

City of Phoenix

*Meeting Location:
City Council Chambers
200 W. Jefferson St.
Phoenix, Arizona 85003*



City of Phoenix

Agenda

Tuesday, December 16, 2025

10:00 AM

City Council Chambers

Community Services and Education Subcommittee

*Councilwoman Kesha Hodge Washington, Chair
Vice Mayor Ann O'Brien
Councilwoman Anna Hernandez
Councilwoman Debra Stark*

If viewing this packet electronically in PDF, open and use bookmarks to navigate easily from one item to another.

OPTIONS TO ACCESS THIS MEETING

Virtual Request to speak at a meeting:

- Register online by visiting the City Council Meetings page on phoenix.gov at least 2 hours prior to the start of this meeting. Then, click on this link at the time of the meeting and join the Webex to speak:

<https://phoenixcitycouncil.webex.com/phoenixcitycouncil/onstage/g.php?MTID=e57ad9e41699d649d2fcaac64a132002c>

- Register via telephone at 602-262-6001 at least 2 hours prior to the start of this meeting, noting the item number. Then, use the Call-in phone number and Meeting ID listed below at the time of the meeting to call-in and speak.

In-Person Requests to speak at a meeting:

- Register in person at a kiosk located at the City Council Chambers, 200 W. Jefferson St., Phoenix, Arizona, 85003. Arrive 1 hour prior to the start of this meeting. Depending on seating availability, residents will attend and speak from the Upper Chambers, Lower Chambers or City Hall location.
- Individuals should arrive early, 1 hour prior to the start of the meeting to submit an in-person request to speak before the item is called. After the item is called, requests to speak for that item will not be accepted.

At the time of the meeting:

- Watch the meeting live streamed on phoenix.gov or Phoenix Channel 11 on Cox Cable, or using the Webex link provided above.
- Call-in to listen to the meeting. Dial 602-666-0783 and Enter Meeting ID 2552 092 5871# (for English) or 2558 025 3476# (for Spanish). Press # again when

prompted for attendee ID.

- Watch the meeting in-person from the Upper Chambers, Lower Chambers or City Hall depending on seating availability.

Para nuestros residentes de habla hispana:

- Para registrarse para hablar en español, llame al 602-262-6001 al menos 2 horas antes del inicio de esta reunión e indique el número del tema. El día de la reunión, llame al 602-666-0783 e ingrese el número de identificación de la reunión 2558 025 3476#. El intérprete le indicará cuando sea su turno de hablar.

- Para solamente escuchar la reunión en español, llame a este mismo número el día de la reunión 602-666-0783; ingrese el número de identificación de la reunión 2558 025 3476#. Se proporciona interpretación simultánea para nuestros residentes durante todas las reuniones.

- Para asistir a la reunión en persona, vaya a las Cámaras del Concejo Municipal de Phoenix ubicadas en 200 W. Jefferson Street, Phoenix, AZ 85003. Llegue 1 hora antes del comienzo de la reunión. Si desea hablar, regístrese electrónicamente en uno de los quioscos, antes de que comience el tema. Una vez que se comience a discutir el tema, no se aceptarán nuevas solicitudes para hablar. Dependiendo de cuantos asientos haya disponibles, usted podría ser sentado en la parte superior de las cámaras, en el piso de abajo de las cámaras, o en el edificio municipal.

CALL TO ORDER

000 CALL TO THE PUBLIC

MINUTES OF MEETINGS

1 Minutes of the Community Services and Education Subcommittee Meeting

Page 6

Attachments

[Attachment A - Nov. 18, 2025 CSE Minutes.pdf](#)

CONSENT ACTION (ITEM 2)

- | | | |
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| 2 | Request Approval of the Head Start Birth to Five Child Care Reporting Policy - Districts 1, 3, 4, 5, 7 & 8 | Page 13 |
|---|---|---------|

Attachments

[Attachment A - Child Incident Reporting Policy.pdf](#)

INFORMATION ONLY (ITEMS 3-4)

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| 3 | Head Start Birth to Five Monthly Report - October - Districts 1, 3, 4, 5, 7 & 8 | Page 17 |
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Attachments

[Attachment A - October Fiscal Expenditures.pdf](#)

[Attachment B - October Attendance.pdf](#)

[Attachment C - October Medical and Dental Exams.pdf](#)

[Attachment D - October Program Information Summaries.pdf](#)

- | | | |
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| 4 | City of Phoenix Naloxone Program Quarterly Report (August - October) - Citywide | Page 25 |
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INFORMATION AND DISCUSSION (ITEMS 5-7)

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| 5 | Housing Department Wi-Fi and Digital Initiatives - Citywide | Page 27 |
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6 **Memory Café Update - Citywide**

Page 29

7 **Phoenix Public Library 2026-2029 Strategic Plan -
Citywide**

Page 30

000 CALL TO THE PUBLIC

FUTURE AGENDA ITEMS

ADJOURN

For further information or reasonable accommodations, please call the City Council Meeting Request line at 602-262-6001. 7-1-1 Friendly.

Persons paid to lobby on behalf of persons or organizations other than themselves must register with the City Clerk prior to lobbying or within five business days thereafter, and must register annually to continue lobbying. If you have any questions about registration or whether or not you must register, please contact the City Clerk's Office at 602-534-0490.

Members:

Councilwoman Kesha Hodge Washington, Chair
Vice Mayor Ann O'Brien
Councilwoman Anna Hernandez
Councilwoman Debra Stark



Minutes of the Community Services and Education Subcommittee Meeting

This item transmits the minutes of the Community Services and Education Subcommittee Meeting on December 16, 2025 for review, correction, or approval by the Community Services and Education Subcommittee.

THIS ITEM IS FOR POSSIBLE ACTION.

The minutes are included for review as **Attachment A**.

Responsible Department

This item is submitted by Deputy City Manager Gina Montes and the City Manager's Office.

Attachment A

Phoenix City Council Community Services and Education (CSE) Subcommittee Summary Minutes Tuesday, November 18, 2025

City Council Chambers
200 W. Jefferson St.
Phoenix, AZ

Subcommittee Members Present

Chairwoman Kesha Hodge Washington
Vice Mayor Ann O'Brien
Councilwoman Anna Hernandez
Councilwoman Debra Stark

Subcommittee Members Absent

CALL TO ORDER

Chairwoman Hodge Washington called the Community Services and Education Subcommittee (CSE) to order at 10:02 a.m. with Councilwoman Stark, Vice Mayor O'Brien, and Chairwoman Hodge Washington present. Councilwoman Stark and Vice Mayor O'Brien attended the meeting virtually. Councilwoman Hernandez joined the meeting in person at 10:04 a.m.

