

To:

Jeffrey J. Barton

City Manager

David Benton

Acting Chief Asst. City Attorney

Subject:

From:

REQUEST TO ADD AN ITEM TO THE NOV. 3, 2021 FORMAL AGENDA

Date:

November 1, 2021

- REQUEST TO CALL FOR AN EXECUTIVE SESSION ON NOV. 17,

2021 AT 1:00 P.M.

This memo requests to add an item to the Nov. 3, 2021 Formal agenda to call for an Executive Session on Nov. 17, 2021 at 1:00 p.m. This Executive Session is being scheduled to replace the cancelled Executive Session on Nov. 9, 2021.

Approved by:

Jeffrey J. Barton City Manager

CAM/dh: 2287040