

# City of Phoenix

*Meeting Location:  
City Council Chambers  
200 W. Jefferson St.  
Phoenix, Arizona 85003*



**City of Phoenix**

## **Agenda**

**Wednesday, March 26, 2025**

**2:30 PM**

**phoenix.gov**

### **City Council Formal Meeting**

**\*\*\*REVISED March 25, 2025\*\*\***

**Item Revised: 7;**

**Items Requested to be Withdrawn: 52 and 81**

**If viewing this packet electronically in PDF, open and use bookmarks to navigate easily from one item to another.**

#### OPTIONS TO ACCESS THIS MEETING

Virtual Request to speak at a meeting:

- Register online by visiting the City Council Meetings page on phoenix.gov at least 2 hours prior to the start of this meeting. Then, click on this link at the time of the meeting and join the Webex to speak:

<https://phoenixcitycouncil.webex.com/phoenixcitycouncil/onstage/g.php?MTID=eca05392d1b26806446716a5c0202385a>

- Register via telephone at 602-262-6001 at least 2 hours prior to the start of this meeting, noting the item number. Then, use the Call-in phone number and Meeting ID listed below at the time of the meeting to call-in and speak.

In-Person Requests to speak at a meeting:

- Register in person at a kiosk located at the City Council Chambers, 200 W. Jefferson St., Phoenix, Arizona, 85003. Arrive 1 hour prior to the start of this meeting. Depending on seating availability, residents will attend and speak from the Upper Chambers, Lower Chambers or City Hall location.
- Individuals should arrive early, 1 hour prior to the start of the meeting to submit an in-person request to speak before the item is called. After the item is called, requests to speak for that item will not be accepted.

At the time of the meeting:

- Watch the meeting live streamed on phoenix.gov or Phoenix Channel 11 on Cox Cable, or using the Webex link provided above.
- Call-in to listen to the meeting. Dial 602-666-0783 and Enter Meeting ID 2551 921 6041# (for English) or 2553 570 5548# (for Spanish). Press # again when prompted for attendee ID.

- Watch the meeting in-person from the Upper Chambers, Lower Chambers or City Hall depending on seating availability.
- Members of the public may attend this meeting in person. Physical access to the meeting location will be available starting 1 hour prior to the meeting.

Para nuestros residentes de habla hispana:

- Para registrarse para hablar en español, llame al 602-262-6001 al menos 2 horas antes del inicio de esta reunión e indique el número del tema. El día de la reunión, llame al 602-666-0783 e ingrese el número de identificación de la reunión 2553 570 5548#. El intérprete le indicará cuando sea su turno de hablar.
- Para solamente escuchar la reunión en español, llame a este mismo número el día de la reunión (602-666-0783; ingrese el número de identificación de la reunión 2553 570 5548#). Se proporciona interpretación simultánea para nuestros residentes durante todas las reuniones.
- Para asistir a la reunión en persona, vaya a las Cámaras del Concejo Municipal de Phoenix ubicadas en 200 W. Jefferson Street, Phoenix, AZ 85003. Llegue 1 hora antes del comienzo de la reunión. Si desea hablar, regístrese electrónicamente en uno de los quioscos, antes de que comience el tema. Una vez que se comience a discutir el tema, no se aceptarán nuevas solicitudes para hablar. Dependiendo de cuantos asientos haya disponibles, usted podría ser sentado en la parte superior de las cámaras, en el piso de abajo de las cámaras, o en el edificio municipal.
- Miembros del público pueden asistir a esta reunión en persona. El acceso físico al lugar de la reunión estará disponible comenzando una hora antes de la reunión.

### **CALL TO ORDER AND ROLL CALL**

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*Attachments*

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*Attachments*

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*Attachments*

[Attachment A - Draft Stipulations - PHO-2-25--Z-174-87-2\(1\).pdf](#)  
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**REPORTS FROM CITY MANAGER, COMMITTEES OR CITY OFFICIALS**

**000 CITIZEN COMMENTS**

**ADJOURN**



**For Approval or Correction, the Minutes of the Formal Meeting on November 13, 2024**

**Summary**

This item transmits the minutes of the Formal Meeting of November 13, 2024, for review, correction and/or approval by the City Council.

The minutes are available for review in the City Clerk Department, 200 W. Washington Street, 15th Floor.

**Responsible Department**

This item is submitted by Deputy City Manager Ginger Spencer and the City Clerk Department.



**For Approval or Correction, the Minutes of the Formal Meeting on November 20, 2024**

**Summary**

This item transmits the minutes of the Formal Meeting of November 20, 2024, for review, correction and/or approval by the City Council.

The minutes are available for review in the City Clerk Department, 200 W. Washington Street, 15th Floor.

**Responsible Department**

This item is submitted by Deputy City Manager Ginger Spencer and the City Clerk Department.



**For Approval or Correction, the Minutes of the Formal Meeting on December 4, 2024**

**Summary**

This item transmits the minutes of the Formal Meeting of December 4, 2024, for review, correction and/or approval by the City Council.

The minutes are available for review in the City Clerk Department, 200 W. Washington Street, 15th Floor.

**Responsible Department**

This item is submitted by Deputy City Manager Ginger Spencer and the City Clerk Department.





City of Phoenix

## City Council Formal Meeting

### Report

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**Agenda Date: 3/26/2025, Item No. 4**

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## **Mayor and Council Appointments to Boards and Commissions**

### **Summary**

This item transmits recommendations from the Mayor and Council for appointment or reappointment to City Boards and Commissions.

### **Responsible Department**

This item is submitted by the Mayor's Office.

**ATTACHMENT A**



**City of Phoenix**

**To:** City Council  
**From:** Mayor Kate Gallego

**Date:** March 26, 2025

**Subject:** BOARDS AND COMMISSIONS – APPOINTEES

The purpose of this memo is to provide recommendations for appointments to the following Boards and Commissions:

**Alhambra Village Planning Committee**

Councilwoman Stark recommends the following for reappointment:

Melisa Camp

Ms. Camp will serve a second term to expire March 26, 2027.

**Camelback East Village Planning Committee**

I recommend the following for reappointment:

Vic Grace

Mr. Grace will serve a second term to expire March 26, 2027.

Councilman Robinson and Councilwoman Stark recommend the following for appointment:

Gary Todd

Mr. Todd is the President of Todd & Associated, Inc. He fills a vacancy for a term to expire March 26, 2027.

**Deer Valley Village Planning Committee**

Councilwoman Stark recommends the following for reappointment:

Ricardo Romero

Mr. Romero will serve a sixth term to expire March 26, 2027.

## **Development Advisory Board**

I and the Planning Commission recommend the following for appointment:

### Gabriel Jaramillo

Mr. Jaramillo replaces Mr. Emilio Gaynor as a Planning Commission representative for a partial term to expire January 24, 2027.

## **Environmental Quality and Sustainability Commission**

I recommend the following for appointment:

### Amy Scoville-Weaver

Ms. Scoville-Weaver is the Healthy Cities Program Director at the Nature Conservancy. She replaces Mr. Baltazar Hernández for a partial term to expire August 31, 2026.

## **Fast-Track Cities Ad Hoc**

I and Councilwomen Pastor and Stark recommend the following for appointment:

### Deontez Wimbley

Pastor Wimbley is a Pastor at Cross Roads United Methodist Church and a resident of District 5.

## **North Gateway Village Planning Committee**

I recommend the following for appointment:

### Thomas Salow

Mr. Salow is the Assistant Director at the Arizona Department of Health Services and a resident of District 2. He fills a vacancy for a term to expire March 26, 2027.

## **North Mountain Village Planning Committee**

Councilwoman Stark recommends the following for reappointment:

### Nadine Alauria

Ms. Alauria will serve a fourth term to expire March 26, 2027.

### Jason Barraza

Mr. Barraza will serve a sixth term to expire March 26, 2027.

### Joshua Matthews

Mr. Matthews will serve a fifth term to expire March 26, 2027.

Stephen Pamperin

Mr. Pamperin will serve a full term to expire March 26, 2027.

Massimo Sommacampagna

Mr. Sommacampagna will serve a third term to expire March 26, 2027.

### **Paradise Valley Village Planning Committee**

Councilwoman Stark recommends the following for reappointment:

Anita Mortensen

Ms. Mortensen will serve a third term to expire March 26, 2027.

Benjamin Timm

Mr. Timm will serve a full term to expire March 26, 2027.

Councilman Waring recommends the following for appointment:

Brendan Franks

Mr. Franks is the CEO of Intelifund and a resident of District 2. He fills a vacancy for a term to expire March 26, 2027.

Patrice Marcolla

Ms. Marcolla is a Development Manager at IDM Companies and a resident of District 2. She fills a vacancy for a term to expire March 26, 2027.

### **Rio Vista Village Planning Committee**

I recommend the following for appointment:

Eileen Baden

Ms. Baden is a Principal Planner at Baden Eco, LLC. She fills a vacancy for a term to expire March 26, 2027.

### **Vision Zero Community Advisory Committee**

I recommend the following for appointment:

Randy Dittberner

Mr. Dittberner is a Senior Project Manager at Lee Engineering and a resident of District 6. He replaces Mr. Thomas Godbee for a term to expire March 26, 2027.

Smitha Kundur

Ms. Kundur is a Traffic Engineer at Michael Baker International and a resident of District 2. She replaces Mr. Jamie Trufin for a term to expire March 26, 2027.

Councilwoman Stark recommends the following for appointment:

Dolly Hanes

Ms. Hanes is a Project Manager at Transdev and a resident of District 4. She replaces Mr. Thomas Callow for a term to expire March 26, 2027.

Councilman Galindo-Elvira recommends the following for appointment:

Amanda Ventura

Ms. Ventura is a Public Affairs Manager at Waymo and a resident of District 2. She replaces Mr. Dan Penton for a term to expire March 26, 2027.

I recommend the following for reappointment:

Joseph Yuhas

Mr. Yuhas will serve a second term to expire March 26, 2027.



## **Liquor License - Cambria North Scottsdale - District 2**

Request for a liquor license. Arizona State License Application 324612.

### **Summary**

#### Applicant

Andrea Lewkowitz, Agent

#### License Type

Series 11 - Hotel/Motel

#### Location

4425 E. Irma Lane

Zoning Classification: C-2 DRSP

Council District: 2

This request is for a new liquor license for a hotel. This location was previously licensed for liquor sales and may currently operate with an interim permit.

The 60-day limit for processing this application is March 30, 2025.

Pursuant to A.R.S. 4-203, a spirituous liquor license shall be issued only after satisfactory showing of the capability, qualifications and reliability of the applicant and that the public convenience and the best interest of the community will be substantially served by the issuance. If an application is filed for the issuance of a license for a location, that on the date the application is filed has a valid license of the same series issued at that location, there shall be a rebuttable presumption that the public convenience and best interest of the community at that location was established at the time the location was previously licensed. The presumption shall not apply once the licensed location has not been in use for more than 180 days.

#### Other Active Liquor License Interest in Arizona

The ownership of this business has an interest in other active liquor license(s) in the State of Arizona. This information is listed below and includes liquor license violations

on file with the AZ Department of Liquor Licenses and Control and, for locations within the boundaries of Phoenix, the number of aggregate calls for police service within the last 12 months for the address listed.

**Aloft Tempe (Series 6)**

951 E. Playa del Norte Drive, Tempe

Calls for police service: N/A - not in Phoenix

Liquor license violations: None

**Home2 Suites by Hilton Phoenix Chandler (Series 10)**

2490 W. Queen Creek Road, Chandler

Calls for police service: N/A - not in Phoenix

Liquor license violations: None

**Hilton Garden Inn & Home2Suites (Series 11)**

7200 S. Price Road, Tempe

Calls for police service: N/A - not in Phoenix

Liquor license violations: None

**Public Opinion**

No protest or support letters were received within the 20-day public comment period.

**Applicant's Statement**

The applicant submitted the following statement in support of this application. Spelling, grammar and punctuation in the statement are shown exactly as written by the applicant on the City Questionnaire.

I have the capability, reliability and qualifications to hold a liquor license because:

“Applicant is committed to upholding the highest standards to maintain compliance with applicable laws. Managers and staff will be trained in the techniques of legal and responsible alcohol sales and service.”

The public convenience requires and the best interest of the community will be substantially served by the issuance of the liquor license because:

“Applicant will manage Cambria North Scottsdale, which is a popular hotel amongst business and personal travelers in North Phoenix. Applicant would like to continue to offer alcoholic beverages to its guests 21 and over.”

**Staff Recommendation**

Staff recommends approval of this application.

Attachments

Attachment A - Cambria North Scottsdale - Data

Attachment B - Cambria North Scottsdale - Map

**Responsible Department**

This item is submitted by Deputy City Manager Ginger Spencer and the City Clerk Department.



# Liquor License Data: CAMBRIA NORTH SCOTTSDALE

## Liquor License

Description	Series	1 Mile	1/2 Mile
Bar	6	8	3
Beer and Wine Bar	7	1	1
Liquor Store	9	3	0
Beer and Wine Store	10	3	2
Hotel	11	1	1
Restaurant	12	22	5
Club	14	1	0

## Crime Data

Description	Average *	1 Mile Average **	1/2 Mile Average***
Property Crimes	64.2	45.72	144.58
Violent Crimes	12.31	2.22	6.9

\*Citywide average per square mile \*\*Average per square mile within 1 mile radius \*\*\*Average per square mile within 1/2 mile radius

## Property Violation Data

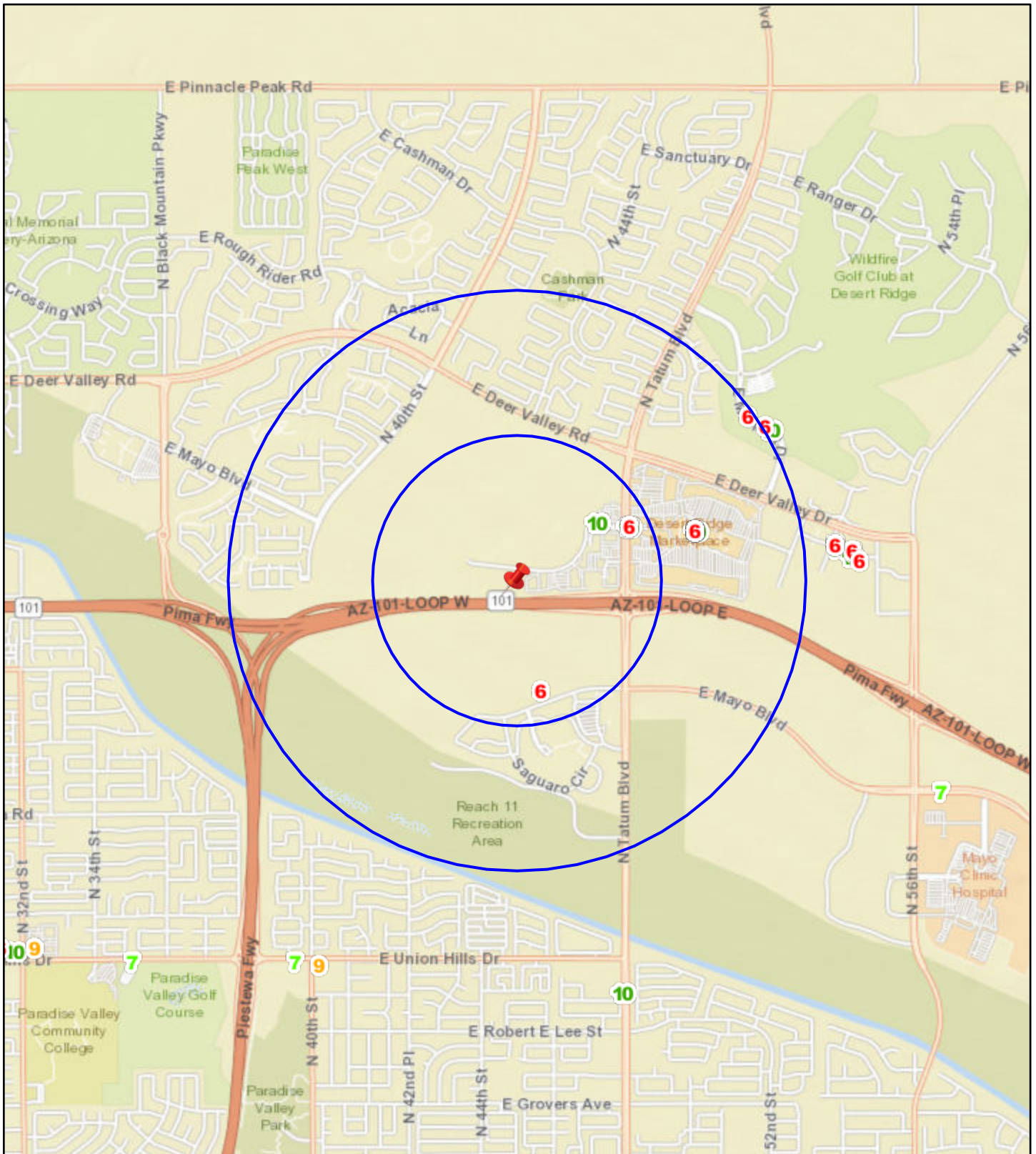
Description	Average	1/2 Mile Average
Parcels w/Violations	42	0
Total Violations	71	0

### Census 2020 Data 1/2 Mile Radius

BlockGroup	2020 Population	Owner Occupied	Residential Vacancy	Persons in Poverty
6150021	488	100	5	14
6150023	1947	397	143	101
6152012	6102	515	722	1020
6152022	84	50	30	0
Average	1601	393	60	177

# Liquor License Map: CAMBRIA NORTH SCOTTSDALE

4425 E IRMA LN



Date: 2/5/2025



0 0.17 0.35 0.7 1.05 1.4 mi

City Clerk Department



## **Liquor License - Mexican Grill Heart and Soul - District 2**

Request for a liquor license. Arizona State License Application 329960.

### **Summary**

#### Applicant

Juanita Esparza, Agent

#### License Type

Series 12 - Restaurant

#### Location

4705 E. Carefree Highway, Ste. 117

Zoning Classification: C-2

Council District: 2

This request is for a new liquor license for a restaurant. This location was previously licensed for liquor sales and may currently operate with an interim permit.

The 60-day limit for processing this application is March 31, 2025.

Pursuant to A.R.S. 4-203, a spirituous liquor license shall be issued only after satisfactory showing of the capability, qualifications and reliability of the applicant and that the public convenience and the best interest of the community will be substantially served by the issuance. If an application is filed for the issuance of a license for a location, that on the date the application is filed has a valid license of the same series issued at that location, there shall be a rebuttable presumption that the public convenience and best interest of the community at that location was established at the time the location was previously licensed. The presumption shall not apply once the licensed location has not been in use for more than 180 days.

#### Other Active Liquor License Interest in Arizona

This applicant does not hold an interest in any other active liquor license in the State of Arizona.

Public Opinion

No protest or support letters were received within the 20-day public comment period.

Applicant's Statement

The applicant submitted the following statement in support of this application. Spelling, grammar and punctuation in the statement are shown exactly as written by the applicant on the City Questionnaire.

I have the capability, reliability and qualifications to hold a liquor license because: "The owner's of Mexican Grill Heart and Soul are committed to upholding the highest standards for 'It's business practices & employees'. The owners have been trained in the techniques of legal responsibility & have taken the Title IV liquor law training course. All owner's will oversee all employees and provide a safe environment for patrons as well as employees."

The public convenience requires and the best interest of the community will be substantially served by the issuance of the liquor license because:

"The owner's of Mexican Grill Heart and Soul wish to provide the service of beer, wine, and spirits upon the request of any patron of the age of 21 years with a meal. In addition the owner's will responsibility adhere to all city, state and federal tax laws & maintain a strict adherence to the security requirements."

Staff Recommendation

Staff recommends approval of this application.

Attachments

Attachment A - Mexican Grill Heart and Soul - Data

Attachment B - Mexican Grill Heart and Soul - Map

**Responsible Department**

This item is submitted by Deputy City Manager Ginger Spencer and the City Clerk Department.

# Liquor License Data: MEXICAN GRILL HEART AND SOUL

## Liquor License

Description	Series	1 Mile	1/2 Mile
Wholesaler	4	2	2
Bar	6	2	1
Liquor Store	9	1	1
Beer and Wine Store	10	1	1
Restaurant	12	4	4

## Crime Data

Description	Average *	1 Mile Average **	1/2 Mile Average***
Property Crimes	64.2	3.58	9.34
Violent Crimes	12.31	0.42	0.84

\*Citywide average per square mile \*\*Average per square mile within 1 mile radius \*\*\*Average per square mile within ½ mile radius

## Property Violation Data

Description	Average	1/2 Mile Average
Parcels w/Violations	42	1
Total Violations	71	1

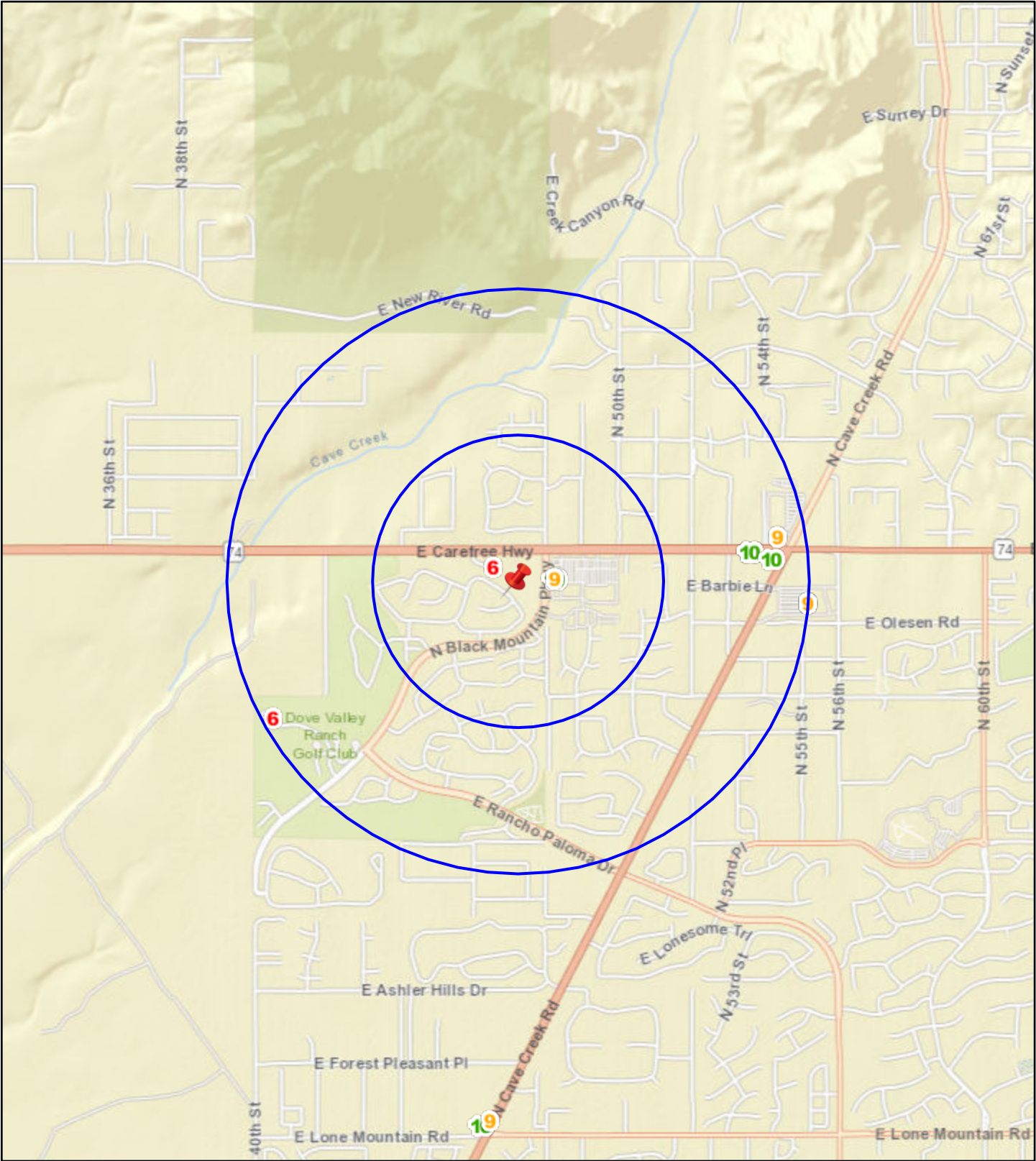
## Census 2020 Data 1/2 Mile Radius

BlockGroup	2020 Population	Owner Occupied	Residential Vacancy	Persons in Poverty
0304023	1823	793	222	59
6125002	1605	599	77	23
6125003	874	355	32	26
Average	1601	393	60	177

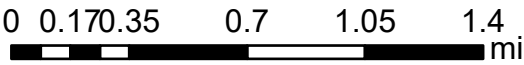


# Liquor License Map: MEXICAN GRILL HEART AND SOUL

4705 E CAREFREE HWY



Date: 2/6/2025





**\*\*\*ITEM REVISED (SEE ATTACHED MEMO)\*\*\* Liquor License - Ash Lounge - District 4**

Request for a liquor license. Arizona State License Application 326298.

**Summary**

Applicant

Hector Rivera, Agent

License Type

Series 6 - Bar

Location

4516 N. 19th Avenue

Zoning Classification: C-2

Council District: 4

This request is for an acquisition of control of an existing liquor license for a bar. This location is currently licensed for liquor sales.

The 60-day limit for processing this application is March 30, 2025.

Pursuant to A.R.S. 4-203, consideration may be given only to the applicant's personal qualifications.

Other Active Liquor License Interest in Arizona

This applicant does not hold an interest in any other active liquor license in the State of Arizona.

Public Opinion

No protest or support letters were received within the 20-day public comment period.

Applicant's Statement

The applicant submitted the following statement in support of this application. Spelling,



grammar and punctuation in the statement are shown exactly as written by the applicant on the City Questionnaire.

I have the capability, reliability and qualifications to hold a liquor license because: "I have a deep understanding of bar business. I have been bar business for about 20 plus years. Working in established bars. Learning proper procedures and constantly trying to learn new laws and regulations. Member of ALBA and go to conventions which teach about new laws and procedures."

Staff Recommendation

Staff recommends approval of this application.

**Responsible Department**

This item is submitted by Deputy City Manager Ginger Spencer and the City Clerk Department.



## City of Phoenix

**To:** Ginger Spencer  
Deputy City Manager

**Date:** March 24, 2025

**From:** Denise Archibald  
City Clerk

**Subject:** REQUEST TO REVISE ITEM 7 ON THE MARCH 26, 2025 FORMAL AGENDA -  
LIQUOR LICENSE – ASH LOUNGE

This item was originally submitted as a recommendation for approval; however, the Police Department has changed their recommendation to disapproval based on Title IV violations, failure to maintain the safety of a performer on the premises and falsification of the City questionnaire regarding Adult Use at the location. Therefore, staff has changed its recommendation to disapproval.

Approved by:

Ginger Spencer  
Deputy City Manager

3/25/2025  
Date

# LIQUOR LICENSE DISAPPROVAL FORM

## Police Department Liquor License Disapproval Recommendation

### Application Information

<b>Business Name</b>	<b>Ash Lounge</b>	<b>District</b>	<b>4</b>
<b>Business Location</b>	<b>4516 N. 19<sup>th</sup> Avenue</b>	<b>Series Type</b>	<b>06</b>
<b>Applicant Name</b>	<b>Hector Rivera</b>		

The Police Department recommends disapproval of this liquor license application for the following reasons:

While investigating Hector Rivera, AZDLLC, State Liquor received citizen complaints including dancer violations, prostitution and illicit drug dealing on the premises. On 3/15/25 DLLC state agents went into Ash Lounge in an undercover capacity and witnessed Title IV violations of 4-244.23, serving more than the law allows. Report #25-000452

Mr. Hector Rivera, agent and owner of 4576 LLC, failed to protect a dancer at Ash Lounge. Between 3/5/25 and 3/9/25, the dancer was kidnapped, assaulted and held against her will at the home of Leonard Sutton in Laveen. She escaped through an unlocked door, however on approximately, 3/11/25, Mr. Sutton entered Ash Lounge where he again assaulted the dancer by kicking and stomping her head and dragging her by the hair off the stage at Ash Lounge. Report #20-633184

Mr. Rivera failed to protect the dancer and therefore, is not qualified, capable nor reliable to hold a liquor license in the City of Phoenix. In addition, based on the information found in the Police Report cited, the applicant falsified the city questionnaire and did not indicate the property is used for Adult Use.

This recommendation for disapproval is submitted by: Det. C. Butler #7108

### SIGNATURES

<b>Administrative Licensing Investigator</b>	<b>I. Alonge A4289</b>	<i>I. Alonge</i>
<b>Liquor Enforcement Detail Supervisor</b>	<b>Sgt. M. Walter 8360</b>	<i>M. Walter</i>



## **Liquor License - Underbelly Meat Co. - District 4**

Request for a liquor license. Arizona State License Application 330155.

### **Summary**

#### Applicant

Dustin Dahlin, Agent

#### License Type

Series 10S - Addition of Sampling Privileges for a Beer and Wine Store

#### Location

1605 N. 7th Avenue

Zoning Classification: DTC - McDowell Corridor HP

Council District: 4

This request is for the addition of Sampling Privileges to an existing liquor license for a specialty market. This location is currently licensed for liquor sales.

The 60-day limit for processing this application is March 29, 2025.

Pursuant to A.R.S. 4-203, a spirituous liquor license shall be issued only after satisfactory showing of the capability, qualifications and reliability of the applicant and that the public convenience and the best interest of the community will be substantially served by the issuance. If an application is filed for the issuance of a license for a location, that on the date the application is filed has a valid license of the same series issued at that location, there shall be a rebuttable presumption that the public convenience and best interest of the community at that location was established at the time the location was previously licensed. The presumption shall not apply once the licensed location has not been in use for more than 180 days.