CALL TO THE PUBLIC

Ginnie Ann Sumner asked Council members to review Code of Conduct for parks and camping ordinances.

MINUTES OF MEETINGS

1. Minutes of the Community Services and Education Subcommittee Meeting

Councilwoman Stark made a motion to approve the minutes of the October 22, 2025 Community Services and Education Subcommittee meeting. Councilwoman Hernandez seconded the motion which passed unanimously, 4-0.

CONSENT (ITEM 2)

2. Authorization to Request a Carryover of Head Start Birth to Five Program Fiscal Year 2024-25

No presentations were planned, but staff was available to answer questions.

Councilwoman Hernandez asked why there were unspent funds at the end of the fiscal year for the Head Start Birth to Five Program.

Human Services Department Director Jacqueline Edwards clarified that there were leftover funds because of vacancies for teacher positions and transitions in services from homes to classrooms.

Councilwoman Hernandez asked if there will be unspent funds for the current fiscal year.

Director Edwards shared that her department is on track to use all Head Start funds this year, but noted it was usual for there to be a small amount of funds leftover that can be applied to one-time expenses, such as capital project expenses.

Councilwoman Hernandez asked whether leftover funds could go towards addressing issues impacting attendance such as meal programs, transit passes, or gas assistance.

Director Edwards shared carryover funds could be used for allowable expenses dependent on what Head Start at the federal level allows.

Councilwoman Hernandez asked if there was any reduction in participation due to eligibility concerns with the new administration.

Director Edwards shared that new applications were slow to come in at the beginning of the year, but classrooms are now full, with children on waitlists as well.

Councilwoman Stark moved to approve. Councilwoman Hernandez seconded the motion which passed unanimously, 4-0.

INFORMATION (ITEM 3)

3. Head Start Birth to Five Monthly Report – September 2025

No presentations were planned, but staff was available to answer questions.

Councilwoman Hernandez asked for information on possible program delays for Head Start in Arizona due to federal action.

Human Services Department Director Jacqueline Edwards clarified there were no changes in the application process, but the program practices may be impacted by the court's final decisions and federal guidance around legal status requirements.

Councilwoman Hernandez asked how many families would be impacted if there were changes in program requirements from the federal level.

Director Edwards shared that while other factors are tracked, the status of families is not tracked. She offered to follow up with an updated number of potential families that could be impacted if requirements for the program change.

INFORMATION AND DISCUSSION (ITEMS 4-6)

4. Federal Programs Update

Human Services Department Director Jacqueline Edwards presented this item.

Director Edwards shared information on federal funding impacts on Phoenix social services programs, the most notable being the disruption of federal funding for the Supplemental Nutrition Assistance Program (SNAP). Director Edwards shared SNAP benefits are no longer delayed due to the State of Arizona action to fund SNAP through the rest of the year. She discussed actions the City of Phoenix took to support SNAP participants, including creating a webpage of resources, sharing educational materials and holding a citywide food drive.

Councilwoman Stark highlighted the initiative that Council Offices have taken to raise money and gather food donations.

Councilwoman Hernandez highlighted the importance for the City of Phoenix to support its residents through federal funding pauses to continue critical services. She suggested an emergency response planning committee to address similar issues that may arise.

Chairwoman Hodge Washington thanked staff for their work supporting resident needs through the longest federal shutdown and protecting vulnerable communities. She expressed support for an emergency response plan to deal with similar situations in the future that may occur.

Director Edwards conveyed the importance of quick action by the City and shared that the new food help webpage will continue to exist and be updated.

Chairwoman Hodge Washington highlighted the importance of assessing how effective outreach was and continuously improving the City's preparation and response for potential future federal funding disruptions.

5. Housing Repair Program Update

Neighborhood Services Department Director Spencer Self and Neighborhood Services Department Deputy Director Matt Utyro presented this item.

Director Self listed the various Housing Repair programs that Neighborhood Services Department (NSD) offers including owner-occupied housing rehab, homeowner assistance, weatherization assistance, Lead Safe Phoenix, and rental rehab.

Mr. Utyro shared an overview of the Housing Repair programs. He stated NSD used Community Development Block Grant (CDBG) funds to replace Low Income Housing Energy Assistance Program (LIHEAP) funding due to funding gaps, increasing pressure on CDBG funding.

Chairwoman Hodge Washington thanked staff for providing an overview of resources for residents.

Councilwoman Hernandez asked how many households were served through the hardship assistance program and whether demographics or neighborhood information were tracked.

Director Self clarified that it is difficult to share numbers for the hardship assistance program because it falls under the owner-occupied rehab program. He shared that the number may be low due to new code enforcement staff and a new system that will soon be implemented. Mr. Self confirmed that neighborhood information is tracked.

Councilwoman Hernandez asked if there was an outreach plan to ensure residents were aware of NSD programs.

Director Self shared that NSD works closely with community partners including faith-based organizations and the Human Services Department in outreach efforts. Director Self also noted that NSD shares information for Council Offices to share with the community.

Councilwoman Hernandez asked how much has been spent on the programs.

Mr. Utyro shared that costs fluctuate every year for each program depending on the number of applications and federal funding changes. Mr. Utyro highlighted, for example, the hardship assistance program is typically around \$400,000 a year, however, it is dependent on the amount of CDBG funds received from Housing and Urban Development (HUD).

Councilwoman Hernandez asked whether the rental rehab program works with renters or rental property owners.

Director Self clarified the rental rehab program works with rental property owners, but there was also an opportunity for renters to initiate the process.

Councilwoman Stark asked how the City works with nonprofits to fill funding gaps.

Director Self shared there were limited partnerships with nonprofits.

Councilwoman Stark requested a list of potential nonprofit partnerships to consider and asked how Council Offices can assist.

Chairwoman Hodge Washington asked how long these rehabilitation programs take to complete and what barriers may cause delays.

Mr. Utyro shared that timelines for rehab project completion are determined based on the extent of repairs needed. He noted NSD must meet federal procurement and environmental guidelines for these programs, which can lengthen the timeline.

Director Self shared that, for example, hot water heaters are quickly done versus roof repairs which may take longer.

