petition Related to the Seven Motor Inn - 2936/2970 E. Van Buren St.

This report provides the City Council with information in response to a citizen petition submitted by Rev. Jarrett Maupin at the Feb. 7, 2018 Formal City Council meeting regarding how the City interacts with the multifamily tenants and property owners when violations of health and safety and slum and blight are concerned (Attachment A).

Summary

The petitioner requests the City Council to consider and enact a resolution(s), ordinance(s), or measure(s) that will:

1. Prevent rental property owners from collecting rents or deposits on condemned or uninhabitable property when said property is scheduled for forced eviction actions due to lack of compliance with or adherence to City of Phoenix regulations or rental property maintenance standards.
2. Establish a socio-economically sensitive City of Phoenix forced eviction action notice (period, policy, and procedure) for renters - if property owners fail to correct dangerous electrical, sewage, and structural integrity compliance issues - to provide a more humane and reasonable time-frame for innocent renters to attempt relocation efforts or conduct emergency shelter seeking.
3. Require rental property owners to publicly and conspicuously post signage to inform tenants or contractually perspective tenants about non-compliance issues and any related pending forced eviction actions for a period of time that is congruent with City of Phoenix forced eviction action notices, periods, policies, or procedures - or for the City to post signage, if the owners fail to.

The Planning and Development (PDD) and Neighborhood Services Departments (NSD) are responsible for ensuring compliance with many city codes and ordinances that govern residential, commercial and industrial properties. Planning and Development (PDD) staff ensures the safe construction of buildings and infrastructure. NSD staff has primary responsibility for enforcement of property maintenance codes and the Zoning Ordinance. Code compliance is achieved through a combination of

education, resource and assistance referral, and enforcement. Code enforcement for existing buildings is done primarily on a complaint-basis. Both PDD and NSD have standard code enforcement processes that include onsite inspections to determine if the complained upon violation(s) is present, issuance of notices to the property owner/responsible party, and reinspection to ensure violations have been corrected. The timing of inspections and timeframe for correction is dictated by the nature of the violation(s), taking into account any potential health or safety hazards that may affect residents. When imminent hazards are identified, PDD, NSD, Human Services and the Police Department utilize an established inter-departmental process to ensure the hazard is mitigated and affected residents are advised of and connected with available resources and informed of their Landlord/Tenant rights.

In the case of the East Van Buren Street property referenced in the petition, no residents were evicted by the City of Phoenix from the rental units. However, for the residents' safety due to an imminent electrical safety hazard, the power to the building had to be shut off until the property owner makes the necessary repairs. Even though this case did not require forced evictions, the removal of electrical power is highly significant and involved the multi-departmental coordination and tenant outreach described above to help ensure the safety of the residents.

Options for Council Action

- A. Accept the petition.
- B. Deny the petition.
- C. Other direction to staff.

Location

The Seven Motor Inn is located at 2936/2970 E. Van Buren St.
Council District: 8

Responsible Department

This item is submitted by Deputy City Manager Mario Paniagua and the Neighborhood Services and Planning and Development departments.

Attachment A

To the Mayor and Council of the City of Phoenix

A Citizen Petition

WHEREAS,

On February 6th, 2018 several extremely poor families and individuals (including disabled persons, seniors, and children) residing at 2936 E. Van Buren St - an apartment complex condemned and designated as uninhabitable by the City of Phoenix - were evicted by the same with 4 hours notice to vacate their homes...

WHEREAS,

The apartment complex owners, The Chen Family, - all were properly and lawfully noticed by the City of Phoenix to make reasonable and required minimal improvements to the property to insure the safety of residents and encourage full compliance with regulations related to electrical, sewage, and structural integrity of rental property - apparently failed to comply or even attempt compliance resulting in the property being condemned, the wasting of police resources, and causing a serious forced homelessness crisis...

WHEREAS,

The Chen Family reportedly collected rent from now evicted tenants - including during the 48hr final notice period given by the City of Phoenix as a deadline for ending lawful occupancy and initiating forced eviction action - and failed to inform their tenants of the dangerous and untenable status of their rental property...

WHEREAS,

The City of Phoenix, having no ordinance or policy requiring reasonable advanced noticing of renters about forced eviction action and about property owners' failures to keep rental properties in compliance with safety, structural, and occupancy regulations; And because the City of Phoenix' current 48hr forced eviction action notice to property owners over compliance issues creates an unfair burden on renters, causes virtually instantaneous homelessness, and only alerts renters to the failings of property owners at the "last minute"...