#### Public Opinion

No protest or support letters were received within the 20-day public comment period.

**Applicant's Statement**

The applicant submitted the following statement in support of this application. Spelling, grammar and punctuation in the statement are shown exactly as written by the applicant on the City Questionnaire.

I have the capability, reliability and qualifications to hold a liquor license because:  
"I possess a thorough understanding of the legal and regulatory requirements, and have demonstrated a strong commitment to the sale of alcohol. Additionally, I have completed all necessary training and certifications, including those related to responsible alcohol handling and customer service."

The public convenience requires and the best interest of the community will be substantially served by the issuance of the liquor license because:

"It will contribute to the local economy by attracting more customers, and by creating job opportunities. This establishment will adhere to all safety and regulatory standards, ensuring a safe and welcoming environment for patrons while fostering a sense of community through responsible service and events that benefit the local area."

**Staff Recommendation**

Staff recommends approval of this application.

**Attachments**

Attachment A - Underbelly Meat Co. - Data

Attachment B - Underbelly Meat Co. - Map

**Responsible Department**

This item is submitted by Deputy City Manager Ginger Spencer and the City Clerk Department.

## Liquor License Data: UNDERBELLY MEAT CO

### Liquor License

Description	Series	1 Mile	1/2 Mile
Microbrewery	3	4	1
Wholesaler	4	2	1
Government	5	6	1
Bar	6	18	1
Beer and Wine Bar	7	10	3
Liquor Store	9	6	0
Beer and Wine Store	10	10	3
Restaurant	12	62	9
Club	14	2	0

### Crime Data

Description	Average *	1 Mile Average **	1/2 Mile Average***
Property Crimes	64.2	174.23	125.37
Violent Crimes	12.31	34.71	13.9

\*Citywide average per square mile \*\*Average per square mile within 1 mile radius \*\*\*Average per square mile within ½ mile radius

### Property Violation Data

Description	Average	1/2 Mile Average
Parcels w/Violations	41	58
Total Violations	70	84

### Census 2020 Data 1/2 Mile Radius

BlockGroup	2020 Population	Owner Occupied	Residential Vacancy	Persons in Poverty
1118002	846	361	100	89
1118003	1247	510	88	26
1119001	658	340	32	44
1119002	642	264	45	17
1129001	1399	521	53	62
1129002	671	102	83	94
1130001	2898	331	199	515
1130002	1364	179	221	139
Average	1601	393	60	177







## **Liquor License - Edgar's - District 7**

Request for a liquor license. Arizona State License Application 330314.

### **Summary**

#### Applicant

Andrea Lewkowitz, Agent

#### License Type

Series 12 - Restaurant

#### Location

817 N. 1st Street

Zoning Classification: DTC - Evans Churchill West HP

Council District: 7

This request is for a new liquor license for a restaurant. This location was previously licensed for liquor sales and may currently operate with an interim permit.

The 60-day limit for processing this application is April 6, 2025.

Pursuant to A.R.S. 4-203, a spirituous liquor license shall be issued only after satisfactory showing of the capability, qualifications and reliability of the applicant and that the public convenience and the best interest of the community will be substantially served by the issuance. If an application is filed for the issuance of a license for a location, that on the date the application is filed has a valid license of the same series issued at that location, there shall be a rebuttable presumption that the public convenience and best interest of the community at that location was established at the time the location was previously licensed. The presumption shall not apply once the licensed location has not been in use for more than 180 days.

#### Other Active Liquor License Interest in Arizona

The ownership of this business has an interest in other active liquor license(s) in the State of Arizona. This information is listed below and includes liquor license violations

on file with the AZ Department of Liquor Licenses and Control and, for locations within the boundaries of Phoenix, the number of aggregate calls for police service within the last 12 months for the address listed.

Seamus McCaffrey's Irish Pub & Restaurant (Series 6)  
18 W. Monroe Street, Phoenix  
Calls for police service: 19  
Liquor license violations: None

Chambers (Series 6)  
705 N. 1st Street, Ste. 100 and 101, Phoenix  
Calls for police service: 17  
Liquor license violations: None

#### Public Opinion

No protest or support letters were received within the 20-day public comment period.

#### Applicant's Statement

The applicant submitted the following statement in support of this application. Spelling, grammar and punctuation in the statement are shown exactly as written by the applicant on the City Questionnaire.

I have the capability, reliability and qualifications to hold a liquor license because:  
"Applicant is committed to upholding the highest standards to maintain compliance with applicable laws. Managers and staff will be trained in the techniques of legal and responsible alcohol sales and service."

The public convenience requires and the best interest of the community will be substantially served by the issuance of the liquor license because:  
"Edgar's will offer a variety of applicant would like to offer alcoholic beverages to its guests 21 and over as an incident to the delicious meals served."

#### Staff Recommendation

Staff recommends approval of this application.

#### Attachments

Attachment A - Edgar's - Data  
Attachment B - Edgar's - Map

**Responsible Department**

This item is submitted by Deputy City Manager Ginger Spencer and the City Clerk Department.

## Liquor License Data: EDGAR'S

### Liquor License

Description	Series	1 Mile	1/2 Mile
Producer	1	1	0
Microbrewery	3	6	3
Wholesaler	4	1	0
Government	5	7	6
Bar	6	47	16
Beer and Wine Bar	7	15	7
Liquor Store	9	6	2
Beer and Wine Store	10	14	5
Hotel	11	7	2
Restaurant	12	114	53
Club	14	2	0

### Crime Data

Description	Average *	1 Mile Average **	1/2 Mile Average***
Property Crimes	64.2	266.98	376.32
Violent Crimes	12.31	60.03	77.28

\*Citywide average per square mile \*\*Average per square mile within 1 mile radius \*\*\*Average per square mile within 1/2 mile radius

### Property Violation Data

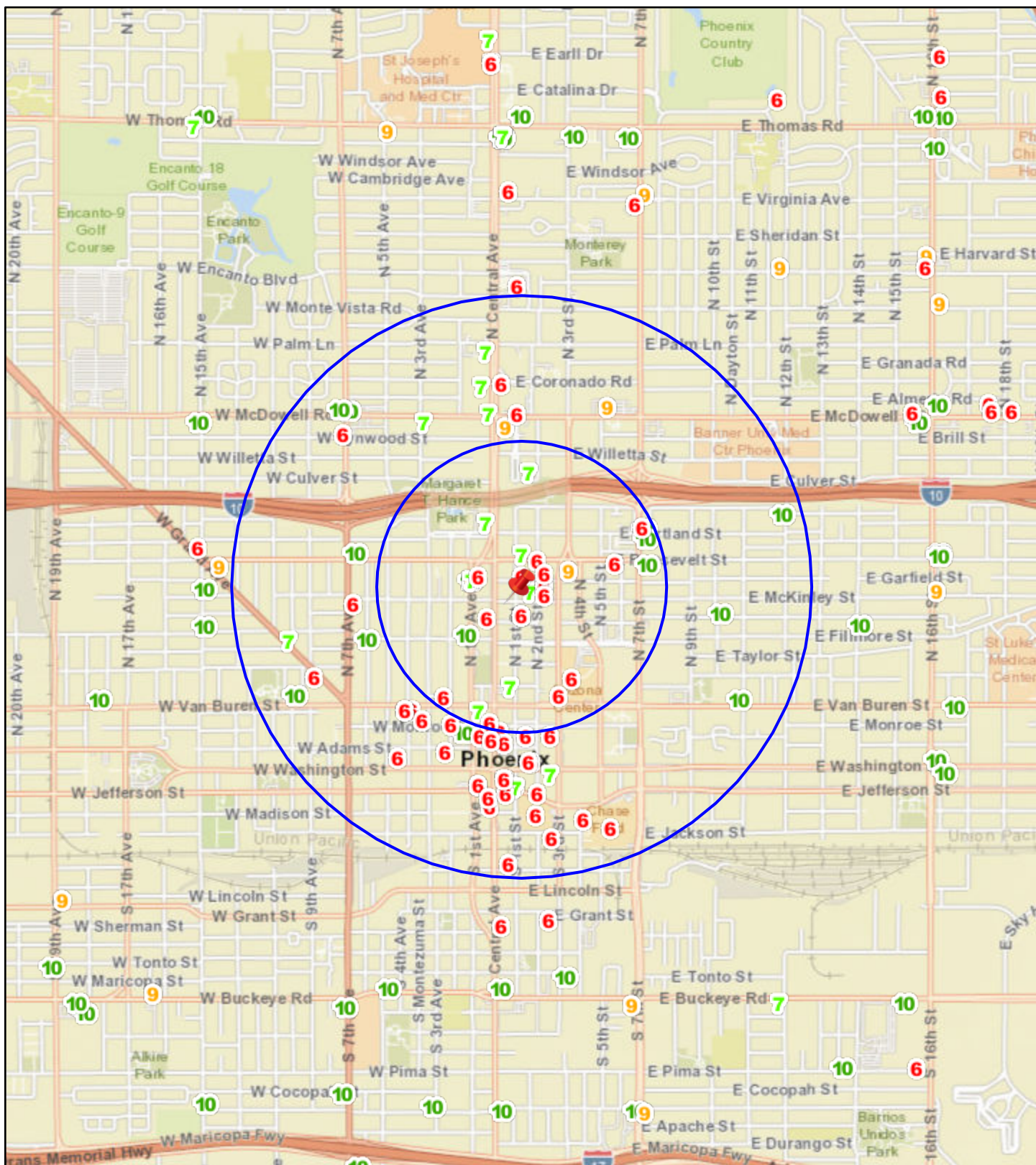
Description	Average	1/2 Mile Average
Parcels w/Violations	42	54
Total Violations	71	87

## Census 2020 Data 1/2 Mile Radius

BlockGroup	2020 Population	Owner Occupied	Residential Vacancy	Persons in Poverty
1130001	2898	331	199	515
1130002	1364	179	221	139
1131001	1929	146	155	743
1131002	2026	50	492	845
1131003	2654	2	355	297
1132021	740	87	52	190
1132022	1347	118	99	594
1132041	1507	221	53	310
1141001	2605	227	111	276
Average	1601	393	60	177

# Liquor License Map: EDGAR'S

817 N 1ST ST



Date: 3/18/2025

City Clerk Department



## **Liquor License - Tacos Los Vales - District 7**

Request for a liquor license. Arizona State License Application 319742.

### **Summary**

#### Applicant

Theresa Morse, Agent

#### License Type

Series 12 - Restaurant

#### Location

5124 W. McDowell Road

Zoning Classification: C-2

Council District: 7

This request is for a new liquor license for a restaurant. This location was not previously licensed for liquor sales and does not have an interim permit.

The 60-day limit for processing this application is March 31, 2025.

Pursuant to A.R.S. 4-203, a spirituous liquor license shall be issued only after satisfactory showing of the capability, qualifications and reliability of the applicant and that the public convenience and the best interest of the community will be substantially served by the issuance. If an application is filed for the issuance of a license for a location, that on the date the application is filed has a valid license of the same series issued at that location, there shall be a rebuttable presumption that the public convenience and best interest of the community at that location was established at the time the location was previously licensed. The presumption shall not apply once the licensed location has not been in use for more than 180 days.

#### Other Active Liquor License Interest in Arizona

The ownership of this business has an interest in other active liquor license(s) in the State of Arizona. This information is listed below and includes liquor license violations

on file with the AZ Department of Liquor Licenses and Control and, for locations within the boundaries of Phoenix, the number of aggregate calls for police service within the last 12 months for the address listed.

Cayomango (Series 12)  
4333 W. Indian School Road, Phoenix  
Calls for police service: 46  
Liquor license violations: None

#### Public Opinion

No protest or support letters were received within the 20-day public comment period.

#### Applicant's Statement

The applicant submitted the following statement in support of this application. Spelling, grammar and punctuation in the statement are shown exactly as written by the applicant on the City Questionnaire.

I have the capability, reliability and qualifications to hold a liquor license because:  
"I have been working in the liquor industry for 4 years. I have attended both Basic & management liquor law training to ensure obviously intoxicated persons are not allowed to enter ofrbe served alcoholic beverages. Additionally, I am familiar with the valid types of ID sell alcohol to a customer and my employees will also be trained in AZ liquor law to identify obviously intoxicated and underage. This is a family business catering to the neighborhood. It is a restaurant and not a bar."

The public convenience requires and the best interest of the community will be substantially served by the issuance of the liquor license because:

"This restaurant has been open without sales of alcohol since 8/22. It is a very busy restaurant however, our customers have asked if we will be selling beer to compliment our food. We decided to apply for a liquor license based on the comments for our customers."

#### Staff Recommendation

Staff recommends approval of this application noting the applicant must resolve any pending City of Phoenix building and zoning requirements, and be in compliance with the City of Phoenix Code and Ordinances.

#### Attachments

Attachment A - Tacos Los Vales - Data  
Attachment B - Tacos Los Vales - Map



**Responsible Department**

This item is submitted by Deputy City Manager Ginger Spencer and the City Clerk Department.

## Liquor License Data: TACOS LOS VALES

### Liquor License

Description	Series	1 Mile	1/2 Mile
Wholesaler	4	5	1
Bar	6	2	2
Beer and Wine Bar	7	1	1
Liquor Store	9	3	2
Beer and Wine Store	10	11	3
Hotel	11	1	1
Restaurant	12	4	1

### Crime Data

Description	Average *	1 Mile Average **	1/2 Mile Average***
Property Crimes	64.2	183.09	264.33
Violent Crimes	12.31	46.68	91.18

\*Citywide average per square mile \*\*Average per square mile within 1 mile radius \*\*\*Average per square mile within 1/2 mile radius

### Property Violation Data

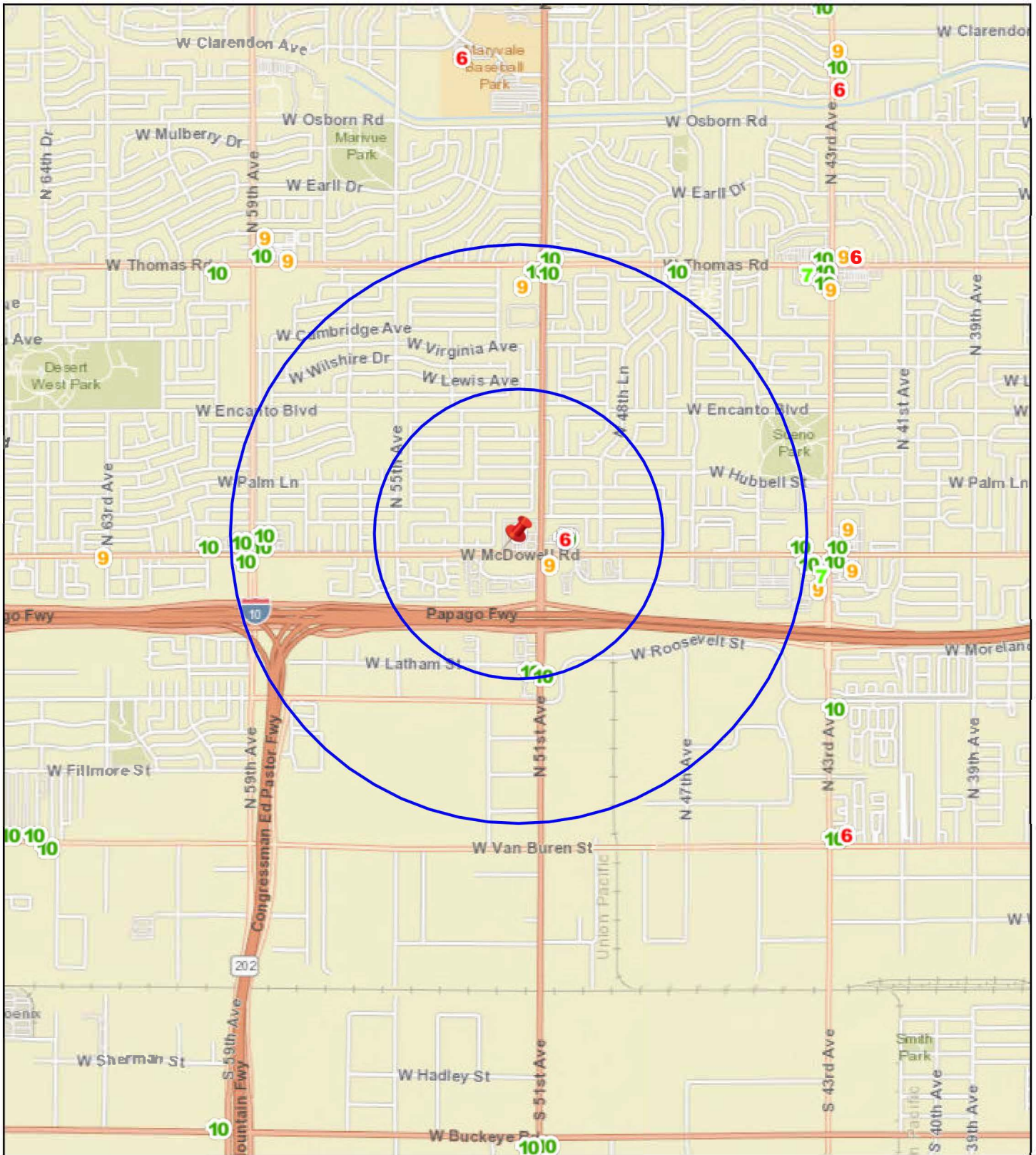
Description	Average	1/2 Mile Average
Parcels w/Violations	41	101
Total Violations	70	177

## Census 2020 Data 1/2 Mile Radius

BlockGroup	2020 Population	Owner Occupied	Residential Vacancy	Persons in Poverty
1123012	1890	337	12	187
1123013	1965	399	6	60
1123021	1082	121	37	287
1124013	2510	510	22	77
1124021	2810	555	14	1178
1124022	1235	173	5	24
1124023	1756	282	10	414
1125071	1525	95	19	253
1125072	1429	0	55	491
1125122	310	0	333	236
Average	1601	393	60	177

# Liquor License Map: TACOS LOS VALES

5124 W MCDOWELL RD



Date: 2/11/2025



0 0.170.35 0.7 1.05 1.4 mi



## **Liquor License - Frontier Airlines - District 8**

Request for a liquor license. Arizona State License Application 326309.

### **Summary**

#### Applicant

Phillip Guttilla, Agent

#### License Type

Series 8 - Conveyance - Sale of all Liquor on Board Planes

#### Location

3555 S. 28th Street

Zoning Classification: A-2 SP

Council District: 8

This request is for a new liquor license for an airline. This location was not previously licensed for liquor sales and does not have an interim permit.

The 60-day limit for processing this application is March 29, 2025.

Pursuant to A.R.S. 4-203, a spirituous liquor license shall be issued only after satisfactory showing of the capability, qualifications and reliability of the applicant and that the public convenience and the best interest of the community will be substantially served by the issuance. If an application is filed for the issuance of a license for a location, that on the date the application is filed has a valid license of the same series issued at that location, there shall be a rebuttable presumption that the public convenience and best interest of the community at that location was established at the time the location was previously licensed. The presumption shall not apply once the licensed location has not been in use for more than 180 days.

#### Other Active Liquor License Interest in Arizona

This applicant does not hold an interest in any other active liquor license in the State of Arizona.

Public Opinion

No protest or support letters were received within the 20-day public comment period.

Applicant's Statement

The applicant submitted the following statement in support of this application. Spelling, grammar and punctuation in the statement are shown exactly as written by the applicant on the City Questionnaire.

I have the capability, reliability and qualifications to hold a liquor license because:  
"Frontier Airlines holds many liquor licenses in other states in order to provide liquor to our customer while on a flight."

The public convenience requires and the best interest of the community will be substantially served by the issuance of the liquor license because:  
"The issuance of this liquor license will allow the Airline to provide liquor to it's customers while in flight."

Staff Recommendation

Staff recommends approval of this application.

Attachments

Attachment A - Frontier Airlines - Data

Attachment B - Frontier Airlines - Map

**Responsible Department**

This item is submitted by Deputy City Manager Ginger Spencer and the City Clerk Department.

## Liquor License Data: FRONTIER AIRLINES

### Liquor License

Description	Series	1 Mile	1/2 Mile
Wholesaler	4	5	0
Liquor Store	9	2	0
Beer and Wine Store	10	3	0
Hotel	11	2	0

### Crime Data

Description	Average *	1 Mile Average **	1/2 Mile Average***
Property Crimes	64.2	54.24	18.57
Violent Crimes	12.31	11.54	2.44

\*Citywide average per square mile \*\*Average per square mile within 1 mile radius \*\*\*Average per square mile within ½ mile radius

### Property Violation Data

Description	Average	1/2 Mile Average
Parcels w/Violations	42	19
Total Violations	71	30

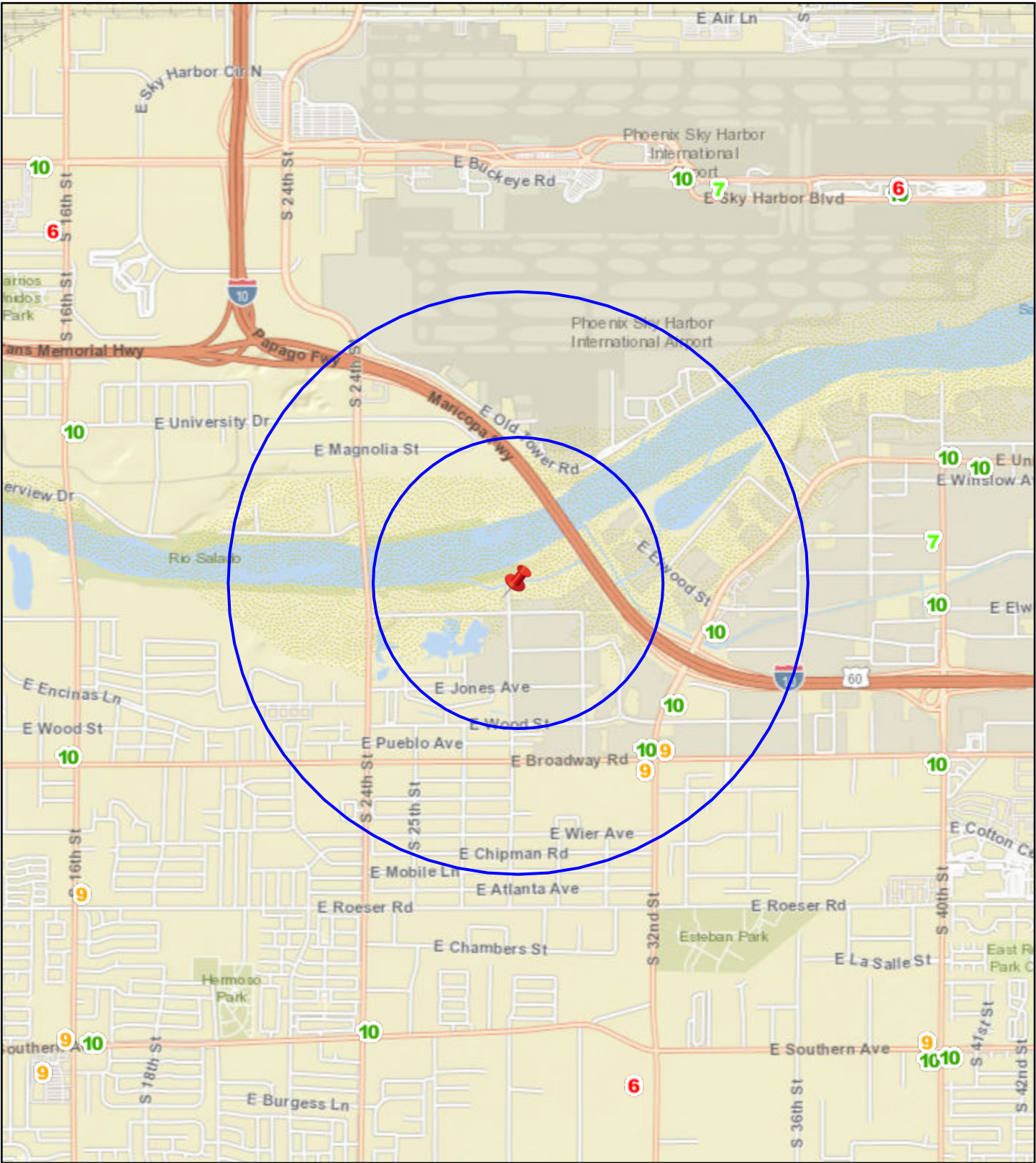
### Census 2020 Data 1/2 Mile Radius

BlockGroup	2020 Population	Owner Occupied	Residential Vacancy	Persons in Poverty
1138006	0	0	1	0
1152001	0	0	4	0
1152003	1777	133	35	378
1172002	80	19	11	4
Average	1601	393	60	177



# Liquor License Map: FRONTIER AIRLINES

3555 S 28TH ST



Date: 3/3/2025

0 0.170.35 0.7 1.05 1.4 mi







## **Bingo License - American Legion Pat Tillman Post #117, Inc. - District 3**

Request for a Class B Bingo License.

### **Summary**

State law requires City Council approval before a State Bingo License can be issued.

### Bingo License Types

Class A - gross receipts shall not exceed \$75,000 per year

Class B - gross receipts shall not exceed \$500,000 per year

Class C - anticipated gross receipts may exceed \$500,000 per year

### Applicant

Mark Burton

### Location

3230 E. Thunderbird Road

Zoning Classification: C-2

Council District: 3

### Staff Recommendation

Staff recommends approval of this application.

### **Responsible Department**

This item is submitted by Deputy City Manager Ginger Spencer and the City Clerk Department.



Report

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**Agenda Date: 3/26/2025, Item No. 13**

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**Axios Media, Inc.**

For \$50,000 in payment authority for a new contract for targeted email campaigns and website promotions for the Community and Economic Development Department. The contract will be utilized to attract new companies to Phoenix and the Phoenix biomedical ecosystem.



Report

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Agenda Date: 3/26/2025, Item No. 14

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**PC Sports Inc, a division of Project Control of Texas, Inc.**

For \$60,000 in payment authority to purchase professional services for a maintenance and repair audit of the PHX Arena for the Community and Economic Development Department. The audit will include the PHX Arena operator's overall compliance with the NBA Arena Standards Manual and manufacturer specifications, applicable laws, and warranties relative to building systems or components that were part of the \$240 million arena renovation from 2019-2021. The audit is crucial to ensure the City's assets are maintained, and for the overall safety of PHX Arena employees and patrons.



Report

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**Agenda Date:** 3/26/2025, **Item No.** 15

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**Complete Marine, Inc.**

For \$40,000 in payment authority for a new contract, entered on or about April 1, 2025, for a term of two years with three one-year options to extend for outboard boat motor preventative maintenance, parts, and repairs for the Fire Department. The Phoenix Fire Department sponsors and manages Arizona Task Force 1, one of 28 Federal Emergency Management Agency Urban Search and Rescue Task Forces. This contract will provide critical services to maintain these motors, including annual preventative maintenance, parts and repairs as needed, and post-deployment cleaning services as exposure to contaminated waters is anticipated during deployments. Funding is available in the Fire Department's budget.



Report

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Agenda Date: 3/26/2025, Item No. 16

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**Bankers Trust Company, in trust for Concorde Office, LLC**

To pay a court order entered against the City for \$235,000 for judgment, plus statutory interest and taxable costs, in *City of Phoenix v. Concorde Office, LLC*, Case CV2020-015692, a condemnation case for land acquisition for the Light Rail Northwest Extension Phase II Project, for the Finance Department, pursuant to Phoenix City Code Chapter 42.



Report

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Agenda Date: 3/26/2025, Item No. 17

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**Parks and Recreation Specialty Programming Supplies, Events and Services**

For \$200,000 in payment authority to purchase specialty recreation supplies, snacks, group admissions, and transportation for the PhxPlays Summer Camp beginning June 1, 2025, through December 31, 2026, for the Parks and Recreation Department. The annual summer programs are offered at 24 locations across the City and include activities such as arts and crafts, sports, swimming, movies, nutritional and educational presentations, and field trips to various venues.



Report

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**Agenda Date: 3/26/2025, Item No. 18**

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**Brycon Corporation**

For \$8,500,000 in additional payment authority for Contract 156749 for Change Order 6 (HS99990004-4) Phoenix Navigation Center for the Office of Homeless Solutions. This Change Order is for X-Wing units, storage boxes, final sewer, water and electrical for the restrooms, as well as tear down and relocation of the temporary tent facilities on the north side of the campus. This work was not included in the original scope. This project uses American Rescue Plan Act funding.



Report

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Agenda Date: 3/26/2025, Item No. 19

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**Settlement of Claim(s) Strozier v. City of Phoenix**

For payment of a judgment in the amount of \$140,573.72 rendered against the City in *Strozier v. City of Phoenix*, CV2020-013102, 19-0652, AU, BI, for the Finance Department, pursuant to Phoenix City Code Chapter 42.





Report

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Agenda Date: 3/26/2025, Item No. 20

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**Settlement of Claim(s) Truman v. City of Phoenix**

To make payment of up to \$86,756 in settlement of claim(s) in *Truman v. City of Phoenix*, 23-0723-001, GL, PD, for the Finance Department pursuant to Phoenix City Code Chapter 42. This is a settlement of a water main break claim involving the Water Services Department that occurred on March 10, 2024.



**Acquisition of Real Property for Improvements and Expansion of Booster Pump Station 5M-B1 (Ordinance S-51734) - District 6**

Request to authorize the City Manager, or his designee, to acquire real property and related property interests required by donation, purchase within the City's appraised value, or by the power of eminent domain for improvements and expansion of booster pump station 5M-B1 located along E. Sage Drive, west of N. Invergordon Road. Additionally, request to authorize for the City Controller to disburse all funds related to this item.