Mr. Utyro shared rental rehab takes six months to a year, weatherization takes five months due to the need for testing, and that Lead Safe Phoenix takes 60 days.

Chairwoman Hodge Washington asked for information on federal requirements and how Council Offices can assist these programs.

Director Self shared that in the future, it would be helpful to discuss this, however, for now, maintaining current program funding is a priority.

Chairwoman Hodge Washington asked what metrics are tracked through this program.

Director Self shared that there are reporting requirements for rental rehab, such as income level reporting.

Mr. Utyro shared there is an effort to track metrics and make this information more accessible.

Director Self shared that gathering information is a challenge for these programs since some residents prefer not to provide information.

Chairwoman Hodge Washington asked if there was any initial policy support that could be helpful to increase the program impact for the City.

Director Self agreed that it would be helpful to have further discussions on policy.

Chairwoman Hodge Washington expressed thanks to staff and partners.

6. City of Phoenix Housing Department Homeownership Programs and Initiatives Overview

Housing Director Titus Mathew and Assistant Housing Director Aubrey Gonzalez presented this item.

Housing Director Mathew provided an overview of housing affordability in Phoenix and the importance of homeownership. Director Mathew highlighted the City of Phoenix Open Door Down Payment Assistance Program which assists with down payments.

Assistant Housing Director Gonzalez shared information on the Section 32 Homeownership Program, Section 18 Homeownership Program, Family Self-Sufficiency (FSS) Program, and the Community Land Trust Program.

Councilwoman Hernandez asked how much program information could be found on the City of Phoenix Housing Department website and whether the 2024 Housing Needs Assessment could be shared.

Housing Director Mathew stated the 2024 Housing Needs Assessment is posted on the Housing Department's website.

Councilwoman Hernandez spoke about the importance of housing options in Phoenix and thanked staff for their work.

Chairwoman Hodge Washington thanked staff and asked if there was a higher demand for the program.

Housing Director Mathew noted the increased demand for these programs since interest rates have decreased and shared the importance of down payment assistance.

Chairwoman Hodge Washington asked if there was any opportunity to donate homes to the Community Land Trust Program.

Housing Director Mathew shared that he would conduct research on whether home donations are possible.

Chairwoman Hodge Washington emphasized the importance of affordable homeownership opportunities.

Vice Mayor O'Brien thanked staff for their work.

CALL TO THE PUBLIC

None.

FUTURE AGENDA ITEMS

None.

ADJOURNMENT

Chairwoman Hodge Washington adjourned the meeting at 11:30 a.m.

Respectfully submitted,
Cecilia Alcantar-Chavez
Management Fellow



Request Approval of the Head Start Birth to Five Child Care Reporting Policy - Districts 1, 3, 4, 5, 7 & 8

Request the Community Services and Education Subcommittee, which serves as the City of Phoenix Head Start Birth to Five Governing Board, approve the Head Start Birth to Five Child Care Reporting Policy.

THIS ITEM IS FOR CONSENT ACTION.

Summary

The Head Start Program Performance Standards 45 CFR 1302.102(d)(1)(ii), updated on August 21, 2024, require programs to submit reports, as appropriate, to the responsible United States Department of Health and Human Services (HHS) official immediately, but no later than seven calendar days, following an incident. This includes reports of any significant incident that affects the health or safety of a child. As recommended during the most recent City audit, the Child Incident Reporting Policy was developed to ensure compliance with these reporting requirements. Per the Head Start Program Performance Standards, the policy needs to be approved by the grantee's governing board (see **Attachment A**).

Contract Term

The remaining four years of the five-year contract term are from July 1, 2025, to June 30, 2029. This request does not change the term of the contract.

Financial Impact

The grant is funded by the United States Department of Health and Human Services, Administration of Children, Youth and Families. There is no impact to the General Fund.

Concurrence/Previous Council Action

The Child Care Reporting Policy was approved by the Head Start Birth to Five Policy Council on November 10, 2025 by a vote of 8-0.



Responsible Department

This item is submitted by Deputy City Manager Gina Montes and the Human Services

Department.

ATTACHMENT A

a

<div><div>CITY OF PHOENIX Human Services Department Education Division</div></div>	
Child Incident Reporting	POLICY NUMBER: B25 - 10
Health and Safety	Information Memorandum ACF-OHS-IM-24-06
The Policy Council approved on The Governing Board approved on	EFFECTIVE DATE:

Purpose

To ensure the health and safety of children in Head Start-funded settings by establishing clear procedures for reporting significant incidents and violations of the Standards of Conduct in accordance with ACF-OHS-IM-24-06.

Policy Statement

All Education Service Providers (ESP), city staff, contractors, and volunteers must report any significant incident that affects the health or safety of a child in a Head Start-funded setting. This includes any violation of the Standards of Conduct. Timely and accurate reporting is required to ensure compliance with federal regulations and to support continuous quality improvement.

Definitions

- **Reportable Incident:** Any event that affects the health or safety of a child and occurs in a setting where Head Start services are provided.
- **Head Start-Funded Setting:** Any location where services are fully or partially funded by a Head Start grant, including classrooms, bathrooms, playgrounds, facility parking lots, program-approved transportation, and excursions.
- **Involved Parties:** A child receiving Head Start services, or a staff member, contractor, or volunteer participating in a Head Start funded setting.

ATTACHMENT A

Reporting Requirements

Immediate Notification

- The ESP must notify the Deputy Human Services Director or Quality Assurance Manager via phone or text within 24 business hours of the incident or violation.

Written Notification

- The ESP must submit a written email report to the Deputy Director and Quality Assurance Manager within 24 business hours of the incident.
- The Quality Assurance Manager will upload the email to the incident report.

ChildPlus Documentation

- The teacher or designee must enter the incident into ChildPlus within 48 hours of the event.
- All required fields must be completed, and the report must be signed by the ESP Director.

Investigation and Final Report

- A thorough investigation must be conducted by the ESP.
- A final report must be submitted within seven (7) business days of the incident.

The report must include:

- A description of how the incident occurred
- Identification of all involved parties
- Any disciplinary actions taken
- Preventive measures to avoid recurrence

City Responsibilities

- The City of Phoenix will determine whether an incident is **reportable** under ACF-OHS-IM-24-06.
- If deemed reportable, the City will submit the incident report to the **Southwest Region Program Specialist** within **seven (7) calendar days** of the incident.

