

To:

Ed Zuercher

City Manager

Thru:

Denise Olson

Chief Financial Officer

From:

Jim Campion

Deputy Finance Director

Subject:

CORRECTION FOR ITEM 54 ON THE OCTOBER 17, 2018 FORMAL

COUNCIL AGENDA

The purpose of this memo is to request that Item 54 ("Ice and Ice Storage – Requirements Contract (Ordinance S-45066)) on the October 17, 2018 Council Agenda revise the Contract Term to reflect that the contract will begin on or about November 1, 2018.

Approved by:

Ed Zuercher

City Manager

Date: 10/16/18

Date: October 15, 2018