**Summary**

Acquisition of real property is required to expand and rehabilitate booster pump station 5M-B1, originally built in 1977, which will enhance safety and simplify maintenance. Critical equipment improvements include pumps, piping valves, electrical gear, communication and instrumentation.

The parcels affected by this project and included in this request are identified by Maricopa County Assessor's parcel numbers 172-10-025 and 172-10-024.

**Financial Impact**

Funding is available in the Water Services Department's Capital Improvement Program budget.

**Location**

Along E. Sage Drive, west of N. Invergordon Road.  
Council District: 6

**Responsible Department**

This item is submitted by Deputy City Manager Ginger Spencer and the Water Services and Finance departments.



**Acceptance of Easements for Drainage and Sewer Purposes (Ordinance S-51745) - District 2**

Request for the City Council to accept easements for drainage and sewer purposes; further ordering the ordinance recorded. Legal descriptions are recorded via separate recording instrument.

**Summary**

Accepting the property interests below meets the Planning and Development Department's Single Instrument Dedication Process requirement prior to releasing any permits to applicants.

Easement (a)

MCR: 20250073755

Applicant and Grantor: Rahul Bhatia and Shilpa Dhir; its successor and assigns

Date: February 11, 2025

Purpose: Drainage

Location: 10406 N. 58th Street

APN: 168-04-005

File: 250003

Council District: 2

Easement (b)

MCR: 20250083127

Applicant and Grantor: OTG Property, LLC; its successor and assigns

Date: February 14, 2025

Purpose: Sewer

Location: 5353 E. City North Drive

APN: 212-35-582

File: 240064

Council District: 2

**Responsible Department**

This item is submitted by Deputy City Manager Alan Stephenson and the Planning and Development and Finance departments.



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Agenda Date: 3/26/2025, Item No. 23

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**Acceptance and Dedication of Deeds and Easements for Roadway and Public Utility Purposes (Ordinance S-51749) - Districts 1, 3 & 6**

Request for the City Council to accept and dedicate deeds and easements for roadway and public utility purposes; further ordering the ordinance recorded. Legal descriptions are recorded via separate recording instrument.

**Summary**

Accepting the property interests below meets the Planning and Development Department's Single Instrument Dedication Process requirement prior to releasing any permits to applicants.

Deed (a)

MCR: 20250088728

Applicant and Grantor: Jonathan S. Rich and Tiffany N. Rich; its successor and assigns

Date: February 19, 2025

Purpose: Roadway

Location: 23545 N. 65th Avenue

APN: 201-12-007B

File: 250002

Council District: 1

Easement (b)

MCR: 20250088730

Applicant and Grantor: Jonathan S. Rich and Tiffany N. Rich; its successor and assigns

Date: February 19, 2025

Purpose: Public Utility

Location: 23545 N. 65th Avenue

APN: 201-12-007B

File: 250002

Council District: 1

Deed (c)

MCR: 20250090971

Applicant and Grantor: Long Mountain Investments, LLC; its successor and assigns

Date: February 20, 2025

Purpose: Roadway

Location: 1817 W. Mountain View Road

APN: 158-21-064

File: 240108

Council District: 3

Easement (d)

MCR: 20250088729

Applicant and Grantor: 3419NVAL LLC; its successor and assigns

Date: February 19, 2025

Purpose: Public Utility

Location: 3419 N. Valencia Lane

APN: 128-40-005C

File: 250005

Council District: 6

**Responsible Department**

This item is submitted by Deputy City Manager Alan Stephenson and the Planning and Development and Finance departments.



**Part-Time Television Engineering Services - RFQU 19-070 - Amendment  
(Ordinance S-51737) - Citywide**

Request to authorize the City Manager, or his designee, to execute amendment to Contract 150025 with Engineering and Recording, Inc. dba EAR Professional Audio and Video to add additional expenditures. Further request to authorize the City Controller to disburse all funds related to this item. The additional expenditures will not exceed \$60,000.

**Summary**

This contract will provide the Communications Office with part-time engineering services, including, maintenance of all station engineering facilities, video production software, technology infrastructure, equipment and software upgrades, live-streaming, server support, emergency equipment failure as well as equipment technology research, and installation and operation of equipment. The Communications Office operates PHXTV, a cable station available to inform the public. PHXTV broadcasts programming both on-air and online, requiring television engineering services to support audio and video for City Council, Subcommittee and department meetings.

**Contract Term**

The Contract term remains unchanged, ending on May 15, 2026.

**Financial Impact**

Upon approval of \$60,000 in additional funds, the revised aggregate value of the contract will not exceed \$384,000. Funds are available in the Communications Office's budget.

**Concurrence/Previous Council Action**

The City Council previously reviewed this request:

- Part-Time Television Engineering Services Contract 150025 (Ordinance S-45664) on May 15, 2019.
- Part-Time Television Engineering Services Contract 150025 (Ordinance S-47628) on June 2, 2021.
- Part-Time Television Engineering Services Contract 150025 (Ordinance S-50716) on April 3, 2024.

**Responsible Department**

This item is submitted by City Manager Jeffrey Barton and the Communications Office.



**Printer Toners and Supplies Contract - IFB-24-0303 - Request for Award  
(Ordinance S-51747) - Citywide**

Request to authorize the City Manager, or his designee, to enter into contracts with CVR Computer Supplies and TIC Express, LLC to provide printer toners and supplies for citywide departments. Further request to authorize the City Controller to disburse all funds related to this item. The total value of the contracts will not exceed \$1,000,000.

**Summary**

These contracts will provide printer toner and supplies, including ink, drums, rollers, fusers, printer trays, and maintenance kits, for a broad range of inkjet, laser printers, and plotter equipment, which are needed to keep Citywide printers and plotters operational.

**Procurement Information**

An Invitation for Bid procurement was processed in accordance with City of Phoenix Administrative Regulation 3.10.

Seven vendors submitted bids deemed to be responsive to posted specifications and responsible to provide the required goods and services. Following an evaluation based on price, the procurement officer recommends award to the following vendors:

Selected Bidders

- CVR Computer Supplies
- TIC Express, LLC

**Contract Term**

The contracts will begin on or about April 1, 2025, for a five-year term with no options to extend.

**Financial Impact**

The aggregate value of the contracts will not exceed \$1,000,000. Funding is available in the various departments' budgets.



**Responsible Department**

This item is submitted by City Manager Jeffrey Barton and the Finance Department.



**Signage Products and Services Contract - IFB-25-0480 - Request for Award (Ordinance S-51746) - Citywide**

Request to authorize the City Manager, or his designee, to enter into a contract with Sign Posting Services of Arizona LLC dba Looks Good Printing and Sign Services to provide signage products and services for citywide departments. Further request to authorize the City Controller to disburse all funds related to this item. The total value of the contract will not exceed \$1,100,000.

**Summary**

This contract will provide interior and exterior signage for all citywide departments, including zoning and general hearing signs, signage in compliance with the Americans with Disabilities Act, room and directional signage, building signage, plaques, and banners, and various services such as installation, maintenance, removal, relocation, and replacement of signage. The primary user departments of the contract are the Planning and Development, Public Works, and Fire departments.

**Procurement Information**

An Invitation for Bid procurement was processed in accordance with City of Phoenix Administrative Regulation 3.10.

Three vendors submitted bids deemed to be responsive to posted specifications and responsible to provide the required goods and services. Following an evaluation based on price, the Procurement Officer recommends award to the following vendor:

Selected Bidder

Sign Posting Services of Arizona LLC dba Looks Good Printing and Sign Services

**Contract Term**

The contract will begin on or about April 1, 2025, for a five-year term with no options to extend.

**Financial Impact**

The aggregate contract value will not exceed \$1,100,000. Funding is available in the various departments' budgets.

**Responsible Department**

This item is submitted by City Manager Jeffrey Barton and the Finance Department.



**Interceptor, Grease Trap and Dry Well Pumping Services Contract - IFB 25-0514 - Request for Award (Ordinance S-51738) - Citywide**

Request to authorize the City Manager, or his designee, to enter into a contract with M.P. Environmental Services, Inc. to provide Interceptor, Grease Trap and Dry Well Pumping Services for departments Citywide. Further request to authorize the City Controller to disburse all funds related to this item. The total value of the contract will not exceed \$6,200,000.

**Summary**

This contract will provide the City with maintenance for the proper operation of the various systems for collection, retention, and drainage of runoff, stormwater and other water sources. The Contractor will provide interceptor, grease trap and dry well pumping services which will include interceptor pumping maintenance, dry well maintenance, stormceptors and grease trap/interceptor cleaning, remediation and disposal of waste. Contractor to provide all labor, equipment, water, materials, waste profiling analytical test results, manifests, transportation, and all associated services.

**Procurement Information**

An Invitation for Bid procurement was processed in accordance with City of Phoenix Administrative Regulation 3.10.

Three vendors submitted bids deemed to be responsive to posted specifications and responsible to provide the required goods and services. Following an evaluation based on price, the procurement officer recommends award to the following vendor:

Selected Bidder

M.P. Environmental Services, Inc.: \$961,550

**Contract Term**

The contract will begin on or about April 1, 2025, for a five-year term with no options to extend.

**Financial Impact**

The aggregate contract value will not exceed \$6,200,000. Funding is available in

various departments' budgets.

**Responsible Department**

This item is submitted by City Manager Jeffrey Barton and the Finance Department.



**Facilities Maintenance, Repair and Operations and Industrial Supplies Contract - COOP-25-0588 (Ordinance S-51766) - Citywide**

Request to authorize the City Manager, or his designee, to enter into a contract with W.W. Grainger, Inc. and Fastenal Company to provide essential maintenance, repair, and operational supplies required by all Citywide departments. Further request to authorize the City Controller to disburse all funds related to this item. The total value of the contract will not exceed \$40,000,000.

**Summary**

These contracts will provide the City with maintenance, repair, and operational (MRO) supplies which support the needs of City employees, facilities, and warehouses, as well as the general public. MRO supplies include, but are not limited to: electrical supplies, motors, lighting, hand and power tools, safety equipment, pumps, material handling equipment, pneumatic equipment, machine/cutting tools, heating ventilation and air conditioning (HVAC) equipment and supplies, test instruments, and a wide variety of additional goods and services required for the City to remain operational on a daily basis. The primary departments utilizing the contracts are Police, Public Works, Library, Phoenix Convention Center, Parks and Recreation, Fire, Aviation, Street Transportation, and Water Services.

**Procurement Information**

In accordance with Administrative Regulation 3.10, standard competition was waived as a result of an approved Determination Memo based on the following reason: Special Circumstances Alternative Competition. W.W. Grainger, Inc. and Fastenal Company's competitive pricing, proven reliability, and familiarity with the City's needs help minimize risks and unnecessary costs.

**Contract Term**

The contract will begin on or about April 1, 2025, for a five-year term.

**Financial Impact**

The aggregate contract value will not exceed \$40,000,000 for the five-year term.

Funding is available in the various departments' budgets.

**Responsible Department**

This item is submitted by City Manager Jeffrey Barton and the Finance Department.



**Executive Search and Recruitment Services - RFQu HR 22-006 - Amendment (Ordinance S-51727) - Citywide**

Request to authorize the City Manager, or his designee, to execute amendment to Contract 157541 with GovHR USA, LLC for an assignment from GovHR USA, LLC to MGT Impact Solutions, LLC due to an acquisition of GovHR USA, LLC by MGT Impact Solutions. Further request to authorize the City Controller to disburse all funds related to this item. No additional funds are needed, request to continue using Ordinance S-49142.

**Summary**

GovHR USA, LLC, whose agreement with the City will be assigned to MGT Impact Solutions, LLC, is one of 13 Contractors on the Qualified Vendor List. The Qualified Vendor List allows Contractors to work with the Human Resources Department's Talent Acquisition Division to conduct search and recruitment processes to fill executive and/or middle-manager positions in one or more City departments on an as-needed basis. The Contractors will conduct comprehensive searches and actively recruit diverse applicants with exceptional qualifications from the national talent market. They will assess and identify the most highly qualified candidates to the City hiring authority, facilitate interview processes for top candidates, and coordinate background and reference checks for selected candidates.

**Contract Term**

The contract term for this agreement remains unchanged, ending on December 10, 2027.

**Financial Impact**

The aggregate value of the contracts will not exceed \$750,000, and no additional funds are needed.

**Concurrence/Previous Council Action**

The City Council previously reviewed this request:

- Executive and Middle-Manager Search and Recruitment Services - RFQu HR 22-006, Contract 157541, Ordinance S-49142 on November 2, 2022.



**Responsible Department**

This item is submitted by Assistant City Manager Lori Bays and the Human Resources Department.



**Amendments to the City's Combined Classification and Pay Ordinance (S-51144) in Accordance with Human Resources Committee 633 Recommendations (Ordinance S-51774) - Citywide**

The following amendments to the combined Classification and Pay Ordinance (S-51144) are proposed in accordance with the recommendation of Human Resources Committee 633, to be effective on April 14, 2025.

Regrade the classification of Principal Planner, Job Code: 18240, Salary Plan: 001, Grade/Range: 068 (\$61,526 - \$134,326/annual), Labor Unit Code: 007, Benefit Category: 007, EEO-4 Category: Professionals, FLSA Status: Exempt to Grade/Range: 069 (\$63,045 - \$137,592).

Regrade the classification of Planner III, Job Code: 18230, Salary Plan: 001, Grade/Range: 063 (\$54,454 - \$118,872/annual), Labor Unit Code: 007, Benefit Category: 007, EEO-4 Category: Professionals, FLSA Status: Exempt to Grade/Range: 067 (\$60,029 - \$131,040).

Regrade the classification of Planner II, Job Code: 18220, Salary Plan: 001, Grade/Range: 055 (\$44,803 - \$97,781/annual), Labor Unit Code: 007, Benefit Category: 007, EEO-4 Category: Professionals, FLSA Status: Exempt to Grade/Range: 063 (\$54,454 - \$118,872).

Regrade the assignment to the classification of Planner II\*Village, Job Code: 18221, Salary Plan: 001, Grade/Range: 059 (\$49,379 - \$107,806/annual), Labor Unit Code: 007, Benefit Category: 007, EEO-4 Category: Professionals, FLSA Status: Exempt to Grade/Range: 065 (\$57,179 - \$124,800).

Regrade the classification of Planner I, Job Code: 18210, Salary Plan: 001, Grade/Range: 049 (\$38,688 - \$84,469/annual), Labor Unit Code: 007, Benefit Category: 007, EEO-4 Category: Professionals, FLSA Status: Exempt to Grade/Range: 059 (\$49,379 - \$107,806).

Regrade the classification of Civil Engineer III, Job Code: 20230, Salary Plan: 001, Grade/Range: 067 (\$60,029 - \$131,040/annual), Labor Unit Code: 007, Benefit

Category: 007, EEO-4 Category: Professionals, FLSA Status: Exempt to Grade/Range: 069 (\$63,045 - \$137,592).

Regrade the classification of Architect, Job Code: 23040, Salary Plan: 001, Grade/Range: 067 (\$60,029 - \$131,040/annual), Labor Unit Code: 007, Benefit Category: 007, EEO-4 Category: Professionals, FLSA Status: Exempt to Grade/Range: 069 (\$63,045 - \$137,592).

Regrade the classification of Mechanical Engineer, Job Code: 20150, Salary Plan: 001, Grade/Range: 067 (\$60,029 - \$131,040/annual), Labor Unit Code: 007, Benefit Category: 007, EEO-4 Category: Professionals, FLSA Status: Exempt to Grade/Range: 069 (\$63,045 - \$137,592).

Regrade the classification of Traffic Engineer III, Job Code: 21130, Salary Plan: 001, Grade/Range: 067 (\$60,029 - \$131,040/annual), Labor Unit Code: 007, Benefit Category: 007, EEO-4 Category: Professionals, FLSA Status: Exempt to Grade/Range: 069 (\$63,045 - \$137,592).

Regrade the classification of Electrical Plans Engineer, Job Code: 23520, Salary Plan: 001, Grade/Range: 067 (\$60,029 - \$131,040/annual), Labor Unit Code: 007, Benefit Category: 007, EEO-4 Category: Professionals, FLSA Status: Exempt to Grade/Range: 069 (\$63,045 - \$137,592).

Regrade the classification of Mechanical Plans Engineer, Job Code: 23530, Salary Plan: 001, Grade/Range: 067 (\$60,029 - \$131,040/annual), Labor Unit Code: 007, Benefit Category: 007, EEO-4 Category: Professionals, FLSA Status: Exempt to Grade/Range: 069 (\$63,045 - \$137,592).

Regrade the classification of Structural Plans Engineer, Job Code: 23540, Salary Plan: 001, Grade/Range: 067 (\$60,029 - \$131,040/annual), Labor Unit Code: 007, Benefit Category: 007, EEO-4 Category: Professionals, FLSA Status: Exempt to Grade/Range: 069 (\$63,045 - \$137,592).

Regrade and retitle the classification of Arts and Culture Administrator, Job Code: 41200, Salary Plan: 018, Grade/Range: 912 (\$133,307 - \$173,306/annual), Labor Unit Code: 008, Benefit Category: 010, EEO-4 Category: Officials and Administrators, FLSA Status: Exempt to Arts and Culture Director, Grade/Range: 922 (\$159,973 - \$207,979).

Regrade the classification of Museum Curator, Job Code: 42050, Salary Plan: 001, Grade/Range: 053 (\$42,661 - \$93,122/annual), Labor Unit Code: 007, Benefit Category: 007, EEO-4 Category: Professionals, FLSA Status: Exempt to

Grade/Range: 059 (\$49,379 - \$107,806).

**Summary**

Effective August 7, 2023, the City implemented a systemic overhaul of its compensation structure. Following this implementation, additional adjustments have been identified to address and restore internal alignment within specific job families or career paths. These changes stem from the findings of the Classification and Compensation study. Staff respectfully requests approval of the adjustments listed above.

**Financial Impact**

The estimated initial cost for this action is \$74,000.

**Concurrence/Previous Council Action**

On February 26, 2025, Human Resources Committee 633 reviewed and recommended these modifications for approval effective on April 14, 2025.

**Responsible Department**

This item is submitted by Assistant City Manager Lori Bays and the Human Resources Department.



**Network and Telephony Equipment and Related Services - COOP 23-004 - Amendment (Ordinance S-51730) - Citywide**

Request to authorize the City Manager, or his designee, to allow additional expenditures under Contracts 156956, 156962, 157085, 157086, 157080, 157018, 157513, and 160040 with World Wide Technology, LLC; Sentinel Technologies, Inc.; Hye Tech Network & Security Solutions, LLC; Enterprise Networks Solutions Inc.; Insight Public Sector, Inc.; Advanced Network Management Inc. dba ANM; Presidio Networked Solutions LLC; and Global Market Innovators, Inc. for the purchase of network and telephony equipment and services for citywide departments. Further request to authorize the City Controller to disburse all funds related to this item. The additional expenditures will not exceed \$38,785,500.

**Summary**

These contracts will provide a wide variety of network and telephony related equipment such as routers, servers, switches and controllers along with maintenance, training, and services. The equipment is designed and defined by applicable industry standards, for transporting/receiving data (data, voice, and multimedia) between connection points, destinations or endpoints. Additionally, funding is required to replace the existing Aviation Business Network (ABN) at Phoenix Sky Harbor International Airport, Phoenix Deer Valley Airport, Phoenix Goodyear Airport, their owned and operated facilities, and the two data centers before end-of-hardware support dates. Additionally, a new software-defined business network, PHX Business Network, will be implemented and will replace the existing Multiprotocol Label Switching with software-defined networking utilizing Cisco Defined Access and Cisco Application Centric Infrastructure. The existing ABN infrastructure was originally implemented in 2012 and is reaching some end-of-life and end-of-software support dates with Cisco. It is imperative that the ABN equipment be replaced prior to the end-of-hardware support dates to mitigate operational risks to the Aviation Department. The PHX Business Network will be more efficient and scalable by using Application Programming Interface calls and other software defined methods to reduce cumbersome manual processes such as logging into and configuring each network device independently.

The Information Technology Services Department (ITS) is requesting additional funds for network equipment purchases and maintenance, phone system, contact center, and Webex licensing, department equipment purchases, network security devices and licensing, as well as wireless and radio equipment. ITS will also be conducting a network equipment refresh, which will involve replacing devices across the City. Additionally, the Phoenix Fire Department and Phoenix Police Department will use these contracts to support first responder and public safety activities. The Water Services Department will use these contracts to support the Process Control Network.

This item has been reviewed and approved by the Information Technology Services Department.

**Contract Term**

The contract term remains unchanged, ending on June 31, 2027.

**Financial Impact**

Upon approval of \$38,785,500 in additional funds, the revised aggregate value of the contract will not exceed \$78,785,500. Funds are available in the various departments' budgets.

**Concurrence/Previous Council Action**

The City Council previously reviewed this request:

- Network and Telephony Equipment and Related Services Contracts 156956, 156962, 157085, 157086, 157080, 157018, 157513, and 160040, Ordinance S-48869, on July 1, 2022.

**Responsible Department**

This item is submitted by City Manager Jeffrey Barton and the Finance Department.



## **Uniform Video Service License Agreement - Amendment (Ordinance S-51768) - Citywide**

Request to authorize the City Manager, or his designee, to execute an amendment to Contract 157616 with HWAZ LLC to reflect an assignment from HWAZ LLC to Hotwire Infrastructure Group LLC. Further authorizing the City Treasurer to accept all funds related to this item. The contract term remains unchanged. Request to continue using Ordinance S-46252.

### **Summary**

The City of Phoenix currently manages licenses for cable television providers pursuant to Arizona state law and Phoenix City Code Chapter 5. Cable television franchise license holders can enter into a Uniform Video Service License Agreement and pay a fee to the City of Phoenix in order to construct and operate a video service network within the City's boundaries. Cable television franchise license holders may transfer its existing Uniform Video Service License to others. This transfer or assignment will not affect the City's cable television stations, such as PHX11; and the fee remains the same, so current revenue will not be affected.

This item has been reviewed and approved by the Information Technology Services Department.

### **Contract Term**

The contract term remains unchanged, ending on December 31, 2033, with an option to extend for up to 10 years.

### **Financial Impact**

There is no request for funding.

### **Concurrence/Previous Council Action**

The City Council previously approved this request:

\*Uniform Video Service License Agreement (Ordinance S-46252) on December 18, 2019.

**Responsible Department**

This item is submitted by Assistant City Manager Inger Erickson and the Information Technology Services Department.





## **Legal Document Retrieval Services Agreement for Litigation and Claims with ProDox, L.L.C. (Ordinance S-51753) - Citywide**

Request to authorize the City Attorney, through the City Manager or his designee, to enter into an agreement with ProDox, L.L.C., to provide legal document retrieval services, such as medical bills and other records related to litigation or notice of claims for the Law Department. The aggregate amount will not exceed \$200,000 for a five year agreement. Further request authorization for the City Controller to disburse all funds related to this item.

### **Summary**

The purpose of this agreement is for document retrieval related to litigation or notice of claims to pull all relevant documents such as medical, hospital, billing, payroll, personnel, insurance claims, Medicare, the United States Department of Veterans Affairs (VA), Social Security, police departments, fire departments, the Occupational Safety and Health Administration (OSHA), employment and educational records. Those records are provided to the Law Department as related to cases in litigation, or where the City has received a notice of claim, to assist in evaluation of the case and for discovery purposes.

### **Procurement Information**

Pursuant to Phoenix City Code Section 43-2.B.4, legal services are exempt from the Procurement Code. Nevertheless, pursuant to Phoenix City Code Section 43-11.B, the Law Department conducted an informal procurement using informal competitive methods. The Law Department sought quotes from multiple vendors. ProDox, L.L.C. was selected.

### **Contract Term**

The term of the Legal Services Agreement will begin on or about April 1, 2025, for five years.

### **Financial Impact**

Funds are not anticipated to exceed \$200,000 for the five-year term.

**Responsible Department**

This item is submitted by City Manager Jeffrey Barton and the Law Department.



**Request for City Council to Call to Meet in Executive Session on Thursday, April 3, 2025 - Citywide**

Request for the City Council to call a meeting for the purpose of holding an Executive Session pursuant to Arizona Revised Statute Section 38-431.03.A, on Thursday, April 3, 2025, in the Central Conference Room, on the 12th Floor of Phoenix City Hall, located at 200 W. Washington Street.

**Public Outreach**

The official notice and agenda will be posted no later than 24 hours before the scheduled meeting.

**Responsible Department**

This item is submitted by City Manager Jeffrey Barton and the Law Department.



**Allocate Federal Community Development Block Grant Funding for Choice Neighborhoods Projects (Ordinance S-51759) - District 8**

Request to authorize the City Manager, or his designee, to allocate U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) funding up to \$5.79 million for Edison-Eastlake Community (EEC) Choice Neighborhoods projects and \$100,000 for project(s) to be located in the Marcos de Niza-Grant Park Choice Neighborhoods community, and to take all necessary actions and execute all documents as needed for these projects. Further request to authorize the City Controller to disburse all funds related to this item. There is no impact to the General Fund.

**Summary**

The Housing Department is seeking approval for an allocation of up to \$5.79 million in CDBG funds to cover costs associated with the EEC Choice Neighborhoods Park improvement projects to expand and provide additional amenities for Edison Park and to create a new Linear Park along 19th Street south of Villa Street, adjacent to the new housing development. These projects are expected to bring much needed amenities to the community including new youth sports fields, a skate plaza, fitness equipment, walking paths, a healing garden, shade and additional landscaping and trees for heat mitigation and open green space. The estimated total cost for construction of these park improvements is \$13.2 million. Other sources of funding include HUD Choice Neighborhoods funds as well as other City funds.

The Housing Department is also seeking approval for an allocation of \$100,000 to be used in the Marcos de Niza-Grant Park Choice Neighborhoods community for an early action project to be planned and implemented during the community's neighborhood planning process funded in part by a HUD Choice Neighborhoods Planning grant. The residents within the Marcos de Niza-Grant Park neighborhood will choose the desired early action project as part of the planning process.

**Financial Impact**

There is no impact to the General Fund. Funding is available in the Neighborhood Services Department's CDBG program.

**Concurrence/Previous Council Action**

On March 6, 2024, through Ordinance S-50652, City Council authorized submission of a Choice Neighborhoods Planning Grant application to HUD for the Marcos de Niza public housing and surrounding community.

On January 24, 2024, City Council authorized an application to HUD for a Choice Neighborhoods Supplemental Implementation Grant for the EEC (Ordinance S-50501).

On December 13, 2023, via Ordinance S-50414, City Council approved entering into a contract with The Liou Choice, LLC, to provide planning and coordination services in connection with the development of a neighborhood revitalization plan and preparation of a Choice Neighborhoods Planning Grant application for Marcos de Niza and surrounding community.

On December 14, 2022, City Council authorized implementing additional Choice Neighborhoods Program resources, initiatives, and program amendments via Ordinance S-49244.

On October 4, 2017, through Ordinance S-43959, the City Council authorized applying for and implementing a \$30 million HUD Choice Neighborhoods Implementation Grant for the EEC, that also included approval to apply for and accept grants and to expend matching funds, in-kind and other funding sources to support and implement the Grant which included \$1.5 million in CDBG funds.

**Location**

Edison-Eastlake Community - bounded by the I-10 Freeway on the north and east, 16th Street on the west, and the Union Pacific Railroad on the south.

Council District: 8

Marcos de Niza-Grant Park Community - bounded by Lincoln Street on the north, Central Avenue on the east, 7th Avenue on the west and I-17 Freeway on the south.

Council District: 8

**Responsible Department**

This item is submitted by Deputy City Managers Gina Montes and Alan Stephenson and the Housing and Neighborhood Services departments.



**Authorization to Amend Intergovernmental Agreement with Maricopa County for Affordable Housing and Authorization to Award Funds to Senior Bridge, LLC (Ordinance S-51736) - District 8 & Citywide**

Request to authorize the City Manager, or his designee, to amend intergovernmental agreement (IGA) with Maricopa County to modify Senior Bridge affordable housing project eligibility criteria and unit make-up. Additionally, request to modify prior Council authorization for Senior Bridge project (Ordinance S-51553) to reflect changes in the IGA's project scope and to authorize award of up to \$6 million to Senior Bridge, LLC, an affiliate of the originally-named grantee, Steel & Spark, LLC. Further request authorization for the City Treasurer to accept and the City Controller to disburse all funds related to these items.

**Summary**

As originally authorized via Ordinance S-51553, the City of Phoenix entered into an IGA with Maricopa County on or about December 18, 2024, whereby the County awarded American Rescue Plan Act funds to the City to provide shelter and transitional housing for individuals experiencing homelessness in the City as well as funding for an affordable housing development for seniors (Senior Bridge Project). If this item is approved, up to \$6 million of the County funding will still be used to support the Senior Bridge Project, as reflected in Ordinance S-51553 passed on December 18, 2024.

Following the initial Council authorization, the parties expressed a desire to make adjustments to the Senior Bridge Project scope, including changes to the affordable housing unit make-up and eligibility criteria for residents. The current desired project would allow up to 65 units to be developed, with 29 of those units designated to individuals exiting homelessness with an income under 30 percent Area Median Income (AMI) and 25 units with low (0-50 percent) to moderate (50-80 percent) AMI.

Accordingly, the Office of Homeless Solutions requests Council authorization for the Senior Bridge Project to be amended to reflect the modified eligibility criteria and unit make-up in both the IGA and the related Senior Bridge funding agreement, as well as to substitute Senior Bridge, LLC, an affiliate of Steel & Spark, LLC, as the recipient of Senior Bridge Project funding. Senior Bridge, LLC will receive up to \$6 million of the funding provided by the County.

