

# Attachment A

## Phoenix City Council Transportation, Infrastructure and Planning Subcommittee Summary Minutes Wednesday, Dec. 15, 2021

City Council Chambers  
200 W. Jefferson St.  
Phoenix, Ariz.

Subcommittee Members Present  
Councilwoman Debra Stark, Chair  
Councilwoman Laura Pastor  
Councilwoman Betty Guardado

Subcommittee Members Absent  
Councilwoman Ann O'Brien

### **CALL TO ORDER**

Chairwoman Stark called the Transportation, Infrastructure and Planning Subcommittee to order at 10:03 a.m. with Councilwoman Pastor and Councilwoman Guardado present. Councilwoman O'Brien was absent.

### **CALL TO THE PUBLIC**

No public comment was requested.

### **MINUTES OF MEETINGS**

#### **1. Minutes of the Transportation, Infrastructure and Planning Subcommittee Meeting**

Councilwoman Guardado made a motion to approve the minutes of the Nov. 17, 2021 Transportation, Infrastructure and Planning Subcommittee meeting. Councilwoman Pastor seconded the motion, which passed 3-0.

### **CONSENT ACTION (ITEM 2)**

#### **2. April 2022 Proposed Bus Service Improvements**

Brenda Montoya noted her excitement for the proposed bus service improvements and thanked Councilwoman Ansari for expanding those improvements to areas of Maryvale.

Councilwoman Guardado made a motion to approve Item 2. Councilwoman Stark seconded the motion which passed 3-0.

### **INFORMATION ONLY (ITEMS 3-6)**

#### **3. Metro, Regional Public Transportation Authority and Maricopa Association of Governments Meetings**

Information only. No Councilmember requested additional information.

#### **4. Citizens Transportation Commission Meetings**

Information only. No Councilmember requested additional information.

#### **5. Freeway Program Update**

Information only. No Councilmember requested additional information.

#### **6. Reclaimed Asphalt Pavement (RAP) Update**

Information only. No Councilmember requested additional information.

### **INFORMATION AND DISCUSSION (ITEMS 7-8)**

#### **7. Scalloped Streets Assessment Update**

Street Transportation Department Director Kini Knudson and City Engineer Eric Froberg gave a presentation about the Scalloped Streets Assessment Overview. Mr. Knudson explained the concept of scalloped streets and spoke about the staggered development patterns that create varied development standards. He discussed the benefits of a scalloped streets policy which included safety enhancements, accessibility improvements, and increased roadway capacity.

Mr. Froberg compared current Arizona State Revised Statute for street improvement costs with the 1991 City Code. He noted strict limitations set by the code and highlighted the flexibility of the State statute. Mr. Froberg said the City could recoup improvement costs by following the state statute in the future but noted both statute and code had constraints. He discussed developer concerns with assessments and outlined steps for utilizing the scalloped streets policy.

Chairwoman Stark asked if Street Transportation staff could use impact fees to fund the scalloped streets policy.

Mr. Knudson replied impact fees would be used to develop arterial street developments and support regionally significant streets but because the scalloped streets being looked at under this policy do not fit into those categories, impact fees would not be applied to the scalloped street policy.

Councilwoman Pastor asked staff to clarify the existing roadway requirement for the scalloped streets policy.

Mr. Knudson stated the existing roadway requirement applies to areas without a built roadway. He noted if the City created a roadway, state statute would allow the City to assess development while City code would not.

Councilwoman Pastor asked staff to differentiate between realignment and the scalloped street policy.

Mr. Knudson noted streets requiring realignment would be a part of the street improvement process and would not be related to the scalloped streets policy. He said the scalloped streets policy would apply to future development areas to ensure the city is able to recoup monies from developers to pay their share of costs for street construction along privately developed property.

Councilwoman Pastor asked staff to note the future development area requirement to the scalloped streets policy.

Mr. Knudson thanked Councilwoman Pastor for her suggestion and stated that would be something staff would want to outline in the new scalloped streets policy.

Councilwoman Pastor asked if the street widening process would be the City or the developer's responsibility.

Mr. Knudson stated the City generally would be responsible when it's not due to addressing a scalloped street as outlined in this policy.

## **8. Electric/ Hybrid Bus Transition and Green Transit Technology Overview**

Public Transit Director Jesus Sapien gave a presentation about the Electric and Hybrid Bus Transition and Green Transit Technology Overview. He discussed the transportation sector goals outlined in the City Climate Action Plan (CAP). Mr. Sapien spoke about the progress made on fleet vehicle purchases and the expansion of the green transit technology Request for Proposal (RFP). He compared the estimated distance ranges and price differences between Biodiesel, Compressed Natural Gas (CNG), Electric-Hybrid, Battery Electric, and Hydrogen Fuel Cell buses. Mr. Sapien discussed next steps for the RFP and purchase of low carbon emission busses.