THEREFOR,

Pursuant to Chapter IV, Section 22 of the City of Phoenix Charter, I, Rev. Jarrett Maupin, a citizen, and resident of the City of Phoenix, hereby petition the Mayor and Council, to consider - expeditiously - and enact within 15 days, a resolution(s), ordinance(s), or measure(s) that will:

1. *Prevent rental property owners from collecting rents or deposits on condemned or uninhabitable property when said property is scheduled for forced eviction actions due to lack of compliance with or adherence to City of Phoenix regulations or rental property maintenance standards*
2. *Establish a **socio-economically sensitive** City of Phoenix forced eviction action notice (period, policy, and procedure) for renters - if property owners fail to correct dangerous electrical, sewage, and structural integrity compliance issues - to provide a more humane and reasonable time-frame for innocent renters to attempt relocation efforts or conduct emergency shelter seeking*
3. *Require rental property owners to publicly and conspicuously post signage to inform tenants or contractually perspective tenants about non-compliance issues and any related pending forced eviction actions for a period of time that is congruent with City of Phoenix forced eviction action notices, periods, policies, or procedures - or for the city to post said signage, if owners fail to*

Respectfully Submitted,
Wednesday, February 7th, 2018

Rev. Jarrett Maupin

Rev. Jarrett Maupin

CITY CLERK DEPT.
FEB 7 PM 5:09



Consideration of Citizen Petition Related to Ethics Commission Application Process

This report provides the City Council with information in response to a citizen petition submitted by Marcelle Costello at the Feb. 7, 2018, Formal City Council meeting regarding the Ethics Commission Application Process (Attachment A).

Summary

The petitioner requests the City Council provide information regarding the Ethics Commission application process, specifically regarding (1) oral or written public comment regarding Ethics Commission applicants' qualifications; (2) Ethics Commission applicant interviews taking place during public session; and (3) voting by the Judicial Selection Advisory Board (JSAB) on Ethics Commission applicants to select the nominees taking place during public session.

On June 28, 2017, the JSAB met in public session (Attachment B). During this meeting, the Commission Applicants were name screened by the JSAB.

On Aug. 1, 2017, the JSAB met in public session (Attachment C) where the Board interviewed the Ethics Commission Applicants and voted whether to nominate each applicant to the City Council for consideration. A Call to the Public was provided during both meetings where any oral or written public comment regarding any applicant could be provided, and a mailing address to send written comment was provided on both agendas.

The next step would be for the Mayor to convene the City Council for the purpose of interviewing the recommended candidates. However, the process to date has not resulted in a sufficient number of eligible candidates. Therefore, staff recommends that the JSAB reopen the selection process to allow for additional candidates to apply. Candidates who already have applied will continue to be considered, if they so choose.

Responsible Department

This item is submitted by Deputy City Manager Karen Peters.

To the Mayor and City Council of the City of Phoenix, Arizona

WHEREAS, the City of Phoenix Ethics Commission, Application for Nomination to Commission, Application Instructions, page 2, Summary of the Nomination Process, Item 5 states

"Public Notice: **The Board announces the names of the applicants to be interviewed and invites oral or written public comment regarding their qualifications.**" (Boldface added)

WHEREAS, the City of Phoenix Ethics Commission Application for Nomination to Commission, Application Instructions, page 2, Summary of the Nomination Process, Item 7 states

"Interviews: Subject to applicable rules, **the applicant is interviewed in public session.** After all the interviews are completed the Board discusses the relative qualifications of all the applicants. Voting to determine the nominees to be submitted to the City Council is **conducted in public session.** (Boldface added)

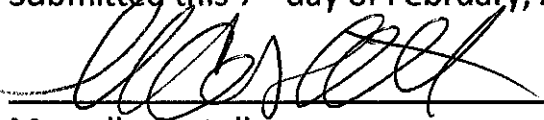
WHEREAS, "the Board" referenced above refers to the Judicial Selection Advisory Board (JSAB), a Board of the City of Phoenix which is comprised of members selected in combination of appointments by the Mayor and appointments by the Mayor with approval by the City Council.

WHEREAS, **Public Noticing inviting oral or written public comment** regarding Ethics Commission Applicants **did not occur.**

WHEREAS, the Agenda, Meeting Results, and Minutes Documents for the Judicial Selection Advisory Board's meetings pertaining to the Ethics Commission Nomination Process do not make clear whether or not voting to determine the Ethic Commission Nominees was **conducted in public session.**

Persuant to Chapter IV, Section 22 of the Phoenix City Charter, I, Marcelle Costello, a citizen and resident of the City of Phoenix, hereby petition the City Council to consider and enact within fifteen (15) days the Mayor and City Council's public response during a Formal City Council meeting as to why (1) oral or written public comment was not invited regarding Ethics Commission Applicants qualifications; (2) why Ethics Commission Applicants were not interviewed in public session; and (3) whether or not the voting by the JSAB on Ethics Commission Applicants to select the nominees was conducted in public session.