The City of Phoenix Housing Department will contribute up to \$3,015,746 in HOME-ARP funds to this project previously authorized by City Council via Ordinance S-51498, for a total Senior Bridge grant value of up to \$9,015,746. If this item is approved, the up to \$6 million for the Senior Bridge project will be awarded via the same instrument as the already authorized Housing Department funding.

For clarity, Steel & Spark, LLC remains the recipient for \$750,000 in funding for the co-located transitional housing project authorized via Ordinance S-51553.

### **Contract Term**

The term of the IGA will remain unchanged. The term of the Senior Bridge project funding agreement with Senior Bridge, LLC will be as authorized via Ordinance S-51498.

### **Financial Impact**

The amount of funding provided via this IGA to the Senior Bridge Project remains unchanged at up to \$6 million. There is no impact to the General Fund, as funding is provided by Maricopa County.

### **Concurrence/Previous Council Action**

- On December 4, 2024, the City Council authorized an Affordable Housing Loan Program agreement for the Senior Bridge Project with Ordinance S-51498.
- On December 18, 2024, the City Council approved the IGA with Maricopa County and related projects with Ordinance S-51553.

### **Location**

Senior Bridge, 2853 E. Van Buren Street  
Council Districts: 8 and Citywide

### **Responsible Department**

This item is submitted by Deputy City Manager Gina Montes and the Office of Homeless Solutions.



**Authorization to Sponsor City of Phoenix Fast-Track Cities HIV/AIDS Community Outreach Events (Ordinance S-51755) - Citywide**

Request to authorize the City Manager, or his designee, to enter into or execute all contracts, documents and agreements and take all other action necessary or appropriate to provide funding for eligible recipients to support HIV/AIDS awareness, testing, education and support services for individuals living with HIV/AIDS through the City's Fast-Track Cities Initiative. Aggregate expenditures will not exceed \$250,000. Further request to authorize the City Controller to disburse all funds related to this item. Funding is available through the Human Services Department's General Fund, contingent upon annual budget approval.

**Summary**

The Fast-Track Cities Initiative is an international effort working to end the HIV/AIDS pandemic, and the City of Phoenix is one of the 25 cities in the U.S. working to reach this goal. The City's Fast-Track Cities community outreach sponsorships will serve to:

- Increase engagement, testing and awareness so that individuals know their HIV status.
- Support linking those living with HIV to treatment.
- Support efforts in continual care for those living with HIV.
- Support follow-up conducted with individuals who fall out of care.

The City's Fast-Track Cities Initiative sponsors HIV/AIDS community outreach related events in the City of Phoenix. Events hosted by non-profits and other community organizations will be sponsored by the City's Fast-Track Cities Initiative to further the mission of raising awareness surrounding HIV/AIDS and further efforts within the City to combat stigma and discrimination related to HIV/AIDS.

**Contract Term**

The term of all contracts and agreements will be entered into and terminated between July 1, 2025, and June 30, 2027.

**Financial Impact**

The aggregate value of the combined activities shall not exceed \$250,000. Funding is



available through the Human Services Department's General Fund, contingent upon annual budget approval.

**Responsible Department**

This item is submitted by Deputy City Manager Gina Montes and the Human Services Department.



**Authorization to Amend Ground Lease Agreement 9542 with Christown 1755, LLC to Modify the Term and Expand the Premises (Ordinance S-51728) - District 4**

Request to authorize the City Manager, or his designee, to execute an amendment to Lease Agreement 9542 with Christown 1755, LLC to modify the term and expand the premises of the ground lease for the Yucca Library. Further request to authorize the City Controller to disburse all funds related to this item.

Additionally, request the City Council to grant an exception pursuant to Phoenix City Code Section 42-20 to authorize inclusion in the documents pertaining to this transaction of indemnification and assumption of liability provisions that otherwise would be prohibited by Phoenix City Code Section 42-18, as tenancy agreements include such provisions.

**Summary**

The City entered into a ground lease beginning September 8, 1960, Lease Agreement 9542, for 43,560 square feet of land located at 5648 N. 15th Avenue (Leased Site) for the Yucca Library. The ground lease expires June 13, 2057. The City intends to expand the library to include an approximate 10,000 square foot addition to the existing building. To accommodate this addition, the Leased Site will expand to include approximately 72,830 square feet of land, identified by Assessor Parcel Number 156-35-004G, for a total of 116,390 square feet of land. Additionally, the lease term will be amended to a 50-year term, beginning July 1, 2025, through June 30, 2075, for continuation of municipal public library services and because of the capital investment necessary for the addition.

Base rent will be \$5,000 per month, plus applicable taxes, and will increase ten percent every five years thereafter, which is within the range of market rents as determined by the Real Estate Division. The City is responsible for all development and construction costs for the expansion and for real estate taxes associated with Leased Site. The City is responsible for ongoing maintenance and improvement costs, including landscaping.

**Contract Term**

The contract term of the ground lease is 50 years beginning July 1, 2025, through June 30, 2075.

**Financial Impact**

Rent during the first five years of the lease agreement is \$60,000 per year, plus applicable taxes, beginning July 1, 2025. Rent will increase ten percent every five years.

**Concurrence/Previous Council Action**

Lease Agreement 9542, authorized by Ordinance 3825, was adopted October 25, 1966.

**Location**

5648 N. 15th Avenue  
Council District: 4

**Responsible Department**

This item is submitted by Assistant City Manager Inger Erickson and the Library and Finance departments.



**Scholastic, Inc. Published Books and Teachable Subscription Contract - RFA 25-0502 - Request for Award (Ordinance S-51765) - Citywide**

Request to authorize the City Manager, or his designee, to enter into contract with Scholastic, Inc. to provide published books and an annual subscription license for an e-learning database for citywide departments. Further request to authorize the City Controller to disburse all funds related to this item. The total value of the contract will not exceed \$1,000,000.

**Summary**

This contract will provide citywide departments including the Youth and Education Office, the Arts and Culture, Human Services, and Public Library departments with published books through Scholastic's Literacy Partnership program and a subscription to their Teachables e-learning database. The Literacy Partnership program is essential for fulfilling the City's obligation under an Intergovernmental Agreement with First Things First to distribute approximately 11,000 published books each fiscal year to children and their families in the Phoenix community. Through the Scholastic Literacy Partnership, the City may purchase published books from well-known authors, common core books for children pre-K through 8, and bilingual books in English and Spanish. These books are intended to support early child literacy and increase children's access to books. The Scholastic's Literacy Partnership is the only known program specifically designed to support child literacy, providing cost-effective methods for participating government agencies.

As part of the program, Scholastic, Inc. offers Teachables, an e-learning subscription. This online learning database offers more than 30,000 printable educational materials to all library cardholders. The subscription also offers unlimited access to teaching resources such as lesson plans, activity sheets, and clip-art. Scholastic Teachable is specifically designed for schools and public libraries. This e-learning database subscription has impactful content that improves early literacy and readiness skills for young children.

This item has been reviewed and approved by the Information Technology Services Department.

**Procurement Information**

In accordance with Administrative Regulation 3.10, standard competition was waived as a result of an approved Determination Memo based on the following reason: Special Circumstances Without Competition. Scholastic, Inc. is the sole source publisher and copyright owner of the Scholastic Teachable e-learning database and Literacy Partnership program.

**Contract Term**

The contract will begin on or about April 1, 2025, for a five-year term with no options to extend.

**Financial Impact**

The aggregate contract value will not exceed \$1,000,000 for the five-year aggregate term. Funding is available through various departments' operating budgets.

**Responsible Department**

This item is submitted by City Manager Jeffrey Barton and the Finance Department.



## **Arizona Commission on the Arts Fiscal Year 2025-26 Creative Capacity Grants Application (Ordinance S-51769) - Citywide**

Request to authorize the City Manager, or his designee, to apply for, and if awarded, accept and enter into an agreement for up to \$50,000 in Arizona Commission on the Arts (ACA) Creative Capacity Grant funds for the Fiscal Year (FY) 2025-26. Arts and Culture will use the grant funds in FY 2025-26 to support initiatives identified through the department's planning process with the local cultural community. Further request authorization for the City Treasurer to accept and for the City Controller to disburse all funds related to this item.

### **Summary**

The ACA Creative Capacity Grant is a flexible funding category developed to support and assist arts and culture organizations to produce, present, teach or serve the arts in our community. Funds may be used to support agency operations and special projects. Arts and Culture has applied for and received annual grant funds from the ACA since 1994.

If awarded, the grant funds will support the development and distribution of informational materials regarding the arts and cultural community, the provision of management and technical assistance services to artists and cultural organizations, the development of educational public outreach programs that promote an appreciation of arts and culture, and support for community arts and culture initiatives.

### **Financial Impact**

The ACA Creative Capacity Grants require a 1:1 match by applicants. Arts and Culture's FY 2025-26 General Purpose Fund appropriation will be used to match the FY 2025-26 grant award.

### **Responsible Department**

This item is submitted by Assistant City Manager Inger Erickson and the Office of Arts and Culture.



**National Park Service FY2025 Native American Graves Protection and Repatriation Consultation/Documentation Grant (Ordinance S-51771) - District 8**

Request to authorize the City Manager, or his designee, to apply for, accept, and, if awarded, enter into an agreement for up to \$150,000 for the National Park Service Fiscal Year (FY) 2025 Native American Graves Protection and Repatriation Program Consultation/Documentation Grant. The grant funds would be used by the Office of Arts and Culture to support work at S'edav Va'aki Museum (SVM, formerly Pueblo Grande Museum). Further request authorization for the City Treasurer to accept and for the City Controller to disburse all funds related to this item.

**Summary**

The Native American Graves Protection and Repatriation Act (NAGPRA) is a federal law which requires museums that receive federal funds to complete inventories and summaries of Native American cultural items in their collections. It is intended to facilitate the repatriation of Native American human remains (ancestors), funerary objects, sacred objects, and objects of cultural patrimony. The law also requires museums to consult with culturally affiliated Native American tribes.

In 2017, the City received one NAGPRA grant which focused on the documentation of ancestors in the collection of SVM. This grant resulted in the repatriation of over 300 ancestors and over 600 funerary objects from the collections. The City applied for another NAGPRA grant in 2024, which was not received.

In consultation with Native American tribes, SVM has identified additional issues with potential funerary objects in its collection. Under NAGPRA, a funerary object is "any object reasonably believed to have been placed intentionally with or near human remains...either at the time of death or later, to a death rite or ceremony of a Native American culture..." The question with objects in the collection at SVM is with the research methods used to identify the objects. Prior to 2017, research methods used the standard of proof "beyond a reasonable doubt" to identify funerary objects in the collection. The current standard of proof required by law is "preponderance of the evidence" which is a lower standard.

To remedy this issue, the Office of Arts and Culture requests permission to apply for a

NAGPRA Consultation/Documentation Grant. The large amount of time and specialized skill required by this project necessitates the documentation be conducted by individuals with professional experience doing archaeological research, working with archaeological objects, and writing NAGPRA summaries and notices.

The grant will be used to pay for a position at the Museum Assistant level. The Museum Assistant would work at SVM for up to 24 months to review project reports, field notes, and context information for archaeological specimens. The Museum Assistant will then make recommendations regarding objects that are reasonably believed to be funerary objects and will also identify potential sacred objects which may need repatriation as well. The Museum Assistant will write the legally required NAGPRA paperwork which includes summaries to be sent to Native American tribes, as well as notices to be published in the Federal Register. SVM will use the information generated by this research to consult with Native American tribes concerning the identification of funerary objects and sacred objects.

The cost of this work is beyond the scope of the Office of Arts and Culture budget; therefore, the department would like to apply for the grant funding. The United States Department of the Interior administers these funds through the National Park Service.

**Financial Impact**

If awarded, the grant will provide up to \$150,000 to review the archaeological collection at SVM. No matching funds are required.

**Location**

Council District: 8

**Responsible Department**

This item is submitted by Assistant City Manager Inger Erickson and the Office of Arts and Culture.





**Phoenix Sky Harbor International Airport Terminal 3 North Concourse Public Art Project (Ordinance S-51770) - District 8**

Request authorization for the City Manager, or his designee, to enter into one artist contract with Mary Mayer and one artist contract with Monica Aissa Martinez, each with amendments as necessary and each in an amount not to exceed \$100,000 (for a total of \$200,000), to work with an Aviation Department design team to design and oversee construction of large-scale terrazzo floors for Phoenix Sky Harbor International Airport's Terminal 3 North Concourse Public Art Project. Further request authorization for the City Controller to disburse all funds related to this item.

**Summary**

The Fiscal Year (FY) 2024-29 Public Art Plan includes funding for multiple artworks to be integrated into the Phoenix Sky Harbor International Airport's Terminal 3 Modernization Project. In collaboration with the Aviation Department, Arts and Culture seeks to commission artist-designed terrazzo floors to be integrated into the Project, which is currently in the design phase. The new North Concourse at Terminal 3 will be approximately 140,000 square feet over three levels and add six gates to the terminal. In addition, two new connectors will link the new concourse with Terminal 4 and other areas of Terminal 3 for easier transfers. As part of this project, artists will be expected to design artwork that will enrich the passenger experience with bold artistic statements and make traveling more enjoyable by creating immersive and memorable spaces.

A Request for Qualifications for the project was released on July 24, 2024, with a submission deadline of August 30, 2024. On January 16, 2025, a three-member artist selection panel reviewed 22 qualified applications and selected artists Mary Meyer and Monica Aissa Martinez. The artists were recommended based on their potential to create exceptional designs for terrazzo flooring and their ability to work effectively with complex design teams. Shachi Kale was chosen as an alternate, who would be contracted only if the selected artists could not complete the projects. The selection panel included Becky Tomasek, Interior Design Principal, DFDG Architecture; Nicole Burns, Museum Assistant, Phoenix Sky Harbor Airport Museum; and Ann Morton, Artist and Phoenix resident.

**Financial Impact**

The Phoenix Sky Harbor International Airport Terminal 3 North Concourse Public Art Project is one of 48 projects in the FY 2024-29 Public Art Plan that the City Council approved on July 1, 2024. The total budget is \$4,500,000. The two proposed \$100,000 design and construction oversight contracts (totaling \$200,000) will cover all costs related to the artists working with City staff and the Aviation Design Team to develop full designs and oversee the construction of terrazzo floors. Additional funding in the Public Art Plan for this project covers project construction, staff time, contingency, and administrative costs.

**Concurrence/Previous Council Action**

The Phoenix Arts and Culture Commission reviewed and recommended approval of this item on February 18, 2025, by a vote of 8-0-1.

**Location**

Phoenix Sky Harbor International Airport, 3400 E. Sky Harbor Boulevard.  
Council District: 8

**Responsible Department**

This item is submitted by Assistant City Manager Inger Erickson and the Office of Arts and Culture.



**Salt River Project Distribution Design and Construction Contract for City Project PA75200681-1 - Laveen Heritage Park Improvements (Ordinance S-51775) - District 7**

Request to authorize the City Manager, or his designee, to enter into a Distribution Design and Construction Contract with Salt River Project (SRP) for design and construction services for improvements to park facilities for City Project PA75200681-1 - Laveen Heritage Park Improvements. Further request to grant an exception pursuant to Phoenix City Code 42-20 to authorize inclusion in the documents pertaining to this transaction of indemnification and assumption of liability provisions that otherwise should be prohibited by Phoenix City Code 42-18. Further request authorization for the City Controller to disburse all funds related to this item in an amount not to exceed \$44,038.62.

**Summary**

The City is constructing park improvements consisting of installation of park lighting, a ramada, sport field lighting and a basketball court, at Laveen Heritage Park at 71st Avenue and Meadows Loop Road. This Construction Contract represents the cost for SRP's power design and construction services.

**Contract Term**

The term of the contract will begin on or about April 23, 2025, and will expire when the project is completed and accepted.

**Financial Impact**

Funding in the amount of \$44,038.62 is available in the Parks and Recreation Department's Capital Improvement Program budget.

**Location**

71st Avenue and Meadows Loop Road  
Council District: 7

**Responsible Department**

This item is submitted by Assistant City Manager Inger Erickson, Deputy City Manager John Chan, the City Engineer and the Parks and Recreation and Street Transportation departments.



**Aquatics Instructor Certification Programs Contract - PKS-RFA-25-0038 - Request for Award (Ordinance S-51733) - Citywide**

Request to authorize the City Manager, or his designee, to enter into contracts with Starfish Aquatics Institute and StarGuard Elite, to provide certification programs for the Parks and Recreation Department's Aquatic Division. Further request to authorize the City Controller to disburse all funds related to this item. The total value of the contract will not exceed \$300,000.

**Summary**

These contracts will provide curriculum and training related to the swimming lesson program, lifeguard certification services and pool operator training services. Starfish Aquatics Institute (SAI) and StarGuard Elite (SGE) are the current authorized providers for swim lesson instruction and lifeguard certifications for the City. Approximately 650 personnel at City pools receive lifeguard and swim lesson certifications through SAI and SGE.

**Procurement Information**

In accordance with Administrative Regulation 3.10, standard competition was waived as a result of an approved Determination Memo based on the following reason: Special Circumstances Without Competition. These services will provide continuity to the existing certification programs. If the City were to replace the current programs, it would be extremely costly and require all existing employees that have been trained under SAI and SGE to be retrained and certified under new programs and also pose a safety issue that would be detrimental to the community.

**Contract Term**

The contract will begin on or about April 1, 2025, for a five-year term with no options to extend.

**Financial Impact**

The aggregate contract value will not exceed \$300,000 for the five-year term.

Funding is available in the Parks and Recreation Department budget.

**Responsible Department**

This item is submitted by Deputy City Manager John Chan and the Parks and Recreation Department.



**Fitness Equipment Maintenance and Repair Contract - IFB 25-0484 - Request for Award (Ordinance S-51735) - Citywide**

Request to authorize the City Manager, or his designee, to enter into a contract with Above and Beyond Fitness Repair, LLC to provide annual fitness equipment maintenance and repairs for the Fire and Parks and Recreation departments. Further request to authorize the City Controller to disburse all funds related to this item. The total value of the contract will not exceed \$365,000.

**Summary**

This contract will provide annual preventive maintenance, periodic repairs, labor and parts on commercial grade fitness and aerobic equipment for 59 fire stations, six fire administration buildings and 13 Parks and Recreation centers. Maintenance and repairs will include interior and exterior cleaning, replacing parts such as cables, belts, memory boards and power supply, safety inspections, and adjustments according to the manufacturer's specifications. Preventive maintenance will help to keep equipment in top condition, decrease downtime, prevent major equipment failures and ensure the equipment is safe to operate.

**Procurement Information**

An Invitation for Bid was processed in accordance with City of Phoenix Administrative Regulation 3.10.

Four vendors submitted bids deemed to be responsive to posted specifications and responsible providing the required goods and services. Following an evaluation based on price, the procurement officer recommends award to the following vendor:

Selected Bidder

Above and Beyond Fitness Repair, LLC

**Contract Term**

The contract will begin on or about April 1, 2025, for a five-year term with no options to extend.

**Financial Impact**

The aggregate contract value will not exceed \$365,000. Funding is available in the Fire and Parks and Recreation departments' operating budgets.

**Responsible Department**

This item is submitted by Assistant City Manager Lori Bays, Deputy City Manager John Chan and the Fire and Parks and Recreation departments.





**Mechanical Seals Contract - IFB-2425-WPP-664 - Amendment (Ordinance S-51754) - Citywide**

Request to authorize the City Manager, or his designee, to execute an amendment to Contract 162253 with Phoenix Pumps, Inc. to add funding to the contract for the Parks and Recreation Department. Further request to authorize the City Controller to disburse all funds related to this item. The additional expenditures will not exceed \$50,000 during the remaining term of the contract.

**Summary**

The purpose of this amendment is to add funding to support the Parks and Recreation Department's use of the Water Services Department contract. This contract will provide the Parks and Recreation Department with the ability to purchase various new mechanical seals and related parts as well as pump repair services on an as-needed basis. Mechanical seals are used to support the operation and functionality of pumps and other water treatment and water production systems within the City's parks and recreation facilities.

**Contract Term**

The contract term remains unchanged ending on December 31, 2029, for a five-year term with no options to extend.

**Financial Impact**

The initial authorization for Mechanical Seals was for an expenditure not to exceed \$600,000. This amendment will increase the authorization for the contract by an additional \$50,000, for a new total not to exceed \$650,000.

Funds are available in the Parks and Recreation Department's operating budget.

**Concurrence/Previous Council Action**

The City Council approved the Mechanical Seals Contract 162253 (Ordinance S-51518) on December 18, 2024.

**Responsible Department**

This item is submitted by Deputy City Managers John Chan and Ginger Spencer and the Parks and Recreation and Water Services departments.



## **Addendum to Service Agreement (Ordinance S-51772) - District 2**

Request to authorize the City Manager, or his designee, to execute an addendum to Contract 159779 with Andrus Properties Inc., DBA API General Contractors, and Paradise Valley Unified School District for the relocation of a fence at Desert Springs Preparatory Elementary School. Further request to authorize the City Controller to disburse all funds related to this item and to grant an exception pursuant to Phoenix City Code 42-18 to authorize inclusion in the documents pertaining to this transaction of indemnification or assumption of liability provisions with respect to the school district that otherwise would be prohibited by Phoenix City Code 42-18 for the agreement. No additional funds are requested.

### **Summary**

The Desert Springs Preparatory Elementary School is located within the Paradise Valley Unified School District (PVUSD) and is currently closed. The school is adjacent to Crossed Arrows Park, which is a City basin park; therefore, it does not have traditional park amenities such as a playground. At the request of the community, the City and PVUSD found a solution to provide the community with access to the school's playground by relocating a fence at the school site. The project will include the relocation of an existing fence around the playground area and reinstalling it to allow open access to the playground during non-school hours. The fence will consist of wrought iron to provide enhanced security for the school, while allowing public access to the playground area. Operations and maintenance of the fence and playground accessibility will be provided by PVUSD.

### **Contract Term**

The addendum term will be for six months, or upon completion of the project, whichever occurs first.

### **Financial Impact**

No additional funds are needed for this addendum.

**Concurrence/Previous Council Action**

The City Council approved:

- Miscellaneous Building Repairs Contract (Ordinance S-50427) on December 13, 2023.

**Location**

Desert Springs Preparatory Elementary School: 6010 E. Acoma Drive

Council District: 2

**Responsible Department**

This item is submitted by Deputy City Manager John Chan and the Parks and Recreation Department.



**Acquisition of Property in the Rio Reimagined Area Located at 3030 S. 7th Street (Ordinance S-51777) - District 7**

Request to authorize the City Manager, or his designee, to perform all acts necessary to voluntarily acquire all rights, title, and fee interest to the improved real property located at 3030 S. 7th Street at a price negotiated on the open market based on the City's appraisal, plus usual and customary closing costs, from OP 3030 S 7th Property, LLC. Further request to authorize the assumption of a lease with Ace Asphalt of Arizona, Inc. for the remaining term of the existing lease, and to allow the occupant time to relocate at the end of the existing lease term, as may be necessary to and in furtherance of this acquisition. Additionally, request to authorize the City Controller to disburse, and the City Treasurer to accept, all funds related to this item.

**Summary**

OP 3030 S 7th Property, LLC, initiated a voluntary acquisition of the property consisting of 29.52 acres of land and associated improvements. The property is strategically located for development as identified in the Rio Reimagined Study Area and in accordance with the Beyond the Banks Area Plan. Currently, the property is occupied by Ace Asphalt of Arizona, Inc. To allow the occupant time to relocate, the City will assume a lease with Ace Asphalt of Arizona, Inc., at a rental rate based on existing lease terms. The lease is set to terminate on December 31, 2028.

The parcels to be acquired are located at 3030 S. 7th Street, identified by Maricopa County Assessor's Parcel numbers 113-08-005A, 113-08-006A, and 113-08-001J.

**Financial Impact**

Funding is available through the City's 2023 General Obligation Bond Program's Rio Reimagined Land Acquisition project and other Community and Economic Development Department funds.

**Location**

3030 S. 7th Street  
Council District: 7

**Responsible Department**

This item is submitted by Deputy City Manager John Chan and the Community and Economic Development Department.



**Authorization to Enter into a Construction Staging License with Maricopa County for City-Owned Property at 706 W. Jefferson Street (Ordinance S-51748) - District 7**

Request to authorize the City Manager, or his designee, to enter into a construction staging license (License) with Maricopa County (Licensee) for up to 1.12 acres of City-owned property at 706 W. Jefferson Street (Site) for the purposes of supporting construction of the new Maricopa County Elections Office located at 110 S. 8th Avenue. Further request to authorize the City Treasurer to accept all necessary funds related to this item.

**Summary**

Maricopa County is constructing a new three-story, 250,000 square foot Elections Office Building at the southwest corner of 8th Avenue and Jefferson Street. Site preparation work is underway with vertical construction expected to commence in mid-2025. The County has requested the short-term use of 1.12 acres of vacant City property on the block located at the northwest corner of 7th Avenue and Jefferson Street (Site) for construction staging to support development of the building.

The County will initially lease the southern 0.32 acres of the Site. The northern 0.80 acres of the Site is currently licensed to Kitchell Construction to support an HVAC upgrade project for the Phoenix Police Department Crime Lab. Should the Kitchell Construction license with the City terminate, the County would have the option to add the balance of the Site to the licensed premises. The parties have agreed to the following terms:

- Term: Initial term will be one year with four six-month renewal periods. Any renewal period must be mutually agreed to by both parties.
- Rent: \$1 per square foot annually, pro-rated as necessary.
- Additional Terms and Conditions: Licensee will carry insurance, file for required permits with the Planning and Development Department, and maintain a screened construction fence at all times.

The Community and Economic Development Department is preparing the Site and other nearby City property for a future redevelopment solicitation. If approved, this

License will not impact ongoing efforts to redevelop the Site.

**Contract Term**

The initial term of the license is one year. There are four six-month extension periods the parties may mutually exercise to extend the license term.

**Financial Impact**

The License fee will be based on a prorated rental rate of \$1 per square foot per year and/or other valuable consideration. Fees received will be deposited into the Downtown Community Reinvestment Fund. This action will have no impact to the General Fund.

**Location**

706 W. Jefferson Street (Assessor Parcel Numbers 112-05-032B, 112-05-033A, 112-05-035A, 112-05-036A, 112-05-037A)

Council District: 7

**Responsible Department**

This item is submitted by Deputy City Manager John Chan and the Community and Economic Development Department.





## **Phoenix Business and Workforce Development Board Certification - Citywide**

Request to authorize the City Manager, or designee, to submit the required Workforce Board Certification materials to the Office of Economic Opportunity on behalf of the Phoenix Business and Workforce Development Board (Board). This certification is a federally required process under the Workforce Innovation and Opportunity Act (WIOA) and ensures the continued operation and oversight of workforce services in Phoenix. No additional funding is required, and no structural changes are being proposed.

### **Summary**

The Board is federally required under the WIOA to undergo recertification every two years. This process ensures the Board remains compliant with federal, state, and local governance policies and continues to oversee workforce services for businesses and job seekers in Phoenix. Certification is required for Phoenix to maintain access to federal workforce funding and continue its leadership in workforce development efforts.

As part of this process, the City of Phoenix must submit documentation demonstrating compliance, including governance agreements.

### **Recertification requirements include submission of:**

- Board Membership Roster - Ensures compliance with WIOA-mandated Board composition.
- List of Standing Board Committees - Demonstrates governance structure and oversight capacity.
- Bylaws - Outlines how the Board operates in alignment with federal law.
- Shared Governance Agreement - Outlines the shared responsibilities between the Phoenix City Council and the Board for the oversight of the local workforce system, ensuring compliance with WIOA regulations.
- Service Provider Agreements and Contracts - Shows the Board's oversight of contracted workforce services. The Board currently has an agreement with the Human Services Department, Business and Workforce Division to provide Adult and Dislocated Worker services. Additionally, the Board has contracts with four community-based organizations to provide Youth workforce services in the community.

- **Local Workforce Development Plan** - A four-year plan guiding the operation of the ARIZONA@WORK City of Phoenix workforce development system, ensuring alignment with regional economic conditions, workforce needs, and stakeholder input. The Phoenix City Council approved the current Local Plan on October 30, 2024.
- **One-Stop Operator Procurement** - Demonstrates compliance with competitive procurement requirements under WIOA. The Board currently contracts with one vendor to provide One-Stop Coordination services. This contract is set to expire on June 30, 2025, and the Board plans to procure these services for the next fiscal year through a competitive bidding process.
- **Memorandum of Understanding (MOU) and Infrastructure Funding Agreement (IFA)** - Ensures partner contributions for shared workforce services.
- **Fiscal Oversight and Policy Development** - Establishes accountability in budgeting and service delivery.
- **Local Workforce Development Board Oversight** - Outlines how the Board conducts oversight of the ARIZONA@WORK City of Phoenix services provided in the City of Phoenix Local Workforce Development Area.
- **Sunshine Provision and Arizona Open Meeting Law Requirements** - Establishes how the Board conducts meetings in accordance with Open Meeting Law and provides copies of governing documents.

### **Contract Term**

The Local Workforce Development Board (LWDB) certification is required every two years under WIOA to ensure compliance with federal, state, and local workforce governance policies. The current certification period will cover July 1, 2025, through June 30, 2027. This recertification process is not a new contract but a federally mandated requirement to maintain workforce development funding and operations in Phoenix.

### **Financial Impact**

There is no impact to the General Fund.

### **Concurrence/Previous Council Action**

- December 1, 2019, the Phoenix City Council and the Board entered into a Shared Local Governance Agreement (Contract 151481).
- October 30, 2024, the Phoenix City Council approved the current Local Plan (Ordinance S-51356).
- February 19, 2025, the Phoenix City Council approved the revised Shared Governance Agreement, further solidifying the Board's role in overseeing workforce

development initiatives in Phoenix.

**Responsible Department**

This item is submitted by Deputy City Manager John Chan and the Community and Economic Development Department.



