

To:

Ed Zuercher

City Manager

Date: January 8, 2019

From:

Toni Maccarone

Acting Deputy City Manager

Subject: REQUEST TO ADD AN ITEM: REQUEST TO CHANGE START TIME AND

LOCATION OF JAN. 15, 2019, EXECUTIVE SESSION FROM 1 P.M. TO NOON

Staff requests to add: Request to change start time and location of Jan. 15, 2019, Executive Session from 1 p.m. to noon.