Submitted this 7th day of February, 2018.


Marcelle Costello

2018 FEB 17 PM 5:08
CITY CLERK DEPT.

applicant letters of reference should be sent to the Board in care of City of Phoenix Judicial Selection Advisory Board, Attn: City Clerk, 200 W. Washington St., 15th Floor, Phoenix, AZ 85003-1611, no later than three business days before the screening and/or interview meetings. All letters timely submitted to that address will be forwarded to the Board.

PERSONAL CONTACT WITH BOARD

Applicants should not personally contact Board members regarding their application or the nomination process from the time his or her application is submitted until the individual's application is no longer under consideration. Board members cannot individually interview applicants or commit in advance to vote for any applicant.

INSTRUCTIONS FOR INTERVIEWS

Subject to applicable rules, applicants are interviewed in public session. In fairness to other applicants, an applicant should not attend earlier scheduled interviews of other applicants or otherwise seek out or accept information about the content of such interviews.

SUMMARY OF THE NOMINATION PROCESS

1. **Application Period:** The Board announces the vacancy. The press release announcing the vacancy advises where application forms can be obtained and the deadline for submitting applications.
2. **Public Notice:** Information of the date, time, and location of the Board's screening meeting are made by public notice.
3. **Screening Meeting:** At the screening meeting the Board reviews all applications received and the results of any investigation conducted by Board members. Voting to determine the applicants to be interviewed is conducted in public session.
4. **Notification to Applicants:** Applicants selected for interview are notified by letter of the date, time and location of the interviews. Applicants not selected for interview are notified by letter.
5. **Public Notice:** The Board announces the names of the applicants to be interviewed and invites oral or written public comment regarding their qualifications.
6. **Investigation:** Further investigation of the applicants to be interviewed is conducted. The credit, criminal, and professional discipline histories of the applicants are requested, and the results are given to the Board.
7. **Interviews:** Subject to applicable rules, the applicant is interviewed in public session. After all the interviews are completed the Board discusses the relative qualifications of all the applicants. Voting to determine the nominees to be submitted to the City Council is conducted in public session.
8. **Nominations:** Further investigation of the applicants to be interviewed is conducted. Applicants authorize all references, employers, credit reporting agencies, business and professional associations to release to the Board any information requested by the Board in connection with their application. The Board may also seek comments from the community.
9. **Public Notice:** The names of the nominees are announced. Each nominee's political party registration is included in the announcement.
10. **Records Retention:** The Board members' personal notes are not public information. The original application information and all documents received with respect to the application are maintained and destroyed pursuant the City of Phoenix Records Retention Schedule. At an applicant's request and expense, the original application, the .pdf version, and any supplemental material submitted by the applicant may be returned to the applicant during the applicable retention period. Otherwise, after the applicable retention period, any applications, .pdf files, and supplemental materials retained by the Board shall be destroyed and deleted.

Attachment B

REVISED

Note: Item No. 3 has been revised to include names of applicants for nomination to the City of Phoenix Ethics Commission

2017 JUN 22 PM 4:55
CITY CLERK DEPT.

**NOTICE OF PUBLIC MEETING
JUDICIAL SELECTION ADVISORY BOARD**

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the **JUDICIAL SELECTION ADVISORY BOARD** and to the general public, that the **JUDICIAL SELECTION ADVISORY BOARD** will hold a meeting open to the public at **10 a.m. on June 28, 2017, located in Conference Room 12 Central, 12th Floor, Phoenix City Hall, 200 W. Washington St., Phoenix, Ariz.**

The agenda for the meeting is as follows:

1.	Call to Order/Roll Call
2.	Approval of Judicial Selection Advisory Board Minutes from May 8, 2017 – Discussion and Possible Action
3.	Screening of Applications for Nomination to the City of Phoenix Ethics Commission* -- Discussion and Possible Action <ol style="list-style-type: none">1. Marcia Busching2. Lanette Campbell3. Tyler Carrell4. Florence Eckstein5. Bradley Hartman6. Larry Herrera7. Eddie Sissons8. Kendra Tollackson9. Mario Bayne10. Kimberly Obitz11. Marcelle Costello12. Cylee Gutting13. Sheila Wood14. Matthew Klopp15. Sandra Price16. Laara van Loben Sels
4.	Call to the Public
5.	Future Agenda Items and Meeting Dates
6.	Adjournment

* Pursuant to Rule 7(a) of Procedures for Selection of Persons Recommended for Appointment to City of Phoenix Ethics Commission, names of Candidates and the date, place, and time of the Special Board Meeting to review applications shall be disseminated to the public. Comments about Candidates must be made in writing or orally at the meeting to review applications. Written comments must be submitted to the address indicated in the public notice of the meeting and, if feasible, should be submitted at least three working days before the meeting. Comments shall include the name, address, and telephone number of the person submitting the comment. Written comments should not be sent directly to individual Board Members.