**Authorization to Accept Grant Funding from Phoenix Parks Foundation to Implement Phoenix Youth Reach and Invest in Summer Employment (R.I.S.E.) Program (Ordinance S-51751) - Citywide**

Request to authorize the City Manager, or his designee, to accept grant funding from the Phoenix Parks Foundation (PPF) to implement the Phoenix Youth Reach and Invest in Summer Employment (R.I.S.E.) program. Further request to authorize the City Treasurer to accept and City Controller to disburse funds related to this item.

**Summary**

R.I.S.E. provides short-term employment opportunities for youth ages 16 to 24 residing in the City of Phoenix by connecting their interests with work experiences at Phoenix businesses during the summer. Phoenix City Council approved the creation of the Summer Youth Work Experience in May 2006 via Ordinance S-32780. In June 2014, the program's name changed to Phoenix Youth R.I.S.E. Since 2016, City Council has approved \$250,000 of General Funds to support R.I.S.E. each year. In 2018, JPMorganChase (Chase) invited the City to apply for funding to support the R.I.S.E. and has consistently supported it each year since. The Chase funding must flow through a non-profit service provider. The PPF currently serves as a non-profit to receive these funds from Chase and disburses the funding to the City.

In March 2021, City Council authorized contracts with Neighborhood Ministries, Inc. (NM) and the Young Men's Christian Association (YMCA) for youth workforce services. NM and YMCA are also service providers for R.I.S.E. Their roles encompass a range of crucial activities, including participant recruitment, employer engagement, work site coordination, and the provision of support services to participants. NM and the YMCA will work closely with local businesses to secure internship opportunities and provide training for work site supervisors to ensure a positive and enriching experience for youth participants. Additionally, they will review participant applications, deliver work readiness training to eligible youth, and facilitate the placement of individuals in paid internships with Phoenix employers. PPF plays a pivotal role in supporting R.I.S.E. by distributing the Chase funds to supplement the program's resources, enabling the expansion of services and the delivery of additional youth-focused initiatives to further enhance the program's impact within the community.

R.I.S.E. is supported by Workforce Innovation and Opportunity Act (WIOA) grant funding, which is funded by the U.S. Department of Labor. The long-term sustainability plan for R.I.S.E. focuses on integrating this service delivery model with the City's existing youth workforce service providers. Through contacts with Phoenix based youth nonprofits, contracted by the Phoenix Business and Workforce Development Board, R.I.S.E. aims to strengthen the talent pipeline aligning with business needs while offering meaningful work exploration opportunities for the City's youth.

Current program goals include:

- Recruit employers and provide training for work site supervisors.
- Establish 50 work site locations in Phoenix to meet program participant needs and reduce transportation barriers.
- Review a minimum of 176 participant applications.
- Offer work readiness training to 176 youth.
- Place 150 youth in paid internship opportunities with Phoenix employers.
- Provide four weeks/80 hours of work experience to participants.
- Provide support services to reduce barriers.
- Provide incentives to program participants.

In 2024, the YMCA-Maryvale had 81 youth participate and 75 youth successfully completed 80 hours; NM had 82 youth participate and 70 youth successfully completed 80 hours. In total, the 2024 Summer R.I.S.E. program had 163 youth participate in the work experience, with 145 youth completing the full 80 hours. More than 80 employers representing various industry sectors, including technology, health care, government, nonprofit, machinery manufacturing and retail, participated in 2024.

### **Financial Impact**

General Funds have already been allocated for this program in the amount of \$250,000. Chase will contribute an additional \$125,000 directly to PPF, and PPF will pay the City for additional youth services.

### **Concurrence/Previous Council Action**

In March 2021, City Council authorized the City to contract with NM and the YMCA for youth workforce development services under Ordinance S-47403.

### **Responsible Department**

This item is submitted by Deputy City Manager John Chan and the Community and Economic Development Department.



**\*\*\*REQUEST TO WITHDRAW (SEE ATTACHED MEMO)\*\*\* Issuance of Senior Rental Housing Revenue Refunding Bonds (Christian Care Surprise, Inc. Project), Series 2025 (Resolution 22286) - Citywide & Out of City**

Requests City Council approval for the issuance of Senior Rental Housing Revenue Refunding Bonds (Christian Care Surprise Project), Series 2025, to be issued in one or more taxable and/or tax-exempt series in an aggregate principal amount not to exceed \$80,000,000.

**Summary**

Request City Council adoption of a Resolution (**Attachment A**) granting approval of the proceedings under which The Industrial Development Authority of the City of Phoenix, Ariz., (the “Phoenix IDA”) has previously resolved to issue up to \$80,000,000 of Senior Rental Housing Revenue Refunding Bonds (the “Revenue Bonds”) for use by Christian Care Surprise, Inc., (the “Borrower”), an Arizona nonprofit corporation, to:

- a. Finance or refinance the costs of acquisition, construction, improvement, equipping or operation of a senior living facility community, commonly referred to as “Fellowship Square Surprise,” which includes,
- b. Effecting a current refunding of the outstanding 2016 Bonds;
- c. Effect a current refunding of the outstanding 2016 Affiliate Loan;
- d. Funding a debt service reserve fund for the Revenue Bonds; and
- e. Pay certain costs and expenses related to the issuance of the Revenue Bonds.

**Concurrence/Previous Council Action**

The Phoenix IDA Board has previously resolved to issue the Revenue Bonds at its meeting held on March 20, 2025.

**Location**

The Christian Care company is headquartered at 200 W. Dunlap Avenue, Suite 250, in Phoenix, Arizona. The Project is located at or near 16477 W. Bell Road, in Surprise, Arizona.

With the exception of certain housing bonds, the Phoenix IDA can finance projects located anywhere in Arizona. In addition, the Phoenix IDA may issue bonds to finance projects outside of Arizona, if the out-of-state project provides a benefit within the

State.

Council Districts: Citywide and Out of City

**Responsible Department**

This item is submitted by Deputy City Manager Ginger Spencer.

## ATTACHMENT A

**THIS IS A DRAFT COPY ONLY AND IS NOT THE OFFICIAL COPY OF THE FINAL,  
ADOPTED RESOLUTION**

RESOLUTION \_\_\_\_\_

A RESOLUTION GRANTING FINAL APPROVAL OF THE ISSUANCE, IN ONE OR MORE TAXABLE OR TAX-EXEMPT SERIES, OF AN AMOUNT NOT TO EXCEED \$80,000,000 PRINCIPAL AMOUNT OF SENIOR RENTAL HOUSING REVENUE REFUNDING BONDS (CHRISTIAN CARE SURPRISE, INC. PROJECT), SERIES 2025, OF THE INDUSTRIAL DEVELOPMENT AUTHORITY OF THE CITY OF PHOENIX, ARIZONA

\_\_\_\_\_  
WHEREAS, The Industrial Development Authority of the City of Phoenix, Arizona (the “Issuer”), is a nonprofit corporation designated a political subdivision of the State of Arizona (the “State”) incorporated with the approval of the City of Phoenix, Arizona (the “City”); and

WHEREAS, Title 35, Chapter 5, of the Arizona Revised Statutes, Section 35-701 *et seq.*, as amended (the “Act”), authorizes the Issuer to issue revenue bonds for the purposes set forth in the Act, including the making of secured and unsecured loans to finance or refinance the acquisition, construction, improvement, equipping or operation of a “project” (as defined in the Act) whenever the Board of Directors of the Issuer finds such loans to further advance the interests of the Issuer or the public interest, and to refund outstanding obligations incurred by an enterprise to finance the costs of a “project” when the Board of Directors of the Issuer finds such loans to be in furtherance of the purposes of the Authority or in the public interest; and



WHEREAS, The Industrial Development Authority of the County of Maricopa (the “2016 Issuer”), issued its Senior Living Facility Revenue Bonds (Christian Care Surprise, Inc. Project), Series 2016 (the “2016 Bonds”), in an aggregate principal amount of \$64,250,000, and loaned the proceeds thereof to Christian Care Surprise, Inc., an Arizona nonprofit corporation (the “Borrower”), and an exempt organization described under the Internal Revenue Code of 1986, as amended (the “Code”), to, together with other available moneys, (a) finance a portion of the cost of acquiring, constructing and equipping an existing senior living facility located at 16477 W. Bell Road in Surprise, Arizona (the “Facility”), (b) fund a debt service reserve fund, (c) fund capitalized interest, (d) fund an operating reserve fund, (e) fund a capital and maintenance fund, and (f) pay certain costs and expenses incidental thereto;

WHEREAS, pursuant to a Financing Agreement, dated as of November 1, 2016 (the “2016 Financing Agreement”), between the 2016 Issuer and the Borrower, pursuant to which the 2016 Issuer loaned the proceeds of the 2016 Bonds to the Borrower (the “2016 Loan”);

WHEREAS, the 2016 Bonds were issued under the provisions of a Trust Indenture, dated as of November 1, 2016 (the “2016 Indenture”), between the 2016 Issuer and Zions Bank, a division of ZB, National Association (the “2016 Trustee”), pursuant to which the 2016 Issuer assigned to the 2016 Trustee, for the benefit of the owners of the 2016 Bonds, the revenues and receipts to be derived from the 2016 Financing Agreement;

WHEREAS, concurrently with the issuance of the 2016 Bonds, the 2016 Issuer issued its Senior Living Facility Revenue Bonds (Christian Care Retirement Apartments, Inc. Project), Tax Exempt Series 2016 (the “Series C Bonds”) pursuant to the 2016 Indenture for the purpose of funding a loan (the “Series C Loan”) to Christian Care Retirement Apartments, Inc., Christian Care Mesa, Inc. and Christian Care Assisted Living (Phoenix), Inc. (collectively, the “Affiliates”), each an Arizona nonprofit corporation and an exempt organization described under Section 501(c)(3) of the Code;

WHEREAS, upon funding of the Series C Loan, the Affiliates made a loan to the Borrower pursuant to an Affiliate Loan Agreement to provide a portion of the necessary funds to pay a portion of the costs of acquiring, constructing and equipping the Facility, to pay certain costs of issuance and provide funds for other purposes described in the 2016 Indenture (the “2016 Affiliate Loan”);

WHEREAS, the Borrower has requested that the Issuer issue, in one or more taxable or tax-exempt series, its Senior Rental Housing Revenue Refunding Bonds (Christian Care Surprise, Inc. Project), Series 2025 (the “Bonds”), pursuant to a Trust Indenture (the “Indenture”), between the Issuer and Zions Bancorporation, National Association (the “Trustee”), and enter into a Financing Agreement (the “Financing Agreement”), among the Issuer and the Borrower, pursuant to which the Issuer will loan the proceeds of the Bonds to the Borrower for purposes of (a) effecting a current refunding of the outstanding 2016 Bonds, (b) effect a current refunding of the outstanding 2016 Affiliate Loan, (c) funding a debt service reserve fund for the Bonds, and (d) paying certain costs and expenses incidental thereto (the “Project”), all in accordance with the Act; and

WHEREAS, the Issuer, by Resolution 2025-\_\_\_, duly adopted by the Board of Directors of the Issuer at a lawful meeting called and held on March 20, 2025, granted approval of the issuance and sale of the Bonds in an aggregate principal amount not to exceed \$80,000,000; and

WHEREAS, Section 35-721(B) of the Act provides that the proceedings of the Issuer under which the Bonds are to be issued require the approval of the Council of the City; and

WHEREAS, information regarding the Project to be financed with the proceeds of the Bonds has been presented to the Council of the City; and

WHEREAS, it is intended that this Resolution shall constitute approval by the Council of the City pursuant to Section 35-721(B) of the Act with respect to the Bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PHOENIX, ARIZONA as follows:

SECTION 1. The proceedings of the Issuer under which the Bonds are to be issued are hereby approved.

SECTION 2. The issuance of the Bonds and the plan of finance for the Project are hereby approved.

SECTION 3. Notice of Arizona Revised Statutes Section 38-511 is hereby given. The provisions of that statute are by this reference incorporated herein to the extent of their applicability to matters contained herein.

PASSED BY THE COUNCIL OF THE CITY OF PHOENIX, ARIZONA this  
\_\_\_\_ day of April, 2025.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Acting City Attorney

REVIEWED BY:

\_\_\_\_\_  
City Manager



## City of Phoenix

**To:** Ginger Spencer  
Deputy City Manager

**Date:** March 24, 2025

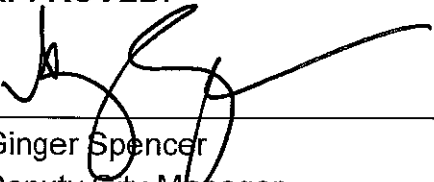
**From:** Diana Cuspard  
Management Assistant II

**Subject:** WITHDRAWAL OF ITEM 52 ON THE MARCH 26, 2025 FORMAL AGENDA – ISSUANCE OF SENIOR RENTAL HOUSING REVENUE REFUNDING BONDS (CHRISTIAN CARE SURPRISE, INC. PROJECT), SERIES 2025 (RESOLUTION 22286) – CITYWIDE & OUT OF CITY

The City Manager's Office requests to withdraw Item 52 - Issuance of Senior Rental Housing Revenue Refunding Bonds (Christian Care Surprise, Inc. Project) on the March 26, 2025, Formal Meeting.

The Phoenix IDA is requesting that this item be withdrawn from the March 26, 2025, Formal Meeting agenda to allow an opportunity to provide a revised resolution. Staff recommends withdrawing this item from the March 26, 2025, Formal Meeting.

**APPROVED:**



Ginger Spencer  
Deputy City Manager

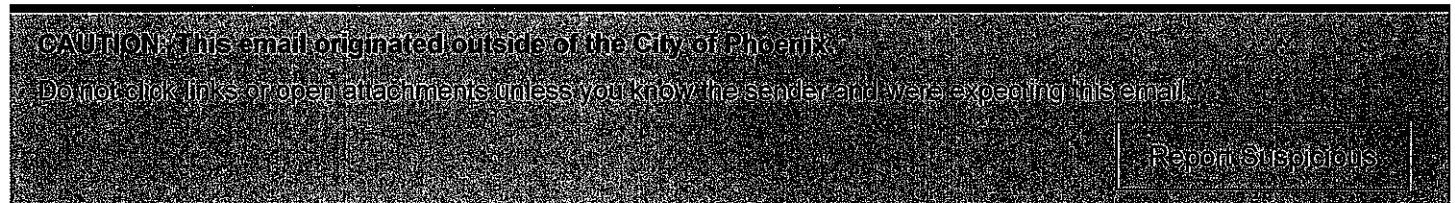
Attachment – March 20, 2025 Email Request

## Diana Cuspard

---

**From:** Frank Enriquez <fenriquez@phoenixida.com>  
**Sent:** Thursday, March 20, 2025 8:51 PM  
**To:** Diana Cuspard; Alisa Blandford  
**Cc:** Deryck Lavelle; Barber, Bryant; Paul Magallanez; Brandon Shobe; Juan Salgado  
**Subject:** RE: City Council Formal Meeting on 3/26/25

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged



Hi Diana and Alisa,

We experienced a technical delay on our end, and we need to pull this request from the City Council Formal Meeting on 3/26/25.

Please reschedule request for the City Council Formal Meeting on 4/9/25 and reply with a confirmation. Should you need additional information, let us know.

Thank you,  
Frank



**Frank Enriquez**

*Administrator - Commercial Lender*

**Phoenix IDA**

Office: (602) 661-7545

Mailing: PO Box 10439 Phoenix, AZ 85064

Office: 2201 E. Camelback Rd., Ste. 405B, Phoenix, AZ  
85016

Web: [www.phoenixida.com](http://www.phoenixida.com) [[phoenixida.com](http://www.phoenixida.com)]

Email: [fenriquez@phoenixida.com](mailto:fenriquez@phoenixida.com)



[[facebook.com](https://www.facebook.com)]



[[linkedin.com](https://www.linkedin.com)]

**From:** Diana Cuspard <diana.cuspard@phoenix.gov>

**Sent:** Tuesday, March 11, 2025 8:33 AM

**To:** Frank Enriquez <fenriquez@phoenixida.com>

**Cc:** Deryck Lavelle <Deryck.Lavelle@phoenix.gov>; Barber, Bryant <Bryant.Barber@wbd-us.com>; Paul Magallanez <pmagallanez@phoenixida.com>; Brandon Shobe <brandon@shobepm.com>; Alisa Blandford



**Phoenix Convention Center Digital Signage Contract - RFP 24-0397 - Request for Award (Ordinance S-51729) - Districts 7 & 8**

Request to authorize the City Manager, or his designee, to enter into a contract with RTS Solutionz, Inc. dba Solutionz to provide digital signage services for the Phoenix Convention Center Department (PCCD). Further request to authorize the City Controller to disburse all funds related to this item. The total value of the contract will not exceed \$735,000.

**Summary**

This contract will provide the design, installation, and ongoing maintenance of a new digital signage system, including approximately 200 media players and a content management system, integrating with the current monitors and housing. Digital signage is strategically located throughout the PCCD client's contracted space, including meeting room entrances, to support communication and wayfinding and to provide event details to client attendees.

During an Americans with Disabilities Act (ADA) audit in 2024, it was determined that the existing system was not in compliance and it would be cost prohibitive to bring the system into compliance. The existing system is outdated and vulnerable to security issues. The media players run on processors approaching 10 years old that frequently fail, requiring manual updates and intervention by staff, further compromising system reliability and security.

The proposed system will feature an ADA-compliant layout allowing for easy interaction by wheelchair users. Additionally, this new system will integrate with the existing exterior signage system, creating operational efficiencies by managing only one system. Transitioning to this modern system will reduce maintenance costs, improve security, and ensure ADA compliance. The intuitive content management system will provide enhanced functionality, including streamlining of content creation and customization, integration with PCCD in-house event management system, and a virtual concierge that displays advertisements when idle. These features will increase operational efficiency and enhance the overall client and attendee experience.

This item has been reviewed and approved by the Information Technology Services Department.

**Procurement Information**

A Request for Proposal procurement was processed in accordance with City of Phoenix Administrative Regulation 3.10.

Thirteen vendors submitted proposals deemed responsive and responsible. An evaluation committee of City staff evaluated the proposals based on the following criteria with a maximum possible point total of 1,000:

- System Design and Scalability, Display, and Hardware Quality (0-300 points)
- Content Management System (CMS) Features (0-250 points)
- Price (0-200 points)
- Project Management, Professional Technical Support and Maintenance (0-150 points)
- Documentation and Training (0-100 points)

After reaching consensus, the evaluation committee recommends award to the following vendor:

- RTS Solutionz, Inc. dba Solutionz: 703.60 points

**Contract Term**

The contract will begin on or about July 1, 2025, for a five-year term with no options to extend.

**Financial Impact**

The aggregate contract value will not exceed \$735,000.

Funding is available in the Phoenix Convention Center Department's operating budget.

**Location**

100 N. 3rd Street  
Council Districts: 7 and 8

**Responsible Department**

This item is submitted by Deputy City Manager John Chan and the Phoenix Convention Center Department.





**Various Satellite Phone Services Contract - RFP-24-0371 - Request for Award (Ordinance S-51743) - Citywide**

Request to authorize the City Manager, or his designee, to enter into a contract with UStronics.com, Inc. to provide various satellite phone services for the City of Phoenix Fire Department. Further request to authorize the City Controller to disburse all funds related to this item. The total value of the contract will not exceed \$75,356.

**Summary**

This contract will provide various satellite phone services for the City of Phoenix Fire Department. These services will include Broadband Global Area Network (BGAN) Service, Iridium Satellite Phone Services, and Very Small Aperture Terminal (VSAT) Service. This procurement was requested by two divisions within the City of Phoenix Fire Department, Special Operations and Technical Services. As mandated by the cooperative agreement with the City of Phoenix Fire Department/Arizona Task Force 1 (AZ-TF1)/Federal Emergency Management Agency National Urban Search and Rescue (FEMA USAR), AZ-TF1 must ensure effective communication capabilities during deployments to disaster zones lacking conventional communication infrastructure. Additionally, AZ-TF1 is obligated to maintain advanced communication capabilities during FEMA deployments.

This item has been reviewed and approved by the Information Technology Services Department.

**Procurement Information**

A Request for Proposal procurement was processed in accordance with City of Phoenix Administrative Regulation 3.10.

Two vendors submitted proposals deemed responsive and responsible. An evaluation committee comprising of City staff evaluated those offers based on the following criteria with a maximum possible point total of 1,000 points:

- Evaluation criteria 1 - Method of Approach (0-350 points)
- Evaluation criteria 2 - Qualifications and Experience (0-300 points)

- Evaluation criteria 3 - Pricing Structures (0-200 points)
- Evaluation criteria 4 - Price (0-150 points)

After reaching consensus, the evaluation committee recommends award to the following vendor:

- UStronics.com, Inc. (618.15 points)

### **Contract Term**

The contract will begin on or about April 1, 2025, for a five-year term with no options to extend.

### **Financial Impact**

The aggregate contract value will not exceed \$75,356.

Funding is available in the City of Phoenix Fire Department's budget.

### **Responsible Department**

This item is submitted by Assistant City Manager Lori Bays and the Fire Department.



**Griffeye Analyzer Toolset Contract - EXC 23-022 - Amendment (Ordinance S-51752) - Citywide**

Request to authorize the City Manager, or his designee, to execute amendment to Contract 158079 with Griffeye Inc. for an assignment from Griffeye Inc. to Magnet Forensics, LLC. Further request to authorize the City Controller to disburse all funds related to this item. The additional expenditures will not exceed \$50,000.

**Summary**

This contract will provide Internet Crimes Against Children (ICAC) investigators and forensic examiners with a seamless way to import all types of image formats for immediate analysis. The purchase of the licenses for the Griffeye Analyze Toolset, which includes CS Operations Server, CS Operations Client, DI Pro, and Lace Carver, will allow the Family Investigations Bureau to continue to use this software. This continuation will allow for seamless transition between the workload of investigators and forensic examiners. Additionally, various features built into the Griffeye Analyze Toolset aim at reducing investigators and forensic examiners exposure to child sex abuse material, thus fostering mental health wellness. The need for additional funds is because the ICAC team has grown in size since the contract was originally awarded. Due to this, we added three additional licenses, which now allows the entire ICAC team to utilize Griffeye at the same time.

**Contract Term**

The contract term remains unchanged, ending on April 4, 2028.

**Financial Impact**

Upon approval of \$50,000 in additional funds, the revised aggregate value of the contract will not exceed \$154,250. Funds are available in the Police Department's budget.

**Concurrence/Previous Council Action**

The City Council previously reviewed this request:

- Griffeye Analyzer Toolset Contract 158079 (Ordinance S-49534) on April 5, 2023.

**Responsible Department**

This item is submitted by Assistant City Manager Lori Bays and the Police Department.



**Customer Engagement Software Contract - EXC 23-003 - Amendment (Ordinance S-51741) - Citywide**

Request to authorize the City Manager, or his designee, to execute an amendment to Contract 157137 with Zencity Technologies US, Inc. to add additional expenditures for the purchase of additional community engagement software, Blockwise, for the Police Department and Communications Office. Further request to authorize the City Controller to disburse all funds related to this item. The additional expenditures will not exceed \$848,000.

**Summary**

Zencity provides a web-based platform to analyze data obtained from relevant sources that include topics as related to the City. It also has the capability to produce reports and surveys that will provide information on how the community views and engages with the City.

Blockwise utilizes enhanced survey technology to enable continuous data collection, cross-platform digital distribution, free-text analysis and classification and organic discourse cross-referencing. This allows Blockwise to collect important data and more accurately measure community sentiment toward public safety.

The Police Department, in partnership with the Communications Office, will use the information collected to improve trust and build relationships in the community. Staff reviewed case studies from other municipalities/law enforcement agencies who used Blockwise to take an innovative approach to increasing community trust, reallocated resources based on the data, and mitigated a crisis situation while keeping the community informed.

**Contract Term**

The contract term remains unchanged, ending on August 31, 2027.

**Financial Impact**

Upon approval of \$848,000 in additional funds, the revised aggregate value of the contract will not exceed \$2,634,880. Funds are available in the various departments' budgets.

**Concurrence/Previous Council Action**

The City Council previously reviewed this request:

- Customer Engagement Software Contract, Contract 157137 (Ordinance S-48907) on August 31, 2022;
- Customer Engagement Software Contract, Contract 157137 (Ordinance S-51240) on September 18, 2024.

**Responsible Department**

This item is submitted by City Manager Jeffrey Barton, Assistant City Manager Lori Bays, the Police Department and the Communications Office.



**Tennant Equipment and Machinery Maintenance Contract - RFA 24-0050 - Amendment (Ordinance S-51764) - Districts 1, 7 & 8**

Request to authorize the City Manager, or his designee, to execute amendment to Contract 160042 with Tennant Sales and Service Company to provide Tennant equipment and machinery maintenance to the Phoenix Police Department. Further request to authorize the City Controller to disburse all funds related to this item. The additional expenditures will not exceed \$20,000.

**Summary**

This contract will provide necessary labor, parts, supplies, and equipment needed to maintain, repair, and clean Tennant custodial equipment. The equipment includes sweepers, scrubbers, and carpet extractors and is necessary to ensure that Tennant equipment performs at optimal levels to maintain the cleanliness of the facilities and to allow work to be completed in an efficient manner.

This amendment is needed to add equipment and maintenance for the Phoenix Police Department's Air Support Unit. This equipment is used to pick up cement and asphalt dust, rocks, and other forms of heavy debris where aircraft is stored and/or parked. Any form of debris can potentially damage the aircraft, especially the rotor blades. Using this equipment helps remove debris quickly and efficiently and reduces maintenance and repair costs.

**Contract Term**

The contract term remains unchanged, ending on November 30, 2028, with no options to extend.

**Financial Impact**

Upon approval of \$20,000 in additional funds, the revised aggregate value of the contract will not exceed \$555,000. Funds are available in the Phoenix Convention Center and Phoenix Police departments' budgets.

**Concurrence/Previous Council Action**

The City Council previously reviewed this request:

- Tennant Equipment and Machinery Maintenance Contract 160042, Ordinance (S-

50286) on November 1, 2023.

**Location**

Phoenix Convention Center Department, 100 N. Third Street  
Council Districts: 7 and 8

Phoenix Deer Valley Airport, 702 W. Deer Valley Road  
Council District: 1

**Responsible Department**

This item is submitted by Assistant City Manager Lori Bays and Deputy City Manager John Chan, and the Police and Phoenix Convention Center departments.





**Master Intergovernmental Agreement with Arizona State University for Services Associated with Police-Related Projects (Ordinance S-51767) - Citywide**

Request to authorize the City Manager, or his designee, to enter into a Master Intergovernmental Agreement (IGA) with the Arizona Board of Regents, Arizona State University (ASU), for services associated with police-related projects in an amount not to exceed \$500,000, dependent on available funding to include funds received from state and federal grants. Further request authorization to enter into project agreements as necessary within the Council-approved expenditure authority, and for the City Controller to disburse all funds related to this item.

**Summary**

The Phoenix Police Department would like to partner with ASU on various police-related projects involving the review and assessment of various police practices and operational procedures. ASU would make its qualified personnel and students available to the City on an as-needed basis to address the City's needs by conducting research and developing recommendations and protocols as necessary on specific projects. ASU's research and related recommendations and protocols can offer to improve police practices and procedures; enhance data collection and reporting; and ensure the law enforcement procedures assessed are aligned with best practices.

**Procurement Information**

A waiver is requested under Phoenix City Code (PCC) 42-20 to PCC 42-18 allowing for mutual indemnification.

**Contract Term**

Upon Council approval, the term of the IGA will be for five years. Provisions of this agreement include an option to renew the IGA for an additional one-year period, which may be exercised by the City Manager, or his designee.

**Financial Impact**

The cost to fund this agreement is \$500,000, dependent on available funding to include funds received from state and federal grants. Compensation for each IRP issued by the City to ASU hereunder shall be on a cost-reimbursement basis and specified in each IRP.

**Concurrence/Previous Council Action**

The previous IGA was approved by City Council at the December 16, 2020 meeting.

**Responsible Department**

This item is submitted by Assistant City Manager Lori Bays and the Police Department.



**Authorization to Apply for, Accept and Enter into Agreements for High Intensity Drug Trafficking Area Grant Funds (Ordinance S-51757) - Citywide**

Request to authorize the City Manager, or his designee, to allow the Police Department to apply for, and enter into, various agreements with the Office of National Drug Control Policy and the Maricopa County Sheriff's Office for up to \$2.5 million in funding through the Fiscal Year (FY) 2026-27 High Intensity Drug Trafficking Area (HIDTA). Further request authorization for the City Treasurer to accept and for the City Controller to disburse all funds related to this item.

**Summary**

The Police Department has applied for and accepted HIDTA funds annually for more than 15 years. Historically, HIDTA funds are used to support and enhance the Police Department's Drug Enforcement Bureau's investigations into illegal narcotic distribution enterprises in the Phoenix metropolitan area and throughout the State of Arizona. These complex investigations usually involve partnerships with other local, state and federal law enforcement agencies. The investigations focus on identifying and disrupting drug trafficking organizations.

The Arizona Alliance Planning Committee HIDTA Executive Board makes all of the HIDTA funding decisions. The Police Department is requesting approval to accept funds and enter into various agreements for any HIDTA funds made available during the funding period. The funding reimburses the City for salary, overtime, percentage of the associated fringe benefits and operational supplies associated with the drug trafficking investigations.

Grant applications are due in April 2025. If approved, the Police Department will move forward with submitting the application.

**Contract Term**

The term of the contract is two years from January 1, 2026 through December 31, 2027.

**Financial Impact**

No matching funds are required.

**Responsible Department**

This item is submitted by Assistant City Manager Lori Bays and the Police Department.