Councilwoman Pastor highlighted the 2013 study on vehicle and fuel analysis and suggested amendments to modernize the recommendations. She stated Proposition 400 would sunset in 2025 and recommended future funding for buses and bus routes. Councilwoman Pastor suggested staff invite subject matter experts to advise the City on how to electrify the bus fleet and determine the cost of electrification. She noted her hesitation of purchasing electric fleet vehicles without testing them in the Phoenix climate.

Deputy City Manager Mario Paniagua agreed with Councilwoman Pastor and clarified the initial purchasing of electric fleet vehicles would be for pilot testing.

Councilwoman Pastor asked staff if the City could conduct an RFP and have companies loan or lease electric buses for the pilot program.

Mr. Paniagua replied staff would look into those options for electric buses.

Mr. Sapien stated he had knowledge of some vehicle manufacturers leasing electric buses for pilot testing and would conduct more research into those manufacturers.

Councilwoman Pastor suggested staff leave the RFP broad enough so the City could purchase electric fleet vehicles as needed.

## **DISCUSSION AND POSSIBLE ACTION (ITEM 9)**

### **9. Airport FAA Consultant Contract Solicitation Request to Issue**

Aviation Director Chad Makovsky introduced a presentation that outlined a request for proposal (RFP) for a Disadvantaged Business Enterprise (DBE) and Airport Concessions Disadvantaged Business Enterprise (ACDBE) compliance consultant. He noted the consultant was funded by the Aviation Department but would report to the Equal Opportunity Department (EOD) to ensure Sky Harbor International Airport remained in compliance with Federal Aviation Administration (FAA) requirements.

Deputy Aviation Director Michael Hughes spoke about the DBE and ACDBE programs and highlighted the average annual awards were over \$200 million in DBE contracts and over \$1 billion in revenues by ACDBE companies. Mr. Hughes discussed Title 49 and how airports across the United States receive federal funds for airport development. He noted each airport must submit ACDBE compliance reviews to the federal government and the City DBE liaison officer would be responsible for implementing the DBE and ACDBE programs.

Equal Opportunity Deputy Director Donald Mayes outlined consultant responsibilities in the RFP, such as the development of triennial airport concessions, review of subcontract, sub-lease, and joint venture agreements, and production of monthly audits of primary firms. He discussed the consultant qualifications, such as experience providing ACDBE and DBE consulting services in a large hub airport and experience with the United States Department of Transportation. Mr. Mayes recommended the Transportation, Infrastructure and Planning Subcommittee authorize the Aviation Department to issue an RFP to contract with an airport concessions consultant to meet federal compliance requirements for the airport.

Chairwoman Stark asked how staff would evaluate the hiring criteria for a consultant.

Mr. Hughes replied staff would assign points as a method of evaluation rather than weighing qualifications. He noted the maximum point total was 1,000.

Councilwoman Pastor asked staff to breakdown how points were assigned to a consultant.

Mr. Hughes explained staff would evaluate each consultant candidate on three key areas: method of approach to accomplish project objectives, qualification and experience of ownership and management, and the fee schedule for consultants and

subcontract reviews. He stated consultants could achieve a maximum of 350 points for the method of approach, 450 points for qualification and experience, and 200 points for the fee schedule.

Councilwoman Pastor asked if Council could change the point system at a future time.

Mr. Makovsky replied the Council could make could revise the evaluation criteria points when the request to issue is brought to the full Council to authorize issuance of the RFP.

Councilwoman Pastor asked if staff conducted an ACDBE goal review in 2020.

Mr. Mayes replied the City conducts triannual ACDBE goal reviews with the current airport concessions consultant.

Councilwoman Pastor asked staff when the last time the ACDBE goal review was evaluated.

Mr. Hughes said the last contract was issued and in 2016 and evaluated by the Finance Department.

Councilwoman Pastor asked when the last ACDBE evaluation was conducted with a specific company.

Mr. Mayes replied companies were evaluated monthly related to their ACDBE goal.

Councilwoman Guardado requested the Aviation and Equal Opportunity Departments brief each Councilmember on this issue. She said the City should continue to assist small businesses to become successful and thanked staff for their presentation.

Councilwoman Guardado made a motion to approve this item.

Councilwoman Pastor seconded the motion, which passed 3-0.

### **CALL TO THE PUBLIC**

No members of the public requested to speak for this item.

### **FUTURE AGENDA ITEMS**

Chairwoman Stark mentioned the two citizen petitions submitted at a recent Formal meeting would be brought to the Subcommittee in January.

### **ADJOURNMENT**

Chairwoman Stark adjourned the meeting at 11:10 a.m.

Respectfully submitted,

Cooper Payne  
Management Intern