Training Requirements

- All classroom and administrative staff, including city and provider personnel, must complete **annual training** on:
 - Child Incident Reporting Procedures
 - Standards of Conduct



Head Start Birth to Five Monthly Report - October - Districts 1, 3, 4, 5, 7 & 8

This report provides the Community Services and Education Subcommittee, which serves as the City of Phoenix Head Start Birth to Five Governing Board, with an updated summary of the Head Start Birth to Five Program's financial and programmatic status.

THIS ITEM IS FOR INFORMATION ONLY.

Summary

The Improving Head Start for School Readiness Act of 2007 requires each Head Start Grantee to share monthly information with the Governing Board and Policy Council on program planning, policies, and operations. In compliance with the Act, the Head Start program provides a monthly report on the following areas:

- Fiscal expenditures.
- Enrollment reports.
- School attendance.
- Medical/dental exams.
- Program information summaries.
- Nutrition.
- Child Incident Reports.
- Program Instructions or Information Memorandums.

Fiscal Expenditures

Attachment A shows year-to-date expenditures for the Fiscal Year (FY) 2025-26. The report includes a breakdown of each Education Service Provider, Child Care Partnership, Policy Council, and the administrative support budget.

Enrollment Reports

The Office of Head Start requires programs to report the total number of children enrolled on the last day of each month. At the end of October, the total program enrollment was 2,185 out of 2,209 available slots, which is 98 percent.

Enrollment at the end of September for the Preschool Education Service Providers was 1,946 out of 1,957 slots filled, which is 99 percent.

The Early Head Start program, which includes home-based and center-based year-round programming, ended the month with 239 slots filled out of 252, representing 94 percent capacity. The home-based program ended the month with 43 slots filled out of 44 available slots, equating to 97 percent. The center-based program filled 196 out of 208 slots, which is 94 percent. Greater Phoenix Urban League opened their last two classrooms at Cartwright Early Childhood Center this month. The Booker T. Washington Early Child Development Center is waiting on licensing approval to open one classroom, but is conducting home visits for children enrolled in the unopened classroom.

Federal Impact on Head Start

Congress extended Federal FY 2024-25 funding levels through FY 2025-26. However, this extension will not include a cost-of-living adjustment.

Full Enrollment Initiative

Early Head Start continues to participate in the initiative because enrollment has been below 97 percent in previous months. In October, Early Head Start did not meet the minimum enrollment requirement of 97 percent. If EHS maintains less than 97 percent of funded enrollment for four consecutive months, the Office of Head Start has the authority to designate the program as Chronically Under-Enrolled and take action as authorized under Section 641A(h)(5). These actions may include recapturing, withholding, or reducing the annual funding and funded enrollment. EHS staff continue to actively recruit children for the program.

School Attendance

The Office of Head Start sets an annual target for attendance of 85 percent.

Attachment B indicates the year-to-date average attendance through the end of October. Head Start Preschool was 84 percent, and the Early Head Start Center-Based program was 74 percent.

Medical/Dental Exams

Head Start regulations require all children to have medical and dental exams annually. At the end of October, 2,182 medical and 1,753 dental exams were completed, totaling 3,935 exams. This is illustrated in **Attachment C**. The low numbers are due to the fact that preschool programs were not in session during the month of July. The target goals have been updated to reflect the new enrollment number.

Program Information Summaries

Please see **Attachment D**.

Child Incident Reports

The Head Start Program Performance Standards require programs to submit reports related to any significant incidents affecting program participant health and safety. This includes injuries requiring hospitalization, emergency room treatment, or a doctor's visit. Additionally, significant incidents include inappropriate discipline, potential child abuse or maltreatment, lack of supervision, or unauthorized release of a child. No Child Incident Reports were submitted to the Office of Head Start in October.

Department of Child Safety Reports

All Head Start and Early Head Start staff are required to report suspected child abuse and neglect to protect children and help children and families connect to services. During the month of October, there were no reports made to the Department of Child Safety.

Program Instructions or Information Memorandums

Periodically, the Office of Head Start needs to provide information or programmatic updates to all Head Start Grantees. This is done through Program Instructions (PIs) and Information Memorandums (IMs). PIs provide information or recommendations from the United States Department of Health and Human Services Administration for Children and Families to States, Tribes, grantees, and others. This includes various issues of child welfare that usually result in guidance or policy changes. IMs provide up-to-date information but do not establish requirements or supersede existing laws or official guidance. In October, no PIs or IM's were released.

Locations

Alhambra Elementary School District, 4510 N. 37th Avenue
Cartwright Elementary School District, 5220 W. Indian School Road
Deer Valley Unified School District, 20402 N. 15th Avenue
Fowler Elementary School District, 1617 S. 67th Avenue
Isaac School District, 3348 W. McDowell Road
Laveen Elementary School District, 5601 W. Dobbins Road
Murphy Elementary School District, 3140 W. Buckeye Road
Pendergast Elementary School District, 3802 N. 91st Avenue
Phoenix Elementary School District, 1817 N. 7th Street
Riverside Elementary School District, 1414 S. 51st Avenue
Roosevelt Elementary School District, 6000 S. 7th Street
Skyrise School of Black Canyon, 10653 N. 25th Avenue
Skyrise School of Laveen, 755 S. 51st Avenue
Washington Elementary School District, 4650 W. Sweetwater Avenue

Wilson Elementary School District, 3025 E. Fillmore Street
Council Districts: 1, 3, 4, 5, 7 and 8

Responsible Department

This item is submitted by Deputy City Manager Gina Montes and the Human Services Department.