**(CONTINUED FROM DECEMBER 18, 2024 AND JANUARY 15, 2025) - Ordinance to Establish the Network Infrastructure Services License by Creating New Chapter 5D of the Phoenix City Code and to Establish an Effective Date (Ordinance G-7343) - Citywide**

Request City Council approval to adopt an ordinance to establish the Network Infrastructure Services License by creating a new Chapter 5D of the Phoenix City Code to allow for companies that desire to provide fiber-to-the-home services for high-speed internet access.

**Summary**

This proposed City Code amendment will provide the framework for the City to enter into licenses with companies that desire to sell fiber-to-the-home (FTTH) services for high-speed broadband internet access (500 Megabits to 1 Gigabit per second) to end-user customers. The target customers are mostly residential and some small businesses.

City Code currently does not have a specific chapter to allow network infrastructure services to be installed and operated in the right-of-way, and the creation of this code will enable the City to enter into Network Infrastructure Service Licenses with interested providers who desire to install fiber-optic cabling in the City's rights-of-way (ROW) and sell high-speed internet access to residential customers through a FTTH services network.

The new code section (**Attachment A**) will establish the framework for the license, the basis for the long-term agreement with these companies, and will outline the financial terms and payments that companies will remit to reimburse the City for services provided in the installation and operation of their networks, and a fee for the use of the ROW. The license will also outline the requirements for all work that is performed within the ROW and requires inspection and conformance with adopted City codes and requirements.

In 2022, the City of Mesa approved licenses for five companies to provide FTTH services for high-speed internet services. In 2023, the cities of Chandler and Gilbert approved similar licenses for the same purpose. During this time frame,

representatives from AT&T, Google, BAM Broadband/Desert iNet and Zoom Tech Arizona approached City staff to outline their interest and present proposals to build a FTTH network in Phoenix. In 2024, Flying Bull Internet, LLC dba Novos Fiber also expressed an interest in providing network infrastructure services.

On July 1, 2024, the City Council approved Temporary Network Services Construction Licenses for BAM Broadband and Zoom Tech Arizona that allows the companies to begin the permit submittal process and to commence construction until Chapter 5D is adopted and full-term licenses can be issued in early 2025.

### **Concurrence/Previous Council Action**

- On June 21, 2023, this matter was presented to the Transportation, Infrastructure and Planning (TIP) Subcommittee for information and discussion.
- On June 20, 2024, this matter was presented to the TIP Subcommittee for information and discussion.
- On November 20, 2024, the TIP Subcommittee unanimously approved this item.

### **Public Outreach**

The Street Transportation Department met with various industry stakeholders between May 2022 through October 2024, with representatives of the network infrastructure service industry to discuss the new Code Chapter, applicable fees, and the City's proposed license requirements. Additionally, staff discussed the need to meet current City requirements that do not allow micro-trenching in the ROW and also the pavement restoration requirements for surface treatment. These requirements help mitigate negative driver/user experience while utilizing the ROW and ensure longevity of the asphalt. These are critical because the City has performed \$200 million in pavement maintenance at the direction of the Mayor and City Council based upon resident concerns about the conditions of the City maintained streets over the last five years. Based on the feedback from these meetings and the June 21, 2023, TIP Subcommittee, the City adjusted the annual fees for use of the City's right-of-way.

Google Fiber and Gigapower still have concerns about the three percent, six percent, and Annual Minimum Fee (AMF). However, their most significant concerns are that the City does not allow for micro-trenching and the requirement to comply with pavement restoration requirements. The City is working with Google Fiber to install a micro-trench pilot area to evaluate the impacts to the ROW. The City has offered Gigapower the opportunity to do a pilot installation that utilizes ground penetrating radar instead of traditional boring methods to locate existing utilities.

The Communication Workers of America (CWA) union provided an email with

concerns about the quality of work performed by FTTH contractors in Minnesota and Texas. The CWA provided a list of work quality and labor standards that included ROW Contractor Transparency, ROW Contractor Training and Certifications, as well as Monitoring and Penalties. The City verifies that contractors provide proof of insurance and worker's compensation coverage and also verifies that the contractor is licensed with the Arizona Registrar of Contractors. The City inspects contractor work to ensure compliance with all City requirements and has the ability to limit or to stop work by a contractor that is not performing work safely or following City approved construction requirements.

### **Financial Impact**

The new code section proposes a license fee based on a percentage of gross revenues from FTTH customers and an AMF based on the number of residential units passed for use of the City's ROW. In addition, the companies will reimburse the City for plan review and permits, inspections, ROW Management, and other fees for staff time that are directly related to the construction, operation, and repair of the facilities required for the FTTH networks. Staff lowered the upfront AMF from the initial \$12 per home, down to \$9 and now \$6 for each residential unit passed before the three percent or six percent cost structure would become active. This was done because of industry concerns about the upfront installation costs due to not allowing micro-trenching and the pavement restoration requirements. This lower upfront AMF helps reduce upfront installation costs, and the City created a category for FTTH installation concurrent with new subdivision developments that does not require payment until at least 50 percent of the homes in a subdivision are sold.

On October 18, 2024, in accordance with A.R.S. 9-499.15 and City of Phoenix Administrative Regulations 1.98, the City posted on its website and social media page that the new fees in Chapter 5D will be on a City Council agenda on December 18, 2024, or later.

### **Responsible Department**

This item is submitted by Deputy City Managers Alan Stephenson and Inger Erickson, the Street Transportation Department and the Office of the City Engineer.

ORDINANCE G-

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO AMEND THE PHOENIX CITY CODE BY ADDING A NEW CHAPTER 5D TITLED NETWORK INFRASTRUCTURE SERVICES.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PHOENIX AS FOLLOWS:

SECTION 1. ARTICLE I. PURPOSE, FINDINGS AND DEFINITIONS

SEC. 5D-1. PURPOSE AND FINDINGS.

A. THE PURPOSE OF THIS CHAPTER IS TO ESTABLISH A POLICY GOVERNING THE MANAGEMENT OF PUBLIC HIGHWAYS FOR THE PROVISION OF NETWORK INFRASTRUCTURE SERVICES AND OPEN ACCESS WHOLESALE SERVICES. THE POLICY ENABLES THE CITY TO:

1. ISSUE LICENSES TO NETWORK INFRASTRUCTURE SERVICE PROVIDERS AND OPEN ACCESS WHOLESALE SERVICE PROVIDERS WHO USE THE PUBLIC HIGHWAYS TO PROVIDE SERVICES ON A COMPETITIVELY NEUTRAL AND NONDISCRIMINATORY BASIS, EXCEPT IN CASES WHERE STATE LAW FORBIDS ESTABLISHMENT OF A LICENSE REQUIREMENT;
2. MANAGE THE PUBLIC HIGHWAYS IN ORDER TO MINIMIZE THE IMPACT AND COST TO PHOENIX CITIZENS FOR THE PLACEMENT OF FACILITIES WITHIN PUBLIC HIGHWAYS;
3. MANAGE THE HIGHWAYS TO MAXIMIZE THEIR EFFICIENT USE, THEREBY MINIMIZING THE FORECLOSURE OF FUTURE ADDITIONAL USES OF SUCH RIGHTS-OF-WAY; AND
4. PROVIDE FOR THE COMPENSATION FOR THE COMMERCIAL USE OF PUBLIC HIGHWAYS TO PROVIDE SERVICES.

B. THE PHOENIX CITY COUNCIL FINDS THAT THE PUBLIC HIGHWAYS CONSTITUTE A VALUABLE PUBLIC ASSET:

1. HAVING BEEN ACQUIRED AND MAINTAINED BY THE CITY OVER MANY YEARS AT GREAT TAXPAYER EXPENSE;



2. PROVIDING UNIQUELY VALUABLE PROPERTY THAT NETWORK INFRASTRUCTURE SERVICE AND OPEN ACCESS WHOLESALE SERVICE LICENSEES MAY WISH TO USE FOR PROFIT-MAKING PURPOSES THAT MAY NOT NECESSARILY BENEFIT ALL THE RESIDENTS OF THE CITY; AND

3. REPRESENTING PUBLIC INVESTMENTS FOR WHICH THE TAXPAYERS ARE ENTITLED TO A FAIR MONETARY RETURN ON THE CITY'S PAST AND FUTURE INVESTMENT IN THE CITY'S INFRASTRUCTURE.

C. THEREFORE, IN THIS ARTICLE THE PHOENIX CITY COUNCIL INTENDS:

1. TO CONSERVE THE LIMITED PHYSICAL CAPACITY OF THE PUBLIC HIGHWAYS HELD IN PUBLIC TRUST BY THE CITY; AND

2. TO ENSURE THAT THE CITY'S CURRENT AND ONGOING COSTS OF GRANTING AND REGULATING PRIVATE ACCESS TO AND USE OF THE PUBLIC HIGHWAYS ARE FULLY PAID BY THE PERSONS SEEKING SUCH ACCESS AND CAUSING SUCH COSTS.

#### SEC. 5D-2. DEFINITIONS.

FOR THE PURPOSE OF THIS CHAPTER, UNLESS THE CONTEXT OTHERWISE REQUIRES, THE FOLLOWING TERMS, PHRASES, WORDS, AND THEIR DERIVATIVES SHALL HAVE THE MEANINGS GIVEN HEREIN.

*ANNUAL MINIMUM FEE (AMF)* MEANS THE ANNUAL FEE THAT IS REQUIRED FOR USE OF THE PUBLIC HIGHWAYS FOR THE INSTALLATION AND OPERATION OF THE NETWORK FACILITIES TO PROVIDE FIBER-OPTIC SERVICES.

*CITY* MEANS THE CITY OF PHOENIX, A MUNICIPAL CORPORATION OF THE STATE OF ARIZONA, AND ALL OF THE TERRITORY WITHIN ITS PRESENT AND FUTURE CORPORATE BOUNDARIES.

*CITY CODE OR CODE* MEANS PHOENIX CITY CODE.

*COLLECTOR STREET* MEANS ALL STREETS THAT PROVIDE DIRECT ACCESS TO RESIDENTIAL, COMMERCIAL, INDUSTRIAL, OR OTHER ABUTTING LAND, AND FOR TRAFFIC MOVEMENTS THAT CONNECT TO LOCAL OR ARTERIAL STREETS OR BOTH.

*END-USER CUSTOMER* MEANS A PERSON OR BUSINESS THAT IS A FEE-PAYING CUSTOMER OF THE NETWORK INFRASTRUCTURE SERVICE LICENSEE OR, IF

THE CUSTOMER'S INTERNET ACCESS IS PROVIDED THROUGH AN OPEN ACCESS WHOLESALE SERVICE, THE FEE-PAYING CUSTOMER OF THE INTERNET SERVICE PROVIDER.

*FACILITIES* MEANS THE PLANT, EQUIPMENT, AND PROPERTY USED IN THE PROVISION OF NETWORK INFRASTRUCTURE SERVICES AND OPEN ACCESS WHOLESALE SERVICES THAT ARE NOT OWNED BY THE CITY, INCLUDING BUT NOT LIMITED TO WIRES, PIPES, CONDUITS, PEDESTALS, AND OTHER APPURTENANCES PLACED IN, ON, ABOVE, OR UNDER PUBLIC HIGHWAYS.

*GROSS REVENUES* INCLUDES ALL REVENUES COLLECTED BY THE LICENSEE IN THE DELIVERY OF INTERNET ACCESS TO END-USER CUSTOMERS OR REVENUES COLLECTED IN THE FORM OF RENT OR LEASE PAYMENTS, INCLUDING THE FEE FOR SERVICE INSTALLATION AND ACTIVATION, MONTHLY FEE FOR INTERNET ACCESS, THE RENT OR LEASE PAYMENTS FROM THIRD-PARTY USE OF LICENSEE'S FIBER-OPTIC CIRCUITS, THE RENT OR LEASE PAYMENTS FOR CUSTOMER-PREMISE EQUIPMENT, AND ANY PROPERTY OR IN-KIND CONTRIBUTIONS (SERVICES OR GOODS) RECEIVED BY LICENSEE FROM ITS CUSTOMERS WITHIN THE CITY. GROSS REVENUES DOES NOT INCLUDE LICENSE FEES COLLECTED FROM CUSTOMERS PURSUANT TO SECTION 5D-5(A)(6).

*LICENSE* MEANS THE NON-EXCLUSIVE AUTHORIZATION GRANTED BY THE CITY TO CONSTRUCT, OPERATE, AND MAINTAIN FACILITIES WITHIN ALL OR PART OF THE CITY AND TO OCCUPY OR USE THE PUBLIC HIGHWAYS WITHIN THE CITY. THE LICENSE SHALL BE EVIDENCED BY A SEPARATE GRANTING ORDINANCE AND LICENSE DOCUMENT THAT ARE SUBJECT TO THE TERMS OF THIS CHAPTER.

*LICENSEE* MEANS THE PERSON OR ENTITY TO WHICH LICENSE IS GRANTED FOR THE CONSTRUCTION, OPERATION, MAINTENANCE, AND RECONSTRUCTION OF FACILITIES TO PROVIDE SERVICES TO END-USER CUSTOMERS.

*LICENSE FEE* MEANS EITHER THREE PERCENT (3%) OF GROSS REVENUES OR THE AMF, WHICHEVER IS HIGHER. THE LICENSE FEE FOR OPEN ACCESS WHOLESALE SERVICE MEANS (6%) OF GROSS REVENUES, OR THE AMF, WHICHEVER IS HIGHER.

*LOCAL STREET* MEANS ALL STREETS THAT PROVIDE DIRECT ACCESS TO RESIDENTIAL, COMMERCIAL, INDUSTRIAL, OR OTHER ABUTTING LAND AND FOR LOCAL TRAFFIC MOVEMENTS, AND THAT CONNECT TO COLLECTOR OR ARTERIAL STREETS OR BOTH.

*NETWORK INFRASTRUCTURE SERVICE* MEANS WIRED TRANSMISSION TECHNOLOGY THAT PROVIDES AN END-USER CUSTOMER CONNECTIVITY TO THE INTERNET FOR A FEE. THE SERVICES SHALL NOT INCLUDE CABLE SERVICES (AS DEFINED BY A.R.S. §9-505), VIDEO SERVICES (AS DEFINED BY A.R.S. §9-1401), COMMERCIAL MOBILE RADIO SERVICE (AS DEFINED IN A.R.S. §9-581), OR TELECOMMUNICATIONS SERVICES (AS DEFINED IN A.R.S. §9-581).

*NETWORK INFRASTRUCTURE SERVICE PROVIDER* MEANS THE PERSON OR COMPANY OFFERING NETWORK INFRASTRUCTURE SERVICES.

*OPEN ACCESS WHOLESALE SERVICE* MEANS A TYPE OF NETWORK INFRASTRUCTURE SERVICE WHERE THE FIBER-OPTIC CONNECTION TO THE END-USER CUSTOMER IS LEASED, RENTED, OR MADE AVAILABLE TO AN INTERNET SERVICE PROVIDER THAT OFFERS INTERNET ACCESS SERVICES DIRECTLY TO THE END-USER CUSTOMER.

*OPEN ACCESS WHOLESALE SERVICE PROVIDER* MEANS THE PERSON OR COMPANY THAT HAS A LICENSE TO OFFER NETWORK INFRASTRUCTURE SERVICES WITHIN THE CITY LIMITS WITH THE PRIMARY PURPOSE OF OFFERING WHOLESALE SERVICES.

*PUBLIC HIGHWAY OR HIGHWAY* MEANS ALL ROADS, STREETS AND ALLEYS AND ALL OTHER DEDICATED PUBLIC RIGHTS-OF-WAY AND PUBLIC UTILITY EASEMENTS OF THE CITY. A BRIDGE OWNED BY THE CITY OR OTHER PARTIES IS NOT A PUBLIC HIGHWAY OR A HIGHWAY; USE OF A CITY BRIDGE MAY REQUIRE A BRIDGE MASTER LICENSE AGREEMENT OR A REVOCABLE PERMIT.

*RESIDENTIAL UNIT* AS USED TO CALCULATE THE AMF MEANS ANY PROPERTY USED AS A RESIDENCE, REGARDLESS OF ZONING CLASSIFICATION. IF LICENSEE HAS A CONTRACT TO PROVIDE FIBER-OPTIC SERVICES TO A MULTIPLE DWELLING UNIT COMPLEX, INCLUDING CONDOMINIUMS OR APARTMENTS, LICENSEE SHALL INCLUDE THE TOTAL NUMBER OF RESIDENTIAL UNITS AVAILABLE WITHIN THE PROPERTY FOR CALCULATION OF THE AMF.

*RIGHTS-OF-WAY OR ROW* SHALL HAVE THE SAME MEANING AS PUBLIC HIGHWAY OR HIGHWAY.

*TELECOMMUNICATIONS CORPORATION* MEANS A CORPORATION WITH A VALID CITY TELECOMMUNICATIONS LICENSE TO OFFER TELECOMMUNICATIONS SERVICES THAT MAY PROVIDE END-USER CUSTOMERS CONNECTIVITY TO THE INTERNET FOR A FEE UNDER THE TERMS OF ITS TELECOMMUNICATIONS LICENSE.

## ARTICLE II. LICENSE TO OCCUPY RIGHTS-OF-WAY

### SEC. 5D-3. LICENSE REQUIRED.

A NETWORK INFRASTRUCTURE SERVICE PROVIDER OR AN OPEN ACCESS WHOLESALE SERVICE PROVIDER SHALL NOT INSTALL, MAINTAIN, CONSTRUCT, REPAIR, OR OPERATE FACILITIES IN ANY PUBLIC HIGHWAY IN THE CITY, OR PROVIDE SERVICES BY MEANS OF SUCH FACILITIES, UNLESS A LICENSE TO USE THE HIGHWAYS TO PROVIDE SERVICES HAS FIRST BEEN GRANTED BY THE PHOENIX CITY COUNCIL UNDER THIS CHAPTER.

### SEC. 5D-4. LICENSE TERM.

LENGTH OF LICENSE. ANY LICENSE GRANTED BY THE CITY PURSUANT TO THIS CHAPTER SHALL COMMENCE UPON APPROVAL. THE LICENSE SHALL BE EFFECTIVE FOR A PERIOD OF FIVE (5) YEARS, AND SUBJECT TO THE CONDITIONS AND RESTRICTIONS PROVIDED IN THE LICENSE AND THIS CHAPTER.

### 5D-5. COMPENSATION.

#### A. LICENSEE SHALL:

1. PAY ANY APPLICABLE TRANSACTION PRIVILEGE TAX OR APPLICABLE USE TAX, AS MAY BE SPECIFIED FROM TIME TO TIME IN CHAPTER 14 OF THE PHOENIX CITY CODE.
2. PAY ALL FEES RELATED TO THE PLAN REVIEW AND ISSUANCE OF CONSTRUCTION PERMITS, INSPECTIONS FEES, RIGHT-OF-WAY AND TEMPORARY RESTRICTION AND CLOSURE SYSTEM (TRACS) PERMITS, AND PRE-CONSTRUCTION MEETING FEES. ALSO PAY ALL FEES RELATED TO PERMITS AND INSPECTIONS THAT MAY BE REQUIRED BY THE PLANNING & DEVELOPMENT DEPARTMENT.
3. REIMBURSE THE CITY FOR ITS ACTUAL AND DOCUMENTED COSTS IF THE CITY REASONABLY REQUIRES RETAINING OUTSIDE PERSONS TO REVIEW PLANS, OUTSIDE INSPECTORS TO MONITOR THE INSTALLATION OF FACILITIES, AND ANY OTHER CONSTRUCTION RELATED WORKERS TO MEET TIMEFRAMES DESIRED BY THE LICENSEE.
4. PAY ALL REASONABLE COSTS ASSOCIATED WITH THE CONSTRUCTION, MAINTENANCE, AND OPERATION OF ITS FACILITIES IN THE PUBLIC HIGHWAYS USED TO PROVIDE

SERVICES, INCLUDING REASONABLE COSTS ASSOCIATED WITH DAMAGE CAUSED TO THE PUBLIC HIGHWAYS.

5. MAKE ALL PAYMENTS FOR PERMITS, INSPECTIONS, AND RIGHT-OF-WAY MANAGEMENT (ROWM) FEES WITHIN THIRTY (30) DAYS OF THE DATE ON THE INVOICE. ANY FEES NOT PAID ON A TIMELY BASIS ARE SUBJECT TO COLLECTIONS ACTION AND FEES AFTER 120 DAYS PAST DUE. THE COLLECTIONS FEE WILL BE ADDED TO THE PAST DUE AMOUNT AND MUST BE PAID TO HAVE THE ACCOUNT CURRENT. WHILE IN COLLECTIONS STATUS FOR ANY PAYMENTS, THE LICENSEE WILL NOT BE ABLE TO SUBMIT PERMITS, PERFORM CONSTRUCTION WORK IN THE ROW, OR REQUEST TRACS PERMITS.

6. ACKNOWLEDGE THAT THE CITY'S RIGHT-OF-WAY IS HELD IN PUBLIC TRUST AND IS A VALUABLE ASSET THAT REQUIRES FAIR AND REASONABLE COMPENSATION FOR ITS USE BY LICENSEE.

a. IF LICENSEE IS OFFERING INTERNET SERVICES DIRECTLY TO THE END-USER CUSTOMER AND IS THE INTERNET SERVICE PROVIDER (ISP), THE LICENSE FEE SHALL BE THE GREATER OF THE TWO OPTIONS: EITHER THREE (3%) PERCENT OF GROSS REVENUES, OR THE ANNUAL MINIMUM FEE.

b. IF LICENSEE IS PROVIDING OPEN ACCESS WHOLESALE SERVICE THAT LEASES, RENTS, OR OTHERWISE PROVIDES ITS FACILITIES TO AN ISP TO OFFER INTERNET ACCESS TO END-USER CUSTOMERS, THE LICENSE FEE SHALL BE THE GREATER OF THE TWO OPTIONS: EITHER SIX (6%) PERCENT OF GROSS REVENUES DERIVED FROM THE LEASE, RENT, OR AVAILABILITY OF ITS FACILITIES TO AN ISP, OR THE ANNUAL MINIMUM FEE.

c. ANNUAL MINIMUM FEE. AFTER 12-MONTHS FROM THE DATE THAT THE LICENSE IS EXECUTED, AND ON EACH SUCCESSIVE ANNIVERSARY OF THAT DATE, THE LICENSEE SHALL CALCULATE THE ANNUAL MINIMUM FEE (AMF) PAYABLE TO THE CITY.

i) THE AMF FOR JANUARY 1, 2025 THROUGH DECEMBER 31, 2029 IS \$6.00 (SIX DOLLARS) MULTIPLIED BY THE NUMBER OF RESIDENTIAL UNITS THAT LICENSEE HAS PASSED ON A LOCAL STREET AND A COLLECTOR STREET WITH ITS FACILITIES. THE AMF RATE FOR RESIDENTIAL UNITS PASSED SHALL

INCREASE AT EACH FIVE-YEAR RENEWAL BASED ON THE CUMULATIVE CONSUMER PRICES INDEX ALL URBAN CONSUMERS (CPI-U) U.S. CITY AVERAGE FOR THE MONTH OF JUNE DURING EACH YEAR OF THE LICENSE, PROVIDED THAT THE ANNUAL FEE FOR EACH RESIDENTIAL UNIT PASSED SHALL NOT BE LESS THAN THE FEE FROM THE PREVIOUS FIVE-YEAR LICENSE TERM.

d. IF LICENSEE IS PROVIDING INTERNET SERVICES DIRECTLY TO THE END-USER CUSTOMER AND THE THREE PERCENT (3%) OF GROSS REVENUES EXCEEDS THE AMF, THEN THE LICENSEE SHALL ONLY REMIT THE 3% OF GROSS REVENUES TO CITY.

i) IF 3% OF GROSS REVENUES DOES NOT EXCEED THE AMF, THEN LICENSEE SHALL REMIT ONLY THE AMF TO CITY.

e. IF LICENSEE IS PROVIDING ITS FACILITIES AS OPEN ACCESS WHOLESALE SERVICES TO INTERNET SERVICE PROVIDERS AND THE SIX PERCENT (6%) OF GROSS REVENUES EXCEEDS THE AMF, THEN THE LICENSEE SHALL ONLY REMIT THE 6% OF GROSS REVENUES TO CITY.

i) IF 6% OF GROSS REVENUES DOES NOT EXCEED THE AMF, THEN LICENSEE SHALL REMIT ONLY THE AMF TO CITY.

#### B. NEW RESIDENTIAL SUBDIVISIONS

1. LICENSEE MAY COORDINATE WITH THE DEVELOPER TO INSTALL NETWORK INFRASTRUCTURE FACILITIES WITHIN THE RIGHT-OF-WAY OF A RESIDENTIAL SUBDIVISION PRIOR TO COMPLETION OF THE STREET ASPHALT LAYER.
2. IF LICENSEE INSTALLS ITS FACILITIES IN THE RIGHT-OF-WAY CONCURRENT WITH NEW STREET CONSTRUCTION THAT DOES NOT DISTURB THE ASPHALT SURFACE, LICENSEE WILL NOT BE SUBJECT TO THE STREET RESTORATION REQUIREMENTS IN CITY CODE §31-49.1.
3. FACILITIES INSTALLED UNDER THIS SECTION WILL NOT BE SUBJECT TO THE MONTHLY LICENSE FEE AND ANY RESIDENTIAL UNITS PASSED WILL NOT BE INCLUDED IN THE CALCULATION OF AMF UNTIL THE DEVELOPER HAS CLOSED

ESCROW ON FIFTY-ONE PERCENT (51%) OF THE RESIDENTIAL UNITS.

- a. IF THE SUBDIVISION IS DEVELOPED IN PHASES, THEN THE MONTHLY LICENSE FEE OR AMF SHALL BE IMPLEMENTED WHEN THE DEVELOPER HAS CLOSED ESCROW ON FIFTY-ONE PERCENT (51%) OF THE RESIDENTIAL UNITS IN THAT PHASE OF THE SUBDIVISION.

C. LICENSEE SHALL REMIT QUARTERLY LICENSE FEE PAYMENTS.

1. AT THE END OF EACH CALENDAR QUARTER, LICENSEE SHALL CALCULATE AND REMIT TO CITY A LICENSE FEE PAYMENT.

2. THE LICENSEE SHALL SEND THE QUARTERLY LICENSE FEE PAYMENT SO THAT THE PAYMENT IS RECEIVED BY THE CITY ON OR BEFORE:

- a. 1Q (JANUARY 1 - MARCH 31) PAYMENT TO CITY BY MAY 31;
- b. 2Q (APRIL 1 – JUNE 30) PAYMENT TO CITY BY AUGUST 31;
- c. 3Q (JULY 1 – SEPTEMBER 30) PAYMENT TO CITY BY NOVEMBER 30;
- d. 4Q (OCTOBER 1 – DECEMBER 31) PAYMENT TO CITY BY FEBRUARY 28.

3. THE FIRST QUARTERLY FEE PAYMENT SHALL BE MADE AFTER CLOSE OF THE QUARTER DURING WHICH THE LICENSEE BEGINS PROVIDING SERVICE TO ANY END-USER CUSTOMERS.

4. THE LICENSEE MAY IDENTIFY AND COLLECT, AS A SEPARATE ITEM ON THE REGULAR BILL OF ANY END-USER CUSTOMER, THE AMOUNT OF THE LICENSE FEE ON GROSS REVENUES.

5. THE LICENSE FEE WILL NOT BE AN OFFSET TO THE TRANSACTION PRIVILEGE TAX OR ANY OTHER FEDERAL, STATE OR LOCAL TAX THAT MAY BE ASSESSED. LICENSEE ACKNOWLEDGES THAT CITY WILL PASS ON ITS TRANSACTION PRIVILEGE TAX LIABILITY AS A LICENSOR OF REAL PROPERTY TO LICENSEE AND LICENSEE SHALL PAY SUCH AMOUNT. LICENSEE MAY IDENTIFY AND COLLECT, AS A SEPARATE ITEM ON THE REGULAR BILL OF ANY END-USER CUSTOMER, THE AMOUNT SO PASSED ON.

6. LATE PAYMENT PENALTY FOR ALL FEES. ANY FEE PAYMENT DUE TO THE CITY THAT IS NOT RECEIVED BY THE DATE SPECIFIED IN SECTION 5D-5(C)(2) SHALL BE SUBJECT TO A LATE PAYMENT FEE OF ONE PERCENT (1%) PER MONTH.

SEC. 5D-6. CITY POLICE POWER; CONTINUING JURISDICTION.

A. THE LICENSEE SHALL AT ALL TIMES BE SUBJECT TO ALL LAWFUL EXERCISE OF THE POLICE POWER BY THE CITY, INCLUDING ANY AND ALL CHAPTERS, RULES, OR REGULATIONS WHICH THE CITY HAS ADOPTED OR MAY ADOPT, AND ALL LAWS, RULES, REGULATIONS, ORDERS, AND POLICIES OF THE STATE AND THE UNITED STATES GOVERNMENT. IN THE EVENT OF A CONFLICT BETWEEN THIS CHAPTER AND OTHER PROVISIONS OF THE CITY CODE, THE STRICTER REQUIREMENT SHALL APPLY.

B. THE CITY SHALL HAVE CONTINUING JURISDICTION AND SUPERVISION OVER ANY FACILITIES LOCATED WITHIN OR ON RIGHTS-OF-WAY. IT IS RECOGNIZED THAT THE DAILY ADMINISTRATIVE, SUPERVISORY, AND ENFORCEMENT RESPONSIBILITIES OF THE PROVISIONS OF THIS CHAPTER SHALL BE DELEGATED AND ENTRUSTED TO THE CITY MANAGER OR DESIGNEE TO INTERPRET, ADMINISTER, AND ENFORCE THE PROVISIONS OF THIS CHAPTER, AND TO PROMULGATE STANDARDS REGARDING THE CONSTRUCTION, RECONSTRUCTION, RELOCATION, MAINTENANCE, REPAIR, DISMANTLING, ABANDONMENT, OR USE OF THE FACILITIES WITHIN THE RIGHTS-OF-WAY.

