

To:

Ed Zuercher

City Manager

From:

Denise Olson

Chief Financial Officer

Subject:

CORRECTION MEMO - ITEM 28 ON 11-18-20 CITY COUNCIL FORMAL

Date: November 13, 2020

AGENDA – SAP PROGRAMMING SUPPORT SERVICES (ORDINANCE

S-47123)

The purpose of this memo is to request the correction of the effective date under the contract term from "beginning on or about Nov. 1, 2020" to "beginning on or about Dec. 1, 2020." The updated contract term will state "the contract term is five years, beginning on or about Dec. 1, 2020, with no options to extend.

APPROVED:

Ed Zuercher

City Manager