ATTACHMENT A

Fiscal Expenditures Yr 2 FY25 Head Start Financial Summary Grant 890246 Planned level of Expenditures

Fund Center	Program	FTE	Revised Budget 2025-2026	FY25 YEAR-TO-DATE Expenditures	FY25 Remaining Balance	FY25 YEAR-TO-DATE % Spent
8940050001	HS Administration	12	\$ 3,945,266	\$ 1,066,720	\$ 2,878,546	27%
8940050004	HS T&TA	-	\$ 325,611	\$ 20	\$ 325,591	0%
8940050012	HS Policy Council	-	\$ 45,450	\$ 4,644	\$ 40,806	10%
8940050015	HS Mental Health	4	\$ 549,830	\$ 183,230	\$ 366,600	33%
8940050016	HS Casework Support	67	\$ 6,516,345	\$ 2,226,655	\$ 4,289,689	34%
8940050017	HS Classroom Support	16	\$ 1,976,964	\$ 705,635	\$ 1,271,329	36%
Total City of Phoenix		99	\$ 13,359,467	\$ 4,186,905	\$ 9,172,562	31%
8940051001	Alhambra	-	\$ 4,232,086	\$ 674,152	\$ 3,557,934	16%
8940051003	Booker T Washington	-	\$ 4,331,452	\$ 1,126,953	\$ 3,204,499	26%
8940051005	Washington	-	\$ 3,719,399	\$ 580,530	\$ 3,138,869	16%
8940051006	Deer Valley	-	\$ 1,913,945	\$ 210,388	\$ 1,703,557	11%
8940051010	Greater Phoenix Urban League	-	\$ 7,415,258	\$ 2,231,658	\$ 5,183,599	30%
8940051116	Fowler	-	\$ 1,340,478	\$ 220,413	\$ 1,120,065	16%
Total Education Service Providers		-	\$ 22,952,617	\$ 5,044,094	\$ 17,908,522	22%
8940505021	Early Head Start Operations Support	52	\$ 5,536,416	\$ 1,994,207	\$ 3,542,209	36%
8940505024	Early Head Start T&TA	-	\$ 161,858		\$ 161,858	0%
8940505025	EHS Deer Valley	-	\$ 1,048,064	\$ 184,982	\$ 863,082	18%
8940505026	EHS Fowler	-	\$ 816,548	\$ 204,042	\$ 612,506	25%
8940505027	EHS Booker T Washington	-	\$ 296,000	\$ 65,691	\$ 230,309	22%
8940505028	EHS Greater Phoenix Urban League	-	\$ 740,000	\$ 78,983	\$ 661,017	11%
Total Early Head Start		52	\$ 8,598,886	\$ 2,527,904	\$ 6,070,982	29%
Subtotal			\$ 44,910,969	\$ 11,758,903	\$ 33,152,066	26%
Grand Total		151	44,910,969	11,758,903	33,152,066	26%
Revenues - PMS			44,910,969	7,105,473	37,805,496	16%

ATTACHMENT B

Percentage of Preschool Attendance		
Target: 85%	YTD Percent:	84%

Goal:

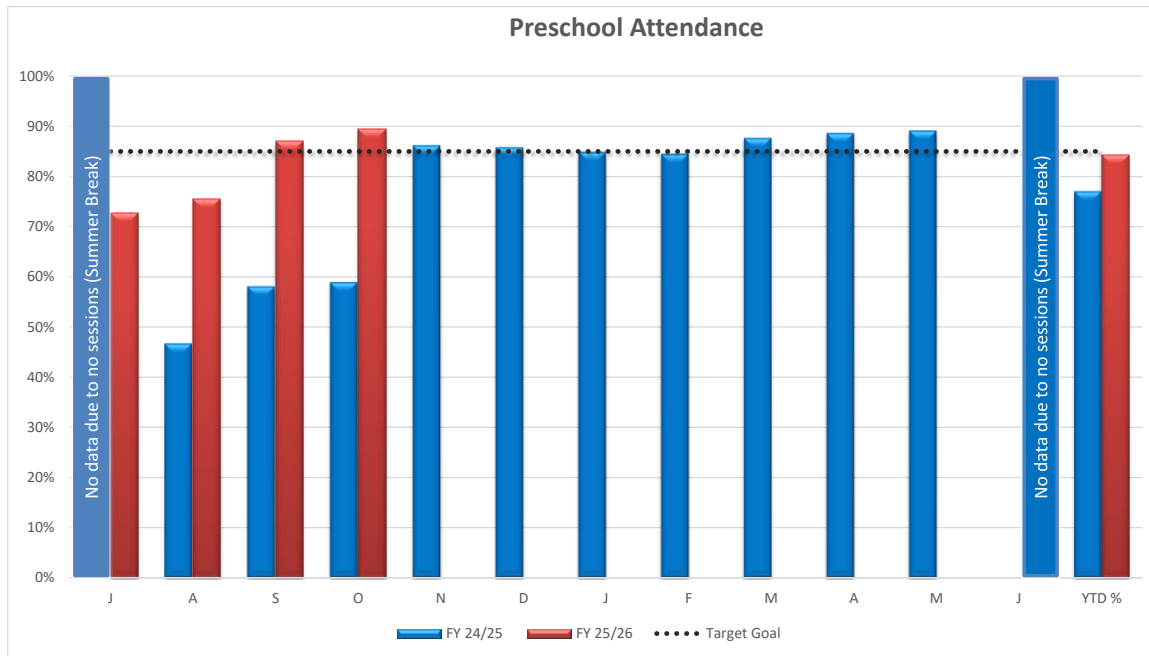
Increase attendance of Head Start Birth to Five children.

Target:

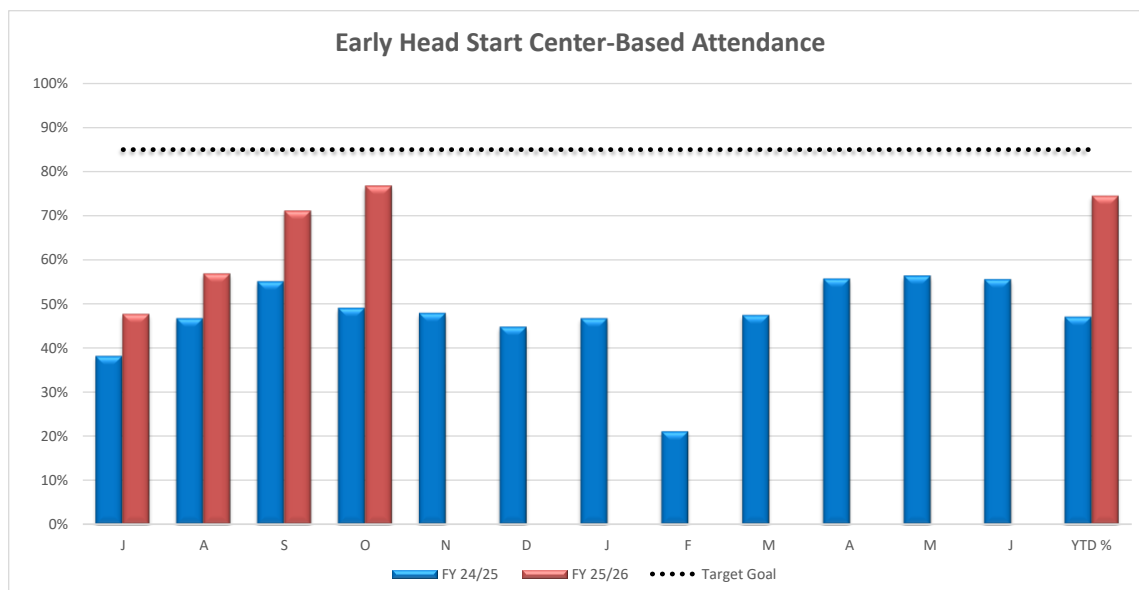
85% of children will attend each day.