Address for Written Comments:

Attn: Tim McBride
Phoenix City Manager's Office
200 W. Washington St., 12th Floor
Phoenix, AZ 85003
timothy.mcbride@phoenix.gov

For further information or reasonable accommodations, call Tim McBride at Voice/602-495-5676 or 7-1-1 as early as possible to coordinate needed arrangements.

Rev. June 22, 2017

REVISED

*Note: Item No. 5 has been revised.*2017 JUL 11 PM 2:32
CITY CLERK DEPT.**NOTICE OF PUBLIC MEETING
JUDICIAL SELECTION ADVISORY BOARD**

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the **JUDICIAL SELECTION ADVISORY BOARD** and to the general public, that the **JUDICIAL SELECTION ADVISORY BOARD** will hold a meeting open to the public at **8 a.m. on Aug. 1, 2017, located in Conference Room 12 Central, 12th Floor, Phoenix City Hall, 200 W. Washington St., Phoenix, Ariz.**

One or more board members may participate via teleconference. Agenda items may be taken out of order. The Board may vote to go into an executive session to discuss the following matters pursuant to A.R.S. Section 38-431.03(A)(1): Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body. The Board will take action on these items in open session.

The agenda for the meeting follows. Note: Items may be taken out of order.

1.	Call to Order/Roll Call
2.	Approval of Judicial Selection Advisory Board Minutes from June 28, 2017 Discussion and Possible Action
3.	Call to the Public
4.	Review Questions for Applicants (For this item, the Board may vote to go into an executive session, which will not be open to the public.) Discussion and Possible Action
5.	Interviews and Deliberations Regarding Applicants for Nomination to the City of Phoenix Ethics Commission* (Estimated start times for each interview are shown below.) <ul style="list-style-type: none"> • Marcia Busching (9 a.m.) • Lanette Campbell (9:15 a.m.) • Tyler Carrell (9:30 a.m.) • Florence Eckstein (9:45 a.m.)

	<p>Break</p> <ul style="list-style-type: none"> • Bradley Hartman (10:15 a.m.) • Larry Herrera (10:30 a.m.) • Eddie Sissons (10:45 a.m.) • Kendra Tollackson (11 a.m.) <p>Break</p> <ul style="list-style-type: none"> • Mario Bayne (11:30 a.m.) • Cylee Gutting (11:45 p.m.) • Marcelle Costello (12 p.m.) • Kimberly Obitz (12:15 p.m.) <p>Break</p> <ul style="list-style-type: none"> • Sheila Wood (1:30 p.m.) • Matthew Klopp (1:45 p.m.) • Laara van Loben Sels (2 p.m.) <p>Discussion and Possible Action</p>
6	Future Agenda Items and Meeting Dates
7	Adjournment

* Pursuant to Rule 7(a) of Procedures for Selection of Persons Recommended for Appointment to City of Phoenix Ethics Commission, names of Candidates and the date, place, and time of the Special Board Meeting to review applications shall be disseminated to the public. Members of the public who have comments about the Candidates may submit them in writing to the address below or may offer them orally during the call to the public at the meeting. If feasible, any written comments should be submitted at least three working days before the meeting. Comments shall include the name, address, and telephone number of the person submitting the comment. Written comments should not be sent directly to individual Board Members.

Address for Written Comments:

Attn: Yvonne Garcia
Phoenix City Manager's Office
200 W. Washington St., 12th Floor
Phoenix, AZ 85003
Yvonne.Garcia@phoenix.gov

For further information or reasonable accommodations, call Yvonne Garcia at Voice/602-534-9803 or 7-1-1 as early as possible to coordinate needed arrangements.

Persons paid to lobby on behalf of persons or organizations other than themselves must register with the City Clerk prior to lobbying or within five business days thereafter, and must register annually to continue lobbying. If you have any questions about registration or whether or not you must register, please contact the City Clerk's Office at 602-262-6811.

July 11, 2017