# # #





**City of Phoenix**  
OFFICE OF THE CITY ENGINEER

**To:** Mayor and City Council

**Date:** January 15, 2025

**From:** Eric Froberg  
City Engineer

**Subject:** CONTINUANCE OF ITEM 54 ON THE JANUARY 15, 2025, FORMAL AGENDA – ORDINANCE TO ESTABLISH THE NETWORK INFRASTRUCTURE SERVICES LICENSE BY CREATING NEW CHAPTER 5D OF THE PHOENIX CITY CODE AND TO ESTABLISH AN EFFECTIVE DATE (ORDINANCE G-7343)

Item 54, Ordinance to Establish the Network Infrastructure Services License by Creating New Chapter 5D of the Phoenix City Code and to Establish an Effective Date (ordinance G-7343), is a request to adopt an ordinance to establish a new Chapter 5D of the Phoenix City Code to allow companies to provide fiber-to-the-home services for high-speed internet access.

Staff is requesting to continue the item from the January 15, 2025, meeting agenda to the March 26, 2025, agenda. The reason for this request is to allow staff to continue working with stakeholders on some outstanding items.

Staff concurs with this request for continuance.

Approved:

  
\_\_\_\_\_  
Alan Stephenson  
Deputy City Manager




## City of Phoenix

OFFICE OF THE CITY ENGINEER

**To:** Mayor and City Council

**Date:** January 13, 2025

**From:** Eric Froberg  
City Engineer 

**Subject:** CONTINUANCE OF ITEM 54 ON THE JANUARY 15, 2025, FORMAL AGENDA – ORDINANCE TO ESTABLISH THE NETWORK INFRASTRUCTURE SERVICES LICENSE BY CREATING NEW CHAPTER 5D OF THE PHOENIX CITY CODE AND TO ESTABLISH AN EFFECTIVE DATE (ORDINANCE G-7343)

Item 54, Ordinance to Establish the Network Infrastructure Services License by Creating New Chapter 5D of the Phoenix City Code and to Establish an Effective Date (ordinance G-7343), is a request to adopt an ordinance to establish a new Chapter 5D of the Phoenix City Code to allow companies to provide fiber-to-the-home services for high-speed internet access.

Staff is requesting to continue the item from the January 15, 2025, meeting agenda to the January 22, 2025, agenda. The reason for this request is to allow staff to continue working with stakeholders on some outstanding items.

Staff concurs with this request for continuance.

Approved:



Alan Stephenson  
Deputy City Manager



## City of Phoenix

**To:** Alan Stephenson  
Deputy City Manager

**Date:** December 17, 2024


**From:** Eric Froberg  
City Engineer

**Subject:** CORRECTION FOR CONTINUANCE REQUEST FOR ITEM 89 ON THE DECEMBER 18, 2024 FORMAL AGENDA – ORDINANCE TO ESTABLISH THE NETWORK INFRASTRUCTURE SERVICES LICENSES BY CREATING NEW CHAPTER 5D OF THE PHOENIX CITY CODE AND TO ESTABLISH AN EFFECTIVE DATE (ORDINANCE G-7343)

The original continuance request for this item noted the request was to continue this item to January 15, 2024. This memo corrects that date, and requests Item 89, Ordinance to Establish the Network Infrastructure Services Licenses by Creating New Chapter 5D of the Phoenix City Code and to Establish an Effective Date (Ordinance G-7343) be continued to January 15, 2025.

Approved by:

  
Alan Stephenson  
Deputy City Manager


  
Date



**City of Phoenix**  
OFFICE OF THE CITY ENGINEER

**To:** Mayor and City Council

**Date:** December 12, 2024

**From:** Eric Froberg   
City Engineer

**Subject:** CONTINUANCE OF ITEM 89 ON THE DECEMBER 18, 2024, FORMAL AGENDA – ORDINANCE TO ESTABLISH THE NETWORK INFRASTRUCTURE SERVICES LICENSE BY CREATING NEW CHAPTER 5D OF THE PHOENIX CITY CODE AND TO ESTABLISH AN EFFECTIVE DATE (ORDINANCE G-7343)

Item 89, Ordinance to Establish the Network Infrastructure Services License by Creating New Chapter 5D of the Phoenix City Code and to Establish an Effective Date (ordinance G-7343), is a request to continue item from the December 18<sup>th</sup> meeting agenda to the January 15, 2024 agenda. The reason for this request is to allow staff to continue work with stakeholders on some outstanding items.

Staff concurs with this request for continuance.

Approved:

  
Alan Stephenson  
Deputy City Manager



**Voluntary Acquisition of Real Property Located at 2727 E. Washington Street, 1616 E. Lincoln Street, 1616 and 1702 E. Grant Streets for Phoenix Sky Harbor International Airport (Ordinance S-51776) - District 8**

Request to authorize the City Manager, or his designee, to perform all acts necessary to acquire real property located at 2727 E. Washington Street, 1616 E. Lincoln Street, 1616 and 1702 E. Grant streets in fee simple title, together with associated improvements and appurtenances. Acquisition is to be by voluntary purchase from Salt River Project (SRP) at a price not to exceed the City's appraised value plus usual and customary closing costs. Further request the City Council to grant an exception to Phoenix City Code Section 42-20 authorizing inclusion in the purchase agreements of indemnification and limiting the City's rights to obtain legal redress, damages or compensation which otherwise would be prohibited by Phoenix City Code Section 42-18(B). The purchase agreements may contain other terms and conditions deemed necessary and appropriate including a waiver of mineral rights from the Union Pacific Railroad and associated costs. Additionally request to authorize the City Controller to disburse, and for the City Treasurer to accept, all funds related to this item.

**Summary**

The real property to be acquired is owned by SRP, totals approximately 13.7 acres and is surrounded by Aviation controlled property.

The real property located on East Washington Street is strategically located north of Phoenix Sky Harbor International Airport's (Airport) north airfield operations and is within the Airport's North Voluntary Property Acquisition Program. This property consists of one parcel, and is approximately 3.5 acres, improved with an approximate 21,000 square foot office building, a 22,500 square foot warehouse, ancillary structures and associated land improvements.

The real property on Lincoln and Grant streets are located within the Airport's Sky Harbor Center and has rail access. 1616 E. Lincoln Street consists of one parcel and is approximately 9.5 acres, improved as an industrial facility with an approximate 16,200 square foot office structure, 69,000 square feet of garage, warehouse and dock space and associated land improvements. The remaining four parcels located at 1616 and 1702 E. Grant streets total approximately 29,000 square feet and are improved

with asphalt, curb, gutter, sidewalk, and fencing.

Once the properties are acquired, the Aviation Department will demolish the structures and existing improvements in favor of improvements to support future airport development and other strategic property acquisitions.

The parcels to be acquired are identified in **Attachment A**.

**Financial Impact**

Funding is available in the Aviation Department's Capital Improvement Program.

**Location**

2727 E. Washington Street, 1616 E. Lincoln Street, 1616 and 1702 E. Grant streets.  
Council District: 8

**Responsible Department**

This item is submitted by Deputy City Manager Mario Paniagua and the Aviation and Finance departments.

## Attachment A

### Property Identification

The following parcels included in this request are identified by the Maricopa County Assessor's parcel number (APN) and the addresses.

Project WBS #	APN	Address/Location
AV01080001	121-61-007Q	2727 E. Washington Street
	115-12-040A	1702 E. Grant Street
	115-12-042A	1702 E. Grant Street
	115-12-044A	1702 E. Grant Street
	115-12-045A	1616 E. Grant Street
	115-12-154	1616 E. Lincoln Street



## **IT Staffing Services Contracts for Aviation - Solicitation Recommendation Request to Award (Ordinance S-51731) - District 8**

Request to authorize the City Manager, or his designee, to enter into contracts with 22nd Century Technologies, Inc., Acro Service Corporation, California Creative Solutions, Inc. dba CCS Global Tech, Cogent Infotech Corporation, InfoPeople Corporation, Intratek Computer, Inc., PROLIM Global Corporation, Softworld, LLC, Solu Technology Partners, LLC, and Tryfacta, Inc. to provide IT Staffing Services for the Aviation Department. Further request to authorize the City Controller to disburse all funds related to this item. The total value of the contracts will be up to \$26,000,000.

### **Summary**

These contracts will provide information technology contract (IT) staffing services for the Aviation Department's (Aviation) Technology Division (Technology). Contract IT staff are necessary to supplement the Aviation technology employees in order to support the 24x7x365 operations and support of Aviation's mission critical IT systems. Some of Aviation's critical IT systems include common use check-in and boarding system, flight information and resource management system, airfield surface management system, ground transportation management system, video surveillance system, parking revenue control system, public address system, badging, access control and alarm monitoring system. The utilization of supplemental contracted IT staff allows the Technology division to be adaptable to Aviation's business needs while meeting the fluctuating demand of various IT projects, all while continually supporting the numerous critical systems at the City's three airports on a 24/7 basis.

This item has been reviewed and approved by the Information Technology Services Department.

### **Procurement Information**

A Request for Proposal (RFP) was conducted in accordance with City of Phoenix Administrative Regulation 3.10.

Forty firms submitted offers and were deemed responsive and responsible. An evaluation panel evaluated those offers based on the following RFP criteria:



Qualifications and Experience of Firm (0-400 points)  
Method of Approach (0-350 points)  
Fee Schedule (0-250 points)

The evaluation panel reached consensus in consideration of the above criteria and recommended contract award to the following firms:

22nd Century Technologies, Inc., 842 points  
Solu Technology Partners, LLC, 815 points  
InfoPeople Corporation, 781 points  
Intratek Computer, Inc., 776 points  
Tryfacta, Inc., 753 points  
PROLIM Global Corporation, 712 points  
California Creative Solutions, Inc. dba CCS Global Tech, 693 points  
Softworld, LLC, 684 points  
Acro Service Corporation, 677 points  
Cogent Infotech Corporation, 668 points

### **Contract Term**

The contracts will begin on or about April 1, 2025, for a total five-year contract term with no options to extend.

### **Financial Impact**

The aggregate value of the contracts will be up to \$26,000,000 for the total five-year contract.

Funding is available in the Aviation Department's operating budget.

### **Public Outreach**

The solicitation process included all standard and required outreach efforts, including advertising in Aviation industry publications and conducted targeted outreach efforts to attract interest.

### **Concurrence/Previous Council Action**

The Business and Development Subcommittee of the Phoenix Aviation Advisory Board recommended approval of this item on February 6, 2025 by a vote of 2-0.

The Phoenix Aviation Advisory Board recommended this item for approval on February 20, 2025 by a vote of 8-0.

### **Location**

Phoenix Sky Harbor International Airport, 2485 E. Buckeye Road

Council District: 8

**Responsible Department**

This item is submitted by Deputy City Manager Mario Paniagua and the Aviation Department.



## **RT Sky Harbor, LLC Lease Termination (Ordinance S-51763) - District 8**

Request to authorize the City Manager, or his designee, to early terminate Ground Lease 102545 with RT Sky Harbor, LLC (RT) in Sky Harbor Center at Phoenix Sky Harbor International Airport (PHX). Further request approval of the negotiated buyout of the remaining unamortized capital improvements to RT and request to authorize the City Controller to disburse all funds related to this item including reimbursement for the cost of demolition and removal of existing improvements on the site.

### **Summary**

RT leases approximately 15 acres of land at 1820 E. Sky Harbor Circle South in Sky Harbor Center under Ground Lease 102545 that RT assumed from JPMorgan Chase Bank, National Association on June 1, 2023. The property was improved by the construction of an office building, a 746-space surface parking lot, and a 1,300-space parking garage. These facilities have been vacant since February 2024. The Aviation Department (Aviation) wishes to obtain these facilities from RT at the negotiation payment amount of \$10 million to buy out the remaining term on the Ground Lease, which expires on November 30, 2032. In addition to the buyout, Aviation seeks to reimburse RT in the amount of approximately \$1.1 million for the demolition and removal of the existing office building structure on the site. RT will perform the demolition work in compliance with Title 34. At the completion of the demolition, Aviation will incorporate that portion of the land into the existing surface parking lot on the property. Aviation will utilize the remaining parking garage and the expanded surface parking lot for airport customer parking. These additions will help address growing parking demand and offset the reduction of airport parking inventory caused by the Taxiway Uniform project and the relocation of the Airport Special Events parking lot. These new parking facilities will help maintain adequate airport parking capacity to meet the growing public demand.

### **Contract Term**

Ground Lease 102545 is scheduled to expire on November 30, 2032. The early termination of Ground Lease 102545 will be effective on the date of final inspection by Aviation of the demolition of the existing building structure and receipt of all documentation related to the demolition. The demolition and removal work is anticipated to be completed by late summer 2025.

**Financial Impact**

Aviation negotiated a \$10 million buyout amount to account for the unamortized improvements and \$1.1 million to reimburse demolition costs. The current lease provision utilizes a straight-line depreciation calculation to determine lease buyout value. Based on straight-line depreciation, the lease value would be approximately \$12 million. To build new parking infrastructure with a similarly sized garage and surface parking lot, the construction cost is estimated at \$20 million. In comparison with the straight-line appreciation value and new parking infrastructure construction costs, the negotiated buyout amount of \$10 million with demolition cost of \$1.1 million provides the best value for Aviation.

**Concurrence/Previous Council Action**

The Phoenix Aviation Advisory Board Business and Development Subcommittee recommended approval of the item on February 6, 2025, by a vote of 3-0.

The Phoenix Aviation Advisory Board recommended approval of the item on February 20, 2025, by a vote of 8-0.

**Location**

Sky Harbor Center: 1820 E. Sky Harbor Circle South  
Council District: 8

**Responsible Department**

This item is submitted by Deputy City Manager Mario Paniagua and the Aviation Department.



## **Terminal 4 Lobby Retail Solicitation Request for Contract Award (Ordinance S-51761) - District 8**

Request to authorize the City Manager, or his designee, to execute a lease agreement with Paradies Lagardere @ PHX, LLC for the development, operation, and management of a retail concession in the Terminal 4 Lobby at Phoenix Sky Harbor International Airport for 10 years with no options to extend. Further request to authorize the City Treasurer to accept all funds related to this item.

### **Summary**

On May 1, 2024, the Phoenix City Council authorized the Aviation Department to issue a Revenue Contract Solicitation (RCS) for a retail concession in the Terminal 4 Lobby.

The goals of the RCS were to optimize sales and revenue over the term of the lease, provide quality and unique retail merchandise to passengers, emphasize local culture in the design of the facility, and select respondents with experience operating successful retail concessions in the U.S. and/or abroad.

### **Procurement Information**

The Aviation Department issued this RCS on July 15, 2024, in accordance with Administrative Regulation 3.10. Two responses were received and were deemed responsive and responsible.

An evaluation panel evaluated the responses based on the following criteria established in the RCS:

- Proposed Concept and Merchandise Plan (0-250 points)
- Design and Quality of Tenant Improvements (0-225 points)
- Management, Marketing, Operations, and Technology Plans (0-175 points)
- Experience and Qualifications of the Respondent (0-150 points)
- Proposed Business Plan (0-100 points)
- Financial Return to the City (0-100 points)

The evaluation panel reached consensus scoring and ranking for each respondent based on the above criteria:

Respondents	Points
Paradies Lagardere @ PHX, LLC.	940 points
Marshall Retail Group, LLC.	870 points

The evaluation panel recommended contract award to: Paradies Lagardere @ PHX, LLC.

### **Public Outreach**

The solicitation process included all standard and required outreach efforts, including advertising in Aviation industry publications.

### **Contract Term**

The term of the lease will be 10 years with no options to extend.

### **Financial Impact**

The estimated annual revenue to the City will be the established Minimum Annual Guarantee (MAG) or percentage of gross sales, whichever is greater. MAG for the first year will be \$250,000. The MAG will be adjusted annually thereafter at 85 percent of the prior year's annual rent or 100 percent of MAG for the first lease year, whichever is greater.

### **Concurrence/Previous Council Action**

The Business and Development Subcommittee of the Phoenix Aviation Advisory Board recommended approval of this item on February 6, 2025, by a vote of 3-0 and the Phoenix Aviation Advisory Board recommended approval of this item on February 20, 2025, by a vote of 7-0.

### **Public Outreach**

This solicitation process included all standard and required outreach efforts, including advertising in Aviation industry publications and conducted targeted outreach efforts to attract interest.

### **Location**

Phoenix Sky Harbor International Airport - 2485 E. Buckeye Road  
Council District: 8

### **Responsible Department**

This item is submitted by Deputy City Manager Mario Paniagua and the Aviation Department.



**Aviation Department Airport Planning Consulting On-Call Services for Fiscal Years 2025-26 to 2029-30 (Ordinance S-51762) - Districts 1, 8 & Out of City**

Request to authorize the City Manager, or his designee, to enter into separate agreements with the five consultants listed below, to provide Airport Planning Consulting On-Call services for the Aviation Department for Fiscal Years 2025-26 to 2029-30. Further request to authorize execution of amendments to the agreements as necessary within the Council-approved expenditure authority as provided below, and for the City Controller to disburse all funds related to this item. The total fee for all services will not exceed \$20 million.

Additionally, request to authorize the City Manager, or his designee, to take all action as may be necessary or appropriate and to execute all design and construction agreements, licenses, permits, and requests for utility services relating to the development, design, and construction of the project. Such utility services include, but are not limited to: electrical, water, sewer, natural gas, telecommunications, cable television, railroads and other modes of transportation. Further request the City Council to grant an exception pursuant to Phoenix City Code 42-20 to authorize inclusion in the documents pertaining to this transaction of indemnification and assumption of liability provisions that otherwise should be prohibited by Phoenix City Code 42-18. This authorization excludes any transaction involving an interest in real property.

**Summary**

The On-Call consultants will be responsible for providing On-Call Airport Planning Consulting services that include, but are not limited to: a range of airport planning functions and analysis related to airfield design; airspace analysis; facility planning; transportation planning; environmental policy and documentation; land use; grants administration; land compatibility; mapping and graphics; public outreach and other related services as required. These services will be provided to the Aviation Department's Planning and Environmental Division, in support of the planning and operation for projects located at Phoenix Sky Harbor International Airport, Phoenix Deer Valley Airport, and Phoenix Goodyear Airport on an as-needed basis.

## **Procurement Information**

The selections were made using a qualifications-based selection process set forth in Section 34-604 of the Arizona Revised Statutes (A.R.S.). In accordance with A.R.S. Section 34-604(H), the City may not publicly release information on proposals received or the scoring results until an agreement is awarded. Ten firms submitted proposals and are listed below.

### Selected Firms

Rank 1: Ricondo & Associates, Inc.

Rank 2: HNTB Corporation

Rank 3: Landrum & Brown, Incorporated

Rank 4: HDR Engineering, Inc.

Rank 5: Kimley-Horn and Associates, Inc.

### Additional Proposers

Rank 6: RS&H, Inc.

Rank 7: C & S Engineers, Inc.

Rank 8: AtkinsRealis USA, Inc.

Rank 9: Dibble & Associates Consulting Engineers, Inc.

Rank 10: J.A. Watts, Inc.

## **Contract Term**

The term of each agreement is up to five years, or up to \$4 million, whichever occurs first. Work scope identified and incorporated into the agreement prior to the end of the term may be agreed to by the parties, and work may extend past the termination of the agreement. No additional changes may be executed after the end of the term.

## **Financial Impact**

The agreement value for each of the On-Call consultants will not exceed \$4 million, including all subconsultant and reimbursable costs. The total fee for all services will not exceed \$20 million.

Funding is available in the Aviation Department's Capital Improvement Program and Operating budgets. The Budget and Research Department will review and approve funding availability prior to issuance of any On-Call task order of \$100,000 or more. Payments may be made up to agreement limits for all rendered agreement services, which may extend past the agreement termination.

## **Location**

Phoenix Sky Harbor International Airport - 2485 E. Buckeye Road

Phoenix Deer Valley Airport - 702 W. Deer Valley Road



Phoenix Goodyear Airport - 1658 S. Litchfield Road, Goodyear, AZ  
Council Districts: 1, 8, and Out of City

**Responsible Department**

This item is submitted by Assistant City Manager Inger Erickson, Deputy City Manager Mario Paniagua, the City Engineer and the Aviation Department.



Report

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Agenda Date: 3/26/2025, Item No. 66

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**Wallace and Ladmo Way Ceremonial Street Name Signage - District 7**

Request City Council approval to install ceremonial street name signage recognizing The Wallace and Ladmo Show at the intersection of 1st Avenue and McKinley Street.

**Summary**

The Wallace and Ladmo Show was the longest-running live children's television program in the country, airing from April 1, 1954 to December 29, 1989. The show aired Monday through Friday after school and featured many celebrities such as Barry Goldwater, Rose Mofford, Steven Spielberg, Acquafredda, Muhammad Ali, and more. The show entertained and educated three generations over its decades on air, making it a cherished part of Arizona's childhood memories.

The Wallace and Ladmo Show gave back to the community in many ways. They would host local sports games such as football, basketball, baseball, and more with proceeds going to local charities. They raised approximately \$1,000,000 for local charities in those 35 years. In addition to having local community outreach, people on the show like Officer Harry from the Arizona Humane Society helped hundreds of cats and dogs get adopted. Another notable achievement, the Phoenix Children's Hospital was able to acquire seven heart monitors with the proceeds of selling 70,000 copies of The Wallace and Ladmo Show - 35 Years of Laughter book.

When co-host, Bill Thompson passed away, he donated all show memorabilia to the Arizona Historical Society to preserve its legacy for future generations.

The ceremonial street name sign will be mounted on the mast arm of the traffic signal pole at the southwest corner of 1st Avenue and McKinley Street. See **Attachment A** for an illustration of the proposed sign.

**Financial Impact**

The fabrication, installation and maintenance costs of the ceremonial street name sign will be funded by the requestor.

**Location**

1st Avenue and McKinley Street

Council District: 7

**Responsible Department**

This item is submitted by Assistant City Manager Inger Erickson and the Street Transportation Department.

## ATTACHMENT A

### Wallace and Ladmo Way Ceremonial Street Sign





## **Small Business Enterprise Program Extension (Ordinance G-7370) - Citywide**

Request to authorize the City Manager, or his designee, to amend Chapter 18 of City Code and to extend the Small Business Enterprise (SBE) Program through June 30, 2030.

### **Summary**

The SBE Program provides local small businesses with opportunities to participate in City construction contracting, and goods and general services purchasing. The SBE Program is comprised of five elements: Certification, Procurement, Construction Subcontracting Goals, Contract Compliance, and Business Development. The program supports the growth and economic vitality of local businesses and strengthens Phoenix's culturally diverse marketplace. The Office of the City Engineer and the Equal Opportunity Department request extending the sunset provision to June 30, 2030.

### **Concurrence/Previous Council Action**

- Extension of SBE Program through June 30, 2020 (Ordinance G-6152)
- Extension of SBE Program through June 30, 2025 (Ordinance G-6742)

### **Responsible Department**

This item is submitted by Assistant City Manager Inger Erickson, the Equal Opportunity Department and the City Engineer.



**Pavement Maintenance Materials Contract - COOP 25-0662 - Request for Award (Ordinance S-51756) - Citywide**

Request to authorize the City Manager, or his designee, to enter into a contract with Pavement Restoration, Inc. to provide pavement maintenance materials and application for the Street Transportation Department. Further request to authorize the City Controller to disburse all funds related to this item. The total value of the contract will not exceed \$1,250,000.

**Summary**

This contract will provide asphalt rejuvenation agent product and application. This product is essential for enhancing the durability and longevity of the City's pavement surfaces while improving environmental and reflective properties to mitigate heat absorption and enhance safety.

**Procurement Information**

In accordance with Administrative Regulation 3.10, standard competition was waived as a result of an approved Determination Memo based on the following reason: Special Circumstances Alternative Competition. Pinal County awarded Contract IFB240328 using a competitive process consistent with the City's procurement processes as set forth in Phoenix City Code Chapter 43. Use of the cooperative purchasing agreement allows the City of Phoenix to streamline the procurement process to ensure pricing is equal to or better than the Contractor's most favorable pricing while complying with competitive procurement requirements.

**Contract Term**

The contract will begin on or about April 1, 2025, and continue through August 1, 2028, with a one-year option to extend.

**Financial Impact**

The aggregate contract value will not exceed \$1,250,000 for the aggregate term. Funding is available in the Street Transportation Department's Capital Improvement Program budget.

**Responsible Department**

This item is submitted by Assistant City Manager Inger Erickson and the Street Transportation Department.



**Rio Reimagined: 3rd Street Rio Salado Bicycle/Pedestrian Bridge - 2-Step Construction Manager at Risk Services - ST87600140 RAISE (Ordinance S-51732) - Districts 7 & 8**

Request to authorize the City Manager, or his designee, to enter into an agreement with Hunter Contracting Co. to provide Construction Manager at Risk Preconstruction and Construction Services for the Rio Reimagined: 3rd Street Rio Salado Bicycle/Pedestrian Bridge project. Further request to authorize execution of amendments to the agreement as necessary within the Council-approved expenditure authority as provided below, and for the City Controller to disburse all funds related to this item. The fee for services will not exceed \$25,400,000.

**Summary**

The purpose of this project is to connect the South Phoenix community to transportation, housing, education, and employment opportunities through the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant. The project will consist of constructing a bicycle and pedestrian bridge across the Rio Salado/Salt River along the 3rd Street alignment and add low-emitting solar pedestrian-scale lighting and pathway amenities to the existing asphalt pathway along the southern bank between Central Avenue and the City's eastern border limits at 40th Street.

Hunter Contracting Co. will begin in an agency support role for Construction Manager at Risk Preconstruction Services. Hunter Contracting Co. will assume the risk of delivering the project through a Guaranteed Maximum Price agreement.

Hunter Contracting Co.'s Preconstruction Services include, but are not limited to: attend and participate in project team meetings; provide for project planning, construction phasing, and scheduling; detailed cost estimating and knowledge of marketplace conditions; long-lead procurement studies and initiate procurement of long-lead items; advise City on ways to gain efficiencies in project delivery; assist in the permitting process; protect the City's sensitivity to quality, safety, and environmental factors; address citizen, stakeholder, and/or political concerns; collaborate with design team to prepare necessary exhibits for presentations to stakeholders including regulatory agencies; assist design team in identifying utility and



other easements; prepare a subcontractor and supplier selection plan; provide recommendations relevant to surface/subsurface investigations; and participate with the City in a process to establish a Disadvantage Business Enterprise (DBE) goal for the project.

Hunter Contracting Co.'s initial Construction Services will include preparation of a Guaranteed Maximum Price proposal provided under the agreement. Hunter Contracting Co. will be responsible for construction means and methods related to the project and fulfilling the DBE program requirements. Hunter Contracting Co. will be required to solicit bids from pre-qualified subcontractors and to perform the work using the City's subcontractor selection process. Hunter Contracting Co. may also compete to self-perform limited amounts of work.

Hunter Contracting Co.'s additional Construction Services include: construct the Rio Reimagined: 3rd Street Rio Salado Bicycle/Pedestrian Bridge; arrange for procurement of materials and equipment; coordinate with various City of Phoenix departments, other agencies, and utility companies; schedule and manage site operations; provide quality controls; bond and insure the construction; address all federal, state and local permitting requirements; maintain a safe work site for all project participants; host preconstruction conference, weekly construction coordination, and other meetings as required; prepare and submit Requests for Information, submittals, proposal requests, and change orders for review and approval; prepare and provide monthly construction progress reports, payment requests, and schedule updates; upload and archive timely project related documentation into the City's project management system; conduct construction site visits and submit daily reports; schedule substantial completion walk-through inspection and punch list; schedule final acceptance walk-through inspection; provide record drawings and close-out related services; provide detailed tracking of the RAISE grant eligible reimbursable items; and provide coordination and resources to achieve acceptance/approval for all testing or commissioning by all agencies, departments, designers, and consultants.

### **Procurement Information**

The selection was made using a two-step qualifications and price-based selection process set forth in Section 34-603 of the Arizona Revised Statutes (A.R.S.). In accordance with A.R.S. Section 34-603(H), the City may not publicly release information on proposals received or the scoring results until an agreement is awarded. Three firms submitted proposals and are listed below.

#### **Selected Firm**

Rank 1: Hunter Contracting Co.

### Additional Proposers

Rank 2: Archer Western Construction, LLC

Rank 3: Ames Construction, Inc.

### **Contract Term**

The term of the agreement is five years from issuance of the Notice to Proceed. Work scope identified and incorporated into the agreement prior to the end of the term may be agreed to by the parties, and work may extend past the termination of the agreement. No additional changes may be executed after the end of the term.

### **Financial Impact**

The agreement value for Hunter Contracting Co. will not exceed \$25,400,000, including all subcontractor and reimbursable costs.

This project will utilize federal funds and is subject to the requirements of the RAISE program. Funding is available in the Street Transportation Department's Capital Improvement Program budget. The Budget and Research Department will separately review and approve funding availability prior to execution of any amendments. Payments may be made up to agreement limits for all rendered agreement services, which may extend past the agreement termination.

### **Previous Council Action**

The City Council approved Engineering Services Agreement 159422 (Ordinance S-50284) on November 1, 2023.