Significance:

Attendance is a key factor in being able to get children ready to attend kindergarten.



Percentage of Child Care Partnership Attendance		
Target: 85%	YTD Percent:	74%



ATTACHMENT C

Head Start Birth to Five Medical Exams Completed

Target: 2,209 exams

FY 25-26 Medical Exams:

2,182

Goal:

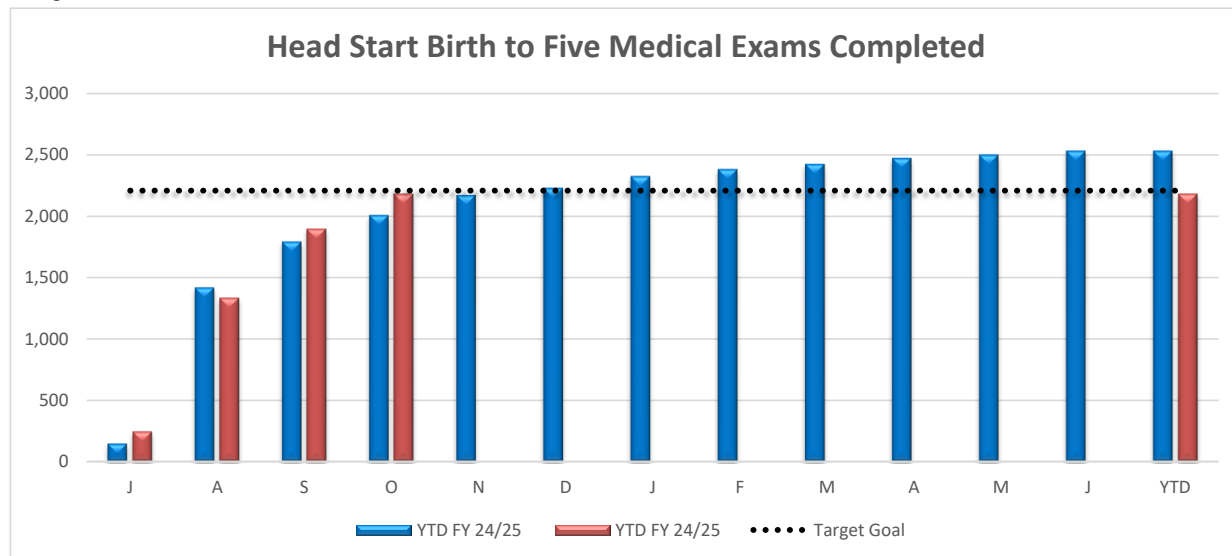
Ensure Head Start Birth to Five children receive necessary medical and dental exams.

Target:

2,209 Medical Exams and 2,209 Dental Exams

Significance:

Head Start Birth to Five children are required to have medical and dental exams as part of the Head Start regulations.

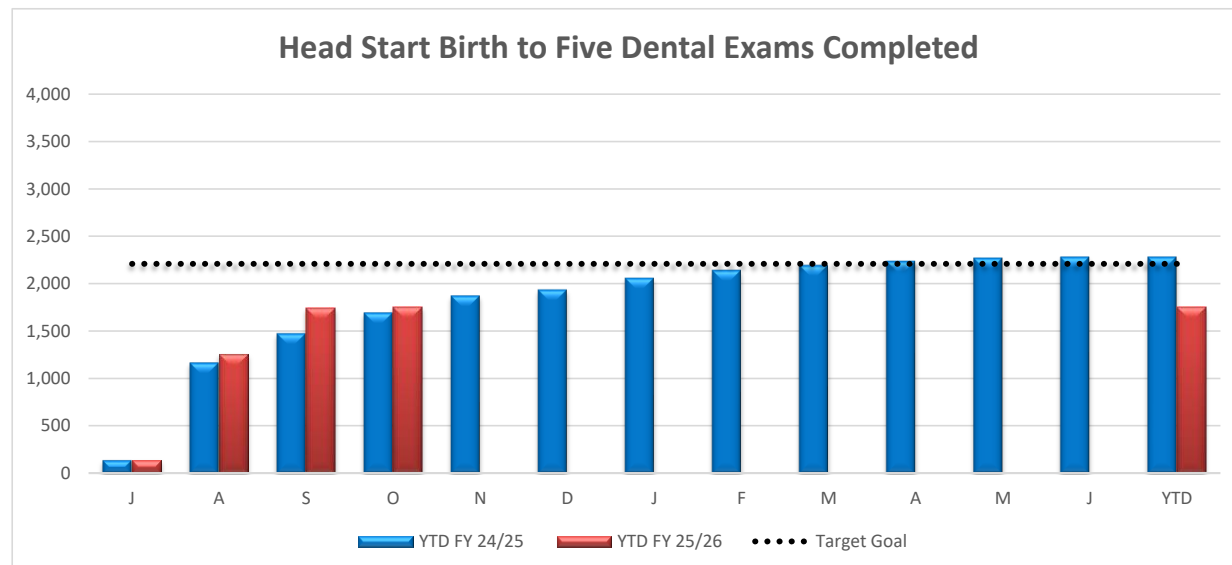


Head Start Birth to Five Dental Exams Completed

Target: 2,209 exams

FY 25-26 Dental Exams:

1,753



ATTACHMENT D

Program Information Summaries

Vision Follow-Up

On Tuesday, October 7, 2025, a caseworker conducted a follow-up regarding vision with the parents of the children who previously did not pass their vision screenings. Among the seven children referred to EyeCare4Kids, three are currently awaiting their glasses, two are scheduled for a comprehensive eye examination, and two successfully passed their screenings with the specialist.

