



City of Phoenix
OFFICE OF THE CITY ATTORNEY

To: Ed Zuercher
City Manager

Date: January 6, 2020

From: Cris Meyer
City Attorney *CM*

Subject: REQUEST TO ADD AN ITEM TO THE JAN. 8, 2020 FORMAL AGENDA
– REQUEST TO CHANGE START TIME OF JAN. 14, 2020 EXECUTIVE
SESSION FROM 1:00 P.M. TO 12:30 P.M.

This memo requests to add an item to the Jan. 8, 2020 Formal agenda to change the start time of the Jan. 14, 2020 Executive Session from 1:00 p.m. to 12:30 p.m. It is anticipated that the agenda will have a number of items for discussion, and the additional 30 minutes will allow sufficient time to hear all of the items.

Approved by:

A handwritten signature in blue ink, appearing to read 'Ed Zuercher', written over a horizontal line.

Ed Zuercher
City Manager