### **Location**

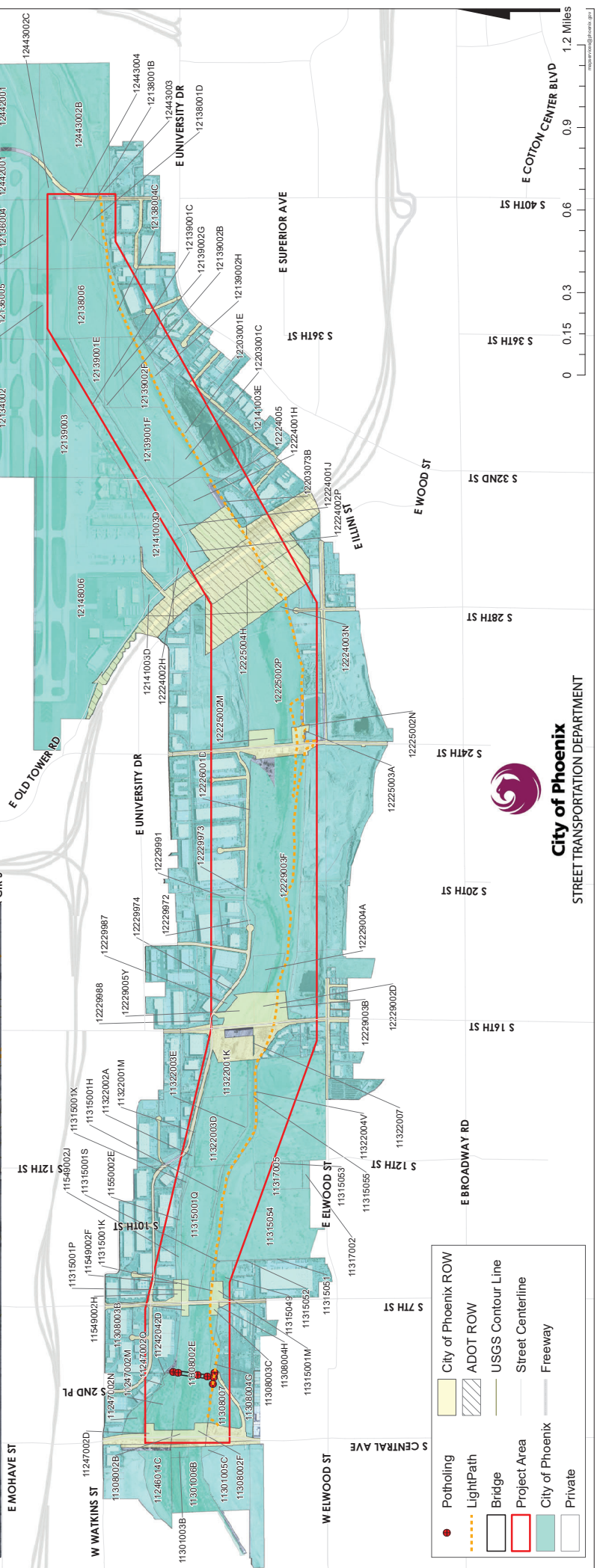
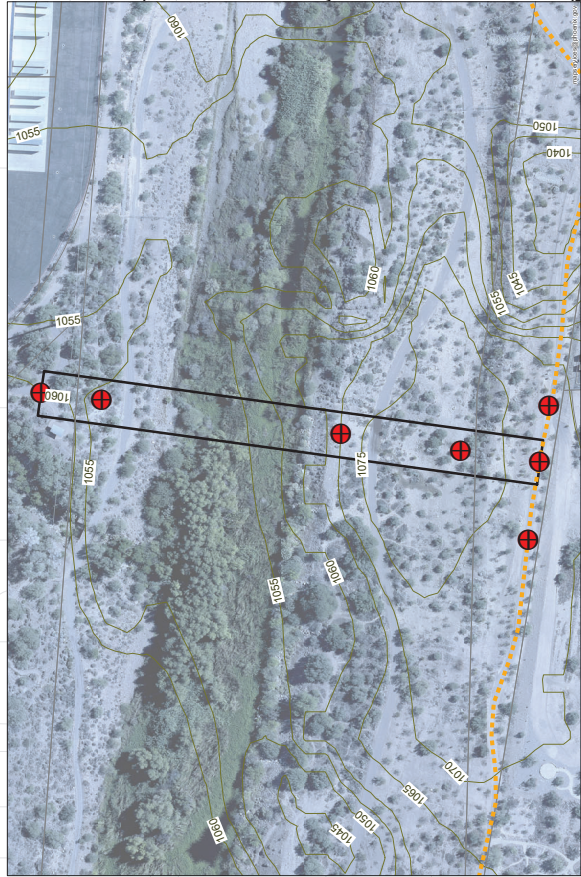
3rd Street alignment across the Rio Salado/Salt River and along the south side of Salt River from Central Avenue to 40th Street as shown in the attached map.

Council Districts: 7 and 8

### **Responsible Department**

This item is submitted by Assistant City Manager Inger Erickson, the Street Transportation Department and the City Engineer.

# Attachment A





**Amendment to the Intergovernmental Agreement Acquisition of Real Property for a Street Improvement Project Located Along 13th Street Between Van Buren and Moreland Streets (Ordinance S-51760) - District 8**

Request to authorize the City Manager, or his designee, to amend the Intergovernmental Agreement (IGA) with Arizona Department of Transportation (ADOT) to install bollards at the newly constructed cul-de-sac at 13th and Moreland streets.

**Summary**

On November 17, 2021, City Council authorized an IGA with ADOT to acquire real property required for roadway and other street improvements along 13th Street between Van Buren and Moreland streets. Improvements included pavement, curb, gutter, and construction of Americans with Disabilities Act compliant sidewalks. Since the authorization of the agreement, all identified work has been completed.

This amendment will add an improvement for the installation of a minimum of three bollards at the newly constructed cul-de-sac on the southwest location of ADOT's sound wall at 13th and Moreland streets to prevent vehicle impact and mitigate safety concerns.

**Financial Impact**

There is no additional financial impact of this agreement.

**Concurrence/Previous Council Action**

Ordinance S-48090 authorizing the IGA with the State of Arizona, acting by and through its Department of Transportation was passed by the City Council on November 17, 2021.

**Location**

13th Street between Van Buren and Moreland streets.  
Council District: 8

**Responsible Department**

This item is submitted by Assistant City Manager Inger Erickson and the Street Transportation Department.



**Lift Station 40 Rehabilitation - Design-Bid-Build Services - WS90400085  
(Ordinance S-51740) - District 6**

Request to authorize the City Manager, or his designee, to accept MGC Contractors, Inc. as the lowest priced, responsive and responsible bidder, and to enter into an agreement with MGC Contractors, Inc. for Design-Bid-Build Services for the Lift Station 40 Rehabilitation project. Further request to authorize the City Controller to disburse all funds related to this item. The fee for services will not exceed \$44,162,034.72.

**Summary**

This project is for the refurbishment of Lift Station 40 to include the construction of a new wet well, pig launching stations, electrical building, generator, chemical storage facility, biofilter, other work in the area located north of the existing lift station, and demolition of the existing wet well and associated items.

MGC Contractors, Inc.'s services include, but are not limited to: construction and installation of a new wet well; new submersible pumps; new header piping; new electrical building; new diesel standby generator; new biofilter odor control facility; new chemical storage facility; new electrical, instrumentation and control wiring; cabinets and controls; new dual service electrical feed with two new transformers; reconfiguration of the two existing on-site gravity sewers; expansion of the site area including extension of site walls; new pig launching stations; new waterline for fire hydrants and decommissioning of exiting site; coordination with City staff to maintain existing facility operations while the construction of the new lift station facility advances, implement temporary bypass pumping, and perform startup and commissioning.

The selection was made using an Invitation for Bids procurement process set forth in Section 34-201 of the Arizona Revised Statutes. One bid was received on January 7, 2025 and was sent to the Equal Opportunity Department for review to determine subcontractor eligibility and contractor responsiveness in demonstrating responsiveness to Small Business Enterprise program requirements.

The Opinion of Probable Cost and the one lowest responsive, responsible bidder is listed below:

Opinion of Probable Cost: \$30,321,000  
MGC Contractors, Inc.: \$44,162,034.72

Although the bid exceeds the Engineer's Opinion of Probable Cost by more than 10 percent, it has been determined the bid represents a fair and reasonable price for the required work scope. Additionally, the bid award amount is within the total budget for this project.

### **Contract Term**

The term of the agreement is 960 calendar days from issuance of the Notice to Proceed. Work scope identified and incorporated into the agreement prior to the end of the term may be agreed to by the parties, and work may extend past the termination of the agreement. No additional changes may be executed after the end of the term.

### **Financial Impact**

The agreement value for MGC Contractors, Inc. will not exceed \$44,162,034.72, including all subcontractor and reimbursable costs.

Funding is available in the Water Services Department's Capital Improvement Program budget. The Budget and Research Department will separately review and approve funding availability prior to execution of any amendments. Payments may be made up to agreement limits for all rendered agreement services, which may extend past the agreement termination.

### **Location**

Near Ray Road and the 1-10 Freeway  
Council District: 6

### **Responsible Department**

This item is submitted by Assistant City Manager Inger Erickson, Deputy City Manager Ginger Spencer, the City Engineer and the Water Services Department.



**Lift Station 40 Refurbishment - Engineering Services Amendment - WS90400085 (Ordinance S-51744) - District 6**

Request to authorize the City Manager, or his designee, to execute an amendment to Agreement 157887 with HDR Engineering, Inc. to provide additional Construction Administration and Inspection Services for the Lift Station 40 Refurbishment project. Further request to authorize execution of amendments to the agreement as necessary within the Council-approved expenditure authority as provided below, and for the City Controller to disburse all funds related to this item. The additional fee for services included in this amendment will not exceed \$2.5 million.

**Summary**

The purpose of this project is to complete a re-design of Lift Station 40 based on a new site configuration using additional land that the City of Phoenix purchased.

This amendment is necessary to add construction administration and inspection services during construction services. This amendment will provide additional funds and time to the agreement.

HDR Engineering, Inc.'s additional services include, but are not limited to: administering the construction schedule, responding to Requests for Information, certifying progress payments, substantial and final completion inspections, verification survey, materials testing, provide maintenance and operations manuals, warranty walks, and training coordination.

**Contract Term**

The term of the agreement amendment is five years from the issuance of the Notice to Proceed. Work scope identified and incorporated into the agreement prior to the end of the term may be agreed to by the parties, and work may extend past the termination of the agreement. No additional changes may be executed after the end of the term.

**Financial Impact**

- The initial agreement for Engineering Services was approved for an amount not to exceed \$2.5 million, including all subconsultant and reimbursable costs.
- This amendment will increase the agreement by an additional \$2.5 million, for a



new total amount not to exceed \$5 million, including all subconsultant and reimbursable costs.

Funding for this amendment is available in the Water Services Department's Capital Improvement Program. The Budget and Research Department will separately review and approve funding availability prior to the execution of any amendments. Payments may be made up to agreement limits for all rendered agreement services, which may extend past the agreement termination.

The City Council approved:

- Engineering Services Agreement 147754 (Ordinance S-44653) on June 6, 2018; and
- Engineering Services Agreement 157887 (Ordinance S-49456) on March 1, 2023.

**Location**

The project is located in the area of Interstate 10 and Ray Road.  
Council District: 6

**Responsible Department**

This item is submitted by Assistant City Manager Inger Erickson, Deputy City Manager Ginger Spencer, the City Engineer and the Water Services Department.



**Asset Tagging and Work and Asset Management Data Collection - Professional Services Amendment - WS85660037, WS85230047, WS90660007, and WS90100095 (WS85230047) (Ordinance S-51750) - Citywide**

Request to authorize the City Manager, or his designee, to execute an amendment to Agreement 158806 with Wilson Engineers, LLC to provide additional Professional Services for the Asset Tagging and Work and Asset Management Data Collection project. Further request to authorize execution of amendments to the agreement as necessary within the Council-approved expenditure authority as provided below, and for the City Controller to disburse all funds related to this item. The additional fee for services included in this amendment will not exceed \$300,000.

**Summary**

The purpose of this project is to review vertical asset data and place inventory tags on assets at five water production plants, 389 remote facilities, two wastewater treatment plants, and 29 lift stations located throughout the city.

This amendment is necessary to provide additional services for prioritization of the Facilities Management Assets. This amendment will provide additional funds and time to the agreement.

Wilson Engineers, LLC's additional services include, but are not limited to: conduct meetings, monitor progress and prepare status reports, review record drawings and operation and maintenance manuals, field verification of assets and documentation, update asset registry spreadsheet for each facility, Lake Pleasant Water Treatment Plant asset register, and review and modify asset database structural hierarchy.

**Contract Term**

The term of the agreement amendment is two years from the issuance of the Notice to Proceed. Work scope identified and incorporated into the agreement prior to the end of the term may be agreed to by the parties, and work may extend past the termination of the agreement. No additional changes may be executed after the end of the term.

**Financial Impact**

- The initial agreement for Professional Services was approved for an amount not to

exceed \$3 million, including all subconsultant and reimbursable costs.

- This amendment will increase the agreement by an additional \$300,000, for a new total amount not to exceed \$3,300,000, including all subconsultant and reimbursable costs.

Funding for this amendment is available in the Water Services Department's Capital Improvement Program. The Budget and Research Department will separately review and approve funding availability prior to the execution of any amendments. Payments may be made up to agreement limits for all rendered agreement services, which may extend past the agreement termination.

**Concurrence/Previous Council Action**

The City Council approved Professional Services Agreement 158806 (Ordinance S-50032) on July 3, 2023.

**Responsible Department**

This item is submitted by Assistant City Manager Inger Erickson, Deputy City Manager Ginger Spencer, the City Engineer and the Water Services Department.



## **Process Blowers Parts, Maintenance and Repair - IFB-2425-WWT-676 - Request for Award (Ordinance S-51773) - Citywide**

Request to authorize the City Manager, or his designee, to enter into contracts with BVC Systems, LLC, Lone Star Blower, Inc. and Mauleco, Inc., to provide goods and services related to process blowers parts, maintenance and repair for the Water Services Department (WSD). Further request to authorize the City Controller to disburse all funds related to this item. The total value of the contracts will not exceed \$8,200,000.

### **Summary**

The purpose of this agreement is to ensure the Process Blower Fan Units at WSD facilities provide appropriate air flow to the various aeration basins located at the 23rd Avenue and 91st Avenue Wastewater Treatment Plants. The aeration basins are used to treat wastewater through the conventional activated sludge process which allows wastewater to be distributed to the aeration basins through an influent channel. Atmospheric air is then drawn through each inlet filter/silenced and discharged from the Process Blower fans to a main process air header that transfers the compressed air to the aeration facilities. BVC Systems, LLC, Lone Star Blower, Inc. and Mauleco, Inc., will provide, but not limited to, parts, maintenance and repair services related to Process Blowers.

### **Procurement Information**

An Invitation for Bid procurement was processed in accordance with City of Phoenix Administrative Regulation 3.10.

Three vendors submitted bids deemed to be responsive to posted specifications and responsible to provide the required goods and services. Following an evaluation based on price, the procurement officer recommends award to the following vendors:

#### Selected Bidders

BVC Systems, LLC	\$82,270
Lone Star Blower, Inc.	\$155,875
Mauleco, Inc.	\$430,000

**Contract Term**

The contracts will begin on or about April 1, 2025, for a five-year term with no options to extend.

**Financial Impact**

The aggregate contracts' value will not exceed \$8,200,000.

Funding is available in the Water Services Department's Operating and Capital Improvement Program budgets.

**Responsible Department**

This item is submitted by Deputy City Manager Ginger Spencer and the Water Services Department.



**Bypass Tools and Tailpieces - IFB-2122-WM-325 - Amendment (Ordinance S-51739) - Citywide**

Request to authorize the City Manager, or his designee, to allow additional expenditures under Contract 155603 with Ferguson Enterprises, LLC for the purchase of Bypass Tools and Tailpieces, for Water Services Department. Request authority to amend the agreement to change the company name to Ferguson US Holdings Inc. dba Ferguson Enterprises, LLC to accurately reflect the legal name. Further request to authorize the City Controller to disburse all funds related to this item. The additional expenditure will not exceed \$450,000.

**Summary**

The purpose of this amendment is to add funds to this contract for necessary infrastructure plumbing parts used for the construction, installation, repair and replacement of large water meters and bypasses. These commodities are critical to maintain operational efficiency of the equipment used within the Water Services Department. Ferguson US Holdings, Inc. commodities include, but are not limited to, the supply of various sizes of bypass spools and tailpieces.

**Contract Term**

The contract term remains unchanged, ending on November 30, 2026.

**Financial Impact**

Upon approval of \$450,000 in additional funds, the revised aggregate value of the contract will not exceed \$1,565,993.

Funds are available in the Water Services Department's Operating budget.

**Responsible Department**

This item is submitted by Deputy City Manager Ginger Spencer and the Water Services Department.



**Arsenic Adsorption Media - IFB-2425-WPP-682 - Request for Award (Ordinance S-51758) - Citywide**

Request to authorize the City Manager, or his designee, to enter into contract with Layne Christensen Company to provide arsenic adsorption media for the Water Services Department. Further request to authorize the City Controller to disburse all funds related to this item. The total value of the agreement will not exceed \$2,500,000.

**Summary**

The agreement will provide Water Services Department to have arsenic adsorption media including the removal and disposal of spent media and installation of new media at various Water Services Department's facilities.

**Procurement Information**

An Invitation for Bid procurement was processed in accordance with City of Phoenix Administrative Regulation 3.10.

Four vendors submitted bids and are listed below, and one vendor was deemed to be responsive to the posted specifications and responsible to provide the required services. Following an evaluation based on price, the procurement officer recommends award to the following vendor:

Selected Bidder

Layne Christensen Company - 396,875

Additional Bidders

Aqueo US Vets

HMS

Kary Environmental

**Contract Term**

The contract will begin on or about April 1, 2025, for a five-year term with no options to extend.

**Financial Impact**

The aggregate contract value will not exceed \$2,500,000.

Funding is available in the Water Services Department Operating budget.

**Responsible Department**

This item is submitted by Deputy City Manager Ginger Spencer and the Water Services Department.





**Landscape Maintenance Services - IFB-2425-WAD-648 - Request for Award (Ordinance S-51742) - Citywide**

Request to authorize the City Manager, or his designee, to enter into contracts with BrightView Landscape Services, Inc., On Site Landscaping, LLC, and Mariposa Landscape Arizona, Inc., to provide lands maintenance services for the Water Services Department. Further request to authorize the City Controller to disburse all funds related to this item. The total value of the contracts will not exceed \$8,156,248.

**Summary**

The purpose of this contract is to provide landscaping maintenance services with an emphasis on water conservation for over 240 Water Services locations across the Phoenix metropolitan area. The contractors will perform routine, project-related and emergency grounds and landscape maintenance services.

**Procurement Information**

An Invitation for Bid procurement was processed in accordance with City of Phoenix Administrative Regulation 3.10.

Seven vendors submitted bids and are listed below, and three vendors deemed to be responsive to posted specifications and responsible to provide the required services. Following an evaluation based on price, the procurement officer recommends award to the following vendors:

Selected Bidders

BrightView Landscape Services, Inc.  
On Site Landscaping, LLC  
Mariposa Landscape Arizona, Inc.

Other Bidders

Arizona Sunscape Lawn Maintenance, LLC  
Keep it Green Landscaping, LLC  
Tendit Group  
V Soto's Landscape, LLC

**Contract Term**

The contracts will begin on or about May 1, 2025, for a five-year term no options to extend.

**Financial Impact**

The aggregate contracts value will not exceed \$8,156,248.

Funding is available in the Water Services Department Operating budget.

**Responsible Department**

This item is submitted by Deputy City Manager Ginger Spencer and the Water Services Department.



**Abandonment of Easement - ABND 240041 - 2648 E. Cinnabar Avenue  
(Resolution 22284) - District 3**

Abandonment: 240041

Project: 05-2650

Applicant: Doug Nielsen

Request: To abandon an existing aerial easement. The aerial easement was recorded within the Final Plat for Paradise Valley Oasis No. I-B (Recording 19610155330, December 6, 1961, Book 97, Page 22).

Date of Decision: October 29, 2024

**Location**

2648 E. Cinnabar Avenue

Council District: 3

**Financial Impact**

Pursuant to Phoenix City Code Article 5, Section 31-64 (e) as the City acknowledges the public benefit received by the generation of additional revenue from the private tax rolls and by the elimination of third-party general liability claims against the City, maintenance expenses, and undesirable traffic patterns, also replatting of the area with alternate roadways and new development as sufficient and appropriate consideration in this matter.

None. No fee was required as a part of this easement abandonment, although filing fees were paid.

**Responsible Department**

This item is submitted by Deputy City Manager Alan Stephenson and the Planning and Development Department.



**Abandonment of Right-of-Way - ABND 240045 - Southeast Corner of 56th Street and Monterosa Street (Resolution 22283) - District 6**

Abandonment: 240045

Project: 00-5179

Applicant: Jordan Evan Greenman, Greenman Law Firm

Request: To abandon a U-shaped 16-foot-wide alley (10,846 square feet) that abuts 5616 E. Argyle Drive and 5615 E. Argyle Drive. The right-of-way was recorded within the Final Plat for Argyle Circle (October 27, 1954), (Book 61, Page 7).

Date of Hearing: December 12, 2024

**Location**

Generally located at the southeast corner of 56th Street and Monterosa Street

Council District: 6

**Financial Impact**

A fee was also collected as part of this abandonment in the amount of \$1,534.60.

**Responsible Department**

This item is submitted by Deputy City Manager Alan Stephenson and the Planning and Development Department.



**Abandonment of Right-of-Way - ABND 240046 - Northeast Corner of 41st Street and Pasadena Avenue (Resolution 22285) - District 6**

Abandonment: 240046

Project: 14-3209

Applicant: Shane Essert

Request: To abandon a U-shaped 16-feet-wide alley (7,751 square feet) that abuts Lots 3 through 9 within the Arcadia Villa 2 subdivision plat. The alley was recorded within the Final Plat for Arcadia Villa 2 (July 2, 1954), Book 60, Page 1.

Date of Hearing: December 12, 2024

**Location**

Generally located at the northeast corner of 41st Street and Pasadena Avenue

Council District: 6

**Financial Impact**

A fee was also collected as part of this abandonment in the amount of \$1,225.10.

**Responsible Department**

This item is submitted by Deputy City Manager Alan Stephenson and the Planning and Development Department.



Report

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Agenda Date: 3/26/2025, Item No. \*81

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**\*\*\*REQUEST TO WITHDRAW (SEE ATTACHED MEMO)\*\*\* Modification of Stipulation Request for Ratification of February 19, 2025, Planning Hearing Officer Action - PHO-2-25--Z-174-87-2(1) - Southwest Corner of 27th Avenue and Deer Valley Road - District 1**

Request to authorize the City Manager, or his designee, to approve Planning Hearing Officer's recommendation without further hearing by the City Council on matters heard by the Planning Hearing Officer on February 19, 2025. This ratification requires formal action only.

**Summary**

Application: PHO-2-25--Z-174-87-2(1)

Existing Zoning: C-1 DVAO

Acreage: 9.98

Owner: QuickTrip Corporation

Applicant/Representative: Lauren Proper Potter, Huellmantel & Affiliates

**Proposal:**

1. Request to modify Stipulation 1 regarding general conformance to the site plan presented.
2. Request to delete Stipulation 9 regarding design standards of the C-1 parcel.

VPC Action: The Deer Valley Village Planning Committee opted not to hear this case.

PHO Action: The Planning Hearing Officer recommended approval with a modification and an additional stipulation.

**Location**

Southwest corner of 27th Avenue and Deer Valley Road

Council District: 1

Parcel Address: 2725 W. Deer Valley Road

**Responsible Department**

This item is submitted by Deputy City Manager Alan Stephenson and the Planning and Development Department.

## ATTACHMENT A - Stipulations – PHO-2-25—Z-174-87-2(1)

Location: Southwest corner of 27th Avenue and Deer Valley Road

### STIPULATIONS:

1.	<del>That</del> THE development SHALL be in general conformance to the site plan DATE STAMPED NOVEMBER 15, 2024, AS MODIFIED BY THE FOLLOWING STIPULATIONS AND APPROVED BY THE PLANNING AND DEVELOPMENT DEPARTMENT presented with appropriate modifications as may be necessary due to drainage and circulation needs.
2.	<del>That</del> Residential densities SHALL not exceed the following limits:
a.	R1-6 – maximum 4.0 dwelling units per acre.
b.	R-2 – maximum 8.0 dwelling units per acre.
c.	R-3 – maximum 12.0 dwelling units per acre.
d.	R-3A – maximum 22.0 dwelling units per acre.
3.	<del>That</del> Each development be subject to Development Coordination office review and approval in accord with Section 511 of the Zoning Ordinance.
4.	<del>That</del> A master grading and drainage plan for Parcels 1, 2, and 3 SHALL be submitted to the Development Coordination Office for review and approval concurrent with or prior to Phase I development. A master grading and drainage plan for Parcels 4 and 5 shall be submitted to the Development Coordination Office for review and approval concurrent with or prior to Phase II development. Each phase shall be in accord with the approved plan.
5.	<del>That</del> The Scatter Wash Floodway SHALL be preserved and enhanced in a natural desert state concurrent with Phase I development.
6.	<del>That</del> The rechannelization of the East Scatter Wash SHALL reflect a natural desert design.
7.	<del>That</del> ALL hiking and riding trails SHALL be dedicated within the Scatter Wash and be submitted to the Development Coordination Office for review and approval concurrent with or prior to Phase I development. Additional trails shall be provided throughout the site for the use of the residents and shall tie residential open space areas to the wash, apartments, and commercial areas.

8.	<del>That</del> The residential development adjacent to the Scatter Wash SHALL be designed with front or side on treatment.
9.	<del>That the C-1 parcel be subject to the following design standards:</del>
a.	<del>Maximum of one detached pad architecturally integrated with the entire center design.</del>
b.	<del>Maximum Floor Area Ratio not to exceed .2.</del>
c.	<del>Maximum one-story, 25 feet building height.</del>
d.	<del>Minimum 20-foot landscape setbacks together with screening walls/berms or a combination thereof be provided adjacent to perimeter streets.</del>
e.	<del>Minimum 24-inch box-size shade trees be provided a maximum of 20 feet on center or placed in equivalent groupings adjacent to perimeter streets with minimum 15-gallon size shade trees spaced a maximum of 20 feet on center around the remainder of the site.</del>
9. 10.	<del>That</del> 31st Avenue SHALL be fully improved between Rose Garden Land and the northern boundary of Parcels 1 and 2 as to the 60-foot full street and between the northern boundary of Parcels 1 and 2 and Deer Valley Drive as to the 30-foot half street on the east side concurrent with or prior to Phase II development.
10. 11.	<del>That</del> The following rights-of-way SHALL be dedicated within one year of the auction of the adjoining parcel(s) by the State:
a.	40-foot half street right-of-way for the west side of 27th Avenue.
b.	55-foot half street right-of-way for the south side of Deer Valley Drive.
c.	30-foot half street right-of-way for the north side of Rose Garden Lane.
d.	25-foot half street right-of-way for the east side of 33rd Avenue.
e.	60-foot full street right-of-way for 31st Avenue with a 30-foot half street right-of-way on the north half of the site.
f.	14'x14' triangle at the intersection of 31st Avenue and Rose Garden




		Lane.
	g.	18'x18' triangle at the intersection of 31st Avenue and Deer Valley Drive.
	h.	21'x21' triangle at the intersection of Deer Valley Drive and 27th Avenue.
	i.	Additional right-of-way including bus bays and right turn lanes as determined at the time of Development Coordination Office review.
11.	THE RIGHT-OF-WAY SHALL BE DEDICATED AND A BUS BAY (DETAIL #P-1256) CONSTRUCTED ON 27 <sup>TH</sup> AVENUE AS APPROVED BY THE PLANNING AND DEVELOPMENT DEPARTMENT.	



**City of Phoenix**  
PLANNING & DEVELOPMENT DEPARTMENT

**To:** Alan Stephenson  
Deputy City Manager

**Date:** March 21, 2025

**From:** Joshua Bednarek   
Planning and Development Director

**Subject:** WITHDRAWAL OF ITEM 81 ON THE MARCH 26, 2025, FORMAL AGENDA –  
PLANNING HEARING OFFICER ACTION - PHO-2-25--Z-174-87-2(1) -  
SOUTHWEST CORNER OF 27TH AVENUE AND DEER VALLEY ROAD

Item 81, Planning Hearing Officer Application No. PHO-2-25--Z-174-87-2(1). This is a request to modify Stipulation 1 regarding general conformance to the site plan presented and to delete Stipulation 9 regarding design standards of the C-1 parcel for a 9.98-acre site located at southwest corner of 27th Avenue and Deer Valley Road for a proposed new service station and store.

The applicant has requested to withdraw the item from the March 26, 2025, agenda to allow the City Council an opportunity to consider modifications to the proposal, staff recommends withdrawing the case so that it can be advertised for a public hearing at the April 23, 2025, City Council Formal meeting.

Approved: \_\_\_\_\_

  
Alan Stephenson, Deputy City Manager

Attachment:

Exhibit A – Email from applicant dated March 20, 2025

## Stephanie Vasquez

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**From:** Lauren Proper Potter <lauren.proper@huellmantel.com>  
**Sent:** Thursday, March 20, 2025 11:48 AM  
**To:** Tricia Gomes  
**Subject:** PHO-2-25-Z-174-87-2 - Continuance Request

**Importance:** High

**CAUTION: This email originated outside of the City of Phoenix.**

Do not click links or open attachments unless you know the sender and were expecting this email.

[Report Suspicious](#)

Hello Deputy Director Gomes,

Please consider this our formal request to continue PHO-2-25-Z-174-87-2, which is scheduled to be heard by the City Council on March 26<sup>th</sup>. We would like additional time to meet with the Vice Mayor's office and respectfully request that this item be scheduled for the April 23<sup>rd</sup> City Council hearing.

Please let me know if you have any questions. Thank you.

Best regards,

Lauren Proper Potter