Halloween Monster Bash

On October 17, staff from the Human Services Department engaged in community outreach activities during the Halloween Monster Bash, an event organized by the Parks and Recreation Department at Desert West Community Center, which attracted an attendance of over 300 individuals. In addition, more than 100 families were provided with information regarding the Head Start program.

Head Start Dental

On October 27 and 28, The Smile Zone of Arizona provided dental services to 25 Head Start children at the Alhambra Preschool Academy in the Alhambra Elementary School District and the Travis L. Williams Family Services Center. The children received cleanings, fluoride varnish, and oral health exams conducted by the hygienist and a virtual dentist who reviewed the x-rays and offered recommendations. It is a Head Start requirement for all children to have a current dental exam within 90 days of enrollment in the program.

Annual Policy Council Recognition

On October 27, members of the Head Start Birth to Five Policy Council gathered at Versailles Event Palace for an end-of-term celebration. Over 20 members attended the event, where they received remarks from Councilwoman Hernandez and HSD administrative staff. The speakers expressed appreciation for the members' service and dedication to the Head Start program. All attendees were given a certificate recognizing their contributions to the Policy Council.



City of Phoenix Naloxone Program Quarterly Report (August - October) - Citywide

This report serves as an update for the Community Services and Education Subcommittee highlighting the progress of the City of Phoenix Naloxone Program's third year for quarter one, August through October.

THIS ITEM IS FOR INFORMATION ONLY.

Summary

During the first quarter of programmatic year three (Y3Q1), the City of Phoenix Naloxone Program achieved a significant milestone, surpassing 30,000 Naloxone Overdose Reversal Kits distributed to the community. This quarter alone, 5,019 kits were distributed. While this represents an 11 percent decrease compared to the previous quarter, the decline is primarily attributed to the seasonal conclusion of large-scale outreach events and the closure of the 24-Hour Downtown Heat Respite Center on September 30, 2025. In spite of the overall decrease, site-based distribution increased by 16 percent in Y3Q1, underscoring the continued strength of permanent distribution channels, particularly at Libraries, Housing facilities, and Family Services Centers.

Progress toward geographic equity was also evident this quarter. Council Districts 2 and 4, previously among the lowest-performing in terms of distribution relative to suspected overdose burden-experienced substantial proportional improvements in their distribution-to-overdose ratios, increasing by 142 percent and 379 percent, respectively. Furthermore, the Office of Homeless Solutions expanded its role in naloxone access, with four newly operational distribution sites collectively dispensing 498 kits during the quarter.

A key operational advancement in data reporting protocols in Y3Q1 led to a 56 percent reduction in kits recorded under “unknown” ZIP codes and council districts. This improvement has significantly strengthened the program’s capacity to identify service gaps and inform more equitable distribution strategies moving forward.

Overall, the program remains stable and aligned with seasonal distribution trends,

while continuing to advance in data quality, geographic focus, and equitable access to lifesaving naloxone resources across the City of Phoenix.

Financial Impact

There is no impact to the General Fund. The Naloxone Program is funded through the One Arizona Agreement Opioid Settlement funds. Naloxone is an approved abatement strategy and allowable expense under the agreement. Naloxone and most supplies needed for kit production are provided by internal and external partners. Through these partnerships, total cost for the City in Y3Q1 was \$2,160. In-kind donations of naloxone and related resources this quarter amounted to an estimated \$294,730.

Public Outreach

The Office of Public Health participated in 10 outreach and community engagement events in which the Naloxone Program was promoted during this reporting period, including youth-focused overdose prevention activities, family resource fairs, and neighborhood events.

Likewise, in August, the Naloxone Program was highlighted on the City of Phoenix's social media platforms for International Overdose Awareness Day. Four posts highlighted local resources for those who are experiencing Opioid Use Disorder and directed individuals on where to find a Naloxone Overdose Reversal Kit. Across three platforms (Facebook, Instagram, and X), the posts garnered 643,865 views and impressions and 32,445 engagements. The naloxone webpage on the Office of Public Health website had 3,280 visits in Y3Q1. Of these, 2,538 were unique visitors.

Responsible Department

This item is submitted by Assistant City Manager Lori Bays and the Office of Public Health.



Housing Department Wi-Fi and Digital Initiatives - Citywide

This report provides the Community Services and Education Subcommittee an overview of the Housing Department's Wi-Fi and digital initiatives.

THIS ITEM IS FOR INFORMATION AND DISCUSSION.

Summary

The Housing Department's Wi-Fi and digital initiatives, called the PHXHousing Connect Program, launched in May 2020 as a comprehensive initiative aimed at closing the digital divide for residents of public and affordable housing. Created in response to technology access challenges highlighted by the COVID-19 pandemic, the program builds upon Phoenix's ongoing participation in United States Department of Housing and Urban Development ConnectHomeUSA initiative, of which the City has been a member since 2017.

The PHXHousing Connect Program is built on a three-pillar strategy that focuses on providing free or low-cost digital devices, delivering high-speed internet connectivity, and offering digital literacy training along with personalized technology support. This integrated approach ensures that residents not only receive the tools needed to access the digital world but also the skills, support, and knowledge to use them effectively and safely.

To date, more than 3,300 devices, including iPads, Chromebooks, and LG tablets have been distributed to Phoenix residents living in the Housing Department's public and affordable housing communities. Efforts to provide free-to-tenant internet connectivity are ongoing. Currently, 3,746 housing units across 33 affordable and senior housing communities have been connected to high-speed internet. To support ongoing digital engagement and advance the goals of the PHXHousing Connect Program, the Housing Department partnered with the Institute for Digital Inclusion Acceleration to open two Digital Access Centers, known as The Hives. The Hive at Aeroterra opened in December 2023, followed by The Hive at CTEC in March 2024, to support PHXHousing Connect Program participants and serve the wider community. Located within one mile of 12 City affordable and senior housing sites, these centers provide convenient access to one-on-one technical support, device training, digital literacy

courses, and workforce development opportunities.

The PHXHousing Connect Program continues to grow and expand its reach and by the end of 2025, the program plans to connect additional affordable housing units to free internet, increase the number of devices distributed, and pilot a new senior digital literacy training program. New initiatives and expanding connectivity, devices, and training will help the program further scale to meet the needs of Phoenix's public and affordable housing residents.

Responsible Department

This item is submitted by Deputy City Manager Gina Montes and the Housing Department.



