

ATTACHMENT A



City of Phoenix

To: Toni Maccarone
Acting Deputy City Manager

Date: February 5, 2018

From: Cris Meyer *CW*
City Clerk

Subject: CORRECTION TO ITEM 1 ON THE FEB. 7, 2018 FORMAL AGENDA

The purpose of this memo is to request a correction to the title and content of Item 1 on the February 7 Formal City Council agenda. The item incorrectly indicates that the minutes of the Formal meeting on Nov. 29, 2017 are being transmitted for approval. The minutes for the Nov. 29, 2017 meeting were approved by the City Council on Jan. 10, 2018.

Item 1 should be revised to reflect that the Jan. 10, 2018 minutes are posted for review, correction and/or approval on the Feb. 7, 2018 agenda.

Approved:

Toni Maccarone
Toni Maccarone, Acting Deputy City Manager