Memory Café Update - Citywide

The purpose of this report is to provide an update to the Community Services and Education Subcommittee on the Human Services Department (HSD) Memory Café Program.

THIS ITEM IS FOR INFORMATION AND DISCUSSION.

Summary

The City of Phoenix HSD administers the Memory Café Program, which supports older adults experiencing memory loss or dementia and their caregivers. The program provides cognitive, social, physical, and arts-based activities in multiple languages, as well as free memory screenings to promote early identification of memory concerns.

Memory Café programming began virtually in 2020 and expanded from 2022 to 2024 through American Rescue Plan Act funding, serving 3,074 duplicate participants in 2024.

In January 2025, the program expanded citywide to all 15 senior centers, offering two cafés per month at each center and one monthly virtual café. A Memory Café Committee was established to standardize programming, coordinate instructors, lead outreach, and ensure staff receive dementia-related training, including Dementia Friends and education on various types and stages of dementia.

Between January and November 2025, the program held 208 Memory Café events across in-person and virtual platforms, serving 4,473 duplicate participants. This is an increase of 1,299 compared to prior years.

HSD remains committed to providing high-quality dementia-support programming and enhancing services for older adults and caregivers across Phoenix.

Responsible Department

This item is submitted by Deputy City Manager Gina Montes and the Human Services Department.



Phoenix Public Library 2026-2029 Strategic Plan - Citywide

This report provides the Community Services and Education Subcommittee with an overview of Phoenix Public Library's (PPL) 2026-2029 Strategic Plan.

THIS ITEM IS FOR INFORMATION AND DISCUSSION.

Summary

Over the past year, Phoenix Public Library collaborated with community members, library users, partner organizations, library stakeholders, and City of Phoenix leadership to create a library Strategic Plan for 2026-2029. The current Strategic Plan was designed for completion in 2023 and was extended to allow for a transition in library leadership.

The process began with the creation of an updated mission statement and identifying five core values to which work can be aligned. The new mission statement, "We empower our community with opportunities and resources to inspire and enrich lives," was distilled from an exercise the library's executive team completed and is reflective of the services Phoenix Public Library provides. The executive team then identified ten core values that epitomize how the library shows up in the community and library employees voted for the five they felt most deeply reflect the library's services. The following five values were selected: adaptability, inclusion, integrity, kindness, and making a difference.

Data Gathering

Next, a Strategic Plan Navigator Team, made up of library employees representing all levels and across the library system was established. A four-pronged approach to collecting the most diverse feedback possible to represent the entirety of Phoenix Public Library's users was developed, each Navigator was assigned to one of four subcommittees focused on a different data collection method. The four data collection subcommittees were: Surveys, Focus Groups, Stakeholder Interviews, and passive Poster Sessions. The survey was sent to all library cardholders, and a non-library user panel and received over 15,000 responses. Library staff conducted 13 Focus Group sessions with over 80 library cardholder and community partner participants in person across the library system and online. Passive Poster Sessions were available at all

library locations and at community outreach events and gathered 3,349 responses on library priorities and top concerns. Staff conducted 12 interviews with City leadership and community stakeholders to identify priorities going forward.

Results Highlighted

After gathering input, a library contracted vendor analyzed the findings and provided focused insights to the Strategic Plan Navigator Team. What was overwhelmingly apparent in the results was the community's love for the library. Out of 5,783 comments made in the surveys, 95 percent were positive about the library, its customer service, and resources. The community feedback identified system-wide strengths in access to physical and digital materials, early literacy and youth programs, College Depot and workforce readiness, Culture Passes, Seed Library, and the welcoming, safe spaces provided. Many community members voiced a desire for more of what the library already offers, not necessarily looking for new initiatives and programming.

Looking ahead, community members anticipate rapid population growth, greater cultural diversity, economic insecurity, political polarization, and climate stress - all factors that elevate the importance of the library as a stabilizing and inclusive community hub. Residents also articulated strong aspirations for the future of the library, a library system that:

- Expands access through adjusted hours and broader geographic reach.
- Strengthens communication to raise awareness of underutilized resources.
- Balances tradition with innovation, offering both books and cutting edge tech.
- Reimagines facilities as community hubs with cafes, gardens, cooling centers, and flexible meeting spaces.
- Centers equity with bilingual services, programs for special needs, and culturally representative programming.
- Anchors resilience by addressing pressing community concerns from education and workforce readiness to safety, homelessness, and cost of living pressures.

The community envisions a library system that delivers knowledge, culture, and serves as a lifeline for stability, equity, and civic trust in a rapidly changing city and is keenly aware that Phoenix Public Library offers more than just books.

Strategic Plan Pillars and Goals

The library executive team created four strategic pillars. The pillars have goals and objectives to guide services and measure program success and initiatives from community feedback. The four pillars and goals established:

- Pillar One: Respond to the evolving needs of the community - 1. Leverage library spaces to prioritize community partnerships; 2. Make connections to foster a healthy community; 3. Identify community resources and align them with community needs.
- Pillar Two: Champion better collections and better access - 1. Assess library facility locations, identify library deserts, and bring service to those communities; 2. Align library operations with community schedules; 3. Expand and diversify outreach efforts; 4. Increase awareness and visibility of the library as part of the solution; 4. Reduce language barriers to library services and expand cultural responsiveness; 5. Create a collection that reflects the community and is accessible through a variety of formats.
- Pillar Three: Create inspiring spaces - 1. Improve accessibility and wayfinding; 2. Enhance physical flexibility of library spaces; 3. Foster community centered designs into new library spaces.
- Pillar Four: Inspire thriving minds and embrace lifelong learning - 1. Celebrate local identity and culture; 2. Recognize and reflect diverse community needs by providing access to a variety of high-quality programs and services; 3. Develop and facilitate programs and events to enable adults to fully enjoy life; 4. Develop and facilitate programs and events that educate and entertain youth ages 0-18; 5. Promote lifelong learning and the pursuit of higher education by providing free, personalized re-engagement and post secondary education planning services.

Next Steps

The library executive team is collaborating to establish objectives for each Strategic Plan goal and define metrics for success. Beginning in 2026, library supervisors will work to review standard performance goals and align them with Strategic Plan objectives. Library leadership will report progress in the Phoenix Public Library Annual Report published at the end of each fiscal year.

Responsible Department

This item is submitted by City Manager Ed Zuercher and the Library Department.